

**SUBDIVISION FAIR NOTICE  
CITY OF SUNSET VALLEY AND EXTRATERRITORIAL JURISDICTION  
TRAVIS COUNTY**

**PROJECT INFORMATION**

Filing Date: \_\_\_\_\_

Application Type: \_\_\_\_\_

2 = Preliminary

3 = Revised preliminary

4 = Final – Short Form

5 = Final requiring preliminary

6 = Construction plans only

Project Type: \_\_\_\_\_

1 = SF, detached

2 = PUD

3 = Office

4 = Neighborhood Comm. 4 = Resubdivision

Process Type: \_\_\_\_\_

1 = Previously unplatted

2 = Amendment

3 = Vacation/Replat

4 = Resubdivision

Application accepted by \_\_\_\_\_ Date: \_\_\_\_\_

**NAME AND LOCATION**

Subdivision Name: \_\_\_\_\_

Street Location: \_\_\_\_\_ at \_\_\_\_\_

or \_\_\_\_\_ distance in \_\_\_\_\_ direction from

the intersection of \_\_\_\_\_ and \_\_\_\_\_

**PLAT ATTRIBUTES**

Jurisdiction: \_\_\_\_\_ (C = City Limits ETJ = 1/2 mile Extra-Territorial Jurisdiction)

Tax Map Numbers: \_\_\_\_\_

Watershed(s): \_\_\_\_\_ in recharge

zone?  Yes  No

Watershed Class: \_\_\_\_\_ Acreage in uplands

\_\_\_\_\_ Acreage in Water Quality Transition Zone (WQTZ)

\_\_\_\_\_ Acreage in Critical Water Quality Zone (CWQZ)

**OTHER ATTRIBUTES**

Electric: \_\_\_\_\_ Water Source: \_\_\_\_\_

Wastewater/Sewage Disposal: \_\_\_\_\_

**OWNER INFORMATION \*(required information)**

NAME: \_\_\_\_\_ CONTACT: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

\*TELEPHONE: \_\_\_\_\_ \* FAX: \_\_\_\_\_ \*E-MAIL: \_\_\_\_\_

**PRIMARY CONTACT AGENT INFORMATION \*(required information)**

\_\_\_\_\_

FIRM NAME: _____	CONTACT: _____
STREET ADDRESS: _____	
CITY/STATE/ZIP: _____	
*TELEPHONE: _____	*FAX: _____ *E-MAIL: _____

**RELATED CASES**

EXISTING ZONING: _____	PROPOSED ZONING: _____
ZONING CASE APPROVALS: _____	
ZONING ORDINANCE NUMBERS: _____	
SITE PLAN APPROVALS: _____	
SUBDIVISION APPROVALS: _____	

**PROJECT SUMMARY**

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**LAND USE CATEGORIES**

Single Family ..... SF	Planned Unit Development.... PUD	Right-Of-Way ..... ROW
Parks, Open Space ..... P	Office..... O	_____
Highway Commercial.. HC	Neighborhood Commercial ... NC	_____
Conditional Overlay .... CO	Gov'tal/Util./Institution..... GUI	_____

**PROPOSED LAND USE (by summary)**

Land Use (see table)	Number of Lots	Number of Units	Acreage
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>TOTALS:</b>	_____	_____	_____

**PLEASE NOTE:** The signature of an applicant or designated agent authorizes City of Sunset Valley and appropriate staff to visit and inspect the property for which this application is being submitted.

\_\_\_\_\_  
Applicant or Designated Agent's Signature

**SIX (6) COPIES OF PLANS MUST BE PROVIDED**

**OWNER'S ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ §

COUNTY OF \_\_\_\_\_ §

**KNOW ALL MEN BY THESE PRESENTS:**

That

\_\_\_\_\_  
(INDIVIDUAL) Corporation, acting by and through

\_\_\_\_\_  
Partnership, acting by and through

\_\_\_\_\_  
Other

, owner(s) of the tract(s) of land described in warranty deed(s) recorded as follows:

\_\_\_\_\_  
\_\_\_\_\_

, copies thereof attached hereto and made a part hereof for all pertinent purposes, do hereby make and/or authorize

\_\_\_\_\_, to make application for subdivision of such property in accordance with the accompanying plan/plat, and do hereby offer to dedicate to the public use all streets and easements shown thereon, or as may otherwise be required by applicable regulations, pursuant to the Sunset Valley Land Development Code and Chapters 212 and 232 of the Texas Local Government Code.

