

FY20-21 Budget Summary

How much money will the City have in the bank at the start of FY21?

Fund	Reserve	Committed	Non-Committed	Restricted	Total Balance
General Fund	5,208,100	813,398	2,233,015	26,694	8,281,207
Utility Fund	461,166	3,362,284	820,657		4,644,107
Street Fund				6,709,639	6,709,639
Hotel Occupancy Tax Fund				403,828	403,828
Venue Tax Fund				1,238,057	1,238,057
Crime Control & Prevention District Tax Fund				119,895	119,895
GN Equipment Repair & Replacement Fund		690,834			690,834
City Facilities Fund		127,582			127,582
Drainage Fund				538,879	538,879
Total	5,669,266	4,994,098	3,053,672	9,036,992	22,754,028

How much money does the City anticipate collecting during the year? Estimated Revenues:

General Fund	3,879,435
Utility Fund	1,733,436
Street Fund	621,135
Hotel Occupancy Tax Fund	27,500
Venue Tax Fund	308,215
Crime Control Tax Fund*	406,522
GN Equipment Repair & Replacement Fund	-
City Facilities Fund	-
Drainage Fund	108,332
Total	7,084,576

How much money does the City expect to spend during the year? Estimated Expenditures:

General Fund	3,594,936
Utility Fund	1,733,436
Street Fund	455,863
Hotel Occupancy Tax Fund	10,000
Venue Tax Fund	218,097
Crime Control Tax Fund	406,522
GN Equipment Repair & Replacement Fund	-
City Facilities Fund	-
Drainage Fund	108,332
Total	6,527,187

How much profit (loss) will the City have this year? Estimated Revenues minus Expenditures for FY21:

General Fund	284,499
Utility Fund	-
Street Fund	165,272
Hotel Occupancy Tax Fund	17,500
Venue Tax Fund	90,118
Crime Control Tax Fund	-
GN Equipment Repair & Replacement Fund	-
City Facilities Fund	-
Drainage Fund	-
Total	557,389

How much money does the City expect to be in the bank at the end of the year? Estimated End of Year Reserves:

General Fund	8,565,706
Utility Fund	4,644,107
Street Fund	6,874,912
Hotel Occupancy Tax Fund	421,328
Venue Tax Fund	1,328,175
Crime Control Tax Fund	17,088
GN Equipment Repair & Replacement Fund	690,834
City Facilities Fund	127,582
Drainage Fund	538,879
Total	23,311,417

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Dpt	Dpt Name	Type	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
2	01	Admin	Revenues	4022	Credit Card Fees	-	-	-	214.56	462.83	100%		500.00	300.00	500.00	The City collects a 3% convenience fees for all payments by credit cards for fines and court fees. This program started in FY 17/18.
3	01	Admin	Revenues	4025	Donations	-	15,000.00	5,000.00	-	4,929.36	100%		5,000.00	-	-	The City does not budget for donations. If donations are received during the year, the City Council will usually commit those funds to a certain project. In FY 15/16 The City received a \$15,000 donation from the PGA. In FY 17/18 the City received \$5,000 from the PGA. It is expected that \$5,000 will be received from the PGA. These funds are proposed to be committed for a trail project around the Burger Center.
4	01	Admin	Revenues	4040	Fire District Fees	23,719.79	25,224.25	27,438.06	32,804.28	34,977.21	47%		34,500.00	61,498.68	34,500.00	Fire District tax payments are a result of an Interlocal Agreement between Travis County Emergency Services District No. 3 and Sunset Valley. The City's contract with the Austin Fire Department to provide fire protection services within Sunset Valley's City limits includes a provision covering the area within Sunset Valley's Extraterritorial Jurisdiction (ETJ). This was because the Austin Fire Department was concerned that not providing coverage to the ETJ would create islands with little to no coverage while creating loss in Sunset Valley should a substantial fire occur. The City negotiated an agreement with Travis County ESD No. 3 provides for any taxes collected be remitted to Sunset Valley to help offset the City's cost for providing the service.
5	01	Admin	Revenues	4050	Franchise Tax	-	-	-	-	37,471.32	100%		34,000.00	33,888.00	34,000.00	Franchise fees are assessments for a company's use of the City's right-of-way such as telecommunications, gas, and cable. Several years ago, the City waived the franchise fees for cable companies in an effort to keep residential cable costs down. Franchise fees generally increase as a result of increased customers and/or increased cost of service. Due to the City being basically built out, there is no expected increase. The Greater Austin Area Telecommunications Network has lines in the City ROW serving the AISD facilities. Based on the length of line within the City, an annual fee was adopted. below.
6	01	Admin	Revenues	4095	Interest	14,694.66	36,535.48	53,963.03	86,217.09	126,569.63	761%		110,000.00	98,400.00	27,500.00	Historically interest income on funds deposited in TexPool had been a primary source of revenue generated by the City. When TexPool interest rates declined, the City purchased Certificates of Deposits. TexPool's interest rate increased and CDs were not renewed. TexPool rates continue to stay at a higher level. Taking into consideration that a portion of the reserve funds were transferred to the City Facilities Fund, the proposed budget is based on the current balance in the fund.
7	01	Admin	Revenues	4110	Misc Fees & Charges	2,777.53	4,187.06	6,721.90	5,184.52	67,980.60	2348%		3,500.00	3,000.00	2,625.00	Miscellaneous service fees and charges is revenue from various fees charged for copies and services provided by the City. Any fees for Public Information Request are included in Miscellaneous income. FY20 Projected negative due to reimbursement to Homestead
8	01	Admin	Revenues	4120	Permits, Licenses & Fees	62,898.70	37,328.58	45,036.30	39,766.10	29,343.40	-53%		30,000.00	21,200.00	22,500.00	Building and development revenue is collected from a variety of fees and charges for permits encompassing all activity from single family and commercial development. The majority of revenue generated will be from residential building and remodels and some commercial re-development. Fees collected are based on the adopted fee schedule.
9	01	Admin	Revenues	4180	Sales & Use Tax	4,921,736.86	4,861,522.00	4,877,947.36	4,923,352.92	4,861,535.27	-1%		4,819,200.00	4,219,705.00	3,614,400.00	In FY 15/16 sales tax revenue received was the highest amount the City has ever earned. Using the Long Range Plan, in FY 16/17 a 3% increase was projected in sales tax revenue. For the FY 17/18 it is estimated that the sales tax revenue will be flat and be in the range of the actual amounts received in FY 15/16 and FY 16/17.
10	01	Admin	Revenues	4182	Mixed Beverage Tax	36,778.33	35,074.93	38,413.12	36,824.93	40,488.00	10%		35,000.00	35,000.00	26,250.00	Restaurants collect sales tax from its customers just like any other sales tax. However, the restaurant must still pay the 7% mixed beverage gross receipts tax to be remitted to the State Comptroller. Mixed Beverage taxes are paid to the City quarterly.
11	01	Admin	Revenues	4228	Franchise Fee-COA Utilities	-	-	-	-	85,247.24	100%		86,000.00	86,000.00	86,000.00	In FY 2010-2011 the City signed a Franchise Agreement with the City of Austin for the Electric Utility .
12					Total Admin	5,062,605.87	5,014,872.30	5,054,519.77	5,124,364.40	5,289,004.86	4%		5,157,700.00	4,558,991.68	3,848,275.00	
13																
14	03	Court	Revenues	4020	Court Income - Fees	16,193.75	22,855.12	19,894.03	29,210.29	7,805.03	-52%		10,000.00	8,000.00	5,000.00	In addition to traffic fines and fees, the City collects miscellaneous court fees. The majority of those fees are sent to the State but the City retains a percentage of some of the fees. Decrease is due to the decrease in the amount of tickets being written because of COVID-19.
15	03	Court	Revenues	4022	Credit Card Fees	-	-	-	915.95	1,221.70	100%		1,000.00	523.00	500.00	The City collects a 3% convenience fee for all payments by credit cards for fines and court fees. This program started in FY 17/18.
16	03	Court	Revenues	4030	Court Income Fines	54,951.62	65,872.43	37,443.58	25,309.76	19,280.81	-65%		25,000.00	10,000.00	12,500.00	Revenues generated are primarily from traffic citations. A traffic ticket is a notice issued by a law enforcement official to a motorist or other road user, accusing violation of traffic laws. Traffic tickets generally come in two forms, citing a moving violation, such as exceeding the speed limit, or a non-moving violation, such as a parking violation. Decrease is due to the decrease in the amount of tickets being written due to COVID-19.
17	03	Court	Revenues	4032	Time Payment Fee	-	-	-	-	-	0%		-	-	100.00	Funds are collected when a person convicted of an offense shall pay a reimbursement fee of \$15 if the person has been convicted of a misdemeanor and pays any part of a fine, court costs, or restitution, or another reimbursement fee, on or after the 31st day after the date on which a judgement is entered assessing the fine, court costs, restitution, or other reimbursement fee.
18	03	Court	Revenues	4036	Truancy Prevention Fund	-	-	-	-	-	0%		-	100.00	100.00	Truancy Prevention Fee: Money allocated under Section 134.103 to the local truancy prevention and diversion fund maintained in the municipal treasury as required by Section 134.151 may be used by a municipality to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of a juvenile case manager employed under Article 45.056, Code of Criminal Procedure. Money in the fund may not be used to supplement the income of an employee whose primary role is not that of a juvenile case manager. The City of Sunset Valley does not employ a juvenile case manager.

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1	Dpt	Dpt Name	Type	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
19	03	Court	Revenues	4037	Jury Fund	-	-	-	-	-	0%		-	5.00	10.00	Juror Reimbursement Fee: Money allocated to the municipal jury fund, as required by Section 134.151, may be used by a municipality only to fund juror reimbursements and otherwise finance jury services.
20	03	Court	Revenues	4200	School Zone Fees	734.10	935.86	846.20	867.48	870.58	19%		-	740.00	-	The City receives monthly revenue from Travis County of their portion of the fines paid for violations received in the school zone. These funds are restricted and can only be spent on items for school safety.
21	03	Court	Revenues	4035	Court Security Fee	-	-	-	-	137.08	100%		1,200.00	300.00	900.00	Under Article 102.017 of the Texas Code of Criminal Procedures, a Municipal Court may establish a Municipal Court Building Security Fund. This fund is to be administered by the governing body of the municipality and is to be used for security personnel, services and items related to buildings that house the operations of municipal courts. A municipality may collect \$3 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The \$3 fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The term "security personnel, services, and items" includes identification cards and systems, electronic locking and surveillance equipment, signage, bailiffs or contract security personnel, and continuing education on security issues for court personnel and security personnel. The Sunset Valley Municipal Court is physically located within City Hall, and all proceedings of the Court take place inside.
22	03	Court	Revenues	4230	Warrant Fee Collections	4,320.84	5,148.99	2,730.00	3,368.46	3,751.29	-13%		3,000.00	2,250.00	2,250.00	The City does not outsource warrant collections. There are no plans to contract with a warrant officer. Unpaid tickets are reported to DPS through OMNI, and the warrant must be paid to the City before a driver's license can be renewed.
23	03	Court	Revenues	4038	Court Technology Fee	-	-	-	-	182.77	100%		1,600.00	325.00	1,200.00	Under Article 102.0172 of the Texas Code of Criminal Procedures, a Municipal Court may create a Technology Fund. The fund is to be administered by the governing body of the municipality and is used to finance the purchase or maintenance of technological enhancements for a municipal court. A municipality may collect a fee not to exceed \$4 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The Technology Fund may be used for the following related to the operations of the Municipal Court: computer systems, networks, hardware, software, imaging systems, electronic ticket writers and docket management systems. The Sunset Valley Municipal Court currently uses the Incode Docket Management and Cash Collection Software, provided by Tyler Technologies. The Police Department will also be purchasing electronic ticket writers through Tyler Technologies which will be integrated with the Court's Incode software system.
24					Total Court	76,200.31	94,812.40	60,913.81	59,671.94	33,249.26	-56%		41,800.00	22,243.00	22,560.00	
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27	04	Public Works	Revenues	4000	Adopt A Tree Program	15,674.88	12,899.19	7,187.91	5,770.22	9,147.33	-42%		7,000.00	8,212.00	-	Total reimbursed to the City by residents purchasing plants and trees at wholesale prices.
28	04	Public Works	Revenues	4001	Ant Bait Program	835.34	308.04	496.50	117.54	449.36	-46%		800.00	106.00	-	Revenue from ant bait sold to the citizens at wholesale prices
29					Total Public Works	16,510.22	13,207.23	7,684.41	5,887.76	9,596.69	-42%		7,800.00	8,318.00	-	
30																
31																
32	09	Gen Govt	Revenues	4009	Property Lease Revenue	6,950.00	6,600.00	6,600.00	6,600.00	6,600.00	-5%		6,600.00	6,600.00	6,600.00	In 2010, Sunset Valley entered into an agreement with Sustainable Food Center to lease the property known as The Triangle, to operate a Farmer's Market. SFC pays the City \$550 per month.
33	09	Gen Govt	Revenues	4028	Event Revenue	3,989.50	5,231.80	5,608.00	5,279.00	7,765.00	95%		2,000.00	416.00	2,000.00	This revenue is received from two sources. One source is the \$25.00 rental fee that is paid to use the City Council Chambers for a personal event. ArtFest Revenue has been moved to General Government.
34					Total Gen Govt	10,939.50	11,831.80	12,208.00	11,879.00	14,365.00	31%		8,600.00	7,016.00	8,600.00	
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36																
37	19	Crime Control	Revenues	4095	Interest	-	-	231.94	6,506.07	4,726.08	100%		10,000.00	2,970.00	2,500.00	Revenue from Crime Tax Interest
38	19	Crime Control	Revenues	4181	Sales & Use Tax - CCPT	-	-	132,256.63	403,044.25	398,627.15	100%		400,000.00	349,918.00	301,215.00	Revenue from Crime Tax
39	19	Crime Control	Revenues	4300	Operating Transfer In	-	-	-	-	-	0%		-	-	-	
40	19	Crime Control	Revenues	eserve	Transfer in from Reserves	-	-	-	-	-	0%		-	-	102,807.44	
41					Total Crime Control	-	-	132,488.57	409,550.32	403,353.23	100%		410,000.00	352,888.00	406,522.44	
42																
43					Total General Fund	5,166,255.90	5,134,723.73	5,267,814.56	5,611,353.42	5,749,569.04	11%		5,625,900.00	4,949,456.68	4,285,957.44	
44																
45	05	Water	Revenues	4060	Fees & Inspections	100.00	100.00	-	-	100.00	0%		2,500.00	-	2,500.00	
46	05	Water	Revenues	4095	Interest	859.00	3,551.21	17,201.28	36,342.75	56,958.74	6531%		20,000.00	2,000.00	5,000.00	
47	05	Water	Revenues	4115	Penalties/Fines/Surcharges	-	-	-	-	-	0%		1,000.00	-	1,000.00	
48	05	Water	Revenues	4210	Tap Fees - Reconnects	550.00	550.00	-	600.00	550.00	0%		1,500.00	-	1,500.00	
49	05	Water	Revenues	4220	Utility Sales	639,930.41	643,346.52	634,732.26	559,539.17	571,951.48	-11%		650,000.00	538,700.00	650,000.00	Sales of Utilities
50	05	Water	Revenues	4300	Subsidy Rcvd From GF	101,825.00	100,988.00	213,539.00	251,531.00	311,606.00	206%		304,171.00	-	263,424.59	Water Subsidy- Total Expenses minus revenues to figure out subsidy
51		Water	Revenues	eserve	Transfer from Reserves	-	-	-	-	-	0%		-	-	-	
52					Total Water	743,264.41	748,535.73	865,472.54	848,012.92	941,166.22	27%		979,171.00	540,700.00	923,424.59	
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	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Dpt	Dpt Name	Type	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
54	06	Wastewater		4060	Gen Fees and Inspections	100.00	250.00	100.00	100.00	-	-100%		2,000.00	50.00	2,000.00	
55	06	Wastewater		4095	Interest	859.00	3,551.00	17,201.00	36,343.00	56,959.00	6531%		20,000.00	20,000.00	5,000.00	
56	06	Wastewater		4210	Tap Fees- Reconnects	460.00	460.00	920.00	-	-	-100%		1,200.00	460.00	1,200.00	
57	06	Wastewater	Revenues	4220	Utility Sales	427,928.83	414,373.65	435,172.60	371,257.38	374,920.43	-12%		474,794.64	360,650.00	474,794.64	
58	06	Wastewater	Revenues	4300	Subsidy Rcvd From GF	309,022.00	287,436.00	231,296.00	239,170.00	225,504.00	-27%		136,711.00	-	149,657.28	Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy
59		Wastewater	Revenues	Reserv	Transfer from Reserves	-	-	-	-	-	0%		-	-	-	
60					Total Wastewater	738,369.83	706,070.65	684,689.60	646,870.38	657,383.43	-11%		634,705.64	381,160.00	632,651.92	
61																
62	07	Solid Waste	Revenues	4170	Recycle/Reclamation	-	80.14	219.04	41.23	269.60	100%		200.00	3.50	200.00	
63	07	Solid Waste	Revenues	4220	Utility Sales	4,004.00	3,815.00	3,744.00	4,236.67	6,694.94	67%		4,200.00	6,950.00	4,200.00	
64	06	Solid Waste	Revenues	4300	Subsidy Rcvd From GF	114,098.00	123,326.00	131,516.00	134,680.00	130,915.00	15%		-	-	172,679.84	Solid Waste Subsidy- Total Expenses minus revenues to figure out subsidy
65		Solid Waste	Revenues	Reserv	Transfer from Reserve	-	-	-	-	-	0%		-	-	-	
66					Total Solid Waste	4,004.00	3,895.14	3,963.04	4,277.90	6,964.54	74%		4,400.00	6,953.50	177,079.84	
67																
68	09	Gen Govt	Revenues	4022	Credit Card Convenience Fees	-	-	-	564.00	580.00	100%		280.00	280.00	280.00	
69					Total General Government	-	-	-	564.00	580.00	100%		280.00	280.00	280.00	
70																
71	50	Water Infrastructure		4300	Subsidy Rcvd From GF	-	-	-	-	-			-	-	-	Water Infrastructure Subsidy
72	60	Wastewater Infrastructure		4300	Subsidy Rcvd From GF	-	-	-	-	-			-	-	-	Wastewater Infrastructure Subsidy
73					Total General Government	-	-	-	-	-	100%		-	-	-	
74																
75					Total Utilities	1,485,638.24	1,458,501.52	1,554,125.18	1,499,725.20	1,606,094.19	8%		1,618,556.64	929,093.50	1,733,436.35	
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77																
78	14	Street R&R	Revenues	4095	Interest	1,980.66	10,740.67	38,258.31	87,409.37	141,497.35	7044%		75,000.00	83,900.00	18,750.00	
79	14	Street R&R	Revenues	4185	Sales and Use Tax	820,268.96	810,236.46	812,970.91	820,538.32	810,235.61	-1%		803,180.00	703,266.00	602,385.00	
80					Total Street R&R	822,249.62	820,977.13	851,229.22	907,947.69	951,732.96	16%		878,180.00	787,166.00	621,135.00	
81																
82	16	HOT	Revenues	4095	Interest	1,016.71	2,332.35	4,962.27	11,524.76	16,406.19	1514%		10,000.00	8,000.00	2,500.00	
83	16	HOT	Revenues	4080	Hotel Occupancy Tax	260,603.69	271,413.00	263,011.90	255,261.55	248,891.00	-4%		250,000.00	120,690.00	25,000.00	
84					Total HOT	261,620.40	273,745.35	267,974.17	266,786.31	265,297.19	0.01		260,000.00	128,690.00	27,500.00	
85																
86	18	Venue Tax	Revenues	4095	Interest	787.87	5,518.07	11,312.44	18,819.54	30,903.83	3822%		28,000.00	20,000.00	7,000.00	
87	18	Venue Tax	Revenues	4184	Sales and Use Tax	410,165.25	405,144.04	406,515.93	410,299.95	405,148.31	-1%		401,620.00	351,650.00	301,215.00	Revenue from the Venue tax
88					Total Green Tax	410,953.12	410,662.11	417,828.37	429,119.49	436,052.14	6%		429,620.00	371,650.00	308,215.00	
89																
90	25	Drainage	Revenues	4095	Interest	272.71	1,487.69	2,911.68	6,339.63	10,420.70	3721%		8,800.00	6,260.00	2,200.00	
91	25	Drainage	Revenues	4220	Utility Sales	100,834.70	101,254.12	101,550.24	101,464.04	101,467.64	1%		101,460.00	101,674.00	101,460.00	
92	25	Drainage	Revenues	Subsid	Subsidy	-	-	-	-	-	0%		-	-	4,671.92	Drainage Subsidy
93					Total Drainage	101,107.41	102,741.81	104,461.92	107,803.67	111,888.34	11%		110,260.00	107,934.00	108,331.92	
94																
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96					Grand Totals	8,247,824.69	8,201,351.65	8,463,433.42	8,822,171.78	9,120,053.86	11%		8,922,236.64	7,273,710.18	7,084,295.72	

