



**NOTICE OF A REGULAR MEETING OF THE
BUDGET AND FINANCE COMMITTEE
OF THE CITY OF SUNSET VALLEY, TEXAS
THURSDAY, JUNE 23, 2022 at 6:00 P.M.**

This meeting will be held virtually and in-person. To actively participate in the meeting virtually, please register at:

Registration URL: <https://attendee.gototraining.com/r/8632944611442774018>


Training ID: 612-081-884

Notice is hereby given that the Budget & Finance Committee of the City of Sunset Valley, Texas will hold a regular meeting on Thursday, June 23, 2022 at **6:00 P.M.** in the Emergency Operations Center in the Police Building, 3207 Jones Road, Sunset Valley, Texas, and also virtually via GoToTraining at which time the following items will be discussed, to-wit:

1. 6:00 P.M. Call to Order
2. 6:00 – 6:05 Citizen Comments
3. 6:05 – 6:10 Council Liaison Report
4. 6:10 – 6:15 Approve minutes from the 6/16/2022 meeting
5. 6:15 – 6:30 Presentation, review, and discussion of FY23 Budget- Overview
6. 6:30 – 6:45 Presentation, review, and discussion of FY23 Budget- Utility Fund Overview including Repair & Replacement
7. 6:45 – 7:15 Review, discuss, and possibly recommend the Water Department for the FY23 Budget
8. 7:15 – 7:45 Review, discuss, and possibly recommend the Wastewater Department for the FY23 Budget
9. 7:45 – 8:15 Review, discuss, and possibly recommend the Solid Waste Department for the FY23 Budget
10. 8:15 – 8:45 Review, discuss, and possibly recommend the Drainage Department for the FY23 Budget
11. 8:45 – 9:00 Discuss and possibly move into the FY23 proposed budget one or all of the Mayor's request items and Parking Lot items
12. 9:00 – 9:05 Suggestions for future agenda items
13. 9:05 P.M. Adjourn

A quorum of the City Council may attend the meeting, however, no official action by the City Council shall be taken. The City of Sunset Valley is committed to the compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

I certify that the above notice of meeting was posted at City Hall, 3205 Jones Road, Sunset Valley, Texas, on the 17th day of June at 6:00 PM.


Matt Lingafelter
Assistant City Administrator

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #4

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager,
sfleegal@sunsetvalley.org

SUBJECT: MINUTES

DESCRIPTION: Approve minutes from the 06/16/2022 meeting

BACKGROUND: N/A

APPLICABLE CODE SECTIONS:

STAFF RECOMMENDATION: Approve

SUPPORTING MATERIALS PROVIDED: YES

- DRAFT MINUTES 06/16/2022



MINUTES OF THE BUDGET AND FINANCE COMMITTEE

THURSDAY, June 16, 2022 at 6:00 P.M.

Members Present

Rudi Rosengarten, Council Liaison
Charles Young, Committee Chair
Ariel Cloud, Committee Vice Chair
Terry Cowan, Committee Member
Shakthi Shrima, Committee Member
Jose Flores, Committee Member

Members Absent:

Staff Present

Sylvia Carrillo, City Administrator
Suzanna Fleegal, Accountant
Lori Comstock, AP/Utility Clerk
Carolyn Meredith, PW Director
Kyle Sorahan, Accountant

This is not an official transcript of the minutes; the recorded audio is the official record.

1. 6:00 P.M. Call to Order **6:06PM By Chip**
2. 6:00 – 6:05 Citizen Comments **No Comments**
3. 6:05 – 6:10 Council Liaison Report
4. 6:10 – 6:15 Approve minutes from the 6/2/2022 meeting - Make note on #8 to mention that \$122,000 was not approved because the item was 14 months old and there was no encumbrance. April 28th meeting video was not posted. Include #of iPads, Peas, green program broken out in detail. **Motion to approve: Terry 2nd: Shakthi Unanimously Approved**
5. 6:15 – 6:30 Presentation, review, and discussion of FY23 Budget- Overview
Add 2 Columns to the spreadsheet to show changes in Revenue and changes in Expenses to make it clearer.
6. 6:30 – 7:00 Review, discuss, and possibly recommend the Municipal Court Department for the FY23 Budget – **Motion to Approve: Chip 2nd: Terry Unanimously approved**

7. 7:00 – 7:30 Review, discuss, and possibly recommend the General Government Department for the FY23 Budget – Parking lot items: additional funds for Arts Commission \$4,600 and \$19,000 for CED. **Motion to Approve: Terry 2nd: Shakthi. Unanimously Approved.**
8. 7:30 – 7:45 Discuss and possibly move into the FY23 proposed budget one or all of the Mayor’s request items and Parking Lot items - Mayor to submit his items in writing. Would like to see the total for the COLA on the spreadsheet with an additional 4% that the mayor proposed for compensating for this years inflation.
9. 7:45 – 7:50 Suggestions for future agenda items
10. 7:50 P.M. Adjourn **Motion: Terry 2nd: Chip Unanimously approved.**

A quorum of the City Council may attend the meeting, however, no official action by the City Council shall be taken. The City of Sunset Valley is committed to the compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

I certify that the above notice of meeting was posted at City Hall, 3205 Jones Road, Sunset Valley, Texas, on the 9th day of June at 6:00 PM.

Matt Lingafelter
Assistant City Administrator

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #5

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager, sfleegal@sunsetvalley.org

SUBJECT: FY23 BUDGET – FY23 BUDGET OVERVIEW

DESCRIPTION: Presentation, review, and discussion of FY23 Budget- Overview

In this session of Budget and Finance, we will dive into detail into the budget overview including the work to date.

[To view a copy of this budget in OpenGov, please click this link.](#)

Overall Budget at a Glance:

Projected Year End Fund Balances*

FY 22-23 Proposed Budget Summary at a Glance					
How much money will the City have in the bank at the start of FY23?					
Fund	Reserve	Committed	Non-	Restricted	Total Balance
General Fund	5,355,022	1,417,032	3,589,459	19,305	\$ 10,380,818
Utility Fund	374,998	4,640,094			\$ 5,015,092
Street Fund				8,319,511	\$ 8,319,511
Hotel Occupancy Tax Fund				704,366	\$ 704,366
Venue Tax Fund		32,828		1,298,763	\$ 1,331,591
Crime Control & Prevention				153,363	\$ 153,363
GN Equipment Repair & Replacement Fund		431,577			\$ 431,577
City Facilities Fund		72,768			\$ 72,768
Drainage Fund		753,086			\$ 753,086
Total	5,730,020	7,347,384	3,589,459	10,495,308	\$ 27,162,172

**Assumes projections remain on target and no other draw down of any reserve balance occurs.*

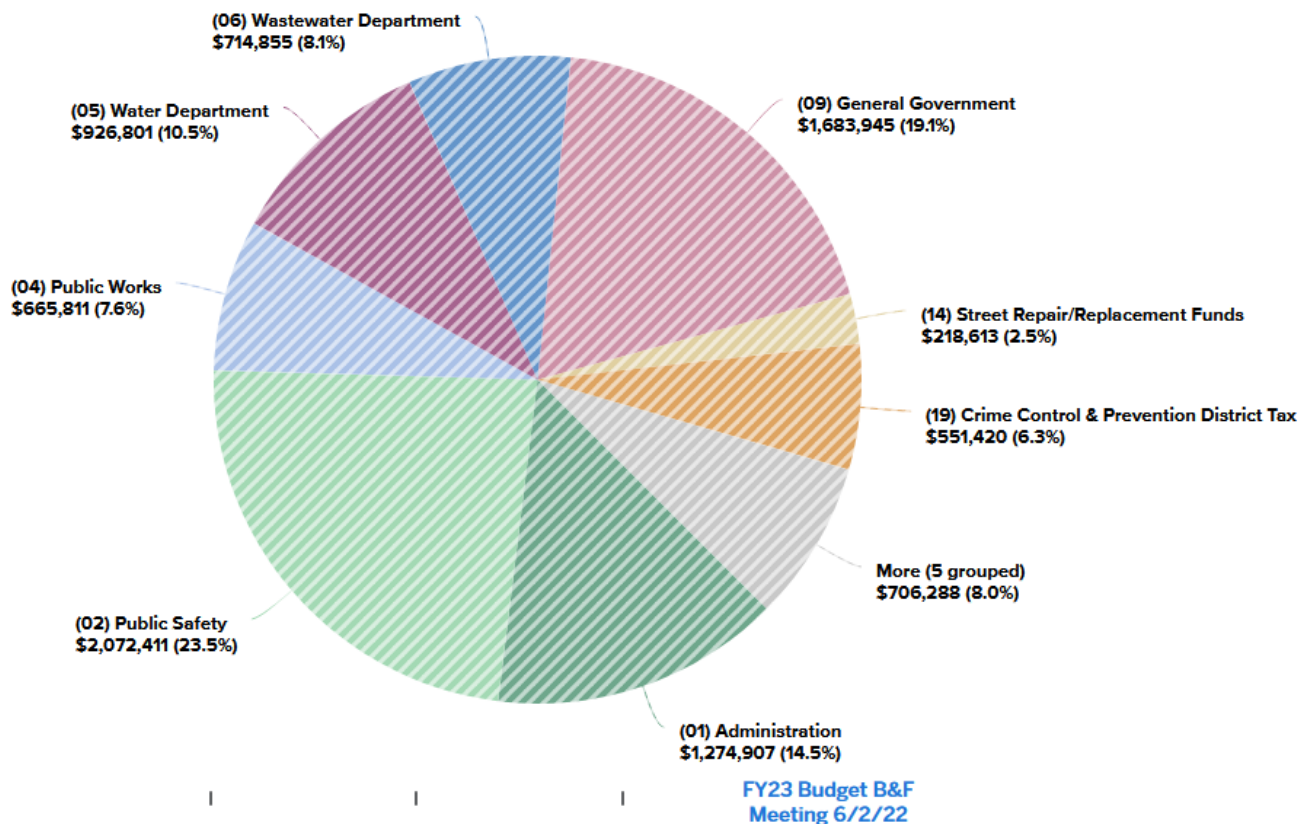
Revenues: \$10,359,894

- Sales Tax Revenue: \$7,030,000
- Transfers/Subsidy: \$1,263,019
- Utility Sales: \$1,075,572
- HOT Tax: \$255,000
- Misc Revenues: \$272,000
- Interest: \$208,623
- Franchise Fees: \$125,000

- Court Fees & Fines: \$35,680
- Permits: \$45,000
- Mixed Beverage Tax: \$50,000

Expenses: \$8,815,050

- Administration: \$1,274,907
- Public Safety: \$2,072,411
- Municipal Court: \$72,821
- Public Works: \$665,811
- General Government: \$1,683,945
- Water: \$926,801
- Wastewater: \$714,855
- Solid Waste: \$212,868
- Street: \$218,613
- Hotel Occupancy Tax: \$106,350
- Venue/Green Tax: \$208,826
- Crime Control: \$551,420
- Drainage: \$105,423



Changes to the overall revenue projections, and the Administration, Public Safety, and Crime Control budget has resulted in the following changes to Fund and Department Budgets:

