



FISCAL YEAR 2022
OPERATING AND CAPITAL BUDGET
FOR THE
CITY OF SUNSET VALLEY, TX

Mayor Marc Bruner

Councilmembers:

Karen Medicus (Pro-Tem)

Alfonso Carmona

Robert Johnson

Wanda Reetz

Rudi Rosengarten

City Administrator

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Tax Information Required per the Local
Government Code



NOTICE OF TAX RATE

This budget will raise more total property taxes than last year's budget by \$0.00 or 0%; and of that \$0 amount, is tax revenue to be raised from new property added to the tax roll this year.

The City continues it's pledge to it's resident of a fiscally responsible, No Property Tax Rate city.



NOTICE OF PUBLIC HEARING ON TAX RATE

A tax rate of \$0.00 per \$100 valuation has been proposed by the governing body of the City of Sunset Valley.

- PROPOSED TAX RATE \$0.00
 - NO-NEW REVENUE TAX RATE \$0.00
 - VOTER-APPROVAL TAX RATE \$0.035
 - DE MINIMIS RATE \$0.05
- The No-New-Revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for City of Sunset Valley from the same properties in both the 2020 tax year and the 2021 tax year.
 - The Voter-Approval Tax Rate is the highest tax rate that City of Sunset Valley may adopt without holding an election to seek voter approval of the rate, unless the De Minimis Rate for City of Sunset Valley exceeds the voter-approval tax rate for City of Sunset Valley.
 - The De Minimis Rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Sunset Valley, the rate that will raise \$500,000, and the current debt rate for City of Sunset Valley.

The proposed tax rate is equal to the no-new-revenue tax rate. This means that City of Sunset Valley is not proposing to increase property taxes for the 2021 tax year.

A virtual public hearing on the proposed tax rate will be held on September 07, 2021 at 7:00 PM at Registration URL: <https://attendee.gototraining.com/r/8073123861831682050> with Training ID: 283-239-420

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Sunset Valley is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Sunset Valley or by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

Property Tax Amount=(Tax Rate) X (Taxable Value of Your Property)/100



Mayor's Transmission Letter



Council and Residents of Sunset Valley,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2021/22 for the City of Sunset Valley is filed for consideration by the City Council.

The total proposed budget for all funds is \$8,971,419 compared to the FY 20/21 budget of \$6,527,384. The greatest change this year is incorporating projects back into the budget that were previously put on hold in a COVID environment. The following table shows the proposed total expenditures by major operating fund:

General Operating Fund	\$4,457,950
Utility Enterprise Fund	\$1,840,540
Street Repair/Replacement Fund	\$138,092
Hotel Occupancy Tax Fund	\$259,183
Venue Tax Fund	\$222,934
Crime Control and Prevention District Tax Fund	\$427,625
Drainage Utility Fund	\$83,965
CIP	\$1,541,130
Total	\$8,971,419

I would like to thank the Budget and Finance Committee for their hard work in reviewing the budget requests and assisting in the development of the budget. We continue to take a fiscally conservative approach that balances the services our residents receive while acknowledging the need to monitor the ongoing impact of COVID-19 on our revenues. I support the recommendations of the committee on the proposed budget with few exceptions as noted below.

Fortunately, we have seen a much more rapid return to normal in our revenues than projected, with current sales tax revenue approaching near pre-COVID levels rather than the projected 25% reduction anticipated in last year’s budget. This has led to a anticipated General Fund surplus of \$1.2M at the end of the current fiscal year, which will be added to our reserves after any final budget amendments following our fiscal policies.

We again have a balanced, pay as you go budget, paying from revenues received or from our reserves set aside specifically for projects as are included in the proposed budget. In anticipation of continued impact to our businesses, revenue projections are set at 5% below the average of the

three years preceding FY19/20. A noted change from previous budgets is the addition of a CIP section for tracking the City’s Capital Improvements Projects. In prior years, projects were distributed between individual funds, which often led to line items for projects being split across multiple funds, making the total project costs difficult to track. Going forward, projects will be tracked under the CIP section with funding for specific projects drawn from the respective funds associated with those projects.

This year will also see the return of our investment in community programs and cultural activities including the City’s signature cultural event, ArtFest. As we cautiously plan for a return to City-hosted public events, we will look to leverage the City branding developed by our marketing firm and the Marketing Ad Hoc Committee to communicate a clear vision of Sunset Valley where “It’s Good to Be Here.”

The committee chose to take no action with regards to increasing utility fees to offset the growing cost of residential utility service, specifically contractual residential waste services, which has increased to a total projected subsidized amount of \$100K. I strongly recommended that the Council look to implement a program to increase rates over time to cover a larger portion of the cost rather than continue to subsidize them. These increases will not be popular, but the City Council needs to address this issue over a period of years. The subsidy to our utility fund is currently an astounding 18% of our total general fund revenue, and our goal should be to develop a long-term plan in conjunction with a cost-of-service utility study to reduce the subsidy amount to ensure those funds are self-sustaining.

The following table shows the proposed subsidies by utility:

Water	\$248,745
Wastewater	\$247,821
Solid Waste	\$192,927
Utility Infrastructure Reserve – Water	\$74,521
Utility Infrastructure Reserve – Wastewater	\$55,892
Total Utility Subsidy	\$819,906

Specific Budget Items

- Marketing and Economic Development – As we continue to recover from the economic impacts of COVID-19, I have proposed investment in two areas to capitalize on the return of shopping to our retail areas. The first is leveraging the City branding work developed with our marketing firm and the Marketing Ad Hoc Committee to fund a comprehensive marketing campaign using City Hotel Occupancy Tax (HOT) funds. It is critical that the City have a cohesive approach to branding that can be used across all areas of our marketing. The second is the proposed hiring of a staff member focused on economic development and being the liaison with our retail partners. This proposed position was recommended by the Marketing Ad Hoc Committee and will play a critical role in working with our businesses and retail centers to support our City’s vision for our retail areas.

- Staff Salary – We need to ensure we are offering competitive salaries to retain and attract staff. Austin is a growth-heavy market, and in addition to rising costs of living, employers face increased hiring competition. I anticipate the need to incorporate necessary changes from our recent salary survey to continue to ensure we can recruit staff. I have included budget as a placeholder for merit and cost of living adjustments. This amount may be adjusted as the salary survey is completed.



- Emergency Preparedness – In addition, I am proposing investment in our emergency preparedness. During the winter storm event of February 2021, our staff worked to meet the needs of residents, but lacked the tools and resources that would have assisted in our response. Specifically, I am calling for investment to support making City Hall an emergency shelter, including the purchase of a generator that can supply power. I also want the City to invest in micro water treatment equipment to be able to provide limited amounts of potable drinking water during emergencies.
- Open Space Planning - Finally, as a City, I support funding for a community-driven process to decide on continued investment in our public spaces that reflects our values. The City has never gone through a public process to look at the park and open spaces throughout the City and plan for future amenities. As recommended by the Budget and Finance Committee, I have included \$50,000 for funding the development of a Park and Open Space Master Plan. This project will provide the public process and create a plan for how the City will address the needs of the residents for recreational opportunities. In addition, I will be asking City Council to pass a resolution that sets aside funding for future development of our open spaces. I propose that this investment be funded through a “sweep” of any surplus we have at the end of the fiscal year, up to a cap of \$100,000 each year. This funding will be reserved to provide additional planning, engineering, and development for specific projects based the prioritization from the Park and Open Space Master Plan.

Sunset Valley must continue to plan for our long-term financial solvency while meeting the needs of our residents, staff, and larger community. Residents should review our priorities as detailed in the proposed budget and participate in providing their feedback to continue to make Sunset Valley the special place that it is.

Finally, I want to take this opportunity to continue to urge everyone in our community to follow the advice and recommendations of local public health officials for reducing community-driven transmission of COVID-19, including getting vaccinated. Vaccinations are the most effective tool we have to slow or even halt the current public health emergency and save countless lives within our communities.

Respectfully submitted this 13th day of August 2021,

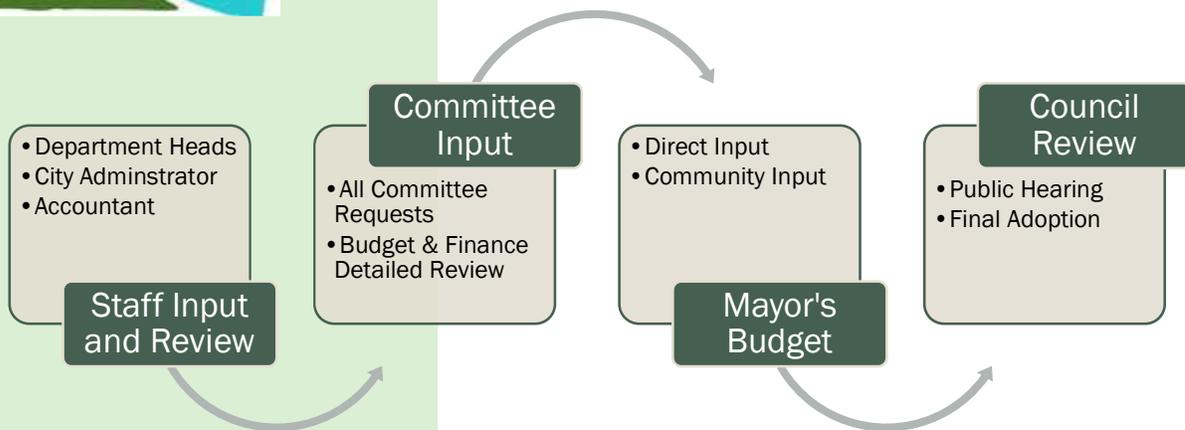
Marc Bruner, Mayor



The Budget Process



The Budget Process



Important Dates

- Staff Input and Review- April/May 2021
- Committee Input – April/May 2021
- Budget and Finance Committee Review – May thru August
- Mayor Submittal of the Budget per the Local Government Code – August 13, 2021
- First Council Discussion – August 17, 2021
- First Public Hearing – September 7, 2021
- Second Public Hearing – September 21, 2021
- Available Date for Additional Hearing – September 14, 2021
- End of Fiscal Year 21 – September 30, 2021
- Fiscal Year 22 – October 1, 2021 thru September 30, 2022



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“Governments serve a broader group of stakeholders than profit businesses, including taxpayers, citizens, elected representatives, oversight groups, bondholders, and others in the financial community.” [Leon Teebom](#)

MUNICIPAL FUNDS

General Fund

Used to account for and report all financial resources not accounted for and reported in another fund. It constitutes the core operational and administrative tasks of the government entity. This is the only fund that all governments have.

Our Fund: 01- General Fund

Enterprise Fund

An enterprise fund is a separate accounting and financial reporting mechanism for which revenues and expenditures are segregated into a fund with financial statements separate from all other governmental activities. Usually considered “business type activity,” meaning it is run more like the private sector, i.e., charging fees to offset costs associated with the service. An enterprise fund is considered GAAP best practice to promote and maintain long-term financial sustainability for water, wastewater, and drainage activities. This fund is separated to calculate total costs to provide the service and amounts of revenues that support the service.

Our Funds: 02- Utility Services, 25- Drainage Fund

Special Revenue Fund

Special Revenue Funds be used to account for and report the proceeds of specific revenue sources that are restricted or committed to specific purposes other than debt, services, or capital projects. The main rationale behind special revenue funds is to create a

MUNICIPAL FUNDS

level of transparency and accountability that the amount is used in the right manner.

Our Funds: 14- Street Repair & Replacement Fund, 16- Hotel Occupancy Tax Fund, 18- Venue Tax Fund, 19- Crime Control and Prevention District Fund. 21- Equipment Repair and Replacement

Capital Projects Fund

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities or other capital assets.

Our Funds: 20- City Facilities Fund, 30- Capital Projects Fund

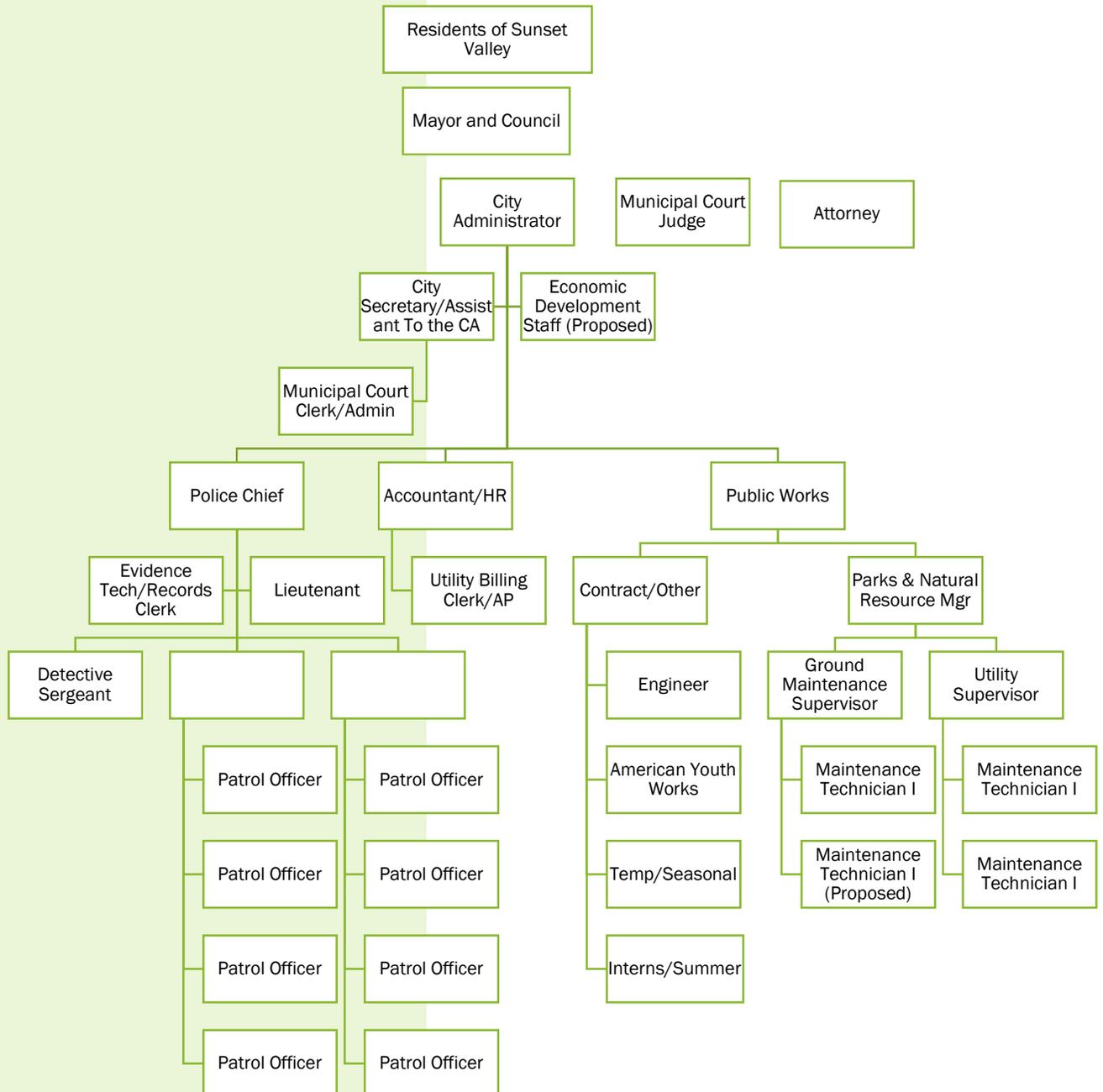


Organizational Chart



THE ORGANIZATIONAL CHART

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Salaries and Benefits Explained

Salaries and the associated benefits make up the greatest cost in the overall operating budget. Our employees are our greatest asset and as such, must work to ensure Sunset Valley remains a competitive employer in both base salary and associated benefits.

The City offers a comprehensive benefits package which includes 19 cost elements. Each employee is “allocated” to the fund and department for which the portion of work is attributed. For example, a Technician in Public Works may be allocated to the Utility Fund - Water Department, the Wastewater Department, the General Fund-Administration Department, depending on the task that is being completed. Beginning this year, salaries will be aggregated by department into one line item. A detailed itemization of staff salaries will be available as an appendix.

Texas Municipal Retirement (TMRS) is a defined benefit, defined contribution plan. The employee is required to contribute 7% of base salary and the City matches the contribution at 2:1 ratio. For every \$1 the employee contributes, the City pays in \$2.

Health Insurance is also a benefit that keeps the City competitive. At the current coverage, the City pays 100%* of the employee coverage for medical, dental, and vision. It also pays 50% of dependent coverage.

The City also offers a Death Benefit, Short, and Long Term disability.

The Salary Survey currently underway will also include a comparative analysis of the benefit package to employees.

COST ELEMENTS

1. Salary
2. Overtime
3. Longevity
4. Education
5. Licensing
6. Shift Differential
7. Bilingual
8. Cell Phone Allowance
9. TMRS Retirement
10. Medicare
11. FICA
12. TWC
13. Worker's Comp
14. Dental Insurance
15. Medical Insurance
16. Vision Insurance
17. AD&D Insurance
18. Long Term Disability
19. Short Term Disability



The Proposed Fiscal Year Budget

FY22 Budget Summary at a Glance					
How much money will the City have in the bank at the start of FY22?					
Fund	Reserve	Committed	Non-Committed	Restricted	Total Balance
General Fund	5,236,339	813,398	2,065,783	26,694	\$ 8,142,214
Utility Fund	380,837	3,361,459	1,018,501		\$ 4,760,797
Street Fund				7,297,694	\$ 7,297,694
Hotel Occupancy Tax Fund				436,564	\$ 436,564
Venue Tax Fund				1,905,118	\$ 1,905,118
Crime Control & Prevention District Tax Fund				453,059	\$ 453,059
GN Equipment Repair & Replacement Fund		542,617			\$ 542,617
City Facilities Fund		102,074			\$ 102,074
Drainage Fund				629,357	\$ 629,357
Total	5,617,176	4,819,547	3,084,285	10,748,485	\$ 24,269,493
How much money does the City anticipate collecting during the year? Estimated Revenues:					
General Fund					\$ 4,562,453
Utility Fund					\$ 1,854,442
Street Fund					\$ 785,592
Hotel Occupancy Tax Fund					\$ 259,183
Venue Tax Fund					\$ 371,572
Crime Control Tax Fund					\$ 448,965
GN Equipment Repair & Replacement Fund					\$ 102,806
City Facilities Fund					\$ -
Drainage Fund					\$ 102,395
Total					\$ 8,487,408
How much money does the City expect to spend during the year? Estimated Expenditures:					
General Fund					\$ 4,362,323
Utility Fund					\$ 1,852,475
Street Fund					\$ 141,014
Hotel Occupancy Tax Fund					\$ 259,183
Venue Tax Fund					\$ 227,439
Crime Control Tax Fund					\$ 448,965
GN Equipment Repair & Replacement Fund					\$ -
City Facilities Fund					\$ -
Drainage Fund					\$ 85,904
Total					\$ 7,377,303
How much money does the City expect to spend on CIP and Projects during the year? Estimated Expenditures:					
General Fund					\$ 265,000
Utility Fund					\$ 1,034,000
Street Fund					\$ 537,130
Hotel Occupancy Tax Fund					\$ -
Venue Tax Fund					\$ 40,000
Crime Control Tax Fund					\$ -
GN Equipment Repair & Replacement Fund					\$ -
City Facilities Fund					\$ -
Drainage Fund					\$ 65,000
Total					\$ 1,941,130
How much money does the City expect to spend in Total in FY 22? Estimated Total					
Operating Expenses					\$ 7,377,303
Capital Expenses					\$ 1,941,130
Encumbrance from Prior Year Capital					\$ (400,000)
Total					\$ 8,918,433
How much money does the City expect to be in the bank at the end of the year? Estimated End of Year Reserves:					
General Fund					\$ 8,077,344
Utility Fund					\$ 3,728,764
Street Fund					\$ 7,405,142
Hotel Occupancy Tax Fund					\$ 436,563
Venue Tax Fund					\$ 2,009,251
Crime Control Tax Fund					\$ 453,059
GN Equipment Repair & Replacement Fund					\$ 645,423
City Facilities Fund					\$ 102,074
Drainage Fund					\$ 580,848
Total					\$ 23,438,468

Crime Control Beginning Balance includes a planned transfer from the General Fund of \$102,807 in FY21. The proposed transfer must be removed in a budget amendment to the FY21 budget scheduled to occur on October 19, 2021.



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FY 22 DRAFT BUDGET DETAIL

The Proposed Budget for FY 22 is presented in the next few pages.

Budget Summary			
Fund	Revenue	Expense	Surplus/(Deficit)
01 General Fund	\$ 4,562,453	\$ 4,362,323	\$ 200,130
02 Utility Fund	\$ 1,854,442	\$ 1,852,475	\$ 1,968
14 Street Repair/Replacem	\$ 785,592	\$ 141,014	\$ 644,577
16 Hotel Occupancy Tax	\$ 259,183	\$ 259,183	\$ -
18 Venue Tax (Green)	\$ 371,572	\$ 227,439	\$ 144,133
19 Crime Control & Prevent	\$ 448,965	\$ 448,965	\$ -
21 GN- Equipment Repair a	\$ 102,806	\$ -	\$ 102,806
25 Drainage Utility	\$ 102,396	\$ 83,965	\$ 18,431
Capital Improvement (CIP)	\$ 1,541,130	\$ 1,541,130	\$ -
Total	\$ 10,258,538	\$ 8,918,434	\$ 1,110,104

BUDGET AT A GLANCE

Revenue: \$10,258,538

Expenses: \$ 8,918,434

Surplus/(Deficit) \$1,110,104

**Subsidy Transfer from the General Fund in the amount of \$831,840.*

	A	B	C	D	E	F	G	H	I	J	K	L
1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
3	General Operating Fund	Administration	Revenues	4022	Credit Card Convenience Fees	-	215	463	182	500	392	The City collects a 3% convenience fees for all payments by credit cards for fines and court fees. This program started in FY 17/18.
4	General Operating Fund	Administration	Revenues	4025	Donations	5,000	-	4,929	-	-	1,561	The City does not budget for donations. If donations are received during the year, the City Council will usually commit those funds to a certain project. In FY 15/16 The City received a \$15,000 donation from the PGA. In FY 17/18 the City received \$5,000 from the PGA. It is expected that \$5,000 will be received from the PGA. These funds are proposed to be committed for a trail project around the Burger Center.
5	General Operating Fund	Administration	Revenues	4040	Fire District Collection Fees	27,438	32,804	34,977	61,499	34,500	32,389	Fire District tax payments are a result of an Interlocal Agreement between Travis County Emergency Services District No. 3 and Sunset Valley. The City's contract with the Austin Fire Department to provide fire protection services within Sunset Valley's City limits includes a provision covering the area within Sunset Valley's Extraterritorial Jurisdiction (ETJ). This was because the Austin Fire Department was concerned that not providing coverage to the ETJ would create islands with little to no coverage while creating loss in Sunset Valley should a substantial fire occur. The City negotiated an agreement with Travis County ESD No. 3 provides for any taxes collected be remitted to Sunset Valley to help offset the City's cost for providing the service.
6	General Operating Fund	Administration	Revenues	4050	Franchise Tax	-	-	37,471	31,673	34,000	22,633	Franchise fees are assessments for a company's use of the City's right-of-way such as telecommunications, gas, and cable. Several years ago, the City waived the franchise fees for cable companies in an effort to keep residential cable costs down. Franchise fees generally increase as a result of increased customers and/or increased cost of service. Due to the City being basically built out, there is no expected increase. The Greater Austin Area Telecommunications Network has lines in the City ROW serving the AISD facilities. Based on the length of line within the City, an annual fee was adopted. below.
7	General Operating Fund	Administration	Revenues	4095	Interest	53,963	86,217	126,570	69,367	27,500	76,091	Historically interest income on funds deposited in TexPool had been a primary source of revenue generated by the City. When TexPool interest rates declined, the City purchased Certificates of Deposits. TexPool's interest rate increased and CDs were not renewed. TexPool rates continue to stay at a higher level. Taking into consideration that a portion of the reserve funds were transferred to the City Facilities Fund, the proposed budget is based on the current balance in the fund.
8	General Operating Fund	Administration	Revenues	4110	Miscellaneous Fees & Charges	6,722	5,185	67,981	8,107	2,625	24,000	Miscellaneous service fees and charges is revenue from various fees charged for copies and services provided by the City. Any fees for Public Information Request are included in Miscellaneous income.
9	General Operating Fund	Administration	Revenues	4120	Permits, Licenses & Fees	45,036	39,766	29,343	26,814	22,500	29,010	Building and development revenue is collected from a variety of fees and charges for permits encompassing all activity from single family and commercial development. The majority of revenue generated will be from residential building and remodels and some commercial re-development. Fees collected are based on the adopted fee schedule.
10	General Operating Fund	Administration	Revenues	4180	Sales & Use Tax	4,877,947	4,923,353	4,861,535	4,427,629	3,614,400	4,243,108	In FY 15/16 sales tax revenue received was the highest amount the City has ever earned. Using the Long Range Plan, in FY 16/17 a 3% increase was projected in sales tax revenue. For the FY 17/18 it is estimated that the sales tax revenue will be flat and be in the range of the actual amounts received in FY 15/16 and FY 16/17.
11	General Operating Fund	Administration	Revenues	4182	Mixed Beverage Receipts Tax	38,413	36,825	40,488	35,170	26,250	32,795	Restaurants collect sales tax from its customers just like any other sales tax. However, the restaurant must still pay the 7% mixed beverage gross receipts tax to be remitted to the State Comptroller. Mixed Beverage taxes are paid to the City quarterly.
12	General Operating Fund	Administration	Revenues	4228	Franchise Fee - COA Utilities	-	-	85,247	80,213	86,000	54,228	In FY 2010-2011 the City signed a Franchise Agreement with the City of Austin for the Electric Utility .
13					Revenue Totals	5,054,520	5,124,364	5,289,005	4,740,653	3,848,275	4,516,207	
14												
15	General Operating Fund	Administration	Expenses	5000	Salaries	75,223	81,149	80,556	83,550	331,553	381,110	Exempt Position. Performs duties of Accountant and City Secretary.
16	General Operating Fund	Administration	Expenses	5001	Salary - Accounting Clerk	36,628	39,521	49,504	56,926	(0)	-	
17	General Operating Fund	Administration	Expenses	5002	Salary - Accountant	-	-	-	32,596	-	-	
18	General Operating Fund	Administration	Expenses	5006	Salary - Assistant to the City Administration	-	-	-	-	-	-	
19	General Operating Fund	Administration	Expenses	5025	Salary - City Administrator	137,580	142,912	126,828	161,846	-	-	
20	General Operating Fund	Administration	Expenses	5046	Salary - Longevity	1,924	2,934	2,212	1,888	1,619	544	Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
21	General Operating Fund	Administration	Expenses	5065	Salary - Development Permit Coordinator	-	946	48,480	30,033	-	-	Position has been eliminated
22	General Operating Fund	Administration	Expenses	5084	Salary - Cell phone allowance	3,020	3,045	2,310	600	480	360	Monthly allowance paid to key personnel in the admin. department to maintain a cell phone for city use. Includes allowance amount for equipment reimbursement.
23	General Operating Fund	Administration	Expenses	5086	Salary - Bilingual	-	-	-	-	-	300	
24	General Operating Fund	Administration	Expenses	5087	Salary - Education	-	-	-	250	1,080	1,500	
25	General Operating Fund	Administration	Expenses	5089	Tuition Reimbursement	-	-	-	-	-	-	
26	General Operating Fund	Administration	Expenses	5090	Salary - Overtime	1,139	1,270	752	3,398	2,406	2,775	Overtime for 2 positions" Bookkeeper/Utility Billing and Development Permit Coordinator.
27	General Operating Fund	Administration	Expenses	5091	Salary - Licensing Incentives	-	-	-	-	240	-	
28	General Operating Fund	Administration	Expenses	5099	Payroll Expenses - Payroll Services	-	-	5,601	9,479	-	-	
29	General Operating Fund	Administration	Expenses	5120	Life Insurance Benefits	203	50	198	184	153	187	Employer pays 100% of the Life Insurance Premium for the employee.
30	General Operating Fund	Administration	Expenses	5121	Medical Insurance Benefits	24,216	26,558	37,766	39,315	31,083	36,506	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
31	General Operating Fund	Administration	Expenses	5122	Dental Insurance Benefits	1,764	1,896	2,441	1,765	1,493	1,683	Employer pays 100% of Dental Insurance Premiums for the employee.

	A	B	C	D	E	F	G	H	I	J	K	L
1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
32	General Operating Fund	Administration	Expenses	5123	Vision Insurance	291	321	374	345	310	330	Employer pays 100% of Vision Insurance Premiums for the employee.
33	General Operating Fund	Administration	Expenses	5124	Long Term Disability Insurance	1,520	1,454	1,398	1,357	1,166	1,248	Employer pays 100% of Vision Insurance Premiums for the employee.
34	General Operating Fund	Administration	Expenses	5126	Short Term Disability Insurance	885	923	935	918	793	960	Employer pays 100% of Vision Insurance Premiums for the employee.
35	General Operating Fund	Administration	Expenses	5130	Medicare Tax - Employers Contribution	5,018	5,791	5,548	5,377	4,889	5,445	Employer match to the Medicare portion of social security benefits.
36	General Operating Fund	Administration	Expenses	5131	TWC - Employers Contribution	36	973	837	45	1,032	960	Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.
37	General Operating Fund	Administration	Expenses	5140	TMRS City Contribution	42,666	45,803	51,110	52,547	39,126	43,820	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.
38	General Operating Fund	Administration	Expenses	5150	Workers Compensation Benefits	1,125	1,199	1,167	1,029	1,492	1,665	Provides state mandated coverage in the event an employee is injured on the job.
39	General Operating Fund	Administration	Expenses	5200	Temporary Help	36	48	-	-	132	285	Provides funds for administrative support during absences and assignments or projects that are beyond the daily administrative work load.
40	General Operating Fund	Administration	Expenses	5306	Attorney	48,408	29,708	55,928	64,267	50,000	50,000	Provides funds for legal counsel to the City Council, Staff, Boards and Commissions. Includes research, advisement, and attendance at meetings. The attorney contract is based on a per hour basis.
41	General Operating Fund	Administration	Expenses	5309	Audit	46,890	51,029	46,679	47,500	50,000	47,500	Provides for expenses related to performance of a yearly audit of City's prior year finances and any state or federal mandated single audit provisions.
42	General Operating Fund	Administration	Expenses	5312	Building Inspections/Structural Engineer	27,247	21,051	18,388	10,816	15,000	14,250	Provide building plans and foundation reviews; building inspections during permit process and construction activities. Some of these services are billed back to residents or commercial entity's for costs on a project.
43	General Operating Fund	Administration	Expenses	5327	Engineer - Design Fees	-	686	-	2,845	52,849	376	Provides funds to investigate or design potential projects that may come under consideration during the fiscal year that were not identified as a project during the budget process.
44	General Operating Fund	Administration	Expenses	5330	Engineer - Review & Inspection Fees	2,680	-	900	7,818	48,010	40,000	Provides funding for engineering and planning services to Council, Commissions, Boards, and Staff; review of plan submittals from outside entity's and potential inspections for code violations. Includes expenses related to permit review in subdivision, site planning, zoning, and construction which are recoupable through permit fees.
45	General Operating Fund	Administration	Expenses	5343	IT Management Services	34,836	36,413	38,454	46,172	12,731	50,000	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services.
46	General Operating Fund	Administration	Expenses	5345	Landscape Architect Fees	-	-	-	-	3,750	-	Provides landscape planning services. Funds allow for investigation of complaints and on-going compliance as well as potential design and review of city projects that are considered/presented through the year. Includes expenses related to review and inspection of landscape plan submittals, which are recoupable through permit fees. Consulting for substantial revisions of the City's landscape and tree regulations, develop additional regulations for seed and vegetation, have sufficient collaborations with the City Council and attend hearings as necessary.
47	General Operating Fund	Administration	Expenses	5362	Ordinance Codification Maintenance	3,984	2,578	2,053	2,027	3,150	3,000	Provide funds to keep the codification of the ordinances up to date and maintained.
48	General Operating Fund	Administration	Expenses	5366	Records Management	4,517	4,419	5,404	4,221	5,700	4,750	Provides funds for the proper storage and disposal of city documents. Includes off-site storage rental, supplies, professional document shredding, and required document destruction.
49	General Operating Fund	Administration	Expenses	5367	Payroll Services	4,995	4,837	4,902	4,236	4,320	4,275	Provides funds for time clock services and for payroll services including pay checks and payroll tax services. Increase is due to an increase in services. In 19/20 time clock services were discontinued for a savings of \$880.
50	General Operating Fund	Administration	Expenses	5381	Water Quality Consultants	-	-	-	-	500	-	Provides funding for professional planning and inspection services related to water quality issues. Funds allow for investigation of complaints, concerns, on-going compliance and ordinance review. Expenses include review and inspection services of water quality facility applications, which are recoupable though permit fees.
51	General Operating Fund	Administration	Expenses	7188	Sunset Valley Elementary Support 14/15	4,500	2,210	7,000	-	-	-	
52	General Operating Fund	Administration	Expenses	7194	Trails Projects - Master Plan - 14/15	(1,084)	-	-	-	-	-	Burger Center Loop \$5,000; Upper Cougar Creek Trail Connection \$80,000; Planning for Uplands \$30,000; Homestead Park Planning \$30,000
53	General Operating Fund	Administration	Expenses	7204	34 Reese - Improvements	-	-	1,064	-	-	-	
54	General Operating Fund	Administration	Expenses	5450	Library Card Reimbursement	3,000	4,680	4,434	2,422	2,500	2,375	In FY 2015/2016, this program was reinstated because the City of Austin began charging Sunset Valley residents for library cards again, after not doing so for years. Residents receive \$120 per year, per household after providing proof of purchasing a library card. The original amount provided funds to reimburse 20 households. In 18/19 the amount increased by 5 households for a total of 25 households at \$120 per household.
55	General Operating Fund	Administration	Expenses	5475	Volunteer Awards Banquet	-	-	1,987	-	2,500	2,375	Provides funds for Volunteer Awards Banquet hosted by the Mayor/City to acknowledge volunteerism. Provides for food, beverages, supplies, and door prizes. Due to scheduling, there were no expenses in FY 17/18. Fall of 2018 honored members that served in FY 16/17 and FY 17/10. Mayor put in 19/20 budget.
56	General Operating Fund	Administration	Expenses	5500	Advertising / Public Notices	2,071	2,765	3,165	3,538	4,000	3,325	Provides funds for expenses related to the advertisement of public notices as required by ordinance and statute, job vacancies, request for proposals, bids, and other required notices and advertisements.