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1	Dpt	Dpt Name	Type	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description	
2	01	Administration	Expenses	5000	Salary - Accountant/City Secretary	67,950.39	73,990.84	75,222.95	81,149.24	80,556.05	19%		20,654.25	82,577.40	20,654.25	Retiring 12/31/20 (1/3 of total salary)	
3	01	Administration	Expenses	5001	Salary - Accounting Clerk	31,319.06	35,607.05	36,627.68	39,521.18	49,504.40	58%		27,892.80	55,209.50	27,892.80	Shared between two departments. The share that is for the Utility Fund is shown as a transfer out. Responsible for all Accounts Payable, Utility Billing and performs receptionist duties including answering phones, greeting the public, and assisting residents.	
4	01	Administration	Expenses	5002	Salary - Accountant	-	-	-	-	-	100%		75,000.00	30,288.40	75,000.00	New position created to help transition current accountant into retirement	
5	03	Municipal Court	Expenses	5006	Salary - Court Administrator/Admin	-	-	-	-	-	100%		-	-	48,006.00	Employee performs clerical and administrative duties related to the operations of the Municipal Court. Also has responsibilities in the Administrative Department as an Administrative Assistant. 30% of the total salary is allocated to Court and 70% is allocated to the Administration Department	
6	01	Administration	Expenses	5025	Salary - City Administrator	124,491.78	135,385.79	137,579.54	142,911.85	126,828.26	2%		160,000.00	160,000.00	160,000.00	Exempt Position	
7	01	Administration	Expenses	5027	Salary - Assistant City Administrator	72,138.14	86,737.10	88,245.45	95,250.26	98,747.59	37%		-	11,785.56	-	Position Eliminated FY20; Acting City Administrator in absence of City Administrator. Exempt Position.	
8	01	Administration	Expenses	5046	Salary - Longevity	1,673.60	2,222.80	1,924.00	2,934.00	2,212.00	32%		1,518.00	1,888.00	1,518.00	Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.	
9	01	Administration	Expenses	5065	Salary - Development Permit Coordinator	-	-	-	945.60	48,479.73	100%		-	30,990.80	-	Position has been eliminated	
10	01	Administration	Expenses	5084	Salary - Cell phone allowance	2,384.10	1,875.00	3,020.00	3,045.00	2,310.00	-3%		480.00	600.00	480.00	Monthly allowance paid to key personnel in the admin. department to maintain a cell phone for city use. Includes allowance amount for equipment reimbursement.	
11	01	Administration	Expenses	5087	Salary - Education	550.00	(50.00)	-	-	-	-100%		1,080.00	1,080.00	1,080.00	Monthly payment for education degrees	
12	01	Administration	Expenses	5090	Salary - Overtime	1,092.25	1,621.12	1,139.46	1,269.55	751.77	-31%		2,276.98	5,000.00	2,276.98	Overtime for 2 positions" Bookkeeper/Utility Billing and Development Permit Coordinator.	
13	01	Administration	Expenses	5091	Salary - Licensing Incentive	-	-	-	-	-	100%		-	-	240.00	Monthly payment for licensing achievements	
14	01	Administration	Expenses	5099	Payroll Expenses - Payroll Services	-	-	-	-	5,601.12	100%		-	11,881.00	-	Transferred out for salaries but now all salaries are budgeted in the appropriate fund	
15	01	Administration	Expenses	5120	Life Insurance Benefits	253.20	202.56	202.56	49.90	198.00	-22%		153.36	200.00	153.36	Employer pays 100% of the Life Insurance Premium for the employee.	
16	01	Administration	Expenses	5121	Medical Insurance Benefits	30,773.68	29,053.23	24,216.49	26,558.11	37,766.14	23%		29,603.25	34,738.30	31,083.00	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.	
17	01	Administration	Expenses	5122	Dental Insurance Benefits	2,121.00	1,965.46	1,764.16	1,896.14	2,440.98	15%		1,408.78	1,731.62	1,493.00	Employer pays 100% of Dental Insurance Premiums for the employee.	
18	01	Administration	Expenses	5123	Vision Insurance	344.40	292.62	291.02	320.52	373.88	9%		292.66	338.04	310.00	Employer pays 100% of Vision Insurance Premiums for the employee.	
19	01	Administration	Expenses	5124	Long Term Disability Insurance	1,205.76	1,233.83	1,520.28	1,453.59	1,397.56	16%		1,122.10	1,398.40	1,166.00	Employer pays 100% of Vision Insurance Premiums for the employee.	
20	01	Administration	Expenses	5126	Short Term Disability Insurance	716.28	733.21	884.76	923.38	934.62	30%		747.08	946.06	793.00	Employer pays 100% of Vision Insurance Premiums for the employee.	
21	01	Administration	Expenses	5130	Medicare Tax - Employers Contribution	4,411.23	5,301.15	5,018.08	5,791.48	5,547.99	26%		4,888.65	5,333.75	4,888.65	Employer match to the Medicare portion of social security benefits.	
22	01	Administration	Expenses	5131	TWC - Employers Contribution	(843.03)	755.04	35.91	973.12	837.46	100%		1,032.00	76.38	1,032.00	Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.	
23	01	Administration	Expenses	5140	TMRS City Contribution	37,957.12	41,373.88	42,666.21	45,802.78	51,110.22	35%		45,245.32	48,410.08	39,126.00	Retirement Fund. Provides for employers contribution based on gross earnings to the TMRS	
24	01	Administration	Expenses	5150	Workers Compensation Benefits	1,005.16	996.40	1,124.60	1,199.18	1,167.25	16%		1,491.99	1,030.00	1,491.99	Provides state mandated coverage in the event an employee is injured on the job.	
25	01	Administration	Expenses	5200	Temporary Help	-	-	36.00	47.85	-	100%		300.00	-	300.00	Provides funds for administrative support during absences and assignments or projects that are beyond the daily administrative work load.	
26	01	Administration	Expenses	5306	Attorney	38,548.29	47,289.21	48,407.52	29,707.84	55,928.32	45%		50,000.00	50,000.00	50,000.00	Provides funds for legal counsel to the City Council, Staff, Boards and Commissions. Includes research, advisement, and attendance at meetings. The attorney contract is based on a per hour basis.	
27	01	Administration	Expenses	5309	Audit	45,671.48	53,213.19	46,889.81	51,028.60	46,678.75	2%		50,000.00	50,000.00	50,000.00	Provides for expenses related to performance of a yearly audit of City's prior year finances and any state or federal mandated single audit provisions.	
28	01	Administration	Expenses	5312	Building Inspections/Structural Engineer	27,019.79	25,137.23	27,246.80	21,050.80	18,387.83	-32%		20,000.00	9,500.00	15,000.00	Provide building plans and foundation reviews; building inspections during permit process and construction activities. Some of these services are billed back to residents or commercial entity's for costs on a project.	
29	01	Administration	Expenses	5327	Engineer - Design Fees	-	-	-	686.31	-	100%		25,000.00	2,000.00	500.00	Provides funds to investigate or design potential projects that may come under consideration during the fiscal year that were not identified as a project during the budget process.	
30	01	Administration	Expenses	5330	Engineer - Review & Inspection Fees	10,761.16	2,056.20	2,680.00	-	900.00	-92%		15,000.00	15,000.00	11,250.00	Provides funding for engineering and planning services to Council, Commissions, Boards, and Staff; review of plan submittals from outside entity's and potential inspections for code violations. Includes expenses related to permit review in subdivision, site planning, zoning, and construction which are recoupable through permit fees.	
31	01	Administration	Expenses	5343	IT Management Services	23,328.55	23,591.86	34,835.54	36,413.00	38,454.04	65%		40,000.00	40,000.00	12,731.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Administration - 6 servers and 7 computers \$12,731	
32	01	Administration	Expenses	5345	Landscape Architect Fees	1,457.50	-	-	-	-	-100%		5,000.00	-	3,750.00	Provides landscape planning services. Funds allow for investigation of complaints and on-going compliance as well as potential design and review of city projects that are considered/presented through the year. Includes expenses related to review and inspection of landscape plan submittals, which are recoupable through permit fees. Consulting for substantial revisions of the City's landscape and tree regulations, develop additional regulations for seed and vegetation, have sufficient collaborations with the City Council and attend hearings as necessary.	
33	01	Administration	Expenses	5362	Ordinance Codification Maintenance	1,281.40	2,409.06	3,984.19	2,578.32	2,052.50	60%		3,500.00	2,027.00	3,150.00	Provide funds to keep the codification of the ordinances up to date and maintained.	
34	01	Administration	Expenses	5366	Records Management	4,203.00	5,492.39	4,516.50	4,419.16	5,403.76	29%		5,700.00	5,300.00	5,700.00	Provides funds for the proper storage and disposal of city documents. Includes off-site storage rental, supplies, professional document shredding, and required document destruction.	
35	01	Administration	Expenses	5367	Payroll Services	4,638.87	5,057.50	4,995.28	4,836.71	4,901.86	6%		4,320.00	4,320.00	4,320.00	Provides funds for time clock services and for payroll services including pay checks and payroll tax services. Increase is due to an increase in services. In 19/20 time clock services were discontinued for a savings of \$880.	
36	01	Administration	Expenses	5381	Water Quality Consultants	-	-	-	-	-	100%		500.00	-	500.00	Provides funding for professional planning and inspection services related to water quality issues. Funds allow for investigation of complaints, concerns, on-going compliance and ordinance review. Expenses include review and inspection services of water quality facility applications, which are recoupable through permit fees.	
37	01	Administration	Expenses	5450	Library Card Reimbursement	-	2,880.00	3,000.00	4,680.00	4,434.00	100%		5,000.00	2,422.00	2,500.00	In FY 2015/2016, this program was reinstated because the City of Austin began charging Sunset Valley residents for library cards again, after not doing so for years. Residents receive \$120 per year, per household after providing proof of purchasing a library card. The original amount provided funds to reimburse 20 households. In 18/19 the amount increased by 5 households for a total of 25 households at \$120 per household.	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
1	Dpt	Dpt Name	Type	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description	
38	01	Administration	Expenses	5475	Volunteer Awards Banquet	3,009.60	3,000.00	-	-	1,987.44	-34%		3,000.00	-	2,500.00	Provides funds for Volunteer Awards Banquet hosted by the Mayor/City to acknowledge volunteerism. Provides for food, beverages, supplies, and door prizes. Due to scheduling, there were no expenses in FY 17/18. Fall of 2018 honored members that served in FY 16/17 and FY 17/10. Mayor put in 19/20 budget.	
39	01	Administration	Expenses	5500	Advertising / Public Notices	2,832.05	2,626.92	2,070.84	2,764.89	3,164.97	12%		4,000.00	4,000.00	4,000.00	Provides funds for expenses related to the advertisement of public notices as required by ordinance and statute, job vacancies, request for proposals, bids, and other required notices and advertisements.	
40	01	Administration	Expenses	5515	Bank / Management Fees	5,383.23	4,750.43	4,198.86	3,318.66	3,189.68	-41%		5,200.00	4,000.00	5,200.00	Provides for expenses related to banking services. The services include management fees and on-line banking fees. As the City continues to increase the use of on-line banking services that include fraud protection, positive pay, check copies, etc. and interest rates continue to stay at the level they are at currently, banking fees will continue to stay at the rate they are now. The City keeps a balance in the account to help keep the cost down.	
41	01	Administration	Expenses	5516	Credit Card Fees	-	-	-	192.08	648.07	100%		1,000.00	1,000.00	1,000.00	Fees charged by service provider to use credit cards.	
42	01	Administration	Expenses	5545	Coffee / Food Service	8,907.49	10,015.98	8,943.35	8,404.74	9,868.83	11%		6,500.00	2,301.00	4,875.00	Provides funds for complimentary coffee service. Also provides for complimentary food for City Council meetings, some committee meetings, and for other functions that may provide food and beverages. Funds also provide for supplies used for City events and meetings and cleaning supplies. In FY 19/20 council food was discontinued.	
43	01	Administration	Expenses	5600	Dues / Subscriptions / Fees	1,952.94	1,883.94	1,928.46	1,998.14	1,787.92	-8%		2,000.00	2,000.00	2,000.00	Provides for expenses related to newspaper subscriptions, Austin Business Journal subscription, Governmental Code updates, Governmental Filing fees (deed, etc.), CAPCOG dues, Municipal Clerks Association dues, TML dues and Purchasing Co-op dues.	
44	01	Administration	Expenses	5601	Organizational Memberships	835.75	3,618.30	982.46	998.92	735.30	-12%		1,000.00	1,000.00	1,000.00	Membership dues for organizations that the City will join.	
45	01	Administration	Expenses	5615	Election Expense	-	753.40	476.85	426.67	506.17	100%		800.00	600.00	800.00	Funding provides for contracting with Travis County for one election each year.	
46	01	Administration	Expenses	5655	Insurance - Fire/Theft/Vandalism/Bonds	21,788.88	-	-	-	-	-100%		41,826.26	41,826.26	46,008.89	Provides funds for insurance coverage for fire, theft or vandalism to city property, buildings, and mobile equipment. Provides for liability coverage and bonding positions. 14/15 included lawsuit settlement claim.	
47	01	Administration	Expenses	5704	Employee Appreciation	350.29	999.30	1,510.60	937.80	1,000.00	185%		1,000.00	771.00	1,000.00	Provides for funds for employee appreciation expenditures such as retirement expenses, food, awards, and certificates.	
48	01	Administration	Expenses	5705	Office Supplies/Delivery Fees	11,386.93	11,214.36	9,107.21	8,047.21	10,370.46	-9%		15,000.00	8,100.00	11,250.00	Provides for expenses related to general office supplies for all departmental operations of the City. Also includes all delivery service fees such as Federal Express, UPS, and inter-city delivery. Increased costs in 16/17; moved toner to this line item away from printing. Breakout between dpts.	
49	01	Administration	Expenses	5706	Postage	8,940.00	8,960.00	3,440.00	5,776.75	5,900.80	-34%		6,000.00	3,794.00	3,000.00	Provides for expenses related to postage costs and equipment rental, maintenance and supplies. FY 17/18 funds were reduced. Will decrease mail outs and provide more information on the website.	
50	01	Administration	Expenses	5720	Personal Vehicle Use Mileage Expense	-	236.72	67.16	140.91	11.60	100%		150.00	150.00	112.50	Provides funds to reimburse staff for using their personal vehicle on city business.	
51	01	Administration	Expenses	5725	Printing	9,832.88	7,990.15	5,940.76	4,600.00	4,839.57	-51%		4,500.00	4,500.00	4,500.00	Provides for expenses related to reproducing documents, stationary, pre-printed forms, checks, purchase orders, business cards, flyers, postcards, notices, GIS maps, and other city information. Decreased costs in 16/17; moved toner to office supplies. Breakout between dpts.	
52	01	Administration	Expenses	5735	Rental Expense - Equipment	9,372.12	9,459.47	6,805.97	6,914.15	4,859.20	-48%		7,500.00	7,500.00	7,500.00	Provides funds for the lease purchase of the Admin copier, PD copier and PW copier. Breakout between dpts.	
53	01	Administration	Expenses	5770	Small Equipment Repair/Purchase	1,287.64	280.95	1,048.73	1,318.42	150.00	-88%		1,800.00	1,000.00	1,350.00	Provides funds for expenses related to the replacement, repair, service, and parts for office equipment.	
54	01	Administration	Expenses	5780	Software Acquisition	-	-	-	-	-	100%		48,000.00	47,778.35	-		
55	01	Administration	Expenses	5782	Software Maintenance Fees	14,678.20	11,407.65	17,695.88	16,736.37	18,306.48	25%		53,500.00	28,458.43	43,363.80	Provides funding for software maintenance fees for the Administrative Department and the Public Works Department.	
56	01	Administration	Expenses	5815	Training - Mileage Reimbursement	272.19	-	101.46	250.00	-	-100%		250.00	220.00	250.00	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.	
57	01	Administration	Expenses	5820	Training & Education - City Staff	2,042.74	1,304.00	120.00	1,283.23	984.50	-52%		1,000.00	655.00	1,000.00	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills.	
58	01	Administration	Expenses	5835	Utilities	72,711.45	70,104.80	75,824.52	68,883.10	87,924.15	21%		80,000.00	80,000.00	92,000.00	Provides funds for: electricity to all City facilities/properties; security system monitoring fee; telephone system; internet services; cable services; electricity to trail lights, street lights, water quality ponds, and signal lights; water for city facilities; MDC wireless; and gas service;	
59	01	Administration	Expenses	7000	Operating Transfers Out	-	-	-	-	-	100%		-	-	-	Provides funds for: electricity to all City facilities/properties; security system monitoring fee; telephone system; internet services; cable services; electricity to trail lights, street lights, water quality ponds, and signal lights; water for city facilities; MDC wireless; and gas service;	
60	01	Administration	Expenses	5835	Subsidies	524,945.00	821,135.24	1,182,727.13	1,051,070.00	668,025.00	27%		800,325.00	-	590,433.64	Utility subsidies and transfers to Drainage and Crime Control to make funds solvent	
61	01	Administration	Expenses	5556	SFC- Farmers Market	-	-	-	-	-	0%		-	-	20,690.00	Reappropriate from Software to SFC	
62					Total Operating Expenses	1,236,983.54	1,556,165.33	1,921,065.03	1,791,505.51	1,518,166.22	23%		1,683,558.49	905,726.33	1,422,219.85		
63																	
64	01	Administration		7188	Sunset Valley Elementary Support 14/15	2,764.37	3,625.65	4,500.00	2,209.94	7,000.00	153%		2,500.00	-	-		
65	01	Administration		7194	Trails Projects - Master Plan - 14/15	3,267.00	-	(1,084.25)	-	-	-100%		150,000.00	-	-	Burger Center Loop \$5,000; Upper Cougar Creek Trail Connection \$80,000; Planning for Uplands \$30,000; Homestead Park Planning \$30,000	
66	01	Administration		7204	34 Reese - Improvements	-	-	-	-	1,064.07	100%		55,000.00	-	-		
67	09	General Government		7127	Community Fire Planning	7,635.25	13,999.89	9,808.12	12,205.23	13,115.72	72%		14,000.00	-	-	Combine with Green Tax Open Space Management	
68					Total Public Works Project Expenses	13,666.62	17,625.54	13,223.87	14,415.17	21,179.79	225%		221,500.00	221,500.00	-		
69																	
70																	
71					Totals	1,254,609.08	1,569,389.20	1,935,480.20	1,812,685.30	1,518,168.47	297%		1,905,058.49	905,726.33	1,422,219.85		