Fund	Department	Proposed Budget			Changes		Net Result	Notes
		Revenues	Expenses	Net	Revenue	Expenses		
General Fund		6,056,746.00	5,751,776.00	304,970.00	(283,838.00)	18,119.00	3,013.00	
	Administration	6,010,500.00	2,884,752.00	3,125,748.00	(285,000.00)	(1,609,845.00)	4,450,593.00	Reduction in sales tax, moved subsidies/transfers
	Public Safety	-	2,022,411.00	(2,022,411.00)	-	50,000.00	(2,072,411.00)	Moved \$50k from PW to PD for emergency line
	Municipal Court	36,569.00	73,352.00	(36,783.00)	1,162.00	(531.00)	(35,090.00)	Changes from staff
	Public Works	4,913.00	694,661.00	(689,748.00)	-	(28,850.00)	(660,898.00)	Addition of several requests, moved \$50k to PD
	General Government	4,764.00	76,600.00	(71,836.00)	-	1,607,345.00	(1,679,181.00)	Moved subsidies/transfer to GG from Admin
Utilities		2,000,621.00	1,854,524.00	146,097.00	99,674.00	-	245,771.00	
	Water	853,247.00	926,801.00	(73,554.00)	73,554.00	-	-	changes in subsidy amount prior to B&F viewing
	Wastewater	670,049.00	714,855.00	(44,806.00)	44,806.00	-	-	changes in subsidy amount prior to B&F viewing
	Solid Waste	199,853.00	212,868.00	(13,015.00)	13,015.00	-	-	changes in subsidy amount prior to B&F viewing
	General Government	67,472.00	-	67,472.00	(31,701.00)	-	35,771.00	changes in subsidy amount prior to B&F viewing
	Water Utility Infrastructure	120,000.00	-	120,000.00	-	-	120,000.00	
	Wastewater Utility Infra	90,000.00	-	90,000.00	-	-	90,000.00	
Street		828,425.00	218,613.00	609,812.00	(37,500.00)	-	572,312.00	
	Street	828,425.00	218,613.00	609,812.00	(37,500.00)	-	572,312.00	Reduction in sales tax
Hotel Occupancy		264,636.00	106,350.00	158,286.00	-	-	158,286.00	
	Hotel Occupancy	264,636.00	106,350.00	158,286.00	-	-	158,286.00	
Venue		476,800.00	208,826.00	267,974.00	(23,750.00)	-	244,224.00	
	Venue	476,800.00	208,826.00	267,974.00	(23,750.00)	-	244,224.00	Reduction in sales tax
Crime Control		475,500.00	461,420.00	14,080.00	(23,750.00)	90,000.00	(99,670.00)	
	Crime Control	475,500.00	461,420.00	14,080.00	(23,750.00)	90,000.00	(99,670.00)	Reduction in sales tax, R&R funded from CC
Repair & Replacement		500,000.00	-	500,000.00	-	-	500,000.00	
	Repair & Replacement	500,000.00	-	500,000.00	-	-	500,000.00	
Drainage		126,004.00	101,423.00	24,581.00	-	4,000.00	20,581.00	
	Drainage	126,004.00	101,423.00	24,581.00	-	4,000.00	20,581.00	error found and fixed in budget
CIP		-	-	-	-	-	-	
	CIP	-	-	-	-	-	-	

STAFF RECOMMENDATION: Review and recommend any changes to the draft documents

SUPPORTING MATERIALS PROVIDED: YES

- [BUDGET BY HYPERLINK](#)
- EXCEL SHEETS FOR REVIEW

**FY23 Proposed Budget
As of 6/16/22 Meeting**

	FY23 Budget B&F			FY23 Budget B&F Meeting 5/26/22 Notes	FY23 Budget B&F Meeting 6/2/22	FY23 Budget B&F Meeting 6/16/22
	FY23 Budget Staff Presentation	Meeting 5/12 & Council Changes	Notes			
Revenues						
Sales Tax Revenue						
(4180) Sales & Use Tax	5,700,000	5,415,000	Reduction of 5% per B&F	5,415,000	5,415,000	5,415,000
(4185) Sales and Use Tax - R&M Street	750,000	712,500	Reduction of 5% per B&F	712,500	712,500	712,500
(4181) Sales & Use Tax - Crime Control and Prevention Tax	475,000	451,250	Reduction of 5% per B&F	451,250	451,250	451,250
(4184) Sales and Use Tax - Green Tax	475,000	451,250	Reduction of 5% per B&F	451,250	451,250	451,250
Total Sales Tax Revenue	7,400,000	7,030,000		7,030,000	7,030,000	7,030,000
Transfers/Subsidy						
(4301) Subsidy Transfer In	768,019	768,019		768,019	768,019	768,019
(4300) Operating Transfers In	495,000	495,000		495,000	495,000	495,000
Total Transfers/Subsidy	1,263,019	1,263,019		1,263,019	1,263,019	1,263,019
Utility Sales						
(4220) Utility Sales	1,075,572	1,075,572		1,075,572	1,075,572	1,075,572
Total Utility Sales	1,075,572	1,075,572		1,075,572	1,075,572	1,075,572
Misc Revenues						
(REP&REP) Repair & Replacement	215,000	215,000		215,000	215,000	215,000
(4040) Fire District Collection Fees	35,000	35,000		35,000	35,000	35,000
(4110) Miscellaneous Fees & Charges	5,000	5,000		5,000	5,000	5,000
(4028) Event Revenue	4,764	4,764		4,764	4,764	4,764
(4000) Adopt A Tree Energy Program	4,724	4,724		4,724	4,724	4,724
(4022) Credit Card Convenience Fees	1,755	1,755		1,755	2,419	2,419
(4100) Late Fees (A/R)	1,548	1,548		1,548	1,548	1,548
(4060) General Fees & Inspections	1,488	1,488		1,488	1,488	1,488
(4210) Tap Fees - Reconnects	839	839		839	839	839
(4200) School Zone Fees - County/City (Restricted Use)	550	550		550	550	550
(4115) Penalties/Fines/Surcharges	317	317		317	317	317
(4001) Revenue - Ant Bait Program	189	189		189	189	189
(4170) Recycle / Reclamation Sales	162	162		162	162	162
Total Misc Revenues	271,336	271,336		271,336	272,000	272,000
Hotel Occupancy Tax						
(4080) Hotel Occupancy Tax	255,000	255,000		255,000	255,000	255,000
Total Hotel Occupancy Tax	255,000	255,000		255,000	255,000	255,000
Interest Revenue						
(4095) Interest	208,623	208,623		208,623	208,623	208,623
Total Interest Revenue	208,623	208,623		208,623	208,623	208,623
Franchise Fees						
(4228) Franchise Fee - COA Utilities	86,000	86,000		86,000	86,000	86,000
(4050) Franchise Tax	39,000	39,000		39,000	39,000	39,000
Total Franchise Fees	125,000	125,000		125,000	125,000	125,000
Mixed Beverage Tax						
(4182) Mixed Beverage Receipts Tax	50,000	50,000		50,000	50,000	50,000
Total Mixed Beverage Tax	50,000	50,000		50,000	50,000	50,000
Permits						
(4120) Permits, Licenses & Fees	45,000	45,000		45,000	45,000	45,000
Total Permits	45,000	45,000		45,000	45,000	45,000
Court Fees and Fines						
(4030) Court Income Fines	18,079	18,079		18,079	18,079	18,079
(4020) Court Income - Fees	13,305	13,305		13,305	13,305	13,305
(4230) Warrant Fee Collections	2,967	2,967		2,967	2,967	2,967
(4038) Court Technology Fee	438	438		438	438	438
(4035) Court Security Fee	328	328		328	450 Staff changes to Court	450
(4032) Court-Time Payment Fee	32	32		32	400 Staff changes to Court	400
(4036) Court-Truancy Prevention Fund	32	32		32	32	32
(4037) Court - Jury Fund	3	3		3	10 Staff changes to Court	10
Total Court Fees and Fines	35,184	35,184		35,184	35,681	35,681
Total Revenues	10,728,734	10,358,734		10,358,734	10,359,895	10,359,895
Expenses						
Salary, Benefits, and Other Compensation						
(5000) Salaries	1,924,266	2,043,928	Add new positions per council	2,043,928	2,043,928	2,043,928
(5121) Medical Insurance Benefits	282,642	282,642		282,642	282,642	282,642
(5140) TMRS City Contribution	248,216	248,216		248,216	248,216	248,216
(5090) Salary - Overtime	110,205	110,205		110,205	110,205	110,205
(5150) Workers Compensation Benefits	64,889	64,889		64,889	64,889	64,889
(5091) Salary - Licensing Incentives	42,350	42,350		42,350	42,350	42,350
(5077) Salary - Youth Program	40,000	40,000		40,000	40,000	40,000
(5130) Medicare Tax - Employers Contribution	32,473	32,473		32,473	32,473	32,473
(5093) Salary - Holiday Pay	31,000	31,000		31,000	31,000	31,000
(5035) Salary - Reserves	25,000	25,000		25,000	25,000	25,000
(5127) Health Savings Account	15,000	15,000		15,000	15,000	15,000

	FY23 Budget B&F			FY23 Budget B&F		FY23 Budget B&F		FY23 Budget B&F	
	FY23 Budget Staff Presentation	Meeting 5/12 & Council Changes	Notes	Meeting 5/26/22	Notes	B&F Meeting 6/2/22	Notes	B&F Meeting 6/16/22	Notes
(5122) Dental Insurance Benefits	13,536	13,536		13,536		13,536		13,536	
(5089) Tuition Reimbursement	12,000	12,000		12,000		12,000		12,000	
(5124) Long Term Disability Insurance	10,035	10,035		10,035		10,035		10,035	
(5046) Salary - Longevity	9,772	9,772		9,772		9,772		9,772	
(5126) Short Term Disability Insurance	7,719	7,719		7,719		7,719		7,719	
(5131) TWC - Employers Contribution	7,708	7,708		7,708		7,708		7,708	
(5084) Salary - Cell phone allowance	7,040	7,040		7,040		7,040		7,040	
(5087) Salary - Education	6,700	6,700		6,700		6,700		6,700	
(5088) Salary - Shift Differential	5,400	5,400		5,400		5,400		5,400	
(5086) Salary - Bilingual	5,347	5,347		5,347		5,347		5,347	
(5135) Social Security Contribution	5,347	5,347		5,347		5,347		5,347	
(5092) Salary - Holiday Traffic Control	5,000	5,000		5,000		5,000		5,000	
(5123) Vision Insurance	2,652	2,652		2,652		2,652		2,652	
(5120) Life Insurance Benefits	1,505	1,505		1,505		1,505		1,505	
Total Salary, Benefits, and Other Compensation	2,915,802	3,035,464		3,035,464		3,035,464		3,035,464	
Utilities Expenses									
(5373) Utility Contractual Services	1,258,660	1,258,660		1,258,660		1,258,660		1,258,660	
(5841) Utility Line Infrastructure	210,000	210,000		210,000			Moved to line 7001-0 Utility Subsidy		0
(5798) Annual WW Line Inspections	20,000	20,000		20,000		20,000		20,000	
(5374) Utility Dumpster Rental	7,000	7,000		7,000		7,000		7,000	
(5375) Utility Inspections	750	750		750		750		750	
Total Utilities Expenses	1,496,410	1,496,410		1,496,410		1,286,410		1,286,410	
Transfers/Subsidies									
(7001) Utility Subsidy Out	897,345	897,345			Moved from 897,345 admin to Gen Gov	1,107,345		1,107,345	
(7000) Operating Transfers Out	500,000	500,000			Moved from 500,000 admin to Gen Gov	500,000		500,000	
Total Transfers/Subsidies	1,397,345	1,397,345		1,397,345		1,607,345		1,607,345	
Other Operating Expenses									
(5750) Repair & Maintenance - Streets & Drainage	150,000	150,000		150,000		150,000		150,000	
(5782) Software Maintenance Fees	139,077	139,077		139,077		143,256	court from staff	143,256	
(5835) Utilities: elec/water/wastewater/telephone/gas	105,200	105,200		105,200		105,200		105,200	
(5614) 911 Call Share	80,000	80,000		80,000		80,000		80,000	
(5758) Repairs & Maintenance - System	50,000	50,000		50,000		50,000		50,000	
(5655) Insurance - Fire/Theft/Vandalism/Bonds	45,885	45,885		45,885		45,885		45,885	
(5711) Open Space Management	45,000	45,000		45,000		45,000		45,000	
(5645) Fuel	38,750	38,750		38,750		38,750		38,750	
(5523) Building Services	38,000	38,000		38,000		38,000		38,000	
(5820) Training & Education - City Staff	36,850	36,850		36,850		37,000	staff	37,000	
(5740) Repair & Maintenance - Buildings	30,000	30,000		30,000		30,000		30,000	
(5755) Repair & Maintenance - Vehicles	26,700	26,700		26,700		26,700		26,700	
(5877) Water Conservation Program	20,000	20,000		20,000		20,000		20,000	
(5699) Storm Water Program	20,000	20,000		20,000		20,000		20,000	
(5746) Repair & Maint. - Drainage-Streets & ROW	19,000	19,000		19,000		19,000		19,000	
(5745) Repair & Maintenance - Equipment	17,400	17,400		17,400		17,400		17,400	
(5625) Equipment Acquisition	16,000	16,000		46,000	\$30k for cameras in crime control	46,000		46,000	
(5860) Vehicle Insurance	15,810	15,810		15,810		15,810		15,810	
(5600) Dues / Subscriptions / Fees	15,125	15,125		15,125		15,125		15,125	
(5845) Vehicle Acquisition	0	0			1 new vehicle from 60,000 Crime Control	60,000		60,000	
(5880) Water Quality Ponds	15,000	15,000		15,000		15,000		15,000	
(5830) Uniforms	14,800	14,800		14,800		14,800		14,800	
(5613) 800 mghz Operation and Maintenance	13,500	13,500		13,500		13,500		13,500	
(5744) Repair & Maintenance - Parks & Grounds	12,000	12,000		12,000		12,000		12,000	
(5515) Bank / Management Fees	12,000	12,000		12,000		12,000		12,000	
(5749) Repair and Maintenance - Natural Waterways	12,000	12,000		12,000		12,000		12,000	
(5705) Office Supplies/Delivery Fees	11,300	11,300		11,300		11,300		11,300	
(5815) Training - Mileage Reimbursement	9,550	9,550		9,550		9,850	staff	9,850	
(5725) Printing	9,200	9,200		9,200		8,700	staff	8,700	
(5735) Rental Expense - Equipment	8,750	8,750		8,750		8,750		8,750	
(5656) Insurance - Liability	7,655	7,655		7,655		7,655		7,655	
(5753) Repair & Maintenance - Trails & Footpaths	6,500	6,500		6,500		6,500		6,500	
(5726) Property Lease Expense	5,200	5,200		5,200		5,200		5,200	
(5706) Postage	5,000	5,000		5,000		5,500	staff	5,500	
(5516) Credit Card Fees	5,000	5,000		5,000		5,000		5,000	
(5505) Ammunition	4,800	4,800		4,800		4,800		4,800	
(5743) Repair & Maintenance - Landscaped Areas	4,500	4,500		4,500		4,500		4,500	
(5525) Bullet Proof Vests	4,000	4,000		4,000		4,000		4,000	
(5823) Education Programs	3,750	3,750		3,750		3,750		3,750	
(5510) Animal Control	3,500	3,500		3,500		3,500		3,500	
(5500) Advertising / Public Notices	3,500	3,500		3,500		3,500		3,500	
(5695) Eco Event/Native Tree Planting	3,000	3,000		3,000		3,000		3,000	
(5565) Conservation Rangers	3,000	3,000		3,000		3,000		3,000	
(5570) Consumables	2,900	2,900		2,900		2,900		2,900	
(5100) Exams/ Testing / Certifications	2,700	2,700		2,700		2,700		2,700	

