



BUDGET AND FINANCE COMMITTEE
OF THE CITY OF SUNSET VALLEY, TEXAS
THURSDAY, MARCH 25, 2021
6:00 PM to 8:00 PM.

This meeting will be held virtually. To actively participate in the meeting, please register at:

Registration URL: <https://attendee.gototraining.com/r/3173945236504323842>

Training ID: 148-267-100

Alternatively, you may participate with audio only by calling:

Long Distance: +1 (510) 365-3231

Access Code: 381-514-295

Rudi Rosengarten, Council Liaison
Charles Young, Chair
Ketan Kharod, Vice Chair
Rose Cardona, Committee Member
Charles Goyette, Committee Member
Ariel Cloud, Committee Member
Terry Cowan, Committee Member
Justin Litchfield, Committee Member
Sylvia Carrillo, City Administrator
Suzanna Fleegal, City Accountant

1. 6:01 P.M. Call to Order
2. Citizen Comments
No Citizen Comments were provided.
3. Council Liaison Report
R. Rosengarten sent her liaison report and provided an overview of prior Council Action. Among the items discussed were:
 - Burger Center Vaccine Site
 - RFQ-Artfest
 - 2 yr term limits for Committees
 - Committee members attending Council retreat
 - Committee planning and coordination
 - COS discussion
 - Dec/Jan financial
 - Art Commission budget for remaining fiscal year
 - City website
 - Bringing back 1 time Adopt-a-tree, Curbside brush chipping because of the freeze.

4. [Approve minutes from 3/4/2021 Meeting](#)

Recommendation made by Ketan Kharod (disclaimer that the video is the official record) Motion made by Terry Cowan, seconded by Justin Litchfield. Motion passed unanimously.

5. [Update from Winter Storm Cost](#)

Summary of costs shown was \$20,850.16 plus overtime costs.

6. [Status of Rebates](#)

Committee was presented with information regarding existing rebates that were not part of any budget reduction or elimination. They included the Energy Conservation Rebate, the library card reimbursement, the water conservation rebate and the pollution reduction rebate. All totaling \$23,500. At the time of the meeting, \$14,922 was remaining.

7. [Review, Discussion, and Recommendation to City Council of the February 2021 Monthly Financial Statement](#)

Motion made by Ketan Kharod, seconded by Ariel Cloud. Motion passed unanimously.

8. [Review, Discussion, and Recommendation to City Council on Committee Goals](#)

Motion made by Terry Cowan, Ketan Kharod seconded. Motion was approved unanimously.

9. [Review, Discussion, and Recommendation to City Council on Sections FP-101 and FP-103 of the Financial Policies](#)

Motion made by Ketan Kharod to approve the financial policies, seconded by Justin Litchfield. Motion passed unanimously.

10. Cost of Service Update

Not provided. Scheduled for a future meeting. Committee was advised it would be going to Council for viewing and discussion first.

11. Suggestions for Future Agenda Items

- Mayor Bruner bring requests to Committee early in the process. (Chair)
- Grant Items – to Small Business (Assistance)(Cardona)
- City Accountant/City Administrator – Suggestions to Committee (Cardona)
- Update on Inventory in the City. (Cardona)
- Cost of Service Update (Cardona)
- Education/Opportunity Tax Education (Cardona)

12. Adjourned at 8:21PM