	F	G	I	J	K	L	M	N	O	P	Q	R	S	T	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
2	19	Crime Control Revenue	4095	Interest	-	-	231.94	6,506.07	4,726.08	100%		10,000.00	2,970.00	2,500.00	
3	19	Crime Control Revenue	4181	Sales & Use Tax - CCPT	-	-	132,256.63	403,044.25	398,627.15	100%		400,000.00	349,918.00	301,215.00	
4	19	Crime Control Revenue	eserv4	Transfer in from Reserves	-	-	-	-	-	0%		-	-	102,807.44	
5	19	Crime Control Revenue	4300	Operating Transfer In	-	-	-	-	-	0%		-	-	-	
6				Total Crime Control Revenue	-	-	132,488.57	409,550.32	403,353.23	100%		410,000.00	352,888.00	406,522.44	
7															
8	19	Crime Control Expenses	5035	Salary - Reserves	-	-	-	-	-	100%		25,000.00	35,922.00	20,000.00	Part-time police reserve officer pay was approved in FY 19/20. Pays for reserve officers to act as supplemental patrol officers in shopping areas and other locations as needed.
9	19	Crime Control Expenses	5045	Salary - Detective	-	-	-	-	-	100%		85,088.12	85,088.12	85,088.12	
10	19	Crime Control Expenses	5046	Salary - Longevity	-	-	-	-	-	100%		-	-	804.00	
11	19	Crime Control Expenses	5050	Salary - Patrol Officer	-	-	-	-	-	100%		120,590.00	122,590.00	122,142.28	
12	19	Crime Control Expenses	5084	Salary - Cell phone allowance	-	-	-	-	-	100%		-	-	480.00	
13	19	Crime Control Expenses	5088	Salary - Shift Differential	-	-	-	-	-	100%		-	-	2,400.00	
14	19	Crime Control Expenses	5090	Salary - Overtime	-	-	-	-	-	100%		-	-	6,967.00	
15	19	Crime Control Expenses	5091	Salary - Licensing Incentives	-	-	-	-	-	100%		-	-	2,400.00	
16	19	Crime Control Expenses	5092	Salary - Holiday Traffic Control	-	-	-	-	-	100%		5,000.00	5,000.00	5,000.00	Pays overtime for officers to work traffic control in shopping centers and along Brodie Lane from Black Friday through New Year's Day
17	19	Crime Control Expenses	5120	Life Insurance Benefits	-	-	-	-	-	100%		-	-	129.60	
18	19	Crime Control Expenses	5121	Medical Insurance Benefits	-	-	-	-	-	100%		-	-	22,931.00	
19	19	Crime Control Expenses	5122	Dental Insurance Benefits	-	-	-	-	-	100%		-	-	1,262.00	
20	19	Crime Control Expenses	5123	Vision Insurance	-	-	-	-	-	100%		-	-	262.00	
21	19	Crime Control Expenses	5124	Long Term Disability Insurance	-	-	-	-	-	100%		-	-	797.00	
22	19	Crime Control Expenses	5126	Short Term Disability Insurance	-	-	-	-	-	100%		-	-	540.00	
23	19	Crime Control Expenses	5130	Medicare Tax - Employers	-	-	-	-	-	100%		-	-	3,557.00	
24	19	Crime Control Expenses	5131	TWC - Employers Contribution	-	-	-	-	-	100%		-	-	960.00	
25	19	Crime Control Expenses	5135	Social Security Contribution	-	-	-	-	-	100%		-	-	1,597.00	
26	19	Crime Control Expenses	5140	TMRS City Contribution	-	-	-	-	-	100%		-	-	25,477.00	
27	19	Crime Control Expenses	5150	Workers Compensation Benefits	-	-	-	-	-	100%		-	-	7,729.69	
28	19	Crime Control Expenses	5439	Community Partnership	-	-	-	-	-	100%		4,500.00	-	2,250.00	Provides funds for all Eyes on Sunset Valley community events and activities such as SOWing Community, Corridor Cleanup, Coffee with a Cop, and other crime prevention initiatives.
29	19	Crime Control Expenses	5455	National Crime Nite Out	-	-	-	-	-	100%		2,500.00	-	-	Annual community building partnership event to promote police-community relations.
30	19	Crime Control Expenses	5600	Dues / Subscriptions / Fees	-	-	-	500.00	600.00	100%		500.00	-	500.00	Dues membership to professional law enforcement organizations for department members.
31	19	Crime Control Expenses	5613	800 mghz Op & Maint	-	-	-	-	-	100%		8,256.00	-	9,495.00	Paid to Travis County for portable radio and MDC maintenance costs. Cost is based on estimated 15% annual increase.
32	19	Crime Control Expenses	5614	911 Call Share	-	-	-	-	-	100%		52,041.00	52,041.00	59,847.00	Paid to Travis County S.O. for dispatching services at CTECC, a centralized dispatch center responsible for emergency calls throughout Travis Co. SVPD pays fair share based percentage of total calls dispatched.
33	19	Crime Control Expenses	5625	Equipment Acquisition	-	-	-	-	-	100%		46,776.00	-	-	No planned equipment acquisition in FY 2020
34	19	Crime Control Expenses	5782	Software Maintenance Fees	-	-	-	-	-	100%		33,881.00	-	23,906.75	Annual software licensing and renewal agreements for criminal justice records programs (INCODE) including Public Safety Records Management System, Code Red, evidence management software, and mobile data software.
35				Total Crime Control Expenses	-	-	-	500.00	600.00	100%		384,132.12	300,641.12	406,522.44	
36															
37				Net Profit (Loss) from Crime Control	-	-	132,488.57	409,050.32	402,753.23	100%		25,867.88	52,246.88	-	
38	02	Public Safety	5015	Salary - Chief of Police	92,107.74	104,078.58	98,399.25	116,337.34	119,332.28	30%		122,590.00	122,291.40	122,590.00	Exempt Position. This position is does not receive a step increase.
39	02	Public Safety	5046	Salary - Longivity	2,080.00	3,280.00	2,762.00	4,112.00	2,696.00	30%		3,224.00	3,224.00	2,420.00	Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
40	02	Public Safety	5048	Salary - Lieutenant	74,199.50	82,782.77	51,311.30	89,497.60	92,203.90	24%		94,562.52	94,517.50	94,562.52	Exempt Position. This position is does not receive a step increase.
41	02	Public Safety	5050	Salary - Patrol Officer	356,536.69	422,455.75	393,268.73	367,940.09	414,988.76	16%		333,016.00	395,162.38	340,809.04	This is the projected budget for 6 patrol officers. All of these positions are eligible for step increases at various times of the FY.
42	02	Public Safety	5055	Salary - Police Records Admin Assist	37,321.15	43,327.68	52,144.40	55,699.60	55,380.80	48%		56,804.80	55,310.00	56,804.80	In FY 16/17 this position was reclassified from Administrative Assistant to Records and Evidence Tech which included an increase in salary.
43	02	Public Safety	5072	Reserve Officer - Part Time	3,935.26	4,770.07	4,005.62	4,482.78	4,994.69	27%		5,000.00	4,000.00	5,000.00	Reserve officers are part-time officers used to supplement staffing for special events/patrols, council security, and short staffing. Reserve officers must demonstrate same proficiency levels as full-time officers. Fund pays for training, equipment, and supplies.
44	02	Public Safety	5075	Salary - Sergeants	116,295.45	135,292.40	135,705.96	144,485.29	138,442.60	19%		154,614.60	132,638.55	154,614.60	Hourly Position. Both of these Senior Patrol Officers are eligible for step increases.
45	02	Public Safety	5084	Salary - Cell phone allowance	5,310.00	5,500.00	5,130.00	5,455.00	5,500.00	4%		2,400.00	2,400.00	1,920.00	Monthly allowance paid to Chief, LT. Detective, and Sgts.... Also includes amounts for equipment replacement allowance. Cell phone allowance was reduced to \$40/month in FY 19/20.
46	02	Public Safety	5086	Salary - Bilingual	850.00	1,150.00	1,450.00	2,300.00	1,800.00	112%		600.00	600.00	1,200.00	Employee incentive started in FY 09/10. Meant as an incentive for bi-lingual employees to join organization and maintain foreign language proficiency. This is a monthly payment.

	F	G	I	J	K	L	M	N	O	P	Q	R	S	T	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
47	02	Public Safety	5087	Salary - Education	2,775.00	3,125.00	2,712.50	2,562.50	2,200.00	-21%		2,700.00	2,550.00	2,700.00	Employee incentive started in FY 09/10. It is an incentive to attract college-educated applicants to apply for positions and encourage current employees to pursue higher education. This is a monthly payment
48	02	Public Safety	5088	Salary - Shift Differential	5,300.00	8,000.00	7,550.00	7,500.00	6,900.00	30%		4,800.00	4,800.00	2,400.00	Employee incentive started in FY 09/10. Paid to 4 employees assigned to nights. This is a monthly payment.
49	02	Public Safety	5090	Salary - Overtime	26,942.04	19,012.36	32,993.55	29,213.96	24,121.56	-10%		22,783.77	22,375.62	16,566.85	Time and a half for overtime worked by FT employees.
50	02	Public Safety	5091	Salary - Licensing Incentives	-	4,600.00	7,275.00	6,600.00	7,800.00	100%		8,400.00	9,600.00	6,000.00	Employee incentive started in FY 09/10. Based on licenses by TCOLE.
51	02	Public Safety	5093	Salary - Holiday Pay	15,443.79	17,503.72	16,309.75	15,657.82	16,213.98	5%		25,000.00	20,934.29	25,000.00	In FY 11-12 City Council approved a new pay rate for employees that work holidays. If employee works a holiday they receive double time, except for Thanksgiving Day, Christmas Day, and New Years Day they receive Double time and a half.
52	02	Public Safety	5100	Exams/ Testing / Certifications	853.20	75.00	378.90	195.05	768.90	-10%		1,000.00	500.00	1,000.00	Applicant testing, includes physical and drug screens, background fingerprinting and investigation, psychological test, written and physical aptitude test for applicants.
53	02	Public Safety	5120	Life Insurance Benefits	675.20	708.96	641.44	614.44	601.20	-11%		604.80	604.80	475.20	Employer pays 100% of the Life Insurance Premium for the employee.
54	02	Public Safety	5121	Medical Insurance Benefits	72,534.11	76,484.46	83,382.88	95,686.24	102,695.85	42%		105,117.06	101,435.00	87,442.00	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
55	02	Public Safety	5122	Dental Insurance Benefits	5,523.82	6,928.60	5,640.26	6,253.03	7,385.89	34%		5,555.76	5,555.00	4,627.00	Employer pays 100% of Dental Insurance Premiums for the employee.
56	02	Public Safety	5123	Vision Insurance	918.47	1,027.32	941.42	1,147.26	1,231.68	34%		1,154.16	1,131.60	961.00	Employer pays 100% of the premium for the employee.
57	02	Public Safety	5124	Long Term Disability Insurance	2,705.93	3,399.26	3,610.46	3,546.65	3,601.14	33%		3,753.96	3,753.96	2,978.00	Employer pays 100% of the premium for the employee.
58	02	Public Safety	5126	Short Term Disability Insurance	1,612.54	1,979.75	2,037.92	2,227.34	2,369.39	47%		2,469.60	2,469.60	1,976.00	Employer pays 100% of the premium for the employee.
59	02	Public Safety	5130	Medicare Tax - Employers	11,510.13	13,170.95	12,886.31	12,941.53	13,689.26	19%		15,174.53	15,174.53	11,628.82	Employer match to the Medicare portion of social security benefits.
60	02	Public Safety	5131	TWC - Employers Contribution	1,661.84	2,394.00	146.85	2,370.30	2,380.13	43%		3,600.00	244.00	2,640.00	Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.
61	02	Public Safety	5135	Social Security Contribution	(99.69)	-	141.83	-	194.36	100%		1,550.00	768.00	-	
62	02	Public Safety	5140	TMRS City Contribution	88,300.02	107,205.55	109,100.06	113,152.72	128,371.31	45%		137,087.87	136,698.20	93,071.00	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. This amount could change when the new contribution rate is received in June 2018.
63	02	Public Safety	5150	Workers Compensation Benefits	18,997.46	26,719.06	26,853.68	28,015.00	19,646.21	3%		34,564.41	21,531.62	26,834.71	Provides state mandated coverage in the event an employee is injured on the job. This amount could change once the new rate sheet is submitted by the insurance company.
64	02	Public Safety	5343	IT Management Services	-	-	-	-	-	100%		-	-	20,566.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Police Department - 5 MDCs and 16 computers: \$20,566
65	02	Public Safety	5505	Ammunition	2,939.57	2,575.28	2,798.60	2,672.85	299.25	-90%		2,800.00	1,800.00	2,800.00	Provides funds to supply annual weapons qualification and issue ammunition for training classes .
66	02	Public Safety	5570	Consumables	1,802.33	2,054.01	1,704.58	1,202.21	1,813.92	1%		2,000.00	1,204.39	1,600.00	Provides funds to replace one-time use items such as drug test kits, film, evidence bags, crime scene supplies, batteries, flares, first aid supplies, latex gloves. etc.
67	02	Public Safety	5600	Dues / Subscriptions / Fees	990.03	1,366.66	2,996.51	3,033.36	2,388.15	141%		3,250.00	3,250.00	4,050.00	Provides funds for dues, subscriptions and fees such as Notary license fee, ARIC, TLO, LLC and scheduling.
68	02	Public Safety	5625	Easement Acquisition	-	580.00	-	-	6,840.00	100%		-	6,840.00	-	Electronic Ticket Writing Equipment Lease
69	02	Public Safety	5645	Fuel	22,742.79	19,475.79	19,004.81	21,115.10	20,318.28	-11%		25,000.00	19,000.00	19,000.00	Fuel costs have fluctuated over the years from extremely high prices to the low prices offered this past year. In 14/15 the budget increased due to the new take home car policy, but even with that increase the actual amount for 14/15 is going to be below budget
70	02	Public Safety	5656	Insurance - Liability	7,819.72	8,462.30	9,042.43	8,733.76	9,494.64	21%		10,945.00	7,885.00	8,100.00	Provides funds for liability insurance for police officers.
71	02	Public Safety	5725	Printing	963.88	929.15	412.73	173.17	837.51	-13%		900.00	700.00	900.00	Provides funds for printing of letterhead, envelopes, business cards, certificates, ID cards, law books.
72	02	Public Safety	5745	Repair & Maintenance - Equipment	1,255.54	1,691.78	1,386.21	2,231.99	1,285.56	2%		3,000.00	3,000.00	3,000.00	Provides funds for parts and labor for the repair of items such as radios, weapons, in-car video systems, and other police equipment.
73	02	Public Safety	5755	Repair & Maintenance - Vehicles	9,775.14	12,246.35	11,815.44	11,420.80	13,201.89	35%		13,200.00	13,200.00	12,200.00	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs.
74	02	Public Safety	5775	Small Tools	2,352.96	2,262.55	2,686.84	2,205.16	2,999.71	27%		3,000.00	2,638.00	3,000.00	Provides funds for misc. small items for crime scene investigation, office accessories, storage, equipment, etc.
75	02	Public Safety	5815	Training - Mileage Reimbursement	870.02	930.62	824.46	2,412.96	2,354.42	171%		2,500.00	2,500.00	2,500.00	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.
76	02	Public Safety	5820	Training & Education - City Staff	2,938.96	5,497.67	2,684.58	6,187.83	6,999.20	138%		7,000.00	5,000.00	7,000.00	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills. Also includes required training for officers.
77	02	Public Safety	5830	Uniforms	5,927.81	7,108.08	8,192.57	11,651.53	7,988.75	35%		8,000.00	8,000.00	8,000.00	Provides funds to replace worn uniforms, jackets, raincoats, etc. Also provides funds for new uniforms for new hires.
78	02	Public Safety	5860	Vehicle Insurance	4,968.23	5,538.98	5,867.12	7,634.34	7,339.34	48%		7,810.00	6,631.66	7,810.00	Provides funds for vehicle insurance including deductibles.
79				Total PD Expenses	1,009,636.63	1,165,690.46	1,126,196.95	1,198,668.60	1,259,670.51	25%		1,237,532.83	1,241,919.10	1,166,747.55	
80															
81				Total Expenses PD & CCD	1,009,636.63	1,165,690.46	1,126,196.95	1,199,168.60	1,260,270.51	25%		1,621,664.95	1,542,560.22	1,573,269.99	

