



**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
TUESDAY, APRIL 19, 2022
6:00 P.M.**

COUNCIL MEMBERS PRESENT

Mayor Marc Bruner
Council Member Rob Johnson
Council Member Justin Litchfield
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Sylvia Carrillo, City Administrator
Carolyn Meredith, Public Works Director
Lenn Carter, Chief of Police
Matt Lingafelter, City Secretary
Suzanna Fleegal, Accounting Manager
Duncan Moore, A/V Technician
Barbara Boulware-Wells, Attorney

COUNCIL MEMBERS ABSENT

Mayor Pro tem Alfonso Carmona

1. Call to order of the City Council.

Mayor Bruner called the meeting to order at 6:05 PM

Mayor Bruner announced upcoming city events.

2. Citizen/Public Communication:

- Melissa Gonzales
- Helen Besse

3. Council consideration of agenda items for approval on consent

Council Member Rosengarten Agenda Items #5 and 6, seconded by Council Member Litchfield (Council Member Johnson pulled Agenda Item #4). All voted in favor and the motion carried.

Items Which May Be Considered and Acted on Consent

4. Consider and act on approval of the minutes from the April 5, 2022, regular meeting and work session.

Council Member Rosengarten made a motion to approve the minutes, seconded by Council Member Reetz. Council Members Litchfield, Rosengarten, and Reetz voted in favor, and Council Member Johnson abstained. With three votes in favor, the minutes were approved.

5. **Consider and act on approval of an Ordinance amending Chapter 31 aligning Standing Committee and Arts Commission appointments with the fiscal year. (Mayor Bruner/Administration) *Agenda Item Approved on Consent***
6. **Consider and act on approval of an Ordinance amending the FY 2022 Budget (Budget Amendment #7), as recommended by the Budget and Finance Committee. (Council Member Rosengarten/Administration) *Agenda Item Approved on Consent***

Presentation Items for Discussion and Possible Action

7. **Presentation, discussion and possible action on initiating zoning amendments for the following city-owned properties (Council Members Johnson/Litchfield):**
 - **6107 Brodie Lane**
 - **6401 Brodie Lane**
 - **37 Lone Oak Trail**

Presentation by city staff, and comments from the Council sponsors.

Council Member Rosengarten made a motion to table the item until there is a set plan in place; \$50,000 was set aside for consulting firm to work on the Parks and Open Space Plan, which should also include a city-wide survey, Town Hall with the residents, and any recommendations from the Parks and Open Space Ad hoc Committee. The motion was seconded by Council Member Reetz.

Comments from Council Members on the motion on the floor, the city-owned properties in question, and the current Parks and Open Space Plan process. Council Members and staff also discussed the upcoming Comprehensive Plan and Land Development Code updates, two separate projects from the Parks and Open Space Plan.

Citizen Comments:

Lisa Versaci, as Chair of the Parks and Open Space Ad hoc Committee
Helen Besse, also a member of the Parks and Open Space Ad hoc Committee
John Papola
Ketan Kharod

Substitute motion from Council Member Litchfield, that the item be tabled until the Parks and Open Space Ad hoc Plan has been presented to Council, and that Council is willing to act on these properties with professional input from the consultants.

Council continued to discuss the motion on the floor and the substitute motion from Council Member Litchfield. Council and staff also discussed the Edwards Aquifer Watershed Protection Venue. There were additional citizen comments from Lisa Versaci, John Papola and Ketan Kharod.

Ultimately, the motion from Council Member Rosengarten and seconded by Council Member Reetz was amended to the following: the agenda item to be tabled until presentation of the Comprehensive Plan and the Parks and Open Space Plan with Council taking no action inconsistent with their Venue Tax status regarding the

properties themselves until that time. All voted in favor and the motion carried.

8. Presentation, discussion and possible action on utilizing Open Town Hall for public comments for City Council and public meetings. (Council Member Reetz/Rosengarten)

Staff delivered a presentation. Council comments and discussion on public comments and Open Town Hall.

Citizen Comments:

John Papola
Melissa Gonzales
Ketan Kharod

City Council discussed Open Town Hall, weighing the pros and cons of the tool. There was discussion of possibly utilizing another online tool or creating a form via the City's website.

After discussion, and additional citizen and staff comments, the Mayor and Council directed staff to make changes to the Open Town Hall terms of use, informing the public that they are to adhere to the rules of decorum as outlined in the City's Code of Ordinances. Additionally, the Mayor directed staff to indicate that a resident's comment will not be read into the record during the meetings.

Council Member Reetz made a motion to extend the meeting past 9:00 P.M. seconded by Council Member Johnson. All voted in favor and the motion carried.

9. Presentation, discussion, and possible action on City Hall as a community center, based on a recommendation from the Community & Economic Development Committee (Council Member Reetz/Administration):

- **Approval of a feasibility study, not to exceed \$10,000**
- **Approval of an Ordinance amending the FY 2022 Budget (Budget Amendment #8)**

Presentation and introduction by city staff. Comments from Council Member Reetz on the recommendation from the CED Committee.

Comments from Mayor Bruner on expanding the scope of the feasibility study to include outdoor City facility areas. Additional comments from Council Members.

Citizen Comment from Lisa Versaci.

Council Member Litchfield made a motion to approve the feasibility study not to exceed \$10,000 and to approve the FY 23 Budget Amendment #8, seconded by Council Member Reetz. All voted in favor and the motion carried

Executive Session Items – Possible Action in Open Session

10. Convene into Executive Session pursuant to Texas Government Code Section 551.071 and 551.074 and Texas Disciplinary Rules of Professional Conduct Section 1.05 to consult with the City's Legal Counsel concerning legal issues,

personnel matters and real property:

- **Offer for potential sale and development of real property**

Citizen Comment (question) from Helen Besse, and a response from staff.

Council Member Johnson made a motion to move into Executive Session, seconded by Council Member Litchfield. All voted in favor and Council convened into Executive Session at 9:13 P.M.

11. Reconvene into Open Session

Council reconvened into Open Session at 9:30 P.M. and took no action

12. Adjourn

Council Member Litchfield made a motion to adjourn, seconded by Council Member Rosengarten. All voted in favor and the meeting adjourned at 9:31 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on May 3 2022



**MINUTES OF A WORK SESSION
OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
TUESDAY, APRIL 19, 2022
4:30 P.M. - 6:00 P.M.**

COUNCIL MEMBERS PRESENT

Mayor Marc Bruner
Council Member Rob Johnson
Council Member Justin Litchfield
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Sylvia Carrillo, City Administrator
Carolyn Meredith, Public Works Director
Lenn Carter, Chief of Police
Matt Lingafelter, City Secretary
Suzanna Fleegal, Accounting Manager

COUNCIL MEMBERS ABSENT

Mayor Pro tem Alfonso Carmona

1. Call to order of the City Council

Mayor Bruner called the Work Session to order at 4:32 P.M.

2. Citizen/Public Communication (Limited to 3 minutes):

- Melissa Gonzales

3. Council will discuss the following items, but take no action:

A. FY 2023 Introductory Budget Presentation

Budget Presentation to the Mayor and Council by Sylvia Carrillo, City Administrator. Questions and comments from Council Members and the Mayor on projections, both revenue and end of FY 22 fund balances.

Mayor, Council, and staff discussed budget planning and needs for FY 2023.

4. Directive to the City Administrator by the Mayor regarding follow-up work products for a future Council Agenda.

Mayor and Council proposed a joint work session with the Budget and Finance Committee from 6-7 P.M. on Thursday, April 28th.

5. Adjourn

Mayor Bruner adjourned the Works Session at 5:57 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on May 3, 2022