	FY23 Budget B&F			FY23 Budget B&F		FY23 Budget B&F Meeting		FY23 Budget B&F Meeting	
	FY23 Budget Staff Presentation	Meeting 5/12 & Council Changes	Notes	FY23 Budget B&F Meeting 5/26/22	Notes	B&F Meeting 6/2/22	Notes	B&F Meeting 6/16/22	Notes
(5748) Repair & Maintenance - Fencing	2,500	2,500		2,500		2,500		2,500	
(5601) Organizational Memberships	2,500	2,500		2,500		2,500		2,500	
(5575) Wildlife Management & Implementation	2,500	2,500		2,500		2,500		2,500	
(5545) Coffee / Food Service	2,500	2,500		2,500		2,500		2,500	
(5762) Reprographics Services	2,000	2,000		2,000		2,000		2,000	
(5650) Hazardous Material Disposal	1,500	1,500		1,500		1,500		1,500	
(5704) Employee Appreciation	1,500	1,500		1,500		1,500		1,500	
(5825) Training & Supplies - City Council	1,000	1,000		1,000		1,000		1,000	
(5770) Small Equipment Repair/Purchase	1,000	1,000		1,000		1,000		1,000	
(5615) Election Expense	950	950		950		950		950	
(5560) Computer Equip/Software Acquisition	0	0		0		3,600	Tablet purchase for new software	3,600	
(5795) Tire Recycling	800	800		800		800		800	
(5720) Personal Vehicle Use Mileage Expense	650	650		650		650		650	
(5690) Municipal Court Supplies	150	150		150		0	change in court from staff	0	
(5761) Repair & Maintenance - Water Quality Ponds	-500	-500		-500		3500	Error found, fix in drainage budget	3500	
Total Other Operating Expenses	1,110,952	1,110,952		1,200,952		1,213,031		1,213,031	
Contract Services									
(5350) Grounds Maintenance	218,404	218,404		218,404		218,404		218,404	
(5343) IT Management Services	126,584	126,584		126,584		124,624	change in court by staff	124,624	
(5326) Emergency Fund	100,000	100,000		100,000		100,000		100,000	
(5321) Contingency Fund	63,800	63,800		63,800		63,800		63,800	
(5306) Attorney	62,000	62,000		62,000		64,000	change in court by staff	64,000	
(5330) Engineer - Review & Inspection Fees	50,000	50,000		50,000		50,000		50,000	
(5309) Audit	50,000	50,000		50,000		50,000		50,000	
(5312) Building Inspections/Structural Engineer	27,500	27,500		27,500		27,500		27,500	
(5324) Emergency Response Services-non City	15,000	15,000		15,000		15,000		15,000	
(5381) Water Quality Consultants	12,000	12,000		12,000		12,000		12,000	
(5362) Ordinance Codification Maintenance	10,000	10,000		10,000		10,000		10,000	
(5367) Payroll Services	5,000	5,000		5,000		5,000		5,000	
(5366) Records Management	6,000	6,000		3,500	Removed offsite storage	3,500		3,500	
(5303) Aquifer District Fees	3,500	3,500		3,500		3,500		3,500	
(5327) Engineer - Design Fees	3,000	3,000		3,000		3,000		3,000	
(5200) Temporary Help	1,500	1,500		1,500		1,500		1,500	
(5354) Municipal Court Services	500	500		500		500		500	
Total Contract Services	754,788	754,788		752,288		752,328		752,328	
Fire & Emergency Services									
(5336) Fire and Emergency Services	579,222	579,222		579,222		579,222		579,222	
Total Fire & Emergency Services	579,222	579,222		579,222		579,222		579,222	
Community Programs									
(6551) Advertising - Art Fest	41,435	41,435		41,435		41,435		41,435	
(5551) Sunset Valley Arts Commission-Arts Fest	39,915	39,915		39,915		39,915		39,915	
(5556) SFC- Farmer's Market	27,500	27,500		27,500		27,500		27,500	
(5552) Sunset Valley Arts Commission-Community Programs	26,400	26,400		26,400		26,400		26,400	
(5444) Energy Conservation Rebates	15,000	15,000		15,000		15,000		15,000	
(5410) Brush Chipping Program	15,000	15,000		15,000		15,000		15,000	
(5133) Urban Forestry	10,000	10,000		10,000		10,000		10,000	
(5472) Spring Cleaning Program	7,500	7,500		7,500		7,500		7,500	
(5400) Adopt A Tree Energy Conservation	7,500	7,500		7,500		7,500		7,500	
(5558) Community Events - Spring Fling	6,000	6,000		6,000		6,000		6,000	
(5475) Volunteer Awards Banquet	6,000	6,000		6,000		6,000		6,000	
(5554) JDRF One Walk 2016	5,000	5,000		5,000		5,000		5,000	
(5455) National Crime Nite Out	3,500	3,500		3,500		3,500		3,500	
(5439) Community Partnership	3,000	3,000		3,000		3,000		3,000	
(5450) Library Card Reimbursement	2,500	2,500		2,500		2,500		2,500	
(5446) Environmental Monitoring Program	2,500	2,500		2,500		2,500		2,500	
(5476) Teen Program Expenses	2,000	2,000		2,000		2,000		2,000	
(5436) Trails Master Plan	1,500	1,500		1,500		1,500		1,500	
(5447) Pollution reduction Program	1,500	1,500		1,500		1,500		1,500	
(5415) Green Business Program	0	0		0		5,000	New program approved by B&F	5,000	
(5437) Community Gardens	1,000	1,000		1,000		1,000		1,000	
Total Community Programs	224,750	224,750		224,750		229,750		229,750	
Misc Expenses									
(PROPOSED) Proposed New Line	94,000	94,000		94,000		94,000		94,000	
(5775) Small Tools	10,000	10,000		10,000		10,000		10,000	
Total Misc Expenses	104,000	104,000		104,000		104,000		104,000	
Project									
(7188) Sunset Valley Elementary Support	0	0		0		7,500	PEAS program	7,500	
Total Project	0	0		0		7,500		7,500	
Total Expenses	8,583,269	8,702,931		8,790,431		8,815,050		8,815,050	
Revenues less Expenses	2,145,465	1,655,803		1,568,303		1,544,845		1,544,845	

General Fund	3,014.00
Utilities Fund	146,097.00
Street Fund	572,312.00
HOT Fund	158,286.00
Venue Fund	244,224.00

FY23 Budget B&F			FY23 Budget B&F			FY23 Budget B&F		
FY23 Budget Staff Presentation	Meeting 5/12 & Council Changes	Notes	Meeting 5/26/22	Notes	6/2/22	Notes	6/16/22	Notes
							Crime Control Fund	(99,670.00)
							Repair & Replacement Fund	500,000.00
							Drainage Fund	20,581.00
							CIP Fund	-
								<u>1,544,844</u>

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #6

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager,
sfleegal@sunsetvalley.org

SUBJECT: FY23 BUDGET – OVERVIEW OF THE UTILITY FUND

DESCRIPTION: Presentation, review, and discussion of FY23 Budget- Utility Fund Overview including Repair & Replacement

RESPONSIBILITIES: The City operates its own Water, Wastewater and Solid Waste Utility systems. Each of these three services are accounted for separately in an Enterprise Fund. The Water and Wastewater Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water and wastewater service is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley.

In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water lines and the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Solid Waste and Recycling services are provided to both residential and commercial customers by a contract with Texas Disposal Systems (TDS). TDS interfaces directly with commercial accounts. Residential accounts are billed directly to the city on a consolidated bill and the city bills residents for a portion of the solid waste expense.

Commercial Water and Wastewater Service is billed at the cost of service. Residential Water, Wastewater, and Solid Waste Services are billed at less than the cost of service and the General Fund provides an annual operating and infrastructure transfer to the Utility Fund.

[To view a copy of this budget in OpenGov, please click this link.](#)

Overall Utility Fund Budget at a Glance:

FY 22-23 Beginning Fund Balance (Estimated) : \$5,015,092

Utility Fund Balance		
Reserve	\$374,998	Reserve as required by policy
Committed	\$3,160,921	Funds committed to use for Utilities only
Committed	\$1,479,173	CIP Funds (estimated encumbrance from FY22 projects)
Total	\$5,015,092	ESTIMATED

Revenues: \$2,100,295

- Misc Revenues: \$4,773
- Subsidy: \$1,077,693
- Utility Sales: \$955,572
- Interest Revenue: \$62,258

Expenses: \$1,854,524

- Water: \$926,801
- Wastewater: \$714,855
- Solid Waste: \$212,868

Repair & Replacement

- FY22 Requests:
 - o Kubota ATV: \$17,000
 - o City Hall Repairs: \$164,250 (\$42,120 approved by council and in-progress)
- FY23 Requests:
 - o Utility Water Line Improvements (not related to projects): \$120,000
 - o Utility Wastewater Line Improvements (not related to projects): \$90,000

STAFF RECOMMENDATION: Review and recommend any changes to the draft documents

SUPPORTING MATERIALS PROVIDED: NO

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #7

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager,
sfleegal@sunsetvalley.org

SUBJECT: FY 22-23 WATER BUDGET

DESCRIPTION: Review, discuss, and possibly recommend the Water Department for the FY23 Budget

BACKGROUND: The Water Utilities provide services to residential and commercial customers and a cost-of service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley.

In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley.

The Public Works Department maintains the public water system with over 7 miles of water lines.