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
57	General Operating Fund	Administration	Expenses	5515	Bank / Management Fees	4,199	3,319	3,190	4,137	5,200	4,750	Provides for expenses related to banking services. The services include management fees and on-line banking fees. As the City continues to increase the use of on-line banking services that include fraud protection, positive pay, check copies, etc. and interest rates continue to stay at the level they are at currently, banking fees will continue to stay at the rate they are now. The City keeps a balance in the account to help keep the cost down.
58	General Operating Fund	Administration	Expenses	5516	Credit Card Fees	-	192	648	841	1,000	950	Fees charged by service provider to use credit cards.
59	General Operating Fund	Administration	Expenses	5545	Coffee / Food Service	8,943	8,405	9,869	2,711	4,875	3,325	Provides funds for complimentary coffee service. Also provides for complimentary food for City Council meetings, some committee meetings, and for other functions that may provide food and beverages. Funds also provide for supplies used for City events and meetings and cleaning supplies. In FY 19/20 council food was discontinued.
60	General Operating Fund	Administration	Expenses	5556	SFC- Farmer's Market	-	-	-	-	-	-	
61	General Operating Fund	Administration	Expenses	5600	Dues / Subscriptions / Fees	1,928	1,998	1,788	1,744	2,000	3,325	Provides for expenses related to newspaper subscriptions, Austin Business Journal subscription, Governmental Code updates, Governmental Filing fees (deed, etc.), CAPCOG dues, Municipal Clerks Association dues, TML dues and Purchasing Co-op dues.
62	General Operating Fund	Administration	Expenses	5601	Organizational Memberships	982	999	735	687	3,000	1,425	Membership dues for organizations that the City will join.
63	General Operating Fund	Administration	Expenses	5615	Election Expense	477	427	506	459	800	950	Funding provides for contracting with Travis County for one election each year.
64	General Operating Fund	Administration	Expenses	5655	Insurance - Fire/Theft/Vandalism/Bonds	-	-	-	41,826	46,009	43,700	Provides funds for insurance coverage for fire, theft or vandalism to city property, buildings, and mobile equipment. Provides for liability coverage and bonding positions. 14/15 included lawsuit settlement claim.
65	General Operating Fund	Administration	Expenses	5704	Employee Appreciation	1,511	938	1,000	771	1,000	950	Provides for funds for employee appreciation expenditures such as retirement expenses, food, awards, and certificates.
66	General Operating Fund	Administration	Expenses	5705	Office Supplies/Delivery Fees	9,107	8,047	10,370	4,903	11,250	9,500	Provides for expenses related to general office supplies for all departmental operations of the City. Also includes all delivery service fees such as Federal Express, UPS, and inter-city delivery. Increased costs in 16/17; moved toner to this line item away from printing. Newsletter supplies are funded from this line item.
67	General Operating Fund	Administration	Expenses	5706	Postage	3,440	5,777	5,901	2,387	5,000	2,850	Provides for expenses related to postage costs and equipment rental, maintenance and supplies. FY 17/18 funds were reduced. Will decrease mail outs and provide more information on the website.
68	General Operating Fund	Administration	Expenses	5720	Personal Vehicle Use Mileage Expense	67	141	12	149	113	119	Provides funds to reimburse staff for using their personal vehicle on city business.
69	General Operating Fund	Administration	Expenses	5725	Printing	5,941	4,600	4,840	3,276	4,500	4,275	Provides for expenses related to reproducing documents, stationary, pre-printed forms, checks, purchase orders, business cards, the monthly newsletter, flyers, postcards, notices, GIS maps, and other city information. Decreased costs in 16/17; moved toner to office supplies.
70	General Operating Fund	Administration	Expenses	5735	Rental Expense - Equipment	6,806	6,914	4,859	5,946	7,500	4,750	Provides funds for the lease purchase of the Admin copier, PD copier and PW copier. Copy costs are in printing budget.
71	General Operating Fund	Administration	Expenses	5770	Small Equipment Repair/Purchase	1,049	1,318	150	681	1,350	950	Provides funds for expenses related to the replacement, repair, service, and parts for office equipment.
72	General Operating Fund	Administration	Expenses	5780	Software Acquisition	-	-	-	47,778	-	-	
73	General Operating Fund	Administration	Expenses	5782	Software Maintenance Fees	17,696	16,736	18,306	27,427	48,226	80,000	Provides funding for software maintenance fees for the Administrative Department and the Public Works Department.
74	General Operating Fund	Administration	Expenses	5815	Training - Mileage Reimbursement	101	250	-	213	250	237	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.
75	General Operating Fund	Administration	Expenses	5820	Training & Education - City Staff	120	1,283	985	2,685	1,000	7,125	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills.
76	General Operating Fund	Administration	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	75,825	68,883	87,924	101,798	682,434	100,000	Provides funds for: electricity to all City facilities/properties; security system monitoring fee; telephone system; internet services; cable services; electricity to trail lights, street lights, water quality ponds, and signal lights; water for city facilities; MDC wireless; and gas service;
77	General Operating Fund	Administration	Expenses	7000	Operating Transfers Out	1,182,727	1,051,070	668,025	466,674	-	102,806	Transfer out for Repair & Replacement
78	General Operating Fund	Administration	Expenses	7188	Sunset Valley Elementary Support 14/15	4,500	2,210	7,000	-	-	6,000	
79	General Operating Fund	Administration	Expenses	SUBSIDY	Utility Subsidy	-	-	-	-	-	831,840	Subsidy to Utility Fund
80					Expense Totals	1,840,735	1,700,675	1,434,483	1,396,405	1,499,563	1,911,731	
81					Department Totals	3,213,784	3,423,689	3,854,522	3,344,247	2,348,712	2,604,476	
82												
83												
84	General Operating Fund	Public Safety	Expenses	5000	Salaries	-	-	-	-	774,382	789,594	
85	General Operating Fund	Public Safety	Expenses	5015	Salary - Chief of Police	98,399	116,337	119,332	123,855	-	-	Exempt Position. This position is does not receive a step increase.
86	General Operating Fund	Public Safety	Expenses	5046	Salary - Longevity	2,762	4,112	2,696	3,224	2,648	1,728	Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
87	General Operating Fund	Public Safety	Expenses	5048	Salary - Lieutenant	51,311	89,498	92,204	95,631	(0)	-	Exempt Position. This position is does not receive a step increase.
88	General Operating Fund	Public Safety	Expenses	5050	Salary - Patrol Officer	393,269	367,940	414,989	335,141	0	-	This is the projected budget for 6 patrol officers. All of these positions are eligible for step increases at various times of the FY.
89	General Operating Fund	Public Safety	Expenses	5055	Salary - Police Records Admin Assist	52,144	55,700	55,381	57,447	(0)	-	In FY 16/17 this position was reclassified from Administrative Assistant to Records and Evidence Tech which included an increase in salary.
90	General Operating Fund	Public Safety	Expenses	5072	Reserve Officer - Part Time	4,006	4,483	4,995	3,893	-	-	Reserve officers are part-time officers used to supplement staffing for special events/patrols, council security, and short staffing. Reserve officers must demonstrate same proficiency levels as full-time officers. Fund pays for training, equipment, and supplies.
91	General Operating Fund	Public Safety	Expenses	5075	Salary - Sergeants	135,706	144,485	138,443	138,334	(0)	-	Hourly Position. Both of these Senior Patrol Officers are eligible for step increases.

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
92	General Operating Fund	Public Safety	Expenses	5084	Salary - Cell phone allowance	5,130	5,455	5,500	2,400	1,920	1,800	Monthly allowance paid to Chief, LT, Detective, and Sgts... Also includes amounts for equipment replacement allowance. Cell phone allowance was reduced to \$40/month in FY 19/20.
93	General Operating Fund	Public Safety	Expenses	5086	Salary - Bilingual	1,450	2,300	1,800	600	1,200	1,200	Employee incentive started in FY 09/10. Meant as an incentive for bi-lingual employees to join organization and maintain foreign language proficiency. This is a monthly payment.
94	General Operating Fund	Public Safety	Expenses	5087	Salary - Education	2,713	2,563	2,200	2,550	2,700	1,500	Employee incentive started in FY 09/10. It is an incentive to attract college-educated applicants to apply for positions and encourage current employees to pursue higher education. This is a monthly payment
95	General Operating Fund	Public Safety	Expenses	5088	Salary - Shift Differential	7,550	7,500	6,900	5,100	2,400	1,200	Employee incentive started in FY 09/10. Paid to 4 employees assigned to nights. This is a monthly payment.
96	General Operating Fund	Public Safety	Expenses	5089	Tuition Reimbursement	-	-	-	-	-	1,500	
97	General Operating Fund	Public Safety	Expenses	5090	Salary - Overtime	32,994	29,214	24,122	25,569	45,826	30,926	Time and a half for overtime worked by FT employees.
98	General Operating Fund	Public Safety	Expenses	5091	Salary - Licensing Incentives	7,275	6,600	7,800	9,600	6,000	1,200	Employee incentive started in FY 09/10. Based on licenses by TCOLE.
99	General Operating Fund	Public Safety	Expenses	5093	Salary - Holiday Pay	16,310	15,658	16,214	30,024	28,563	25,000	In FY 11-12 City Council approved a new pay rate for employees that work holidays. If employee works a holiday they receive double time, except for Thanksgiving Day, Christmas Day, and New Years Day they receive Double time and a half.
100	General Operating Fund	Public Safety	Expenses	5100	Exams/ Testing / Certifications	379	195	769	688	1,000	1,000	Applicant testing, includes physical and drug screens, background fingerprinting and investigation, psychological test, written and physical aptitude test for applicants.
101	General Operating Fund	Public Safety	Expenses	5120	Life Insurance Benefits	641	614	601	580	475	515	Employer pays 100% of the Life Insurance Premium for the employee.
102	General Operating Fund	Public Safety	Expenses	5121	Medical Insurance Benefits	83,383	95,686	102,696	102,579	87,442	94,993	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
103	General Operating Fund	Public Safety	Expenses	5122	Dental Insurance Benefits	5,640	6,253	7,386	5,705	4,627	4,629	Employer pays 100% of Dental Insurance Premiums for the employee.
104	General Operating Fund	Public Safety	Expenses	5123	Vision Insurance	941	1,147	1,232	1,132	961	907	Employer pays 100% of the premium for the employee.
105	General Operating Fund	Public Safety	Expenses	5124	Long Term Disability Insurance	3,610	3,547	3,601	3,680	2,978	3,432	Employer pays 100% of the premium for the employee.
106	General Operating Fund	Public Safety	Expenses	5126	Short Term Disability Insurance	2,038	2,227	2,369	2,427	1,976	2,640	Employer pays 100% of the premium for the employee.
107	General Operating Fund	Public Safety	Expenses	5130	Medicare Tax - Employers Contribution	12,886	12,942	13,689	14,437	11,629	11,382	Employer match to the Medicare portion of social security benefits.
108	General Operating Fund	Public Safety	Expenses	5131	TWC - Employers Contribution	147	2,370	2,380	144	2,640	2,640	Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.
109	General Operating Fund	Public Safety	Expenses	5135	Social Security Contribution	142	-	194	(7)	-	-	
110	General Operating Fund	Public Safety	Expenses	5140	TMRS City Contribution	109,100	113,153	128,371	137,414	93,071	91,609	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. This amount could change when the new contribution rate is received in June 2018.
111	General Operating Fund	Public Safety	Expenses	5150	Workers Compensation Benefits	26,854	28,015	19,646	21,532	26,835	27,872	Provides state mandated coverage in the event an employee is injured on the job. This amount could change once the new rate sheet is submitted by the insurance company.
112	General Operating Fund	Public Safety	Expenses	5336	Fire and Emergency Services	-	-	-	-	-	551,640	Provides funds for fire protection services through a contract with the City of Austin Fire Department (Formerly under 09 - General Government)
113	General Operating Fund	Public Safety	Expenses	5343	IT Management Services	-	-	-	-	20,566	41,132	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Police Department - 5 MDCs and 16 computers: \$20,566
114	General Operating Fund	Public Safety	Expenses	5505	Ammunition	2,799	2,673	299	1,078	2,800	3,800	Provides funds to supply annual weapons qualification and issue ammunition for training classes.
115	General Operating Fund	Public Safety	Expenses	5570	Consumables	1,705	1,202	1,814	1,487	1,600	1,600	Provides funds to replace one-time use items such as drug test kits, film, evidence bags, crime scene supplies, batteries, flares, first aid supplies, latex gloves. etc.
116	General Operating Fund	Public Safety	Expenses	5600	Dues / Subscriptions / Fees	2,997	3,033	2,388	3,170	4,050	4,850	Provides funds for dues, subscriptions and fees such as Notary license fee, ARIC, TLO, LLC and scheduling.
117	General Operating Fund	Public Safety	Expenses	5625	Equipment Acquisition	-	-	6,840	-	-	9,000	Electronic Ticket Writing Equipment Lease
118	General Operating Fund	Public Safety	Expenses	5645	Fuel	19,005	21,115	20,318	17,074	19,000	13,000	Fuel costs have fluctuated over the years from extremely high prices to the low prices offered this past year. In 14/15 the budget increased due to the new take home car policy, but even with that increase the actual amount for 14/15 is going to be below budget
119	General Operating Fund	Public Safety	Expenses	5656	Insurance - Liability	9,042	8,734	9,495	7,885	8,100	5,255	Provides funds for liability insurance for police officers.
120	General Operating Fund	Public Safety	Expenses	5725	Printing	413	173	838	502	900	900	Provides funds for printing of letterhead, envelopes, business cards, certificates, ID cards, law books.
121	General Operating Fund	Public Safety	Expenses	5745	Repair & Maintenance - Equipment	1,386	2,232	1,286	3,081	3,000	3,000	Provides funds for parts and labor for the repair of items such as radios, weapons, in-car video systems, and other police equipment.
122	General Operating Fund	Public Safety	Expenses	5755	Repair & Maintenance - Vehicles	11,815	11,421	13,202	15,654	12,200	11,200	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs.
123	General Operating Fund	Public Safety	Expenses	5775	Small Tools	2,687	2,205	3,000	2,957	3,000	3,000	Provides funds for misc. small items for crime scene investigation, office accessories, storage, equipment, AND new firearms. Existing firearms are over 17 yrs old
124	General Operating Fund	Public Safety	Expenses	5782	Software Maintenance Fees	15,499	12,821	17,815	-	10,334	7,000	
125	General Operating Fund	Public Safety	Expenses	5815	Training - Mileage Reimbursement	824	2,413	2,354	2,640	2,500	3,500	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
126	General Operating Fund	Public Safety	Expenses	5820	Training & Education - City Staff	2,685	6,188	6,999	3,684	7,000	8,200	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills. Also includes required training for officers.
127	General Operating Fund	Public Safety	Expenses	5830	Uniforms	8,193	11,652	7,989	7,420	8,000	9,500	Provides funds to replace worn uniforms, jackets, raincoats, etc. Also provides funds for new uniforms for new hires.
128	General Operating Fund	Public Safety	Expenses	5860	Vehicle Insurance	5,867	7,634	7,339	6,632	7,810	7,810	Provides funds for vehicle insurance including deductibles.
129					Department Totals	(1,141,696)	(1,211,490)	(1,277,485)	(1,196,942)	(1,210,132)	(1,781,654)	
130												
131												
132	General Operating Fund	Municipal Court	Revenues	4020	Court Income - Fees	19,894	29,210	7,805	8,257	5,000	13,305	In addition to traffic fines and fees, the City collects miscellaneous court fees. The majority of those fees are sent to the State but the City retains a percentage of some of the fees. Decrease is due to the decrease in the amount of tickets being written because of COVID-19.
133	General Operating Fund	Municipal Court	Revenues	4022	Credit Card Convenience Fees	-	916	1,222	524	500	835	This program had been suspended due to COVID. It is now active. The City collects a 3% convenience fee for all payments by credit cards for fines and court fees. This program started in FY 17/18.
134	General Operating Fund	Municipal Court	Revenues	4030	Court Income Fines	37,444	25,310	19,281	11,538	12,500	18,079	Revenues generated are primarily from traffic citations. A traffic ticket is a notice issued by a law enforcement official to a motorist or other road user, accusing violation of traffic laws. Traffic tickets generally come in two forms, citing a moving violation, such as exceeding the speed limit, or a non-moving violation, such as a parking violation. Decrease is due to the decrease in the amount of tickets being written due to COVID-19.
135	General Operating Fund	Municipal Court	Revenues	4032	Court-Time Payment Fee	-	-	-	-	100	32	Recent code addition. Funds are collected when a person convicted of an offense shall pay a reimbursement fee of \$15 if the person has been convicted of a misdemeanor and pays any part of a fine, court costs, or restitution, or another reimbursement fee, on or after the 31st day after the date on which a judgement is entered assessing the fine, court costs, restitution, or other reimbursement fee.
136	General Operating Fund	Municipal Court	Revenues	4035	Court Security Fee	-	-	137	325	900	328	Under Article 102.017 of the Texas Code of Criminal Procedures, a Municipal Court may establish a Municipal Court Building Security Fund. This fund is to be administered by the governing body of the municipality and is to be used for security personnel, services and items related to buildings that house the operations of municipal courts. A municipality may collect \$3 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The \$3 fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The term "security personnel, services, and items" includes identification cards and systems, electronic locking and surveillance equipment, signage, bailiffs or contract security personnel, and continuing education on security issues for court personnel and security personnel. The Sunset Valley Municipal Court is physically located within City Hall, and all proceedings of the Court take place inside.
137	General Operating Fund	Municipal Court	Revenues	4036	Court-Truancy Prevention Fund	-	-	-	85	100	32	Truancy Prevention Fee: Money allocated under Section 134.103 to the local truancy prevention and diversion fund maintained in the municipal treasury as required by Section 134.151 may be used by a municipality to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of a juvenile case manager employed under Article 45.056, Code of Criminal Procedure. Money in the fund may not be used to supplement the income of an employee whose primary role is not that of a juvenile case manager. The City of Sunset Valley does not employ a juvenile case manager.
138	General Operating Fund	Municipal Court	Revenues	4037	Court - Jury Fund	-	-	-	2	10	3	Juror Reimbursement Fee: Money allocated to the municipal jury fund, as required by Section 134.151, may be used by a municipality only to fund juror reimbursements and otherwise finance jury services.
139	General Operating Fund	Municipal Court	Revenues	4038	Court Technology Fee	-	-	183	354	1,200	438	Under Article 102.0172 of the Texas Code of Criminal Procedures, a Municipal Court may create a Technology Fund. The fund is to be administered by the governing body of the municipality and is used to finance the purchase or maintenance of technological enhancements for a municipal court. A municipality may collect a fee not to exceed \$4 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The Technology Fund may be used for the following related to the operations of the Municipal Court: computer systems, networks, hardware, software, imaging systems, electronic ticket writers and docket management systems. The Sunset Valley Municipal Court currently uses the Incode Docket Management and Cash Collection Software, provided by Tyler Technologies. The Police Department will also be purchasing electronic ticket writers through Tyler Technologies which will be integrated with the Court's Incode software system.

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140	General Operating Fund	Municipal Court	Revenues	4200	School Zone Fees - County/City (Restricted Use)	846	867	871	808	-	550	The City receives monthly revenue from Travis County of their portion of the fines paid for violations received in the school zone. These funds are restricted and can only be spent on items for school safety.
141	General Operating Fund	Municipal Court	Revenues	4230	Warrant Fee Collections	2,730	3,368	3,751	2,536	2,250	2,967	The City does not outsource warrant collections. There are no plans to contract with a warrant officer. Unpaid tickets are reported to DPS through OMNI, and the warrant must be paid to the City before a driver's license can be renewed.
142	Revenue Totals					60,914	59,672	33,249	24,429	22,560	36,569	
143												
144	General Operating Fund	Municipal Court	Expenses	5000	Salaries	-	-	-	-	25,002	40,973	New employee replaced Assistant to the CA
145	General Operating Fund	Municipal Court	Expenses	5006	Salary - Assistant to the City Administration	31,776	34,412	50,680	60,194	(0)	-	Removed to Admin
146	General Operating Fund	Municipal Court	Expenses	5046	Salary - Longevity	320	492	392	440	97	-	New Employee, not subject to
147	General Operating Fund	Municipal Court	Expenses	5086	Salary - Bilingual	-	-	-	-	-	300	
148	General Operating Fund	Municipal Court	Expenses	5087	Salary - Education	625	550	600	600	120	-	New Employee
149	General Operating Fund	Municipal Court	Expenses	5090	Salary - Overtime	1,826	951	1,110	1,154	540	1,339	New employee
150	General Operating Fund	Municipal Court	Expenses	5091	Salary - Licensing Incentives	-	225	300	300	60	-	New Employee not subject to
151	General Operating Fund	Municipal Court	Expenses	5120	Life Insurance Benefits	51	46	43	43	9	70	Employer pays 100% of Life Insurance Premiums for the employee.
152	General Operating Fund	Municipal Court	Expenses	5121	Medical Insurance Benefits	4,816	5,318	5,458	5,532	1,361	4,863	Employer pays 100% of Medical Insurance Premiums for the employee. In 18/19 all premiums are in Court. Dept.
153	General Operating Fund	Municipal Court	Expenses	5122	Dental Insurance Benefits	441	455	464	414	84	631	Employer pays 100% of Dental Insurance Premiums for the employee.
154	General Operating Fund	Municipal Court	Expenses	5123	Vision Insurance	74	77	78	81	16	124	Employer pays 100% of Vision Insurance Premiums for the employee.
155	General Operating Fund	Municipal Court	Expenses	5124	Long Term Disability Insurance	208	196	387	203	48	468	Employer pays 100% of LTD Insurance Premiums for the employee. New rates were issued in March 2018.
156	General Operating Fund	Municipal Court	Expenses	5126	Short Term Disability Insurance	117	121	134	134	32	360	Employer pays 100% of STD Insurance Premiums for the employee. New rates were issued in March 2018.
157	General Operating Fund	Municipal Court	Expenses	5130	Medicare Tax - Employers Contribution	828	706	977	1,027	372	601	Employer match to the Medicare portion of social security benefits. A portion of these taxes are included in the payroll benefits transfer.
158	General Operating Fund	Municipal Court	Expenses	5131	TWC - Employers Contribution	18	324	221	18	288	360	Provides funds for state mandated employer contribution to unemployment compensation fund. The first \$9000 of all employees earnings are taxable wages. There was an increase in rate in FY 17/18 which has been carried over into FY18/19. New rates are issued in January 2019.
159	General Operating Fund	Municipal Court	Expenses	5135	Social Security Contribution	1,464	806	834	571	806	806	Employer's portion of the Social Security benefits. Social Security taxes are paid on the Municipal Judge earnings.
160	General Operating Fund	Municipal Court	Expenses	5140	TMRS City Contribution	5,814	6,202	7,077	7,370	1,466	3,316	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. The Municipal Judge is not eligible.
161	General Operating Fund	Municipal Court	Expenses	5150	Workers Compensation Benefits	142	127	139	150	113	121	Provides state mandated coverage in the event an employee is injured on the job. All employees are covered by Worker's Comp insurance.
162	General Operating Fund	Municipal Court	Expenses	5306	Attorney	9,559	4,752	6,365	4,590	6,000	6,000	Provides funds for the prosecuting attorney for the Municipal Court. Budget is for monthly docket services and other services such as jury trials and other legal Municipal Court services. Decrease is due to smaller dockets over the past few years.
163	General Operating Fund	Municipal Court	Expenses	5343	IT Management Services	-	-	-	-	980	1,960	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Municipal Court - 1 Computer \$980
164	General Operating Fund	Municipal Court	Expenses	5354	Municipal Court Services	188	-	-	213	500	500	Provides for expenses related to auxiliary aids and services to ensure due process of law and the right to a fair trial. Funds can be utilized for foreign language interpreters, hearing impaired services, and other needed assistance programs. Decrease is due to smaller dockets.
165	General Operating Fund	Municipal Court	Expenses	5357	Salary - Municipal Judge	23,618	13,005	13,455	9,603	-	-	This is an appointed position (non-regular part-time position) and is not eligible for City benefits and is not exempt from Social Security taxes. The Presiding Judge of the Sunset Valley Municipal Court prepares for, presides over and adjudicates jury and non-jury trials, holds show cause, pretrial and other hearings, meets with and accepts pleas from juvenile defendants, reviews the docket, meets and communicates with the Court Clerk, reviews requests for defensive driving and other types of deferred dispositions, drafts standing orders, jury charges, summons, and other Court-related documents, reviews and executes interim and final judgments, orders to appear, and warrants for arrest, and takes other actions as required by law.
166	General Operating Fund	Municipal Court	Expenses	5516	Credit Card Fees	2,198	1,049	1,106	1,311	1,500	1,500	Provides for fees charged by the credit card company and by Incode to allow credit card payments in-house, over the phone, and online via the website.
167	General Operating Fund	Municipal Court	Expenses	5600	Dues / Subscriptions / Fees	-	-	-	-	-	-	Provides for expenses related to dues, fees, and subscriptions to journals, traffic law updates, and participation in associations. There are not any dues or subscriptions planned FY 18/19. Amount in the budget is for unanticipated fees that can occur during the court process.
168	General Operating Fund	Municipal Court	Expenses	5690	Municipal Court Supplies	162	276	60	213	500	150	Provides for expenses related to supplies or equipment used by the Municipal Court. This line also includes the red pocket folders which are purchased from an office supply source. Ticket writer supplies.

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
169	General Operating Fund	Municipal Court	Expenses	5725	Printing	317	1,489	-	-	500	500	Provides for expenses for , business cards, and other printing used solely by the Municipal Court.
170	General Operating Fund	Municipal Court	Expenses	5782	Software Maintenance Fees	3,457	3,585	3,719	3,860	3,891	5,371	Provides funding for software maintenance fees for InCode Municipal Court System and Database
171	General Operating Fund	Municipal Court	Expenses	5815	Training - Mileage Reimbursement	547	-	-	-	400	200	Provides funding for mileage, per diem meals, and other travel expenses incurred for Training and Education. Increase due to training for both the Municipal Judge and Certified Court Clerk, and InCode training for the Clerk.
172	General Operating Fund	Municipal Court	Expenses	5820	Training & Education - City Staff	600	200	-	200	400	350	Provides funding for annual classes for state and legislative updates affecting Municipal operations, as well as required Judicial continuing education.
173	Expense Totals					89,165	75,365	93,597	98,220	45,084	70,864	
174	Department Totals					(28,251)	(15,693)	(60,348)	(73,792)	(22,524)	(34,295)	
175												
176												
177	General Operating Fund	Public Works	Revenues	4000	Adopt A Tree Energy Program	7,188	5,770	9,147	8,213	-	4,724	Plant sales - reduction in program- * reduction in originally proposed amount of \$4972.52
178	General Operating Fund	Public Works	Revenues	4001	Revenue - Ant Bait Program	497	118	449	190	-	189	Program was suspended in last year's budget * reduction in originally proposed amount of \$188.97
179	Revenue Totals					7,684	5,888	9,597	8,403	-	4,913	
180												
181	General Operating Fund	Public Works	Expenses	5000	Salaries	-	-	-	-	82,795	76,830	
182	General Operating Fund	Public Works	Expenses	5010	Salary - PW Operations Manager	51,036	55,159	73,911	46,918	-	-	Position eliminated FY20
183	General Operating Fund	Public Works	Expenses	5030	Salary - Parks & Natural Resources Mgr.	74,270	79,829	83,327	90,232	0	-	Exempt Position
184	General Operating Fund	Public Works	Expenses	5046	Salary - Longevity	3,258	5,011	3,490	4,006	583	527	Paid to employees to have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
185	General Operating Fund	Public Works	Expenses	5057	Salary - Administrative Clerk	27,831	30,128	42,571	26,017	-	-	Position eliminated FY20
186	General Operating Fund	Public Works	Expenses	5060	Salary - Public Works Director	68,578	74,037	111,898	35,333	-	-	
187	General Operating Fund	Public Works	Expenses	5061	Salary - Maintenance Tech (GG)	-	17,905	26,403	19,467	-	-	Position eliminated FY20
188	General Operating Fund	Public Works	Expenses	5062	Salary - Maintenance Tech (DV)	-	14,159	30,262	6,560	-	-	
189	General Operating Fund	Public Works	Expenses	5063	Salary - Maintenance Tech 1 (RS)	7,155	6,824	26,163	31,226	-	-	
190	General Operating Fund	Public Works	Expenses	5064	Salary - Maintenance Tech (QD)	28,293	30,356	42,370	20,480	-	-	Position eliminated FY20
191	General Operating Fund	Public Works	Expenses	5066	Salary - Ground Maintenance Supervisor	54,193	58,310	64,480	66,950	0	-	Hourly position
192	General Operating Fund	Public Works	Expenses	5068	Salary - Maintenance Tech (CW)	23,549	20,150	22,731	30,692	-	-	Position eliminated FY20
193	General Operating Fund	Public Works	Expenses	5077	Salary - Youth Program	14,379	24,037	23,925	385	10,000	38,880	The Youth Program provides salaries for Teen employees and Interns. The Planning and Environmental Committee has recommended reinstating this program to full funding in FY21.
194	General Operating Fund	Public Works	Expenses	5080	Salary - Utilities Superintendent	100	1,198	64,435	56,849	0	-	Hourly Position
195	General Operating Fund	Public Works	Expenses	5084	Salary - Cell phone allowance	7,475	7,160	10,120	3,820	504	443	Monthly personal phone allowance paid to employees that are required to have a cell phone/radio for city use. Includes funds for 3 replacement phone allowance (every 2 years)
196	General Operating Fund	Public Works	Expenses	5086	Salary - Bilingual	2,350	2,350	2,250	2,225	270	258	Paid to employees that passed a test that is certified by the City. 4 employees paid at \$50 per month.
197	General Operating Fund	Public Works	Expenses	5087	Salary - Education	2,738	1,900	2,800	2,200	480	270	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications.
198	General Operating Fund	Public Works	Expenses	5088	Salary - Shift Differential	-	-	-	-	-	-	
199	General Operating Fund	Public Works	Expenses	5089	Tuition Reimbursement	-	-	-	-	-	1,500	
200	General Operating Fund	Public Works	Expenses	5090	Salary - Overtime	3,483	2,218	3,135	3,942	1,083	2,046	Overtime calculates for hourly employees. This amount also includes call back and standby. This item reduced in FY 16/17 because water sampling was moved to a separate line item.
201	General Operating Fund	Public Works	Expenses	5091	Salary - Licensing Incentives	2,538	600	2,950	2,270	465	6,174	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications. Increase due to additional certifications.
202	General Operating Fund	Public Works	Expenses	5094	Salary-Water Sampling	-	166	5,785	7,564	7,893	7,893	Provides for weekend water testing and lift station inspections.
203	General Operating Fund	Public Works	Expenses	5100	Exams/ Testing / Certifications	-	275	670	-	750	1,500	Applicant testing, includes physical and drug screens, psychological test, written and physical aptitude test for applicants.
204	General Operating Fund	Public Works	Expenses	5120	Life Insurance Benefits	447	460	457	346	50	58	Employer pays 100% of the Life Insurance Premium for the employee.
205	General Operating Fund	Public Works	Expenses	5121	Medical Insurance Benefits	51,176	64,788	73,667	58,829	7,824	9,732	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
206	General Operating Fund	Public Works	Expenses	5122	Dental Insurance Benefits	4,112	4,405	5,283	3,535	484	518	Employer pays 100% of Dental Insurance Premiums for the employee.
207	General Operating Fund	Public Works	Expenses	5123	Vision Insurance	687	699	808	677	100	101	New benefit started in March 2012. Employer pays 100% of premium
208	General Operating Fund	Public Works	Expenses	5124	Long Term Disability Insurance	2,242	2,200	2,185	1,812	325	384	New benefit started in March 2012. Employer pays 100% of premium
209	General Operating Fund	Public Works	Expenses	5126	Short Term Disability Insurance	1,265	1,358	1,558	1,192	214	295	New benefit started in March 2012. Employer pays 100% of premium
210	General Operating Fund	Public Works	Expenses	5130	Medicare Tax - Employers Contribution	6,144	5,487	9,133	6,573	1,249	1,165	Employer match to the Medicare portion of social security benefits for teens, interns, and non-regular part-time employees.
211	General Operating Fund	Public Works	Expenses	5131	TWC - Employers Contribution	125	2,028	1,904	107	276	295	Provides funds for state mandated employer contribution to unemployment compensation fund. \$9000 max salary. Increase due to an increase in the rate.
212	General Operating Fund	Public Works	Expenses	5133	Urban Forestry	10,010	9,448	4,085	804	4,000	4,000	The Urban Forestry funds a cover the cost of maintaining and enhancing the Sunset Valley urban forest including residential assistance with Oak Wilt. This fund has been reduced as part of the funding for this program is found within the Venue Tax as part of the Water Quality Protection Program. The funds allocated in the general fund is used for hazard mitigation and street tree removal.
213	General Operating Fund	Public Works	Expenses	5135	Social Security Contribution	2,287	1,477	1,633	58	-	-	Employer match to social security benefits for teens, interns, and non-regular part-time employees.
214	General Operating Fund	Public Works	Expenses	5140	TMRS City Contribution	52,456	49,367	81,781	61,400	9,998	9,380	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.

	A	B	C	D	E	F	G	H	I	J	K	L
1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
215	General Operating Fund	Public Works	Expenses	5150	Workers Compensation Benefits	14,435	16,628	20,937	20,007	3,678	3,507	Provides state mandated coverage in the event an employee is injured on the job.
216	General Operating Fund	Public Works	Expenses	5325	Construction Management Services	-	-	-	-	-	-	Billed to project- \$0 expense in this fund. Provides funds for contract project management assistance for city improvements. Move \$5000 Green Tax FY18/19.
217	General Operating Fund	Public Works	Expenses	5326	Emergency Fund	-	-	-	-	-	50,000	
218	General Operating Fund	Public Works	Expenses	5332	Planning Services	52	-	2,022	27	-	-	
219	General Operating Fund	Public Works	Expenses	5343	IT Management Services	-	-	-	-	9,793	19,586	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Public Works - 10 Computers \$9,793
220	General Operating Fund	Public Works	Expenses	5350	Grounds Maintenance	112,566	111,252	116,757	128,400	135,000	161,702	Funds to employ contractors to mow, pick up litter and provide landscape and irrigation maintenance services on some of the public grounds and right of ways. Increase due to Texascespes mowing the residential right of ways and other areas of the City.
221	General Operating Fund	Public Works	Expenses	5379	Traffic Consultant	-	-	-	-	-	-	Funds for professional services for traffic surveys and engineering.
222	General Operating Fund	Public Works	Expenses	5400	Adopt A Tree Energy Conservation	7,081	5,765	10,188	10,263	2,883	7,500	3 times per year
223	General Operating Fund	Public Works	Expenses	5401	Ant Bait Program	734	703	-	595	-	-	This program has been removed as a non-essential service.
224	General Operating Fund	Public Works	Expenses	5436	Trails Master Plan	-	930	4,298	868	1,500	1,500	This is for signage, etc along the Trails.
225	General Operating Fund	Public Works	Expenses	5437	Community Gardens	1,904	918	1,144	405	702	1,000	The Community Garden is in use and requires maintenance. Provides funds to help support a Community Garden including maintenance of common areas and water system.
226	General Operating Fund	Public Works	Expenses	5438	Community Habitat Program-Rebates	-	-	-	-	-	-	Program cancelled.
227	General Operating Fund	Public Works	Expenses	5444	Energy Conservation Rebates	23,619	15,710	21,810	12,392	10,000	15,000	Reinstated in FY 2021.
228	General Operating Fund	Public Works	Expenses	5445	Env & Planning Library / Information	-	-	-	177	-	-	
229	General Operating Fund	Public Works	Expenses	5446	Environmental Monitoring Program	-	-	-	-	-	-	Moved to green tax.
230	General Operating Fund	Public Works	Expenses	5447	Pollution reduction Program	714	953	602	80	1,000	1,000	This program aims to reduce air, light, soil, and water pollution. This item was reduced to not include funds for rebates. The remaining funds will be used for program funds.
231	General Operating Fund	Public Works	Expenses	5472	Spring Cleaning Program	1,885	-	3,703	2,515	-	3,750	This program is recommended to be reinstated in FY22.
232	General Operating Fund	Public Works	Expenses	5476	Teen Program Expenses	1,929	1,473	1,883	-	2,000	2,000	Provides uniforms, training, and misc. costs associated with the Teen Program.
233	General Operating Fund	Public Works	Expenses	5490	Tree Fund - Expenses	-	-	-	960	-	-	
234	General Operating Fund	Public Works	Expenses	5523	Building Services	20,241	18,683	24,010	32,497	35,354	38,000	Contractual Building Services for Admin, Police, and Public Works to include janitorial services, pest control, fire extinguishers/inspections, heating and AC maintenance, door mat service, and solar panel semi-annual maintenance. Increase for cost inflation.
235	General Operating Fund	Public Works	Expenses	5547	Ice Service	2,117	998	1,013	2,192	2,200	-	
236	General Operating Fund	Public Works	Expenses	5565	Conservation Rangers	2,353	1,059	-	363	-	-	Volunteer Program in Green Tax
237	General Operating Fund	Public Works	Expenses	5570	Consumables	589	608	559	444	900	900	Provides funds to replace one-time use items such as batteries and first aid supplies.
238	General Operating Fund	Public Works	Expenses	5575	Wildlife Management & Implementation	39	2,619	-	399	2,500	2,500	Provides funds for deer management and Golden Cheek Warbler Surveys which happens every year.
239	General Operating Fund	Public Works	Expenses	5600	Dues / Subscriptions / Fees	906	919	295	599	1,000	1,000	Provides funds for payment of dues, subscriptions, and fees related to the Public Works field. Includes certifications and exams.; additional staff
240	General Operating Fund	Public Works	Expenses	5645	Fuel	7,540	7,315	9,891	6,187	8,000	8,000	Provides funds for fuel for Public Works department vehicles. In FY 15/16 transferred \$500 to Vehicle expense-Insurance
241	General Operating Fund	Public Works	Expenses	5695	Eco Event/Native Tree Planting	1,076	1,114	1,339	1,582	-	1,500	Promotional materials for Arbor Day Event in November 2021.
242	General Operating Fund	Public Works	Expenses	5711	Open Space Management	11,552	2,274	510	152	500	500	Provides funds for repair and maintenance to the open areas. This funding is used to manage nearly 270 acres of greenspaces. This line item remains in the General Fund for any open space management activity not related to the watershed protection program. Moved to Green Tax FY 18/19.
243	General Operating Fund	Public Works	Expenses	5735	Rental Expense - Equipment	443	543	34	-	750	750	Provides funds for rental equipment needed in the Public Works Department.
244	General Operating Fund	Public Works	Expenses	5740	Repair & Maintenance - Buildings	6,572	11,452	7,170	4,576	20,845	15,000	Provides funds for repair and maintenance of all City buildings including repair/replacement of mechanical equipment, light bulbs, etc. Also includes janitorial, toiletries, and cleaning supplies. The increase includes upkeep on City Hall which is not being utilized..
245	General Operating Fund	Public Works	Expenses	5743	Repair & Maintenance - Landscaped Areas	4,625	2,684	4,417	4,185	4,500	4,500	Provides funds to purchase replacement plants material, irrigation supplies and contractual assistance for the repair and maintenance of city landscaping and ROW.
246	General Operating Fund	Public Works	Expenses	5744	Repair & Maintenance - Parks & Grounds	7,742	3,271	9,001	5,743	8,000	10,000	Provides funding to maintain the safety and maintenance of city parks and grounds including playground equipment, sidewalks, facilities, signage, safety surfacing.
247	General Operating Fund	Public Works	Expenses	5745	Repair & Maintenance - Equipment	11,364	9,070	6,083	3,522	6,000	6,000	Provides funds for the repairs, maintenance, purchase and replacement of Public Works equipment. This includes maintenance of large equipment such as the backhoe and tractor as well as maintenance and purchase of smaller equipment such as chainsaws.
248	General Operating Fund	Public Works	Expenses	5748	Repair & Maintenance - Fencing	2,966	1,158	2,497	697	2,500	2,500	Provides funds for the repair, replacement, or minor construction of fencing, signage, gates, and other boundary markers. This includes maintenance and repair of the storage yard gate.

