



March 17, 2021

Ms. Sylvia Carrillo, CPM, ICMA-CM  
City Administrator  
City of Sunset Valley  
3205 Jones Road  
Sunset Valley, TX 78745

**Re: Amendment – Jones Road and Sunset Trail – Task Order No. 3**

Dear Ms. Carrillo:

This letter serves as Amendment No. 1 to Task Order No. 3 – Jones Road and Sunset Trail

**Compensation**

This amendment increases the NTE compensation by \$10,000 to a total of \$35,000. The increase in compensation reflects the total surveying scope of work which was not fully known at the time the original task order was executed.

**Terms and Conditions**

All other terms and conditions remain unchanged.

Should you have any questions or comments regarding this task order amendment, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'T. Turk', is written over the word 'Sincerely'.

Thomas N. Turk, P.E.  
Principal

Authorization:

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City of Sunset Valley

Date