	F	G	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
2	03	Municipal Court	5006	Salary - Court Administrator/Admin	20,617.57	30,212.79	31,775.52	34,411.95	50,679.60	146%		12,001.60	59,335.87	12,001.60	Employee performs clerical and administrative duties related to the operations of the Municipal Court. Also has responsibilities in the Administrative Department as an Administrative Assistant. 30% of the total salary is allocated to Court and 70% is allocated to the Administration Department
3	03	Municipal Court	5046	Salary - Longivity	615.95	346.40	320.00	492.00	392.00	-36%		88.00	440.00	88.00	This incentive is paid annually. Incentive pay is based on years of service. Paid one time annually.
4	03	Municipal Court	5087	Salary - Education	50.00	600.00	625.00	550.00	600.00	1100%		120.00	400.00	120.00	This incentive started in FY 09/10. Based on higher education and certification. Paid once a month.
5	03	Municipal Court	5090	Salary - Overtime	2,363.76	2,005.42	1,825.55	951.35	1,109.63	-53%		360.05	1,381.14	360.05	Overtime is paid to the Municipal Court Administrator. Overtime is earned for Municipal Court proceedings which are held once a month, but also includes hours that are needed for judicial administrative responsibilities including meeting with the Municipal Judge.
6	03	Municipal Court	5091	Salary - Licensing Incentives	-	-	-	225.00	300.00	100%		60.00	425.00	60.00	The Municipal Court Administrator attended training and is certified by TMCEC. Continued Education is required to maintain certification.
7	03	Municipal Court	5120	Life Insurance Benefits	4.22	50.64	50.64	46.30	43.20	924%		8.64	43.20	8.64	Employer pays 100% of Life Insurance Premiums for the employee.
8	03	Municipal Court	5121	Medical Insurance Benefits	366.13	4,616.64	4,815.96	5,317.67	5,457.76	1391%		1,295.96	5,066.84	1,361.00	Employer pays 100% of Medical Insurance Premiums for the employee. In 18/19 all premiums are in Court. Dept.
9	03	Municipal Court	5122	Dental Insurance Benefits	35.35	509.04	441.04	454.71	463.80	1212%		79.37	413.58	84.00	Employer pays 100% of Dental Insurance Premiums for the employee.
10	03	Municipal Court	5123	Vision Insurance	5.74	74.28	74.28	76.89	77.76	1255%		16.49	81.27	16.49	Employer pays 100% of Vision Insurance Premiums for the employee.
11	03	Municipal Court	5124	Long Term Disability Insurance	8.70	207.60	207.60	196.12	387.09	4349%		40.61	203.04	48.00	Employer pays 100% of LTD Insurance Premiums for the employee. New rates were issued in March 2018.
12	03	Municipal Court	5126	Short Term Disability Insurance	4.91	117.12	117.12	120.90	133.56	2620%		26.71	133.56	32.00	Employer pays 100% of STD Insurance Premiums for the employee. New rates were issued in March 2018.
13	03	Municipal Court	5130	Medicare Tax - Employer	696.50	463.84	828.26	705.97	976.88	40%		371.63	1,040.12	371.63	Employer match to the Medicare portion of social security benefits. A portion of these taxes are included in the payroll benefits transfer.
14	03	Municipal Court	5131	TWC - Employers Contribution	77.14	296.41	18.01	323.93	221.11	187%		288.00	20.00	288.00	Provides funds for state mandated employer contribution to unemployment compensation fund. The first \$9000 of all employees earnings are taxable wages. There was an increase in rated in FY 17/18 which has been carried over into FY18/19. New rates are issued in January 2019.
15	03	Municipal Court	5135	Social Security Contribution	658.44	1,274.10	1,464.29	806.31	834.21	27%		806.00	589.62	806.00	Employer's portion of the Social Security benefits. Social Security taxes are paid on the Municipal Judge earnings.
16	03	Municipal Court	5140	TMRS City Contribution	479.78	4,097.94	5,814.14	6,202.41	7,077.06	1375%		1,694.90	8,570.95	1,466.00	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. The Municipal Judge is not eligible.
17	03	Municipal Court	5150	Workers Compensation Benefits	100.52	154.22	142.40	127.00	139.08	38%		112.51	149.51	112.51	Provides state mandated coverage in the event an employee is injured on the job. All employees are covered by Worker's Comp insurance.
18	03	Municipal Court	5306	Attorney	20,903.31	14,751.65	9,559.15	4,752.00	6,364.50	-70%		9,000.00	4,100.00	6,000.00	Provides funds for the prosecuting attorney for the Municipal Court. Budget is for monthly docket services and other services such as jury trials and other legal Municipal Court services. Decrease is due to smaller dockets over the past few years.
19	03	Municipal Court	5343	IT Management Services	-	-	-	-	-	100%		-	-	980.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Municipal Court - 1 Computer \$980
20	03	Municipal Court	5354	Municipal Court Services	396.00	-	187.50	-	-	-100%		500.00	500.00	500.00	Provides for expenses related to auxiliary aids and services to ensure due process of law and the right to a fair trial. Funds can be utilized for foreign language interpreters, hearing impaired services, and other needed assistance programs. Decrease is due to smaller dockets.
21	03	Municipal Court	5357	Salary - Municipal Judge	10,620.00	20,550.00	23,617.50	13,005.00	13,455.00	27%		13,000.00	8,000.00	13,000.00	This is an appointed position (non-regular part-time position) and is not eligible for City benefits and is not exempt from Social Security taxes. The Presiding Judge of the Sunset Valley Municipal Court prepares for, presides over and adjudicates jury and non-jury trials, holds show cause, pretrial and other hearings, meets with and accepts pleas from juvenile defendants, reviews the docket, meets and communicates with the Court Clerk, reviews requests for defensive driving and other types of deferred dispositions, drafts standing orders, jury charges, summons, and other Court-related documents, reviews and executes interim and final judgments, orders to appear, and warrants for arrest, and takes other actions as required by law.
22	03	Municipal Court	5516	Credit Card Fees	1,323.31	2,100.38	2,198.21	1,049.18	1,105.77	-16%		1,500.00	1,250.00	1,500.00	Provides for fees charged by the credit card company and by Incode to allow credit card payments in-house, over the phone, and online via the website.
23	03	Municipal Court	5600	Dues / Subscriptions / Fees	-	75.00	-	-	-	100%		50.00	-	-	Provides for expenses related to dues, fees, and subscriptions to journals, traffic law updates, and participation in associations. There are not any dues or subscriptions planned FY 18/19. Amount in the budget is for unanticipated fees that can occur during the court process.
24	03	Municipal Court	5690	Municipal Court Supplies	-	-	162.00	275.96	60.00	100%		1,000.00	500.00	500.00	Provides for expenses related to supplies or equipment used by the Municipal Court. This line also includes the red pocket folders which are purchased from an office supply source. Ticket writer supplies.
25	03	Municipal Court	5725	Printing	1,387.63	1,943.06	316.76	1,488.82	-	-100%		500.00	500.00	500.00	Provides for expenses for , business cards, and other printing used solely by the Municipal Court.
26	03	Municipal Court	5782	Software Maintenance Fees	3,219.50	3,335.48	3,457.26	3,585.12	3,719.37	16%		4,000.00	3,860.34	3,871.34	Provides funding for software maintenance fees for InCode Municipal Court System and Database
27	03	Municipal Court	5815	Training - Mileage Reimbursement	-	144.00	546.74	-	-	100%		400.00	400.00	400.00	Provides funding for mileage, per diem meals, and other travel expenses incurred for Training and Education. Increase due to training for both the Municipal Judge and Certified Court Clerk, and InCode training for the Clerk.
28	03	Municipal Court	5820	Training & Education - City Staff	-	293.96	600.00	200.00	-	100%		450.00	200.00	400.00	Provides funding for annual classes for state and legislative updates affecting Municipal operations, as well as required Judicial continuing education.
29				Totals	63,934.46	88,219.97	89,164.93	75,364.59	93,597.38	46%		47,770.46	97,604.04	44,875.25	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	W
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
2	04	Public Works	5010	Salary - PW Operations Manager	44,077.37	49,620.55	51,035.76	55,159.01	73,910.60	68%		75,828.00	48,357.94	-	Position eliminated FY20
3	04	Public Works	5030	Salary - Parks & Natural Resources Mgr.	61,273.78	72,153.42	74,270.10	79,829.20	83,326.60	36%		85,458.35	82,113.46	36,183.37	Exempt Position
4	04	Public Works	5046	Salary - Longivity	3,287.60	3,727.40	3,258.00	5,011.00	3,490.00	6%		4,006.00	4,006.00	558.00	Paid to employees to have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
5	04	Public Works	5057	Salary - Administrative Clerk	27,166.18	31,145.14	27,830.88	30,128.38	42,570.80	57%		43,669.10	26,846.80	-	Position eliminated FY20
6	04	Public Works	5060	Salary - Public Works Director	61,294.42	67,520.31	68,577.97	74,037.06	111,897.95	83%		114,760.03	37,512.74	-	Position eliminated FY20
7	04	Public Works	5061	Salary - Maintenance Tech (GG)	-	-	-	17,905.25	26,402.87	100%		37,346.00	20,049.85	-	Position eliminated FY20
8	04	Public Works	5062	Salary - Maintenance Tech (DV)	-	-	-	14,158.60	30,262.40	100%		34,320.00	4,880.00	3,120.00	Hourly position (Increased to allow promotion to Tech II)
9	04	Public Works	5063	Salary - Maintenance Tech 1 (RS)	22,793.46	13,233.60	7,155.43	6,824.24	26,163.00	15%		37,794.00	30,213.00	3,224.00	Hourly position
10	04	Public Works	5064	Salary - Maintenance Tech (QD)	27,502.55	31,825.11	28,292.64	30,356.11	42,369.60	54%		43,655.78	21,309.01	-	Position eliminated FY20
11	04	Public Works	5066	Salary - Ground Maintenance Supervisor	44,223.34	52,678.12	54,193.14	58,309.99	64,479.60	46%		66,140.18	66,229.00	23,150.40	Hourly position
12	04	Public Works	5068	Salary - Maintenance Tech (CW)	4,680.75	20,534.93	23,549.40	20,149.56	22,731.32	386%		31,200.00	30,917.50	-	Position eliminated FY20
13	04	Public Works	5077	Salary - Youth Program	23,410.41	17,289.87	14,379.06	24,036.66	23,924.77	2%		38,800.00	731.00	10,000.00	Program not included for 2020-20201 bronze budget. The Youth Program provides salaries for Teen employees and Interns.
14	04	Public Works	5080	Salary - Utilities Superintendent	-	-	100.00	1,197.60	64,435.20	100%		66,135.05	55,721.55	6,614.40	Hourly Position
15	04	Public Works	5084	Salary - Cell phone allowance	6,868.00	6,912.00	7,475.00	7,160.00	10,120.00	47%		5,280.00	3,780.00	504.00	Monthly personal phone allowance paid to employees that are required to have a cell phone/radio for city use. Includes funds for 3 replacement phone allowance (every 2 years)
16	04	Public Works	5086	Salary - Bilingual	2,400.00	2,400.00	2,350.00	2,350.00	2,250.00	-6%		2,400.00	2,225.00	270.00	Paid to employees that passed a test that is certified by the City. 4 employees paid at \$50 per month.
17	04	Public Works	5087	Salary - Education	3,550.00	1,925.00	2,737.50	1,900.00	2,800.00	-21%		2,100.00	2,200.00	480.00	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications.
18	04	Public Works	5090	Salary - Overtime	9,560.70	5,050.43	3,482.52	2,217.76	3,134.82	-67%		10,807.81	3,032.24	1,083.00	Overtime calculates for hourly employees. This amount also includes call back and standby. This item reduced in FY 16/17 because water sampling was moved to a separate line item.
19	04	Public Works	5091	Salary - Licensing Incentives	-	1,650.00	2,537.50	600.00	2,950.00	100%		3,300.00	2,100.00	465.00	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications. Increase due to additional certifications.
20	04	Public Works	5094	Salary-Water Sampling	-	-	-	166.06	5,784.54	100%		7,892.50	6,628.54	7,893.00	Provides for weekend water testing and lift station inspections.
21	04	Public Works	5099	Payroll Expenses - Payroll Services	-	-	-	-	(260,192.01)	100%		(354,717.00)	(169,723.16)	-	Reduction of expense as a transfer in from Admin to pay for a portion of employee salaries
22	04	Public Works	5100	Exams/ Testing / Certifications	-	-	-	275.00	670.00	100%		1,000.00	-	750.00	Applicant testing, includes physical and drug screens, psychological test, written and physical aptitude test for applicants.
23	04	Public Works	5120	Life Insurance Benefits	383.10	405.12	447.32	460.07	457.20	19%		528.00	2,509.20	50.00	Employer pays 100% of the Life Insurance Premium for the employee.
24	04	Public Works	5121	Medical Insurance Benefits	44,891.89	50,421.94	51,175.57	64,787.98	73,667.02	64%		79,602.00	51,953.68	7,824.00	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
25	04	Public Works	5122	Dental Insurance Benefits	3,715.95	4,439.96	4,111.84	4,404.63	5,282.70	42%		5,408.70	3,534.97	484.00	Employer pays 100% of Dental Insurance Premiums for the employee.
26	04	Public Works	5123	Vision Insurance	587.58	660.42	687.09	698.79	808.44	38%		931.59	676.86	100.00	New benefit started in March 2012. Employer pays 100% of premium
27	04	Public Works	5124	Long Term Disability Insurance	1,134.02	1,689.39	2,241.65	2,199.95	2,185.13	93%		2,424.60	2,015.05	325.00	New benefit started in March 2012. Employer pays 100% of premium
28	04	Public Works	5126	Short Term Disability Insurance	688.98	988.67	1,265.18	1,357.53	1,558.27	126%		1,594.68	1,325.59	214.00	New benefit started in March 2012. Employer pays 100% of premium
29	04	Public Works	5130	Medicare Tax - Employers Contribution	5,785.43	6,364.36	6,143.90	5,486.88	9,133.48	58%		10,307.95	6,607.55	1,249.00	Employer match to the Medicare portion of social security benefits for teens, interns, and non-regular part-time employees.
30	04	Public Works	5131	TWC - Employers Contribution	109.26	2,206.13	124.88	2,028.32	1,904.18	1643%		2,880.00	110.00	276.00	Provides funds for state mandated employer contribution to unemployment compensation fund. \$9000 max salary. Increase due to an increase in the rate.
31	04	Public Works	5133	Urban Forestry	10,421.36	7,162.92	10,009.79	9,448.23	4,084.63	-61%		4,000.00	2,500.00	4,000.00	The Urban Forestry funds a cover the cost of maintaining and enhancing the Sunset Valley urban forest including residential assistance with Oak Wilt. This fund has been reduced as part of the funding for this program is found within the Venue Tax as part of the Water Quality Protection Program. The funds allocated in the general fund is used for hazard mitigation and street tree clearance.
32	04	Public Works	5135	Social Security Contribution	2,235.72	1,750.98	2,287.46	1,477.01	1,633.33	-27%		2,405.60	46.00	-	Employer match to social security benefits for teens, interns, and non-regular part-time employees.
33	04	Public Works	5140	TMRS City Contribution	41,237.25	44,452.92	52,456.17	49,367.20	81,780.66	98%		90,194.85	64,865.61	9,998.00	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.
34	04	Public Works	5150	Workers Compensation Benefits	9,979.08	20,696.90	14,434.93	16,627.72	20,937.18	110%		33,582.97	20,007.04	3,678.00	Provides state mandated coverage in the event an employee is injured on the job.
35	04	Public Works	5325	Construction Management Services	-	1,559.85	-	-	-	100%		17,500.00	2,500.00	-	Billed to project- \$0 expense in this fund. Provides funds for contract project management assistance for city improvements. Move \$5000 Green Tax FY18/19.
36	04	Public Works	5332	Planning Services	-	3,450.00	52.07	-	2,022.00	100%		7,000.00	2,000.00	-	Billed to project- \$0 expense in this fund. Provides funds for Planning services related to development review, subdivision and zoning applications, residential impervious cover analysis, report and map production, records and GIS management. Move \$5000 Green Tax FY18/19.
37	04	Public Works	5343	IT Management Services	-	-	-	-	-	100%		-	-	9,793.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Public Works - 10 Computers \$9,793
38	04	Public Works	5350	Grounds Maintenance	108,974.62	109,980.00	112,565.82	111,251.95	116,757.20	7%		135,000.00	132,000.00	135,000.00	Funds to employ contractors to mow, pick up litter and provide landscape and irrigation maintenance services on some of the public grounds and right of ways. Increase due to new facilities and inclusion of landscaping behind City Hall.
39	04	Public Works	5379	Traffic Consultant	-	-	-	-	-	100%		2,500.00	-	-	Funds for professional services for traffic surveys and engineering.

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	W
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
40	04	Public Works	5400	Adopt A Tree Energy Conservation	14,880.69	13,313.55	7,080.68	5,764.83	10,187.68	-32%		7,000.00	10,263.13	-	This program has been removed as a non-essential service.
41	04	Public Works	5401	Ant Bait Program	675.88	643.27	734.40	702.81	-	-100%		800.00	595.37	-	This program has been removed as a non-essential service.
42	04	Public Works	5436	Trails Master Plan	-	4,949.55	-	930.08	4,297.95	100%		5,000.00	1,500.00	1,500.00	This fund has been reduced as the city has already completed most of the signage. This fund is used to purchase signage and other trail items to maintain the City's trail system. This line item was previously included in the General Government Budget, but has always been managed by the Public Works Department. All history has been moved to the Public Works Department.
43	04	Public Works	5437	Community Gardens	1,093.45	1,233.13	1,904.49	918.37	1,144.09	5%		1,700.00	1,000.00	700.00	The Community Garden is in use and requires maintenance. Provides funds to help support a Community Garden including maintenance of common areas and water system.
44	04	Public Works	5438	Community Habitat Program-Rebates	-	-	-	-	-	100%		60.00	-	-	Program cancelled.
45	04	Public Works	5444	Energy Conservation Rebates	13,641.00	18,622.00	23,619.20	15,710.00	21,810.00	60%		25,000.00	15,000.00	10,000.00	This program has been removed as a non-essential service. The historical use of the program included :a) \$15,000 for solar, b) \$5,000 for appliances and c) \$5,000 for weatherization. At 10 months open the funds to all. Reduced in FY 15/16 and in FY 16/17.
46	04	Public Works	5445	Env & Planning Library / Information	-	-	-	-	-	100%		200.00	177.26	-	This program has been removed as a non-essential service. Provides funds for books and materials in the Environmental Learning Library.
47	04	Public Works	5446	Environmental Monitoring Program	-	-	-	-	-	100%		500.00	-	-	Program to provide air quality testing. Moved \$1500 to Green Tax FY 18/19.
48	04	Public Works	5447	Pollution reduction Program	895.44	268.33	714.44	952.94	601.95	-33%		1,500.00	150.00	1,000.00	This program aims to reduce air, light, soil, and water pollution. This item was reduced to not include funds for rebates. The remaining funds will be used
49	04	Public Works	5472	Spring Cleaning Program	1,843.87	2,791.67	1,885.27	-	3,703.30	101%		3,750.00	2,515.00	-	This program is not proposed for the 2020-2021 bronze budget. Funds for the educational and promotional materials associated with the Spring Cleaning Month Program.
50	04	Public Works	5476	Teen Program Expenses	1,446.67	1,654.08	1,928.58	1,472.61	1,882.97	30%		2,000.00	-	2,000.00	Provides uniforms, training, and misc. costs associated with the Teen Program.
51	04	Public Works	5490	Tree Fund - Expenses	-	-	-	-	-	100%		-	-	-	
52	04	Public Works	5523	Building Services	18,564.01	20,287.46	20,240.74	18,683.42	24,009.85	29%		33,670.00	33,670.00	35,353.50	Contractual Building Services for Admin, Police, and Public Works to include janitorial services, pest control, fire extinguishers/inspections, heating and AC maintenance, door mat service, and solar panel semi-annual maintenance. Increase for new buildings.
53	04	Public Works	5547	Ice Service	1,956.00	2,009.80	2,117.40	998.36	1,012.87	-48%		2,200.00	2,192.31	2,200.00	Rental of ice machine for use in the City. Month to month rental. *Look at buying a new machine
54	04	Public Works	5565	Conservation Rangers	2,692.22	2,737.83	2,353.31	1,059.17	-	-100%		1,000.00	363.04	-	Program removed as a non-essential service. Moving all expenses to Green Tax. Educational sessions, tools, incentives (field guides, badges, t-shirts), materials, and food and beverages for the environmental education programs and Eco-Kids programs. Moved \$3000 to Green Tax FY 18/19.
55	04	Public Works	5570	Consumables	883.79	474.32	588.86	608.15	559.01	-37%		900.00	900.00	900.00	Provides funds to replace one-time use items such as batteries and first aid supplies.
56	04	Public Works	5575	Wildlife Management & Implementation	200.00	3,271.29	39.15	2,619.08	-	-100%		2,500.00	1,000.00	2,500.00	Provides funds for deer management, coyote co-existence, mosquito control, red imported fire ants, endangered species monitoring and other wildlife management including supplies and equipment.
57	04	Public Works	5600	Dues / Subscriptions / Fees	655.06	979.51	906.13	918.58	295.24	-55%		1,500.00	600.00	1,000.00	Provides funds for payment of dues, subscriptions, and fees related to the Public Works field. Includes certifications and exams.
58	04	Public Works	5645	Fuel	10,099.95	6,832.37	7,539.53	7,314.99	9,891.41	-2%		12,000.00	8,000.00	8,000.00	Provides funds for fuel for Public Works department vehicles. In FY 15/16 transferred \$500 to Vehicle expense-Insurance
59	04	Public Works	5695	Eco Event/Native Tree Planting	2,193.97	1,926.54	1,075.60	1,114.26	1,339.14	-39%		1,500.00	1,581.64	-	Program removed as a non-essential service. Provides funds for materials, refreshments, and supplies for citizen and participation projects: Arbor Day, National Trails Day, Fall Trails and Trees Planting, and workshops. Moved \$1000 to Green Tax FY 18/19
60	04	Public Works	5711	Open Space Management	7,757.26	12,850.37	11,551.55	2,274.24	510.33	-93%		500.00	250.00	500.00	Provides funds for repair and maintenance to the open areas. This funding is used to manage nearly 270 acres of greenspaces. This line item remains in the General Fund for any open space management activity not related to the watershed protection program. Moved to Green Tax FY 18/19.
61	04	Public Works	5735	Rental Expense - Equipment	566.26	630.23	443.01	543.47	33.61	-94%		750.00	-	750.00	Provides funds for rental equipment needed in the Public Works Department.
62	04	Public Works	5740	Repair & Maintenance - Buildings	9,181.55	12,150.85	6,572.18	11,451.59	7,170.01	-22%		10,500.00	10,500.00	10,500.00	Provides funds for repair and maintenance of all City buildings including repair/replacement of mechanical equipment, light bulbs,etc. Also includes janitorial, toiletries, and cleaning supplies.
63	04	Public Works	5743	Repair & Maintenance - Landscaped Areas	6,790.40	4,979.23	4,625.38	2,683.73	4,416.88	-35%		4,500.00	4,000.00	4,500.00	Provides funds to purchase replacement plants material, irrigation supplies and contractual assistance for the repair and maintenance of city landscaping and ROW.
64	04	Public Works	5744	Repair & Maintenance - Parks & Grounds	5,512.17	3,862.91	7,741.59	3,270.54	9,000.87	63%		9,000.00	6,000.00	8,000.00	Provides funding to maintain the safety and maintenance of city parks and grounds including playground equipment, sidewalks, facilities, signage, safety surfacing,
65	04	Public Works	5745	Repair & Maintenance - Equipment	9,709.30	11,133.64	11,363.67	9,069.56	6,082.58	-37%		6,000.00	4,000.00	6,000.00	Provides funds for the repairs, maintenance, purchase and replacement of Public Works equipment. This includes maintenance of large equipment such as the backhoe and tractor as well as maintenance and purchase of smaller equipment such as chainsaws.. Reduction in 2018/2019 due to some of this being allocated as part of the Venue Tax FY 18/19 .
66	04	Public Works	5748	Repair & Maintenance - Fencing	3,022.13	1,688.76	2,965.97	1,158.46	2,496.58	-17%		2,500.00	1,000.00	2,500.00	Provides funds for the repair, replacement, or minor construction of fencing, signage, gates, and other boundary markers. This includes maintenance and repair of the storage yard gate.
67	04	Public Works	5753	Repair & Maintenance - Trails & Footpaths	3,591.80	4,388.50	6,804.28	3,156.86	3,762.90	5%		4,500.00	2,500.00	2,500.00	Moved \$2000 to Green Tax. Provides funds for the repair and maintenance of trails and footpaths in the city. This fund is primarily used for the maintenance of granite gravel trails.
68	04	Public Works	5755	Repair & Maintenance - Vehicles	5,045.40	5,805.43	3,468.31	5,253.70	3,360.48	-33%		5,000.00	5,000.00	5,000.00	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance, parts and repairs of City owned vehicles.
69	04	Public Works	5762	Reprographics Services	71.80	103.44	35.13	12.00	21.12	-71%		1,500.00	600.00	500.00	Provides funds for reproducing plans and other copies as required for misc. projects and file management.
70	04	Public Works	5775	Small Tools	4,486.60	3,513.70	3,994.89	3,596.93	3,872.27	-14%		5,500.00	3,000.00	4,000.00	Provides funds for the purchase of various smaller tools/supplies and accessories as needed. This item includes consumable items such as weed eater string, disinfectant for tools, screws, nails, etc.