	A	B	C	D	E	F	G	H	I	J	K	L
1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
249	General Operating Fund	Public Works	Expenses	5753	Repair & Maintenance - Trails & Footpaths	6,804	3,157	3,763	2,706	2,500	3,500	Provides funds for the repair and maintenance of trails and footpaths in the city. This fund is primarily used for the maintenance of granite gravel trails.
250	General Operating Fund	Public Works	Expenses	5755	Repair & Maintenance - Vehicles	3,468	5,254	3,360	5,822	5,000	5,000	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance, parts and repairs of City owned vehicles.
251	General Operating Fund	Public Works	Expenses	5762	Reprographics Services	35	12	21	591	500	500	Provides funds for reproducing plans and other copies as required for misc. projects and file management.
252	General Operating Fund	Public Works	Expenses	5775	Small Tools	3,995	3,597	3,872	3,854	4,000	3,000	Provides funds for the purchase of various smaller tools/supplies and accessories as needed. This item includes consumable items such as weed eater string, disinfectant for tools, screws, nails, etc.
253	General Operating Fund	Public Works	Expenses	5815	Training - Mileage Reimbursement	1,270	561	287	838	1,750	3,000	Increase due to anticipated travel for training courses. Provides funds to purchase or reimburse employees for travel expenses including hotel, travel expenses, meal per Diem, and other expenses.
254	General Operating Fund	Public Works	Expenses	5820	Training & Education - City Staff	3,479	2,795	2,177	2,986	2,500	7,300	Provides continued instructional and informational classes for employees in areas relating to departmental responsibilities. Includes exams fees and licensing.
255	General Operating Fund	Public Works	Expenses	5830	Uniforms	2,441	3,111	1,584	692	2,000	2,000	Funds to provide new or replacement uniforms for the Public Works personnel.
256	General Operating Fund	Public Works	Expenses	5860	Vehicle Insurance	4,400	4,241	5,708	8,045	5,230	5,230	Provides funds for vehicle insurance including deductibles.
257	General Operating Fund	Public Works	Expenses	MAYOR	Mayor's Budget	-	-	-	-	-	-	
258	General Operating Fund	Public Works	Expenses	PWD	Public Works Director	-	-	-	-	-	-	
259					Expenses Totals	773,112	814,315	1,097,105	857,828	412,429	549,474	
260					Department Totals	(765,428)	(808,427)	(1,087,508)	(849,425)	(412,429)	(544,561)	
261												
262												
263	General Operating Fund	General Government	Revenues	4009	Property Lease Revenue	6,600	6,600	6,600	4,950	6,600	-	Prior SFC**NOTE* Change from prior sheet. This was prior SFC rental income. This is now sponsored by the City in the grant to SFC
264	General Operating Fund	General Government	Revenues	4028	Event Revenue	5,608	5,279	7,765	415	2,000	4,764	This revenue is received from two sources. One source is the \$25.00 rental fee that is paid to use the City Council Chambers for a personal event. ArtFest Revenue has been moved to General Government.
265	General Operating Fund	General Government	Revenues	4300	Operating Transfers In	-	-	-	-	-	-	**NOTE** Amount from the GF that was previously received from the SFC lease payment above.
266					Revenue Totals	12,208	11,879	14,365	5,365	8,600	4,764	
267												
268	General Operating Fund	General Government	Expenses	5089	Tuition Reimbursement	2,250	-	2,500	2,834	4,500	-	Provides funds to reimburse tuition fees paid by employees in accordance with the tuition reimbursement policy.
269	General Operating Fund	General Government	Expenses	5321	Contingency Fund	15,625	-	1,100	-	500	10,000	Provides EMERGENCY contingency expenses in unplanned events.
270	General Operating Fund	General Government	Expenses	5336	Fire and Emergency Services	495,000	509,850	509,850	522,641	538,320	-	Provides funds for fire protection services through a contract with the City of Austin Fire Department.
271	General Operating Fund	General Government	Expenses	5348	Legal Defense Funds	-	-	-	-	-	-	Provides legal services for the defense and or filing of lawsuits. This amount is in the budget to allow for an expense that would require a budget transfer.
272	General Operating Fund	General Government	Expenses	7127	Community Fire Planning	9,808	12,205	13,116	573	-	-	Combine with Green Tax Open Space Management
273	General Operating Fund	General Government	Expenses	5552	Sunset Valley Arts Commission-Community Programs	1,599	5,975	8,403	1,714	5,000	26,400	* May be amended - Committee is finalizing** Request by the Arts Commission
274	General Operating Fund	General Government	Expenses	5558	Community Events - Spring Fling	3,835	3,900	2,208	-	4,400	6,000	* May be amended - Committee is finalizing**
275	General Operating Fund	General Government	Expenses	5559	Community Events - Activity Program for Seniors	61	112	-	281	-	-	* May be amended - Committee is finalizing**
276	General Operating Fund	General Government	Expenses	5561	Community Events - Business Appreciation	842	1,000	1,037	-	3,000	-	* May be amended - Committee is finalizing**
277	General Operating Fund	General Government	Expenses	5605	Easement Acquisition	-	900	-	-	-	-	Easements should be part of a project budget
278	General Operating Fund	General Government	Expenses	5660	Land Acquisition	-	-	500	-	-	-	Not needed. Should be part of a project budget
279	General Operating Fund	General Government	Expenses	5726	Property Lease Expense	5,200	5,200	5,200	5,200	5,200	5,200	Provides funds for the lease between AISD and the City of Sunset Valley to use a designated area of parking lot on Saturday and Sunday. Currently this space is used for parking during the Sustainable Food Center Farmer's Market. Revenue is received to offset this expense.
280	General Operating Fund	General Government	Expenses	5825	Training & Supplies - City Council	2,016	180	2,712	2,068	3,000	1,000	Provides funds for the elected officials to purchase supplies to enhance their abilities to effectively govern the city. Also includes funds for expenses to attend seminars, conferences and training classes, subscriptions for needed materials, and the expenses for the annual Council Retreat.
281	General Operating Fund	General Government	Expenses	TL	Tree Lighting/Holiday Lighting	-	-	-	-	-	-	* May be amended - Committee is finalizing**
282					Expense Totals	536,237	539,323	546,626	535,311	563,920	48,600	
283					Department Totals	(524,029)	(527,444)	(532,261)	(529,946)	(555,320)	(43,836)	
284					Fund Totals	1,278,410	1,388,080	1,429,181	1,224,089	703,628	200,130	
285												
286												
287	Utility Enterprise Fund	Water Department	Revenues	4060	General Fees & Inspections	-	-	100	-	2,500	823	General work provided by PW
288	Utility Enterprise Fund	Water Department	Revenues	4095	Interest	17,201	36,343	56,959	27,428	5,000	31,129	Reduction in rates * reduction in originally proposed amount of \$32,767.16
289	Utility Enterprise Fund	Water Department	Revenues	4115	Penalties/Fines/Surcharges	-	-	-	-	1,000	317	Penalties suspended during COVID
290	Utility Enterprise Fund	Water Department	Revenues	4210	Tap Fees - Reconnects	-	600	550	450	1,500	839	Tap fees for new connections/replacement connections - Disconnects were discontinued during COVID
291	Utility Enterprise Fund	Water Department	Revenues	4220	Utility Sales	634,732	559,539	571,951	562,897	650,000	564,139	Sale of water to customers - More residents are returning to work, and not working from home
292	Utility Enterprise Fund	Water Department	Revenues	4300	Operating Transfers In	213,539	251,531	311,606	184,670	263,425	-	Water Subsidy- Total Expenses minus revenues to figure out subsidy plus; utility infrastructure of 126,677
293	Utility Enterprise Fund	Water Department	Revenues	SUBSIDIES	Subsidy Transfer	-	-	-	-	-	254,913	Water Subsidy- Total Expenses minus revenues to figure out subsidy
294	Utility Enterprise Fund	Water Department	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	-	Transfer in from Reserves
295					Revenue Totals	865,473	848,013	941,166	775,445	923,425	852,160	

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
296	Utility Enterprise Fund	Water Department	Expenses	5000	Salaries	-	-	-	-	100,512	107,836	All salaries moved to one line item
298	Utility Enterprise Fund	Water Department	Expenses	5001	Salary - Accounting Clerk	4,595	4,718	-	729	0	-	
299	Utility Enterprise Fund	Water Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	(0)	-	
300	Utility Enterprise Fund	Water Department	Expenses	5046	Salary - Longevity	-	-	-	-	222	84	
301	Utility Enterprise Fund	Water Department	Expenses	5062	Salary - Maintenance Tech (DV)	-	5,380	-	-	-	-	
302	Utility Enterprise Fund	Water Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	21,871	20,535	-	-	-	-	
303	Utility Enterprise Fund	Water Department	Expenses	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	0	-	
304	Utility Enterprise Fund	Water Department	Expenses	5080	Salary - Utilities Superintendent	30,294	41,993	-	-	(0)	-	
305	Utility Enterprise Fund	Water Department	Expenses	5084	Salary - Cell phone allowance	610	1,170	-	-	552	720	More employees who are using allowance
306	Utility Enterprise Fund	Water Department	Expenses	5086	Salary - Bilingual	-	-	-	-	210	270	More employees who speak spanish
307	Utility Enterprise Fund	Water Department	Expenses	5087	Salary - Education	-	600	-	-	510	45	
308	Utility Enterprise Fund	Water Department	Expenses	5088	Salary - Shift Differential	-	-	-	-	-	-	
309	Utility Enterprise Fund	Water Department	Expenses	5090	Salary - Overtime	1,356	2,894	-	-	2,302	3,747	Increase in overtime estimates due to more employees. Based on 5% per employee
310	Utility Enterprise Fund	Water Department	Expenses	5091	Salary - Licensing Incentives	-	1,200	-	-	555	6,762	
311	Utility Enterprise Fund	Water Department	Expenses	5099	Payroll Expenses - Payroll Services	-	-	143,424	118,347	-	-	Prior transfer out due to salaries but is now expensed directly to the department
312	Utility Enterprise Fund	Water Department	Expenses	5120	Life Insurance Benefits	21	42	-	-	71	103	Increase due to more employees
313	Utility Enterprise Fund	Water Department	Expenses	5121	Medical Insurance Benefits	2,246	5,758	-	-	11,730	18,759	Increase due to more employees
314	Utility Enterprise Fund	Water Department	Expenses	5122	Dental Insurance Benefits	178	455	-	-	694	926	Increase due to more employees
315	Utility Enterprise Fund	Water Department	Expenses	5123	Vision Insurance	31	77	-	-	144	181	Increase due to more employees
316	Utility Enterprise Fund	Water Department	Expenses	5124	Long Term Disability Insurance	114	238	-	-	385	686	Increase due to more employees
317	Utility Enterprise Fund	Water Department	Expenses	5126	Short Term Disability Insurance	64	176	-	-	253	528	Increase due to more employees
318	Utility Enterprise Fund	Water Department	Expenses	5130	Medicare Tax - Employers Contribution	1,603	1,798	-	-	1,513	1,634	Decrease due to new employees with reduced rates compared to last year
319	Utility Enterprise Fund	Water Department	Expenses	5131	TWC - Employers Contribution	9	250	-	-	396	528	Increase due to more employees
320	Utility Enterprise Fund	Water Department	Expenses	5135	Social Security Contribution	-	-	-	-	-	-	
321	Utility Enterprise Fund	Water Department	Expenses	5140	TMRS City Contribution	23,148	56,211	-	53,347	12,109	13,152	Decrease due to new employees with reduced rates compared to last year
322	Utility Enterprise Fund	Water Department	Expenses	5150	Workers Compensation Benefits	3,496	4,640	-	-	4,485	4,996	Decrease due to new employees with reduced rates compared to last year
323	Utility Enterprise Fund	Water Department	Expenses	5303	Aquifer District Fees	3,210	3,210	3,210	3,210	3,500	3,500	Fees the City is required to pay the Barton Springs Edward's Aquifer Conservation District each year regardless of the amount of water used.
324	Utility Enterprise Fund	Water Department	Expenses	5324	Emergency Response Services-non City	-	-	-	-	-	10,000	Funds for emergency services such as emergency testing, water leak repairs, etc. The City needs to have funds available within the utility funds for protecting the public water source. B&F did not budget this line last year
325	Utility Enterprise Fund	Water Department	Expenses	5327	Engineer - Design Fees	1,327	-	1,107	-	5,766	-	Will be associated with the projects.
326	Utility Enterprise Fund	Water Department	Expenses	5343	IT Management Services	-	-	-	-	980	-	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Water Dept. - 1 Computer \$980
327	Utility Enterprise Fund	Water Department	Expenses	5373	Utility Contractual Services	530,586	486,815	457,425	464,153	586,663	598,396	Cost of purchased water from the City of Austin
328	Utility Enterprise Fund	Water Department	Expenses	5375	Utility Inspections	-	50	275	-	250	250	Cost for inspections related to utilities.
329	Utility Enterprise Fund	Water Department	Expenses	5515	Bank / Management Fees	1,838	1,565	388	1,211	2,000	2,000	
330	Utility Enterprise Fund	Water Department	Expenses	5516	Credit Card Fees	1,475	1,196	1,116	1,318	1,000	1,500	Cost of charging credit cards for utility payments
331	Utility Enterprise Fund	Water Department	Expenses	5600	Dues / Subscriptions / Fees	383	850	774	403	880	1,200	Cost for fees for various utility related memberships. These memberships save the City money on training expenses. More employees means more training costs
332	Utility Enterprise Fund	Water Department	Expenses	5645	Fuel	-	500	-	-	500	500	Fuel for equipment and vehicles associated with the Utilities
333	Utility Enterprise Fund	Water Department	Expenses	5705	Office Supplies/Delivery Fees	524	1,000	974	58	1,000	1,000	Supplies for annual Consumer Confidence Reports and other items for office supplies for Utility use.
334	Utility Enterprise Fund	Water Department	Expenses	5735	Rental Expense - Equipment	226	-	-	-	250	250	Funds for rental of equipment for water projects.
335	Utility Enterprise Fund	Water Department	Expenses	5745	Repair & Maintenance - Equipment	512	176	94	-	1,200	1,200	Repair of equipment used for water system management including pumps and generators.
336	Utility Enterprise Fund	Water Department	Expenses	5755	Repair & Maintenance - Vehicles	500	619	746	648	1,000	1,000	Maintenance of vehicles used for water system maintenance
337	Utility Enterprise Fund	Water Department	Expenses	5758	Repairs & Maintenance - System	18,356	14,894	21,924	23,292	26,889	27,500	Funds for repairs and maintenance of the water system. This includes repairs for water leaks, annual inspections (backflows/hydrants), and required testing.
338	Utility Enterprise Fund	Water Department	Expenses	5775	Small Tools	2,921	3,182	2,412	1,995	3,000	2,500	Funds for tools used in water system management
339	Utility Enterprise Fund	Water Department	Expenses	5782	Software Maintenance Fees	9,674	10,389	10,978	8,684	9,449	8,706	Fees for utility billing software including incode.
340	Utility Enterprise Fund	Water Department	Expenses	5815	Training - Mileage Reimbursement	914	3,453	1,232	860	1,600	1,600	Funds for reimbursement of mileage and per diem expenses.
341	Utility Enterprise Fund	Water Department	Expenses	5820	Training & Education - City Staff	3,628	4,383	2,535	1,348	4,350	5,200	Training for Water System Operators. Increase for training new employees.
342	Utility Enterprise Fund	Water Department	Expenses	5830	Uniforms	245	669	440	444	700	700	Funds provide for Personal Protective Equipment.
343	Utility Enterprise Fund	Water Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	1,294	361	630	1,621	3,000	4,200	Utilities related to the water department. Increase due to the use of SCADA.
344	Utility Enterprise Fund	Water Department	Expenses	5877	Water Conservation Program	24,660	21,350	16,773	13,226	10,000	20,000	Rebates approved by council, reimbursement to residents for under 3000 gallon water use remains. Returning back to originally budgeted amount from FY19
345	Utility Enterprise Fund	Water Department	Expenses	7000	Operating Transfers Out	-	115,927	119,405	-	-	-	No longer transferred through water. Eliminate transfer from GF to Water to Infrastructure

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
346	Utility Enterprise Fund	Water Department	Expenses	PROPOSED	Proposed New Line	-	-	-	-	-	-	
347	Utility Enterprise Fund	Water Department	Expenses	PWD	Public Works Director	-	-	-	-	-	-	
348					Expense Totals	691,909	818,726	785,861	694,893	800,620	852,160	
349					Department Totals	173,564	29,287	155,305	80,553	122,805	(0)	
350												
351												
352	Utility Enterprise Fund	Wastewater Department	Revenues	4060	General Fees & Inspections	100	100	-	50	2,000	665	General work provided by PW
353	Utility Enterprise Fund	Wastewater Department	Revenues	4095	Interest	17,201	36,343	56,959	27,428	5,000	31,129	Reduced rates - *information differs from originally proposed amount of \$32,767.18
354	Utility Enterprise Fund	Wastewater Department	Revenues	4210	Tap Fees - Reconnects	460	920	-	2,220	1,200	-	Current revenue to SSV is nonexistent with Tap Fees for Waste Water. Pass through revenue and expense
355	Utility Enterprise Fund	Wastewater Department	Revenues	4220	Utility Sales	435,173	371,257	374,920	366,370	474,795	386,641	More residents are returning to work post COVID = less consumption
356	Utility Enterprise Fund	Wastewater Department	Revenues	4300	Operating Transfers In	231,296	239,170	225,504	134,145	149,657	-	Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy
357	Utility Enterprise Fund	Wastewater Department	Revenues	SUBSIDIES	Subsidy Transfer	-	-	-	-	-	251,614	Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy;
358	Utility Enterprise Fund	Wastewater Department	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	-	
359					Revenue Totals	684,230	647,790	657,383	530,214	632,652	670,049	
360												
361	Utility Enterprise Fund	Wastewater Department	Expenses	5000	Salaries	-	-	-	-	60,334	69,436	
362	Utility Enterprise Fund	Wastewater Department	Expenses	5001	Salary - Accounting Clerk	2,332	2,369	-	-	(0)	-	
363	Utility Enterprise Fund	Wastewater Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	(0)	-	
364	Utility Enterprise Fund	Wastewater Department	Expenses	5046	Salary - Longevity	-	-	-	-	131	84	
365	Utility Enterprise Fund	Wastewater Department	Expenses	5062	Salary - Maintenance Tech (DV)	-	3,587	-	-	-	-	
366	Utility Enterprise Fund	Wastewater Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	7,290	6,428	-	-	-	-	
367	Utility Enterprise Fund	Wastewater Department	Expenses	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	0	-	
368	Utility Enterprise Fund	Wastewater Department	Expenses	5080	Salary - Utilities Superintendent	12,983	17,997	-	-	(0)	-	
369	Utility Enterprise Fund	Wastewater Department	Expenses	5084	Salary - Cell phone allowance	-	-	-	-	336	468	
370	Utility Enterprise Fund	Wastewater Department	Expenses	5086	Salary - Bilingual	-	-	-	-	150	150	
371	Utility Enterprise Fund	Wastewater Department	Expenses	5087	Salary - Education	-	-	-	-	285	45	
372	Utility Enterprise Fund	Wastewater Department	Expenses	5088	Salary - Shift Differential	-	-	-	-	-	-	
373	Utility Enterprise Fund	Wastewater Department	Expenses	5090	Salary - Overtime	621	1,192	-	-	1,336	2,302	
374	Utility Enterprise Fund	Wastewater Department	Expenses	5091	Salary - Licensing Incentives	-	-	-	-	285	4,116	
375	Utility Enterprise Fund	Wastewater Department	Expenses	5099	Payroll Expenses - Payroll Services	-	-	57,091	54,879	-	-	Increase in expense due to cost of employee salaries being moved to General Fund
376	Utility Enterprise Fund	Wastewater Department	Expenses	5120	Life Insurance Benefits	-	-	-	-	43	66	
377	Utility Enterprise Fund	Wastewater Department	Expenses	5121	Medical Insurance Benefits	-	-	-	-	7,056	11,937	
378	Utility Enterprise Fund	Wastewater Department	Expenses	5122	Dental Insurance Benefits	-	-	-	-	421	589	
379	Utility Enterprise Fund	Wastewater Department	Expenses	5123	Vision Insurance	-	-	-	-	87	115	
380	Utility Enterprise Fund	Wastewater Department	Expenses	5124	Long Term Disability Insurance	-	-	-	-	230	437	
381	Utility Enterprise Fund	Wastewater Department	Expenses	5126	Short Term Disability Insurance	-	-	-	-	151	336	
382	Utility Enterprise Fund	Wastewater Department	Expenses	5130	Medicare Tax - Employers Contribution	774	870	-	-	907	1,051	
383	Utility Enterprise Fund	Wastewater Department	Expenses	5131	TWC - Employers Contribution	-	-	-	-	240	336	
384	Utility Enterprise Fund	Wastewater Department	Expenses	5135	Social Security Contribution	-	-	-	-	-	-	
385	Utility Enterprise Fund	Wastewater Department	Expenses	5140	TMRS City Contribution	5,373	22,998	-	-	7,260	8,459	
386	Utility Enterprise Fund	Wastewater Department	Expenses	5150	Workers Compensation Benefits	2,559	3,145	-	-	2,714	3,253	
387	Utility Enterprise Fund	Wastewater Department	Expenses	5324	Emergency Response Services-non City	-	-	-	-	-	5,000	Emergency Response Funds. The City needs to have funds available in the case of a wastewater emergency to protect the health and safety of the community.
388	Utility Enterprise Fund	Wastewater Department	Expenses	5327	Engineer - Design Fees	357	2,358	-	360	3,311	-	Moved to projects
389	Utility Enterprise Fund	Wastewater Department	Expenses	5371	Industrial Waste Services	298	769	-	-	1,000	-	Moved to hazardous waste disposal.
390	Utility Enterprise Fund	Wastewater Department	Expenses	5373	Utility Contractual Services	468,537	456,947	418,376	461,169	519,162	529,545	Cost for contractual waste water service to the COA
391	Utility Enterprise Fund	Wastewater Department	Expenses	5375	Utility Inspections	-	50	275	163	500	500	Funds for fees for inspections
392	Utility Enterprise Fund	Wastewater Department	Expenses	5600	Dues / Subscriptions / Fees	400	-	463	111	575	575	Funds for fees and dues related to wastewater utility
393	Utility Enterprise Fund	Wastewater Department	Expenses	5645	Fuel	-	500	-	-	500	500	Fuel for wastewater equipment.
394	Utility Enterprise Fund	Wastewater Department	Expenses	5650	Hazardous Material Disposal	-	-	-	-	-	1,000	Funds for disposal of hazardous waste moved from Industrial Waste Line Item
395	Utility Enterprise Fund	Wastewater Department	Expenses	5705	Office Supplies/Delivery Fees	-	800	-	-	800	800	Funds to provide office supplies and deliver postings related to wastewater department management.
396	Utility Enterprise Fund	Wastewater Department	Expenses	5735	Rental Expense - Equipment	232	-	-	-	250	500	Funds for rental of equipment. Increase due to cost of rentals increasing
397	Utility Enterprise Fund	Wastewater Department	Expenses	5745	Repair & Maintenance - Equipment	438	-	2,976	-	1,200	1,200	Funds to repair equipment associated with the wastewater utility including pumps.
398	Utility Enterprise Fund	Wastewater Department	Expenses	5755	Repair & Maintenance - Vehicles	500	402	771	350	1,000	1,000	This fund is for the repair and maintenance of vehicles used in wastewater system management.
399	Utility Enterprise Fund	Wastewater Department	Expenses	5758	Repairs & Maintenance - System	2,948	6,107	1,833	4,741	6,889	5,000	Funds to provide repairs to wastewater system including maintenance of the lift station, inspections, and potential leaks.
400	Utility Enterprise Fund	Wastewater Department	Expenses	5775	Small Tools	1,026	788	1,883	832	2,000	2,000	Provides fund for tools related to wastewater repairs. These tools are kept separate from other tools. This item also includes consumable items such as blocklocks and disinfectants.
401	Utility Enterprise Fund	Wastewater Department	Expenses	5798	Annual WW Line Inspections	-	11,500	13,156	-	15,000	15,000	Annual inspection of Wastewater lines
402	Utility Enterprise Fund	Wastewater Department	Expenses	5815	Training - Mileage Reimbursement	280	1,362	380	-	1,000	1,000	Reimbursement for travel due to training.
403	Utility Enterprise Fund	Wastewater Department	Expenses	5820	Training & Education - City Staff	800	1,300	272	1,430	1,500	1,500	Training for staff in wastewater. Although the size of the staff has reduced the amount of education in wastewater has not been reduced.
404	Utility Enterprise Fund	Wastewater Department	Expenses	5830	Uniforms	188	231	264	174	500	750	Personal Protective Gear. Increase due to new employees
405	Utility Enterprise Fund	Wastewater Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	735	780	648	429	1,000	1,000	Utilities related to wastewater
406	Utility Enterprise Fund	Wastewater Department	Expenses	PWD	Public Works Director	-	-	-	-	-	-	
407					Expense Totals	508,672	542,480	498,388	524,638	638,152	670,049	
408					Department Totals	175,558	105,310	158,995	5,575	(5,500)	(0)	

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
409												
410												
411	Utility Enterprise Fund	Solid Waste Department	Revenues	4170	Recycle / Reclamation Sales	219	41	270	4	200	162	Revenue gained from the sale of scrap metal etc. recycled by the city
412	Utility Enterprise Fund	Solid Waste Department	Revenues	4220	Utility Sales	3,744	4,237	6,695	6,977	4,200	4,792	
413	Utility Enterprise Fund	Solid Waste Department	Revenues	4300	Operating Transfers In	131,516	134,680	130,915	136,711	172,680		prior years subsidy
414	Utility Enterprise Fund	Solid Waste Department	Revenues	SUBSIDIES	Subsidy Transfer	-	-	-	-	-	194,900	
415	Utility Enterprise Fund	Solid Waste Department	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	-	transfer in from reserves
416					Revenue Totals	135,479	138,958	137,880	143,692	177,080	199,853	
417												
418	Utility Enterprise Fund	Solid Waste Department	Expenses	5000	Salaries	-	-	-	-	39,142	49,340	
419	Utility Enterprise Fund	Solid Waste Department	Expenses	5001	Salary - Accounting Clerk	2,332	2,369	-	-	0	-	
420	Utility Enterprise Fund	Solid Waste Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	3,983	4,045	-	-	(0)	-	
421	Utility Enterprise Fund	Solid Waste Department	Expenses	5046	Salary - Longevity	-	-	-	-	221	167	
422	Utility Enterprise Fund	Solid Waste Department	Expenses	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	-	
423	Utility Enterprise Fund	Solid Waste Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	-	-	-	-	-	-	
424	Utility Enterprise Fund	Solid Waste Department	Expenses	5066	Salary - Ground Maintenance Supervisor	6,054	6,547	-	383	0	-	
425	Utility Enterprise Fund	Solid Waste Department	Expenses	5080	Salary - Utilities Superintendent	-	-	-	-	-	-	
426	Utility Enterprise Fund	Solid Waste Department	Expenses	5084	Salary - Cell phone allowance	-	-	-	-	168	252	
427	Utility Enterprise Fund	Solid Waste Department	Expenses	5086	Salary - Bilingual	-	(335)	-	-	120	90	
428	Utility Enterprise Fund	Solid Waste Department	Expenses	5087	Salary - Education	-	-	-	-	105	45	
429	Utility Enterprise Fund	Solid Waste Department	Expenses	5088	Salary - Shift Differential	-	-	-	-	-	-	
430	Utility Enterprise Fund	Solid Waste Department	Expenses	5090	Salary - Overtime	549	163	-	-	723	1,772	
431	Utility Enterprise Fund	Solid Waste Department	Expenses	5091	Salary - Licensing Incentives	-	-	-	-	60	2,058	
432	Utility Enterprise Fund	Solid Waste Department	Expenses	5099	Payroll Expenses - Payroll Services	-	-	28,442	34,347	-	-	Increase in expense from cost of employee salaries being transferred to General Fund
433	Utility Enterprise Fund	Solid Waste Department	Expenses	5120	Life Insurance Benefits	-	-	-	-	28	42	
434	Utility Enterprise Fund	Solid Waste Department	Expenses	5121	Medical Insurance Benefits	-	-	-	-	4,926	7,794	
435	Utility Enterprise Fund	Solid Waste Department	Expenses	5122	Dental Insurance Benefits	-	-	-	-	273	379	
436	Utility Enterprise Fund	Solid Waste Department	Expenses	5123	Vision Insurance	-	-	-	-	57	74	
437	Utility Enterprise Fund	Solid Waste Department	Expenses	5124	Long Term Disability Insurance	-	-	-	-	151	281	
438	Utility Enterprise Fund	Solid Waste Department	Expenses	5126	Short Term Disability Insurance	-	-	-	-	99	216	
439	Utility Enterprise Fund	Solid Waste Department	Expenses	5130	Medicare Tax - Employers Contribution	529	500	-	-	588	749	
440	Utility Enterprise Fund	Solid Waste Department	Expenses	5131	TWC - Employers Contribution	-	-	-	-	156	216	
441	Utility Enterprise Fund	Solid Waste Department	Expenses	5135	Social Security Contribution	-	-	-	-	-	-	
442	Utility Enterprise Fund	Solid Waste Department	Expenses	5140	TMRS City Contribution	-	13,472	-	-	4,703	6,029	
443	Utility Enterprise Fund	Solid Waste Department	Expenses	5150	Workers Compensation Benefits	963	1,278	-	-	1,322	1,848	
444	Utility Enterprise Fund	Solid Waste Department	Expenses	5373	Utility Contractual Services	62,319	64,726	67,737	70,733	100,000	104,000	Cost for solid waste services to residents; includes 4% increase per contract as well as an estimated \$30K for additional bulk and brush service
445	Utility Enterprise Fund	Solid Waste Department	Expenses	5374	Utility Dumpster Rental	4,950	5,244	6,916	6,106	7,000	7,000	Funds for dumpster rentals in the storage yard
446	Utility Enterprise Fund	Solid Waste Department	Expenses	5410	Brush Chipping Program	10,873	12,739	6,552	8,771	12,000	12,000	Funds for chipping brush in the storage yard.
447	Utility Enterprise Fund	Solid Waste Department	Expenses	5510	Animal Control	2,169	1,554	1,629	1,831	3,500	3,500	Funds for animal waste stations, animal disposal, and other items related to animal control.
448	Utility Enterprise Fund	Solid Waste Department	Expenses	5650	Hazardous Material Disposal	361	259	352	-	389	500	Funds for Disposal of hazardous materials
449	Utility Enterprise Fund	Solid Waste Department	Expenses	5735	Rental Expense - Equipment	-	300	362	-	750	750	Funds for rental of equipment related to Solid Waste services
450	Utility Enterprise Fund	Solid Waste Department	Expenses	5795	Tire Recycling	257	603	240	435	650	750	Funds for recycling tires. More items to be disposed of due to tires ending up in creeks and on sides of roads
451	Utility Enterprise Fund	Solid Waste Department	Expenses	PWD	Public Works Director	-	-	-	-	-	-	
452					Expense Totals	95,338	113,463	112,232	122,606	177,132	199,853	
453					Department Totals	40,141	25,495	25,648	21,086	(52)	0	
454												
455												
456	Utility Enterprise Fund	General Government	Revenues	4022	Credit Card Convenience Fees	-	564	480	275	280	419	Charge to use CC- covers operational costs charged to the City
457	Utility Enterprise Fund	General Government	Revenues	4100	Late Fees (A/R)	3,419	1,833	3,055	1,145	-	1,548	Late fees were suspended in COVID
458					Department Totals	3,419	2,398	3,535	1,421	280	1,967	
459												
460												
461	Utility Enterprise Fund	Water-Utility Infrastructure Reserve	Revenues	4300	Operating Transfers In	-	115,927	119,405	-	-	74,521	
462					Revenue Totals	-	115,927	119,405	-	-	74,521	
463												
464	Utility Enterprise Fund	Water-Utility Infrastructure Reserve	Expenses	XFER TO RESERVES	Transfers to Reserves	-	-	-	-	-	74,521	Transfer to Water Utility Infrastructure Reserve
465					Expense Totals	-	-	-	-	-	74,521	
466					Department Totals	-	115,927	119,405	-	-	-	
467												
468												
469	Utility Enterprise Fund	Wastewater - Utility Infrastructure Reserve	Revenues	4300	Operating Transfers In	-	86,946	89,554	-	-	55,892	
470					Revenue Totals	-	86,946	89,554	-	-	55,892	
471												
472	Utility Enterprise Fund	Wastewater - Utility Infrastructure Reserve	Expenses	XFER TO RESERVES	Transfers to Reserves	-	-	-	-	-	55,892	Transfer to Wastewater Utility Infrastructure Reserve
473					Expense Totals	-	-	-	-	-	55,892	
474					Department Totals	-	86,946	89,554	-	-	(0)	
475					Fund Totals	392,681	365,363	552,442	108,634	117,533	1,967	
476												
477												
478												
479	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Revenues	4095	Interest	38,258	87,409	141,497	72,423	18,750	78,425	Reduced rates - * This amount differs from the originally proposed amount of \$82,552.24
480	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Revenues	4185	Sales and Use Tax - R&M Street	812,971	820,538	810,236	737,920	602,385	707,167	Sales Tax Funded

