



**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
TUESDAY, AUGUST 2, 2022
6:00 P.M.**

COUNCIL MEMBERS PRESENT

Mayor Marc Bruner
Mayor Pro tem Alfonso Carmona
Council Member Rob Johnson
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Sylvia Carrillo, City Administrator
Matt Lingafelter, Asst. City Administrator
Barbara Boulware-Wells, Attorney
Carolyn Meredith, Public Works Director
Lenn Carter, Chief of Police
Kyle Sorahan, Accounting Manager
Duncan Moore, A/V Technician

1. Call to order of the City Council.

Mayor Bruner called the meeting to order at 6:02 P.M.

Mayor Bruner made an announcement regarding Council Member Litchfield's absence and resignation letter from Council.

2. Citizen/Public Communication

- Dan Horrigan

3. Staff Reports

- Administration report delivered by Matt Lingafelter, Asst. City Administrator
 - Additional announcement from Mayor Bruner for upcoming candidate filing on November 8th.
 - Question from Council Member Johnson regarding election process for vacant seat on Council.
- Public Safety report delivered by Lenn Carter, Chief of Police
 - Comment from Council Member Rosengarten regarding unattended shopping carts left on the intersection of 290 and Brodie Lane.
 - Response from Chief Carter informing Council of upcoming clean up.
 - Comment from Mayor Pro tem Carmona about August 26th meeting for the Villas.

4. Council consideration of agenda items for approval on consent

Items Which May Be Considered and Acted on Consent

Council Member Rosengarten made a motion to approve Agenda Items #5 with corrections, 6, 7, and 8 on consent, seconded by Mayor Pro tem Carmona. All voted in favor and the motion carried.

5. **Consider and act on approval of the minutes from July 19, 2022 regular meeting and work session.** *Approved Agenda Item with Corrections*
6. **Consider and act on moving the second regular City Council meeting in September to September 27th and cancelling the first regular City Council meeting in October (October 4th). (Mayor Bruner/Administration)** *Agenda Item Approved on Consent*
7. **Consider accepting the resignation of Joe Huston as a regular member of the Arts Commission and appointing him as an alternate member. (Council Member Johnson/Administration)** *Agenda Item Approved on Consent*
8. **Consider and act on approval of a Temporary Special Use Permit for the Austin Runner's Club to hold their Daisy Dash 5k and 10k events on October 23, 2022. (Mayor Bruner/Administration)** *Agenda Item Approved on Consent*
9. **Consider releasing the Stearns Lane Lift Station Rehabilitation project for bids with the modifications recommended by staff and the Public Works Committee. (Mayor Bruner/Administration)**
 - Overview given by Carolyn Meredith, Public Works Director
 - Comments from Mayor Pro tem Carmona addressing concerns for project and to be reviewed with Engineers.
 - Public Comments:
 - Melissa Gonzales

Council Member Rosengarten made a motion to consider releasing the Stearns Lane Lift Station Rehabilitation project for bids with the modifications recommended by staff and the Public Works Committee along with letter from Engineers accepting responsibility for project including cost and approval from TCEQ. Motion seconded by Council Member Reetz. All voted in favor and the motion carried.

Presentation Items for Discussion and Possible Action

10. **Consider and act on releasing a Request for Qualifications (RFQ) for Professional Services to provide revisions to the Land Development Code and a review of the Comprehensive Plan revisions. (Mayor Bruner/Administration)**
 - Overview given by Sylvia Carrillo, City Administrator
 - Discussion amongst Council Members and Staff to determine best course of action to complete revisions to the Land Development Code and Comprehensive Plan.

THIS IS NOT A TRANSCRIPT OF THE MEETING. A RECORDING OF THIS MEETING IS ON THE CITY'S WEBSITE.

- Input from Legal regarding Comprehensive Plan
- Resources to aid Council and Committees with the process- staff experience, legal, TML, professional organizations
- Public Comments:
 - Barbara Wilson
 - Melissa Gonzales
 - Burton Pierson

Council Member Reetz made a motion to continue with Comprehensive Plan revisions in-house, taking applicable sections to Budget and Finance, CED, and Public Works Committees, bringing revisions back to Council for public input and legal review, and to postpone the RFQ for Land Development Code revisions. Motion was seconded by Mayor Pro tem Carmona Carmona. All voted in favor and the motion carried.

11. Consider and act on the creation of an internal policy regarding handling of delinquent utility accounts and adding a reference to the Sunset Valley Code of Ordinances. (Mayor Bruner/Administration)

- Overview given by Sylvia Carrillo, City Administrator
- Question and comments from Council Members regarding proposal

Mayor Pro tem Carmona made a motion to adopt the City of Bastrop Utility Fees with the exception of having the utility deposit remain at \$82.50, seconded by Council Member Johnson. All voted in favor and the motion carried.

Presentation Items for Discussion Only

12. Discussion and direction on an Ordinance amending the FY 2022 Budget for speed limit signs, flood warning signs, and striping of Jones and Sunflower. (Mayor Bruner/Public Works)

- Discussion item introduced by Carolyn Meredith and Chief Carter
- Question from Council Member Johnson regarding sensors from Flood Warning Signs and concern over flashing lights going off in residential areas for every passing vehicle caused by the Speed detectors.
- Recommendation from Mayor Pro tem Carmona to update Google Maps in the Villas to prevent drivers from going in the wrong direction.

Mayor Pro tem Carmona made a motion to extend meeting to one hour, seconded by Council Member Johnson. All voted in favor and the motion carried.

- Additional concerns over the length of the striping in the Villas and whether it is cost effective.
- Suggestion from Council to add One Way or Wrong Way Signage.
- Staff reported issue to Google Maps to correct navigation route in the Villas.
- Discussion Item to be brought back for action at the next Council Meeting.

13. Adjourn

With no Agenda Items remaining, Mayor Bruner adjourned the meeting at 9:06 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on August 16, 2022



**MINUTES OF A WORK SESSION
OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
TUESDAY, AUGUST 2, 2022
5:00 P.M. – 6:00 P.M.**

COUNCIL MEMBERS PRESENT

Mayor Marc Bruner
Mayor Pro tem Alfonso Carmona
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Sylvia Carrillo, City Administrator
Matt Lingafelter, Asst. City Administrator
Carolyn Meredith, Public Works Director
Barbara Boulware-Wells, Attorney
Duncan Moore, A/V Technician

COUNCIL MEMBERS REMOTE

Council Member Rob Johnson

- 1. Call to order of the City Council**
 - Mayor Bruner called the Work Session to order at 5:06 P.M.
- 2. Citizen/Public Communication (Limited to 3 minutes):**
 - Melissa Gonzales
- 3. Council will discuss the following items but take no action: Review and provide information to Council related to the platting (subdivision) process in the City of Sunset Valley.**

The City Administrator provided an overview of the platting process. Questions from Council Members and the Mayor, and a discussion with staff.

Questions and discussion related to the proposed development at 6405 Brodie.

- 4. Directive to the City Administrator by the Mayor regarding follow-up work products for a future Council Agenda.**

Direction to staff to discuss with the Engineer for 6405 Brodie the possibility of directing the waterline down Brodie Lane rather than cutting across 6401 Brodie Lane (the City's property).

Council discussed topics for future work session topics.

- 5. Adjourn**

- Mayor Bruner adjourned the Work Session at 5:53 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on August 16, 2022