Budget at a Glance

Revenue: \$926,801

- Utility Sales- \$564,139
- Subsidy- \$329,554
- Interest Revenue- \$31,129
- Misc Revenues- \$1,979

Expenses: \$934,801

- Utilities Expenses- \$610,614
- Salaries & Benefits- \$185,431
- Other Operating Expenses- \$81,756
- Misc Expenses- \$32,500
- Contract Services- \$16,500

New Requests \$68,000

Hydrant Repairs and Maintenance

The City has approximately 60 hydrants. Each year the hydrants are tested for compliance with fire protection requirements. Although the hydrants may pass their test, they still need maintenance to ensure successful operations. The Department is proposing to inspect and repair hydrants over a two-year period. Since this type of maintenance has never been initiated in the City the initial investment to replace corroded parts or repair hydrant infrastructure will be higher, once the initial inspection and repair of each hydrant has been conducted the costs are expected to decrease as repairs should be limited to gaskets and maintenance. This is a proactive maintenance activity to ensure proper function of hydrants within the city. The cost was estimated on the average of three hydrants that were repaired this year. The initial year will be done by a 3rd party contractor. Staff will also work to combine some of the hydrant inspections with capital improvement projects on those roads. Over the next year, City Staff will also take the necessary training and gain the experience needed to begin to bring this operation in house reducing the cost in the coming years. *There was \$30,000 already proposed in the FY 22-23 budget, however due to what we know of the cost of these repairs, this request is to increase this line item to \$90,000*

Year	Tasks	Number of Hydrants	Estimated Costs
2022-2023	Hydrant Inspection and Repairs	30	\$90,000
2023-2024	Hydrant Inspection and Repairs	30	\$50,000
2024-2025	Hydrant Maintenance	30	\$12,000
2025-2026	Hydrant Maintenance	30	\$12,000

Water Leak Detection System- \$8,000

The City of Sunset Valley does not have any tools to assist with leak detection. In order to reduce water loss, the Department would like to purchase a digital leak detection system to help with maintaining the public water system. *The cost for this item is \$8,000 and is a request for the FY 22-23 budget.*

STAFF RECOMMENDATION: Review and recommend any changes to the draft documents.

SUPPORTING MATERIALS PROVIDED: YES
- FY23 WATER BUDGET

A	B	C	D	E	F	G	H	I	J
1	Utility Enterprise Fund								
2	Water Department								
3									
4		2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	2022-23 Budget	Notes
5	Utility Sales								
6	(4220) Utility Sales	559,539	571,951	562,897	497,983	564,139	229,362	564,139	Sale of water to customers - More residents are returning to work, and not working from home
7	Total Utility Sales	559,539	571,951	562,897	497,983	564,139	229,362	564,139	
8									
9	Transfers/Subsidy								
10	(4300) Operating Transfers In	251,531	311,606	3,486	181,184	254,913	-		Water Subsidy in prior years- Total Expenses minus revenues to figure out subsidy plus
11	(4301) Subsidy Transfer In							329,554	Water Subsidy- Total Expenses minus revenues to figure out subsidy - <u>This amount may need to be increased to balance the budget in this fund.</u>
12	Total Transfers/Subsidy	251,531	311,606	3,486	181,184	254,913	-	329,554	
13									
14	Interest Revenue								
15	(4095) Interest	36,343	56,959	27,428	2,332	31,129	2,238	31,129	Reduction in rates * reduction in originally proposed amount of \$32,767.16
16	Total Interest Revenue	36,343	56,959	27,428	2,332	31,129	2,238	31,129	
17									
18	Misc Revenues								
19	(4210) Tap Fees- Reconnects	600	550	450	-	839	-	839	Tap fees for new connections/replacement connections - Disconnects were discontinued during COVID
20	(4060) General Fees & Inspections	-	100	-	-	823	-	823	General work provided by PW
21	(4115) Penalties/Fines/Surcharges	-	-	-	-	317	1,038	317	Penalties suspended during COVID
22	Total Misc Revenues	600	650	450	-	1,979	1,038	1,979	
23									
24	Total Revenues	848,013	941,166	594,261	681,499	852,160	232,638	926,801	
25									
26	Utilities Expenses								
27	(5373) Utility Contractual Services	486,815	457,425	464,153	506,038	598,396	265,450	610,364	Cost of purchased water from the City of Austin
28	(5375) Utility Inspections	50	275	-	-	250	-	250	****Cost for inspections related to utilities.
29	Total Utilities Expenses	486,865	457,700	464,153	506,038	598,646	265,450	610,614	
30									
31	Salary, Benefits, and Other Compensation								
32	(5000) Salaries	-	-	-	87,471	112,903	72,061	122,192	Allocation of all public works employees (spread between Public Works, Water, Wastewater, Solid Waste, Street, Venue, and Drainage)
33	(5099) Payroll Expenses - Payroll Services	-	143,424	118,347	-	-	-	-	Prior transfer out due to salaries but is now expensed directly to the department
34	(5140) TMRS City Contribution	56,211	-	53,347	14,205	13,152	8,667	15,090	City contribution for retirement
35	(5121) Medical Insurance Benefits	5,758	-	-	11,133	19,718	9,575	19,125	Cost of employee medical insurance- increase of ~15% expected
36	(5091) Salary - Licensing Incentives	1,200	-	-	740	6,762	1,530	12,252	Increased cost of licensing- new rates approved by council in FY21 with payscales
37	(5150) Workers Compensation Benefits	4,640	-	-	4,485	4,755	-	5,550	Expected higher rates with increased claims in FY22
38	(5090) Salary - Overtime	2,894	-	-	2,324	3,747	2,863	4,105	Increase due to higher salaries of techs
39	(5130) Medicare Tax - Employers Contribution	1,798	-	-	1,358	1,634	1,558	1,875	Expected increase due to inflation
40	(5094) Salary-Water Sampling	6,356	-	-	-	-	-	8,000	Cost of weekend and holiday sampling of water (moved from PW expenses)
41	(5122) Dental Insurance Benefits	455	-	-	625	926	460	947	Cost of employee dental insurance
42	(5084) Salary - Cell phone allowance	1,170	-	-	448	720	333	630	\$30/mo allowance per employee allocated across different departments
43	(5124) Long Term Disability Insurance	238	-	-	434	686	312	702	Cost of employee LTD- allocated across different departments
44	(5126) Short Term Disability Insurance	176	-	-	293	528	215	540	Cost of employee STD- allocated across different departments
45	(5086) Salary - Bilingual	-	-	-	313	270	300	810	\$50/mo bilingual incentive allocated across different departments
46	(5087) Salary - Education	600	-	-	253	245	140	450	Monthly incentive for employees with degrees allocated across different departments
47	(5131) TWC - Employers Contribution	250	-	-	20	528	103	540	Unemployment tax, city contribution
48	(5046) Salary - Longevity	-	-	-	223	125	125	333	Cost of longevity incentive for all employees 5+ years with the city allocated across different departments
49	(5123) Vision Insurance	77	-	-	127	181	94	185	Cost of employee vision insurance
50	(5120) Life Insurance Benefits	42	-	-	71	103	60	105	Cost of employee life insurance- allocated across different departments
51	Total Salary, Benefits, and Other Compensation	81,865	143,424	171,694	124,523	166,983	98,396	193,431	

	A	B	C	D	E	F	G	H	I	J
52										
53		Other Operating Expenses								
54		(5758) Repairs & Maintenance - System	14,894	21,924	23,292	38,442	27,500	9,047	30,000	Funds for repairs and maintenance of the water system. This includes repairs for water leaks, annual inspections (backflows/hydrants), and required testing.
55		(5877) Water Conservation Program	21,350	16,773	13,226	13,079	20,000	16,200	20,000	Rebates approved by council, reimbursement to residents for under 3000 gallon water use remains.
56		(5782) Software Maintenance Fees	10,389	10,978	8,684	9,449	8,706	6,519	8,706	Fees for utility billing software including incode.
57		(5625) Equipment Acquisition	-	-	-	-	30,000	-	-	FY22 purchase of generator
58		(5820) Training & Education - City Staff	4,383	2,535	1,348	3,585	5,200	2,899	5,200	Training for Water System Operators. Training needs to be a continued focus for the City. This increases employee knowledge and greatly benefits the City.
59		(5835) Utilities: elec/water/wastewater/telephone/gas	361	630	1,621	1,089	4,200	-	4,200	Utilities related to the water department.
60		(5516) Credit Card Fees	1,196	1,116	1,318	1,965	1,500	740	1,500	Cost of charging credit cards for utility payments
61		(5815) Training - Mileage Reimbursement	3,453	1,232	860	-	1,600	-	1,600	Funds for reimbursement of mileage and per diem expenses.
62		(5515) Bank / Management Fees	1,565	388	1,211	796	2,000	353	2,000	Cost of bank account fees
63		(5600) Dues / Subscriptions / Fees	850	774	403	1,402	1,200	400	2,000	Cost for fees for various utility related memberships. These memberships save the City money on training expenses. Membership fees are increasing and maintaining memberships is necessary to keep employees engaged in professional development.
64		(5755) Repair & Maintenance - Vehicles	619	746	648	591	1,000	503	2,000	Maintenance of vehicles used for water system maintenance
65		(5705) Office Supplies/Delivery Fees	1,000	974	58	114	1,000	567	1,000	Supplies for annual Consumer Confidence Reports and other items for office supplies for Utility use.
66		(5745) Repair & Maintenance - Equipment	176	94	-	462	1,200	561	1,500	Repair of equipment used for water system management including pumps and generators.
67		(5830) Uniforms	669	440	444	342	700	200	800	Funds provide for Personal Protective Equipment.
68		(5645) Fuel	500	-	-	-	500	-	750	Fuel for equipment and vehicles associated with the Utilities. Increase due to inflation.
69		(5735) Rental Expense - Equipment	-	-	-	-	250	72	500	Funds for rental of equipment for water projects. Rental equipment costs are increasing.
70		Total Other Operating Expenses	61,405	58,604	53,113	71,316	106,556	38,061	81,756	
71										
72		Transfers/Subsidies								
73		(7000) Operating Transfers Out	115,927	119,405	-	-	-	-	-	No longer transferred through water. Eliminate transfer from GF to Water to Infrastructure
74		Total Transfers/Subsidies	115,927	119,405	-	-	-	-	-	
75										
76		Contract Services								
77		(5324) Emergency Response Services-non City	-	-	-	-	10,000	6,920	10,000	Funds for emergency services such as emergency testing, water leak repairs, etc. The City needs to have funds available within the utility funds for protecting the public water source.
78		(5303) Aquifer District Fees	3,210	3,210	3,210	3,235	3,500	2,370	3,500	Fees the City is required to pay the Barton Springs Edward's Aquifer Conservation District each year regardless of the amount of water used.
79		(5327) Engineer - Design Fees	-	1,107	-	10,956	-	-	3,000	There are times when questions arise that need an engineering consultation related to water infrastructure that are outside of projects.
80		Total Contract Services	3,210	4,317	3,210	14,191	13,500	9,290	16,500	
81										
82		Misc Expenses								
83		(PROPOSED) Proposed New Line	-	-	-	-	-	-	30,000	Hydrant Maintenance
84		(5775) Small Tools	3,182	2,412	1,995	2,633	2,500	564	2,500	Funds for tools and supplies used in water system management.
85		(5201) Miscellaneous Expenses	-	-	-	-	-	(1,102)	-	
86		Total Misc Expenses	3,182	2,412	1,995	2,633	2,500	(538)	32,500	
87										
88		Total Expenses	752,454	785,862	694,165	718,701	888,185	410,659	934,801	
89										
90		Total Profit (Loss)	95,559	155,304	(99,904)	(37,202)	(36,025)	(178,021)	(8,000)	

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #8

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager,
sfleegal@sunsetvalley.org

SUBJECT: FY 22-23 WASTEWATER BUDGET

DESCRIPTION: Review, discuss, and possibly recommend the Wastewater Department for the FY23 Budget

BACKGROUND: The Public Works Department maintains the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Included in the Utility Enterprise Fund is the contractual cost to the City of Sunset Valley from the City of Austin for the purchase of water and disposal of wastewater.

Budget at a Glance

Revenue: \$714,855

- Utility Sales- \$386,641
- Subsidy- \$296,420
- Interest Revenue- \$31,129
- Misc Revenues- \$665

Expenses: \$714,855

- Utilities Expenses- \$560,636
- Salaries & Benefits- \$116,394
- Other Operating Expenses- \$31,325
- Misc Expenses- \$1,500

New Requests \$44,000 – *Not included in the prior budget*

- **3D Manhole Scanning - \$20,000 est**
 - TCEQ now requires 3D scans of manholes. This will be part of the annual cleaning and inspection of the sanitary sewer lines.

