



NOTICE OF A REGULAR MEETING OF THE  
**PUBLIC WORKS COMMITTEE**  
OF THE CITY OF SUNSET VALLEY, TEXAS  
THURSDAY, FEBRUARY 17<sup>th</sup>, at 6:00 p.m.

This meeting will be held virtually using the following link:  
<https://attendee.gototraining.com/r/7718928289770540034> or  
call +1 (510) 365-3231 Access Code: 567-740-491

Notice is hereby given that the Public Works Committee of the City of Sunset Valley, Texas will hold a Regular Meeting on the 17<sup>th</sup> of February at 6:00 P.M. virtually via GoToTraining, at which time, the following items will be discussed, to-wit:

1. 6:00 Call to Order
2. 6:00-6:10 Citizen Comments
3. 6:10-6:20 Council Liaison Report.
4. 6:20-6:25 Approval of Minutes from January 20<sup>th</sup>, 2022 meeting.
5. 6:25-6:45 Staff/Engineer Update
  - CIP status
6. 6:45-7:15 Discussion and possible recommendation to Council regarding an amendment to the Engineering Task Order for the Stearns Lane Lift Station Project.
7. 7:15-7:45 Discussion regarding engineering projects, policies, and procedures.
9. 7:45-7:55 New Business/Future Agenda
10. 7:55 Adjourn

I certify that the above notice of meeting was posted at City Hall, 3205 Jones Road, Sunset Valley, Texas, on January 15<sup>th</sup> at 6:00 P.M. (revision of meeting format posted February 14<sup>th</sup>, at 2:00 P.M.

*Matt Lingafelter*  
Matt Lingafelter  
City Secretary



MINUTES OF A REGULAR MEETING OF THE  
**PUBLIC WORKS COMMITTEE**  
OF THE CITY OF SUNSET VALLEY, TEXAS  
THURSDAY, JANUARY 20<sup>th</sup>, at 6:00 p.m.

**Community Members Present:**

*Melissa Gonzales, Committee Member*  
*Randy Machemehl, Committee Vice Chair*  
*Ken Schroeder, Committee Member*  
*Randy Rosengarten, Committee Chair*  
*Alfonso Carmona, City Council Liaison*  
*Rudi Rosengarten, City Council Member*  
*Carolyn Meredith, Public Works Director*  
*Thomas Turk, City Engineer*

1. 6:00 Call to Order  
*Meeting called to order at 6:00.*
2. 6:00-6:10 Citizen Comments  
*Melissa appreciated the inclusion of agenda item number 8.*
3. 6:10-6:20 Council Liaison Report.
4. 6:20-6:25 Approval of Minutes from December 9<sup>th</sup>, 2021 meeting.  
*Minutes approved with corrections. Randy Machemehl motioned: Ken Schroeder seconded. All in Favor.*
5. 6:25-6:45 Staff/Engineer Update
  - CIP status
  - Lift Station has been approved by TCEQ.
  - 290 Sewer
6. 6:45-7:15 Discussion and possible recommendation to Council regarding Lovegrass Lane Water Quality Pond and RFB for water quality pond maintenance.  
*The committee recommended that the City seek proposals for the scope of work for repairs and ongoing maintenance of City Water Quality Ponds for a five-year contract. Ken Schroeder motioned; Randy Machemehl seconded. All in favor.*
7. 7:15-7:35 Discussion regarding Google Fiber.  
*The committee discussed the recent decision by City Council*

*to allow Google Fiber to use micro trenching. Randy Rosengarten referenced the motion from October 18, 2017.*

*“Representatives from Google Fiber presented information on the micro-trench installation method and the necessity of a uniform construction method.*

*A motion was mad by Ken Schroeder and seconded by John Bellanca to recommend approval of the micro-trench method. Three voted Aye: Ken, John, Randy and, four voted Nay: Charles, Mellissa, Alfonso and Dick. Motioned failed.*

*A follow-up motion was made by Melissa Gonzales to recommend to the City Council an alternate solution to the city-wide micro-trenching proposal from Google Fiber, which includes use of the city installed conduits for underground utilities on some streets; use of overhead lines on other streets that do not have conduits or existing underground utilities; and micro-trenching as the last resort. Depth and location of micro-trenching is to be subject to approval through issuance of permits to Google Fiber. Charles Goyette seconded the motion. Five voted Aye and two voted Nay, Ken Schroeder and John Bellanca. Motion Passed”*

*Since Council has already granted approval, the committee will not be commenting on the use of micro trenching.*

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| 8.  | 7:35-7:45 | <p>Discussion regarding engineering projects, policies, and procedures.</p> <p><i>Request to review an SOP for how the Public Works Department goes about bidding and getting contractors for bids as well as requesting qualifications for engineering services. This would also include how respondents are chosen for an award of a bid. Request for an SOP on how projects are monitored and administered.</i></p> |
| 9.  | 7:45-7:55 | <p>New Business/Future Agenda</p> <p><i>No new business at this time.</i></p>  |
| 10. | 7:55      | <p>Adjourn</p> <p><i>Meeting adjourned 7:18:</i></p>   |