



**MINUTES OF THE
BUDGET AND FINANCE COMMITTEE**
THURSDAY, February 24, 2022 at 6:00 P.M.

Members Present

Rudi Rosengarten, Council Liaison
Charles Young, Committee Chair
Ariel Cloud, Committee Vice Chair
Terry Cowan, Committee Member
Shakthi Vivadi, Committee Member
Jose Flores, Committee Member

Members Absent:

Staff Present

Sylvia Carrillo, City Administrator
Suzanna Fleegal, Accountant
Lenn Carter, Chief of Police
Carolyn Meredith, Public Works Director

This is not an official transcript of the minutes; the recorded audio is the official record.

1. Call to Order at 6:01 PM

2. Citizen Comments

Councilmember Rosengarten brought up her confusion regarding the budget amendment brought to council and subsequent discussion of the financial policies. She also requested the committee work together towards building a better city.

3. Council Liaison Report

Councilmember Rosengarten shared a synopsis of the council meetings between the last Budget & Finance meeting to this one.

4. Approve minutes from the 01/27/2022 meeting

Terry motioned to approved

Motion approved unanimously

5. Review, discuss, and possibly approve the OpenGov Committee page

Sylvia gave a quick description of the page and asked for comments

Several members praised the page. Terry requested a link for revenues and expenditures. Jose requested it to be a repository for documents for future meetings. Suzanna suggested adding the financial statements.

Terry motioned to approved with suggestions

Jose 2nd

Motion passes unanimously

6. Review, discuss, and possibly approve the updated Budget & Finance calendar

Chip requested moving Hot items to July 14 to give a week break. Public Works and Court/General Government need to be switched since Carolyn will be out of town.

Terry motioned to approve as amended

2nd Shakthi

Motion passed unanimously

7. Review, discuss, and possibly approve the 1st quarter Budget Report

Members brought up requests to add notes and make sure to send a copy of the spreadsheet out to all members.

Jose requested % of fiscal year passed, highlighting any items that are overbudget by percentage of the year.

Rudi brought up several questions which were addressed.

Motion to approve with suggested changes- Terry

Ariel 2nd

Motion passes unanimously

8. Review and discuss bringing in an OpenGov consultant for the monthly Financial Statements

Chip gave a synopsis of the history behind this agenda item.

9. Review, discuss, and possibly make a recommendation to city council the FY22 Budget

Adjustment #6

Terry asked about the increase on TML bills and Sylvia responded with the increase on worker's comp was due to several claims in 2021 and the increase in vehicle insurance was due to several claims in 2021.

Chip asked if all computers with Windows 7 were being replaced to which staff replied they were.

Motion made by Terry

2nd by Shakthi

Motion passes unanimously

10. Discuss whether proposed changes to FP 105 merits consideration by the committee

Chip discussed history of this agenda item.

Rudi gave the history of council sending items to committees.

Ariel requested a financial policy review calendar.

Chief Carter and Carolyn both gave some examples of why this financial policy has disrupted their work.

Ariel moved B&F does not consider changes to FP105 and instead adopt a calendar to review financial policies based on audit findings and council direction

2nd Terry

4 ayes and 1 abstain- Motion passes

11. Suggestions for future agenda items

Ariel- updated financial calendar, opengov consultant

Chip- financial policy review calendar

12. Adjourn

Terry motioned for adjourning

2nd- Shakthi

Adjourned at 8:04 PM

APPROVED 3.31.22