



**BUDGET AND FINANCE COMMITTEE**  
OF THE CITY OF SUNSET VALLEY, TEXAS  
THURSDAY, JUNE 3, 2021 at 6:00 P.M.

**Members Present**

Rudi Rosengarten, Council Liaison  
Charles Young, Committee Chair  
Liz Wright, Committee Member  
Justin Litchfield, Committee Member  
Charles Goyette, Committee Member  
Terry Cowan, Committee Member  
Ariel Cloud, Committee Member

**Members Not Present**

Ketan Kharod, Vice Chair  
Michael Francis, Committee Member  
Rose Hargrave, Committee Member

**Staff Present**

Sylvia Carrillo, City Administrator  
Suzanna Fleegal, Accountant  
Lenn Carter, Chief of Police

This is not an official transcript of the minutes; the recorded audio is the official record.

1. Meeting was called to order at 6:10 PM
2. Citizen Comments – Charles Goyette made a motion to update the Financial Calendar to accurately reflect the date the Audit was actually presented.
3. Council Liaison Report – Council member Rosengarten discussed Upper Cougar Creek Open House.
4. Approve Minutes from June 3, 2021 Meetings
5. Review, Discuss, and possibly make a recommendation to the City Council to accept the FY 2019/2020 Annual Audit tabled due to a question related to utility costs increasing more than \$180K. Liz Wright made a motion to table, Terry Cowan seconded. Motion passed unanimously.
6. Review, Discuss, and possibly make a recommendation to the City Council for Municipal Court Expenses – Item was tabled to June 10<sup>th</sup> due to questions on line items related to salary benefits as well as a break out of the Municipal Court Judge.
7. Review, discuss, and possibly make a recommendation to Council for General Government Expenses. Tabled to next meeting with information requested on the following:
  - (A) Breakout IT expenses in a simple to understand pie chart
  - (B) Terry Cowan made a motion to break out tuition and fire and emergency expenses as separate items, seconded by Liz Wright. Motion passed unanimously.
  - (C) Terry Cowan made a motion to break out tuition expenses, seconded by Justin Litchfield. Motion passed with all present voting yes, except Ariel Cloud who voted no.

- (D) Justin Litchfield made a motion to break out Fire and Emergency Expenses and add to the Public Safety Budget, seconded by Terry Cowan. Motion passed with all present voting yes, except Charles Young who voted no.

8. Suggestions for Future Agenda Items

- (A) Bring back the audit (June 17<sup>th</sup>)
- (B) Bring back Municipal Court and General Government changes (June 10<sup>th</sup>)
- (C) HOT funds (June 10<sup>th</sup>)
- (D) Public Information Request – Amount owed to the City (June 10<sup>th</sup>)
- (E) Mayor visit to committee (June 17<sup>th</sup>)

9. Meeting was adjourned at 7:36 PM.

A quorum of the City Council may attend the meeting, however, no official action by the City Council shall be taken.