



**MINUTES OF A REGULAR MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SUNSET VALLEY, TEXAS  
TUESDAY, MARCH 8, 2022  
6:00 P.M.**

**COUNCIL MEMBERS PRESENT**

Mayor Marc Bruner  
Mayor Pro tem Alfonso Carmona  
Council Member Rob Johnson  
Council Member Justin Litchfield  
Council Member Wanda Reetz  
Council Member Rudi Rosengarten

**STAFF PRESENT**

Sylvia Carrillo, City Administrator  
Carolyn Meredith, Public Works Director  
Lenn Carter, Chief of Police  
Melissa Marquez, Administrative Assistant  
Veronica Rivera, City Attorney  
Suzanna Fleegal, Accounting Manager  
Duncan Moore, A/V Technician

**1. Call to order of the City Council.**

- Mayor Bruner called the meeting to order at 6:01 PM

**2. Citizen/Public Communication:**

- Danny Horrigan
  - Questions and comments from Council Members

**3. Staff Reports**

- A. Sylvia Carrillo, City Administrator, delivered the Administration Report
- Budget Report
    - Issues with Atty and error in coding to insurance liability – reiterated financial policies and counter measures to prevent this type of overage again.
    - Bring back report related to attorney expenses
- B. Carolyn Meredith, Public Works Director, delivered the Public Works Report
- CIP Monthly Update
    - Part 1 – update as to project status and remove redundant reports
    - Streamline reports – OpenGov dashboard
    - Update on Stearns
- C. Chief Carter delivered the Public Safety Report
- Implementation of Safety Updates to City Facilities
    - Will now be provided as a CIP update
    - RFP will be provided – review of security survey, policy,

training, etc.

4. **Council consideration of agenda items for approval on consent**

Council Member Rosengarten made a motion to approve Agenda Items #5 as amended, 6, 7, 8 and 9 on consent, seconded by Council Member Johnson. All voted in favor and the motion carried.

***Items Which May Be Considered and Acted on Consent***

5. **Consider and act on approval of the minutes from the February 15, 2022 regular meeting and March 2, 2022 called meeting. Agenda Item Approved on Consent**
6. **Consider and act on releasing a Request for Qualifications (RFQ) for Professional Services to provide revisions to the Land Development Code. (Council Member Litchfield/Administration) Agenda Item Approved on Consent**
7. **Consider and act on the following items for the Stearns Lift Station Project. (Mayor Pro tem Carmona/Public Works) Agenda Item Approved on Consent**
- Authorization of Amendment to Engineering Task Order
  - Approval of the Release for Bids for Construction
8. **Consider and act on approval of the Release for Bids for the Water Quality Pond Project. (Mayor Pro tem Carmona/Public Works) Agenda Item Approved on Consent**
9. **Consider and act on a recommendation from the Planning and Environmental Committee to have the Adventure Build at the Sunset Valley ArtFest and have it open for two weekends following the ArtFest during the hours of the SFC farmers' market. (Council Member Litchfield/Public Works) Agenda Item Approved on Consent**

***Presentation Items for Discussion and Possible Action***

10. **Public Hearing to consider requests for two Special Use Permits at 6405 Brodie Lane. (Mayor Bruner/Administration) – TIME CERTAIN 7:00 P.M.**
- There were no public comments at the Public Hearing
11. **Consider and act on a request for a Special Use Permit to operate a restaurant within the NC (Neighborhood Commercial) District under Section 150.101 of the Land Development Code at 6405 Brodie Lane**
- Staff explanation to Council Members on why the Special Use Permit agenda items are separate from the variance request items
  - Council Member Johnson asked a question to the applicant's traffic engineer on Austin Fire Department access
    - Response from Bobak Tehrany, Traffic Engineer
  - Council Member Johnson asked a question to the Applicant's Civil Engineer on the cistern



Blayne Stansberry, Civil Engineer, made a presentation on the variance requests and the proposed site plan.

Comments, questions and discussion by Council.

Council Member Rosengarten made a motion to move into Executive Session, seconded by Council Member Reetz. All voted in favor and the motion carried.

Council convened into Executive Session at 8:32 P.M.

Council reconvened into Open Session at 9:00 P.M.

Council Member Johnson made a motion to extend the meeting past 9:00 P.M., seconded by Council Member Reetz. All voted in favor and the motion carried.

Council Member Rosengarten made a motion to approve the variance to Section 150.332(H) for impervious cover and Section 150.593 Parking Dimension Standards as presented, based on the findings, and with the condition that if the restaurant Special Use Permit is no longer valid, the variances will no longer be in place. The motion was seconded by Council Member Johnson.

Citizen Comment from Scott Draker who opposed both variances.

Council Member Johnson voted yes

Mayor Pro tem Carmona voted no

Council Member Reetz voted yes

Council Member Litchfield voted no

Council Member Rosengarten voted yes

With three votes in favor, the motion carried.

**14. Consider and act on approval of Budget Adjustment #6 for FY 2022, as recommended by the Budget & Finance Committee. (Council Member Rosengarten/Administration)**

**A. Computer Equipment Purchases from Repair & Replacement**

**B. Laserfische Document Management System**

**C. Approval of an Ordinance amending the FY 2022 Budget (Budget Amendment #6)**

Council members discussed the posting of the backup information for this agenda item. It was determined that the agenda and this item were properly noticed.

Mayor Pro tem Carmona asked that the item be tabled to a later date. Council Member Johnson requested that the item be tabled to later in the meeting (this item was initially discussed after Agenda Item #4 and prior to Agenda Item #10).

Council Member Reetz made a motion to approve an Ordinance amending the FY 2022 Budget, approving Budget Adjustment #6, seconded by Council Member Johnson.

Discussion by Council Members and questions for staff.

THIS IS NOT A TRANSCRIPT OF THE MEETING. A RECORDING OF THIS MEETING IS ON THE CITY'S WEBSITE.

Council Member Reetz called the question, seconded by Council Member Rosengarten.

|                                      |                                |
|--------------------------------------|--------------------------------|
| Council Member Johnson voted yes     | Mayor Pro tem Carmona voted no |
| Council Member Litchfield voted yes  |                                |
| Council Member Reetz voted yes       |                                |
| Council Member Rosengarten voted yes |                                |

With four votes in favor, Council proceeded to vote on the motion.

|                                      |                                |
|--------------------------------------|--------------------------------|
| Council Member Johnson voted yes     | Mayor Pro tem Carmona voted no |
| Council Member Litchfield voted yes  |                                |
| Council Member Reetz voted yes       |                                |
| Council Member Rosengarten voted yes |                                |

With four votes in favor, the motion carried.

15. **Adjourn**

With no Agenda Items remaining, Mayor Bruner adjourned the meeting at 9:59 P.M.

DRAFT