- **Wastewater Equipment Needed - \$24,000**

- Line Locator-Estimated Cost-\$12,000. The Line Locator will aid the department with locating underground infrastructure.
- Push Camera-\$12,000. In order to inspect wastewater lines the Department is requesting a push camera to inspect the lines following cleaning. This will assist the department in determining blockages or damage to the wastewater lines.

STAFF RECOMMENDATION: Review and recommend any changes to the draft documents.

SUPPORTING MATERIALS PROVIDED: YES

- FY23 WASTEWATER BUDGET

A	B	C	D	E	F	G	H	I	J	K
1	Utility Enterprise Fund									
2	Wastewater Department									
3										
4		2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	2022-23 Budget	Notes	
5	Utility Sales									
6	(4220) Utility Sales	371,257	374,920	366,370	505,751	386,641	221,667	386,641	Total cost of utility sales	
7	Total Utility Sales	371,257	374,920	366,370	505,751	386,641	221,667	386,641		
8										
9	Transfers/Subsidy									
10	(4300) Operating Transfers In	239,170	225,504	-	134,145	251,614	-	-	Prior years Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy;	
11	(4301) Subsidy Transfers In	-	-	-	-	-	-	296,420	Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy;	
12	Total Transfers/Subsidy	239,170	225,504	-	134,145	251,614	-	296,420		
13										
14	Interest Revenue									
15	(4095) Interest	36,343	56,959	27,428	2,332	31,129	2,238	31,129	Reduced rates - *information differs from originally proposed amount of \$32,767.18	
16	Total Interest Revenue	36,343	56,959	27,428	2,332	31,129	2,238	31,129		
17										
18	Misc Revenues									
19	(4210) Tap Fees- Reconnects	920	-	460	1,760	-	-	-	Current revenue to SSV is nonexistent with Tap Fees for Waste Water. Pass through revenue and expense	
20	(4060) General Fees & Inspections	100	-	50	-	665	-	665	General work provided by PW	
21	Total Misc Revenues	1,020	-	510	1,760	665	-	665		
22										
23	Total Revenues	647,790	657,383	394,308	643,988	670,049	223,905	714,855		
24										
25	Utilities Expenses									
26	(5373) Utility Contractual Services	456,947	418,376	461,169	485,981	529,545	255,359	540,136	Cost for contractual waste water service to the COA	
27	(5798) Annual WW Line Inspections	11,500	13,156	-	14,398	15,000	-	20,000	Annual Inspection of Wastewater lines. Anticipated increase to inspect manholes.	
28	(5375) Utility Inspections	50	275	163	92	500	-	500	Funds for fees for inspections	
29	Total Utilities Expenses	468,497	431,807	461,332	500,471	545,045	255,359	560,636		
30										
31	Salary, Benefits, and Other Compensation									
32	(5000) Salaries	-	-	-	52,488	71,969	45,265	75,992	Allocation of all public works employees (spread between Public Works, Water, Wastewater, Solid Waste, Street, Venue, and Drainage)	
33	(5099) Payroll Expenses - Payroll Services	-	57,091	54,879	-	-	-	-	Prior transfer out due to salaries but is now expensed directly to the department	
34	(5140) TMRS City Contribution	22,998	-	-	9,470	8,459	5,778	9,741	City contribution for retirement	
35	(5121) Medical Insurance Benefits	-	-	-	7,422	12,547	6,384	12,304	Cost of employee medical insurance- increase of ~15% expected	
36	(5091) Salary - Licensing Incentives	-	-	-	415	4,116	885	7,626	Increased cost of licensing- new rates approved by council in FY21 with payscales	
37	(5150) Workers Compensation Benefits	3,145	-	-	2,714	3,053	-	3,610	Expected higher rates with increased claims in FY22	
38	(5090) Salary - Overtime	1,192	-	-	1,350	2,302	1,739	2,505	Increase due to higher salaries of techs	
39	(5130) Medicare Tax - Employers Contribution	870	-	-	813	1,051	983	1,210	Expected increase due to inflation	
40	(5122) Dental Insurance Benefits	-	-	-	417	589	306	610	Cost of employee dental insurance	
41	(5124) Long Term Disability Insurance	-	-	-	289	437	208	452	Cost of employee LTD- allocated across different departments	
42	(5084) Salary - Cell phone allowance	-	-	-	274	468	212	414	\$30/mo allowance per employee allocated across different departments	
43	(5086) Salary - Bilingual	-	-	-	204	150	180	510	\$50/mo bilingual incentive allocated across different departments	
44	(5126) Short Term Disability Insurance	-	-	-	195	336	144	348	Cost of employee STD- allocated across different departments	
45	(5131) TWC - Employers Contribution	-	-	-	12	336	64	348	Unemployment tax, city contribution	
46	(5087) Salary - Education	-	-	-	126	245	70	300	Monthly incentive for employees with degrees allocated across different departments	
									Cost of longevity incentive for all employees 5+ years with the city	

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #9

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager,
sfleegal@sunsetvalley.org

SUBJECT: FY 22-23 SOLID WASTE BUDGET

DESCRIPTION: Review, discuss, and possibly recommend the Solid Waste Department for the FY23 Budget

BACKGROUND: The Solid Waste Department includes the contractual cost for solid waste to residential customers.

The Solid Waste Utility also includes the cost for brush chipping/grinding as well as other solid waste services.

A discussion regarding the fee charged to residents was held in the Budget and Finance Committee in FY21 and FY22. In FY 21, the Committee recommended a \$10 per month increase to residents. The Council did not approve the fee increase. In FY22, a motion was made to increase the fee to residents by \$4. The motion died for a lack of second.

Budget at a Glance

Revenue: \$212,868

- Utility Sales- \$4,792
- Subsidy- \$207,915
- Misc Revenues- \$162

Expenses: \$212,868

- Utilities Expenses- \$115,160
- Salaries & Benefits- \$77,158
- Other Operating Expenses- \$5,550
- Community Programs- \$15,000

Repair & Replacement Requests:

- Vermeer 12" chipper- \$32,000.00

- This chipper is 8 years old. The chipper has reached a level of use where it is starting to have more maintenance issues. This amount was previously presented in the overall budget presentation as an identified need then as well.

STAFF RECOMMENDATION: Review and recommend any changes to the draft documents.

SUPPORTING MATERIALS PROVIDED: YES
- FY23 SOLID WASTE BUDGET

A	B	C	D	E	F	G	H	I	J
46	Community Programs								
									Funds for chipping brush in the storage yard. Since Winter Storm Uri there has been increased amounts of brush. This year fear of wildfire has also increased removal. The increase will help to insure brush continues to be removed in a timely manner.
47	(5410) Brush Chipping	12,739	6,552	8,771	18,644	12,000	-	15,000	
48	Total Community Programs	12,739	6,552	8,771	18,644	12,000	-	15,000	
49									
50	Other Operating Expenses								
51	(5510) Animal Control	1,554	1,629	1,831	2,323	3,500	2,104	3,500	Funds for animal waste stations, animal disposal, and other items related to animal control.
52	(5795) Tire Recycling	603	240	435	622	750	201	800	Funds for recycling tires. More items to be disposed of due to tires ending up in creeks and on sides of roads
53	(5735) Rental Expense - Equipment	300	362	-	-	750	-	750	Funds for rental of equipment related to Solid Waste services
54	(5650) Hazardous Material Disposal	259	352	-	61	500	-	500	Funds for Disposal of hazardous materials
55	Total Other Operating Expenses	2,716	2,583	2,266	3,006	5,500	2,305	5,550	
56									
57	Total Expenses	100,503	112,230	122,223	165,078	200,251	104,775	212,868	
58									
59	Total Profit (Loss)	38,455	25,650	(115,242)	(21,432)	(397)	(100,665)	1	

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #10

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager,
sfleegal@sunsetvalley.org

SUBJECT: FY 22-23 DRAINAGE BUDGET

DESCRIPTION: Review, discuss, and possibly recommend the Drainage Department for the FY23 Budget

BACKGROUND:

RESPONSIBILITIES: The City Council voted to implement a Drainage Utility effective October 1, 2010 in accordance with the provisions of Chapter 552 of the Local Government Code. An annual determination is made of the funding requirements of the Drainage Utility and all lots are assessed a monthly fee based on the impervious cover of the lot. For commercial properties, the fee is assessed on the actual impervious cover. For residential lots, a table is used to classify the impervious cover of the lot into three different categories, with most residential lots being in the middle category.

The monthly fee for this middle category is determined to the one Living Unit Equivalent (LUE) and all other fees are based on the relationship to one LUE.

Funds generated by the fees are placed in a restricted Proprietary Fund in accordance with Chapter 552 requirements and are used for the maintenance and operations of the city's drainage and storm water system.

Property located in the city's ETJ along Brodie Lane and Country White is included in the Drainage Utility because storm water from these properties drains into the city's storm water system.

Budget at a Glance

Revenue: \$126,004

- Utility Sales- \$120,000
- Interest Revenue- \$6,004

Expenses: \$105,423

- Salaries & Benefits- \$62,173
- Other Operating Expenses- \$43,250

New Requests: \$17,000

- Pole Camera for Storm Sewer Inspections- This camera will allow the Department to inspect storm sewers and determine cleaning schedules.
 - This amount can be sustained by the revenue in the current proposed budget.

STAFF RECOMMENDATION: Review and recommend any changes to the draft documents.

SUPPORTING MATERIALS PROVIDED: YES

- FY23 DRAINAGE BUDGET

A	B	C	D	E	F	G	H	I	J
1	Drainage Utility								
2	Drainage Utility								
3									
4		2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	2022-23 Budget	Notes
5	Utility Sales								
6	(4220) Utility Sales	101,464	101,468	101,644	101,619	96,391	59,211	120,000	
7	Total Utility Sales	101,464	101,468	101,644	101,619	96,391	59,211	120,000	
8									
9	Interest Revenue								
10	(4095) Interest	6,340	10,421	5,814	633	6,004	703	6,004	Reduced rates *Amount differs from originally proposed amount of \$6320.11
11	Total Interest Revenue	6,340	10,421	5,814	633	6,004	703	6,004	
12									
13	Total Revenue	107,804	111,889	107,458	102,252	102,395	59,914	126,004	
14									
15	Salary, Benefits, and Other Compensation								
16	(5000) Salaries	-	-	-	25,330	42,249	21,334	41,303	Allocation of all public works employees (spread between Public Works, Water, Wastewater, Solid Waste, Street, Venue, and Drainage)
17	(5121) Medical Insurance Benefits	-	-	-	3,711	6,533	3,192	6,215	Cost of employee medical insurance- increase of ~15% expected
18	(5140) TMRS City Contribution	-	-	-	4,735	5,147	2,889	5,255	City contribution for retirement
19	(5091) Salary - Licensing Incentives	-	-	-	135	2,058	365	3,648	Increased cost of licensing- new rates approved by council in FY21 with payscales
20	(5150) Workers Compensation Benefits	-	-	-	1,272	1,982	-	1,956	Expected higher rates with increased claims in FY22
21	(5090) Salary - Overtime	-	-	-	435	1,197	711	1,245	Increase due to higher salaries of techs
22	(5130) Medicare Tax - Employers Contribution	-	-	-	385	640	497	653	Expected increase due to inflation
23	(5122) Dental Insurance Benefits	-	-	-	208	316	153	316	Cost of employee dental insurance
24	(5084) Salary - Cell phone allowance	-	-	-	140	270	104	234	\$30/mo allowance per employee allocated across different departments
25	(5124) Long Term Disability Insurance	-	-	-	145	234	104	234	Cost of employee LTD- allocated across different departments
26	(5046) Salary - Longevity	-	-	-	116	209	125	238	Cost of longevity incentive for all employees 5+ years with the city allocated across different departments
27	(5086) Salary - Bilingual	-	-	-	129	90	80	270	\$50/mo bilingual incentive allocated across different departments
28	(5126) Short Term Disability Insurance	-	-	-	98	180	72	180	Cost of employee STD- allocated across different departments
29	(5131) TWC - Employers Contribution	-	-	-	6	180	31	180	Unemployment tax, city contribution
30	(5087) Salary - Education	-	-	-	41	90	30	150	Monthly incentive for employees with degrees allocated across different departments
31	(5123) Vision Insurance	-	-	-	42	62	31	62	Cost of employee vision insurance
32	(5120) Life Insurance Benefits	-	-	-	24	35	20	35	Cost of employee life insurance- allocated across different departments
33	Total Salary, Benefits, and Other Compensation	-	-	-	36,952	61,472	29,738	62,174	
34									
35	Other Operating Expenses								
36	(5746) Repair & Maint. - Drainage-Streets & ROW	1,095	1,308	4,305	1,734	20,000	-	19,000	Provides funds for repair and maintenance of ditches, storm inlets, and other drainage issues along the streets
37	(5761) Repair & Maintenance - Water Quality Ponds	5,387	4,085	5,815	1,429	4,000	834	3,500	Provides funds for repair and maintenance to detention ponds. Cleaning and inspection stormwater lines. This is a preventative maintenance item that will help to prolong the lifespan of stormwater lines and ensure their efficacy.
38	(5699) Storm Water Program	-	-	-	-	-	-	20,000	
39	(5823) Education Programs	-	230	-	-	750	-	750	Education program on stormwater and flooding
40	Total Other Operating Expenses	6,482	5,623	10,120	3,163	24,750	834	43,250	
41									
42	Contract Services								
43	(5327) Engineer - Design Fees	-	690	-	4,675	-	-	-	Moved to projects/CIP
44	Total Contract Services	-	690	-	4,675	-	-	-	
45									
46	Transfers/Subsidies								
47	(7000) Operating Transfers Out	-	-	3,486	-	-	-	-	

