



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
TUESDAY, FEBRUARY 2, 2021
6:00 P.M.

This meeting was held virtually via GoToTraining:
<https://attendee.gototraining.com/r/2414789630952953090>
Training ID: 758-900-764

COUNCIL MEMBERS PRESENT

Marc Bruner, Mayor
Karen Medicus, Mayor Pro tem
Council Member Alfonso Carmona
Council Member Rob Johnson
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Sylvia Carrillo, City Administrator
Matt Lingafelter, City Secretary
Lenn Carter, Chief of Police
J. Horry, Public Works Director
Carolyn Meredith, Parks & Natural Resources Manager
Barbara Boulware-Wells, City Attorney

1. **Call to order of the City Council** – Mayor Bruner called the meeting to order at 6:01 P.M.
2. **Recognition of Sunset Valley Resident Raji Parameswaran who has helped many Sunset Valley senior residents obtain a COVID-19 vaccination. (Mayor Bruner)**
 - Mayor Bruner recognized and thanked Raji Parameswaran
 - Council and Residents thanked Raji Parameswaran
 - Brief discussion of a plan to help more residents obtain a vaccine
3. **Citizen/Public Communication** – none
4. **Staff Reports**
 - Sylvia Carrillo, City Administrator introduced staff reports and the 311 Report
 - Sylvia gave updates on Google Fiber, City Facilities, and OpenGov training
 - J. Horry, Public Works Director, gave a brief overview of the Public Works Report
 - Carolyn Meredith, Parks & Natural Resources Manager, gave an update on the impervious cover historical report
 - Questions and comments from Council Members Johnson and Carmona
 - Chief Carter gave an update on the Jones Road striping project
5. **Council consideration of agenda items for approval on consent.**

Council Member Rosengarten made a motion to approve on consent Agenda Item #6 and #7. The motion was seconded by Council Member Johnson.

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All voted in favor and the motion carried.

Items Which May Be Considered and Acted on Consent

6. **Consider and act on approval of the minutes from the January 19, 2021 regular meeting. (Mayor Bruner/Administration) *Item approved on consent.***
7. **Consider and act on amending the Arts Commission Facebook page from "Sunset Valley ArtFest" to "Sunset Valley Arts" and adopting rules for social media governance related to the Commission's social media presence. (Mayor Pro tem Medicus/Administration) *Item approved on consent.***

Presentation Items for Discussion and Action

8. **Consider and act on approving a scope of work regarding the Stearns Lift Station. (Mayor Bruner/Administration)**
 - Sylvia mentioned there was a discrepancy of potential cost on the cover page
 - J. Horry discussed this scope of work on the Lift Station
 - Comments and questions from Council Member Rosengarten
 - Question from Council Member Reetz
 - Comments from Tom Turk, City Engineer
 - Council Member Rosengarten suggested postponing the road part of the project until the City was doing other work involving road repairs
 - Comment and question from Council Member Medicus
 - Comments from Council Member Carmona

Council Member Rosengarten made a motion to approve the scope of work and preliminary engineering for the Stearns Lift Station, for up to \$178,500, removing the access road maintenance and pump hoist. The motion was seconded by Council Member Carmona.

- Clarification from Tom Turk on the access road to the Lift Station and the TCEQ approvals

All voted in favor and the motion carried.

Presentation Items for Discussion and Direction – No Action

9. **Discuss and provide direction to staff regarding the methods of resident communication. (Council Member Carmona/Administration)**
 - Council Member Carmona presented the agenda item
 - Mayor Bruner voiced support for an opt-in for mail communication, a 2021 survey, a review and possible update of the City Communication Plan, and a refresh and modernization of the City's website
 - Mayor Pro tem Medicus commented on the utilization of OpenGov and the importance of transparency
 - Comments from Mayor Pro tem Medicus and Council Member Reetz on the

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importance of designing surveys appropriately

- Comments from Council Members Rosengarten and Reetz on OpenGov
- Public Comments:
 - Sasha Russell
 - Terry Cowan
 - Ariel Cloud
- Clarification from Sylvia on the OpenGov platform and the City's website

10. Discuss and provide direction to staff regarding an Interlocal Agreement with South Central Planning and Development Commission (SCPDC) to adopt a software package known as MyGovernmentOnline, also known as MyPermitNow. (Council Member Johnson/Administration)

- Sylvia Carrillo introduced the agenda item
- Question from Mayor Pro tem Medicus on the 311 replacement
- Questions and Comments from Council Member Rosengarten
 - Comments from Ryan Hutchison with MGO and SCPDC
- Comments from Council Member Johnson
- Additional comments and questions from Mayor Pro tem Medicus
- Comments on regional fee schedules from Sylvia
- Public Comments:
 - Anita Dunn
- Staff directed to bring back this item, both the interlocal agreement and the amended fee schedule, at a later meeting

11. Discuss and provide direction to staff regarding a possible development of the area known as Upper Cougar Creek. (Council Member Reetz/Administration)

- Mayor Bruner introduced this agenda item
- Sylvia and Council Member Reetz discussed the potential development
- Comments and questions from Council Member Rosengarten on the cost of the conceptual plan and research
 - Comments from Tom Turk, City Engineer
- Question from Council Member Johnson
- Comments from Mayor Pro tem Medicus
- Public Comments and Questions:
 - Randy Rosengarten
 - Ariel Cloud
 - Helen Besse
 - Anezka Carmona
 - Roger Edmondson
 - Sasha Russell
 - Lisa Versaci
- Additional comments and questions from Council Members
- Council Member Rosengarten suggested hosting a Town Hall meeting, and then possibly have a second Town Hall meeting for both Uplands and UCC concepts
- Council Member Reetz suggested sending a newsletter regarding this concept and request input from residents
- Additional Public Comment:

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- Ariel Cloud

Council Member Carmona made a motion to extend the meeting past 9:00 P.M., seconded by Council Member Reetz. All voted in favor and the motion carried.

12. Discuss and provide direction to staff regarding Special Taxes assessed by the City of Sunset Valley. (Council Member Rosengarten/Administration)

- Council Member Rosengarten presented this agenda item
- Mayor Bruner reminded the Council of the timeline for the November election
- Question and comments from Council Members
- Council and staff will begin to facilitate resident input on this item

Executive Session Items – Possible Action in Open Session

13. Convene into Executive Session pursuant to Texas Government Code Section 551.071 and Texas Disciplinary Rules of Professional Conduct Section 1.05 to consult with legal counsel concerning legal issues related to the contract with Chasco Constructors, LTD for construction of the Police and Public Works Buildings and associated infrastructure for the City of Sunset Valley.

Mayor Pro tem Medicus made a motion to move into Executive Session, seconded by Council Member Carmona. All voted in favor and the Council moved into Executive Session at 9:10 P.M.

14. Reconvene into Open Session.

City Council reconvened at 9:40 P.M.

Council Member Carmona made a motion to enter into a contract with Terracon, not to exceed \$15,000, for the review of lining and leaking of the pond after the legal review of the contract. The motion was seconded by Council Member Reetz. All members voted in favor and the motion carried.

15. Adjourn – Mayor Pro tem Medicus made a motion to adjourn, seconded by Council Member Johnson. All voted in favor and the meeting adjourned at 9:43 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on February 23, 2021