

**This is not a transcript of the meeting. A recording of this meeting is on the City's website.**



**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF SUNSET VALLEY, TEXAS  
TUESDAY, JULY 21, 2020  
6:00 P.M.**

***This meeting was held virtually at:***

<https://attendee.gototraining.com/r/2638500660479841026>

**COUNCIL MEMBERS PRESENT**

Rose Cardona, Mayor  
Wanda Reetz, Mayor Pro Tem  
Council Member Phil Ellett  
Council Member Melissa Gonzales  
Council Member Karen Medicus  
Council Member Rudi Rosengarten

**STAFF PRESENT**

Rae Gene Greenough, City Secretary  
Sylvia Carrillo, City Administrator  
Carolyn Meredith, Parks & Natural Resources Manager  
Chief Lenn Carter, Police Department  
Susan Fleegal, Accountant  
Roxana Stevens, City Attorney

**1. Call to order of the City Council.**

Mayor Cardona called the meeting to order at 6:02 P.M.

**2. Citizen/Public Communication.**

Richard Hayes, 42 Lone Oak Trail

**3. Reports:**

**a. Mayor's Dashboard**

- i. Mayor's Desk
- ii. Agenda Planning
- iii. Current Retail Status
  - Marc Bruner has filled out an application to be put on the ballot for Mayor.
  - Mayor Cardona changed the name from Close the Loop to Transition Items.
  - Mayor reviewed budget dates.

**b. Staff and Committee reports on subject matters in written reports issued on July 16, 2020.**

- i. Administration Report
  - Sylvia Carrillo, City Administrator, reviewed her written report.
    - a. Google Fiber Install
      - Installation is proposed to start in 2021.
    - b. Parking on Lone Oak and the Villas
      - Chief Carter discussed this item.

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- ii. Public Works Report
  - Carolyn Meredith, Parks and Natural Resources Manager highlighted items on her written report.
  - Council Member Ellett asked for an update on the new pond. Carolyn Meredith provided an update.
  - Staff directed to bring back the Firewise plan after the committee have reviewed the report.
  - CARS Item – does the City have a formal map and a plan for identifying and evacuating high risk residents for a fire incident.
- iii. Public Safety Report
  - Chief Carter reported on the pop-up homeless camps.
  - Asked residents to get locking mailboxes.
  - Congratulated LT. Andreucci on his published work.

**4. Council consideration of agenda items for approval on consent.**

Council Member Rosengarten made a motion to approve agenda items 5, 6, 7, 11, and 12 on consent. Council Member Ellett seconded the motion. All voted yes and the motion carried.

**APPROVED ON CONSENT**

5. **Approval of the minutes from the July 7, 2020 Regular Meeting. (Mayor Cardona/ Administration)**
6. **Approval of an ordinance calling for the General Election on November 3, 2020 for the Mayor and two (2) City Council positions with deliberation and action. (Mayor Cardona/ Administration).**
7. **Discuss and approve the Interlocal Agreement for Emergency Law Enforcement Dispatch Service between Travis County and the City of Sunset Valley with deliberation and action. (Mayor Cardona/Administration)**
11. **Consider approval of a renewal of a watershed development permit to construct the Violet Crown Trail within the City of Sunset Valley with deliberation and action. (Mayor Cardona/Public Works & Environmental Services).**
12. **Consider approval of a request from the Sunset Valley Elementary PTA for a variance from Chapter 14 Sign Regulations, Sections 14.706(b) and 14.707(a), for a series of banner signs to be installed along the fence at Sunset Valley Elementary School to recognize school sponsors; and, request for variance from Sections 14.505 and 14.805 to waive \$350 in associated fees with deliberation and action. Mayor Cardona/Administration)**
9. **Presentation by Haynie & Company of the FY 2018/2019 Annual Financial Audit. (Mayor Pro Tem Reetz/Administration)**
  - John Boekweg of Haynie and Company gave a presentation on the FY 2018/2019 Annual Financial Audit.

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**10. Accept the FY2018/2019 Annual Financial Audit with deliberation and action. (Mayor Pro Tem Reetz/Administration)**

Council Member Rosengarten made a motion to accept the FY2018/2019 Annual Financial Audit as presented and accept the recommendations from the auditors. Mayor Pro Tem Reetz seconded the motion. All voted yes and the motion carried.

**8. Report on Sunset and Jones Intersection drainage issue with Council deliberation and possible action. (Mayor Cardona/Administration)**

- Sylvia Carrillo, City Administrator, gave an overview of the drainage issue.
- Council Member Rosengarten provided pictures.
- Travis Wilson, of Miller Gray, reviewed the project and was available for questions.
- Resident comment from Mickie Powers, 23 Sunset Trail.
- Staff to bring back the costs to camera the lines, have staff and Travis to scrutinize the problem.

Council Member Gonzales made a motion to have the City Attorney look and check what liability the previous engineers have on this project if any, and send the project to the Public Works Committee for advice. Council Member Medicus seconded the motion. All voted yes and the motion carried.

**13. Consider and Act on a map for possible banner locations with deliberation and action. (Mayor Cardona/Administration)**

- Mayor Cardona reviewed the map.
- Sylvia Carrillo, City Administrator, reviewed the location of the posts for the banners.

Council Member Rosengarten made a motion to install banners in the shopping centers (green dots) first, and any left-over banners will be installed on Ernest Robles Way (yellow dots). All old banners shall be removed, and no new poles will be purchased. Council Member Medicus seconded the motion. All voted yes and the motion carried.

**14. Presentation and direction to staff regarding Impact Fees with deliberation and action. (Councilmember Rosengarten/ Administration)**

- Sylvia Carrillo, City Administration, gave a presentation.

Council Member Rosengarten made a motion to start preplanning for an Impact Fee for the City and include experts in the preplanning process. Council Member Medicus seconded the motion. All voted yes and the motion carried.

Council Member Medicus made a motion to continue the meeting past 9:00 P.M. Council Member Gonzales seconded the motion. All voted yes and the motion carried.

**Council took a break at 8:59 P.M.**

**Council returned at 9:07 P.M.**

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**15. Discussion and direction on budget process for COVID-19 Recovery with deliberation and action. (Councilmembers Gonzales and Medicus)**

- The City Council discussed some of the questions provided in the backup.
- Financial policies need to be updated to reflect changes.
- Benchmarks are needed
- Subsidies can be done at the end of the year.
- Resident comment: Charles Goyette, 5 Pillow Road.
- Council Member Medicus and Mayor Pro Tem Reetz will sponsor a new elasticity policy.
- Council Member Medicus would like the Budget and Finance Committee to continue with the parking lot list and prioritize the list.

Council Member Melissa Gonzales made a motion to have the Budget and Finance Committee to continue with the parking lot list and prioritize the list. The motion dies for a lack of second.

**16. Adjourn**

Council Member Medicus made a motion to adjourn the meeting. Council Member Rosengarten seconded the motion. All voted yes and the motion carried. Mayor Cardona adjourned the meeting at 9:59 P.M.

Council did not go into Executive Session.

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Rose Cardona  
Mayor

Attest:

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Rae Gene Greenough  
City Secretary

MINUTES APPROVED ON AUGUST 18, 2020.

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