	A	B	C	D	E	F	G	H	I	J
48		Total Transfers/Subsidies	-	-	3,486	-	-	-	-	-
49										
50		Project								
51		(7209) Regional Detention Pond Dam	-	-	1,638	-	-	-	-	-
52		Total Project	-	-	1,638	-	-	-	-	-
53										
54		Total Expenses	6,482	6,313	15,244	44,790	86,222	30,572	105,424	
55										
56		Total Profit (Loss)	101,322	105,576	92,214	57,462	16,173	29,342	20,580	

BUDGET AND FINANCE COMMITTEE MEETING DATE: JUNE 23, 2022



BUDGET AND FINANCE AGENDA ITEM #11

STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal, Accounting Manager,
sfleegal@sunsetvalley.org

SUBJECT: MAYOR'S BUDGET REQUESTS

DESCRIPTION: Review, discuss, and possibly approve changes to the FY23 Budget based on the Mayor's requested items and Parking Lot items

BACKGROUND: During the 5/26/22 meeting, it was requested to add this item to the end of each agenda for possible discussion, if there was time. This will be to discuss any items the Mayor requested the Budget & Finance Committee consider as part of the FY23 budget.

APPLICABLE CODE SECTIONS:

STAFF RECOMMENDATION: Approve

SUPPORTING MATERIALS PROVIDED: NO

FY 22-23 Strategic Budget Planning

City Council Agenda

4.19.2022

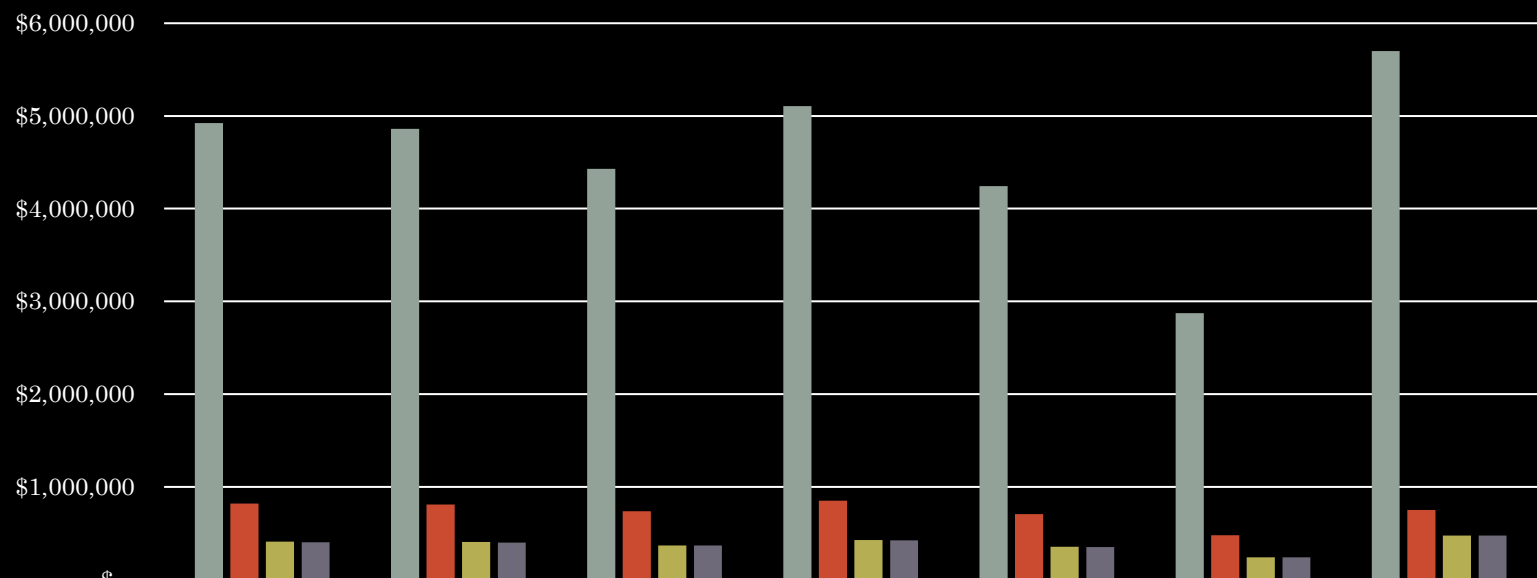
FY 21-22 Year in Review

Ending Fund Balances					
Fund	Reserve	Committed	Non-Committed	Restricted	Total Balance
General Fund	5,355,022	1,467,032*	3,539,460	19,305	10,380,818
Utility Fund	374,998	4,640,094			5,015,092
Street Fund				8,319,511	8,319,511
Hotel Occupancy Tax Fund				704,366	704,366
Venue Tax Fund		32,828		1,298,763	1,331,591
Crime Control & Prevention District Tax Fund					431,363
GN Equipment Repair & Replacement Fund		153,577			153,577
City Facilities Fund		72,768			72,768
Drainage Fund		753,086			753,086
Total	5,730,020	6,369,384	4,289,460	10,341,945	27,162,172

**GF Committed includes the \$750K set aside in FY 20/21 for Beautification*

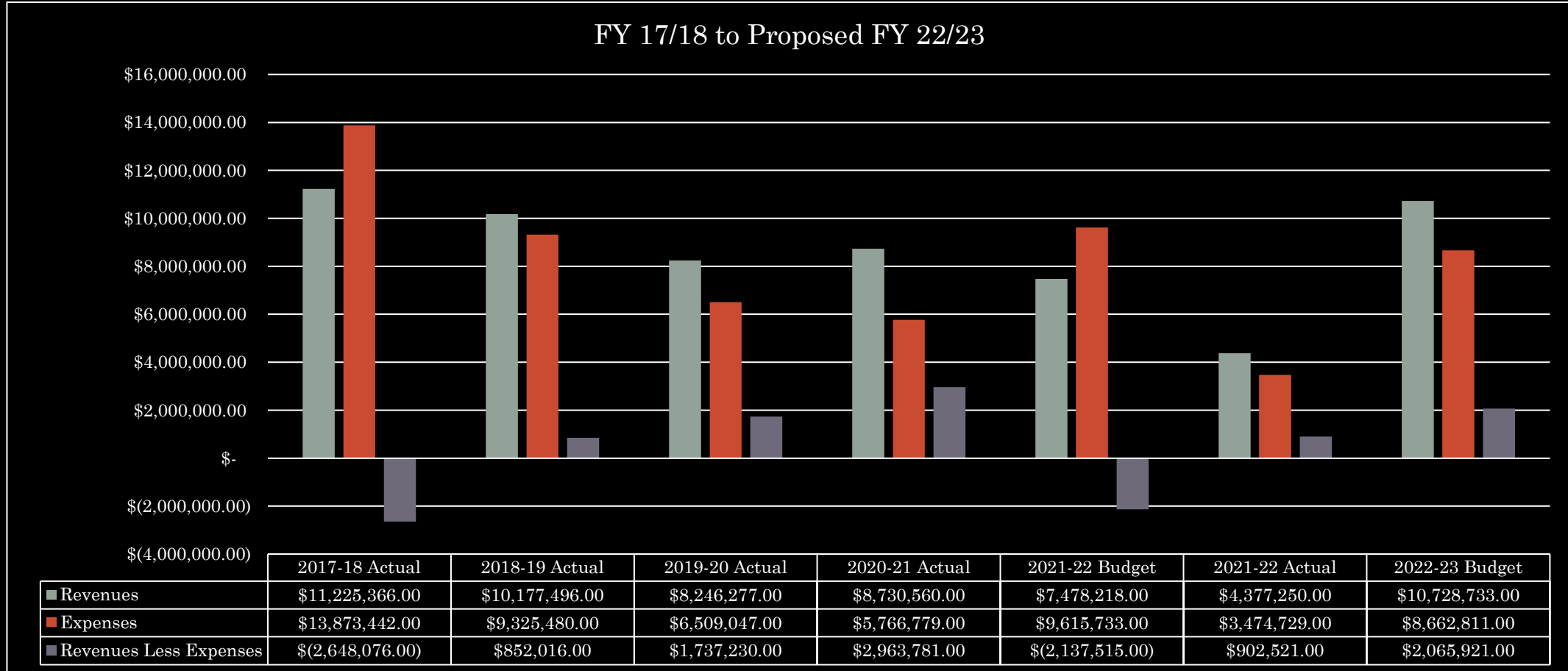
Sales Tax to March 2022

Sales Tax Revenue - Actual vs FY 22-23 Proposed

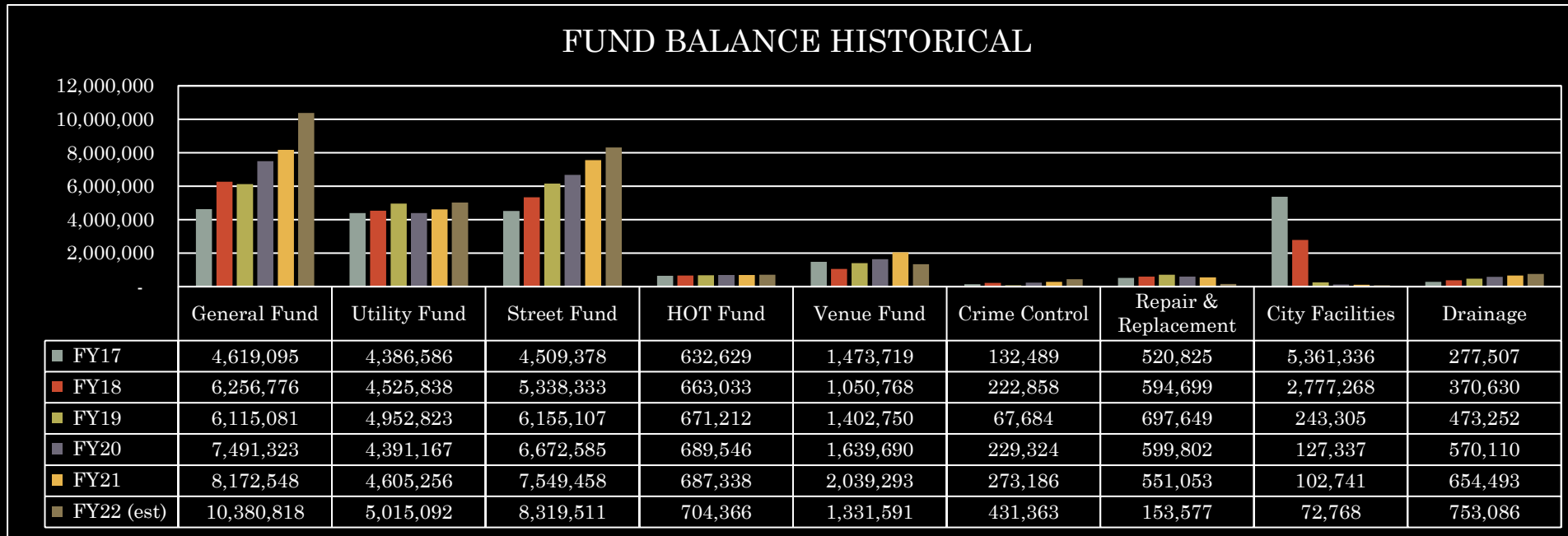


	2016-17 Actual	2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Proposed Budget
■ Sales & Use Tax	\$4,923,353	\$4,861,535	\$4,427,629	\$5,105,213	\$4,243,108	\$2,874,454	\$5,700,000
■ Sales and Use Tax - R&M Street	\$820,538	\$810,236	\$737,920	\$850,848	\$707,167	\$479,064	\$750,000
■ Sales and Use Tax - Green Tax	\$410,300	\$405,148	\$368,988	\$425,456	\$353,610	\$239,550	\$475,000
■ Sales & Use Tax - Crime Control and Prevention Tax	\$403,044	\$398,627	\$365,836	\$421,818	\$349,247	\$238,783	\$475,000