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_  
(OWNER'S SIGNATURE)

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_  
(OWNER'S SIGNATURE)

This instrument acknowledged before me on  
The \_\_\_\_\_ day of \_\_\_\_\_,  
.

This instrument acknowledged before me on  
The \_\_\_\_\_ day of \_\_\_\_\_,  
.

Notary Public, in and for  
\_\_\_\_\_

Notary Public, in and for  
\_\_\_\_\_

My Commission expires:  
.

My Commission expires:  
.

**ACKNOWLEDGMENT FORM**  
**CONCERNING**  
Subdivision Plat Notes, Deed Restrictions,  
Restrictive Covenants  
and/or  
Zoning Conditional Overlays

I, \_\_\_\_\_ have checked for subdivision plat notes, deed notes, deed  
(Printed name of applicant)  
restrictions, restrictive covenants and/or zoning conditional overlays prohibiting certain  
uses and/or requiring certain development restrictions i.e. height, access, screening  
etc. on this property, located at \_\_\_\_\_

\_\_\_\_\_  
(Address or Legal Description)

\_\_\_\_\_  
If a conflict should result with the request I am submitting to the City of Sunset Valley  
due to subdivision plat notes, deed restrictions, restrictive covenants and/or zoning  
conditional overlays it will be my responsibility to resolve it. I also acknowledge that I  
understand the implications of use and/or development restrictions that are a result of a  
subdivision plat notes, deed restrictions, restrictive covenants and/or zoning conditional  
overlays.

I understand that if requested I must provide copies of any and all subdivision plat  
notes, deed restrictions, restrictive covenants and/or zoning conditional overlay  
information which may apply to this property.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

# PROJECT APPLICATION H.B. 1704/Chapter 245 DETERMINATION (Chapter 245, Texas Local Government Code)

*(This completed form must accompany all subdivision and watershed development/site plan applications.)*

## FOR DEPARTMENTAL USE ONLY

Date Filed: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Comments:  
 Information provided is \_\_\_\_\_ Insufficient \_\_\_\_\_ Sufficient to establish Chapter 245 rights.

Proposed Project Name: \_\_\_\_\_

Address / Location: \_\_\_\_\_

Legal Description: \_\_\_\_\_

- A.  The proposed application is for a **New Project** and is submitted under regulations currently in effect.
- B.  The proposed application is for a **project requesting review under regulations other than those currently in effect, but not on the basis of House Bill 1704. All appropriate supporting documentation must be attached to this request. Provide a brief description of the basis for this request here:** \_\_\_\_\_
- C.  The proposed application is for a **project requesting review under a specific agreement, not on the basis of House Bill 1704. All appropriate supporting documentation must be attached to this request. Provide a brief description of the basis for this request here:** \_\_\_\_\_

**NOTE: If A, B, or C are checked above, proceed to signature block below.**

D.  Original Application Filing Date: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 The proposed application is submitted as a **Project in Progress** under Chapter 245 (HB 1704) and should be reviewed under the applicable regulations pursuant to state law. **The determination will be based on information submitted on and with this form.**

***The following information is required for Chapter 245 Review:***

***Attach supporting documentation, including a summary letter with a complete project history from the Original Application to the present, with a copy of the original subdivision or site plan approval by the City and subsequent application approvals. Specify project information for date claiming 1704 grandfathering; include a copy of the relevant permit upon which Chapter 245 vesting is claimed.***

Project Application History	Permit #	Application Date	Approval Date
Annexation/zoning (if applicable to history)			
Preliminary Subdivision _____			
Final Subdivision Plat _____			
Site Plan/Watershed Development _____			

Proposed Project Application (check one): Preliminary Subdivision \_\_\_\_\_ Final Plat \_\_\_\_\_  
 Watershed Development/Site Plan \_\_\_\_\_

Proposed Project Land Use: Specify acreage in each of the following land use categories:  
 Single Family \_\_\_\_\_ PUD \_\_\_\_\_ Office \_\_\_\_\_ Neighborhood Commercial \_\_\_\_\_  
 Highway Commercial \_\_\_\_\_ Other (Specify) \_\_\_\_\_

Total acreage: \_\_\_\_\_ Watershed \_\_\_\_\_ Watershed Classification \_\_\_\_\_

*This proposed project application will still be reviewed under those rules and regulations that are not subject to Chapter 245, such as those to prevent imminent destruction of property or injury to persons, including regulations dealing with stormwater detention, temporary erosion and sedimentation controls, and regulations to protect critical/significant recharge features.*

Signature - Property Owner or Agent \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name \_\_\_\_\_ Phone / Fax \_\_\_\_\_