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	W
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
71	04	Public Works	5815	Training - Mileage Reimbursement	2,601.98	3,479.60	1,270.22	561.45	287.26	-89%		3,500.00	702.00	1,750.00	Reduction due to less anticipated travel and the reduction in staffing. Provides funds to reimburse employees for travel expenses including hotel, travel expenses, meal per Diem, and other expenses.
72	04	Public Works	5820	Training & Education - City Staff	3,993.38	4,075.87	3,478.66	2,794.91	2,177.05	-45%		5,000.00	1,800.00	2,500.00	Provides continued instructional and informational classes for employees in areas relating to departmental responsibilities. Includes exams fees and licensing.
73	04	Public Works	5830	Uniforms	1,965.72	3,373.37	2,440.64	3,110.62	1,583.60	-19%		3,500.00	1,800.00	2,000.00	Funds to provide new or replacement uniforms for the Public Works personnel .
74	04	Public Works	5860	Vehicle Insurance	3,496.29	4,434.08	4,400.34	4,241.30	5,708.38	63%		5,230.00	8,045.00	5,230.00	Provides funds for vehicle insurance including deductibles.
75	04	Public Works	MTI	Maintenance Tech I	-	-	-	-	-	0%		-	-	-	
76	04	Public Works	MTII	Maintenance Tech II	-	-	-	-	-	0%		-	-	-	
77	04	Public Works	5060	Public Works Director	-	-	-	-	-	0%		-	-	10,504.00	
78				Total Expenses PW	711,746.84	792,360.12	773,112.17	814,314.75	836,912.86	18%		923,296.74	700,486.77	399,173.67	