Historical Analysis



Fund Balance Historical



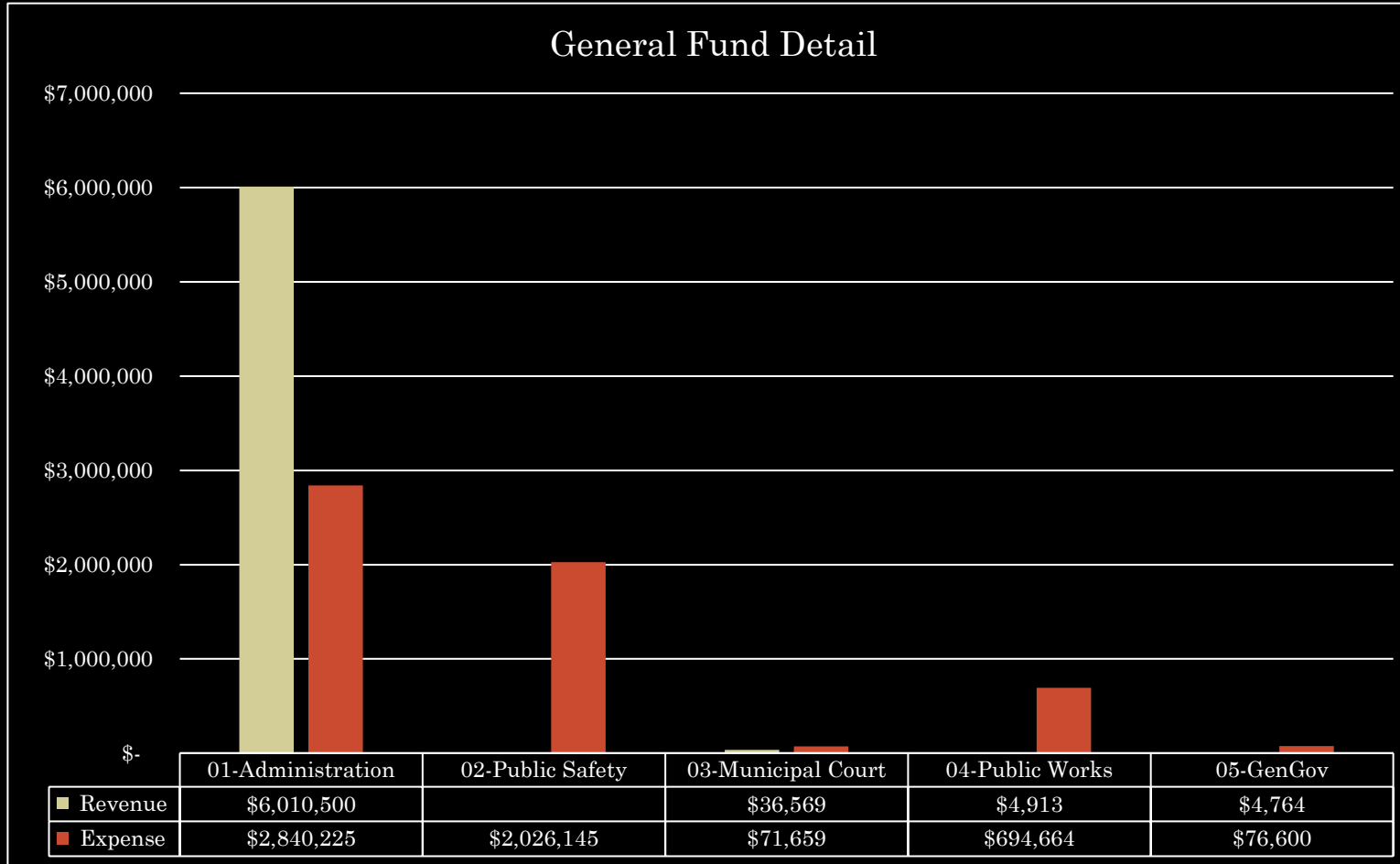
FY 22-23 Proposed Budget

Overall		Key Information
Revenue	10,728,732	<ol style="list-style-type: none">1. Includes all transfers and subsidies2. Does NOT include encumbrance/carryover from unspent Capital Funds
Expense	8,662,812	<ol style="list-style-type: none">1. Does NOT include Capital Project Expenses2. Includes the creation of a separate Replacement Fund
Surplus/Deficit	2,065,921	

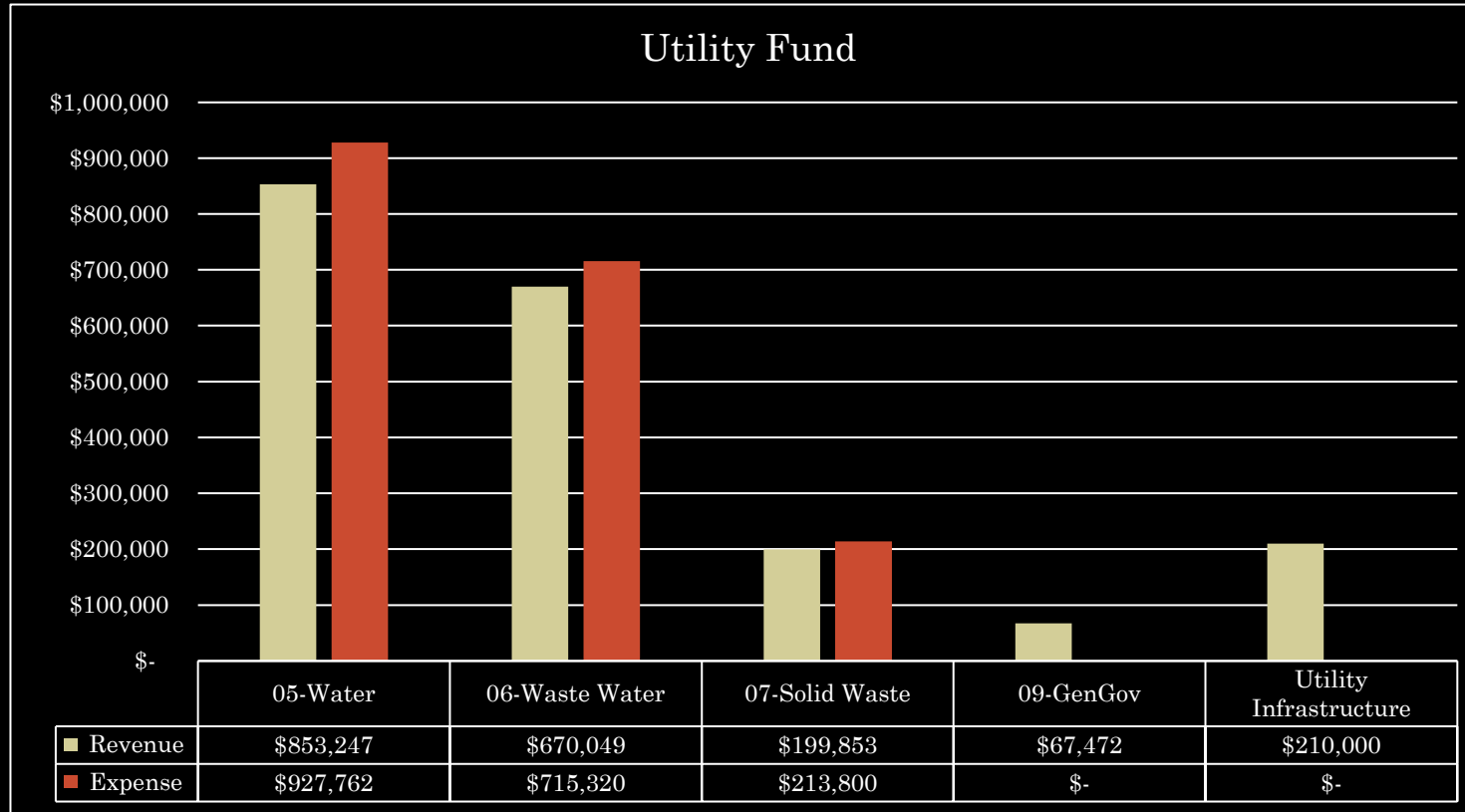
FY 22/23 - All Funds - Detail

Fund	Revenue	Expense	Surplus/(Deficit)	Notes
(1) General Fund	6,056,746	5,709,293	347,453	
(02) Utility Fund	2,000,621	1,856,882	143,739	
(14) Street R&R	828,425	218,614	609,811	
(16) HOT	264,636	106,350	158,286	
(18) Venue (Green)	476,800	208,828	267,972	
(19) Crime Control	475,500	461,420	14,080	
(21) Equipment R&R	500,000	-	500,000	Will be transferred to the respective department if purchases approved
(25) Drainage	126,004	101,425	24,579	
(30) CIP			-	Has NOT been presented to PW for approval and is therefore not included in this budget proposal
Total	10,728,732	8,662,812	2,065,920	

