



BUDGET AND FINANCE COMMITTEE
OF THE CITY OF SUNSET VALLEY, TEXAS
THURSDAY, MAY 20, 2021 at 6:00 P.M.

Committee Members Present

Rudi Rosengarten, Council Liaison
Charles Young, Chair
Ketan Kharod, Vice Chair
Liz Wright, Committee Member
Rose Cardona, Committee Member
Justin Litchfield, Committee Member
Terry Cowan, Committee Member
Ariel Cloud, Committee Member
Charles Goyette, Committee Member

Staff:

Sylvia Carrillo, City Administrator
Suzanna Fleegal, Accountant

THIS IS NOT A TRANSCRIPT OF THE MEETING. A RECORDING OF THIS MEETING IS AVAILABLE ON THE CITY'S WEBSITE

1. 6:00 P.M. Call to Order at 6:07 PM
2. 6:00 – 6:05 P.M. Citizen Comments
There were no citizen comments.
3. 6:05 – 6:10 P.M. Council Liaison Report
Council Liaison report was provided by Councilmember Rosengarten.
4. 6:10 – 6:15 P.M. Approve minutes from the April 29, 2021 meeting.
Ketan Kharod made the motion to approve the minutes with noted changes including only naming the current Mayor as the Mayor, others by name to avoid confusion. Also, the disclaimer regarding a minute not being the official transcript. Second by Michael Francis; motion passed unanimously.
5. 6:15 – 6:30 P.M. Review, Discuss, and Recommendation to the City Council to accept the March 2021 Financial Statements and return to Quarterly Financial Statement review.
Liz Wright made motion seconded by Terry Cowan to accept the financial statements. Motion passed unanimously.
6. 6:30 – 6:45 P.M. P.M. Review and discuss the FY 22 Revenue Projections
Committee discussed the revenue projections. A portion of the committee wanting to be conservative as per the Mayor's request as per Michael Francis. The Chair and Vice-chair felt more comfortable at 95% of pre-covid level. No recommendations were made. Terry Cowan made a motion to eliminate the columns at 80 and 90%. Keep 95% and the Avg column. Seconded by Justin Litchfield. The item will be brought back for further discussion.

7. 6:45 – 7:30 P.M. Review and discuss the FY 22 Administration Department Operating Expenses Committee reviewed the Administration Department Expenses. Questions were raised as to Engineering, IT, and Project Costs. Some adjustments need to be made by journal entry. Those will be brought back at a future agenda item.
8. 7:30 – 8:15 P.M. Review and discuss the [Cost of Service Report](#). Committee members discussed the report. No recommendations to the Council were made at this meeting.
9. 8:15 – 8:30 P.M. Review and make recommendations to Council regarding any amendments to FP 107 Micheal Francis made a motion to table to the next meeting. Ketan Kharod seconded. Motion passed unanimously.
10. 8:30 – 8:35 P.M. Suggestions for Future Agenda Items
Rose Hargrave raised concerns regarding items she has asked for in the past. As per the Chair, they will be provided on an “as available” basis.
11. 8:35 P.M. Adjourn at 8:25 PM. Motion made by Ariel Cloud, seconded by Terry Cowan. Motion passed unanimously.

A quorum of the City Council may attend the meeting, however, no official action by the City Council shall be taken.

I certify that the above notice of meeting was posted at City Hall, 3205 Jones Road, Sunset Valley, Texas, on the 14nd day of May 2021 at 6:00 PM.

Matt Lingafelter
City Secretary

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