1	A	B	C	D	E	F	G	H	I	J	K	L
2	FY22 Proposed Budget Details											
3	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
481					Revenue Totals	851,229	907,948	951,733	810,343	621,135	785,592	
482												
483	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5000	Salaries	-	-	-	-	41,214	38,418	
484	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	(0)	-	
485	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5046	Salary - Longevity	-	-	-	-	116	59	
486	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	-	
487	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5063	Salary - Maintenance Tech 1 (RS)	-	-	-	-	-	-	
488	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	0	-	
489	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5080	Salary - Utilities Superintendent	-	-	-	-	(0)	-	
490	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5084	Salary - Cell phone allowance	-	-	-	-	264	277	
491	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5086	Salary - Bilingual	-	-	-	-	120	132	
492	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5087	Salary - Education	-	-	-	-	225	45	
493	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5090	Salary - Overtime	-	-	-	-	1,017	1,226	
494	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5091	Salary - Licensing Incentives	-	-	-	-	300	3,234	
495	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5120	Life Insurance Benefits	-	-	-	-	28	36	
496	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5121	Medical Insurance Benefits	-	-	-	-	4,422	6,361	
497	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5122	Dental Insurance Benefits	-	-	-	-	273	324	
498	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5123	Vision Insurance	-	-	-	-	57	63	
499	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5124	Long Term Disability Insurance	-	-	-	-	159	240	
500	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5126	Short Term Disability Insurance	-	-	-	-	105	185	
501	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5130	Medicare Tax - Employers Contribution	-	-	-	-	624	582	
502	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5131	TWC - Employers Contribution	-	-	-	-	156	185	
503	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5135	Social Security Contribution	-	-	-	-	-	-	
504	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5140	TMRS City Contribution	-	-	-	-	4,993	4,686	
505	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5150	Workers Compensation Benefits	-	-	-	-	2,025	1,960	
506	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage	72,366	34,556	81,218	253,078	82,000	83,000	
507	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	7183	Lone Oak Trail Street	-	-	-	-	318,000	-	
508	Street Replacement/Repair Fund	Street Repair/Replacement Funds	Expenses	PWD	Public Works Director	-	-	-	-	-	-	
509					Expense Totals	72,366	34,556	81,218	253,078	456,098	141,014	
510					Department Total	778,863	873,392	870,515	557,265	165,037	644,577	
511					Fund Total	778,863	873,392	870,515	557,265	165,037	644,577	
512												
513												
514	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Revenues	4080	Hotel Occupancy Tax	263,012	255,262	248,891	129,900	25,000	167,565	95% revenue projection
515	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Revenues	4095	Interest	4,962	11,525	16,406	7,945	2,500	9,636	Interest reduced from original \$10,143.65 due to lower receipts and rates
516	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	81,982	Transfer in from reserves for ampersand contract
517					Revenue Totals	267,974	266,786	265,297	137,845	27,500	259,183	
518												
519	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5500	Advertising / Public Notices	99,333	93,082	116,591	35,457	260,000	-	No description provided
520	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5551	Sunset Valley Arts Commission-Arts Fest	37,040	40,001	37,650	24,563	-	39,915	No description provided
521	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5554	JDRF One Walk 2016	10,000	15,000	15,000	15,000	-	-	No description provided
522	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5556	SFC- Farmer's Market	-	-	-	-	-	30,000	No description provided
523	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	6551	Advertising - Art Fest	39,995	40,761	41,385	6,220	-	41,435	
524	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR	Mayor's Budget	-	-	-	-	-	114,833	Ampersand marketing recommendations approved by council 8/3
525	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR CONT.	Mayor's Contingency	-	-	-	-	-	33,000	Marketing contingency recommendations approved by council 8/3
526					Expense Totals	186,367	188,844	210,626	81,241	260,000	259,183	
527					Department Totals	81,607	77,942	54,671	56,604	(232,500)	0	
528					Fund Totals	81,607	77,942	54,671	56,604	(232,500)	0	
529												
530												
531	Green Sales Tax Fund	Green Tax	Revenues	4095	Interest	11,312	18,820	30,904	17,174	7,000	17,962	Reduced rates *This amount differs from originally proposed amount of \$18,907.79
532	Green Sales Tax Fund	Green Tax	Revenues	4184	Sales and Use Tax - Green Tax	406,516	410,300	405,148	368,988	301,215	353,610	No description provided
533					Revenue Totals	417,828	429,119	436,052	386,161	308,215	371,572	
534												
535	Green Sales Tax Fund	Green Tax	Expenses	5000	Salaries	-	-	-	-	67,136	80,182	
536	Green Sales Tax Fund	Green Tax	Expenses	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	(0)	-	
537	Green Sales Tax Fund	Green Tax	Expenses	5046	Salary - Longevity	-	-	-	-	427	543	
538	Green Sales Tax Fund	Green Tax	Expenses	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	-	
539	Green Sales Tax Fund	Green Tax	Expenses	5063	Salary - Maintenance Tech 1 (RS)	-	-	-	-	-	-	
540	Green Sales Tax Fund	Green Tax	Expenses	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	-	-	
541	Green Sales Tax Fund	Green Tax	Expenses	5080	Salary - Utilities Superintendent	-	-	-	-	0	-	
542	Green Sales Tax Fund	Green Tax	Expenses	5084	Salary - Cell phone allowance	-	-	-	-	408	450	
543	Green Sales Tax Fund	Green Tax	Expenses	5086	Salary - Bilingual	-	-	-	-	210	210	
544	Green Sales Tax Fund	Green Tax	Expenses	5087	Salary - Education	-	-	-	-	390	360	
545	Green Sales Tax Fund	Green Tax	Expenses	5090	Salary - Overtime	-	-	-	-	903	1,774	
546	Green Sales Tax Fund	Green Tax	Expenses	5091	Salary - Licensing Incentives	-	-	-	-	375	4,998	
547	Green Sales Tax Fund	Green Tax	Expenses	5099	Payroll Expenses - Payroll Services	-	-	41,451	45,872	-	-	Employee salaries paid to General Fund
548	Green Sales Tax Fund	Green Tax	Expenses	5120	Life Insurance Benefits	-	-	-	-	41	59	
549	Green Sales Tax Fund	Green Tax	Expenses	5121	Medical Insurance Benefits	-	-	-	-	6,464	9,878	
550	Green Sales Tax Fund	Green Tax	Expenses	5122	Dental Insurance Benefits	-	-	-	-	400	526	
551	Green Sales Tax Fund	Green Tax	Expenses	5123	Vision Insurance	-	-	-	-	83	103	
552	Green Sales Tax Fund	Green Tax	Expenses	5124	Long Term Disability Insurance	-	-	-	-	263	390	
553	Green Sales Tax Fund	Green Tax	Expenses	5126	Short Term Disability Insurance	-	-	-	-	173	300	
554	Green Sales Tax Fund	Green Tax	Expenses	5130	Medicare Tax - Employers Contribution	-	-	-	-	1,012	1,211	
555	Green Sales Tax Fund	Green Tax	Expenses	5131	TWC - Employers Contribution	-	-	-	-	228	300	

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
556	Green Sales Tax Fund	Green Tax	Expenses	5133	Urban Forestry	-	-	3,489	1,265	5,000	5,000	Provides funds for the planting, care, and maintenance of City-owned trees
557	Green Sales Tax Fund	Green Tax	Expenses	5135	Social Security Contribution	-	-	-	-	-	-	
558	Green Sales Tax Fund	Green Tax	Expenses	5140	TMRS City Contribution	-	-	-	-	8,102	9,747	
559	Green Sales Tax Fund	Green Tax	Expenses	5150	Workers Compensation Benefits	-	-	-	-	3,018	3,649	
560	Green Sales Tax Fund	Green Tax	Expenses	5350	Grounds Maintenance	-	-	-	-	30,000	13,260	
561	Green Sales Tax Fund	Green Tax	Expenses	5381	Water Quality Consultants	-	-	10,954	4,037	15,000	15,000	Provides funds for professional assistance in water quality program management.
562	Green Sales Tax Fund	Green Tax	Expenses	5446	Environmental Monitoring Program	-	-	1,441	-	2,500	2,500	Provides funds for Water Quality Monitoring program.
563	Green Sales Tax Fund	Green Tax	Expenses	5660	Land Acquisition	1,542	-	-	-	-	-	
564	Green Sales Tax Fund	Green Tax	Expenses	5711	Open Space Management	-	-	22,292	14,540	40,000	40,000	Provides funds for tasks related to open space management as outlined in the water quality protection program. This will include Wildfire Mitigation of City-Owned Property.
565	Green Sales Tax Fund	Green Tax	Expenses	7181	Ernest Robles Way WQP Rehabilitation	-	-	-	325	-	-	Project Fees spanning to FY21 (most of project completed FY20)
566	Green Sales Tax Fund	Green Tax	Expenses	7208	Valley Creek Park Improvements	-	-	-	-	-	-	Should be completed FY20 (July)
567	Green Sales Tax Fund	Green Tax	Expenses	7210	Cougar Creek Water Quality Improvements	-	-	-	-	-	-	Waiting on starting project
568	Green Sales Tax Fund	Green Tax	Expenses	7211	Lovegrass Lane Pond Rehab	-	-	-	-	-	-	Anticipating completion costs being higher
569	Green Sales Tax Fund	Green Tax	Expenses	5745	Repair & Maintenance - Equipment	-	-	3,000	441	3,000	3,000	Provides funds for the repair and maintenance of equipment involved in Water Quality Protection.
570	Green Sales Tax Fund	Green Tax	Expenses	5749	Repair and Maintenance - Natural Waterways	-	-	11,049	1,874	12,000	12,000	Provides funds to maintain creeks and waterways. Including areas within Sunset Valley tributary and drainage easements within the City.
571	Green Sales Tax Fund	Green Tax	Expenses	5753	Repair & Maintenance - Trails & Footpaths	-	-	-	-	2,000	2,000	Maintain trails and footpaths to prevent erosion.
572	Green Sales Tax Fund	Green Tax	Expenses	5820	Training & Education - City Staff	-	-	-	-	2,000	2,000	Training and education for staff regarding Water Quality Protection.
573	Green Sales Tax Fund	Green Tax	Expenses	5823	Education Programs	-	-	-	285	2,000	3,000	Provides funds for educational activities related to Water Quality Protection. Due to Covid this was reduced in 2021, we will return to these activities in 2022.
574	Green Sales Tax Fund	Green Tax	Expenses	5880	Water Quality Ponds	-	-	4,441	3,352	15,000	15,000	Provides funds for maintenance and repair of City Water Quality facilities.
575	Green Sales Tax Fund	Green Tax	Expenses	PROPOSED	Proposed New Line	-	-	-	-	-	-	
576	Green Sales Tax Fund	Green Tax	Expenses	PWD	Public Works Director	-	-	-	-	-	-	
577					Expense Totals	1,542	-	98,118	71,989	218,133	227,439	
578					Department Totals	416,286	429,119	337,934	314,172	90,082	144,133	
579					Fund Totals	416,286	429,119	337,934	314,172	90,082	144,133	
580												
581												
582												
583	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Revenues	4095	Interest	232	6,506	4,726	2,444	2,500	4,349	Interest earned *amount differs from originally proposed amount of \$4577.38
584	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Revenues	4181	Sales & Use Tax - Crime Control and Prevention Tax	132,257	403,044	398,627	365,836	301,215	349,247	
585	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Revenues	4300	Operating Transfers In	-	-	-	-	102,807	-	
586	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	95,369	
587					Expense Totals	132,489	409,550	403,353	368,280	406,522	448,965	
588												
589	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5000	Salaries	-	-	-	-	227,230	268,859	
590	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5035	Salary - Reserves	-	-	-	8,569	-	-	Part-time police reserve officer pay was approved in FY 19/20. Pays for reserve officers to act as supplemental patrol officers in shopping areas and other locations as needed.
591	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5045	Salary - Detective	-	-	-	76,627	0	-	
592	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5046	Salary - Longevity	-	-	-	-	1,168	1,312	
593	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5050	Salary - Patrol Officer	-	-	-	118,493	0	-	
594	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5084	Salary - Cell phone allowance	-	-	-	-	480	360	
595	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5088	Salary - Shift Differential	-	-	-	-	2,400	2,400	
596	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5090	Salary - Overtime	-	-	-	-	23,435	10,672	
597	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5091	Salary - Licensing Incentives	-	-	-	-	2,400	-	
598	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5092	Salary - Holiday Traffic Control	-	-	-	-	5,000	5,000	Pays overtime for officers to work traffic control in shopping centers and along Brodie Lane from Black Friday through New Year's Day
599	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5120	Life Insurance Benefits	-	-	-	-	130	187	
600	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5121	Medical Insurance Benefits	-	-	-	-	22,931	26,780	
601	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5122	Dental Insurance Benefits	-	-	-	-	1,262	1,683	
602	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5123	Vision Insurance	-	-	-	-	262	330	
603	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5124	Long Term Disability Insurance	-	-	-	-	797	1,248	
604	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5126	Short Term Disability Insurance	-	-	-	-	540	960	
605	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5130	Medicare Tax - Employers Contribution	-	-	-	-	3,557	3,744	
606	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5131	TWC - Employers Contribution	-	-	-	-	960	960	
607	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5135	Social Security Contribution	-	-	-	476	1,597	1,860	
608	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5140	TMRS City Contribution	-	-	-	-	25,477	30,131	
609	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5150	Workers Compensation Benefits	-	-	-	-	7,730	9,081	
610	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5439	Community Partnership	-	-	-	1,712	2,250	2,250	Provides funds for all Eyes on Sunset Valley community events and activities such as SOWING Community, Corridor Cleanup, Coffee with a Cop, and other crime prevention initiatives.
611	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5455	National Crime Nite Out	-	-	-	2,500	-	2,500	Annual community building partnership event to promote police-community relations.
612	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5600	Dues / Subscriptions / Fees	-	500	600	500	500	500	Dues membership to professional law enforcement organizations for department members.
613	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5613	800 mghz Operation and Maintenance	-	-	-	8,172	9,495	10,495	Paid to Travis County for portable radio and MDC maintenance costs. Cost is based on estimated 3% annual increase.

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1	FY22 Proposed Budget Details											
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
614	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5614	911 Call Share	-	-	-	52,041	59,847	67,653	Paid to Travis County S.O. for dispatching services at CTECC, a centralized dispatch center responsible for emergency calls throughout Travis Co. SVPD pays fair share based percentage of total calls dispatched. Based on an average of 15% increase each year
615	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5625	Equipment Acquisition	-	-	-	7,862	-	-	No planned equipment acquisition in FY 2020
616	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5775	Small Tools	-	-	-	-	-	-	
617	Crime Control & Prevention District Tax	Crime Control & Prevention District Tax	Expenses	5782	Software Maintenance Fees	-	-	-	33,175	13,573	-	*Moved to Administration* Annual software licensing and renewal agreements for criminal justice records programs (INCODE) including Public Safety Records Management System, Code Red, evidence management software, and mobile data software.
618					Expense Totals	-	500	600	310,128	413,020	448,965	
619					Department Totals	132,489	409,050	402,753	58,152	(6,498)	(0)	
620					Fund Totals	132,489	409,050	402,753	58,152	(6,498)	(0)	
621												
622												
623												
624	Drainage Utility	Drainage Utility	Revenues	4095	Interest	2,912	6,340	10,421	5,814	2,200	6,004	Reduced rates *Amount differs from originally proposed amount of \$6320.11
625	Drainage Utility	Drainage Utility	Revenues	4220	Utility Sales	101,550	101,464	101,468	101,644	101,460	96,391	No description provided
626	Drainage Utility	Drainage Utility	Revenues	4300	Operating Transfers In	-	-	-	-	4,672	-	Transfer in from general fund
627	Drainage Utility	Drainage Utility	Revenues		SUBSIDIES Subsidy Transfer	-	-	-	-	-	-	
628					Revenue Totals	104,462	107,804	111,888	107,458	108,332	102,395	
629												
630	Drainage Utility	Drainage Utility	Expenses	5000	Salaries	-	-	-	-	27,985	42,249	
631	Drainage Utility	Drainage Utility	Expenses	5030	Salary - Parks & Natural Resources Mgr.	-	-	-	-	(0)	-	
632	Drainage Utility	Drainage Utility	Expenses	5046	Salary - Longevity	-	-	-	-	116	209	
633	Drainage Utility	Drainage Utility	Expenses	5062	Salary - Maintenance Tech (DV)	-	-	-	-	-	-	
634	Drainage Utility	Drainage Utility	Expenses	5063	Salary - Maintenance Tech 1 (RS)	-	-	-	-	-	-	
635	Drainage Utility	Drainage Utility	Expenses	5066	Salary - Ground Maintenance Supervisor	-	-	-	-	0	-	
636	Drainage Utility	Drainage Utility	Expenses	5080	Salary - Utilities Superintendent	-	-	-	-	-	-	
637	Drainage Utility	Drainage Utility	Expenses	5084	Salary - Cell phone allowance	-	-	-	-	168	270	
638	Drainage Utility	Drainage Utility	Expenses	5086	Salary - Bilingual	-	-	-	-	120	90	
639	Drainage Utility	Drainage Utility	Expenses	5087	Salary - Education	-	-	-	-	105	90	
640	Drainage Utility	Drainage Utility	Expenses	5090	Salary - Overtime	-	-	-	-	430	1,197	
641	Drainage Utility	Drainage Utility	Expenses	5091	Salary - Licensing Incentives	-	-	-	-	60	2,058	
642	Drainage Utility	Drainage Utility	Expenses	5120	Life Insurance Benefits	-	-	-	-	19	35	
643	Drainage Utility	Drainage Utility	Expenses	5121	Medical Insurance Benefits	-	-	-	-	3,062	6,215	
644	Drainage Utility	Drainage Utility	Expenses	5122	Dental Insurance Benefits	-	-	-	-	189	316	
645	Drainage Utility	Drainage Utility	Expenses	5123	Vision Insurance	-	-	-	-	39	62	
646	Drainage Utility	Drainage Utility	Expenses	5124	Long Term Disability Insurance	-	-	-	-	106	234	
647	Drainage Utility	Drainage Utility	Expenses	5126	Short Term Disability Insurance	-	-	-	-	70	180	
648	Drainage Utility	Drainage Utility	Expenses	5130	Medicare Tax - Employers Contribution	-	-	-	-	420	640	
649	Drainage Utility	Drainage Utility	Expenses	5131	TWC - Employers Contribution	-	-	-	-	108	180	
650	Drainage Utility	Drainage Utility	Expenses	5135	Social Security Contribution	-	-	-	-	-	-	
651	Drainage Utility	Drainage Utility	Expenses	5140	TMRS City Contribution	-	-	-	-	3,358	5,147	
652	Drainage Utility	Drainage Utility	Expenses	5150	Workers Compensation Benefits	-	-	-	-	1,272	1,982	
653	Drainage Utility	Drainage Utility	Expenses	5327	Engineer - Design Fees	-	-	690	-	-	-	Allows for engineering assistance for drainage projects.
654	Drainage Utility	Drainage Utility	Expenses	5606	Flood Control/Easement Acquisition	-	-	-	-	-	-	Funded out of projects. These funds are for retrofitting the Sunset Valley Regional Dam structure.
655	Drainage Utility	Drainage Utility	Expenses	5660	Land Acquisition	-	-	-	-	-	-	Provides funds for assistance with acquiring property or easments.
656	Drainage Utility	Drainage Utility	Expenses	5746	Repair & Maint. - Drainage-Streets & ROW	134	1,095	1,308	4,305	20,000	20,000	Provides funds for repair and maintenance of ditches, storm inlets, and other drainage issues along the streets
657	Drainage Utility	Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds	12,199	5,387	4,085	5,815	5,000	4,000	Provides funds for repair and maintenance to detention ponds.
658	Drainage Utility	Drainage Utility	Expenses	5823	Education Programs	-	-	230	-	750	750	Education program on stormwater and flooding
659	Drainage Utility	Drainage Utility	Expenses	7184	Sunset Trail Street	-	-	-	-	35,122	-	Engineering charges for Sunset Trail Drainage issues at Jones Rd
660	Drainage Utility	Drainage Utility	Expenses	7209	Regional Detention Pond Dam	-	-	-	1,638	-	-	Moved from expenses to fund whole project in one place.
661	Drainage Utility	Drainage Utility	Expenses	PROPOSED	Proposed New Line	-	-	-	-	-	-	
662	Drainage Utility	Drainage Utility	Expenses	PWD	Public Works Director	-	-	-	-	-	-	
663					Expense Totals	12,333	6,482	6,313	11,757	98,499	85,904	
664					Department Totals	92,129	101,321	105,575	95,701	9,833	16,491	
665					Fund Totals	92,129	101,321	105,575	95,701	9,833	16,491	
666												
667												
668												
669	GN-Equipment Repair & Replacement Fund	Replacement Funds	Revenues	4300	Operating Transfers In	562,126	148,255	163,426	-	-	102,806	Transfer in from General Fund for Repair and Replacement. Amount transferred in FY20 \$133,057.
670					Revenue Totals	562,126	148,255	163,426	-	-	102,806	
671												
672	GN-Equipment Repair & Replacement Fund	Replacement Funds	Expenses	R&R	Repair and Replacement Fund	-	-	-	-	-	-	
673					Expense Totals	-	-	-	-	-	-	
674					Department Totals	562,126	148,255	163,426	-	-	102,806	
675					Fund Totals	562,126	148,255	163,426	-	-	102,806	
676												
677												
678												
679	CIP & Projects	Administration	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	25,000	
680	CIP & Projects	Public Safety	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	115,000	
681	CIP & Projects	Public Works	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	125,000	

	A	B	C	D	E	F	G	H	I	J	K	L
1												
2	Funds Name	Departments Name	Type	Account Code	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Description
682	CIP & Projects	Water Department	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	120,000	
683	CIP & Projects	Wastewater Department	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	262,000	
684	CIP & Projects	Street Repair/Replacement Funds	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	537,130	
685	CIP & Projects	Green Tax	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	40,000	
686	CIP & Projects	Drainage Utility	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	65,000	
687	CIP & Projects	Water-Utility Infrastructure Reserve	Revenues	XFER	Transfer in from Reserves	-	-	-	-	-	252,000	
688					Revenue Totals	-	-	-	-	-	1,541,130	
689												
690	CIP & Projects	Water Department	Expenses	7212	Backflows, Meters, & Vaults Improvements	-	-	-	-	-	15,000	
691	CIP & Projects	Water Department	Expenses	5758	Repairs & Maintenance - System	-	-	-	-	-	105,000	
692	CIP & Projects	Public Safety	Expenses	5764	Security System - Buildings	-	-	-	-	-	115,000	
693	CIP & Projects	Public Works	Expenses	7156	Land Development Revisions	-	-	-	-	-	50,000	
694	CIP & Projects	Public Works	Expenses	5349	Digital Mapping Services	-	-	-	-	-	25,000	
695	CIP & Projects	Public Works	Expenses	5332	Planning Services	-	-	-	-	-	50,000	
696	CIP & Projects	Administration	Expenses	MAYOR	Mayor's Budget	-	-	-	-	-	25,000	IT City Hall Building Upgrades to support hybrid meetings - include in IT RFP
697	CIP & Projects	Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds	-	-	-	-	-	65,000	
698	CIP & Projects	Water-Utility Infrastructure Reserve	Expenses	5758	Repairs & Maintenance - System	-	-	-	-	-	252,000	
699	CIP & Projects	Green Tax	Expenses	5753	Repair & Maintenance - Trails & Footpaths	-	-	-	-	-	40,000	
700	CIP & Projects	Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage	-	-	-	-	-	537,130	
701	CIP & Projects	Wastewater Department	Expenses	7213	Lift Station Improvements	-	-	-	-	-	112,000	
702	CIP & Projects	Wastewater Department	Expenses	5758	Repairs & Maintenance - System	-	-	-	-	-	150,000	
703					Expense Totals	-	-	-	-	-	1,541,130	
704					Department Totals	-	-	-	-	-	-	
705					Fund Totals	-	-	-	-	-	-	
706					FY22 Budget Totals	3,734,591	3,792,523	3,916,499	2,414,617	847,115	1,110,104	

Sunset Valley														
Five Year Revenue Historical														
		FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Actual To Date
Sales Tax Revenue		\$ 5,804,545	\$ 6,152,171	\$ 6,010,629	\$ 6,076,903	\$ 6,993,199	\$ 6,229,691	\$ 6,433,475	\$ 6,557,235	\$ 6,432,897	\$ 6,475,546	\$ 5,900,372	\$ 4,819,215	\$ 5,502,861
Sales Tax Revenue	(4180) Sales & Use Tax	\$ 4,668,450	\$ 4,921,737	\$ 4,808,503	\$ 4,861,522	\$ 4,952,758	\$ 4,877,947	\$ 4,826,780	\$ 4,923,353	\$ 4,819,200	\$ 4,861,535	\$ 4,427,629	\$ 3,614,400	\$ 4,129,554
Sales Tax Revenue	(4185) Sales and Use Tax - R&M Street	\$ 757,378	\$ 820,269	\$ 801,397	\$ 810,236	\$ 825,439	\$ 812,971	\$ 804,443	\$ 820,538	\$ 804,000	\$ 810,236	\$ 737,920	\$ 602,385	\$ 688,242
Sales Tax Revenue	(4184) Sales and Use Tax - Green Tax	\$ 378,717	\$ 410,165	\$ 400,729	\$ 405,144	\$ 815,002	\$ 406,516	\$ 402,252	\$ 410,300	\$ 401,620	\$ 405,148	\$ 368,988	\$ 301,215	\$ 344,147
Sales Tax Revenue	(4181) Sales & Use Tax - Crime Control and Prevention Tax	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 132,257	\$ 400,000	\$ 403,044	\$ 408,077	\$ 398,627	\$ 365,836	\$ 301,215	\$ 340,918
Operating Transfers		\$ 593,603	\$ 976,148	\$ 702,978	\$ 1,090,351	\$ 6,937,904	\$ 6,987,285	\$ 2,757,456	\$ 2,655,168	\$ 1,459,136	\$ 1,553,044	\$ 452,040	\$ 102,806	\$ -
Operating Transfers	(4300) Operating Transfers In	\$ 593,603	\$ 976,148	\$ 702,978	\$ 1,090,351	\$ 6,937,904	\$ 6,987,285	\$ 2,757,456	\$ 2,655,168	\$ 1,459,136	\$ 1,553,044	\$ 452,040	\$ -	\$ -
Operating Transfers	(XFER) Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,806	\$ -
Utility Sales		\$ 1,157,057	\$ 1,172,698	\$ 1,160,924	\$ 1,162,789	\$ 1,241,874	\$ 1,175,199	\$ 1,241,842	\$ 1,036,497	\$ 1,230,455	\$ 1,055,034	\$ 1,037,889	\$ 1,230,455	\$ 910,236
Utility Sales	(4220) Utility Sales	\$ 1,157,057	\$ 1,172,698	\$ 1,160,924	\$ 1,162,789	\$ 1,241,874	\$ 1,175,199	\$ 1,241,842	\$ 1,036,497	\$ 1,230,455	\$ 1,055,034	\$ 1,037,889	\$ 1,230,455	\$ 910,236
Hotel Occupancy Tax		\$ 492,000	\$ 260,604	\$ 252,000	\$ 271,413	\$ 265,000	\$ 263,012	\$ 262,700	\$ 255,262	\$ 250,000	\$ 248,891	\$ 129,900	\$ 25,000	\$ 100,072
Hotel Occupancy Tax	(4080) Hotel Occupancy Tax	\$ 492,000	\$ 260,604	\$ 252,000	\$ 271,413	\$ 265,000	\$ 263,012	\$ 262,700	\$ 255,262	\$ 250,000	\$ 248,891	\$ 129,900	\$ 25,000	\$ 100,072
Misc Revenues		\$ 409,934	\$ 73,158	\$ 406,950	\$ 118,164	\$ 405,800	\$ 702,998	\$ 57,800	\$ 77,000	\$ 76,982	\$ 140,242	\$ 35,962	\$ 55,405	\$ 101,219
Misc Revenues	(4190) Sale of Assets	\$ 350,000	\$ 1,175	\$ 350,000	\$ 26,326	\$ 350,000	\$ 631,900	\$ -	\$ -	\$ -	\$ -	\$ 7,031	\$ -	\$ 20,200
Misc Revenues	(4040) Fire District Collection Fees	\$ 20,000	\$ 23,720	\$ 21,000	\$ 25,224	\$ 25,000	\$ 27,438	\$ 25,000	\$ 32,804	\$ 33,000	\$ 34,977	\$ 61,499	\$ 34,500	\$ 30,206
Misc Revenues	(4000) Adopt A Tree Energy Program	\$ 7,000	\$ 15,675	\$ 7,000	\$ 12,899	\$ 7,000	\$ 7,188	\$ 7,000	\$ 5,770	\$ 9,147	\$ 9,147	\$ 8,213	\$ -	\$ 4,283
Misc Revenues	(4009) Property Lease Revenue	\$ 7,150	\$ 6,950	\$ 7,150	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 4,950	\$ 6,600	\$ 5,363
Misc Revenues	(4110) Miscellaneous Fees & Charges	\$ 9,984	\$ 8,118	\$ 5,000	\$ 4,187	\$ 4,000	\$ 6,722	\$ 4,000	\$ 5,185	\$ 3,500	\$ 67,981	\$ (53,346)	\$ 2,625	\$ 2,364
Misc Revenues	(4028) Event Revenue	\$ 6,600	\$ 3,990	\$ 7,600	\$ 5,232	\$ 4,000	\$ 5,608	\$ 6,000	\$ 5,279	\$ 6,445	\$ 7,765	\$ 415	\$ 2,000	\$ -
Misc Revenues	(4699) Other Revenues	\$ -	\$ -	\$ -	\$ 7,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,766
Misc Revenues	(4025) Donations	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 4,929	\$ -	\$ -	\$ -
Misc Revenues	(4060) General Fees & Inspections	\$ 4,500	\$ 200	\$ 4,500	\$ 350	\$ 4,500	\$ 100	\$ 4,500	\$ 100	\$ 4,500	\$ 100	\$ 50	\$ 4,500	\$ -
Misc Revenues	(4210) Tap Fees - Reconnects	\$ 2,700	\$ 1,010	\$ 2,700	\$ 1,010	\$ 2,700	\$ 460	\$ 2,700	\$ 1,520	\$ 4,200	\$ 550	\$ 2,670	\$ 2,700	\$ -
Misc Revenues	(4070) Grant Revenue	\$ -	\$ 5,404	\$ -	\$ 6,750	\$ -	\$ 5,614	\$ -	\$ 2,700	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Revenues	(4100) Late Fees (A/R)	\$ -	\$ 3,931	\$ -	\$ 4,227	\$ -	\$ 3,419	\$ -	\$ 1,833	\$ -	\$ 3,055	\$ 1,145	\$ -	\$ -
Misc Revenues	(4090) Insurance Recovery of Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,111	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Revenues	(4105) Leose Funds - State Comptroller	\$ -	\$ 1,417	\$ -	\$ 1,400	\$ -	\$ 1,388	\$ -	\$ 1,377	\$ 1,390	\$ 1,367	\$ 1,352	\$ -	\$ 1,234
Misc Revenues	(4022) Credit Card Convenience Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,695	\$ 1,200	\$ 2,181	\$ 981	\$ 1,280	\$ -
Misc Revenues	(4001) Revenue - Ant Bait Program	\$ 800	\$ 835	\$ 800	\$ 308	\$ 800	\$ 497	\$ 800	\$ 118	\$ 800	\$ 449	\$ 190	\$ -	\$ 104
Misc Revenues	(4115) Penalties/Fines/Surcharges	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -
Misc Revenues	(4200) School Zone Fees - County/City (Restricted Use)	\$ -	\$ 734	\$ -	\$ 936	\$ -	\$ 846	\$ -	\$ 867	\$ -	\$ 871	\$ 808	\$ -	\$ 700
Misc Revenues	(4170) Recycle / Reclamation Sales	\$ 200	\$ -	\$ 200	\$ 80	\$ 200	\$ 219	\$ 200	\$ 41	\$ 200	\$ 270	\$ 4	\$ 200	\$ -
Interest Revenue		\$ 20,100	\$ 21,444	\$ 13,400	\$ 66,656	\$ 43,400	\$ 185,524	\$ 116,075	\$ 383,584	\$ 214,500	\$ 480,806	\$ 240,659	\$ 70,450	\$ 15,569
Interest Revenue	(4095) Interest	\$ 20,100	\$ 21,444	\$ 13,400	\$ 66,656	\$ 43,400	\$ 185,524	\$ 116,075	\$ 383,584	\$ 214,500	\$ 480,806	\$ 240,659	\$ 70,450	\$ 15,569
Franchise Fees		\$ 132,000	\$ 139,715	\$ 132,000	\$ 137,022	\$ 133,000	\$ 126,642	\$ 130,000	\$ 124,089	\$ 130,000	\$ 122,719	\$ 111,885	\$ 120,000	\$ 75,090
Franchise Fees	(4228) Franchise Fee - COA Utilities	\$ 92,000	\$ 103,420	\$ 92,000	\$ 99,020	\$ 96,000	\$ 90,601	\$ 96,000	\$ 87,158	\$ 96,000	\$ 85,247	\$ 80,213	\$ 86,000	\$ 41,489
Franchise Fees	(4050) Franchise Tax	\$ 40,000	\$ 36,295	\$ 40,000	\$ 38,002	\$ 37,000	\$ 36,041	\$ 34,000	\$ 36,932	\$ 34,000	\$ 37,471	\$ 31,673	\$ 34,000	\$ 33,600
Court Fees and Fines		\$ 50,000	\$ 75,466	\$ 60,000	\$ 93,877	\$ 62,600	\$ 60,068	\$ 56,300	\$ 57,889	\$ 37,500	\$ 31,157	\$ 23,097	\$ 22,060	\$ 17,124
Court Fees and Fines	(4030) Court Income Fines	\$ 35,000	\$ 54,952	\$ 45,000	\$ 65,872	\$ 45,000	\$ 37,444	\$ 40,000	\$ 25,310	\$ 25,000	\$ 19,281	\$ 11,538	\$ 12,500	\$ 10,904
Court Fees and Fines	(4020) Court Income - Fees	\$ 10,000	\$ 16,194	\$ 10,000	\$ 22,855	\$ 15,500	\$ 19,894	\$ 13,800	\$ 29,210	\$ 10,000	\$ 7,805	\$ 8,257	\$ 5,000	\$ 3,583
Court Fees and Fines	(4230) Warrant Fee Collections	\$ 5,000	\$ 4,321	\$ 5,000	\$ 5,149	\$ 2,100	\$ 2,730	\$ 2,500	\$ 3,368	\$ 2,500	\$ 3,751	\$ 2,536	\$ 2,250	\$ 1,310
Court Fees and Fines	(4038) Court Technology Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183	\$ 354	\$ 1,200	\$ 383
Court Fees and Fines	(4035) Court Security Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137	\$ 325	\$ 900	\$ 418
Court Fees and Fines	(4036) Court-Truancy Prevention Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85	\$ 100	\$ 487
Court Fees and Fines	(4032) Court-Time Payment Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 15
Court Fees and Fines	(4037) Court - Jury Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 10	\$ 24
Subsidy		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,435	\$ -
Subsidy	(SUBSIDIES) Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,435	\$ -
Permits		\$ 45,000	\$ 75,843	\$ 50,000	\$ 38,470	\$ 50,000	\$ 48,606	\$ 40,000	\$ 41,816	\$ 40,000	\$ 29,568	\$ 26,814	\$ 22,500	\$ 19,188
Permits	(4120) Permits, Licenses & Fees	\$ 40,000	\$ 62,899	\$ 50,000	\$ 37,329	\$ 50,000	\$ 45,036	\$ 40,000	\$ 39,766	\$ 40,000	\$ 29,343	\$ 26,814	\$ 22,500	\$ 18,922
Permits	(4121) Permit Billing	\$ 5,000	\$ 12,944	\$ -	\$ 1,141	\$ -	\$ 3,570	\$ -	\$ 2,050	\$ -	\$ 225	\$ -	\$ -	\$ 266
Mixed Beverage Tax		\$ 40,000	\$ 36,778	\$ 36,000	\$ 35,075	\$ 35,000	\$ 38,413	\$ 35,000	\$ 36,825	\$ 35,000	\$ 40,488	\$ 35,170	\$ 26,250	\$ 28,661
Mixed Beverage Tax	(4182) Mixed Beverage Receipts Tax	\$ 40,000	\$ 36,778	\$ 36,000	\$ 35,075	\$ 35,000	\$ 38,413	\$ 35,000	\$ 36,825	\$ 35,000	\$ 40,488	\$ 35,170	\$ 26,250	\$ 28,661

Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,457
Revenues	(4191) Insurance Recovery for Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,457
Total		\$ 8,744,239	\$ 8,984,025	\$ 8,824,881	\$ 9,090,720	\$ 16,167,777	\$ 15,817,437	\$ 11,130,648	\$ 11,225,366	\$ 9,906,470	\$ 10,177,496	\$ 7,993,789	\$ 7,084,575	\$ 6,773,475



Revenue Projections



#ITSGOODTOBEHERE

REVENUE PROJECTIONS

Revenue projections have been conservative as the COVID uncertainty draws out longer than most expected.

