

This is not a transcript of the meeting. A recording of this meeting is on the City's website.



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
TUESDAY, SEPTEMBER 1, 2020
5:00 P.M.

This meeting was held virtually at:

<https://attendee.gototraining.com/r/3198688641634556417>.

Training ID: 111-991-932

COUNCIL MEMBERS PRESENT

Rose Cardona, Mayor
Wanda Reetz, Mayor Pro Tem
Council Member Phil Ellett
Council Member Melissa Gonzales
Council Member Karen Medicus
Council Member Rudi Rosengarten

STAFF PRESENT

Rae Gene Greenough, City Secretary
Sylvia Carrillo, City Administrator
Carolyn Meredith, Parks & Natural Resources Manager
Chief Lenn Carter, Police Department
Susan Fleegal, Accountant
Roxana Stevens, City Attorney

1. Call to order of the City Council.

Mayor Cardona called the meeting to order at 5:05 P.M.

2. Time Certain: 5:00 P.M. to 6:00 P.M. – Budget Workshop

- Mayor Cardona reviewed the proposed adjustments.
- Sylvia Carrillo, City Administrator, reviewed the comparison between budgets.
- Sylvia Carrillo, City Administrator, added items to the proposed adjustments.
- Sylvia Carrillo, City Administrator, reviewed the addition to the Texasapes, Inc. contract.
- The city Council discussed items from the budget.
- Resident comment from Helen Besse, 795 Oakdale Drive

3. TIME CERTAIN: 6:00 P.M. – BUDGET PUBLIC HEARING

Public Hearing on the Proposed Budget for the City of Sunset Valley for Fiscal Year 2020-2021.

a) Open Hearing

- Mayor Cardona opened the Public Hearing at 6:01 P.M.

b) Presentation

- There was not a separate presentation, the discussion continued from the work-session.
- The Council discussed the budget and at the end of the discussion Sylvia Carrillo, City Administrator, prepared a list of 9 items that needs to be addressed before the next meeting.

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c) Citizen comments

- Robert Johnson, 1 Reese Drive.
 - *Sylvia Carrillo, City Administrator, will send him the bid process package and the information for the \$60K addition for Texascapes, Inc.*
- Joy Casnovsky of SFC.
- Katherine Johnson, 1 Reese Drive.
- Myles Fox, 24 Pillow Road.
- Terry Cowan, 4500 Stearns Lane
- Alfonso Carmona, 1038 Sunflower Trail

*Staff to have a meeting with AISD about how much they charge for event parking.
Staff to provide breakdown on subsidies and transfers.
Staff to purchase police department cameras this year.*

d) Close Hearing 8:29 P.M.

- Mayor Cardona closed the Public Hearing at 8:29 P.M.

Council took a break at 8:30 P.M.

Council returned at 8:37 P.M.

4. Council deliberation and possible action on the FY 2020-2021 Budget. The Budget is scheduled for adoption on September 15, 2020. (Mayor Cardona/ Administration)

- After some final discussion and additions, Sylvia Carrillo, City Administrator presented the complete list of items for discussion at the meeting on September 15th.
- The September 15, 2020 meeting will start at 5:00 P.M. with discussion and possible approval of the FY20/21 Budget.

5. Citizen/Public Communication.

- Lisa Versaci, 40 Pillow Road.
- Helen Besse, 795 Oakdale Drive

6. Reports:

A. Mayor's Dashboard

- i. Mayor's Desk
- ii. Agenda Planning

Mayor reviewed the agenda planning.

Council Member Medicus made a motion to continue the meeting until 10:00 P.M. Mayor Pro Tem Reetz seconded the motion. All voted yes and the motion carried.

B. Staff reports on subject matters in written reports issued on August 27, 2020

i. Administration Report

Sylvia Carrillo, City Administrator, reviewed her written report.

Staff to provide summary on curb cuts and the effect of two separate property evaluations versus a joint evaluation.

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- ii. **Public Works Report**
Carolyn Meredith, Parks & Natural Resources Manager, reviewed her written report.
- iii. **Public Safety Report**
Chief Carter reviewed his written report.

7. Council consideration of agenda items for approval on consent.

Council Member Rosengarten made a motion to approve agenda items 8, 9 10, and 11 on consent. Mayor Pro Tem Reetz seconded the motion. All voted yes and the motion carried.

APPROVED ON CONSENT

8. Approve the meeting minutes from the August 18, 2020 regular meeting.
9. Consider and act on accepting a letter of resignation from MillerGray & Associates, and appointing FreelandTurk as the City's engineer pursuant to RFQ 2020-01.07.2020. (Mayor Cardona/Administration)
10. Consider and act on engaging Haynie & Company as the Audit firm for FY 2019-2020 for an amount not to exceed \$45,000. (Mayor Cardona/Administration)
11. Consider and act on a Restrictive Covenant with Townbridge Homes, LLC at 4800 West US Highway 290 pursuant to conditions of zoning. (Mayor Cardona/Administration)
12. **Consider and act on moving the Administration staff to the Public Works Building. (Councilmembers Rosengarten/Ellett)**
 - Sylvia Carrillo, City Administrator, reviewed the agenda item.
13. **Presentation, Council deliberation and possible approval of an ordinance for a revised process for use of the Citizen Portal, formally known as Mobile 311. (Mayor Cardona/Administration)**
 - Mayor Cardona reviewed the agenda item.

Mayor Pro Tem Reetz made a motion to approve an ordinance for a revised process for use of the Citizen Portal, formally known as Mobile 311. Council Member Ellett seconded the motion. All yes except Melissa who voted no.

Mayor Pro Tem Wanda Reetz voted yes. Council Member Melissa Gonzales voted no.
Council Member Phil Ellett voted yes.
Council Member Karen Medicus voted yes.
Council Member Rudi Rosengarten voted yes.

The motion carries by a 4 to 1 vote.

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14. Presentation, Council deliberation and possible action regarding direction to Staff to pursue a Distinguished Budget Presentation Award granted by the Government Finance Officers Association within the next three years. (Councilmembers Ellett/Reetz)

Mayor Pro Tem Reetz made a motion to approve giving staff direction to pursue a Distinguished Budget Presentation Award granted by the Government Finance Officers Association within the next three years. Council Member Ellett seconded the motion.

- Citizen comment from Charles Goyette, 5 Pillow Road.

Mayor Pro Tem Wanda Reetz voted yes. Council Member Melissa Gonzales voted no.
 Council Member Phil Ellett voted yes.
 Council Member Karen Medicus voted yes.
 Council Member Rudi Rosengarten voted yes.

The motion carries by a 4 to 1 vote.

15. Presentation, Council deliberation and possible action regarding a potential future development plan for the area known as the Homestead. (Councilmembers Ellett/Reetz)

- This item was moved to next meeting.

16. Adjourn.

Mayor Pro Tem Reetz made a motion to adjourn. Council Member Rosengarten seconded the motion. All voted yes and the motion carried.

Mayor Cardona adjourned the meeting at 10:02 P.M.

Rose Cardona, Mayor

ATTEST:

Rae Gene Greenough
City Secretary

Minutes approved on September 15, 2020.

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