	F	G	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/d ecrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
2	09	Gen Govt	5089	Tuition Reimbursement	-	2,340.00	2,250.00	-	2,500.00	100%		4,500.00	2,800.00	4,500.00	Parking Lot Provides funds to reimburse tuition fees paid by employees in accordance with the tuition reimbursement policy.
3	09	Gen Govt	5321	Contingency Fund	-	2,427.08	15,624.66	-	1,099.52	100%		10,000.00	-	500.00	Provides availability of funds to be transferred into approved line items needed for cost overruns, unanticipated, undetermined or unforeseen expenses.
4	09	Gen Govt	5336	Fire and Emergency Services	466,585.35	480,582.91	495,000.40	509,850.41	509,850.41	9%		525,000.00	522,641.00	538,320.00	Provides funds for fire protection services through a contract with the City of Austin Fire Department.
5	09	Gen Govt	5348	Legal Defense Funds	-	-	-	-	-	100%		250.00	-	-	Provides legal services for the defense and or filing of lawsuits. This amount is in the budget to allow for an expense that would require a budget transfer.
6	09	Gen Govt	5552	Sunset Valley Arts Commission	7,181.45	7,936.18	1,598.87	5,974.90	8,403.43	17%		8,690.00	1,744.00	5,000.00	Resident programs
7	09	Gen Govt	5558	Spring Fling	3,946.85	3,651.76	3,834.82	3,900.17	2,207.82	-44%		4,000.00	-	4,400.00	Resident programs
8	09	Gen Govt	5559	Activity Program for Seniors	-	250.00	61.36	111.81	-	100%		1,200.00	281.00	-	Resident programs
9	09	Gen Govt	5561	Business Appreciation	1,071.08	999.79	841.89	1,000.00	1,036.71	-3%		5,000.00	-	3,000.00	Economic Development program
10	09	Gen Govt	5605	Easement Acquisition	-	-	-	900.00	-	100%		1,000.00	-	-	Provides funds for easements, land services, and surveys to purchase land for the City. If property became available, these funds could be used for services, etc.
11	09	Gen Govt	5660	Land Acquisition	-	-	-	-	500.00	100%		1,000.00	-	-	Provides funds for the acquisition of property to expand greenspaces. If property became available, these funds could be used for fees, etc.
12	09	Gen Govt	5726	Property Lease Expense	5,100.00	5,100.00	5,200.00	5,200.00	5,200.00	2%		5,200.00	5,200.00	5,200.00	Provides funds for the lease between AISD and the City of Sunset Valley to use a designated area of parking lot on Saturday and Sunday. Currently this space is used for parking during the Sustainable Food Center Farmer's Market. Revenue is received to offset this expense.
13	09	Gen Govt	5825	Training & Supplies	2,088.78	2,886.08	2,016.45	180.14	2,712.42	30%		3,500.00	2,068.00	1,000.00	Provides funds for the elected officials to purchase supplies to enhance their abilities to effectively govern the city. Also includes funds for expenses to attend seminars, conferences and training classes, subscriptions for needed materials, and the expenses for the annual Council Retreat.
14	09	Gen Govt	7127	Community Fire Planning	7,635.25	13,999.89	9,808.12	12,205.23	13,115.72	72%		14,000.00	-	-	Combine with Green Tax Open Space Management
15	09	Gen Govt	TL	Tree Lighting/Holiday Lighting	-	-	-	-	-	0%		-	-	-	Resident programs
16				Total General Government Expenses	493,608.76	520,173.69	536,236.57	539,322.66	546,626.03	11%		583,340.00	534,734.00	561,920.00	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
2	05	Water Department	5001	Salary - Accounting Clerk	3,979.09	4,482.04	4,594.90	4,717.80	-	-100%		-	-	11,157.12	
3	05	Water Department	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	-	0%		-	-	9,045.84	
4	05	Water Department	5046	Salary - Longevity	-	-	-	-	-	0%		-	-	208.00	
5	05	Water Department	5062	Salary - Maintenance Tech (DV)	-	-	-	5,380.20	-	0%		-	-	9,360.00	
6	05	Water Department	5063	Salary - Maintenance Tech 1 (RS)	-	15,065.46	21,871.40	20,534.97	-	0%		-	-	9,672.00	
7	05	Water Department	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	-	0%		-	-	3,307.20	
8	05	Water Department	5080	Salary - Utilities Superintendent	39,682.25	27,131.35	30,293.71	41,992.60	-	-100%		-	-	26,457.60	
9	05	Water Department	5084	Salary - Cell phone allowance	792.00	703.00	610.00	1,170.00	-	-100%		-	-	552.00	
10	05	Water Department	5086	Salary - Bilingual	-	-	-	-	-	0%		-	-	210.00	
11	05	Water Department	5087	Salary - Education	-	-	-	600.00	-	0%		-	-	510.00	
12	05	Water Department	5088	Salary - Shift Differential	-	-	-	-	-	0%		-	-	-	
13	05	Water Department	5090	Salary - Overtime	3,556.74	2,380.41	1,356.22	2,894.22	-	-100%		-	-	1,799.00	
14	05	Water Department	5091	Salary - Licensing Incentives	-	-	-	1,200.00	-	0%		-	-	555.00	
15	05	Water Department	5099	Payroll Expenses - Payroll Services	-	-	-	-	143,424.02	100%		185,694.00	185,694.00	-	Decrease in expense due to cost of employee salaries being transferred to general fund
16	05	Water Department	5120	Life Insurance Benefits	60.00	42.20	21.10	42.08	-	-100%		-	-	71.00	
17	05	Water Department	5121	Medical Insurance Benefits	4,920.00	4,217.82	2,245.65	5,758.36	-	-100%		-	-	11,730.00	
18	05	Water Department	5122	Dental Insurance Benefits	420.00	424.20	178.10	454.71	-	-100%		-	-	694.00	
19	05	Water Department	5123	Vision Insurance	84.00	61.00	30.95	76.89	-	-100%		-	-	144.00	
20	05	Water Department	5124	Long Term Disability Insurance	479.00	242.60	113.80	238.08	-	-100%		-	-	385.00	
21	05	Water Department	5126	Short Term Disability Insurance	270.00	137.00	64.25	176.45	-	-100%		-	-	253.00	
22	05	Water Department	5130	Medicare Tax - Employers Contribution	1,271.87	1,272.05	1,602.90	1,797.96	-	-100%		-	-	1,513.00	
23	05	Water Department	5131	TWC - Employers Contribution	270.00	-	9.00	250.00	-	-100%		-	-	396.00	
24	05	Water Department	5135	Social Security Contribution	-	-	-	-	-	0%		-	-	-	
25	05	Water Department	5140	TMRS City Contribution	8,747.00	24,258.22	23,148.11	56,211.29	-	-100%		-	-	12,109.00	
26	05	Water Department	5150	Workers Compensation Benefits	2,684.00	-	3,495.83	4,640.00	-	-100%		-	-	4,485.00	
27	05	Water Department	5303	Aquifer District Fees	3,210.32	3,210.32	3,210.32	3,210.32	3,210.32	0%		3,500.00	3,160.32	3,500.00	Fees the City is required to pay the Barton Springs Edward's Aquifer Conservation District each year regardless of the amount of water used.
28	05	Water Department	5324	Emergency Response Services-non City	-	2,500.00	-	-	-	0%		-	-	-	Funds for emergency services such as emergency testing, water leak repairs, etc.
29	05	Water Department	5327	Engineer - Design Fees	-	4,740.00	1,326.62	-	1,107.37	100%		7,000.00	-	-	Will be associated with the projects.
30	05	Water Department	5343	IT Management Services	-	-	-	-	-			-	-	980.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Water Dept. - 1 Computer \$980
31	05	Water Department	5373	Utility Contractual Services	497,255.37	512,074.90	530,585.65	486,815.48	457,424.85	-8%		575,160.00	503,858.00	586,663.20	Cost of purchased water from the City of Austin
32	05	Water Department	5375	Utility Inspections	-	-	-	50.00	275.00	100%		250.00	250.00	250.00	Cost for inspections related to utilities.
33	05	Water Department	5515	Bank / Management Fees	1,636.56	2,223.71	1,837.61	1,564.96	387.85	-76%		2,000.00	840.00	2,000.00	No description provided
34	05	Water Department	5516	Credit Card Fees	585.59	1,869.90	1,475.35	1,196.22	1,115.77	91%		1,000.00	1,643.11	1,000.00	No description provided
35	05	Water Department	5600	Dues / Subscriptions / Fees	1,799.35	1,737.07	383.00	850.28	774.00	-57%		880.00	405.00	880.00	Cost for fees for various utility related memberships. These memberships save the City money on training expenses
36	05	Water Department	5645	Fuel	-	-	-	500.00	-	0%		500.00	500.00	500.00	Fuel for equipment and vehicles associated with the Utilities
37	05	Water Department	5705	Office Supplies/Delivery Fees	25.00	20.94	523.97	1,000.00	974.16	3797%		1,000.00	1,000.00	1,000.00	Supplies for annual Consumer Confidence Reports and other items for office supplies for Utility use.
38	05	Water Department	5735	Rental Expense - Equipment	-	-	226.45	-	-	0%		250.00	-	250.00	Funds for rental of equipment for water projects.
39	05	Water Department	5745	Repair & Maintenance - Equipment	902.45	1,474.96	512.11	175.61	93.99	-90%		1,200.00	-	1,200.00	Repair of equipment used for water system management including pumps and generators.
40	05	Water Department	5755	Repair & Maintenance - Vehicles	299.43	72.23	500.00	618.57	746.04	149%		1,000.00	100.00	1,000.00	Maintenance of vehicles used for water system maintenance
41	05	Water Department	5758	Repairs & Maintenance - System	14,478.25	19,642.16	18,355.64	14,893.69	21,923.70	51%		25,000.00	19,000.00	25,000.00	Funds for repairs and maintenance of the water system. This includes repairs for water leaks, annual inspections (backflows/hydrants), and required testing.
42	05	Water Department	5775	Small Tools	2,555.10	758.46	2,920.88	3,182.17	2,411.88	-6%		3,500.00	3,000.00	3,000.00	Funds for tools used in water system management
43	05	Water Department	5782	Software Maintenance Fees	7,339.08	7,741.52	9,674.13	10,389.40	10,977.56	50%		11,000.00	8,700.00	8,705.63	Fees for utility billing software including incode.
44	05	Water Department	5815	Training - Mileage Reimbursement	499.46	443.25	914.35	3,453.12	1,231.95	147%		3,200.00	1,000.00	1,600.00	Funds for reimbursement of mileage and per diem expenses.
45	05	Water Department	5820	Training & Education - City Staff	2,006.24	2,215.58	3,627.65	4,383.27	2,534.73	26%		4,350.00	1,000.00	4,350.00	Training for Water System Operators. Although there are fewer employees within the department the amount of training necessary in the water department has not decreased.
46	05	Water Department	5830	Uniforms	201.03	500.07	245.24	669.16	439.80	119%		700.00	700.00	700.00	Funds provide for Personal Protective Equipment.
47	05	Water Department	5835	Utilities: elec/water/wastewater/telephone/gas	2,499.37	4,002.91	1,294.32	361.21	630.29	-75%		3,000.00	2,200.00	3,000.00	Utilities related to the water department.
48	05	Water Department	5877	Water Conservation Program	15,189.03	22,618.41	24,659.72	21,349.87	16,772.69	10%		26,000.00	22,000.00	10,000.00	Removed rebate portion, reimbursement to residents for under 3000 gallon water use remains.
49	05	Water Department	7000	Operating Transfers Out	20,329.00	-	-	115,927.00	119,405.00	487%		122,987.00	-	-	No longer transferred through water. Transfer from GF to Water to Infrastructure
50	05	Water Department	MTI	Maintenance Tech I	-	-	-	-	-	0%		-	-	-	
51	05	Water Department	MTII	Maintenance Tech II	-	-	-	-	-	0%		-	-	-	
52	05	Water Department	5060	Public Works Director	-	-	-	-	-	0%		-	-	31,512.00	
53				Total Water Expenses	638,026.58	668,263.74	691,908.93	818,725.94	785,860.97	23%		979,171.00	755,050.43	791,704.59	
54															
55	06	Wastewater Department	5001	Salary - Accounting Clerk	1,957.45	2,225.44	2,332.42	2,368.62	-	-100%		-	-	5,578.56	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
56	06	Wastewater Department	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	-	0%	-	-	-	4,522.92	
57	06	Wastewater Department	5046	Salary - Longivity	-	-	-	-	-	0%	-	-	-	122.80	
58	06	Wastewater Department	5062	Salary - Maintenance Tech (DV)	-	-	-	3,586.80	-	0%	-	-	-	6,240.00	
59	06	Wastewater Department	5063	Salary - Maintenance Tech 1 (RS)	-	5,021.82	7,290.47	6,428.41	-	0%	-	-	-	6,448.00	
60	06	Wastewater Department	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	-	0%	-	-	-	3,307.20	
61	06	Wastewater Department	5080	Salary - Utilities Superintendent	16,955.24	11,627.73	12,983.02	17,996.83	-	-100%	-	-	-	13,228.80	
62	06	Wastewater Department	5084	Salary - Cell phone allowance	-	-	-	-	-	0%	-	-	-	336.00	
63	06	Wastewater Department	5086	Salary - Bilingual	-	-	-	-	-	0%	-	-	-	150.00	
64	06	Wastewater Department	5087	Salary - Education	-	-	-	-	-	0%	-	-	-	285.00	
65	06	Wastewater Department	5088	Salary - Shift Differential	-	-	-	-	-	0%	-	-	-	-	
66	06	Wastewater Department	5090	Salary - Overtime	1,528.38	552.60	620.50	1,192.31	-	-100%	-	-	-	1,044.00	
67	06	Wastewater Department	5091	Salary - Licensing Incentives	-	-	-	-	-	0%	-	-	-	285.00	
68	06	Wastewater Department	5099	Payroll Expenses - Payroll Services	-	-	-	-	57,091.33	100%	87,333.00	-	-	-	Increase in expense due to cost of employee salaries being moved to General Fund
69	06	Wastewater Department	5120	Life Insurance Benefits	-	-	-	-	-	0%	-	-	-	43.00	
70	06	Wastewater Department	5122	Dental Insurance Benefits	-	-	-	-	-	0%	-	-	-	421.00	
71	06	Wastewater Department	5123	Vision Insurance	-	-	-	-	-	0%	-	-	-	87.00	
72	06	Wastewater Department	5121	Medical Insurance Benefits	-	-	-	-	-	0%	-	-	-	7,056.00	
73	06	Wastewater Department	5124	Long Term Disability Insurance	-	-	-	-	-	0%	-	-	-	230.00	
74	06	Wastewater Department	5126	Short Term Disability Insurance	-	-	-	-	-	0%	-	-	-	151.00	
75	06	Wastewater Department	5130	Medicare Tax - Employers Contribution	568.44	507.39	774.24	870.12	-	-100%	-	-	-	907.00	
76	06	Wastewater Department	5131	TWC - Employers Contribution	-	-	-	-	-	0%	-	-	-	240.00	
77	06	Wastewater Department	5135	Social Security Contribution	-	-	-	-	-	0%	-	-	-	-	
78	06	Wastewater Department	5140	TMRS City Contribution	3,725.00	10,331.95	5,373.13	22,997.77	-	-100%	-	-	-	7,260.00	
79	06	Wastewater Department	5150	Workers Compensation Benefits	-	-	2,559.22	3,145.00	-	0%	-	-	-	2,714.00	
80	06	Wastewater Department	5324	Emergency Response Services-non City	-	-	-	-	-	0%	-	-	-	-	Emergency Response Funds
81	06	Wastewater Department	5327	Engineer - Design Fees	4,085.00	-	356.77	2,358.06	-	-100%	4,000.00	500.00	-	-	Moved to projects
82	06	Wastewater Department	5371	Industrial Waste Services	68.31	55.67	297.56	768.80	-	-100%	1,000.00	1,000.00	1,000.00	1,000.00	Cost for disposal of industrial waste inspections and disposal.
83	06	Wastewater Department	5373	Utility Contractual Services	460,182.25	454,638.34	468,536.99	456,947.10	418,375.83	-9%	508,982.00	423,325.09	519,161.64	519,161.64	Cost for contractual waste water service to the COA
84	06	Wastewater Department	5374	Utility Dumpster Rental	-	-	-	-	-	0%	-	-	-	-	No description provided
85	06	Wastewater Department	5375	Utility Inspections	-	-	-	50.00	275.00	100%	500.00	-	500.00	500.00	Funds for fees for inspections
86	06	Wastewater Department	5600	Dues / Subscriptions / Fees	60.00	-	400.00	-	463.00	672%	575.00	111.00	575.00	575.00	Funds for fees and dues related to wastewater utility
87	06	Wastewater Department	5645	Fuel	-	-	-	500.00	-	0%	500.00	500.00	500.00	500.00	Fuel for wastewater equipment.
88	06	Wastewater Department	5650	Hazardous Material Disposal	-	-	-	-	-	0%	-	-	-	-	No description provided
89	06	Wastewater Department	5705	Office Supplies/Delivery Fees	6.24	-	-	800.00	-	-100%	800.00	-	-	800.00	Funds to provide office supplies and deliver postings related to wastewater department management
90	06	Wastewater Department	5735	Rental Expense - Equipment	-	-	232.20	-	-	0%	250.00	-	-	250.00	Funds for rental of equipment.
91	06	Wastewater Department	5745	Repair & Maintenance - Equipment	2,029.34	170.46	437.83	-	2,975.68	47%	1,200.00	-	-	1,200.00	Funds to repair equipment associated with the wastewater utility including pumps.
92	06	Wastewater Department	5755	Repair & Maintenance - Vehicles	610.25	-	500.00	402.35	770.95	26%	1,000.00	500.00	1,000.00	1,000.00	This fund is for the repair and maintenance of vehicles used in wastewater system management.
93	06	Wastewater Department	5758	Repairs & Maintenance - System	2,039.67	3,578.04	2,947.82	6,107.32	1,832.61	-10%	5,000.00	5,000.00	5,000.00	5,000.00	Funds to provide repairs to wastewater system including maintenance of the lift station, inspections,
94	06	Wastewater Department	5775	Small Tools	906.19	918.91	1,026.42	788.01	1,882.67	108%	2,000.00	1,000.00	2,000.00	2,000.00	Provides fund for tools related to wastewater repairs. These tools are kept separate from other tools
95	06	Wastewater Department	5795	Tire Recycling	-	-	-	-	-	0%	-	-	-	-	Solid Waste Line item.
96	06	Wastewater Department	5798	Annual Wastewater Line Inspections	14,027.00	-	-	11,500.00	13,156.00	0%	15,000.00	15,000.00	15,000.00	15,000.00	Annual Inspection of Wastewater lines.
97	06	Wastewater Department	5815	Training - Mileage Reimbursement	544.24	28.44	279.59	1,361.60	380.44	-30%	1,000.00	-	-	1,000.00	Reimbursement for travel due to training.
98	06	Wastewater Department	5820	Training & Education - City Staff	666.00	806.67	800.00	1,300.00	272.00	-59%	1,500.00	1,000.00	1,500.00	1,500.00	Training for staff in wastewater. Although the size of the staff has reduced the amount of education f
99	06	Wastewater Department	5830	Uniforms	201.03	500.07	188.31	230.82	264.37	32%	500.00	300.00	500.00	500.00	Personal Protective Gear
100	06	Wastewater Department	5835	Utilities: elec/water/wastewater/telephone/gas	787.21	777.51	735.16	779.83	648.08	-18%	1,000.00	500.00	1,000.00	1,000.00	Utilities related to wastewater
101	06	Wastewater Department	7000	Operating Transfers Out	20,329.00	-	-	86,946.00	89,554.00	341%	92,241.00	-	-	-	
102	05	Water Department	MTI	Maintenance Tech I	-	-	-	-	-	0%	-	-	-	-	
103	05	Water Department	MTII	Maintenance Tech II	-	-	-	-	-	0%	-	-	-	-	
104	05	Water Department	5060	Public Works Director	-	-	-	-	-	0%	-	-	-	21,008.00	
105				Total Wastewater Expenses	531,276.24	491,741.04	508,671.65	629,425.75	587,941.96	11%	724,381.00	448,736.09	632,651.92		
106															
107	07	Solid Waste Department	5001	Salary - Accounting Clerk	1,957.45	2,225.68	2,332.42	2,368.62	-	-100%	-	-	-	11,157.12	
108	07	Solid Waste Department	5030	Salary - Parks & Natural Resources Mgr.	3,224.93	3,797.51	3,982.71	4,044.54	-	-100%	-	-	-	4,522.92	
109	07	Solid Waste Department	5046	Salary - Longivity	-	-	-	-	-	0%	-	-	-	208.40	
110	07	Solid Waste Department	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	0%	-	-	-	3,120.00	
111	07	Solid Waste Department	5063	Salary - Maintenance Tech 1 (RS)	4,433.98	1,449.18	-	-	-	-100%	-	-	-	3,224.00	
112	07	Solid Waste Department	5066	Salary - Ground Maintenance Supervisor	4,959.05	5,926.87	6,053.86	6,547.06	-	-100%	-	-	-	6,614.40	
113	07	Solid Waste Department	5080	Salary - Utilities Superintendent	-	-	-	-	-	0%	-	-	-	-	
114	07	Solid Waste Department	5084	Salary - Cell phone allowance	-	-	-	-	-	0%	-	-	-	168.00	
115	07	Solid Waste Department	5086	Salary - Bilingual	-	-	-	(334.57)	-	0%	-	-	-	120.00	
116	07	Solid Waste Department	5087	Salary - Education	-	-	-	-	-	0%	-	-	-	105.00	
117	07	Solid Waste Department	5088	Salary - Shift Differential	-	-	-	-	-	0%	-	-	-	-	
118	07	Solid Waste Department	5090	Salary - Overtime	670.36	790.99	548.84	163.20	-	-100%	-	-	-	723.00	
119	07	Solid Waste Department	5091	Salary - Licensing Incentives	-	-	-	-	-	0%	-	-	-	60.00	
120	07	Solid Waste Department	5099	Payroll Expenses - Payroll Services	-	-	-	-	28,441.86	100%	41,636.00	-	-	-	Increase in expense from cost of employee salaries being transferred to General Fund
121	07	Solid Waste Department	5120	Life Insurance Benefits	-	-	-	-	-	0%	-	-	-	28.00	
122	07	Solid Waste Department	5121	Medical Insurance Benefits	-	-	-	-	-	0%	-	-	-	4,926.00	
123	07	Solid Waste Department	5122	Dental Insurance Benefits	-	-	-	-	-	0%	-	-	-	273.00	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
124	07	Solid Waste Department	5123	Vision Insurance	-	-	-	-	-	0%		-	-	57.00	
125	07	Solid Waste Department	5124	Long Term Disability Insurance	-	-	-	-	-	0%		-	-	151.00	
126	07	Solid Waste Department	5126	Short Term Disability Insurance	-	-	-	-	-	0%		-	-	99.00	
127	07	Solid Waste Department	5130	Medicare Tax - Employers Contribution	243.72	390.05	529.44	500.20	-	-100%		-	-	588.00	
128	07	Solid Waste Department	5131	TWC - Employers Contribution	-	-	-	-	-	0%		-	-	156.00	
129	07	Solid Waste Department	5135	Social Security Contribution	-	-	-	-	-	0%		-	-	-	
130	07	Solid Waste Department	5140	TMRS City Contribution	2,079.00	6,504.20	-	13,471.68	-	-100%		-	-	4,703.00	
131	07	Solid Waste Department	5150	Workers Compensation Benefits	739.00	-	962.64	1,278.00	-	-100%		-	-	1,322.00	
132	07	Solid Waste Department	5373	Utility Contractual Services	60,794.45	61,954.07	62,318.67	64,725.71	67,737.48	11%		73,225.00	73,225.00	100,000.00	Cost for solid waste services to residents including bulk and once a week recycling.
133	07	Solid Waste Department	5374	Utility Dumpster Rental	6,604.50	7,209.24	4,950.00	5,243.60	6,915.92	5%		7,000.00	6,600.00	7,000.00	Funds for dumpster rentals in the storage yard
134	07	Solid Waste Department	5410	Brush Chipping Program	12,907.43	14,704.07	10,872.87	12,738.74	6,552.40	-49%		14,000.00	11,000.00	12,000.00	Funds for chipping brush in the storage yard.
135	07	Solid Waste Department	5510	Animal Control	676.75	47.25	2,169.06	1,554.27	1,629.34	141%		3,500.00	2,000.00	3,500.00	Funds for animal waste stations, animal disposal, and other items related to animal control.
136	07	Solid Waste Department	5650	Hazardous Material Disposal	207.00	33.00	361.43	258.53	352.32	70%		350.00	-	350.00	Funds for Disposal of hazardous materials
137	07	Solid Waste Department	5735	Rental Expense - Equipment	-	301.63	-	300.00	362.44	100%		750.00	-	750.00	Funds for rental of equipment related to Solid Waste services
138	07	Solid Waste Department	5795	Tire Recycling	473.00	207.00	256.50	603.00	240.00	-49%		650.00	350.00	650.00	Funds for recycling tires.
139	07	Solid Waste Department	MTI	Maintenance Tech I	-	-	-	-	-	0%		-	-	-	
140	07	Solid Waste Department	MTII	Maintenance Tech II	-	-	-	-	-	0%		-	-	-	
141	07	Solid Waste Department	5060	Public Works Director	-	-	-	-	-	0%		-	-	10,504.00	
142				Total Solid Waste Expenses	99,970.62	105,540.74	95,338.44	113,462.58	112,231.76	12%		141,111.00	93,175.00	177,079.84	
143															
144	50	Water Utility Infrastructure		Transfer to Reserves										-	Transfer to Water Utility Infrastructure Reserves
145	60	Wastewater Utility Infrastructure		Transfer to Reserves										-	Transfer to Wastewater Utility Infrastructure Reserves
146				Total Transfers to Utility Infrastructure Reserves	-	-	-	-	-	0%		-	-	-	
147															
148	05	Water	PROPOSED	Proposed New Line	-	-	-	-	-	0%		-	-	-	Jones Road/AISD Master Meter
149	05	Water	PROPOSED	Proposed New Line	-	-	-	-	-	0%		-	-	50,000.00	Backflows, Meters & Vaults Improvements
150	06	Water	PROPOSED	Proposed New Line	-	-	-	-	-	0%		100,000.00	100,000.00	82,000.00	Lift Station Improvements
151	05	Water	7184	Sunset Trail Street	-	-	-	-	-	0%		270,000.00	-	-	Multi disciplinary project involving street, drainage, and water
152	05	Water	7183	Lone Oak Trail Street	-	-	-	-	-	0%		55,000.00	-	-	This project would be to rehabilitate Lone Oak Trail. Capital Project Plan needed
153				Total Utilities Projects	-	-	-	-	-	0%		425,000.00	100,000.00	132,000.00	
154				Total Utilities Expenses	1,269,273.44	1,265,545.52	1,295,919.02	1,561,614.27	1,486,034.69	17%		2,269,663.00	1,396,961.52	1,733,436.35	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
2	14	Street Repair/Replacement Funds	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	-	0%		-	-	4,522.92	
3	14	Street Repair/Replacement Funds	5046	Salary - Longivity	-	-	-	-	-	0%		-	-	111.60	
4	14	Street Repair/Replacement Funds	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	0%		-	-	3,120.00	
5	14	Street Repair/Replacement Funds	5063	Salary - Maintenance Tech 1 (RS)	-	-	-	-	-	0%		-	-	3,224.00	
6	14	Street Repair/Replacement Funds	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	-	0%		-	-	6,614.40	
7	14	Street Repair/Replacement Funds	5080	Salary - Utilities Superintendent	-	-	-	-	-	0%		-	-	13,228.80	
8	14	Street Repair/Replacement Funds	5084	Salary - Cell phone allowance	-	-	-	-	-	0%		-	-	264.00	
9	14	Street Repair/Replacement Funds	5086	Salary - Bilingual	-	-	-	-	-	0%		-	-	120.00	
10	14	Street Repair/Replacement Funds	5087	Salary - Education	-	-	-	-	-	0%		-	-	225.00	
11	14	Street Repair/Replacement Funds	5090	Salary - Overtime	-	-	-	-	-	0%		-	-	786.00	
12	14	Street Repair/Replacement Funds	5091	Salary - Licensing Incentives	-	-	-	-	-	0%		-	-	300.00	
13	14	Street Repair/Replacement Funds	5120	Life Insurance Benefits	-	-	-	-	-	0%		-	-	28.00	
14	14	Street Repair/Replacement Funds	5121	Medical Insurance Benefits	-	-	-	-	-	0%		-	-	4,422.00	
15	14	Street Repair/Replacement Funds	5122	Dental Insurance Benefits	-	-	-	-	-	0%		-	-	273.00	
16	14	Street Repair/Replacement Funds	5123	Vision Insurance	-	-	-	-	-	0%		-	-	57.00	
17	14	Street Repair/Replacement Funds	5124	Long Term Disability Insurance	-	-	-	-	-	0%		-	-	159.00	
18	14	Street Repair/Replacement Funds	5126	Short Term Disability Insurance	-	-	-	-	-	0%		-	-	105.00	
19	14	Street Repair/Replacement Funds	5130	Medicare Tax - Employers Contribution	-	-	-	-	-	0%		-	-	624.00	
20	14	Street Repair/Replacement Funds	5131	TWC - Employers Contribution	-	-	-	-	-	0%		-	-	156.00	
21	14	Street Repair/Replacement Funds	5135	Social Security Contribution	-	-	-	-	-	0%		-	-	-	
22	14	Street Repair/Replacement Funds	5140	TMRS City Contribution	-	-	-	-	-	0%		-	-	4,993.00	
23	14	Street Repair/Replacement Funds	5150	Workers Compensation Benefits	-	-	-	-	-	0%		-	-	2,025.00	
24	14	Street Repair/Replacement Funds	5750	Repair & Maintenance - Streets & Drainage	60,473.62	370,544.45	72,365.81	34,555.59	81,217.62	34%		113,962.00	221,187.61	82,000.00	Routine maintenance of streets including crack seal, pothole repair, and signage. Refer to street longsheet for breakdown of costs.
25	14	Street Repair/Replacement Funds	MTI	Maintenance Tech I	-	-	-	-	-	0%		-	-	-	
26	14	Street Repair/Replacement Funds	MTII	Maintenance Tech II	-	-	-	-	-	0%		-	-	-	
27	14	Street Repair/Replacement Funds	5060	Public Works Director	-	-	-	-	-	0%		-	-	10,504.00	
28				Total Street Operating Expenditures	60,473.62	370,544.45	72,365.81	34,555.59	81,217.62	34%		113,962.00	221,187.61	137,862.72	
29															
30															
31	14	Street Repair/Replacement Funds	7183	Lone Oak Trail Street	-	-	-	-	-	0%		318,000.00	-	318,000.00	This project would be to rehabilitate Lone Oak Trail. This project should be moved to the FT 2021-2022 Budget year.
32	14	Street Repair/Replacement Funds	7184	Sunset Trail Street	-	-	-	-	-	0%		270,000.00	-	-	Multi disciplinary project involving street, drainage, and water
33	14	Street Repair/Replacement Funds	PROPOSED		-	-	-	-	-	0%		-	-	-	Home Depot/Ernest Robles Way Street Repairs
34				Total Street Projects	-	-	-	-	-	0%		588,000.00	-	318,000.00	
35															
36															
37				Total Street Repair	60,473.62	370,544.45	72,365.81	34,555.59	81,217.62	34%		701,962.00	221,187.61	455,862.72	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
2	16	Hotel Occupancy Tax	4080	Hotel Occupancy Tax	260,603.69	271,413.00	263,011.90	255,261.55	248,891.00	-4%		250,000.00	120,690.44	25,000.00	Revenue
3	16	Hotel Occupancy Tax	4095	Interest	1,016.71	2,332.35	4,962.27	11,524.76	16,406.19	1514%		10,000.00	8,000.00	2,500.00	Revenue
4				Total Revenues HOT Fund	261,620.40	273,745.35	267,974.17	266,786.31	265,297.19	1%		260,000.00	128,690.44	27,500.00	
5															
6	16	Hotel Occupancy Tax	5500	Advertising / Public Notices	99,903.00	98,975.00	99,332.50	93,082.01	116,590.72	17%		260,000.00	290,000.00	-	Marketing Contract
7	16	Hotel Occupancy Tax	5551	Sunset Valley Arts Commission-Arts Fest	31,222.00	34,845.00	37,040.32	40,001.23	37,650.00	21%		81,350.00	24,563.43	-	
8	16	Hotel Occupancy Tax	5554	JDRF One Walk 2016	-	-	10,000.00	15,000.00	15,000.00	100%		15,000.00	15,000.00	-	
9	16	Hotel Occupancy Tax	5556	SFC- Farmers Market	-	-	-	-	-	100%		41,900.00	41,900.00	10,000.00	
10				Total Expenses HOT Fund	131,125.00	133,820.00	146,372.82	148,083.24	169,240.72	29%		398,250.00	371,463.43	10,000.00	
11															
12				Total Profit (Loss) HOT Fund	130,495.40	139,925.35	121,601.35	118,703.07	96,056.47	-26%		(138,250.00)	(242,772.99)	17,500.00	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
2	18	Venue Tax	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	-	0%		-	-	27,137.53	
3	18	Venue Tax	5046	Salary - Longivity	-	-	-	-	-	0%		-	-	409.20	
4	18	Venue Tax	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	0%		-	-	3,120.00	
5	18	Venue Tax	5063	Salary - Maintenance Tech 1 (RS)	-	-	-	-	-	0%		-	-	3,224.00	
6	18	Venue Tax	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	-	0%		-	-	16,536.00	
7	18	Venue Tax	5080	Salary - Utilities Superintendent	-	-	-	-	-	0%		-	-	6,614.40	
8	18	Venue Tax	5084	Salary - Cell phone allowance	-	-	-	-	-	0%		-	-	408.00	
9	18	Venue Tax	5086	Salary - Bilingual	-	-	-	-	-	0%		-	-	210.00	
10	18	Venue Tax	5087	Salary - Education	-	-	-	-	-	0%		-	-	390.00	
11	18	Venue Tax	5090	Salary - Overtime	-	-	-	-	-	0%		-	-	885.00	
12	18	Venue Tax	5091	Salary - Licensing Incentives	-	-	-	-	-	0%		-	-	375.00	
13	18	Venue Tax	5099	Payroll Expenses - Payroll Services	-	-	-	-	41,451.13	100%		-	-	-	Employee salaries paid to General Fund
14	18	Venue Tax	5120	Life Insurance Benefits	-	-	-	-	-	0%		-	-	41.00	
15	18	Venue Tax	5121	Medical Insurance Benefits	-	-	-	-	-	0%		-	-	6,464.00	
16	18	Venue Tax	5122	Dental Insurance Benefits	-	-	-	-	-	0%		-	-	400.00	
17	18	Venue Tax	5123	Vision Insurance	-	-	-	-	-	0%		-	-	83.00	
18	18	Venue Tax	5124	Long Term Disability Insurance	-	-	-	-	-	0%		-	-	263.00	
19	18	Venue Tax	5126	Short Term Disability Insurance	-	-	-	-	-	0%		-	-	173.00	
20	18	Venue Tax	5130	Medicare Tax - Employers Contribution	-	-	-	-	-	0%		-	-	1,012.00	
21	18	Venue Tax	5131	TWC - Employers Contribution	-	-	-	-	-	0%		-	-	228.00	
22	18	Venue Tax	5133	Urban Forestry	-	-	-	-	3,488.97	100%		8,000.00	2,000.00	5,000.00	Provides funds for the planting, care, and maintenance of City-owned trees
23	18	Venue Tax	5135	Social Security Contribution	-	-	-	-	-	0%		-	-	-	
24	18	Venue Tax	5140	TMRS City Contribution	-	-	-	-	-	0%		-	-	8,102.00	
25	18	Venue Tax	5150	Workers Compensation Benefits	-	-	-	-	-	0%		-	-	3,018.00	
26	18	Venue Tax	5381	Water Quality Consultants	-	-	-	-	10,954.02	100%		15,000.00	5,000.00	15,000.00	Provides funds for professional assistance in water quality program management.
27	18	Venue Tax	5446	Environmental Monitoring Program	-	-	-	-	1,441.33	100%		2,500.00	-	2,500.00	Provides funds for Water Quality Monitoring program.
28	18	Venue Tax	5660	Land Acquisition	-	9,796.28	1,542.42	-	-	0%		-	-	-	
29	18	Venue Tax	5711	Open Space Management	-	-	-	-	22,291.92	100%		40,000.00	20,000.00	40,000.00	Provides funds for tasks related to open space management as outlined in the water quality protection program. This will include Wildfire Mitigation of City-Owned Property, Provides funds for the repair and maintenance of equipment involved in Water Quality Protection.
30	18	Venue Tax	5745	Repair & Maintenance - Equipment	-	-	-	-	3,000.00	100%		3,000.00	1,000.00	3,000.00	Provides funds to maintain creeks and waterways. Including areas within Sunset Valley tributary and drainage easements within the City.
31	18	Venue Tax	5749	Repair and Maintenance - Natural Waterways	-	-	-	-	11,049.47	100%		12,000.00	2,000.00	12,000.00	Maintain trails and foothpaths to prevent erosion.
32	18	Venue Tax	5753	Repair & Maintenance - Trails & Footpaths	-	-	-	-	-	0%		-	-	2,000.00	Training and education for staff regarding Water Quality Protection.
33	18	Venue Tax	5820	Training & Education - City Staff	-	-	-	-	-	0%		-	-	2,000.00	Provides funds for educational activities related to Water Quality Protection.
34	18	Venue Tax	5823	Education Programs	-	-	-	-	-	0%		4,000.00	500.00	2,000.00	Increased due to City Facilities Water Quality. Provides funds for maintenance and repair of City Water Quality facilities.
35	18	Venue Tax	5880	Water Quality Ponds	-	-	-	-	4,440.97	100%		10,000.00	5,000.00	15,000.00	
36	18	Venue Tax	5060	Public Works Director	-	-	-	-	-	0%		-	-	10,504.00	
37	18	Venue Tax	MTI	Maintenance Tech I	-	-	-	-	-	0%		-	-	-	
38	18	Venue Tax	MTII	Maintenance Tech II	-	-	-	-	-	0%		-	-	-	
39	18	Venue Tax	OSD	Proposed New Line	-	-	-	-	-	0%		-	-	30,000.00	TDS Additional Contract
40				Total Venue Tax Operating Expenditures	-	9,796.28	1,542.42	-	98,117.81	100%		94,500.00	35,500.00	218,097.13	
41															
42															
43	18	Venue Tax	7181	Ernest Robles Way WQP Rehabilitation	-	-	-	-	-	0%		30,000.00	20,000.00	-	Project Fees spanning to FY21 (most of project completed FY20)
44	18	Venue Tax	7208	Valley Creek Park Improvements	-	-	-	-	-	0%		25,000.00	31,000.00	-	Should be completed FY20 (July)
45	18	Venue Tax	7211	Lovegrass Lane Pond Rehab	-	-	-	-	-	0%		60,000.00	5,000.00	-	Anticipating completion costs being higher
46				Total Green Tax Projects	-	-	-	-	-	0%		115,000.00	56,000.00	-	
47															