The proposed budget again has a reduced revenue projection, however, the recent sales tax figures show continued growth for sales in our area.

Current year projections (FY21) in revenue show more than \$1,200,000 falling to General Fund fund balance with the other funds receiving requisite increases. For the Crime Control Fund, this windfall of revenue will mean the General Fund will not have to transfer in \$106K that was programmed when revenue projections were lower.

If the current projections hold true, the year end FY 22 will show more than \$400,000 fall to the General Fund uncommitted fund balance.

BUDGET AT A GLANCE

FY 21 – General Fund

- Budgeted Revenue: \$3,848,275
- Actual Revenue: \$4,641,990
- Projected Revenue: \$5,100,000

FY 22 – General Fund

- Budgeted Revenue: 4,243,108
- Projected Revenue (based on new estimates): \$5,000,000

Sales & Use Tax		Special Purpose District Sales & Use Tax- Crime Control		Totals					
Month	Amount	Month	Amount	FY20	General Fund- 80%	Street Fund- 13.333%	Green Tax- 6.667%	Total	
October	433,705.34	October	28,791.11	Oct	\$346,964.27	\$57,825.93	\$28,915.14	\$433,705.34	
November	497,738.79	November	32,998.61	Nov	\$398,191.03	\$66,363.51	\$33,184.25	\$497,738.79	
December	476,090.58	December	31,623.25	Dec	\$380,872.46	\$63,477.16	\$31,740.96	\$476,090.58	
January	492,701.94	January	32,665.31	Jan	\$394,161.55	\$65,691.95	\$32,848.44	\$492,701.94	
February	673,293.18	February	43,331.33	Feb	\$538,634.54	\$89,770.18	\$44,888.46	\$673,293.18	
March	430,955.99	March	28,816.79	Mar	\$344,764.79	\$57,459.36	\$28,731.84	\$430,955.99	
April	360,764.53	April	23,720.11	Apr	\$288,611.62	\$48,100.73	\$24,052.17	\$360,764.53	
May	652,948.54	May	43,041.30	May	\$522,358.83	\$87,057.63	\$43,532.08	\$652,948.54	
June	570,943.47	June	37,887.84	June	\$456,754.78	\$76,123.89	\$38,064.80	\$570,943.47	
July	572,800.71	July	38,041.90	July	\$458,240.57	\$76,371.52	\$38,188.62	\$572,800.71	
August	640,545.37	August	42,534.41	Aug	\$512,436.30	\$85,403.91	\$42,705.16	\$640,545.37	
September	579,028.11	September	38,366.22	Sept	\$463,222.49	\$77,201.82	\$38,603.80	\$579,028.11	
	6,381,516.55		421,818.18		\$5,105,213.24	\$850,847.60	\$425,455.71	\$6,381,516.55	

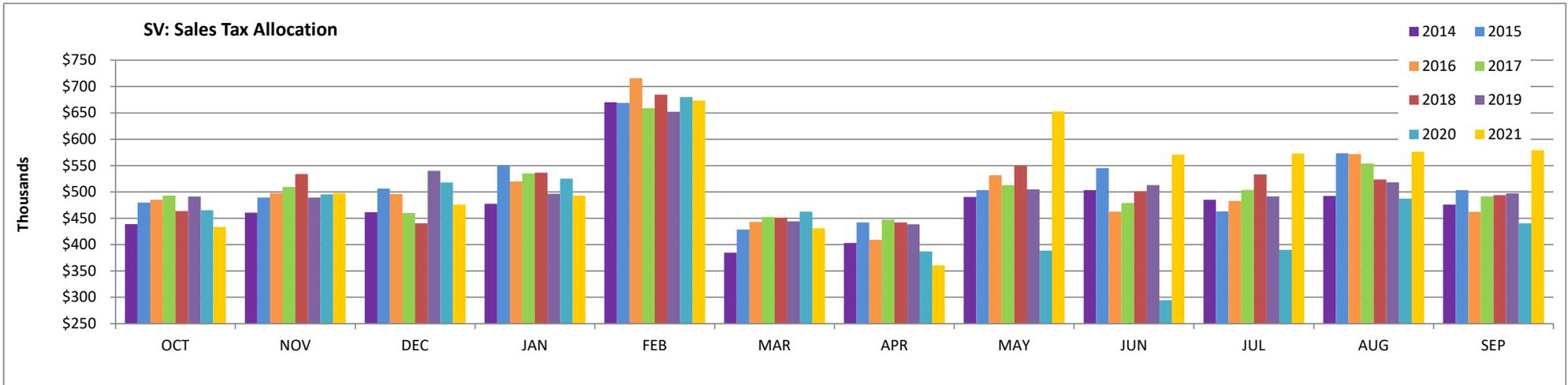
Sunset Valley Sales Tax Allocation Summary

SEPTEMBER 2021

Note: this report does not include Crime Control District Revenues

FISCAL YEAR								
	2014	2015	2016	2017	2018	2019	2020	2021
OCT	\$ 438,777	\$ 479,737	\$ 485,100	\$ 493,183	\$ 463,808	\$ 491,236	\$ 465,420	\$ 433,705
NOV	\$ 460,774	\$ 489,261	\$ 497,492	\$ 509,333	\$ 533,899	\$ 489,434	\$ 495,228	\$ 497,739
DEC	\$ 461,349	\$ 506,341	\$ 495,764	\$ 459,870	\$ 440,419	\$ 540,146	\$ 517,793	\$ 476,091
JAN	\$ 477,613	\$ 549,517	\$ 519,779	\$ 535,108	\$ 536,750	\$ 496,433	\$ 525,321	\$ 492,702
FEB	\$ 669,859	\$ 668,782	\$ 715,822	\$ 659,119	\$ 684,587	\$ 652,244	\$ 679,963	\$ 673,293
MAR	\$ 385,006	\$ 428,522	\$ 443,134	\$ 452,440	\$ 451,270	\$ 444,118	\$ 462,568	\$ 430,956
APR	\$ 403,225	\$ 442,133	\$ 409,074	\$ 447,500	\$ 442,078	\$ 438,610	\$ 387,192	\$ 360,765
MAY	\$ 490,398	\$ 503,245	\$ 531,559	\$ 513,096	\$ 549,709	\$ 504,872	\$ 388,573	\$ 652,949
JUN	\$ 503,422	\$ 544,803	\$ 462,500	\$ 478,966	\$ 501,082	\$ 512,957	\$ 294,578	\$ 570,943
JUL	\$ 484,955	\$ 463,154	\$ 482,707	\$ 503,723	\$ 533,027	\$ 491,551	\$ 390,053	\$ 572,801
AUG	\$ 492,323	\$ 573,336	\$ 571,622	\$ 553,650	\$ 523,730	\$ 518,181	\$ 487,412	\$ 640,545
SEP	\$ 475,941	\$ 503,341	\$ 462,349	\$ 491,445	\$ 493,832	\$ 497,138	\$ 440,434	\$ 579,028
YEAR	\$ 5,743,641	\$ 6,152,171	\$ 6,076,902	\$ 6,097,434	\$ 6,154,191	\$ 6,076,919	\$ 5,534,535	\$ 6,381,516
YoY Change		7.1%	-1.2%	0.3%	0.9%	-1.3%	-8.9%	15.3%

Change from FY 2019/2020				
	Month		Year-to-Date	
	\$	%	\$	YTD %
OCT	\$ (31,715)	-6.8%	\$ (31,715)	-6.8%
NOV	\$ 2,511	0.5%	\$ (29,204)	-3.0%
DEC	\$ (41,702)	-8.1%	\$ (70,906)	-4.8%
JAN	\$ (32,619)	-6.2%	\$ (103,526)	-5.2%
FEB	\$ (6,670)	-1.0%	\$ (110,196)	-4.1%
MAR	\$ (31,612)	-6.8%	\$ (141,808)	-4.5%
APR	\$ (26,427)	-6.8%	\$ (168,235)	-4.8%
MAY	\$ 264,376	68.0%	\$ 96,141	2.5%
JUN	\$ 276,365	93.8%	\$ 372,506	8.8%
JUL	\$ 182,749	46.9%	\$ 555,254	12.1%
AUG	\$ 153,133	31.4%	\$ 708,387	13.9%
SEP	\$ 138,594	31.5%	\$ 846,981	15.3%





The General Fund



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues: \$4,243,108

Expenses: \$4,362,323

- Administration:
\$ 1,911,731
- Public
Safety: \$1,781,654
- Municipal Court:
\$70,864
- Public Works:
\$549,474
- General Government:
\$48,600

Capital Projects:

- Allocated Per Department. See Department Sheets and CIP Sheets for more detail.

THE GENERAL FUND

RESPONSIBILITIES

The General Fund is the overall “workhorse” of a City Budget. It is the area where the basic operating fund and accounts for everything not accounted for in another fund are placed.

This area typically contains contractual obligations, interlocal agreements, City Administration, City Secretary, and Public Safety for both fire and police.

Governmental Accounting

Municipal governments are bound by Governmental Accounting Standards Board (GASB) and must meet stringent guidelines for accounting.

The City also utilizes Fund Accounting which allocates costs to the appropriate cost center, for accountability and monitoring each cost segment in the overall budget.

This is the area where subsidies are transferred to the other funds to ensure a balanced fund for each.

The City of Sunset Valley’s General Fund consists of

- Administration
- Public Safety
- Municipal Court
- Public Works
- General Government



ADMINISTRATION DEPARTMENT

#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues: \$4,516,207

- Sales Tax: \$4,243,108
- Other Revenues: \$273,099

Expenses: \$ 1,911,731

- Salary & Benefits: \$479,393
- Utility Subsidy: \$831,840
- Contract Services: \$244,436
- Other Operating: \$356,062

Total Staffing: 4.5

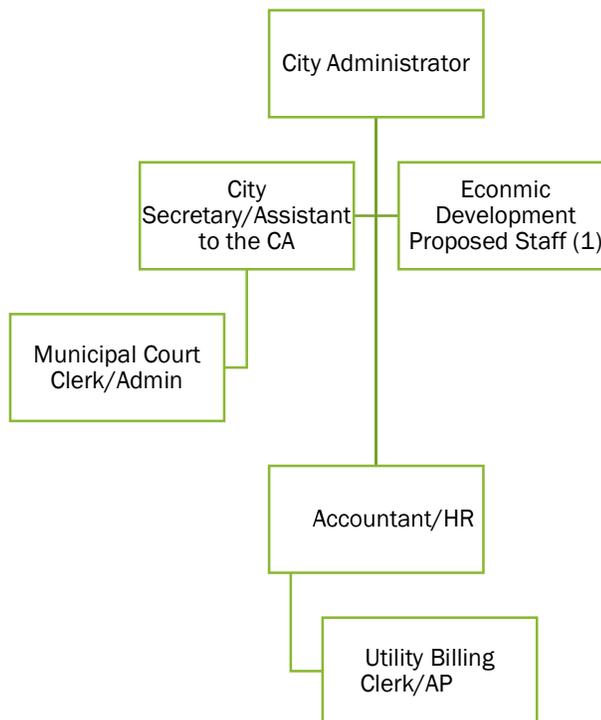
Capital Projects:

- Building Security - \$115,000
- IT Building Upgrades to Support Hybrid Meetings - \$25,000
- Valley Creek Park - \$40,000

RESPONSIBILITIES

The City of Sunset Valley operates under the Mayor-Council form of government. Under this system, the City Council appoints a City Administrator who then manages the Department Directors and City staff to develop and implement policies guiding the City.

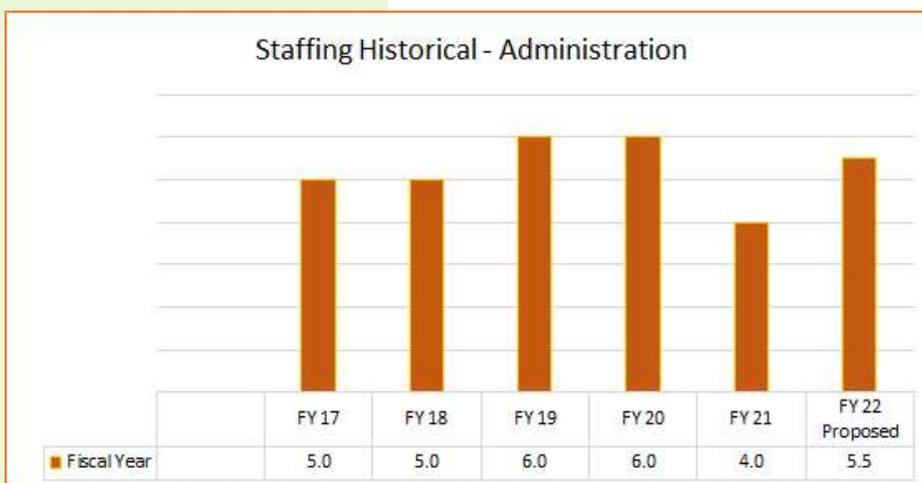
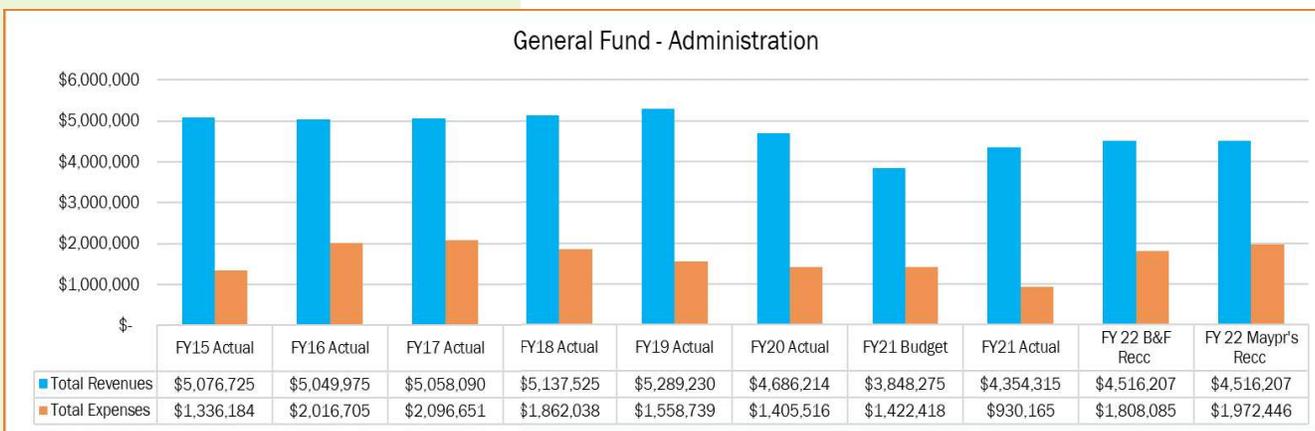
This management includes coordination of daily operations, preparation of information for City Council agendas, long range planning, preparation of budgets, development and implementation of personnel regulations, financial and administrative policies and other actions as directed by the Mayor and City Council, or the Code of Ordinances of the City of Sunset Valley.





#ITSGOODTOBEHERE

ADMINISTRATION DEPARTMENT (Continued)



General Operating Fund (01)												
Administration (01)												
			FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
Revenues												
			Revenues									
Revenues	Sales Tax Revenue											
Revenues	(4180) Sales & Use Tax		4,921,737.00	4,861,522.00	4,877,947.00	4,923,353.00	4,861,535.00	4,427,629.00	3,614,400.00	4,243,108.00	4,243,108.00	4,243,108.00
Revenues	Interest Revenue											
Revenues	(4095) Interest		14,695.00	36,535.00	53,963.00	86,217.00	126,570.00	69,367.00	27,500.00	76,091.00	76,091.00	76,091.00
Revenues	Misc Revenues											
Revenues	(4040) Fire District Collection Fees		23,720.00	25,224.00	27,438.00	32,804.00	34,977.00	61,499.00	34,500.00	32,389.00	32,389.00	32,389.00
Revenues	(4110) Miscellaneous Fees & Charges		2,778.00	4,187.00	6,722.00	5,185.00	67,981.00	8,107.00	2,625.00	24,000.00	24,000.00	24,000.00
Revenues	(4190) Sale of Assets		1,175.00	26,326.00	-	-	-	7,031.00	-	-	-	-
Revenues	(4025) Donations		-	15,000.00	5,000.00	-	4,929.00	-	-	1,561.00	1,561.00	1,561.00
Revenues	(4090) Insurance Recovery of Loss		-	-	-	11,111.00	-	-	-	-	-	-
Revenues	(4699) Other Revenues		-	7,636.00	-	-	-	-	-	-	-	-
Revenues	(4022) Credit Card Convenience Fees		-	-	-	215.00	463.00	182.00	500.00	392.00	392.00	392.00
Revenues	Franchise Fees											
Revenues	(4228) Franchise Fee - COA Utilities		-	-	-	-	85,247.00	80,213.00	86,000.00	54,228.00	54,228.00	54,228.00
Revenues	(4050) Franchise Tax		-	-	-	-	37,471.00	31,673.00	34,000.00	22,633.00	22,633.00	22,633.00
Revenues	Permits											
Revenues	(4120) Permits, Licenses & Fees		62,899.00	37,329.00	45,036.00	39,766.00	29,343.00	26,814.00	22,500.00	29,010.00	29,010.00	29,010.00
Revenues	(4121) Permit Billing		12,944.00	1,141.00	3,570.00	2,050.00	225.00	-	-	-	-	-
Revenues	Mixed Beverage Tax											
Revenues	(4182) Mixed Beverage Receipts Tax		36,778.00	35,075.00	38,413.00	36,825.00	40,488.00	35,170.00	26,250.00	32,795.00	32,795.00	32,795.00
Expenses			5,076,726.00	5,049,975.00	5,058,089.00	5,137,526.00	5,289,229.00	4,747,685.00	3,848,275.00	4,516,207.00	4,516,207.00	4,516,207.00
			Expenses									
Expenses	Transfers/Subsidies											
Expenses	(7000) Operating Transfers Out		524,945.00	821,135.00	1,182,727.00	1,051,070.00	668,025.00	466,674.00	-	-	102,806.00	102,806.00
Expenses	(SUBSIDY) Utility Subsidy		-	-	-	-	-	-	-	922,712.00	819,906.00	831,840.00
Expenses	Salary, Benefits, and Other Compensation											
Expenses	(5000) Salaries		67,950.00	73,991.00	75,223.00	81,149.00	80,556.00	83,550.00	331,553.00	370,010.00	370,010.00	381,110.00
Expenses	(5025) Salary - City Administrator		124,492.00	135,386.00	137,580.00	142,912.00	126,828.00	161,846.00	-	-	-	-
Expenses	(5027) Salary - Assistant City Administrator		72,138.00	86,737.00	88,245.00	95,250.00	98,748.00	9,838.00	-	-	-	-
Expenses	(5140) TMRS City Contribution		37,957.00	41,374.00	42,666.00	45,803.00	51,110.00	52,547.00	39,126.00	43,820.00	43,820.00	43,820.00
Expenses	(5121) Medical Insurance Benefits		30,774.00	29,053.00	24,216.00	26,558.00	37,766.00	39,315.00	31,083.00	36,506.00	36,506.00	36,506.00
Expenses	(5001) Salary - Accounting Clerk		31,319.00	35,607.00	36,628.00	39,521.00	49,504.00	56,926.00	-	-	-	-
Expenses	(5065) Salary - Development Permit Coordinator		-	-	-	946.00	48,480.00	30,033.00	-	-	-	-
Expenses	(5130) Medicare Tax - Employers Contribution		4,411.00	5,301.00	5,018.00	5,791.00	5,548.00	5,377.00	4,889.00	5,445.00	5,445.00	5,445.00
Expenses	(5057) Salary - Administrative Clerk		12,063.00	3,286.00	13,618.00	14,345.00	-	-	-	-	-	-
Expenses	(5002) Salary - Accountant		-	-	-	-	-	32,596.00	-	-	-	-
Expenses	(5090) Salary - Overtime		1,092.00	1,621.00	1,139.00	1,270.00	752.00	3,398.00	2,406.00	2,775.00	2,775.00	2,775.00
Expenses	(5122) Dental Insurance Benefits		2,121.00	1,965.00	1,764.00	1,896.00	2,441.00	1,765.00	1,493.00	1,683.00	1,683.00	1,683.00
Expenses	(5046) Salary - Longevity		1,674.00	2,223.00	1,924.00	2,934.00	2,212.00	1,888.00	1,619.00	544.00	544.00	544.00
Expenses	(5099) Payroll Expenses - Payroll Services		-	-	-	-	5,601.00	9,479.00	-	-	-	-
Expenses	(5084) Salary - Cell phone allowance		2,384.00	1,875.00	3,020.00	3,045.00	2,310.00	600.00	480.00	360.00	360.00	360.00
Expenses	(5006) Salary - Assistant to the City Administration		2,040.00	11,048.00	-	-	-	-	-	-	-	-
Expenses	(5124) Long Term Disability Insurance		1,206.00	1,234.00	1,520.00	1,454.00	1,398.00	1,357.00	1,166.00	1,248.00	1,248.00	1,248.00
Expenses	(5150) Workers Compensation Benefits		1,005.00	996.00	1,125.00	1,199.00	1,167.00	1,029.00	1,492.00	1,665.00	1,665.00	1,665.00
Expenses	(5126) Short Term Disability Insurance		716.00	733.00	885.00	923.00	935.00	918.00	793.00	960.00	960.00	960.00
Expenses	(5087) Salary - Education		550.00	(50.00)	-	-	-	250.00	1,080.00	1,500.00	1,500.00	1,500.00
Expenses	(5131) TWC - Employers Contribution		(843.00)	755.00	36.00	973.00	837.00	45.00	1,032.00	960.00	960.00	960.00
Expenses	(5123) Vision Insurance		344.00	293.00	291.00	321.00	374.00	345.00	310.00	330.00	330.00	330.00
Expenses	(5120) Life Insurance Benefits		253.00	203.00	203.00	50.00	198.00	184.00	153.00	187.00	187.00	187.00
Expenses	(5086) Salary - Bilingual		-	-	-	-	-	-	-	300.00	300.00	300.00
Expenses	(5091) Salary - Licensing Incentives		-	-	-	-	-	-	240.00	-	-	-
Expenses	(5135) Social Security Contribution		(11.00)	-	-	-	-	-	-	-	-	-
Expenses	Other Operating Expenses											
Expenses	(5835) Utilities: elec/water/wastewater/telephone/gas		72,711.00	70,105.00	75,825.00	68,883.00	87,924.00	101,798.00	682,434.00	78,789.00	100,000.00	100,000.00
Expenses	(6000) Capital Outlay		67,104.00	424,387.00	98,717.00	26,695.00	-	-	-	-	-	-
Expenses	(5782) Software Maintenance Fees		14,678.00	11,408.00	17,696.00	16,736.00	18,306.00	27,427.00	48,226.00	45,000.00	80,000.00	80,000.00
Expenses	(5655) Insurance - Fire/Theft/Vandalism/Bonds		21,789.00	-	-	-	-	41,826.00	46,009.00	43,700.00	43,700.00	43,700.00
Expenses	(5656) Insurance - Liability		7,500.00	19,524.00	21,057.00	23,563.00	32,508.00	-	4,603.00	-	-	-
Expenses	(5705) Office Supplies/Delivery Fees		11,387.00	11,214.00	9,107.00	8,047.00	10,370.00	4,903.00	11,250.00	9,500.00	9,500.00	9,500.00
Expenses	(5735) Rental Expense - Equipment		9,372.00	9,459.00	6,806.00	6,914.00	4,859.00	5,946.00	7,500.00	4,750.00	4,750.00	4,750.00
Expenses	(5545) Coffee / Food Service		8,907.00	10,016.00	8,943.00	8,405.00	9,869.00	2,711.00	4,875.00	3,325.00	3,325.00	3,325.00
Expenses	(5725) Printing		9,833.00	7,990.00	5,941.00	4,600.00	4,840.00	3,276.00	4,500.00	4,275.00	4,275.00	4,275.00

General Operating Fund (01)

Administration (01)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
Expenses	(5706) Postage	8,940.00	8,960.00	3,440.00	5,777.00	5,901.00	2,387.00	5,000.00	2,850.00	2,850.00	2,850.00
Expenses	(5780) Software Acquisition	-	-	-	-	-	47,778.00	-	-	-	-
Expenses	(5515) Bank / Management Fees	5,383.00	4,750.00	4,199.00	3,319.00	3,190.00	4,137.00	5,200.00	4,750.00	4,750.00	4,750.00
Expenses	(5500) Advertising / Public Notices	2,832.00	2,627.00	2,071.00	2,765.00	3,165.00	3,538.00	4,000.00	3,325.00	3,325.00	3,325.00
Expenses	(5820) Training & Education - City Staff	2,043.00	1,304.00	120.00	1,283.00	985.00	2,685.00	1,000.00	7,125.00	7,125.00	7,125.00
Expenses	(5600) Dues / Subscriptions / Fees	1,953.00	1,884.00	1,928.00	1,998.00	1,788.00	1,744.00	2,000.00	3,325.00	3,325.00	3,325.00
Expenses	(5601) Organizational Memberships	836.00	3,618.00	982.00	999.00	735.00	687.00	3,000.00	1,425.00	1,425.00	1,425.00
Expenses	(5704) Employee Appreciation	350.00	999.00	1,511.00	938.00	1,000.00	771.00	1,000.00	950.00	950.00	950.00
Expenses	(5770) Small Equipment Repair/Purchase	1,288.00	281.00	1,049.00	1,318.00	150.00	681.00	1,350.00	950.00	950.00	950.00
Expenses	(5615) Election Expense	-	753.00	477.00	427.00	506.00	459.00	800.00	950.00	950.00	950.00
Expenses	(5516) Credit Card Fees	-	-	-	192.00	648.00	841.00	1,000.00	950.00	950.00	950.00
Expenses	(5560) Computer Equip/Software Acquisition	-	(2,894.00)	-	-	-	-	4,760.00	-	-	-
Expenses	(5815) Training - Mileage Reimbursement	272.00	-	101.00	250.00	-	213.00	250.00	237.00	237.00	237.00
Expenses	(5720) Personal Vehicle Use Mileage Expense	-	237.00	67.00	141.00	12.00	149.00	113.00	119.00	119.00	119.00
Expenses	(5625) Equipment Acquisition	-	(388.00)	-	-	-	-	-	-	-	-
Expenses	Contract Services										
Expenses	(5306) Attorney	38,548.00	47,289.00	48,408.00	29,708.00	55,928.00	64,267.00	50,000.00	50,000.00	50,000.00	50,000.00
Expenses	(5309) Audit	45,671.00	53,213.00	46,890.00	51,029.00	46,679.00	47,500.00	50,000.00	47,500.00	47,500.00	47,500.00
Expenses	(5343) IT Management Services	23,329.00	23,592.00	34,836.00	36,413.00	38,454.00	46,172.00	12,731.00	25,000.00	25,000.00	50,000.00
Expenses	(5330) Engineer - Review & Inspection Fees	10,761.00	2,056.00	2,680.00	-	900.00	7,818.00	48,010.00	40,000.00	40,000.00	40,000.00
Expenses	(5312) Building Inspections/Structural Engineer	27,020.00	25,137.00	27,247.00	21,051.00	18,388.00	10,816.00	15,000.00	14,250.00	14,250.00	14,250.00
Expenses	(5327) Engineer - Design Fees	-	-	-	686.00	-	2,845.00	52,849.00	376.00	376.00	376.00
Expenses	(5366) Records Management	4,203.00	5,492.00	4,517.00	4,419.00	5,404.00	4,221.00	5,700.00	4,750.00	4,750.00	4,750.00
Expenses	(5367) Payroll Services	4,639.00	5,058.00	4,995.00	4,837.00	4,902.00	4,236.00	4,320.00	4,275.00	4,275.00	4,275.00
Expenses	(5326) Emergency Fund	-	-	-	-	-	11,214.00	30,000.00	-	-	-
Expenses	(5362) Ordinance Codification Maintenance	1,281.00	2,409.00	3,984.00	2,578.00	2,053.00	2,027.00	3,150.00	3,000.00	3,000.00	3,000.00
Expenses	(5345) Landscape Architect Fees	1,458.00	-	-	-	-	-	3,750.00	-	-	-
Expenses	(5200) Temporary Help	-	-	36.00	48.00	-	-	132.00	285.00	285.00	285.00
Expenses	(5381) Water Quality Consultants	-	-	-	-	-	-	500.00	-	-	-
Expenses	Budget Lines										
Expenses	(MAYOR) Mayor's Budget	-	-	-	-	-	-	-	-	114,750.00	-
Expenses	Project										
Expenses	(7195) Uplands Planning 14/15	-	-	34,083.00	-	-	6,700.00	-	-	-	-
Expenses	(7188) Sunset Valley Elementary Support 14/15	2,764.00	3,626.00	4,500.00	2,210.00	7,000.00	-	-	-	-	6,000.00
Expenses	(5697) New Projects	-	-	3,612.00	-	-	-	-	-	-	-
Expenses	(7208) Valley Creek Park Improvements	-	-	-	3,031.00	-	-	-	-	-	-
Expenses	(7174) Water System Master Plan	1,920.00	1,015.00	-	-	-	-	-	-	-	-
Expenses	(7194) Trails Projects - Master Plan - 14/15	3,267.00	-	(1,084.00)	-	-	-	-	-	-	-
Expenses	(7193) SFC Fee Reimbursement Program 14/15	1,100.00	-	-	-	-	-	-	-	-	-
Expenses	(7204) 34 Reese - Improvements	-	-	-	-	1,064.00	-	-	-	-	-
Expenses	(7196) Valley Creek Park Boundary Fencing 14/15	-	(75.00)	1,084.00	-	-	-	-	-	-	-
Expenses	(7136) Jones Rd. Right Turn at West Gate	-	903.00	-	-	-	-	-	-	-	-
Expenses	(7197) Yellow Tail Cove-Nature Trail Connection 14/15	-	-	-	689.00	-	-	-	-	-	-
Expenses	(7191) Greenspace Boundary Fencing/Signs 14/15	329.00	75.00	-	-	-	-	-	-	-	-
Expenses	(7156) Land Development Revisions	-	32.00	-	-	-	-	-	-	-	-
Expenses	Community Programs										
Expenses	(5450) Library Card Reimbursement	-	2,880.00	3,000.00	4,680.00	4,434.00	2,422.00	2,500.00	2,375.00	2,375.00	2,375.00
Expenses	(6556) Advertising - SFC	-	-	-	-	-	-	20,690.00	-	-	-
Expenses	(5475) Volunteer Awards Banquet	3,010.00	3,000.00	-	-	1,987.00	-	2,500.00	2,375.00	2,375.00	2,375.00
Expenses	(5556) SFC- Farmer's Market	-	-	-	-	-	-	-	6,600.00	-	-
Expenses	(5420) City Directory	1,125.00	-	-	-	-	-	-	-	-	-
Expenses	Misc Expenses										
Expenses	(5201) Miscellaneous Expenses	-	-	-	-	-	62,553.00	-	-	-	-
	Total Expenses	1,336,183.00	2,016,702.00	2,096,653.00	1,862,039.00	1,558,739.00	1,486,708.00	1,559,617.00	1,808,086.00	1,972,447.00	1,911,731.00



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BUDGET AT A GLANCE

Expenses: \$1,781,654

- Salaries: \$1,096,267
- Fire & Emergency Contract Services: \$551,640
- Other Operating: \$133,747

Total Staffing: 14

Capital Projects:

- None

PUBLIC SAFETY DEPARTMENT

RESPONSIBILITIES

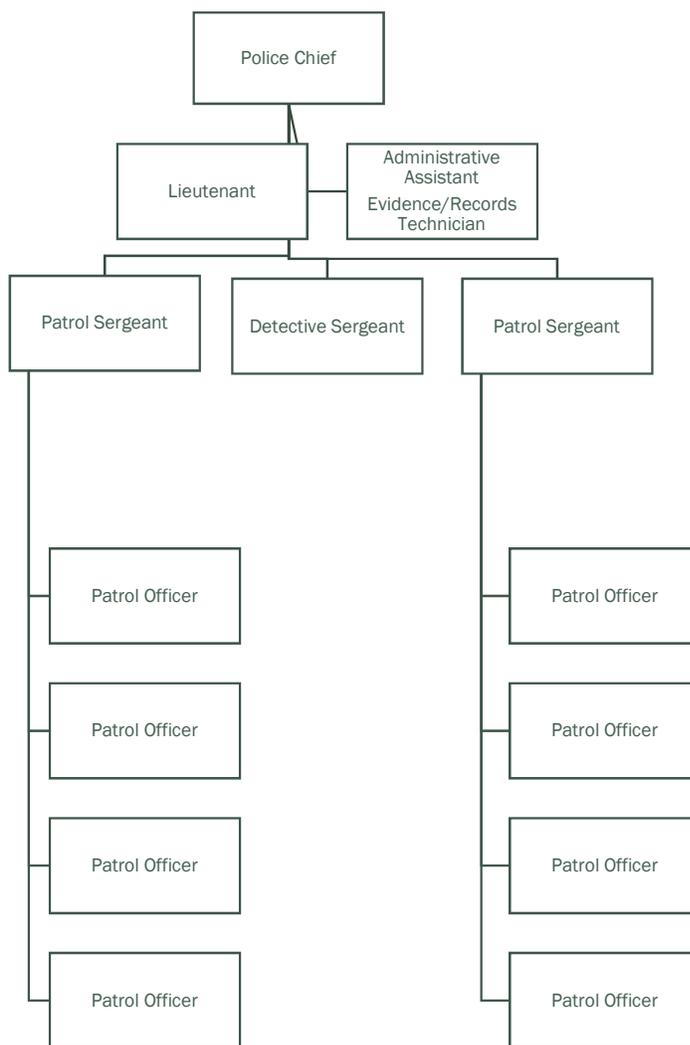
The Sunset Valley Police Department provides 24-hour law enforcement services to a retail and residential community situated in an urban environment but with a uniquely rural feel. In doing so our mission is to provide the most remarkable law enforcement services “under the sun” to residents and visitors to Sunset Valley. There are 14 employees within the police department which include:

- 1 Police Chief
- 1 Civilian Employee
- 1 Lieutenant
- 1 Detective Sergeant
- 2 Patrol Sergeant
- 8 Officers
- Additional Reserve Officers who assist with special assignments, or council meetings, and holiday retail area patrols.



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PUBLIC SAFETY DEPARTMENT STAFFING



STAFFING AT A GLANCE

FY YEAR	TOTAL STAFF	AMOUNT
15/16	14	\$ 1,176,638
16/17	14	\$ 1,139,585
17/18	14	\$ 1,204,879
18/19	14	\$ 1,260,731
20/21 BUDGET	14	\$ 1,065,221
21/22 PROPOSED	14	\$ 1,096,267

Does not include \$344,227 in Salaries included in the Crime Control Budget

General Operating Fund (01)												
Public Safety (02)												
			FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
Expenses	(5775) Small Tools		2,353.00	2,263.00	2,687.00	2,205.00	3,000.00	2,957.00	3,000.00	3,000.00	3,000.00	3,000.00
	Total Expenses		1,136,419.00	1,444,838.00	1,353,755.00	1,408,787.00	1,424,809.00	1,329,597.00	1,210,133.04	1,733,482.00	1,820,482.00	1,781,654.00



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MUNICIPAL COURT DEPARTMENT

RESPONSIBILITIES

The Municipal Court Department is composed of one staffer and a part time Municipal Court Judge, as well as Prosecutor expenses covered in the existing City Attorney fees.

Chapter 30, Subchapter A allows for the creation of a Municipal Court in the City. The Court is not considered a “Court of Record”, and its proceedings are not recorded. If the defendant appeals the case, the defendant will be granted a new trial.

