



BUDGET AND FINANCE COMMITTEE
THURSDAY, MAY 27, 2021 at 6:00 P.M.

Members Present

Rudi Rosengarten, Council Liaison
Charles Young, Committee Chair
Ketan Kharod, Vice Chair
Rose Hargrave, Committee Member
Liz Wright, Committee Member
Terry Cowan, Committee Member

Justin Litchfield, Committee Member
Ariel Cloud, Committee Member

Staff Present

Sylvia Carrillo, City Administrator
Suzanna Fleegal, Accountant
Lenn Carter, Chief of Police

This is not an official transcript of the minutes; the recorded audio is the official record.

1. Call to Order

The meeting was called to order at ___ pm.

2. Citizen Comments

Charles Goyette made a comment regarding a change in sales tax report format he requested. Discussion was moved to the item related to that matter, item 5 on this agenda.

3. Council Liaison Report

Councilmember Rosengarten gave an update on Council activities.

4. Approve Minutes from March 25, 2021 and May 20th, 2021 Meetings.

Motion was made by Ketan, seconded by Michael to amend the minutes to remove the time block on the agenda, remove council quorum note, and list Terry Cowan as present; and to correct item #6, showing Michael and Charles voting against. Motion was approved unanimously.

5. Review and Discuss Sales Tax Revenues through May 6, 2021.

Charles Goyette presented an amendment to the sales tax report format. The committee accepted the changes and asked staff to verify all formulas in the sheet. Justin moved to approve the new format for the future, seconded by Ariel. Motion passed unanimously.

6. Review, Discuss, and possibly make a recommendation to the City Council to accept the FY 2019/2020 Annual Audit.

Haynie and Company presented the City's annual audit. Questions were raised by several committee members for "bring back items". Haynie is provide that to the staff, with a possible recommendation to Council at the next committee meeting of June 3, 2021.

7. Review, discuss, and possibly make a recommendation to Council for Police Department & Crime Control District Expenses

Committee reviewed the revenues and expenses for both areas and asked they be consolidated for budget planning purposes and ease of understanding.

A Motion made by Michael seconded by Rose to approve the PD budget and not include the additional staffer, but rather include the staffer as a “bring back item”. Motion passed unanimously.

A motion by Charles Young to accept the Crime Control expenses; however, the revenue projection should be adjusted to prior information, as a “place holder”. Additionally, the revenues will be a “bring back item” at a future meeting. No vote was taken. (2:18:22 into the meeting)

8. Review, discuss, and make recommendations to Council regarding any amendments to FP 107
Motion was made by Charles Goyette and seconded by Ketan to approve the amendments to FP 107 and forward to Council for approval. Motion passed unanimously.
9. Suggestions for Future Agenda Items
Amend the financial calendar to move the HOT fund item to the June 10th meeting and all other subsequent meetings will fall back a week. Request made by the Chair to include an amended financial calendar in the next packet.
10. Adjourn at 8:38 PM