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
48				Total Expenses PW	-	9,796.28	1,542.42	-	98,117.81	100%		209,500.00	91,500.00	218,097.13	

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
	Dpt	Departments Name	Type	GL	Account Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19	FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description	
1	12	Replacement Funds	Revenues	4300	Operating Transfers In	-	-	562,126.13	148,255.00	163,426.00	100%	133,057.00	-	-	Transfer in from General Fund for Repair and Replacement. Amount transferred in FY20 \$133,057.	
3		Total Revenue for Repair & Replacement Fund				-	-	562,126.13	148,255.00	163,426.00	100%	133,057.00	-	-		

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	V
1	Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/d ecrease FY15/FY19		FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed (Bronze)	Description
2	25	Drainage Utility	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	-	0%		-	-	4,522.92	
3	25	Drainage Utility	5046	Salary - Longivity	-	-	-	-	-	0%		-	-	111.60	
4	25	Drainage Utility	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	0%		-	-	3,120.00	
5	25	Drainage Utility	5063	Salary - Maintenance Tech 1 (RS)	-	-	-	-	-	0%		-	-	3,224.00	
6	25	Drainage Utility	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	-	0%		-	-	6,614.40	
7	25	Drainage Utility	5080	Salary - Utilities Superintendent	-	-	-	-	-	0%		-	-	-	
8	25	Drainage Utility	5084	Salary - Cell phone allowance	-	-	-	-	-	0%		-	-	168.00	
9	25	Drainage Utility	5086	Salary - Bilingual	-	-	-	-	-	0%		-	-	120.00	
10	25	Drainage Utility	5087	Salary - Education	-	-	-	-	-	0%		-	-	105.00	
11	25	Drainage Utility	5090	Salary - Overtime	-	-	-	-	-	0%		-	-	389.00	
12	25	Drainage Utility	5091	Salary - Licensing Incentives	-	-	-	-	-	0%		-	-	60.00	
13	25	Drainage Utility	5120	Life Insurance Benefits	-	-	-	-	-	0%		-	-	19.00	
14	25	Drainage Utility	5121	Medical Insurance Benefits	-	-	-	-	-	0%		-	-	3,062.00	
15	25	Drainage Utility	5122	Dental Insurance Benefits	-	-	-	-	-	0%		-	-	189.00	
16	25	Drainage Utility	5123	Vision Insurance	-	-	-	-	-	0%		-	-	39.00	
17	25	Drainage Utility	5124	Long Term Disability Insurance	-	-	-	-	-	0%		-	-	106.00	
18	25	Drainage Utility	5126	Short Term Disability Insurance	-	-	-	-	-	0%		-	-	70.00	
19	25	Drainage Utility	5130	Medicare Tax - Employers Contribution	-	-	-	-	-	0%		-	-	420.00	
20	25	Drainage Utility	5131	TWC - Employers Contribution	-	-	-	-	-	0%		-	-	108.00	
21	25	Drainage Utility	5135	Social Security Contribution	-	-	-	-	-	0%		-	-	-	
22	25	Drainage Utility	5140	TMRS City Contribution	-	-	-	-	-	0%		-	-	3,358.00	
23	25	Drainage Utility	5150	Workers Compensation Benefits	-	-	-	-	-	0%		-	-	1,272.00	
24	25	Drainage Utility	5327	Engineer - Design Fees	-	3,868.08	-	-	690.31	100%		10,000.00	-	-	Allows for engineering assistance for drainage projects
25	25	Drainage Utility	5606	Flood Control/Easement Acquisition	-	-	-	-	-	0%		245,000.00	-	-	Funded out of projects. These funds are for retrofitting the Sunset Valley Regional Dam structure.
26	25	Drainage Utility	5660	Land Acquisition	-	-	-	-	-	0%		50,000.00	-	-	Provides funds for assistance with acquiring property or easments.
27	25	Drainage Utility	5746	Repair & Maint. - Drainage-Streets & ROW	477.98	9,863.04	133.76	1,094.93	1,308.33	174%		15,000.00	5,000.00	20,000.00	Provides funds for repair and maintenance of ditches, storm inlets, and other drainage issues along the streets
28	25	Drainage Utility	5761	Repair & Maintenance - Water Quality Ponds	2,649.18	4,269.03	12,199.46	5,387.41	4,084.51	54%		5,000.00	3,500.00	5,000.00	Provides funds for repair and maintenance to detention ponds.
29	25	Drainage Utility	5823	Education Programs	1,772.95	162.80	-	-	229.95	-87%		1,750.00	-	750.00	Education program on stormwater and flooding
30	25	Drainage Utility	PROPOSED	Proposed New Line	-	-	-	-	-	0%		-	-	30,000.00	TDS Additional Contract
31	25	Drainage Utility	MTI	Maintenance Tech I	-	-	-	-	-	0%		-	-	-	
32	25	Drainage Utility	MTII	Maintenance Tech II	-	-	-	-	-	0%		-	-	-	
33	25	Drainage Utility	5060	Public Works Director	-	-	-	-	-	0%		-	-	10,504.00	
34				Total Drainage Operation Expenditures	4,900.11	18,162.95	12,333.22	6,482.34	6,313.10	29%		326,750.00	8,500.00	93,331.92	
35															
36															
37	25	Drainage Utility	7209	Regional Detention Pond Dam	-	-	-	-	-	0%		95,000.00	1,637.00	-	Moved from expenses to fund whole project in one place.
38	25	Drainage Utility	7184	Sunset Trail Street	-	-	-	-	-	0%		270,000.00	-	15,000.00	
39				Total Drainage Projects	-	-	-	-	-	-		365,000.00	1,637.00	15,000.00	
40															
41															
42				Total Drainage Expenses	4,900.11	18,162.95	12,333.22	6,482.34	6,313.10	29%		691,750.00	10,137.00	108,331.92	

Dpt	Dpt Name	GL	Name	FY15	FY16	FY17	FY18	FY19 (pre audit)	% Increase/decrease FY15/FY19	FY20 Adopted	Projected Actuals FY20 (Post COVID)	FY21 Proposed	Description
01	Administration	7188	Sunset Valley Elementary Support 14/15	2,764.37	3,625.65	4,500.00	2,209.94	7,000.00	153%	2,500.00	-	-	
01	Administration	7194	Trails Projects - Master Plan - 14/15	3,267.00	-	(1,084.25)	-	-	-100%	150,000.00	-	-	Burger Center Loop \$5,000; Upper Cougar Creek Trail Connection \$80,000; Planning for Uplands \$30,000; Homestead Park Planning \$30,000
01	Administration	7204	34 Reese - Improvements	-	-	-	-	1,064.07	100%	55,000.00	-	-	
09	General Government	7127	Community Fire Planning	7,635.25	13,999.89	9,808.12	12,205.23	13,115.72	72%	14,000.00	-	-	Combine with Green Tax Open Space Management
Total Public Works Project Expenses				13,666.62	17,625.54	13,223.87	14,415.17	21,179.79	225%	221,500.00	221,500.00	-	
14	Street Repair/Replacement	7183	Lone Oak Trail Street	-	-	-	-	-	0%	318,000.00	-	318,000.00	This project would be to rehabilitate Lone Oak Trail.
14	Street Repair/Replacement	7184	Sunset Trail Street	-	-	-	-	-	0%	270,000.00	-	-	No description provided
14	Street Repair/Replacement	PROPOSED		-	-	-	-	-	0%	-	-	-	Home Depot/Ernest Robles Way Street Repairs
Total Street Projects				-	-	-	-	-	0%	588,000.00	-	318,000.00	
18	Green Tax	7181	Ernest Robles Way WQP Rehabilitation	-	-	-	-	-	0%	30,000.00	500.00	-	Project Fees spanning to FY21 (most of project completed FY20)
18	Green Tax	7208	Valley Creek Park Improvements	-	-	-	-	-	0%	25,000.00	100.00	-	Should be completed FY20 (July)
18	Green Tax	7211	Lovegrass Lane Pond Rehab	-	-	-	-	-	0%	60,000.00	-	-	Anticipating completion costs being higher
Total Green Tax Projects				-	-	-	-	-	0%	115,000.00	600.00	-	
25	Drainage Utility	7209	Regional Detention Pond Dam	-	-	-	-	-	0%	95,000.00	-	-	Moved from expenses to fund whole project in one place.
25	Drainage Utility	7184	Sunset Trail Street	-	-	-	-	-	0%	270,000.00	-	15,000.00	Water, drainage, and street project
Total Drainage Projects				-	-	-	-	-	-	95,000.00	-	15,000.00	
05	Water	PROPOSED	Proposed New Line	-	-	-	-	-	0%	-	-	-	Jones Road/AISD Master Meter
05	Water	PROPOSED	Proposed New Line	-	-	-	-	-	0%	-	-	50,000.00	Backflows, Meters & Vaults Improvements
06	Wastewater	PROPOSED	Proposed New Line	-	-	-	-	-	0%	100,000.00	100,000.00	82,000.00	Lift Station Improvements
05	Water	7184	Sunset Trail Street	-	-	-	-	-	0%	270,000.00	-	-	Water, Drainage, and Street Project
05	Water	7183	Lone Oak Trail Street	-	-	-	-	-	0%	55,000.00	-	-	This project would be to rehabilitate Lone Oak Trail.
Total Utilities Projects				-	-	-	-	-	0%	425,000.00	100,000.00	132,000.00	
Total Projects				13,666.62	17,625.54	13,223.87	14,415.17	21,179.79	55%	1,444,500.00	322,100.00	465,000.00	

COUNCIL MEETING DATE: AUGUST 3, 2021



CITY COUNCIL AGENDA ITEM #13

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, City Accountant
sfleegal@sunsetvalley.org

COUNCIL SPONSOR: Council member Rosengarten/Administration

SUBJECT: ADMINISTRATION – AUDIT PRESENTATION

DESCRIPTION: Consider and act on approval of an Ordinance amending the FY 2020-2021 Budget

BACKGROUND: Semi-annually, Finance will submit a budget adjustment for items that were either not budgeted at the appropriate level, or new items that may have arisen during the year, that were not considered when preparing the original budget. The current actual budget has surplus revenues of \$2M. ([See report here](#)) The amounts necessary would be adjusted from any existing savings and also from this amount. (Attachment A) for a total amendment requested of \$171,643.

Budget & Finance Committee reviewed and recommended it to City Council for approval on 7/8/21. The committee approved everything except for the IT adjustment shown in the backup due to wanting to compare costs of purchasing vs leasing.

Among the items under consideration this year include some of the larger items include:

- Equipment Repair/Replacement
 - IT services are in competition with all other equipment. 75% of employee computers have reached their useful life. (See attached proposal – *Attachment B*)
 - The [link here](#) shows the Budget to Actual costs for IT Services. The Transaction tab shows the transfers from Equipment Repair and Replacement and associated journal entries each year.
- Engineering Services
 - Engineering design fees – Assumption that this would be assessed per project and not to a generic code was in error. While there will be some adjustments to projects as is customary at the end of each year, much of the year has been spent in preparation for capital and other projects. (See prior year history – *Attachment C*)
 - Engineering plan review – This amount will be adjusted at the end of the year and allocated to City projects and other private commercial projects which have required 3rd party services.
- Emergency Items
 - Related to the winter storm. Potential for federal reimbursement.
- Overtime
 - Related to staffing shortages and the winter storm. The portion related to the winter storm has the potential for federal reimbursement.

Summary				
Area	Amendment	Existing Budget Savings	Total Amendment Required	Source of Funds
Salaries	\$ 64,508	\$ 85,000	\$ (20,492)	General Fund
Community Programs	\$ 3,183		\$ 3,183	Not Budgeted
Emergency	\$ 30,000		\$ 30,000	Not Budgeted
Engineering	\$ 125,407	\$ 40,000	\$ 85,407	Unused project fund in the Utility Fund -The majority of CIP projects are related to utilities
Equipment Repair & Maintenance	\$ 47,785		\$ 47,785	Transfer from Equipment Repair and Replacement
Operating	\$ 25,760		\$ 25,760	General Fund
	\$ 296,643	\$ 125,000	\$ 171,643	

APPLICABLE CODE SECTIONS: The City of Sunset Valley Financial Policies

FUNDING: N/A

STAFF RECOMMENDATION: Approve

SUPPORTING MATERIALS PROVIDED:

- BUDGET AMENDMENT SPREADSHEET – ATTACHMENT A
- COMPUTER REPLACEMENT – ATTACHMENT B
- ENGINEERING HISTORY – ATTACHMENT C
- DRAFT BUDGET AMENDMENT ORDINANCE

Attachment A - Proposed Budget Amendments

GL	Description	Current Budget	Current Actuals	Base Budget Amendment Requested	Additional Projected Needs	Suggested Ending Budget	Notes
Salaries & Benefits							
5000	Salaries	\$ 1,777,286	\$ 1,025,219	\$ -	\$ -	\$ 1,777,286	Consolidation of all salaries nested under one GL code. Total amount not changing.
5046	Longevity	\$ 6,560	\$ 7,348	\$ 788	\$ -	\$ 7,348	Error in projection. This number should go down next year as long term staff have retired or are no longer with the City.
5090	Overtime	\$ 32,879	\$ 69,208	\$ 36,329	\$ 10,792	\$ 80,000	Combination of winter storm; short staffed in PD and PW previously.
5093	Holiday	\$ 25,000	\$ 36,599	\$ 11,599	\$ 5,000	\$ 41,599	Due to the winter storm occurring on president's day and longer than normal shifts for employees who worked
	Subtotal	\$ 1,841,725	\$ 1,138,374	\$ 48,716	\$ 15,792	\$ 1,906,233	
Community Programs							
5400	Adopt a Tree	\$ -	\$ 2,883	\$ 2,883	\$ -	\$ 2,883	An additional Adopt a Tree that was not budgeted due to storm.
5437	Community Garden	\$ 700	\$ 702	\$ 2	\$ 298	\$ 1,000	Additional support to clear the garden after storm
	Subtotal	\$ 700	\$ 3,585	\$ 2,885	\$ 298	\$ 3,883	
Emergency Operations							
5326	Emergency Fund	\$ -	\$ 26,128	\$ 26,128	\$ 3,872	\$ 30,000	An unfunded account due to storm.
	Subtotal	\$ -	\$ 26,128	\$ 26,128	\$ 3,872	\$ 30,000	
Engineering							
5327	Engineer Design Fees	\$ 500	\$ 8,602	\$ 8,102	\$ 5,000	\$ 8,602	Task Order 1 - Engineer Design Fees
		\$ -	\$ 42,271	\$ 42,271	\$ 7,729	\$ 50,000	Task Order 6 - Capital Improvement Plan
		\$ -	\$ 2,713	\$ 2,500	\$ -	\$ 5,213	Task Order 8 - CRS Certification -Floodplain
5330	Engineer Review & Inspection Fees	\$ 11,250	\$ 40,510	\$ 29,260	\$ 7,500	\$ 48,010	Task Order 2 - A good portion of this amount will be assessed to projects such as the Barn, 4715, etc.
7184	Sunset Trail	\$ 15,000	\$ 35,122	\$ 20,122	\$ -	\$ 35,122	Task Order 3 - Jones Rd and Sunset Trail -This is the Sunset segment
5696	City Infrastructure	\$ -	\$ 3,210	\$ 3,210	\$ 2,000	\$ 5,210	Task Order 5 - City Pond
	Subtotal	\$ 26,750	\$ 132,428	\$ 105,465	\$ 22,229	\$ 152,157	
Equipment Repair/Maintenance							
5560	Computer Equip/Software Acquisition	\$ -	\$ 5,862	\$ 5,862	\$ -	\$ 5,862	Computers are lumped into an overall equipment repair and replacement and are up against items such as air conditioning units, and other heavy equipment needing replacement. 75% of the computers used by staff have reached the end of their useful life and continue to cause issues. This is a proposal to begin a new category for IT related equipment (computers, servers, etc.) and to also begin a new IT Repair and Replacement line item. Committee and Council requested this item be further investigated to compare lease versus purchase. Amounts included here are for emergency replacement of 2 PD computers and a small contingency for others needing to be replaced in the event of an emergency.
5625	Equipment Acquisition	\$ -	\$ 26,975	\$ 26,975	\$ -	\$ 26,975	Purchased with repair and replacements funds for computers and equipment that was due for replacement.
5740	Repair and Maintenance Buildings	\$ 10,500	\$ 8,551	\$ 0	\$ 10,345	\$ 20,845	Emergency repairs related to the storm. This will be moved from reserve in this account
5758	Repair and Maintenance System	\$ 30,000	\$ 34,603	\$ 4,603	\$ -	\$ 34,603	Over due to extra testing from winter storm and costs charged from temporary help
	Subtotal	\$ 40,500	\$ 75,991	\$ 37,440	\$ 10,345	\$ 88,285	

Operating							
5656	Insurance- Liability	\$ 8,100	\$ 8,730	\$ 630		\$ 8,730	A few claims which have deductibles associated with them include the wall and some items in City Hall that were damaged in the freeze.
5706	Postage	\$ 3,000	\$ 3,889	\$ 889	\$ 1,111	\$ 5,000	Higher than average postage usage- mostly mailing W9s and 1099s
5782	Software Maintenance Fees	\$ 79,848	\$ 74,689	\$ -	\$ 20,000	\$ 99,848	A consistently underbudgeted line item due to an "a la cart" contract which is difficult to hold down costs. A new RFQ for IT services will be issued ASAP. This also includes the new website from Granicus and ESRI Software approved by Council in April for \$32,116.
5825	Training & Supplies City Council	\$ 1,000	\$ 1,727	\$ 1,727	\$ 273	\$ 2,000	Newly elected official training (\$1090 on it's own) set amount over budget
5601	Organizational Memberships	\$ 1,000	\$ 2,432	\$ 1,432	\$ 568	\$ 3,000	Large amounts due mostly to CAMPO and SAM Directory
5650	Hazardous Material Disposal	\$ 350	\$ 411	\$ 39		\$ 450	More HM disposal than anticipated
5200	Temporary Help	\$ 300	\$ 301	\$ 1		\$ 301	Went over \$1
5332	Planning Services	\$ -	\$ 29	\$ 29		\$ 29	Spent on copies of deeds
	Subtotal	\$ 93,598	\$ 92,208	\$ 4,747	\$ 21,952	\$ 119,358	
	Total	\$ 2,003,273	\$ 1,468,714	\$ 225,381	\$ 74,488	\$ 2,299,916	
	Amendment Required	\$ 296,643					
Summary							
Area	Amendment	Existing Budget Savings	Total Amendment Required	Source of Funds			
Salaries	\$ 64,508	\$ 85,000	\$ (20,492)	General Fund			
Community Programs	\$ 3,183		\$ 3,183	Not Budgeted			
Emergency Operations	\$ 30,000		\$ 30,000	Not Budgeted			
Engineering	\$ 125,407	\$ 40,000	\$ 85,407	Unused project fund in the Utility Fund -The majority of CIP projects are related to utilities			
Equipment Repair & Maintenance	\$ 47,785		\$ 47,785	Transfer from Equipment Repair and Replacement			
Operating	\$ 25,760		\$ 25,760	General Fund			
	\$ 296,643	\$ 125,000	\$ 171,643				