The Court handles multiple violation types including traffic citation, code enforcement, and other Code of Ordinance violation where required.

BUDGET AT A GLANCE

Revenues: \$36,569

Expenses: \$70,864

- Salaries: \$54,332
- Contract Services: \$8,460
- Other Operating: \$8,071

Total Staffing: 1

- 0.5 Court Clerk
- 0.5 Part Time Municipal Court Judge

Capital Projects:

- None

FISCAL YEAR	TOTAL STAFF	AMOUNT
16/17	1.5	\$ 72,137
17/18	1.5	\$ 64,014
18/19	1.5	\$ 66,780
19/20	1.0	\$ 65,769
20/21 Budget	1.0	\$ 30,224
21/22 Proposed	1.0	\$ 54,332



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BUDGET AT A GLANCE

Revenues: \$4,913

Expenses: \$549,474

- Salaries: \$160,256
- Contract Services:
\$231,288
- Community Prog:
\$35,750
- Other Operating:
\$122,180

Total Staffing: 7 & 1
additional in the proposed
budget

Capital Projects:

- None

PUBLIC WORKS DEPARTMENT

RESPONSIBILITIES

The Public Works Department is responsible for maintaining all the City's infrastructure, public lands and other assets. The Public Works Department provides water, wastewater, solid waste, drainage, streets, parks, facilities, and greenspace maintenance services throughout the City. The City of Sunset Valley has an extensive amount of infrastructure and amenities packed into one square mile. The Public Works Department strives to make Sunset Valley a wonderful place to live and visit. The Public Works Department provides a variety of services and programs for residents, businesses, and visitors to Sunset Valley including:

- Water Operation
- Wastewater Operations
- Solid Waste Services
- Watershed Protection
- CIP Management
- Parks and Open Space
- Urban Forestry
- Wildlife Management
- Streets & Drainage
- Facilities Maintenance



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Public Works Staffing

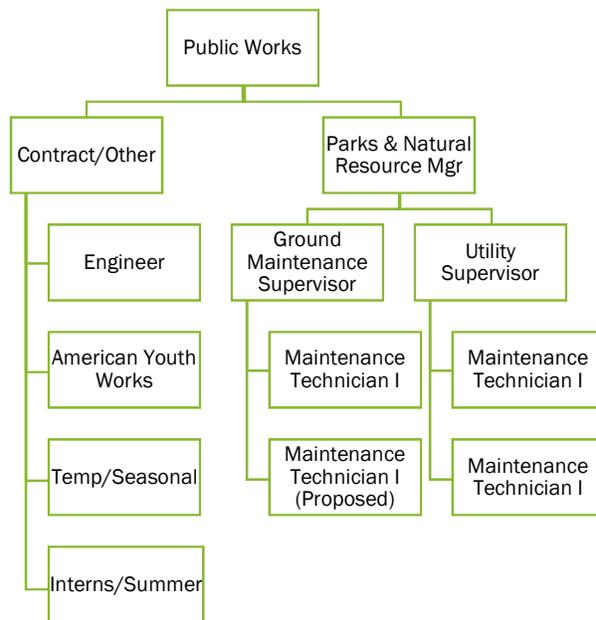
Staffing and Budget

Currently, the Public Works staff is composed of seven staff members. This includes a staff members added in 2021. In 2021-2022, a fourth maintenance technician position is requested to help address staffing shortage. These individuals perform all of the essential duties of the Public Works Department as listed above. Contractual assistance is provided by TexaScapes for the mowing of right of ways and landscaping bed maintenance, Capital Building Services for janitorial services, and Texas Disposal Systems for solid waste services.

The Public Works Department budget and staffing is split across seven different funds. Presented below is the organizational chart for Public Works .

STAFFING AT A GLANCE

FY YEAR	FTE	AMOUNT
15/16	10	\$859,587
16/17	10	\$871,050
17/18	12	\$809,875
18/19	11	\$1,097,104
19/20	11	\$857,804
20/21	7	\$ 399,175
FY 22	8*	\$160,256



Amounts listed are Actual Expenses. FY 21 is Budget

*Proposed Tech position

** Amounts shown do not include salary costs allocated in other funds in the amount of \$323,556

General Operating Fund (01)												
Public Works (04)												
			FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
			Revenues									
Revenues	Misc Revenues											
Revenues		(4000) Adopt A Tree Energy Program	15,675.00	12,899.00	7,188.00	5,770.00	9,147.00	8,213.00	-	4,724.00	4,724.00	4,724.00
Revenues		(4001) Revenue - Ant Bait Program	835.00	308.00	497.00	118.00	449.00	190.00	-	189.00	189.00	189.00
Total Revenues			16,510.00	13,207.00	7,685.00	5,888.00	9,596.00	8,403.00	-	4,913.00	4,913.00	4,913.00
			Expenses									
Expenses	Budget Lines	(MAYOR) Mayor's Budget	-	-	-	-	-	-	-	-	52,000.00	-
Expenses	Salary, Benefits, and Other Compensation											
Expenses		(5000) Salaries	-	-	-	-	-	-	82,795.00	79,135.00	76,830.00	76,830.00
Expenses		(5010) Salary - PW Operations Manager	44,077.00	49,621.00	51,036.00	55,159.00	73,911.00	46,918.00	-	-	-	-
Expenses		(5030) Salary - Parks & Natural Resources Mgr.	61,274.00	72,153.00	74,270.00	79,829.00	83,327.00	90,232.00	0.37	-	-	-
Expenses		(5046) Salary - Longevity	3,288.00	3,727.00	3,258.00	5,011.00	3,490.00	4,006.00	583.00	527.00	527.00	527.00
Expenses		(5057) Salary - Administrative Clerk	27,166.00	31,145.00	27,831.00	30,128.00	42,571.00	26,017.00	-	-	-	-
Expenses		(5060) Salary - Public Works Director	61,294.00	67,520.00	68,578.00	74,037.00	111,898.00	35,333.00	-	-	-	-
Expenses		(5061) Salary - Maintenance Tech (GG)	-	-	-	17,905.00	26,403.00	19,467.00	-	-	-	-
Expenses		(5062) Salary - Maintenance Tech (DV)	-	-	-	14,159.00	30,262.00	6,560.00	-	-	-	-
Expenses		(5063) Salary - Maintenance Tech 1 (RS)	22,793.00	13,234.00	7,155.00	6,824.00	26,163.00	31,226.00	-	-	-	-
Expenses		(5064) Salary - Maintenance Tech (QD)	27,503.00	31,825.00	28,293.00	30,356.00	42,370.00	20,480.00	-	-	-	-
Expenses		(5065) Salary - Development Permit Coordinator	41,635.00	47,488.00	38,872.00	22,043.00	-	-	-	-	-	-
Expenses		(5066) Salary - Ground Maintenance Supervisor	44,223.00	52,678.00	54,193.00	58,310.00	64,480.00	66,950.00	0.40	-	-	-
Expenses		(5068) Salary - Maintenance Tech (CW)	4,681.00	20,535.00	23,549.00	20,150.00	22,731.00	30,692.00	-	-	-	-
Expenses		(5077) Salary - Youth Program	23,410.00	17,290.00	14,379.00	24,037.00	23,925.00	385.00	10,000.00	38,880.00	38,880.00	38,880.00
Expenses		(5078) Salary - Teen Program	11,327.00	10,144.00	22,434.00	-	-	-	-	-	-	-
Expenses		(5080) Salary - Utilities Superintendent	-	-	100.00	1,198.00	64,435.00	56,849.00	0.40	-	-	-
Expenses		(5084) Salary - Cell phone allowance	6,868.00	6,912.00	7,475.00	7,160.00	10,120.00	3,820.00	504.00	443.00	443.00	443.00
Expenses		(5086) Salary - Bilingual	2,400.00	2,400.00	2,350.00	2,350.00	2,250.00	2,225.00	270.00	258.00	258.00	258.00
Expenses		(5087) Salary - Education	3,550.00	1,925.00	2,738.00	1,900.00	2,800.00	2,200.00	480.00	270.00	270.00	270.00
Expenses		(5089) Tuition Reimbursement	-	-	-	-	-	-	-	1,500.00	1,500.00	1,500.00
Expenses		(5090) Salary - Overtime	9,561.00	5,050.00	3,483.00	2,218.00	3,135.00	3,942.00	1,083.00	2,046.00	2,046.00	2,046.00
Expenses		(5091) Salary - Licensing Incentives	-	1,650.00	2,538.00	600.00	2,950.00	2,270.00	465.00	399.00	399.00	6,174.00
Expenses		(5093) Salary - Holiday Pay	-	-	-	-	-	-	113.00	-	-	-
Expenses		(5094) Salary-Water Sampling	-	-	-	166.00	5,785.00	7,564.00	7,893.00	7,893.00	7,893.00	7,893.00
Expenses		(5099) Payroll Expenses - Payroll Services	-	-	-	-	(260,192.00)	(241,563.00)	-	-	-	-
Expenses		(5120) Life Insurance Benefits	383.00	405.00	447.00	460.00	457.00	346.00	50.00	58.00	58.00	58.00
Expenses		(5121) Medical Insurance Benefits	44,892.00	50,422.00	51,176.00	64,788.00	73,667.00	58,829.00	7,824.00	9,732.00	9,732.00	9,732.00
Expenses		(5122) Dental Insurance Benefits	3,716.00	4,440.00	4,112.00	4,405.00	5,283.00	3,535.00	484.00	518.00	518.00	518.00
Expenses		(5123) Vision Insurance	588.00	660.00	687.00	699.00	808.00	677.00	100.00	101.00	101.00	101.00
Expenses		(5124) Long Term Disability Insurance	1,134.00	1,689.00	2,242.00	2,200.00	2,185.00	1,812.00	325.00	384.00	384.00	384.00
Expenses		(5126) Short Term Disability Insurance	689.00	989.00	1,265.00	1,358.00	1,558.00	1,192.00	214.00	295.00	295.00	295.00
Expenses		(5130) Medicare Tax - Employers Contribution	5,785.00	6,364.00	6,144.00	5,487.00	9,133.00	6,573.00	1,249.00	1,171.00	1,171.00	1,165.00
Expenses		(5131) TWC - Employers Contribution	109.00	2,206.00	125.00	2,028.00	1,904.00	107.00	276.00	295.00	295.00	295.00
Expenses		(5135) Social Security Contribution	2,236.00	1,751.00	2,287.00	1,477.00	1,633.00	58.00	-	-	-	-
Expenses		(5140) TMRS City Contribution	41,237.00	44,453.00	52,456.00	49,367.00	81,781.00	61,400.00	9,998.00	9,426.00	9,426.00	9,380.00
Expenses		(5150) Workers Compensation Benefits	9,979.00	20,697.00	14,435.00	16,628.00	20,937.00	20,007.00	3,678.00	3,507.00	3,507.00	3,507.00
Expenses		(5535) Cellular Phones/ Pagers	478.00	480.00	883.00	-	-	-	-	-	-	-
Expenses	Misc Expenses											
Expenses		(5775) Small Tools	4,487.00	3,514.00	3,995.00	3,597.00	3,872.00	3,854.00	4,000.00	3,000.00	3,000.00	3,000.00
Expenses	Contract Services											
Expenses		(5200) Temporary Help	13,722.00	12,597.00	10,173.00	-	-	-	169.00	-	-	-
Expenses		(5325) Construction Management Services	-	1,560.00	-	-	-	-	-	-	-	-
Expenses		(5326) Emergency Fund	-	-	-	-	-	-	-	-	-	50,000.00
Expenses		(5332) Planning Services	-	3,450.00	52.00	-	2,022.00	27.00	-	100,000.00	-	-
Expenses		(5343) IT Management Services	-	-	-	-	-	-	9,793.00	19,586.00	19,586.00	19,586.00
Expenses		(5350) Grounds Maintenance	108,975.00	109,980.00	112,566.00	111,252.00	116,757.00	128,400.00	135,000.00	161,702.00	161,702.00	161,702.00
Expenses	Community Programs											
Expenses		(5133) Urban Forestry	10,421.00	7,163.00	10,010.00	9,448.00	4,085.00	804.00	4,000.00	4,000.00	4,000.00	4,000.00
Expenses		(5400) Adopt A Tree Energy Conservation	14,881.00	13,314.00	7,081.00	5,765.00	10,188.00	10,263.00	2,883.00	7,500.00	7,500.00	7,500.00
Expenses		(5401) Ant Bait Program	676.00	643.00	734.00	703.00	-	595.00	-	-	-	-
Expenses		(5436) Trails Master Plan	-	4,950.00	-	930.00	4,298.00	868.00	1,500.00	1,500.00	1,500.00	1,500.00
Expenses		(5437) Community Gardens	1,093.00	1,233.00	1,904.00	918.00	1,144.00	405.00	702.00	1,000.00	1,000.00	1,000.00
Expenses		(5444) Energy Conservation Rebates	13,641.00	18,622.00	23,619.00	15,710.00	21,810.00	12,392.00	10,000.00	15,000.00	15,000.00	15,000.00
Expenses		(5445) Env & Planning Library / Information	-	-	-	-	-	177.00	-	-	-	-
Expenses		(5447) Pollution reduction Program	895.00	268.00	714.00	953.00	602.00	80.00	1,000.00	1,000.00	1,000.00	1,000.00

General Operating Fund (01)

Public Works (04)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
Expenses	(5472) Spring Cleaning Program	1,844.00	2,792.00	1,885.00	-	3,703.00	2,515.00	-	3,750.00	3,750.00	3,750.00
Expenses	(5476) Teen Program Expenses	1,447.00	1,654.00	1,929.00	1,473.00	1,883.00	-	2,000.00	2,000.00	2,000.00	2,000.00
Expenses	(5490) Tree Fund - Expenses	-	-	-	-	-	960.00	-	-	-	-
Expenses	Other Operating Expenses										
Expenses	(5100) Exams/ Testing / Certifications	-	-	-	275.00	670.00	-	750.00	1,500.00	1,500.00	1,500.00
Expenses	(5136) IRS 1099 -Fees	44.00	-	-	-	-	-	-	-	-	-
Expenses	(5523) Building Services	18,564.00	20,287.00	20,241.00	18,683.00	24,010.00	32,497.00	35,354.00	38,000.00	38,000.00	38,000.00
Expenses	(5547) Ice Service	1,956.00	2,010.00	2,117.00	998.00	1,013.00	2,192.00	2,200.00	-	-	-
Expenses	(5560) Computer Equip/Software Acquisition	-	2,894.00	-	-	-	-	-	-	-	-
Expenses	(5565) Conservation Rangers	2,692.00	2,738.00	2,353.00	1,059.00	-	363.00	-	-	-	-
Expenses	(5570) Consumables	884.00	474.00	589.00	608.00	559.00	444.00	900.00	900.00	900.00	900.00
Expenses	(5575) Wildlife Management & Implementation	200.00	3,271.00	39.00	2,619.00	-	399.00	2,500.00	2,500.00	2,500.00	2,500.00
Expenses	(5600) Dues / Subscriptions / Fees	655.00	980.00	906.00	919.00	295.00	599.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	(5625) Equipment Acquisition	4,684.00	388.00	-	-	-	-	-	-	-	-
Expenses	(5626) ATV Vehicles	-	0.60	-	-	-	-	-	-	-	-
Expenses	(5645) Fuel	10,100.00	6,832.00	7,540.00	7,315.00	9,891.00	6,187.00	8,000.00	8,000.00	8,000.00	8,000.00
Expenses	(5695) Eco Event/Native Tree Planting	2,194.00	1,927.00	1,076.00	1,114.00	1,339.00	1,582.00	-	1,500.00	1,500.00	1,500.00
Expenses	(5711) Open Space Management	7,757.00	12,850.00	11,552.00	2,274.00	510.00	152.00	500.00	500.00	500.00	500.00
Expenses	(5735) Rental Expense - Equipment	566.00	630.00	443.00	543.00	34.00	-	750.00	750.00	750.00	750.00
Expenses	(5740) Repair & Maintenance - Buildings	9,182.00	12,151.00	6,572.00	11,452.00	7,170.00	4,576.00	20,845.00	15,000.00	15,000.00	15,000.00
Expenses	(5743) Repair & Maintenance - Landscaped Areas	6,790.00	4,979.00	4,625.00	2,684.00	4,417.00	4,185.00	4,500.00	4,500.00	4,500.00	4,500.00
Expenses	(5744) Repair & Maintenance - Parks & Grounds	5,512.00	3,863.00	7,742.00	3,271.00	9,001.00	5,743.00	8,000.00	10,000.00	10,000.00	10,000.00
Expenses	(5745) Repair & Maintenance - Equipment	9,709.00	11,134.00	11,364.00	9,070.00	6,083.00	3,522.00	6,000.00	6,000.00	6,000.00	6,000.00
Expenses	(5748) Repair & Maintenance - Fencing	3,022.00	1,689.00	2,966.00	1,158.00	2,497.00	697.00	2,500.00	2,500.00	2,500.00	2,500.00
Expenses	(5753) Repair & Maintenance - Trails & Footpaths	3,592.00	4,389.00	6,804.00	3,157.00	3,763.00	2,706.00	2,500.00	3,500.00	3,500.00	3,500.00
Expenses	(5755) Repair & Maintenance - Vehicles	5,045.00	5,805.00	3,468.00	5,254.00	3,360.00	5,822.00	5,000.00	5,000.00	5,000.00	5,000.00
Expenses	(5762) Reprographics Services	72.00	103.00	35.00	12.00	21.00	591.00	500.00	500.00	500.00	500.00
Expenses	(5782) Software Maintenance Fees	-	-	-	-	-	-	14,375.00	-	-	-
Expenses	(5815) Training - Mileage Reimbursement	2,602.00	3,480.00	1,270.00	561.00	287.00	838.00	1,750.00	3,000.00	3,000.00	3,000.00
Expenses	(5820) Training & Education - City Staff	3,993.00	4,076.00	3,479.00	2,795.00	2,177.00	2,986.00	2,500.00	7,300.00	7,300.00	7,300.00
Expenses	(5830) Uniforms	1,966.00	3,373.00	2,441.00	3,111.00	1,584.00	692.00	2,000.00	2,000.00	2,000.00	2,000.00
Expenses	(5860) Vehicle Insurance	3,496.00	4,434.00	4,400.00	4,241.00	5,708.00	8,045.00	5,230.00	5,230.00	5,230.00	5,230.00
Expenses	(6000) Capital Outlay	34,715.00	34,236.00	71,033.00	5,925.00	-	-	-	-	-	-
	Total Expenses	818,350.00	900,586.60	916,508.00	842,284.00	836,913.00	616,267.00	427,086.17	596,056.00	545,751.00	549,474.00



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BUDGET AT A GLANCE

Revenues: \$4,764

Expenses: \$48,600

- Community Prog: \$32,400
- Other Operating: \$16,200

Total Staffing: 0

Capital Projects:

- Land Development Code: \$50,000
- Mapping: \$25,000
- Parks and Open Space Master Plan: \$50,000

GENERAL GOVERNMENT DEPARTMENT

RESPONSIBILITIES

The General Government Department in the General Fund is the repository where many general government expenses, such as Council expenses, leases, and other contracts are assigned.

Until this budget year, the Fire and Emergency Contract in the Public Safety budget was assigned here. The Budget and Finance Committee recommended the contract amount of over \$500,000 be moved into the Public Safety department.

General Operating Fund (01)											
General Government (09)											
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues											
Misc Revenues											
	(4009) Property Lease Revenue	\$ 6,950	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 4,950	\$ 6,600	\$ -	\$ -	
	(4028) Event Revenue	\$ 3,990	\$ 5,232	\$ 5,608	\$ 5,279	\$ 7,765	\$ 415	\$ 2,000	\$ 4,764	\$ 4,764	
	(4022) Credit Card Convenience Fees	\$ -	\$ -	\$ -	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ -	
Operating Transfers											
	(4300) Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,014	\$ -	
Permits											
	(4120) Permits, Licenses & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest Revenue											
	(4095) Interest	\$ 162	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Revenues	\$ 11,102	\$ 11,832	\$ 12,208	\$ 11,879	\$ 14,382	\$ 5,365	\$ 8,600	\$ 9,778	\$ 4,764	
Expenses											
Fire & Emergency Services											
	(5336) Fire and Emergency Services	\$ 466,585	\$ 480,583	\$ 495,000	\$ 509,850	\$ 509,850	\$ 522,641	\$ 538,320	\$ -	\$ -	
Other Operating Expenses											
	(6000) Capital Outlay	\$ 675,182	\$ 9,968	\$ 44,282	\$ 138,517	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5726) Property Lease Expense	\$ 5,100	\$ 5,100	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	
	(5825) Training & Supplies - City Council	\$ 2,089	\$ 2,886	\$ 2,016	\$ 180	\$ 2,712	\$ 2,068	\$ 1,000	\$ 1,000	\$ 1,000	
	(5559) Community Events - Activity Progra	\$ -	\$ 250	\$ 61	\$ 112	\$ -	\$ 281	\$ -	\$ -	\$ -	
	(5601) Organizational Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Project											
	(5660) Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	
	(7127) Community Fire Planning	\$ 7,635	\$ 14,000	\$ 9,808	\$ 12,205	\$ 13,116	\$ 573	\$ -	\$ -	\$ -	
	(5605) Easement Acquisition	\$ -	\$ -	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	
Contract Services											
	(5321) Contingency Fund	\$ -	\$ 2,427	\$ 15,625	\$ -	\$ 1,100	\$ -	\$ 500	\$ 10,000	\$ 10,000	
	(5348) Legal Defense Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5367) Payroll Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Community Programs											
	(5552) Sunset Valley Arts Commission-Co	\$ 7,181	\$ 7,936	\$ 1,599	\$ 5,975	\$ 8,403	\$ 1,714	\$ 5,000	\$ 26,400	\$ 26,400	
	(5558) Community Events - Spring Fling	\$ 3,947	\$ 3,652	\$ 3,835	\$ 3,900	\$ 2,208	\$ -	\$ 4,400	\$ 6,000	\$ 6,000	
	(5551) Sunset Valley Arts Commission-Art	\$ 1,336	\$ 2,646	\$ 4,303	\$ 4,000	\$ 4,445	\$ -	\$ -	\$ -	\$ -	
	(5561) Community Events - Business App	\$ 1,071	\$ 1,000	\$ 842	\$ 1,000	\$ 1,037	\$ -	\$ 3,000	\$ -	\$ -	
	(5556) SFC- Farmer's Market	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ -	
	(5555) Holiday Kick-off Event-Shipping Ce	\$ 267	\$ 453	\$ 444	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Salary, Benefits, and Other Compensation											
	(5089) Tuition Reimbursement	\$ -	\$ 2,340	\$ 2,250	\$ -	\$ 2,500	\$ 2,834	\$ 4,500	\$ -	\$ -	
Expenses											
	(7214) Homestead Park Planning/Upper C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Expenses	\$ 1,170,393	\$ 533,241	\$ 585,265	\$ 681,839	\$ 555,571	\$ 535,311	\$ 561,920	\$ 48,600	\$ 48,600	
	Revenues Less Expenses	\$ (1,159,293)	\$ (521,408)	\$ (573,058)	\$ (669,961)	\$ (541,190)	\$ (529,946)	\$ (553,320)	\$ (38,822)	\$ (43,836)	



The Utility Fund



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BUDGET AT A GLANCE

Expenses: \$ 1,852,475

- Water: \$852,160
- Wastewater: \$670,049
- Solid Waste: \$199,853
- Water Infrastructure: \$74,521
- Wastewater Infrastructure: \$55,892
- Utility Subsidy \$701,427

Capital Projects:

- Allocated Per Department. See CIP Sheet

THE UTILITY FUND

RESPONSIBILITIES

The City operates its own Water, Wastewater and Solid Waste Utility systems. Each of these three services are accounted for separately in an Enterprise Fund. The Water and Wastewater Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water and wastewater service is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley.

In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water lines and the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Solid Waste and Recycling services are provided to both residential and commercial customers by a contract with Texas Disposal Systems (TDS). TDS interfaces directly with commercial accounts. Residential accounts are billed directly to the city on a consolidated bill and the city bills residents for a portion of the solid waste expense.



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THE UTILITY FUND (Continued)

Commercial Water and Wastewater Service is billed at the cost of service. Residential Water, Wastewater, and Solid Waste Services are billed at less than the cost of service and the General Fund provides an annual operating and infrastructure transfer to the Utility Fund.



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BUDGET AT A GLANCE

Revenues:\$852,160

- Sales: \$564,139
- Subsidy:\$254,913
- Other:\$33,108

Expenses: \$852,160

- Utility Expense: \$598,646
- Salaries: \$160,958
- Community Prog: \$32,400
- Other Operating: \$74,056
- Other: \$14,900

Total Staffing: Allocated per Task

Capital Projects:

- Lone Oak: \$190,000
- Sunset Trail: \$380,000
- Backflow Prevention: \$15,000
- Automated Meter Reading:
\$105,000

WATER DEPARTMENT

RESPONSIBILITIES

The Water Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley. In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water distribution lines.

Utility Fund (02)											
Water Department (05)											
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
		Revenues									
Revenues	Misc Revenues										
	(4060) General Fees & Inspections	100.00	100.00	-	-	100.00	-	2,500.00	823.00	823.00	823.00
	(4115) Penalties/Fines/Surcharges	-	-	-	-	-	-	1,000.00	317.00	317.00	317.00
	(4210) Tap Fees - Reconnects	550.00	550.00	-	600.00	550.00	450.00	1,500.00	839.00	839.00	839.00
Revenues	Transfers/Subsidy										
	(SUBSIDIES) Subsidy Transfer	-	-	-	-	-	-	-	248,745.00	248,745.00	254,913.00
	(4300) Operating Transfers In	101,825.00	100,988.00	213,539.00	251,531.00	311,606.00	184,670.00	263,425.00	-	-	-
Revenues	Interest Revenue										
	(4095) Interest	859.00	3,551.00	17,201.00	36,343.00	56,959.00	27,428.00	5,000.00	31,129.00	31,129.00	31,129.00
Revenues	Utility Sales										
	(4220) Utility Sales	639,930.00	643,347.00	634,732.00	559,539.00	571,951.00	562,897.00	650,000.00	564,139.00	564,139.00	564,139.00
	Total Revenues	743,264.00	748,536.00	865,472.00	848,013.00	941,166.00	775,445.00	923,425.00	845,992.00	845,992.00	852,160.00
		Expenses									
Expenses	Transfers/Subsidies										
	(7000) Operating Transfers Out	20,329.00	-	-	115,927.00	119,405.00	-	-	-	-	-
Expenses	Salary, Benefits, and Other Compensation										
	(5000) Salaries	-	-	-	-	-	-	100,512.00	107,836.00	107,836.00	107,836.00
	(5001) Salary - Accounting Clerk	3,979.00	4,482.00	4,595.00	4,718.00	-	729.00	0.12	-	-	-
	(5010) Salary - PW Operations Manager	8,414.00	9,924.00	10,531.00	10,561.00	-	-	(31,512.00)	-	-	-
	(5030) Salary - Parks & Natural Resources Mgr.	-	-	-	-	-	-	-	-	-	-
	(5046) Salary - Longevity	-	-	-	-	-	-	222.00	84.00	84.00	84.00
	(5050) Salary - Patrol Officer	-	-	-	2,896.00	-	-	-	-	-	-
	(5057) Salary - Administrative Clerk	5,327.00	5,783.00	8,267.00	8,333.00	-	(247.00)	-	-	-	-
	(5060) Salary - Public Works Director	19,071.00	20,485.00	21,576.00	18,600.00	-	(552.00)	31,512.00	-	-	-
	(5062) Salary - Maintenance Tech (DV)	-	-	-	5,380.00	-	-	-	-	-	-
	(5063) Salary - Maintenance Tech 1 (RS)	-	15,065.00	21,871.00	20,535.00	-	-	-	-	-	-
	(5064) Salary - Maintenance Tech (QD)	-	-	2,065.00	2,068.00	-	-	-	-	-	-
	(5065) Salary - Development Permit Coordinator	-	-	4,974.00	15,164.00	-	-	-	-	-	-
	(5066) Salary - Ground Maintenance Supervisor	-	-	-	-	-	-	0.20	-	-	-
	(5068) Salary - Maintenance Tech (CW)	14,042.00	5,432.00	1,898.00	768.00	-	332.00	-	-	-	-
	(5076) Salary - PW Maintenance Tech (QD)	617.00	(732.00)	153.00	492.00	-	74.00	-	-	-	-
	(5080) Salary - Utilities Superintendent	39,682.00	27,131.00	30,294.00	41,993.00	-	-	-	-	-	-
	(5084) Salary - Cell phone allowance	792.00	703.00	610.00	1,170.00	-	-	552.00	720.00	720.00	720.00
	(5086) Salary - Bilingual	-	-	-	-	-	-	210.00	270.00	270.00	270.00
	(5087) Salary - Education	-	-	-	600.00	-	-	510.00	45.00	45.00	45.00
	(5090) Salary - Overtime	3,557.00	2,380.00	1,356.00	2,894.00	-	-	2,302.00	3,747.00	3,747.00	3,747.00
	(5091) Salary - Licensing Incentives	-	-	-	1,200.00	-	-	555.00	525.00	525.00	6,762.00
	(5093) Salary - Holiday Pay	-	-	-	-	-	-	390.00	-	-	-
	(5094) Salary-Water Sampling	-	2,765.00	6,324.00	6,356.00	-	-	-	-	-	-
	(5099) Payroll Expenses - Payroll Services	-	-	-	-	143,424.00	118,347.00	-	-	-	-
	(5120) Life Insurance Benefits	60.00	42.00	21.00	42.00	-	-	71.00	103.00	103.00	103.00
	(5121) Medical Insurance Benefits	4,920.00	4,218.00	2,246.00	5,758.00	-	-	11,730.00	18,759.00	18,759.00	18,759.00
	(5122) Dental Insurance Benefits	420.00	424.00	178.00	455.00	-	-	694.00	926.00	926.00	926.00
	(5123) Vision Insurance	84.00	61.00	31.00	77.00	-	-	144.00	181.00	181.00	181.00
	(5124) Long Term Disability Insurance	479.00	243.00	114.00	238.00	-	-	385.00	686.00	686.00	686.00
	(5126) Short Term Disability Insurance	270.00	137.00	64.00	176.00	-	-	253.00	528.00	528.00	528.00
	(5130) Medicare Tax - Employers Contribution	1,272.00	1,272.00	1,603.00	1,798.00	-	-	1,513.00	1,642.00	1,642.00	1,634.00
	(5131) TWC - Employers Contribution	270.00	-	9.00	250.00	-	-	396.00	528.00	528.00	528.00
	(5140) TMRs City Contribution	8,747.00	24,258.00	23,148.00	56,211.00	-	53,347.00	12,109.00	13,214.00	13,214.00	13,152.00
	(5150) Workers Compensation Benefits	2,684.00	-	3,496.00	4,640.00	-	-	4,485.00	4,996.00	4,996.00	4,996.00
Expenses	Misc Expenses										
	(PROPOSED) Proposed New Line	-	-	-	-	-	-	-	2,500.00	2,500.00	-
	(5775) Small Tools	2,555.00	758.00	2,921.00	3,182.00	2,412.00	1,995.00	3,000.00	2,500.00	2,500.00	2,500.00
Expenses	Utilities Expenses										
	(5373) Utility Contractual Services	497,255.00	512,075.00	530,586.00	486,815.00	457,425.00	464,153.00	586,663.00	598,396.00	598,396.00	598,396.00
	(5375) Utility Inspections	-	-	-	50.00	275.00	-	250.00	250.00	250.00	250.00
Expenses	Contract Services										
	(5303) Aquifer District Fees	3,210.00	3,210.00	3,210.00	3,210.00	3,210.00	3,210.00	3,500.00	3,500.00	3,500.00	3,500.00
	(5324) Emergency Response Services-non City	-	2,500.00	-	-	-	-	-	10,000.00	10,000.00	10,000.00
	(5327) Engineer - Design Fees	-	4,740.00	1,327.00	-	1,107.00	-	5,766.00	-	-	-
	(5343) IT Management Services	-	-	-	-	-	-	980.00	-	-	-
Expenses	Other Operating Expenses										
	(5515) Bank / Management Fees	1,637.00	2,224.00	1,838.00	1,565.00	388.00	1,211.00	2,000.00	2,000.00	2,000.00	2,000.00
	(5516) Credit Card Fees	586.00	1,870.00	1,475.00	1,196.00	1,116.00	1,318.00	1,000.00	1,500.00	1,500.00	1,500.00
	(5590) Depreciation Expense	67,324.00	53,597.00	65,948.00	-	-	71,785.00	-	-	-	-

Water Department (05)											
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
		Revenues									
Expenses	(5600) Dues / Subscriptions / Fees	1,799.00	1,737.00	383.00	850.00	774.00	403.00	880.00	1,200.00	1,200.00	1,200.00
Expenses	(5645) Fuel	-	-	-	500.00	-	-	500.00	500.00	500.00	500.00
Expenses	(5705) Office Supplies/Delivery Fees	25.00	21.00	524.00	1,000.00	974.00	58.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	(5735) Rental Expense - Equipment	-	-	226.00	-	-	-	250.00	250.00	250.00	250.00
Expenses	(5745) Repair & Maintenance - Equipment	902.00	1,475.00	512.00	176.00	94.00	-	1,200.00	1,200.00	1,200.00	1,200.00
Expenses	(5755) Repair & Maintenance - Vehicles	299.00	72.00	500.00	619.00	746.00	648.00	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	(5758) Repairs & Maintenance - System	14,478.00	19,642.00	18,356.00	14,894.00	21,924.00	23,292.00	26,889.00	25,000.00	25,000.00	27,500.00
Expenses	(5782) Software Maintenance Fees	7,339.00	7,742.00	9,674.00	10,389.00	10,978.00	8,684.00	9,449.00	8,706.00	8,706.00	8,706.00
Expenses	(5815) Training - Mileage Reimbursement	499.00	443.00	914.00	3,453.00	1,232.00	860.00	1,600.00	1,600.00	1,600.00	1,600.00
Expenses	(5820) Training & Education - City Staff	2,006.00	2,216.00	3,628.00	4,383.00	2,535.00	1,348.00	4,350.00	5,200.00	5,200.00	5,200.00
Expenses	(5830) Uniforms	201.00	500.00	245.00	669.00	440.00	444.00	700.00	700.00	700.00	700.00
Expenses	(5835) Utilities: elec/water/wastewater/telephone/gas	2,499.00	4,003.00	1,294.00	361.00	630.00	1,621.00	3,000.00	4,200.00	4,200.00	4,200.00
Expenses	(5877) Water Conservation Program	15,189.00	22,618.00	24,660.00	21,350.00	16,773.00	13,226.00	10,000.00	20,000.00	20,000.00	20,000.00
Expenses	Project										
Expenses	(7212) Backflows, Meters, & Vaults Improvements	-	-	-	-	-	-	50,000.00	-	-	-
Expenses	(7213) Lift Station Improvements	-	-	-	-	-	-	82,000.00	-	-	-
	Total Expenses	752,819.00	765,516.00	813,645.00	883,962.00	785,862.00	766,286.00	933,010.32	845,992.00	845,992.00	852,159.00



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BUDGET AT A GLANCE

Revenues: \$670,049

- Sales: \$386,481
- Interest: \$31,129
- Subsidy: \$247,821
- Misc: \$4618

Expenses: \$670,049

- Utility Expense: \$545,045
- Salaries: \$103,180
- Contract: \$5,000
- Other Operating: \$16,825

Total Staffing: Allocated by Task

Capital Projects: \$344,000

- Stearns Lift Station: \$194,000
- US 290 Sewer: \$150,000

WASTEWATER DEPARTMENT

RESPONSIBILITIES

The Public Works Department maintains the public water system with over 7 miles of water distribution lines and the wastewater system which includes over 5 miles of wastewater collection lines and one lift station.

Included in the Utility Enterprise Fund is the contractual cost to the City of Sunset Valley from the City of Austin for the purchase of water and disposal of wastewater.

