



**MINUTES OF THE
BUDGET AND FINANCE COMMITTEE**
THURSDAY, MARCH 31, 2022 at 6:00 P.M.

Members Present

Rudi Rosengarten, Council Liaison
Charles Young, Committee Chair
Ariel Cloud, Committee Vice Chair
Terry Cowan, Committee Member
Shakthi Shrima, Committee Member
Jose Flores, Committee Member

Members Absent:

Staff Present

Sylvia Carrillo, City Administrator
Suzanna Fleegal, Accountant
Lori Comstock, AP/Utility Clerk
Lenn Carter, Chief of Police
Carolyn Meredith, Public Works Director

This is not an official transcript of the minutes; the recorded audio is the official record.

1. Call to Order 6:02 P.M.
2. Citizen Comments
3. Council Liaison Report
Discussion of Council Retreat with Committee and upcoming ArtsFest
4. Approve minutes from the 02/24/2022 meeting
Motion to Approve with corrections: Terry
2nd: Jose
No objections, motion passes
5. Bring Back Items – Financial Calendar, OpenGov Updated Story Page, & Financial Policy Review Calendar
Look at FY22 Budget Calendar
Look at updates to Committee Story Page
Financial Review Calendar- Rudi requested looking at financial policies prior. Was suggested to wait for council directions
6. Review, discuss, and possibly recommend for approval to City Council the October 2021 Financial Statement

October 2021 Financial Statement presented to the committee

Motion to approve: Terry

2nd: Shakthi

Motion passes unanimously

7. Review, discuss, and possibly recommend for approval to City Council the November 2021 Financial Statement

November 2021 Financial Statement presented to the committee

Motion to approve: Chip

2nd: Terry

Motion passes unanimously

8. Review, discuss, and possibly approve new formatting for the Financial Statements

Suggested: Running total of what's been budgeted vs what's been spent- similar to budget reports

Suggested: Big picture snapshots- where the city is at financially

Suggested: More automated, less of a maintenance for staff

9. Review, discuss, and possibly recommend for approval to City Council Budget Adjustment #7

Questions arose for the attorney fees and what procedures have been adopted to prevent it in the future

Ariel and Terry discussed their disapproval of the pattern of using the fund balance for operating expenses

Motion to approve: Terry

2nd: Jose

2 abstain: Terry and Ariel, 3 vote yes: Chip, Jose, and Shakthi- Motion Passes

10. Suggestions for future agenda items

11. Adjourn

Motion: Terry

2nd: Ariel

Meeting adjourned at 7:45 PM