



**CITY OF SUNSET VALLEY**  
APPLICATION FOR EMPLOYMENT

Print in Black Ink or Type. Fill out the application form completely; if questions are not applicable, enter "N/A." Resumes will be accepted for whatever additional information they contain, but not in place of a completed application.

APPLICANT INFORMATION															
Last Name			First Name			M.I.		Date							
Street Address					Apartment/Unit #										
City				State		ZIP									
Phone				E-mail Address											
Position Desired				Date Available				Desired Salary							
Have you received a copy of the job description outlining the job				YES <input type="checkbox"/>		NO <input type="checkbox"/>		Do you understand the requirements of the job?				YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Are you able to perform the requirements of this job with reasonable accommodations?				YES <input type="checkbox"/>		NO <input type="checkbox"/>									
Have you ever been convicted of a felony?				YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain							
EDUCATION															
High School or GED															
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree					
College or University															
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree					
Technical or Vocational															
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree					
SKILLS/QUALIFICATIONS															
Current Licenses, Certifications and/or Registrations – indicate types and dates received															
Special Skills/Qualifications (software, graphics, office or other equipment, etc.)															
Languages and Fluency															
MILITARY SERVICE															
Branch						From		To							
Rank at Discharge						Type of Discharge									
Are you in the Active Reserve?						YES <input type="checkbox"/>		NO <input type="checkbox"/>							

**PREVIOUS EMPLOYMENT**

Employer	Phone
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Address	Supervisor
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Job Title	Starting Salary \$	Ending Salary \$
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Responsibilities

From	To	Reason for Leaving
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May we contact your previous supervisor for a reference? YES  NO

Employer	Phone
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Address	Supervisor
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Job Title	Starting Salary \$	Ending Salary \$
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Responsibilities

From	To	Reason for Leaving
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May we contact your previous supervisor for a reference? YES  NO

Employer	Phone
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Address	Supervisor
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Job Title	Starting Salary \$	Ending Salary \$
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Responsibilities

From	To	Reason for Leaving
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May we contact your previous supervisor for a reference? YES  NO

Employer	Phone
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Address	Supervisor
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Job Title	Starting Salary \$	Ending Salary \$
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Responsibilities

From	To	Reason for Leaving
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May we contact your previous supervisor for a reference? YES  NO

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.  
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date
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