Utility Fund (02)												
Wastewater Department (06)												
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget	
		Revenues										
Revenues	Misc Revenues	(4060) General Fees & Inspections	100.00	250.00	100.00	100.00	-	50.00	2,000.00	665.00	665.00	665.00
Revenues	(4210) Tap Fees - Reconnects	460.00	460.00	460.00	920.00	-	2,220.00	1,200.00	-	-	-	
Revenues	Transfers/Subsidy	(SUBSIDIES) Subsidy Transfer	-	-	-	-	-	-	247,821.00	247,821.00	251,614.00	
Revenues	(4300) Operating Transfers In	309,022.00	287,436.00	231,296.00	239,170.00	225,504.00	134,145.00	149,657.00	-	-	-	
Revenues	Interest Revenue	(4095) Interest	859.00	3,551.00	17,201.00	36,343.00	56,959.00	27,428.00	5,000.00	31,129.00	31,129.00	31,129.00
Revenues	Utility Sales	(4220) Utility Sales	427,929.00	414,374.00	435,173.00	371,257.00	374,920.00	366,370.00	474,795.00	386,641.00	386,641.00	386,641.00
		Total Revenues	738,370.00	706,071.00	684,230.00	647,790.00	657,383.00	530,213.00	632,652.00	666,256.00	666,256.00	670,049.00
Expenses												
Expenses	Transfers/Subsidies	(7000) Operating Transfers Out	20,329.00	-	-	86,946.00	89,554.00	-	-	-	-	-
Expenses	Salary, Benefits, and Other Compensation	(5000) Salaries	-	-	-	-	-	-	60,334.00	69,436.00	69,436.00	69,436.00
Expenses	(5001) Salary - Accounting Clerk	1,957.00	2,225.00	2,332.00	2,369.00	-	-	-	-	-	-	
Expenses	(5010) Salary - PW Operations Manager	5,609.00	6,616.00	6,802.00	7,041.00	-	-	-	-	-	-	
Expenses	(5030) Salary - Parks & Natural Resources Mgr.	-	-	-	-	-	-	-	-	-	-	
Expenses	(5046) Salary - Longevity	-	-	-	-	-	-	131.00	84.00	84.00	84.00	
Expenses	(5057) Salary - Administrative Clerk	1,776.00	1,953.00	2,056.00	2,083.00	-	(62.00)	-	-	-	-	
Expenses	(5060) Salary - Public Works Director	9,535.00	10,243.00	10,788.00	10,748.00	-	(276.00)	-	-	-	-	
Expenses	(5062) Salary - Maintenance Tech (DV)	-	-	-	3,587.00	-	-	-	-	-	-	
Expenses	(5063) Salary - Maintenance Tech 1 (RS)	-	5,022.00	7,290.00	6,428.00	-	-	-	-	-	-	
Expenses	(5064) Salary - Maintenance Tech (QD)	-	-	2,065.00	1,648.00	-	-	-	-	-	-	
Expenses	(5065) Salary - Development Permit Coordinator	-	-	4,974.00	3,978.00	-	-	-	-	-	-	
Expenses	(5066) Salary - Ground Maintenance Supervisor	-	-	-	-	-	-	0.20	-	-	-	
Expenses	(5068) Salary - Maintenance Tech (CW)	4,681.00	1,832.00	1,781.00	1,480.00	-	215.00	-	-	-	-	
Expenses	(5076) Salary - PW Maintenance Tech (QD)	265.00	(227.00)	(93.00)	(124.00)	-	772.00	-	-	-	-	
Expenses	(5080) Salary - Utilities Superintendent	16,955.00	11,628.00	12,983.00	17,997.00	-	-	-	-	-	-	
Expenses	(5084) Salary - Cell phone allowance	-	-	-	-	-	-	336.00	468.00	468.00	468.00	
Expenses	(5086) Salary - Bilingual	-	-	-	-	-	-	150.00	150.00	150.00	150.00	
Expenses	(5087) Salary - Education	-	-	-	-	-	-	285.00	45.00	45.00	45.00	
Expenses	(5090) Salary - Overtime	1,528.00	553.00	621.00	1,192.00	-	-	1,336.00	2,302.00	2,302.00	2,302.00	
Expenses	(5091) Salary - Licensing Incentives	-	-	-	-	-	-	285.00	285.00	285.00	4,116.00	
Expenses	(5093) Salary - Holiday Pay	-	-	-	-	-	-	226.00	-	-	-	
Expenses	(5099) Payroll Expenses - Payroll Services	-	-	-	-	57,091.00	54,879.00	-	-	-	-	
Expenses	(5120) Life Insurance Benefits	-	-	-	-	-	-	43.00	66.00	66.00	66.00	
Expenses	(5121) Medical Insurance Benefits	-	-	-	-	-	-	7,056.00	11,937.00	11,937.00	11,937.00	
Expenses	(5122) Dental Insurance Benefits	-	-	-	-	-	-	421.00	589.00	589.00	589.00	
Expenses	(5123) Vision Insurance	-	-	-	-	-	-	87.00	115.00	115.00	115.00	
Expenses	(5124) Long Term Disability Insurance	-	-	-	-	-	-	230.00	437.00	437.00	437.00	
Expenses	(5126) Short Term Disability Insurance	-	-	-	-	-	-	151.00	336.00	336.00	336.00	
Expenses	(5130) Medicare Tax - Employers Contribution	568.00	507.00	774.00	870.00	-	-	907.00	1,055.00	1,055.00	1,051.00	
Expenses	(5131) TWC - Employers Contribution	-	-	-	-	-	-	240.00	336.00	336.00	336.00	
Expenses	(5140) TMRS City Contribution	3,725.00	10,332.00	5,373.00	22,998.00	-	-	7,260.00	8,492.00	8,492.00	8,459.00	
Expenses	(5150) Workers Compensation Benefits	-	-	2,559.00	3,145.00	-	-	2,714.00	3,253.00	3,253.00	3,253.00	
Expenses	Misc Expenses	(5775) Small Tools	906.00	919.00	1,026.00	788.00	1,883.00	832.00	2,000.00	2,000.00	2,000.00	2,000.00
Expenses	Utilities Expenses	(5373) Utility Contractual Services	460,182.00	454,638.00	468,537.00	456,947.00	418,376.00	461,169.00	519,162.00	529,545.00	529,545.00	529,545.00
Expenses	(5375) Utility Inspections	-	-	-	50.00	275.00	163.00	500.00	500.00	500.00	500.00	
Expenses	(5798) Annual WW Line Inspections	14,027.00	-	-	11,500.00	13,156.00	-	15,000.00	15,000.00	15,000.00	15,000.00	
Expenses	Contract Services	(5324) Emergency Response Services-non City	-	-	-	-	-	-	5,000.00	5,000.00	5,000.00	
Expenses	(5327) Engineer - Design Fees	4,085.00	-	357.00	2,358.00	-	360.00	3,311.00	-	-	-	
Expenses	(5371) Industrial Waste Services	68.00	56.00	298.00	769.00	-	-	1,000.00	-	-	-	
Expenses	Other Operating Expenses	(5600) Dues / Subscriptions / Fees	60.00	-	400.00	-	463.00	111.00	575.00	575.00	575.00	575.00
Expenses	(5645) Fuel	-	-	-	500.00	-	-	500.00	500.00	500.00	500.00	
Expenses	(5650) Hazardous Material Disposal	-	-	-	-	-	-	-	1,000.00	1,000.00	1,000.00	
Expenses	(5705) Office Supplies/Delivery Fees	6.00	-	-	800.00	-	-	800.00	800.00	800.00	800.00	
Expenses	(5735) Rental Expense - Equipment	-	-	232.00	-	-	-	250.00	500.00	500.00	500.00	
Expenses	(5745) Repair & Maintenance - Equipment	2,029.00	170.00	438.00	-	2,976.00	-	1,200.00	1,200.00	1,200.00	1,200.00	
Expenses	(5755) Repair & Maintenance - Vehicles	610.00	-	500.00	402.00	771.00	350.00	1,000.00	1,000.00	1,000.00	1,000.00	

Utility Fund (02)

Wastewater Department (06)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
Expenses	(5758) Repairs & Maintenance - System	2,040.00	3,578.00	2,948.00	6,107.00	1,833.00	4,741.00	6,889.00	5,000.00	5,000.00	5,000.00
Expenses	(5815) Training - Mileage Reimbursement	544.00	28.00	280.00	1,362.00	380.00	-	1,000.00	1,000.00	1,000.00	1,000.00
Expenses	(5820) Training & Education - City Staff	666.00	807.00	800.00	1,300.00	272.00	1,430.00	1,500.00	1,500.00	1,500.00	1,500.00
Expenses	(5830) Uniforms	201.00	500.00	188.00	231.00	264.00	174.00	500.00	750.00	750.00	750.00
Expenses	(5835) Utilities: elec/water/wastewater/telephone/gas	787.00	778.00	735.00	780.00	648.00	429.00	1,000.00	1,000.00	1,000.00	1,000.00
	Total Expenses	553,139.00	512,158.00	537,044.00	656,280.00	587,942.00	525,287.00	638,379.20	666,256.00	666,256.00	670,050.00



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BUDGET AT A GLANCE

Revenue:\$199,853

- Sales: \$4,792
- Subsidy: \$194,900
- Expenses: \$199,853
 - Utilities Expense:\$111,000
 - Salaries: \$71,353
 - Community Prog: \$12,000
 - Other Operating: \$5,500

Total Staffing: Allocated by Task

Capital Projects:

- None

SOLID WASTE DEPARTMENT

RESPONSIBILITIES

The Solid Waste Department includes the contractual cost for solid waste to residential customers.

The Solid Waste Utility also includes the cost for brush chipping/grinding as well as other solid waste services.

A discussion regarding the fee charged to residents was held in the Budget and Finance Committee in FY 21 and in for the proposed FY 22. In FY 21, the Committee recommended a \$10 per month increase to residents. The Council did not approve the fee increase.

In the current budget proposal discussion, a motion was made to increase the fee to residents by \$4. The motion died for a lack of second.

The Mayor has included the need to slowly increase this fee, and for other utilities in his budget transmittal letter.

Utility Fund (02)												
Solid Waste Department (07)												
			FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Budget	FY22 Mayor's Budget	FY22 Council's Budget
			Revenues									
Revenues	Misc Revenues											
Revenues		(4170) Recycle / Reclamation Sales	-	80.00	219.00	41.00	270.00	4.00	200.00	162.00	162.00	162.00
Revenues	Transfers/Subsidy											
Revenues		(SUBSIDIES) Subsidy Transfer	-	-	-	-	-	-	-	192,927.00	192,927.00	194,900.00
Revenues		(4300) Operating Transfers In	114,098.00	123,326.00	131,516.00	134,680.00	130,915.00	136,711.00	172,680.00	-	-	-
Revenues	Utility Sales											
Revenues		(4220) Utility Sales	4,004.00	3,815.00	3,744.00	4,237.00	6,695.00	6,977.00	4,200.00	4,792.00	4,792.00	4,792.00
Total Revenues			118,102.00	127,221.00	135,479.00	138,958.00	137,880.00	143,692.00	177,080.00	197,881.00	197,881.00	199,854.00
			Expenses									
Expenses	Salary, Benefits, and Other Compensation											
Expenses		(5000) Salaries	-	-	-	-	-	-	39,142.00	49,340.00	49,340.00	49,340.00
Expenses		(5001) Salary - Accounting Clerk	1,957.00	2,226.00	2,332.00	2,369.00	-	-	0.12	-	-	-
Expenses		(5010) Salary - PW Operations Manager	(103.00)	-	-	-	-	-	-	-	-	-
Expenses		(5030) Salary - Parks & Natural Resources Mgr.	3,225.00	3,798.00	3,983.00	4,045.00	-	-	-	-	-	-
Expenses		(5046) Salary - Longevity	-	-	-	-	-	-	221.00	167.00	167.00	167.00
Expenses		(5057) Salary - Administrative Clerk	-	-	2,098.00	2,083.00	-	(62.00)	-	-	-	-
Expenses		(5060) Salary - Public Works Director	4,768.00	5,121.00	5,394.00	5,374.00	-	(138.00)	-	-	-	-
Expenses		(5063) Salary - Maintenance Tech 1 (RS)	4,434.00	1,449.00	-	-	-	-	-	-	-	-
Expenses		(5064) Salary - Maintenance Tech (QD)	6,876.00	7,956.00	8,259.00	8,267.00	-	-	-	-	-	-
Expenses		(5066) Salary - Ground Maintenance Supervisor	4,959.00	5,927.00	6,054.00	6,547.00	-	383.00	0.40	-	-	-
Expenses		(5068) Salary - Maintenance Tech (CW)	272.00	3,303.00	6,466.00	6,022.00	-	46.00	-	-	-	-
Expenses		(5084) Salary - Cell phone allowance	-	-	-	-	-	-	168.00	252.00	252.00	252.00
Expenses		(5086) Salary - Bilingual	-	-	-	(335.00)	-	-	120.00	90.00	90.00	90.00
Expenses		(5087) Salary - Education	-	-	-	-	-	-	105.00	45.00	45.00	45.00
Expenses		(5090) Salary - Overtime	670.00	791.00	549.00	163.00	-	-	723.00	1,772.00	1,772.00	1,772.00
Expenses		(5091) Salary - Licensing Incentives	-	-	-	-	-	-	60.00	75.00	75.00	2,058.00
Expenses		(5093) Salary - Holiday Pay	-	-	-	-	-	-	62.00	-	-	-
Expenses		(5099) Payroll Expenses - Payroll Services	-	-	-	-	28,442.00	34,347.00	-	-	-	-
Expenses		(5120) Life Insurance Benefits	-	-	-	-	-	-	28.00	42.00	42.00	42.00
Expenses		(5121) Medical Insurance Benefits	-	-	-	-	-	-	4,926.00	7,794.00	7,794.00	7,794.00
Expenses		(5122) Dental Insurance Benefits	-	-	-	-	-	-	273.00	379.00	379.00	379.00
Expenses		(5123) Vision Insurance	-	-	-	-	-	-	57.00	74.00	74.00	74.00
Expenses		(5124) Long Term Disability Insurance	-	-	-	-	-	-	151.00	281.00	281.00	281.00
Expenses		(5126) Short Term Disability Insurance	-	-	-	-	-	-	99.00	216.00	216.00	216.00
Expenses		(5130) Medicare Tax - Employers Contribution	244.00	390.00	529.00	500.00	-	-	588.00	750.00	750.00	749.00
Expenses		(5131) TWC - Employers Contribution	-	-	-	-	-	-	156.00	216.00	216.00	216.00
Expenses		(5140) TMRS City Contribution	2,079.00	6,504.00	-	13,472.00	-	-	4,703.00	6,038.00	6,038.00	6,029.00
Expenses		(5150) Workers Compensation Benefits	739.00	-	963.00	1,278.00	-	-	1,322.00	1,848.00	1,848.00	1,848.00
Expenses	Utilities Expenses											
Expenses		(5373) Utility Contractual Services	60,794.00	61,954.00	62,319.00	64,726.00	67,737.00	70,733.00	100,000.00	104,000.00	104,000.00	104,000.00
Expenses		(5374) Utility Dumpster Rental	6,605.00	7,209.00	4,950.00	5,244.00	6,916.00	6,106.00	7,000.00	7,000.00	7,000.00	7,000.00
Expenses	Community Programs		12,907.00	14,704.00	10,873.00	12,739.00	6,552.00	8,771.00	12,000.00	12,000.00	12,000.00	12,000.00
Expenses	Other Operating Expenses											
Expenses		(5510) Animal Control	677.00	47.00	2,169.00	1,554.00	1,629.00	1,831.00	3,500.00	3,500.00	3,500.00	3,500.00
Expenses		(5650) Hazardous Material Disposal	207.00	33.00	361.00	259.00	352.00	-	389.00	500.00	500.00	500.00
Expenses		(5735) Rental Expense - Equipment	-	302.00	-	300.00	362.00	-	750.00	750.00	750.00	750.00
Expenses		(5795) Tire Recycling	473.00	207.00	257.00	603.00	240.00	435.00	650.00	750.00	750.00	750.00
Total Expenses			111,783.00	121,921.00	117,556.00	135,210.00	112,230.00	122,452.00	177,193.52	197,879.00	197,879.00	199,852.00

Utility Enterprise Fund (02)											
Water-Utility Infrastructure Reserve (02)											
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues											
Operating Transfers											
	(4300) Operating Transfers In	\$ 20,329	\$ 109,273	\$-	\$ 115,927	\$ 119,405	\$-	\$-	\$ 74,521	\$ 74,521	
	Total Revenues	\$ 20,329	\$ 109,273	\$-	\$ 115,927	\$ 119,405	\$-	\$-	\$ 74,521	\$ 74,521	
Expenses											
Other Operating Expenses											
	(5758) Repairs & Maintenance - System	\$-	\$-	\$ 21,197	\$ 3,997	\$ 46,238	\$ 15,301	\$-	\$-	\$-	
Misc Expenses											
	(XFER TO RESERVES) Transfers to Reserves	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$ 74,521	\$ 74,521	
	Total Expenses	\$-	\$-	\$ 21,197	\$ 3,997	\$ 46,238	\$ 15,301	\$-	\$ 74,521	\$ 74,521	
	Revenues Less Expenses	\$ 20,329	\$ 109,273	\$ (21,197)	\$ 111,930	\$ 73,167	\$ (15,301)	\$-	\$-	\$-	

Utility Enterprise Fund (02)											
Wastewater - Utility Infrastructure Reserve (60)											
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues											
Operating Transfers											
	(4300) Operating Transfers In	\$ 20,329	\$ 81,955	\$ -	\$ 86,946	\$ 89,554	\$ -	\$ -	\$ 55,892	\$ 55,892	
	Total Revenues	\$ 20,329	\$ 81,955	\$ -	\$ 86,946	\$ 89,554	\$ -	\$ -	\$ 55,892	\$ 55,892	
Expenses											
Misc Expenses											
	(XFER TO RESERVES) Transfers to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,892	\$ 55,892	
Other Operating Expenses											
	(5758) Repairs & Maintenance - System	\$ -	\$ -	\$ -	\$ 14,442	\$ -	\$ 11,771	\$ -	\$ -	\$ -	
	Utilities Expenses	\$ 19,614	\$ 3,000	\$ -	\$ 2,193	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Expenses	\$ 19,614	\$ 3,000	\$ -	\$ 16,635	\$ -	\$ 11,771	\$ -	\$ 55,892	\$ 55,892	
		\$ 715	\$ 78,955	\$ -	\$ 70,311	\$ 89,554	\$ (11,771)	\$ -	\$ -	\$ -	

Utility Enterprise Fund (02)												
Replacement Funds (12)												
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Actual	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues												
Operating Transfers												
	(4300) Operating Transfers In	\$ -	\$ -	\$ 44,250	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Revenues											
Expenses												
Other Operating Expenses												
	(5624) Backhoe - Replacement	\$ -	\$ -	\$ 906	\$ -	\$ 500	\$ 112,869	\$ -	\$ -	\$ -	\$ -	
	(5845) Vehicle Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5625) Equipment Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 683	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Expenses	\$ -	\$ -	\$ 906	\$ -	\$ 1,183	\$ 112,869	\$ -	\$ -	\$ -	\$ -	
	Revenues Less Expenses	\$ -	\$ -	\$ 43,344	\$ 21,000	\$ (1,183)	\$ (112,869)	\$ -	\$ -	\$ -	\$ -	



The Street Fund



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BUDGET AT A GLANCE

Revenue: \$785,592

- Sales Tax: \$707,167
- Interest: \$78,425
- Expenses: \$141,014
- Salary: \$58,014
- Other Operating: \$83,000

Total Staffing: Allocated y Tas

Capital Projects:

- Lone Oak Turnaround: \$80,000
- Lone Oak Street Improvements: \$239,126
- Sunset Train Street Improvements: \$143,003
- Street Maintenance Plan: \$75,001

STREET FUND

RESPONSIBILITIES

In 2001, an election was held, and the voters authorized the collection of a 1/4th of one percent Sales Tax under Chapter 327 Texas Tax Code to repair and maintain streets. This tax provides funding for the maintenance and repair of municipal streets existing on the date of the election to adopt or reauthorize the tax. "Municipal Street" is defined in as the entire width of a right of way held by a municipality in fee or by easement or dedication that has a part open for public use for vehicular travel. This does not include a designated state or federal highway or road or a designated county road. A schedule of street repair and maintenance activities is updated annually as part of the budget process to project the use of this tax to repair and maintain city streets. Collection of this tax began in January 2002 and has been reauthorized every 4 years since that time. The next vote to reauthorize this tax will be on the November 2021 ballot.

In FY 21, costs for staff were included in the Street fund based on the percentage of time staff spends on street related maintenance and projects.

This tax is up for voter decision in November of 2021.

Street Replacement/Repair Fund (14)											
Street Repair/Replacement Funds (14)											
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues											
Sales Tax Revenue											
	(4185) Sales and Use Tax - R&M Street	\$ 820,269	\$ 810,236	\$ 812,971	\$ 820,538	\$ 810,236	\$ 737,920	\$ 602,385	\$ 707,167	\$ 707,167	
Interest Revenue											
	(4095) Interest	\$ 1,981	\$ 10,741	\$ 38,258	\$ 87,409	\$ 141,497	\$ 72,423	\$ 18,750	\$ 78,425	\$ 78,425	
Misc Revenues											
	(4110) Miscellaneous Fees & Charges	\$ 5,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Revenues	\$ 827,590	\$ 820,977	\$ 851,229	\$ 907,947	\$ 951,733	\$ 810,343	\$ 621,135	\$ 785,592	\$ 785,592	
Expenses											
Other Operating Expenses											
	(5750) Repair & Maintenance - Streets & Drainage	\$ 60,474	\$ 370,544	\$ 72,366	\$ 34,556	\$ 81,218	\$ 253,078	\$ 82,000	\$ 83,000	\$ 83,000	
	(5746) Repair & Maint. - Drainage-Streets & ROW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5791) Streets - Pillow Construction	\$ 5,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5770) Small Equipment Repair/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Project											
	(7183) Lone Oak Trail Street	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,000	\$ -	\$ -	
	(7184) Sunset Trail Street	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,580	\$ -	\$ -	\$ -	
	(7206) Pillow Road Trench Repair Project	\$ -	\$ -	\$ -	\$ -	\$ 2,299	\$ -	\$ -	\$ -	\$ -	
	(7136) Jones Rd. Right Turn at West Gate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Salary, Benefits, and Other Compensation											
	(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,418	\$ 38,418	
	(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,422	\$ 6,361	\$ 6,361	
	(5140) TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,993	\$ 4,719	\$ 4,719	
	(5080) Salary - Utilities Superintendent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,229	\$ -	\$ -	
	(PWD) Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,504	\$ -	\$ -	
	(5150) Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,025	\$ 1,960	\$ 1,960	
	(5066) Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,614	\$ -	\$ -	
	(5030) Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,523	\$ -	\$ -	
	(5090) Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 786	\$ 1,226	\$ 1,226	
	(5063) Salary - Maintenance Tech 1 (RS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,224	\$ -	\$ -	
	(5062) Salary - Maintenance Tech (DV)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,120	\$ -	\$ -	
	(5130) Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 624	\$ 586	\$ 586	
	(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 276	\$ 3234	
	(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264	\$ 277	\$ 277	
	(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273	\$ 324	\$ 324	
	(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159	\$ 240	\$ 240	
	(5094) Salary-Water Sampling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156	\$ 185	\$ 185	
	(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105	\$ 185	\$ 185	
	(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120	\$ 132	\$ 132	
	(5087) Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 45	\$ 45	
	(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112	\$ 59	\$ 59	
	(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57	\$ 63	\$ 63	

Street Replacement/Repair Fund (14)											
Street Repair/Replacement Funds (14)											
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
	(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28	\$ 35	\$ 35	
	(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Revenues Less Expenses	\$ 761,776	\$ 450,433	\$ 778,863	\$ 873,392	\$ 868,217	\$ 547,685	\$ 165,273	\$ 647,500	\$ 644,577	



Hotel Occupancy Fund



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenue: \$259,183

- Sales Tax & Interest:
\$177,201
- Transfer in from Reserve:
\$81,982

Expenses: \$259,183

- Community Prog: \$69,915
- Other Operating: \$41,435
- Ampersand Marketing:
\$114,833
- Marketing Contingency:
\$33,000

Total Staffing: 0

Capital Projects:

- None

HOTEL OCCUPANCY TAX

RESPONSIBILITIES

This fund accounts for the collection and expenditures of a 7% local occupancy tax imposed on the cost of a hotel room. This local tax is in addition to the state tax and is authorized by Chapter 351 of the Texas Tax Code. Funds can only be used for the enhancement and promotion of tourism, the convention industry, the arts, and historical restoration programs.

Revenue is received quarterly from the Holiday Inn Express and two other Bed and Breakfast establishment located in Sunset Valley.

There are very specific criteria for spending these funds. Some of the annual programs funded from these funds include the city's Marketing Campaign, the JDRF One Walk, the Sunset Valley Farmer's Market, and ArtFest.

Other items funded from the HOT Funds include the Recreational Venue (playscape) adjacent to the Homestead Shopping Center in 2010 and a reserve fund has been established for a future convention center facility or visitor information center which meets the requirements of Section 351.101 (a)(1) off the Texas Tax Code. The City continues to fund the City's Marketing Campaign as well as the other historical recipients.

Hotel Occupancy Tax Fund (16)

Hotel Occupancy Tax (16)

		FY15 Actual	FY15 Budget	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Actual	FY18 Budget	FY19 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues														
Hotel Occupancy Tax														
	(4080) Hotel Occupancy Tax	\$ 260,604	\$ 492,000	\$ 252,000	\$ 271,413	\$ 265,000	\$ 263,012	\$ 255,262	\$ 262,700	\$ 248,891	\$ 25,000	\$ 167,565	\$ 167,565	
Interest Revenue														
	(4095) Interest	\$ 1,017	\$ 2,300	\$ 300	\$ 2,332	\$ 2,000	\$ 4,962	\$ 11,525	\$ 3,400	\$ 16,406	\$ 2,500	\$ 9,636	\$ 9,636	
Operating Transfers														
	(XFER) Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,982	
	Total Revenues	\$ 261,621	\$ 494,300	\$ 252,300	\$ 273,745	\$ 267,000	\$ 267,974	\$ 266,787	\$ 266,100	\$ 265,297	\$ 27,500	\$ 177,201	\$ 259,183	
Expenses														
Community Programs														
	(5551) Sunset Valley Arts Commission-Arts Fe	\$ 31,222	\$ 104,000	\$ 34,845	\$ 34,845	\$ 37,930	\$ 37,040	\$ 40,001	\$ 39,915	\$ 37,650	\$ -	\$ 39,915	\$ 39,915	
	(6556) Advertising - SFC	\$ 41,306	\$ 41,900	\$ 41,900	\$ 42,200	\$ 41,900	\$ 41,900	\$ 39,887	\$ 41,900	\$ 41,808	\$ -	\$ -	\$ -	
	(6551) Advertising - Art Fest	\$ 38,763	\$ 38,830	\$ 37,655	\$ 36,564	\$ 40,075	\$ 39,995	\$ 40,761	\$ 40,835	\$ 41,385	\$ -	\$ -	\$ -	
	(5651) American Indian Heritage Pow Wow	\$ 45,000	\$ 81,000	\$ 27,000	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5554) JDRF One Walk 2016	\$ -	\$ 12,000	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	
	(5556) SFC- Farmer's Market	\$ -	\$ 41,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 30,000	\$ 30,000	
	(5649) Youth Event	\$ 3,000	\$ 6,000	\$ 3,000	\$ 3,000	\$ 2,120	\$ 2,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Operating Expenses														
	(5500) Advertising / Public Notices	\$ 99,903	\$ 199,883	\$ 100,000	\$ 98,975	\$ 100,000	\$ 99,333	\$ 93,082	\$ 103,000	\$ 116,591	\$ -	\$ 41,435	\$ 41,435	
Expenses														
	(MAYOR) Mayor's Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114,833	<i>Ampersand Marketing Proposal</i>
	(MAYOR CONT.) Mayor's Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,000	<i>Marketing Contingency</i>
	Total Expenses	\$ 259,194	\$ 525,513	\$ 244,400	\$ 224,584	\$ 232,025	\$ 230,388	\$ 228,731	\$ 240,650	\$ 252,434	\$ 10,000	\$ 111,350	\$ 259,183	
	Revenues Less Expenses	\$ 2,426	\$ (31,213)	\$ 7,900	\$ 49,161	\$ 34,975	\$ 37,587	\$ 38,055	\$ 25,450	\$ 12,863	\$ 17,500	\$ 65,851	\$ 0	



The Venue Fund
(Green Tax)



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BUDGET AT A GLANCE

Revenue: \$371,572

- Sales Tax:\$353,610
- Interest:\$17,962

Expenses: \$234,934

- Salary: \$114,679
- Contract: \$40,260
- Community Prog: \$7,500
- Other Operating: \$77,000

Total Staffing: Allocated by Task

Capital Projects:

- Lovegrass Water Quality Pond:
\$65,000

VENUE TAX

RESPONSIBILITIES

In November 2007, an election was held, and the voters authorized the collection of an 1/8th of one percent Sales Tax under Chapter 334 of the Local Government Code to establish a Watershed Protection and Preservation Project under Section 334.001 (4)(F). This tax provides for the planning, acquisition, and development of a watershed protection and preservation program, entitled the Edwards Aquifer Protection Venue Project along Brodie Land or Country White Lane, with funds to be limited to watershed protection, acquisition of property and acquisition of conservation easements. The tax began to be collected in April 2008. There is no requirement or provision to reauthorize this tax, as with the Street Maintenance tax. The City Council has the authority to determine when the Venue is complete and end the tax. In November 2015, the voters approved a proposition to expand the geographic area of the Venue to include the entire City limits and Extraterritorial Jurisdiction of the City of Sunset Valley.

Revenue from this tax has largely been used to purchase property or to reimburse the General Fund for properties acquired by the City prior to the eligibility to use Green Tax for their purchase. In 2018, Council adopted a Water Quality Protection Program that allows for



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VENUE TAX (Continued)

various activities to be undertaken for the protection of water quality throughout the City.

The Venue Tax has since been used to help preserve and protect the City's 270 acres of greenspaces and conservation area as well as maintain stormwater/water quality infrastructure. This includes maintenance of 7 water quality facilities. All of these programs have the goal of protecting the aquifer and water quality.

This tax does not expire unless the Council decides to no longer assess it. That is done by ordinance at the Council

Green Sales Tax Fund (18)												
Green Sales Tax Fund (18)												
		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Budget	Notes
Revenues												
Sales Tax Revenue												
	(4184) Sales and Use Tax - Green Tax	\$ 410,165	\$ 405,144	\$ 406,516	\$ 410,300	\$ 405,148	\$ 401,620	\$ 368,988	\$ 301,215	\$ 353,610	\$ 353,610	
Misc Revenues												
	(4190) Sale of Assets	\$ -	\$ -	\$ 631,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest Revenue												
	(4095) Interest	\$ 788	\$ 5,518	\$ 11,312	\$ 18,820	\$ 30,904	\$ 28,000	\$ 17,174	\$ 7,000	\$ 17,962	\$ 17,962	
Operating Transfers												
Operating Transfers	(4300) Operating Transfers In	\$ -	\$ 118,157	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Revenues	\$ 410,953	\$ 528,819	\$ 1,049,728	\$ 429,120	\$ 436,052	\$ 429,620	\$ 386,162	\$ 308,215	\$ 371,572	\$ 371,572	
Expenses												
Project												
	(5660) Land Acquisition	\$ -	\$ 9,796	\$ 1,542	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(7177) Brodie Lane WQ/HMT Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 59,145	\$ -	\$ -	\$ -	\$ -	\$ -	
	(7208) Valley Creek Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000	\$ 31,703	\$ -	\$ -	\$ -	
	(7211) Lovegrass Lane Pond Rehab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	
	(7181) Ernest Robles Way WQP Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 325	\$ -	\$ -	\$ -	
	(7210) Cougar Creek Water Quality Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
	(7203) 34 Reese - Environmental Study	\$ -	\$ -	\$ -	\$ 2,004	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Operating Expenses												
	(7000) Operating Transfers Out	\$ 945	\$ 144,417	\$ 946,122	\$ 850,067	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5711) Open Space Management	\$ -	\$ -	\$ -	\$ -	\$ 22,292	\$ 40,000	\$ 14,540	\$ 40,000	\$ 40,000	\$ 40,000	
	(5880) Water Quality Ponds	\$ -	\$ -	\$ -	\$ -	\$ 4,441	\$ 10,000	\$ 3,352	\$ 15,000	\$ 15,000	\$ 15,000	
	(5749) Repair and Maintenance - Natural Waterways	\$ -	\$ -	\$ -	\$ -	\$ 11,049	\$ 12,000	\$ 1,874	\$ 12,000	\$ 12,000	\$ 12,000	
	(5630) Fencing	\$ -	\$ -	\$ 6,804	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5745) Repair & Maintenance - Equipment	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 441	\$ 3,000	\$ 3,000	\$ 3,000	
	(5823) Education Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 285	\$ 2,000	\$ 3,000	\$ 3,000	
	(5820) Training & Education - City Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	
	(5753) Repair & Maintenance - Trails & Footpaths	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	
Salary, Benefits, and Other Compensation												
	(5099) Payroll Expenses - Payroll Services	\$ -	\$ -	\$ -	\$ -	\$ 41,451	\$ 51,935	\$ 45,872	\$ -	\$ -	\$ -	
	(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,182	\$ 80,182	
	(5140) TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,102	\$ 9,797	\$ 9,797	
	(5030) Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,138	\$ -	\$ -	
	(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,464	\$ 9,878	\$ 9,878	
	(5066) Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,536	\$ -	\$ -	
	(5150) Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,018	\$ 3,649	\$ 3,649	
	(PWD) Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,504	\$ -	\$ -	
	(5080) Salary - Utilities Superintendent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,614	\$ -	\$ -	
	(5090) Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 885	\$ 1,774	\$ 1,774	
	(5130) Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,012	\$ 1,217	\$ 1,217	
	(5063) Salary - Maintenance Tech 1 (RS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,224	\$ -	\$ -	
	(5062) Salary - Maintenance Tech (DV)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,120	\$ -	\$ -	
	(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 409	\$ 543	\$ 543	

Green Sales Tax Fund (18)

Green Sales Tax Fund (18)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Budget	Notes
	(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375	\$ 435	\$ 498	
	(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 408	\$ 450	\$ 450	
	(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 526	\$ 526	
	(5087) Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390	\$ 360	\$ 360	
	(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 263	\$ 390	\$ 390	
	(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 173	\$ 300	\$ 300	
	(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228	\$ 300	\$ 300	
	(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	\$ 210	
	(5094) Salary-Water Sampling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83	\$ 103	\$ 103	
	(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41	\$ 59	\$ 59	
	(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contract Services												
	(5381) Water Quality Consultants	\$ -	\$ -	\$ -	\$ -	\$ 10,954	\$ 15,000	\$ 4,037	\$ 15,000	\$ 15,000	\$ 15,000	
	(5350) Grounds Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,260	\$ 13,260	
	(5327) Engineer - Design Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Community Programs												
	(5133) Urban Forestry	\$ -	\$ -	\$ -	\$ -	\$ 3,489	\$ 8,000	\$ 1,265	\$ 5,000	\$ 5,000	\$ 5,000	
	(5446) Environmental Monitoring Program	\$ -	\$ -	\$ -	\$ -	\$ 1,441	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	
Misc Expenses												
	(PROPOSED) Proposed New Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	
	Total Expenses	\$ 945	\$ 154,213	\$ 954,468	\$ 852,071	\$ 157,262	\$ 297,435	\$ 103,694	\$ 218,097	\$ 234,933	\$ 222,933	
	Revenues Less Expenses	\$ 410,008	\$ 374,606	\$ 95,260	\$ (422,951)	\$ 278,789	\$ 132,185	\$ 282,469	\$ 90,119	\$ 136,639	\$ 144,133	



The Crime Control Fund



CRIME CONTROL

#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues:\$488,965

- Sales
Tax:\$349,247
- Transfer in from
Reserves
\$95,369
- Interest:\$4,349

Expenses: \$448,965

- Community Prog:
\$4,750
- Other Operating:
\$78,648
- Salaries:
\$365,567

Capital Projects:

None

RESPONSIBILITIES

The Crime Control and Prevention tax is assessed as a 1/8 cent of the total sales tax paid by shoppers in Sunset Valley. It helps support programs within the Police Department and also helps offset operational expenses that would otherwise be paid by the General Fund, the large fund where the vast majority of City expenses are drawn from.