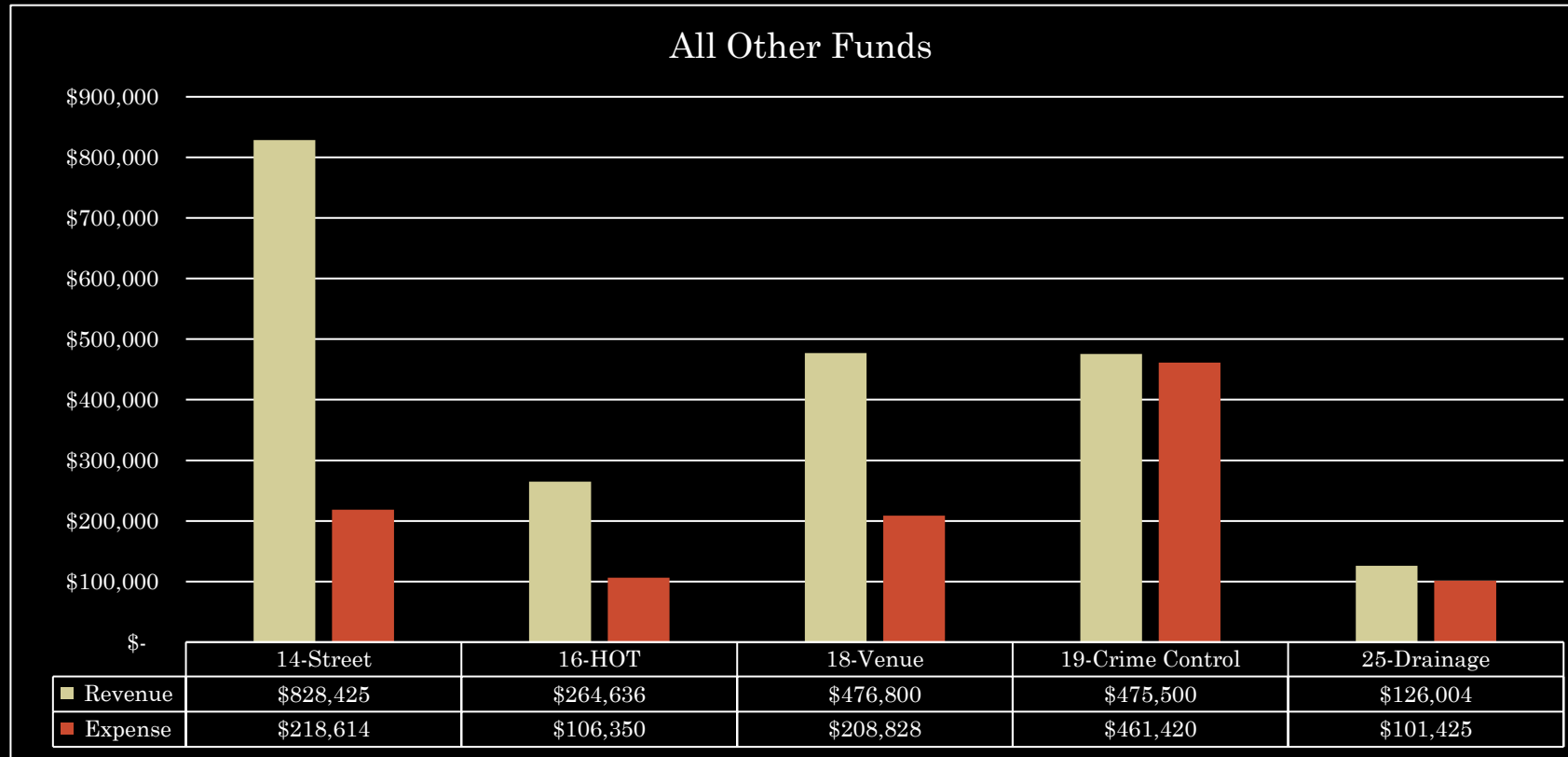
01- General Fund – Department Detail



02 - Utility Fund – Department Detail



All Other Remaining Funds



Key Items in the Budget

- No Reduction to Subsidies – Overall Utility Subsidy of \$978,019
- Utility Infrastructure Fund Transfer - \$210,000
- Creation of a Replacement Fund for \$285,000 – *Annual Commitment*
 - Vehicles - \$150,000
 - IT Assets - \$35,000
 - Key Duty Gear (PD) - \$25,000
 - Equipment (Mowers, etc) - \$75,000
- Creation of a Maintenance Fund for Buildings - \$215,000 – *Annual Commitment*
- 4% Cost of Living (COLA)
- Step Increases for PD and PW Staff
- 5% Increase in Insurance Benefits Other Than Medical
- 15% Increase in Medical Benefits - \$282,642 (*This can vary greatly*)
- Contingency Fund - \$63,800
 - General Government - \$19,500
 - Public Safety - \$30,000
 - Public Works - \$14,300
- Emergency Fund - \$100,000
 - *Annual Commitment*
 - Public Safety - \$50,000
 - Public Works - \$50,000

Projected Ending Fund Balances FY 22-23

How much money does the City expect to be in the bank at the end of the year?	
Estimated End of Year Reserves:	
General Fund	10,728,271
Utility Fund	5,158,831
Street Fund	8,929,322
Hotel Occupancy Tax Fund	862,652
Venue Tax Fund	1,599,563
Crime Control Tax Fund	445,443
GN Equipment Repair & Replacement Fund	483,577
City Facilities Fund	72,768
Drainage Fund	777,665
Total	29,058,092

Items Requiring Additional Consideration & Discussion

- Repair & Maintenance - Operational
 - (5755) Vehicles
 - (5745) Equipment
- Maintenance – Dedicated Building Fund
(Building not competing with Vehicles or IT)
- Dedicated Replacement Fund
 - Computer/IT Assets
 - Vehicles
 - Heavy Equipment
 - Duty Gear
- Dedicated Sinking Fund for Building Replacement
- 3RD Party Landscaping Services brought back in-house

Dept.	Account	Amount
PD	(5755) Repair & Maintenance - Vehicles	\$ 15,200.00
	(5745) Repair & Maintenance - Equipment	\$ 4,200.00
PW	(5740) Repair & Maintenance - Buildings	\$ 15,000.00
	(5755) Repair & Maintenance - Vehicles	\$ 8,000.00
	(5745) Repair & Maintenance - Equipment	\$ 7,500.00
WW	(5755) Repair & Maintenance - Vehicles	\$ 1,500.00
	(5745) Repair & Maintenance - Equipment	\$ 1,200.00
W	(5755) Repair & Maintenance - Vehicles	\$ 2,000.00
	(5745) Repair & Maintenance - Equipment	\$ 1,500.00
Streets	(5750) Repair & Maintenance - Streets & Drainage	\$150,000.00
Venue	(5749) Repair and Maintenance - Natural Waterways	\$ 12,000.00
	(5745) Repair & Maintenance - Equipment	\$ 3,000.00
	(5753) Repair & Maintenance - Trails & Footpaths	\$ 2,000.00
Drainage	(5746) Repair & Maint. - Drainage-Streets & ROW	\$ 19,000.00

Items for Consideration NOT Included in the Proposed Budget

- Capital Improvement Year 2 of the 5 Year Plan
 - Discussion of Funding from Excess Revenues in FY 21-22
 - Discussion of Funding from Reserves in those Funds
 - Combination of Funding
 - No Funding and Wait Until Year 3 to Execute
- Committee Requests
 - Total Requests of \$643,200
 - Arts - \$81,350
 - CED - \$25,000
 - P&E - \$536,850 (includes \$80K of a CIP Project for a proposed Burger Center Trail)
- Outside Requests
- Council Requests

Capital Improvement Plan (CIP)

CIP Year 1

- Items in Engineering and Design Phase
 - Lone Oak and Sunset Trail
 - 290 Sewer Line
- Projects Underway
 - Lift Station Project is in Bidding Phase
 - Water Quality Ponds in Bidding Phase
 - Land Development Code in Solicitation Phase
 - Parks and Open Space Plan
 - GIS Mapping
 - AV upgrades at City Hall
 - Public Safety Improvements
 - AMI Training to be held in May
- Projects Nearing Completion
 - Valley Creek Park Trail Improvement Anticipated to be completed in May 2022
 - Backflow Protection-Awaiting Final Box.

Project Name	Amount
Public Safety Improvements - City Hall	\$ 115,000
Land Development Code	\$ 50,000
Mapping	\$ 25,000
Park and Open Space	\$ 50,000
Backflow Preventer Repair	\$ 15,000
Residential AMR Water Meter Replacement	\$ 105,000
Stearns Land Lift Station	\$ 112,000
US-290 Sewer	\$ 150,000
Lone Oak Turnaround & Street Maintenance Plan 2022	\$ 537,130
Valley Creek Park Trail Improvements	\$ 40,000
Lovegrass Water Quality Pnd	\$ 65,000
Sunset Trail Waterline Improvements	\$ 252,000
AV Repair & Upgrade in City Hall	\$ 25,000
Total	\$ 1,541,130

CIP Year 2 - Proposed

- Has NOT been presented to Public Works and is therefore NOT incorporated into the Budget at this time.
- Total Proposed - \$1,491,000
 - W & WW = \$282,000
 - Home Depot Water Vault - \$50,000
 - AISD Meter Conversion - \$10,000
 - Burger Center Fire Line - \$22,000
 - Waterline Project-\$200,000 *
 - Streets = \$1,049,010
 - Maintenance \$799,010
 - ERW Repair \$250,000
 - General Fund = \$80,000
 - Burger Center Trail

**Pending discussion with Austin Water and Townbridge (Previously ERW Project)*

Proposed CIP Summary							Engineering Costs will be estimated at 15% of the project cost.
Project/Fund	Current Year	FY 22	FY 23	FY 24	FY 25	FY 26	Total
Utility Fund (Water & Wastewater)							\$ 1,774,000
W -Lone Oak	\$ 190,000.00						
W -Sunset Trail	\$ 128,000.00	\$ 252,000.00					
W -Backflow Prevention		\$ 15,000.00					
W -Residential Automated Meter Reading		\$ 105,000.00					
WW- Lift Station	\$ 82,000.00	\$ 112,000.00					
WW - US 290 Sewer		\$ 150,000.00					
W - ERW Waterline			\$ 200,000				
W- Home Depot Water Vault			\$ 50,000				
W - AISD Meter Conversion			\$ 10,000				
W- Burger Center Fire Line			\$ 22,000				
W - AISD Meter Conversion				\$ 80,000			
W- Burger Center Fire Line				\$ 178,000			
W- Commercial AMR						\$ 200,000	
Subtotal	\$ 400,000.00	\$ 634,000.00	\$ 282,000	\$ 258,000	\$ -	\$ 200,000	
Streets							\$ 1,856,140
S- Lone Oak Turnaround		\$ 80,000.00					
S- Lone Oak Related to Waterline Above		\$ 239,126.00					
S- Sunset Trail Related to Waterline Above		\$ 143,003.00					
S- Maintenance Plan FY 22		\$ 75,001.00					
S- Maintenance Plan FY 23			\$ 799,010				
S- ERW Repair			\$ 250,000				
S- Maintenance Plan FY 24				\$ 90,000			
S- Maintenance Plan FY 25					\$ 90,000		
S- Maintenance Plan FY 26						\$ 90,000	
Subtotal		\$ 537,130.00	\$ 1,049,010	\$ 90,000	\$ 90,000	\$ 90,000	
Drainage							
Subtotal		\$ -					
Venue Fund							\$ 65,000
Lovegrass Water Quality Pond		\$ 65,000.00					
Subtotal		\$ 65,000.00		\$ -	\$ -	\$ -	
General Fund							\$ 385,000
Burger Center Trail			\$ 80,000				
Valley Creek Park		\$ 40,000.00					
Parks and Open Space Master Plan		\$ 50,000.00					
Land Development Code		\$ 50,000.00					
<i>Public Safety Improvements-City Hall Complex</i>		\$ 115,000.00					<i>New project per Council priority -Mayor's Budget</i>
<i>IT improvements to City Hall</i>		\$ 25,000.00					<i>Mayor's Budget</i>
GIS Mapping		\$ 25,000.00					
Subtotal		\$ 305,000.00	\$ 80,000	\$ -	\$ -	\$ -	
Grand Total All Funds							\$ 4,080,140

Committee Requests (in alpha order)

Committee/Request	FUND					Notes
	General	HOT	CIP	Venue	Other	
Arts Commission						
Art Fest (HOT)		\$ 41,435.00				
Art Fest (HOT-Art)		\$ 39,915.00				
	TBD					
Community & Economic Development						
Spring Fling	\$ 8,000.00					
Volunteer Appreciation	\$ 7,000.00					
Movies on the Lawn	\$ 2,500.00					
Game Night	\$ 1,000.00					2x Per Month
Winter Event	\$ 4,000.00					
Contingency	\$ 2,500.00					
Planning and Environmental						
Parks and Open Space Plan Implementation	\$250,000.00					Possible CIP
Burger Center Trail- Jones to HWY 290 along ERW-Proposed in CIP			\$80,000.00			CIP
Composting Program-Commercial and Residential Weekly Pickup	TBD					
Adopt A Bench, Park, Waste Station Expense/Revenue Budget (bench at Westgate and Jones)	\$ 10,000.00					
290 Beautification (litter control, plantings, murals, art.)	\$ 50,000.00					
Food Forest Project – North Reese, Westgate/Jones	\$ 20,000.00					
Green Business Program	\$ 5,000.00					
Sponsor PEAS at the elementary school	\$ 7,500.00					
Community Environmental Seminars-Possible movie night	\$ 4,000.00					
Community Garden Support	\$ 4,000.00					
Total Per Fund	\$375,500.00	\$ 81,350.00	\$80,000.00	\$ -	\$ -	

Other Requests

- HOT
 - JDRF – Unknown – (preliminary estimate of \$5,000, a placeholder has been programmed in the FY 22-23 budget)
 - Austin Runners Club – Unknown
 - SFC - (annual request, Unknown, however, a placeholder for \$20,000 has been programmed in the FY 22-23 budget)

Council Request Examples

- Community Venue
 - Upper Cougar Creek
 - Pool
 - Pickleball

Council Input

Questions?