



May 11, 2021

Ms. Sylvia Carrillo, CPM, ICMA-CM
City Administrator
City of Sunset Valley
3205 Jones Road
Sunset Valley, TX 78745

Re: Amendment – Jones Road and Sunset Trail – Task Order No. 3

Dear Ms. Carrillo:

This letter serves as Amendment No. 2 to Task Order No. 3 – Jones Road and Sunset Trail and addresses additional services related the design, bid and construction of drainage improvements on Jones Road and Sunset Trail recently approved by City Council.

Scope of Additional Work

Design

- Reconstruction and extension of Mickie Powers west driveway
- Modification of 2 existing inlets to construct inlet openings in the south curb line of Jones Road
- Construction of a V-swale concrete ditch bottom in Sunset Trail
- Prepare plans and specifications including demolition, traffic control, structural details, horizontal and vertical layouts and SWPPP.

Bid

- Solicit quotes from contractors
- Assist the City in negotiating a construction contract

Construction

- Conduct pre-construction meeting.
- Construction contract administration.
- Review submittals.
- Respond to requests of information.
- Make site observations visits
- Issue minor change orders.
- Review pay applications / invoices.
- Conduct substantial and final inspections.
- Prepare as-built drawings.

Edwards Aquifer Protection Plan

- The project area lies in the contributing zone over the transition zone of the Edwards Aquifer. A EAPP / CZP does not appear to be required. This effort is not part of the scope of work in this amendment and, and if required, is considered an additional expense.

Compensation

This amendment increases the NTE compensation by \$10,000 to a total of \$45,000. See the summary below.


Original Task Order Amount	= \$25,000
Amendment No. 1	= \$10,000
Amendment No. 2	= \$10,000
Total Task Order Amount	= \$45,000

Terms and Conditions

All other terms and conditions remain unchanged.

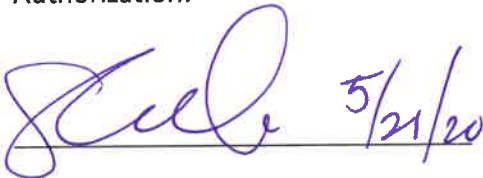
Should you have any questions or comments regarding this task order amendment, please do not hesitate to contact us.

Sincerely,



Thomas N. Turk, P.E.
Principal

Authorization:



City of Sunset Valley

Date

