



**MINUTES OF THE  
BUDGET AND FINANCE COMMITTEE**

THURSDAY, July 8, 2021 at 6:00 P.M.

**Members Present**

Rudi Rosengarten, Council Liaison  
Charles Young, Committee Chair  
Ketan Kharod, Vice Chair  
Rose Hargrave, Committee Member  
Liz Wright, Committee Member  
Justin Litchfield, Committee Member  
Ariel Cloud, Committee Member

**Members Absent:**

Terry Cowan, Committee Member  
Charles Goyette, Committee Member

**Staff Present**

Sylvia Carrillo, City Administrator  
Suzanna Fleegal, Accountant  
J Horry, Director of Public Works  
Carolyn Meredith, Parks and Natural Resource Manager

This is not an official transcript of the minutes; the recorded audio is the official record.

1. 6:00 P.M. Call to Order  
Meeting was called to order at 6:01 PM
2. 6:00 – 6:05 Citizen Comments  
Committee member Ketan Karod made comments regarding meeting rules and civility among committee and staff. Chair Young made comments regarding a collaborative relationship and cooperative effort. Councilmember Rosengarten gave the Council liaison report.
3. 6:05 – 6:30 Review, discuss, and possibly make a recommendation to City Council for a budget adjustment.
  - (A) Motion was made by Ketan, seconded by Justin to request a list of task orders and associated costs regarding the engineering fees, as well as a list of projects that have been greenlighted by Council or prior Councils still ongoing. Motion passed unanimously.
  - (B) Motion made by Justin to recommend approval to Council all of the budget amendments except IT, requesting staff follow the Mayor's request to review the lease versus purchase cost. Motion was passed with Ariel and Rose voting No.
4. 6:30 – 7:00 Budget Overview – where we are in the process so far  
Suzanna presented the budget development thus far showing \$1.4M in surplus revenues yet to be allocated with several departments still needing review.
5. 7:00 – 7:55 Review, discuss, and possibly make a recommendation to City Council for the Utility Fund Operating Expenses  
Ketan raised a policy discussion regarding fees for solid waste and water rates. Discussion was routed back to the expenses and revenues. Motion was made by Micheal and seconded by Ketan. Motion passes unanimously.

6. 7:55 – 8:00 Suggestions for future agenda items
  - (A) Rétrospective for budget process
  - (B) IT costs- leasing vs buying
  - (C) Proposed Ampersand marketing costs.

7. Adjourned at 7:32PM

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