



**MINUTES OF A REGULAR MEETING OF THE  
COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE  
OF THE CITY OF SUNSET VALLEY, TEXAS  
WEDNESDAY, JANUARY 5, 2022 at 6:00 P.M.**

COMMITTEE MEMBERS PRESENT: Clayton Stice (Chair), Horacio Zambrana (Vice-Chair), Lauren Alexander Labahn, Penny Cedel, John Kestner, Jennie Lou Leeder, Mickie Powers, Wanda Reetz (Council Liaison)

STAFF PRESENT: Sylvia Carrillo and Matt Lingafelter

1. Call to Order/Welcome Members
  - Chair Stice called the meeting to order at 6:02 P.M.
  - Committee Member introductions
2. Citizen/Public Comments
  - Horacio and other members thanked city staff, Council Member Johnson, and everyone who helped put on the Winter Solstice event
3. Election of Committee Chair and Vice Chair
  - John nominated Clayton Stice for Chair, seconded by Mickie; with no other nominations, Clayton was elected by acclamation
  - John nominated Horacio Zambrana for Vice Chair, seconded by Clayton; with no other nomination, Horacio was elected by acclamation
4. Regular Meeting date and time for 2022
  - Committee will keep regular meeting date and time first Wednesday of the month at 6 pm
  - Committee will keep the Robert's Small Meeting Rules
5. Council Liaison Report
  - Council Member Reetz delivered her report
6. Winter Solstice Celebration event wrap-up
  - Committee discussed the event
  - Committee directed staff to send out a survey to residents for event follow-up, and how to better plan for future community events
7. Volunteer Appreciation and other 2022 event planning

- Committee discussed Volunteer Appreciation, and due to COVID-19 numbers, will not have a traditional event, but rather a giveaway
- John will look into swag (hoodie or vest) from Big Frog, with the new city logo embroidered
- Committee discussed budget – moving \$500 from Community Event planning to boost the Volunteer Appreciation line item
- After the \$500 transfer and Winter Solstice Event expenses, \$1,800 left in Community Event Planning
- Spring Fling discussion – will need to ask Council for more funds in order to put on the event – date and location TBD

8. Proposed Items for the next meeting agenda

- Post Winter Solstice Event Survey results – what type of events do residents want? What will they attend?
- Volunteer Appreciation and Spring Fling planning
- Marketing/Beautification discussion – staff directed to invite Jose Canales to the next CED Meeting
- Staff directed to provide onboarding materials to the new CED Members

9. Adjourn

- Horacio made a motion to adjourn; meeting adjourned at 7:47 P.M.

MINUTES APPROVED 02-02-2022