Attachment B - Computer Replacement - IT Services

City Of Sunset Valley - Budget 2021 - 22

Last Updated: 7/6/2021 11:17

FY: 10/1 - 9/30

What	Inventory Info	Why / Notes	NOTES from budget meetings	Estimated Labor Hrs	Estimated Labor Cost	Estimated HW Cost	Estimated Svc or SW Cost	Estimated TOTAL
REPAIR/REPLACE					105.00			\$77,521.86
Windows 7 to 10 Upgrades	Admin	Windows 7 EOL January 2020	3 desktops for users / Monitors	17.00	\$1,785.00	\$10,782.92		\$12,567.92
Windows 7 to 10 Upgrades	PD	Compliance / EOL	5 MDC's with Docks	56.00	\$5,880.00	\$24,415.00		\$30,295.00
Existing PC Memory Upgrades	Overflow	Use existing inventory for best use case	Upgrade 7 AIO Desktops	14.00	\$1,470.00	\$788.94		\$2,258.94
					\$0.00			\$0.00
Replace Server Hardware 2021/2022				80.00	\$8,400.00	\$24,000.00		\$32,400.00
					\$0.00			\$0.00
LICENSING & WARRANTY RENEWAL								\$2,600.00
Skykick Cloud Backup	1 year renewal	Expires 1/12/22			\$0.00		\$1,800.00	\$1,800.00
SonicWALL: TZ 400 Wireless & Support	18B1695C5680	Expires 7/31/22			\$0.00		\$800.00	\$800.00
					\$0.00			\$0.00
					\$0.00			\$0.00
					\$0.00			\$0.00
					\$0.00			\$0.00
					\$0.00			\$0.00
UNIVISTA CONTRACT SERVICES								\$8,400.00
Current Core Monthly Agreement		\$2818/mo	\$33,816.00					
ESTIMATED Billable Hourly Services				80.00	\$8,400.00			\$8,400.00
OPTIONAL SPECIAL PROJECTS				UniVista Hrs	UniVista Cost	Setup Fee	Annual Cost	\$0.00
Comprehensive Monthly Agreement	7 servers, 42 Desktops	\$3520/mo	All inclusive comprehensive		\$0.00		\$42,240.00	\$42,240.00
							See Note Below	
TOTAL without Optional Projects =				247	\$25,935.00	\$59,986.86	\$2,600.00	\$88,521.86
TOTAL of Optional Projects =				0	\$0.00	\$0.00	\$42,240.00	\$42,240.00
TOTAL WITH OPTIONAL PROJECTS =				247	\$25,935.00	\$59,986.86	\$44,840.00	\$130,761.86

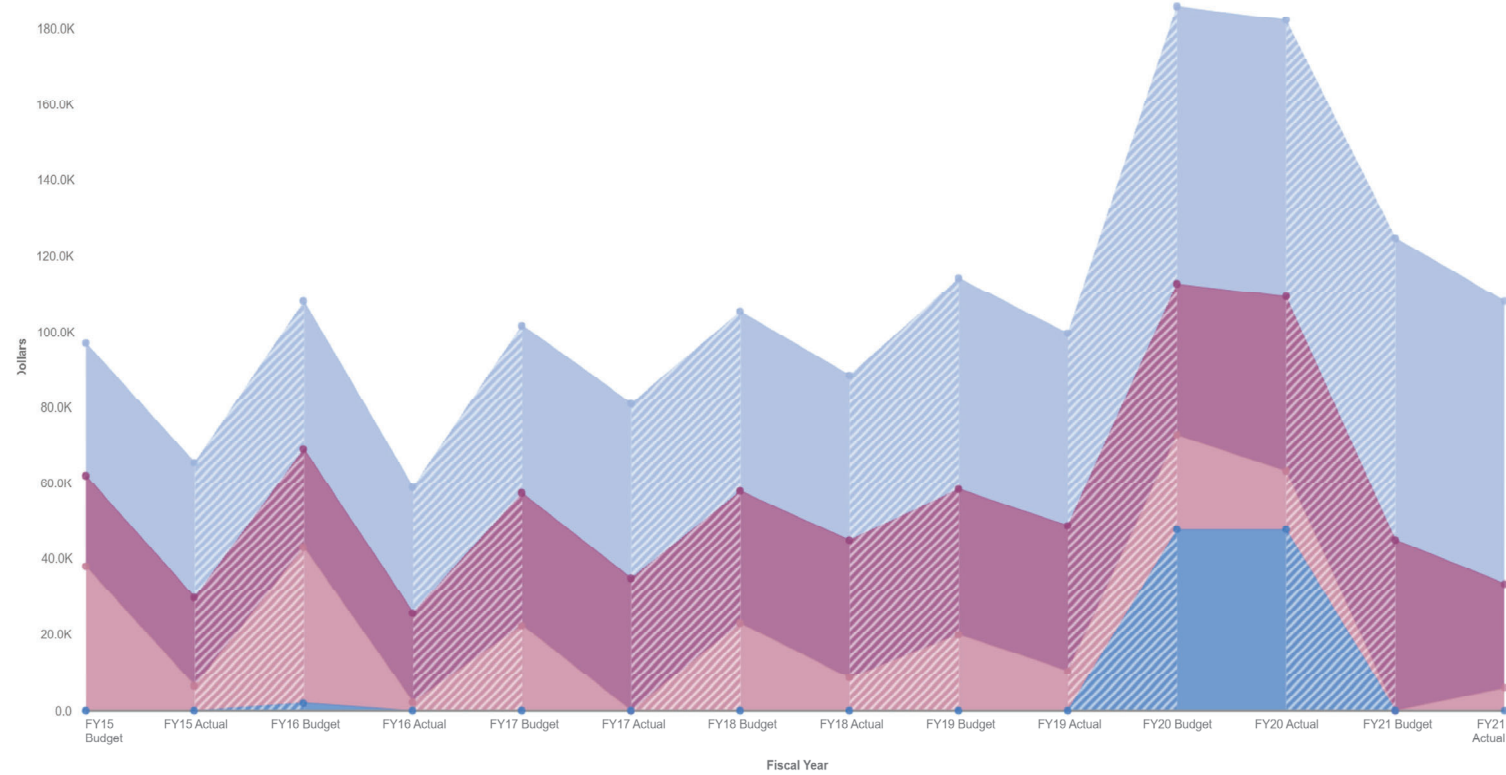
Univista Contract is due for RFP. The Core Monthly Agreement is exceeded each year due to an "a la carte" service that is embedded into the existing contract. The \$42,240 is Univista's proposal to remain the SV vendor. SV Financial Policy Requires we solicit vendors every 3 years. Staff recommended every 5 years. In any event, the contract is due for rebid

Attachment A1

Budget Vs Actuals Last 5 Years

IT Services and Associated Costs

Visualization



Sort Large to Small

- (5782) Software Maintenance Fees
- (5343) IT Management Services
- (5560) Computer Equip/Software Acquisition
- (5780) Software Acquisition

	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual
(5782) Software Maintenance Fees	\$ 35,040	\$ 35,592	\$ 39,091	\$ 33,155	\$ 44,372	\$ 46,326	\$ 47,492	\$ 43,532	\$ 55,741	\$ 50,818	\$ 73,381	\$ 73,146	\$ 79,848	\$ 74,689
(5343) IT Management Services	24,000	23,329	26,000	23,592	35,000	34,836	35,000	36,413	38,500	38,454	40,000	46,172	45,050	27,503
(5560) Computer Equip/Software Acquisition	38,118	6,535	41,089	2,257	22,489	0	23,000	8,584	20,010	10,446	25,010	15,406	0	5,916
(5780) Software Acquisition	0	0	2,000	0	0	0	0	0	0	0	47,778	47,778	0	0
Total	\$ 97,158	\$ 65,456	\$ 108,180	\$ 59,004	\$ 101,861	\$ 81,162	\$ 105,492	\$ 88,529	\$ 114,251	\$ 99,718	\$ 186,169	\$ 182,502	\$ 124,898	\$ 108,198

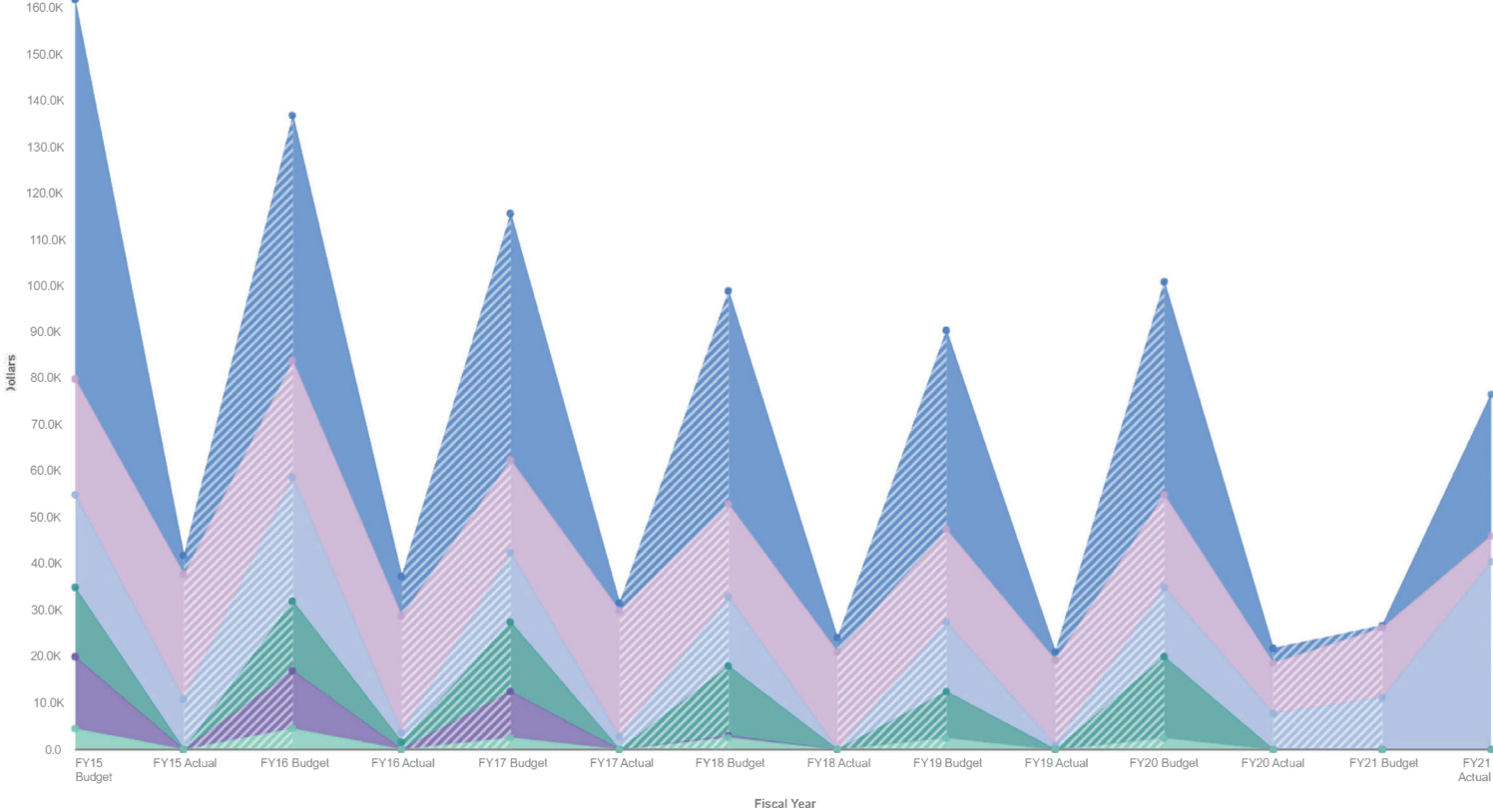
Data filtered by Expenses, All Funds, All Departments and exported on July 6, 2021. Created with OpenGov

Attachment B - Engineering Costs

Budget Vs Actuals Last 5 Years

Engineering Expenses since FY 15

Visualization



Sort Large to Small

- (5327) Engineer - Design Fees
- (5312) Building Inspections/Structural Engineer
- (5330) Engineer - Review & Inspection Fees
- (5325) Construction Management Services
- (7156) Land Development Revisions
- (5379) Traffic Consultant

	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual
(5327) Engineer - Design Fees	\$ 81,934	\$ 4,085	\$ 53,000	\$ 8,608	\$ 53,225	\$ 1,683	\$ 46,000	\$ 3,044	\$ 43,000	\$ 1,798	\$ 46,000	\$ 3,205	\$ 500	\$ 30,573
(5312) Building Inspections/Structural Engineer	25,000	27,020	25,137	25,137	20,000	27,247	20,000	21,051	20,000	18,388	20,000	10,816	15,000	5,585
(5330) Engineer - Review & Inspection Fees	20,000	10,761	26,767	2,056	15,000	2,680	15,000	0	15,000	900	15,000	7,818	11,250	40,510
(5325) Construction Management Services	15,000	0	15,000	1,560	15,000	0	15,000	0	10,000	0	17,500	0	0	0
(7156) Land Development Revisions	15,500	0	12,500	32	10,000	0	500	0	0	0	0	0	0	0
(5379) Traffic Consultant	4,500	0	4,500	0	2,500	0	2,500	0	2,500	0	2,500	0	0	0
Total	\$ 161,934	\$ 41,866	\$ 136,904	\$ 37,393	\$ 115,725	\$ 31,610	\$ 99,000	\$ 24,095	\$ 90,500	\$ 21,086	\$ 101,000	\$ 21,839	\$ 26,750	\$ 76,668

Data filtered by Expenses, All Funds, All Departments and exported on June 30, 2021. Created with OpenGov

Actual amounts vary greatly due to adjusting entries at year end assigning to a project OR by the auditor at year end

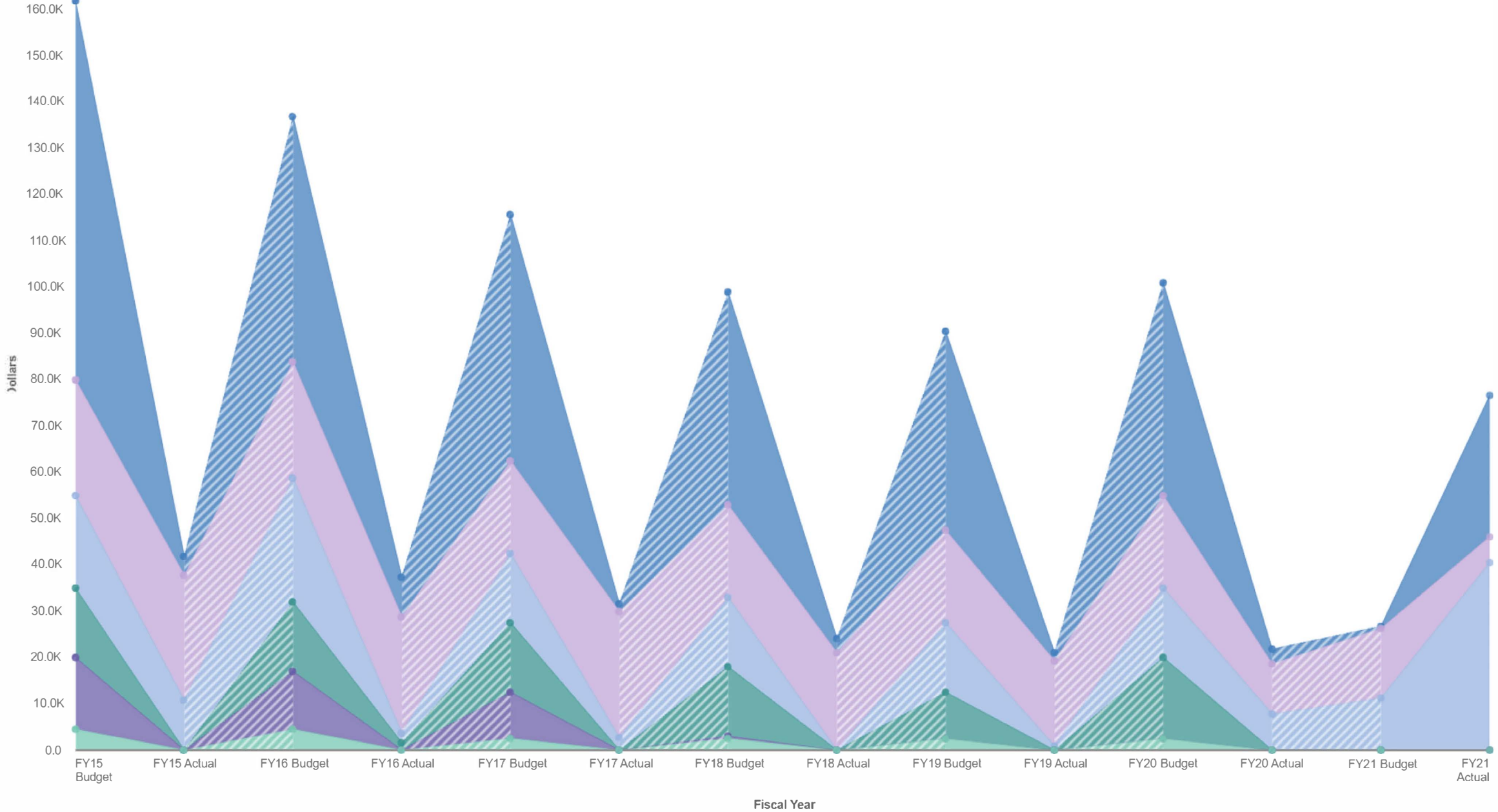
Attachment C - Historical Engineering Costs

Budget Vs Actuals Last 5 Years

Engineering Expenses since FY 15



Visualization



Sort Large to Small

- (5327) Engineer - Design Fees
- (5312) Building Inspections/Structural Engineer
- (5330) Engineer - Review & Inspection Fees
- (5325) Construction Management Services
- (7156) Land Development Revisions
- (5379) Traffic Consultant

	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual
(5327) Engineer - Design Fees	\$ 81,934	\$ 4,085	\$ 53,000	\$ 8,608	\$ 53,225	\$ 1,683	\$ 46,000	\$ 3,044	\$ 43,000	\$ 1,798	\$ 46,000	\$ 3,205	\$ 500	\$ 30,573
(5312) Building Inspections/Structural Engineer	25,000	27,020	25,137	25,137	20,000	27,247	20,000	21,051	20,000	18,388	20,000	10,816	15,000	5,585
(5330) Engineer - Review & Inspection Fees	20,000	10,761	26,767	2,056	15,000	2,680	15,000	0	15,000	900	15,000	7,818	11,250	40,510
(5325) Construction Management Services	15,000	0	15,000	1,560	15,000	0	15,000	0	10,000	0	17,500	0	0	0
(7156) Land Development Revisions	15,500	0	12,500	32	10,000	0	500	0	0	0	0	0	0	0
(5379) Traffic Consultant	4,500	0	4,500	0	2,500	0	2,500	0	2,500	0	2,500	0	0	0
Total	\$ 161,934	\$ 41,866	\$ 136,904	\$ 37,393	\$ 115,725	\$ 31,610	\$ 99,000	\$ 24,095	\$ 90,500	\$ 21,086	\$ 101,000	\$ 21,839	\$ 26,750	\$ 76,668

Data filtered by Expenses, All Funds, All Departments and exported on June 30, 2021. Created with OpenGov

Actual amounts vary greatly due to adjusting entries at year end assigning to a project OR by the auditor at year end



ORDINANCE NO. 210803

AN ORDINANCE AMENDING ORDINANCE NO. 200915 AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND TERMINATING SEPTEMBER 30, 2021 AND MAKING TRANSFERS AND APPROPRIATIONS OF FUNDS FOR ACCOUNTS AFFECTING THE GENERAL FUND ADMINISTRATION, MUNICIPAL COURT, PUBLIC WORKS, AND THE POLICE DEPARTMENTS, THE UTILITY FUND WATER, WASTEWATER, AND SOLID WASTE DEPARTMENTS, THE DRAINAGE UTILITY, STREET REPAIR AND MAINTENANCE, CITY FACILITIES, AND THE VENUE TAX.

WHEREAS, the City Council of the City of Sunset Valley, Texas, deems it necessary to amend Ordinance No. 200915 to meet unexpected and/or unforeseen conditions that could not have been included in the original budget using reasonably diligent thought and attention.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUNSET VALLEY, TEXAS THAT:

- 1) Ordinance No. 200915 passed and approved on September 15, 2020, is hereby amended, to provide for the line-item adjustments and transfers set forth in Attachment A, Budget Amendments, attached hereto and incorporated herein. Except as specifically affected by the transfers and appropriations reflected on the attached Attachment A, the budget for Fiscal Year 2020-2021 as previously approved, shall remain in full force and effect.

PASSED AND APPROVED this 3rd DAY OF AUGUST 2021.

Marc Bruner
Mayor

ATTEST:

Matt Lingafelter, City Secretary