Any additional pressure on the General Fund may require the City to review other services and programs to offset the more than \$300,000 that is received from this tax.

No one staffer works in the Crime Control District. The fund is used as a cost center to assess salary costs in the overall Public Safety budget.

This tax is up for voter decision in November of 2021.

Crime Control Fund						
	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY 22 Proposed
Revenues	\$ 132,489	\$ 409,550	\$ 403,353	\$ 368,280	\$ 406,521	\$ 448,965
Expenses	\$ -	\$	\$ -	\$ 7	\$	\$ 448,965
Revenues Less Expenses	\$ 132,489	\$ 450	\$	\$	\$ ()	
Note 1: FY 21 Includes a General Fund Transfer of \$102,806 due to COVID, revenue projections were dramatically reduced.						
Note 2: FY 22 Includes a \$74,029 Transfer in from Reserves due to reduced revenue projections similar to FY 21.						

3

\$102,806

2021,

\$421,818,

21

Crime Control & Prevention District Tax (19)

Crime Control & Prevention District Tax (19)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues											
Sales Tax Revenue											
	(4181) Sales & Use Tax - Crime Control and Prevention Tax	\$ -	\$ -	\$ 132,257	\$ 403,044	\$ 398,627	\$ 365,836	\$ 301,215	\$ 349,247	\$ 349,247	
Operating Transfers											
	(XFER) Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,806	\$ 74,029	\$ 95,369	
Interest Revenue											
	(4095) Interest	\$ -	\$ -	\$ 232	\$ 6,506	\$ 4,726	\$ 2,444	\$ 2,500	\$ 4,349	\$ 4,349	
	Total Revenues	\$ -	\$ -	\$ 132,489	\$ 409,550	\$ 403,353	\$ 368,280	\$ 406,521	\$ 427,625	\$ 448,965	
Expenses											
Other Operating Expenses	(7000) Operating Transfers Out	\$ -	\$ -	\$ -	\$ 364,010	\$ 512,634	\$ -	\$ -	\$ -	\$ -	
	(5614) 911 Call Share	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,041	\$ 59,847	\$ 67,653	\$ 67,653	
	(5782) Software Maintenance Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,175	\$ 23,907	\$ -	\$ -	
	(5613) 800 mghz Operation and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,172	\$ 9,495	\$ 10,495	\$ 10,495	
	(5625) Equipment Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,862	\$ -	\$ -	\$ -	
	(5600) Dues / Subscriptions / Fees	\$ -	\$ -	\$ -	\$ 500	\$ 600	\$ 500	\$ 500	\$ 500	\$ 500	
Salary, Benefits, and Other Compensation											
	(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 243,447	\$ 268,859	
	(5050) Salary - Patrol Officer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,493	\$ 122,142	\$ -	\$ -	
	(5045) Salary - Detective	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,013	\$ 85,088	\$ -	\$ -	
	(5140) TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,477	\$ 30,551	\$ 30,551	
	(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,931	\$ 26,780	\$ 26,780	
	(5035) Salary - Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,200	\$ 20,000	\$ -	\$ -	
	(5090) Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,967	\$ 10,672	\$ 10,672	
	(5150) Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,730	\$ 9,081	\$ 9,081	
	(5092) Salary - Holiday Traffic Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	
	(5130) Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,557	\$ 3,796	\$ 3,796	
	(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 3,600	\$ 3,600	
	(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5088) Salary - Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400	\$ 2,400	
	(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 527	\$ 1,597	\$ 1,860	\$ 1,860	
	(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,262	\$ 1,683	\$ 1,683	
	(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 804	\$ 1,312	\$ 1,312	
	(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 797	\$ 1,248	\$ 1,248	
	(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 960	\$ 960	\$ 960	
	(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540	\$ 960	\$ 960	
	(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 480	\$ 360	\$ 360	
	(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262	\$ 330	\$ 330	
	(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130	\$ 187	\$ 187	
Community Programs											
	(5439) Community Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,712	\$ 2,250	\$ 2,250	\$ 2,250	
	(5455) National Crime Nite Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	
Contract Services											

Crime Control & Prevention District Tax (19)

Crime Control & Prevention District Tax (19)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
	(5349) Digital Mapping Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Total Expenses	\$ -	\$ -	\$ -	\$ 364,510	\$ 513,234	\$ 317,195	\$ 406,523	\$ 427,625	\$ 448,965	\$ -
	Revenues Less Expenses	\$ -	\$ -	\$ 132,489	\$ 45,041	\$ (109,881)	\$ 51,084	\$ ()	\$	\$	



The Drainage Fund



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues: \$102,395

Expenses: \$ 85,904

Total Staffing: Allocated by Task

Capital Projects:

- None

DRAINAGE

RESPONSIBILITIES

The City Council voted to implement a Drainage Utility effective October 1, 2010 in accordance with the provisions of Chapter 552 of the Local Government Code. An annual determination is made of the funding requirements of the Drainage Utility and all lots are assessed a monthly fee based on the impervious cover of the lot. For commercial properties, the fee is assessed on the actual impervious cover. For residential lots, a table is used to classify the impervious cover of the lot into three different categories, with most residential lots being in the middle category.

The monthly fee for this middle category is determined to the one Living Unit Equivalent (LUE) and all other fees are based on the relationship to one LUE. For FY 18-19, the monthly assessment is proposed to remain at \$4.00 per LUE. Funds generated by the fees are placed in a restricted Proprietary Fund in accordance with Chapter 552 requirements and are used for the maintenance and operations of the city's drainage and storm water system. Property located in the city's ETJ along Brodie Lane and Country White is included in the Drainage Utility because storm water from these properties drains into the city's storm water system.

Drainage Fund (25)

Drainage Utility (25)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor's Recc	Notes
Revenues											
Utility Sales	(4220) Utility Sales	\$ 100,835	\$ 101,254	\$ 101,550	\$ 101,464	\$ 101,468	\$ 101,644	\$ 101,460	\$ 96,391	\$ 96,391	
Interest Revenue	(4095) Interest	\$ 273	\$ 1,488	\$ 2,912	\$ 6,340	\$ 10,421	\$ 5,814	\$ 2,200	\$ 6,004	\$ 6,004	
Operating Transfers	(4300) Operating Transfers In	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subsidy	(SUBSIDIES) Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,672	\$ -	\$ -	
Total Revenues		\$ 129,108	\$ 102,742	\$ 104,462	\$ 107,804	\$ 111,889	\$ 107,458	\$ 108,332	\$ 102,395	\$ 102,395	
Expenses											
Project	(7209) Regional Detention Pond Dam	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,638	\$ -	\$ -	\$ -	
	(5660) Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(7199) Sunset Trail Sub. Drainage Swale-Construction 14/15	\$ -	\$ -	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5606) Flood Control/Easement Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(7187) Westgate Bridge Feasibility Study (13/14)	\$ 9,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(7184) Sunset Trail Street	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	
Other Operating Expenses	(5761) Repair & Maintenance - Water Quality Ponds	\$ 2,649	\$ 4,269	\$ 12,199	\$ 5,387	\$ 4,085	\$ 5,815	\$ 5,000	\$ 4,000	\$ 4,000	
	(5746) Repair & Maint. - Drainage-Streets & ROW	\$ 478	\$ 9,863	\$ 134	\$ 1,095	\$ 1,308	\$ 4,305	\$ 20,000	\$ 20,000	\$ 20,000	
	(7000) Operating Transfers Out	\$ 153,206	\$ 903	\$ 15,440	\$ 40,067	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5749) Repair and Maintenance - Natural Waterways	\$ 3,630	\$ 5,342	\$ 320	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5699) Storm Water Program	\$ 13,201	\$ 2,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5880) Water Quality Ponds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	(5823) Education Programs	\$ 1,773	\$ 163	\$ -	\$ -	\$ 230	\$ -	\$ 750	\$ 750	\$ 750	
	(5748) Repair & Maintenance - Fencing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Salary, Benefits, and Other Compensation	(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,249	\$ 42,249	
	(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,062	\$ 6,215	\$ 6,215	
	(5140) TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,358	\$ 5,159	\$ 5,159	
	(PWD) Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,504	\$ -	\$ -	
	(5066) Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,614	\$ -	\$ -	
	(5150) Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,272	\$ 1,982	\$ 1,982	
	(5030) Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,523	\$ -	\$ -	
	(5063) Salary - Maintenance Tech 1 (RS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,224	\$ -	\$ -	
	(5090) Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 389	\$ 1,197	\$ 1,197	
	(5062) Salary - Maintenance Tech (DV)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,120	\$ -	\$ -	
	(5130) Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420	\$ 641	\$ 641	
	(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189	\$ 316	\$ 316	
	(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 168	\$ 270	\$ 270	
	(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112	\$ 209	\$ 209	
	(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 106	\$ 234	\$ 234	
	(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108	\$ 180	\$ 180	
	(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70	\$ 180	\$ 180	
	(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120	\$ 90	\$ 90	
	(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ 105	\$ 105	
	(5094) Salary-Water Sampling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,058	
	(5087) Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105	\$ 90	\$ 90	
	(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39	\$ 62	\$ 62	
	(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19	\$ 35	\$ 35	
	(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Drainage Fund (25)

Drainage Utility (25)

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY22 B&F Recc	FY22 Mayor;s Recc	Notes
	(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Contract Services											
	(5327) Engineer - Design Fees	\$ -	\$ 3,868	\$ -	\$ -	\$ 690	\$ -	\$ -	\$ -	\$ -	
Misc Expenses											
	(PROPOSED) Proposed New Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	
	Total Expenses	\$ 184,257	\$ 26,632	\$ 29,293	\$ 58,549	\$ 6,313	\$ 11,758	\$ 108,332	\$ 83,964	\$ 85,904	
	Revenues Less Expenses	\$ (55,149)	\$ 76,110	\$ 75,169	\$ 49,254	\$ 105,575	\$ 95,701	\$ -	\$ 18,430	\$ 16,491	



Capital Projects



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CAPITAL PROJECTS

RESPONSIBILITIES

Capital Projects were reviewed by City Staff, the City Engineer, and both the Public Works Committee and the Budget Committee. A 5-year plan is included as part of this budget adoption. The project amounts are budgeted out of reserves for the following projects:

Project Name	Amount
02- Public Safety Improvements- City Hall Complex	\$115,000
04- Land Development Code	\$50,000
04- Mapping	\$25,000
04- Park and Open Space Master Plan	\$50,000
05- Backflow Preventer Repair	\$15,000
05- Residential AMR Water Meter Replacement	\$105,000
06- Stearns Lane Lift Station Improvements	\$112,000
06- US 290 Sanitary Sewer	\$150,000
14- Lone Oak Turnaround & Street Maintenance Plan 2022	\$537,130
18- Valley Creek Park Trail Improvements	\$40,000
25- Lovegrass Water Quality Pond Repairs	\$65,000
50- Sunset Trail Waterline Improvements	\$252,000
Mayor's Projects	\$25,000
Total Expenses	\$1,541,130

A proforma or budgetary impact analysis is presented in the following pages by each impacted fund.

BUDGET AT A GLANCE

Revenue: Transfer in from
Reserves: 1,541,130
Expenses: \$1,541,130

:

Proposed CIP Summary							Engineering Costs will be estimated at 15% of the project cost.
Project/Fund	Current Year	FY 22	FY 23	FY 24	FY 25	FY 26	Total
Utility Fund (Water & Wastewater)							\$ 1,774,000
W -Lone Oak	\$ 190,000.00						
W -Sunset Trail	\$ 128,000.00	\$ 252,000.00					
W -Backflow Prevention		\$ 15,000.00					
W -Residential Automated Meter Reading		\$ 105,000.00					
WW- Lift Station	\$ 82,000.00	\$ 112,000.00					
WW - US 290 Sewer		\$ 150,000.00					
W - ERW Waterline			\$ 200,000				
W- Home Depot Water Vault			\$ 50,000				
W - AISD Meter Conversion			\$ 10,000				
W- Burger Center Fire Line			\$ 22,000				
W - AISD Meter Conversion				\$ 80,000			
W- Burger Center Fire Line				\$ 178,000			
W- Commercial AMR						\$ 200,000	
Subtotal	\$ 400,000.00	\$ 634,000.00	\$ 282,000	\$ 258,000	\$ -	\$ 200,000	
Streets							\$ 1,856,140
S- Lone Oak Turnaround		\$ 80,000.00					
S- Lone Oak Related to Waterline Above		\$ 239,126.00					
S- Sunset Trail Related to Waterline Above		\$ 143,003.00					
S- Maintenance Plan FY 22		\$ 75,001.00					
S- Maintenance Plan FY 23			\$ 799,010				
S- ERW Repair			\$ 250,000				
S- Maintenance Plan FY 24				\$ 90,000			
S- Maintenance Plan FY 25					\$ 90,000		
S- Maintenance Plan FY 26						\$ 90,000	
Subtotal		\$ 537,130.00	\$ 1,049,010	\$ 90,000	\$ 90,000	\$ 90,000	
Drainage							
Subtotal		\$ -					
Venue Fund							\$ 65,000
Lovegrass Water Quality Pond		\$ 65,000.00					
Subtotal		\$ 65,000.00		\$ -	\$ -	\$ -	
General Fund							\$ 385,000
Burger Center Trail			\$ 80,000				
Valley Creek Park		\$ 40,000.00					
Parks and Open Space Master Plan		\$ 50,000.00					
Land Development Code		\$ 50,000.00					
<i>Public Safety Improvements-City Hall Complex</i>		\$ 115,000.00					<i>New project per Council priority -Mayor's Budget</i>
<i>IT improvements to City Hall</i>		\$ 25,000.00					<i>Mayor's Budget</i>
GIS Mapping		\$ 25,000.00					
Subtotal		\$ 305,000.00	\$ 80,000	\$ -	\$ -	\$ -	
Grand Total All Funds							\$ 4,080,140



Affected Fund Proformas



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BUDGET AT A GLANCE

- Capital Projects - \$1,541,130
- Does not include Encumbered FY 21 Funds - \$400,000

AFFECTED FUND PROFORMAS

RESPONSIBILITIES

Sunset Valley has historically operated in a Pay-As-You-Go format, meaning, no debt is assumed to carry out any of the annual capital improvement projects or other big-ticket items; rather a transfer in from Reserves of each fund into the operating account of the respective department to fund the proposed projects per year.

It's important for the community to understand the impact to the funds who regularly fund the 5-year Capital Improvement Plan.

Assumptions in the proformas were a 3% growth in revenues as per the Long Range Plan and a 5.4% growth in expenses per fund as per the 12-month CPI. Source: [CPI Index](#)

All of the impacted funds end in strong financial position. Should the Council decide to amend the assumptions, a simple adjustment in the spreadsheet formula can be made and updated quickly.

The impacted funds include General Fund, Utility Fund, Street Fund, and Venue Fund. The other funds have little or no capital expense programmed in the next 5 years.

Street Fund							
Actuals Last 5 Years - Types							
	<u>FY15 Actual</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Actual</u>	<u>Avg</u>
Revenues	\$ 827,590	\$ 820,977	\$ 851,229	\$ 907,948	\$ 951,733	\$ 810,343	\$ 861,637
Expenses	\$ 65,814	\$ 370,544	\$ 81,918	\$ 104,523	\$ 83,516	\$ 262,658	\$ 161,496
Total	\$ 761,776	\$ 450,433	\$ 769,312	\$ 803,424	\$ 868,217	\$ 547,685	

Proforma						
	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	
Beginning Balance	\$ 7,297,694	\$ 7,408,064	\$ 7,022,664	\$ 7,612,690	\$ 8,219,435	
Revenue	\$ 785,592	\$ 809,160	\$ 833,435	\$ 858,438	\$ 884,191	<i>Assumes 3% Growth as per Long Range Plan</i>
Expenses						
Operating	\$ 138,092	\$ 145,549	\$ 153,409	\$ 161,693	\$ 170,424	<i>Assumes 5.4% growth per year per the Consumer Price Index</i>
Capital Projects	\$ 537,130	\$ 1,049,010	\$ 90,000	\$ 90,000	\$ 90,000	
Closing Balance	\$ 7,408,064	\$ 7,022,664	\$ 7,612,690	\$ 8,219,435	\$ 8,843,202	

General Operating Fund							
Budget Vs Actuals Last 5 Years - Types							
	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg
Revenues	\$ 5,552,797	\$ 5,296,025	\$ 5,275,012	\$ 5,398,497	\$ 5,486,381	\$ 4,725,780	\$ 5,289,082
Expenses	\$ 4,528,471	\$ 4,983,590	\$ 9,202,012	\$ 4,875,304	\$ 4,617,728	\$ 3,813,472	\$ 5,336,763
Revenues Less Expenses	\$ 1,024,326	\$ 312,436	\$ (3,926,999)	\$ 523,193	\$ 868,653	\$ 912,308	

Proforma					
	FY22	FY23	FY24	FY25	FY26
Beginning Balance	\$ 8,142,214	\$ 7,941,717	\$ 7,862,364	\$ 7,750,262	\$ 7,515,940
Revenue	\$ 4,562,453	\$ 4,699,327	\$ 4,840,306	\$ 4,985,516	\$ 5,135,081
Expenses					
Operating	\$ 4,457,950	\$ 4,698,680	\$ 4,952,408	\$ 5,219,838	\$ 5,501,710
Capital Projects	\$ 305,000	\$ 80,000	\$ -	\$ -	\$ -
Closing Balance	\$ 7,941,717	\$ 7,862,364	\$ 7,750,262	\$ 7,515,940	\$ 7,149,311

Assumes 3% Growth as per Long Range Plan

Assumes 5.4% growth per year per the Consumer Price Index

Utility Fund							
Budget Vs Actuals Last 5 Years - Types							
	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg
Revenues	\$ 1,656,026	\$ 1,921,699	\$ 1,747,173	\$ 1,861,032	\$ 1,948,923	\$ 1,447,285	\$ 1,763,690
Expenses	\$ 1,437,361	\$ 1,402,597	\$ 1,490,347	\$ 1,762,714	\$ 1,533,455	\$ 1,427,619	\$ 1,509,016
Revenues Less Expenses	\$ 218,665	\$ 519,103	\$ 256,827	\$ 98,318	\$ 415,468	\$ 19,666	

Proforma					
	FY22	FY23	FY24	FY25	FY26
Beginning Balance	\$ 4,760,797	\$ 3,728,765	\$ 3,404,619	\$ 3,056,651	\$ 2,914,911
Revenue	\$ 1,842,508	\$ 1,897,783	\$ 1,954,717	\$ 2,013,358	\$ 2,073,759
Expenses					
Operating	\$ 1,840,540	\$ 1,939,929	\$ 2,044,685	\$ 2,155,098	\$ 2,271,474
Capital Projects	\$ 1,034,000	\$ 282,000	\$ 258,000	\$ -	\$ 200,000
Closing Balance	\$ 3,728,765	\$ 3,404,619	\$ 3,056,651	\$ 2,914,911	\$ 2,517,196

Assumes 3% Growth as per Long Range Plan

Assumes 5.4% growth per year per the Consumer Price Index

Venue								
Actuals Last 5 Years - Types								
	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg	
Revenues	\$ 410,953	\$ 528,819	\$ 1,049,728	\$ 429,119	\$ 436,052	\$ 386,161	\$ 540,139	
Expenses	\$ 945	\$ 154,213	\$ 954,468	\$ 852,071	\$ 157,263	\$ 103,692	\$ 370,442	
Total	\$ 410,008	\$ 374,606	\$ 95,260	\$ (422,952)	\$ 278,789	\$ 282,469		
Proforma								
	FY22	FY23	FY24	FY25	FY26			
Beginning Balance	\$ 1,905,118	\$ 1,840,118	\$ 1,831,200	\$ 1,812,615	\$ 1,783,565			
Revenue (Avg for 5 yrs)	\$ 371,572	\$ 382,719	\$ 394,201	\$ 406,027	\$ 418,208	<i>Assumes 3% Growth as per Long Range Plan</i>		
Expenses								
Operating	\$ 371,572	\$ 391,637	\$ 412,786	\$ 435,076	\$ 458,570	<i>Assumes 5.4% growth per year per the Consumer Price Index</i>		
Capital Projects	\$ 65,000							
Closing Balance	\$ 1,840,118	\$ 1,831,200	\$ 1,812,615	\$ 1,783,565	\$ 1,743,203			



Appendices



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APPENDIX I

STAFF LIST BY POSITION AND FUND ACCOUNT

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
1	CURRENT STAFF LIST																							
2	Position Name*	Departments	Incumbent Name	Salary	Overtime	Longevity	Education	Licensing	Shift Differential	Bilingual	Cell Allowance	TMRS	Medicare	FICA	TWC	Worker's Comp	Dental	Medical	Vision	AD&D	LTD	STD	Totals	
3	Accounting Clerk	01, 05, 06, 07	Comstock, Lori	57,459.17	2,872.96							7,040.76	874.82		240.00	258.57	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	79,574.96
4	Administrative Assistant	01, 03	Marquez, Melissa	53,560.00	2,678.00			-		600.00		6,632.99	824.15		240.00	241.02	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	75,604.84
5	Assistant to the City Administrator	01	Lingafelter, Matt	77,250.00		544.00	900.00					9,183.59	1,141.06		240.00	347.63	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	98,034.96
6	City Accountant	01	Fleegal, Suzanna	77,250.00			600.00	-			360.00	9,127.11	1,134.05		240.00	347.63	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	99,887.46
7	City Administrator	01	Carrillo, Sylvia	160,000.00								18,672.00	2,320.00		240.00	720.00	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	192,780.68
8	Detective	19	Stern, Robert	87,640.76	4,382.04	656.00		1,200.00			360.00	10,997.67	1,366.46		240.00	3,269.00	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	118,540.61
9	Economic Development Coordinator	01	Proposed	60,780.00								7,221.68	897.29		240.00	2,182.35	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	79,750.00
10	Ground Maintenance Supervisor	04, 05, 06, 07, 14, 18, 25	Cantu, Sam	68,128.32	3,406.42	836.00		300.00		600.00	360.00	8,592.71	1,067.65		240.00	2,868.20	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	94,827.97
11	Lieutenant	02	Early, Tyler	89,421.51	4,471.08	576.00		1,200.00			360.00	11,206.54	1,392.41		240.00	3,335.42	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	123,031.63
12	Maintenance Tech 1	04, 05, 06, 07, 14, 18, 25	Moore, Duncan	34,320.00	1,716.00						360.00	4,247.41	527.74		240.00	1,952.81	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	51,792.64
13	Maintenance Tech 1	04, 05, 06, 07, 14, 18, 25	Thompson, Jordan	34,320.00	1,716.00						360.00	4,247.41	527.74		240.00	1,952.81	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	54,192.64
14	Maintenance Tech 1	04, 05, 06, 07, 14, 18, 25	Jimenez, Michael	34,320.00	1,716.00			-			360.00	4,247.41	527.74		240.00	1,952.81	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	54,192.64
15	Maintenance Tech 1	04, 05, 06, 07, 14, 18, 25	Open	34,320.00	1,716.00			-			360.00	4,247.41	527.74		240.00	1,952.81	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	54,192.64
16	Municipal Judge	03	Johnson, Kent	13,000.00										806.00			420.84		82.44	46.80	312.00	240.00	240.00	14,908.08
17	Parks and Nautral Resources Manager	04, 05, 06, 07, 14, 18, 25	Meredith, Carolyn	88,022.17		836.00	900.00	600.00			360.00	10,586.81	1,315.41		240.00	3,705.73	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	114,994.80
18	Patrol Officer	02	Strong, Charles	57,578.07	2,878.90			1,200.00				7,195.37	894.03		240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	80,562.71
19	Patrol Officer	02	Caldwell, L	52,176.01	2,608.80			300.00			360.00	6,470.41	803.95		240.00	1,946.17	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	73,334.01
20	Patrol Officer	02	Open	57,578.07	2,878.90			600.00	1,200.00			7,265.39	902.73		240.00	2,147.66	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	83,641.43
21	Patrol Officer	02	Hawkins, Chris	54,556.00	2,797.80			300.00				6,366.69	526.87		240.00	1,280.14	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	53,452.10
22	Patrol Officer	02	Open	57,578.07	2,878.90		600.00	600.00				7,195.37	894.03		240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	80,562.71
23	Patrol Officer	02	Saucedo, Luis	71,698.09	3,584.90	704.00		1,200.00		600.00		9,077.74	1,127.91		240.00	2,674.34	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	99,335.67
24	Police Chief	02	Carter, Lenn	128,719.50			900.00	1,200.00			360.00	15,308.65	1,902.10		240.00	4,801.24	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	164,260.17
25	Public Works Director	04, 05, 06, 07, 14, 18, 25	Horry, J	95,000.00							360.00	11,128.51	1,382.72		240.00	3,999.50	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	120,539.41
26	Records, Property, & Evidence Tech	02	Neubauer, Shanna	58,508.94	2,925.45	448.00						7,221.68	897.29		240.00	2,182.38	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	80,852.42
27	Reserve Officers	19	Various	30,000.00								3,501.00	435.00	1,860.00	240.00	1,119.00	420.84	-	82.44	46.80	312.00	240.00	240.00	38,257.08
28	Sargent	02	Gill, Crystal	69,831.53	3,491.58			1,200.00			360.00	8,738.86	1,085.81		240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	98,381.16
29	Sargent	02	Eller, Robert	69,831.53	3,491.58			1,200.00			360.00	8,738.86	1,085.81		240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	98,381.16
30	Sr Patrol Officer	19	Open	66,779.14	3,338.96	336.00		1,200.00	1,200.00			8,502.07	1,056.38		240.00	2,490.86	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	95,972.10
31	Sr Patrol Officer	19	Open	59,027.40	2,951.37	320.00		1,200.00	1,200.00			7,550.35	938.13		240.00	2,201.72	420.84	9,726.60	82.44	46.80	312.00	240.00	240.00	86,457.66
32	Utilities Supervisor	04, 05, 06, 14, 18	Sandoval, Rolando	47,132.80	2,356.64			1,200.00		600.00	360.00	6,027.49	748.92		240.00	2,681.86	420.84	7,326.60	82.44	46.80	312.00	240.00	240.00	69,776.39
33			Totals	1,945,787.10	60,858.27	5,256.00	3,900.00	14,700.00	3,600.00	2,400.00	5,400.00	236,539.95	29,125.94	2,666.00	6,960.00	62,116.41	12,625.20	241,144.80	2,473.20	1,404.00	9,360.00	7,200.00	2,630,072.77	

* Corrected officer salary for Officer Hawkins amended this sheet by \$23,444 with requisite increases in salary, TMRS, and OT. It will be corrected at final budget.

CURRENT Position List and Breakout by Fund

Position Name	Allocation	Funds	Dpt	Employee	Salary	OT	Longevity	Education	Licensing	Shift Diff	Bilingual	Cell Phone	TMRS	Medicare	FICA	TWC	Worker's Comp	Dental	Medical	Vision	AD&D	LTD	STD	Totals
Administrative Assistant	50.00%	01	01	Marquez, Melissa	26,780.00	1,339.00	-	-	-	-	300.00	-	3,316.50	412.08	-	120.00	120.51	210.42	4,863.30	41.22	23.40	156.00	120.00	37,802.42
Administrative Assistant	50.00%	01	03	Marquez, Melissa	26,780.00	1,339.00	-	-	-	-	300.00	-	3,316.50	412.08	-	120.00	120.51	210.42	4,863.30	41.22	23.40	156.00	120.00	37,802.42
Patrol Officer	100.00%	01	02	Open	57,578.07	2,878.90	-	600.00	600.00	-	-	-	7,195.37	894.03	-	240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00	80,562.71
Police Chief	100.00%	01	02	Carter, Lenn	128,719.50	-	-	900.00	1,200.00	-	-	360.00	15,308.65	1,902.10	-	240.00	4,801.24	420.84	9,726.60	82.44	46.80	312.00	240.00	164,260.17
Reserve Officers	100.00%	19	19	Various	30,000.00	-	-	-	-	-	-	-	3,501.00	435.00	1,860.00	240.00	1,119.00	420.84	-	82.44	46.80	312.00	240.00	38,257.08
Sargent	100.00%	01	02	Eller, Robert	69,831.53	3,491.58	-	-	1,200.00	-	-	360.00	8,738.86	1,085.81	-	240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00	98,381.16
Detective	100.00%	19	19	Stern, Robert	87,640.76	4,382.04	656.00	-	1,200.00	-	-	360.00	10,997.67	1,366.46	-	240.00	3,269.00	420.84	7,326.60	82.44	46.80	312.00	240.00	118,540.61
Patrol Officer	100.00%	01	02	Kristofer Laws	52,176.01	2,608.80	-	-	300.00	-	-	360.00	6,470.41	803.95	-	240.00	1,946.17	420.84	7,326.60	82.44	46.80	312.00	240.00	73,334.01
Patrol Officer	100.00%	01	02	Christopher Hawkins	54,556.00	2797.80	-	-	300.00	-	-	-	6366.69	526.87	-	240.00	1,280.14	420.84	9,726.60	82.44	46.80	312.00	240.00	53,452.10
Maintenance Tech 1	30.00%	02	05	Jordan Thompson	10,296.00	514.80	-	-	-	-	-	108.00	1,274.22	158.32	-	72.00	585.84	126.25	2,917.98	24.73	14.04	93.60	72.00	16,257.79
Maintenance Tech 1	20.00%	02	06	Jordan Thompson	6,864.00	343.20	-	-	-	-	-	72.00	849.48	105.55	-	48.00	390.56	84.17	1,945.32	16.49	9.36	62.40	48.00	10,838.53
Maintenance Tech 1	10.00%	01	04	Jordan Thompson	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	02	07	Jordan Thompson	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	14	14	Jordan Thompson	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	18	18	Jordan Thompson	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	25	25	Jordan Thompson	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Utilities Supervisor	40.00%	02	05	Sandoval, Rolando	18,853.12	942.66	-	-	480.00	-	240.00	144.00	2,411.00	299.57	-	96.00	1,072.74	168.34	2,930.64	32.98	18.72	124.80	96.00	27,910.55
Utilities Supervisor	20.00%	02	06	Sandoval, Rolando	9,426.56	471.33	-	-	240.00	-	120.00	72.00	1,205.50	149.78	-	48.00	536.37	84.17	1,465.32	16.49	9.36	62.40	48.00	13,955.28
Utilities Supervisor	20.00%	14	14	Sandoval, Rolando	9,426.56	471.33	-	-	240.00	-	120.00	72.00	1,205.50	149.78	-	48.00	536.37	84.17	1,465.32	16.49	9.36	62.40	48.00	13,955.28
Utilities Supervisor	10.00%	01	04	Sandoval, Rolando	4,713.28	235.66	-	-	120.00	-	60.00	36.00	602.75	74.89	-	24.00	268.19	42.08	732.66	8.24	4.68	31.20	24.00	6,977.64
Utilities Supervisor	10.00%	18	18	Sandoval, Rolando	4,713.28	235.66	-	-	120.00	-	60.00	36.00	602.75	74.89	-	24.00	268.19	42.08	732.66	8.24	4.68	31.20	24.00	6,977.64
Assistant to the City Administrator	100.00%	01	01	Lingafelter, Matt	77,250.00	-	544.00	900.00	-	-	-	-	9,183.59	1,141.06	-	240.00	347.63	420.84	7,326.60	82.44	46.80	312.00	240.00	98,034.96
Lieutenant	100.00%	01	02	Early, Tyler	89,421.51	4,471.08	576.00	-	1,200.00	-	-	360.00	11,206.54	1,392.41	-	240.00	3,335.42	420.84	9,726.60	82.44	46.80	312.00	240.00	123,031.64
Sargent	100.00%	01	02	Gill, Crystal	69,831.53	3,491.58	-	-	1,200.00	-	-	360.00	8,738.86	1,085.81	-	240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00	98,381.16
Maintenance Tech 1	30.00%	02	05	Open	10,296.00	514.80	-	-	-	-	-	108.00	1,274.22	158.32	-	72.00	585.84	126.25	2,917.98	24.73	14.04	93.60	72.00	16,257.79
Maintenance Tech 1	20.00%	02	06	Open	6,864.00	343.20	-	-	-	-	-	72.00	849.48	105.55	-	48.00	390.56	84.17	1,945.32	16.49	9.36	62.40	48.00	10,838.53
Maintenance Tech 1	10.00%	01	04	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	02	07	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	14	14	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	18	18	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	25	25	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Patrol Officer	100.00%	01	02	Strong, Charles	57,578.07	2,878.90	-	-	1,200.00	-	-	-	7,195.37	894.03	-	240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00	80,562.71
Public Works Director	30.00%	02	05	Horry, J	28,500.00	-	-	-	-	-	-	108.00	3,338.55	414.82	-	72.00	1,199.85	126.25	2,197.98	24.73	14.04	93.60	72.00	36,161.82
Public Works Director	20.00%	02	06	Horry, J	19,000.00	-	-	-	-	-	-	72.00	2,225.70	276.54	-	48.00	799.90	84.17	1,465.32	16.49	9.36	62.40	48.00	24,107.88
Public Works Director	10.00%	01	04	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00	12,053.94
Public Works Director	10.00%	02	07	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00	12,053.94
Public Works Director	10.00%	14	14	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00	12,053.94
Public Works Director	10.00%	18	18	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00	12,053.94
Public Works Director	10.00%	25	25	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00	12,053.94
Sr Patrol Officer	100.00%	19	19	Open	59,027.40	2,951.37	320.00	-	1,200.00	1,200.00	-	-	7,550.35	938.13	-	240.00	2,201.72	420.84	9,726.60	82.44	46.80	312.00	240.00	86,457.66
Parks and Nautral Resources Manager	40.00%	18	18	Meredith, Carolyn	35,208.87	-	334.40	360.00	240.00	-	-	144.00	4,234.72	526.17	-	96.00	1,482.29	168.34	2,930.64	32.98	18.72	124.80	96.00	45,997.92
Parks and Nautral Resources Manager	30.00%	01	04	Meredith, Carolyn	26,406.65	-	250.80	270.00	180.00	-	-	108.00	3,176.04	394.62	-	72.00	1,111.72	126.25	2,197.98	24.73	14.04	93.60	72.00	34,498.44
Parks and Nautral Resources Manager	10.00%	25	25	Meredith, Carolyn	8,802.22	-	83.60	90.00	60.00	-	-	36.00	1,058.68	131.54	-	24.00	370.57	42.08	732.66	8.24	4.68	31.20	24.00	11,499.48
Parks and Nautral Resources Manager	5.00%	02	05	Meredith, Carolyn	4,401.11	-	41.80	45.00	30.00	-	-	18.00	529.34	65.77	-	12.00	185.29	21.04	366.33	4.12	2.34	15.60	12.00	5,749.74
Parks and Nautral Resources Manager	5.00%	02	06	Meredith, Carolyn	4,401.11	-	41.80	45.00	30.00	-	-	18.00	529.34	65.77	-	12.00	185.29	21.04	366.33	4.12	2.34	15.60	12.00	5,749.74
Parks and Nautral Resources Manager	5.00%	02	07	Meredith, Carolyn	4,401.11	-	41.80	45.00	30.00	-	-	18.00	529.34	65.77	-	12.00	185.29	21.04	366.33	4.12	2.34	15.60	12.00	5,749.74</

CURRENT Position List and Breakout by Fund

Position Name	Allocation	Funds	Dpt	Employee	Salary	OT	Longevity	Education	Licensing	Shift Diff	Bilingual	Cell Phone	TMRS	Medicare	FICA	TWC	Worker's Comp	Dental	Medical	Vision	AD&D	LTD	STD	Totals
City Accountant	100.00%	01	01	Fleegal, Suzanna	77,250.00	-	-	600.00	-	-	-	360.00	9,127.11	1,134.05	-	240.00	347.63	420.84	9,726.60	82.44	46.80	312.00	240.00	99,887.46
Municipal Judge	100.00%	01	03	Johnson, Kent	13,000.00	-	-	-	-	-	-	-	-	188.50	806.00	240.00	-	420.84	-	82.44	46.80	312.00	240.00	15,336.58
Sr Patrol Officer	100.00%	19	19	Open	66,779.14	3,338.96	336.00	-	1,200.00	1,200.00	-	-	8,502.07	1,056.38	-	240.00	2,490.86	420.84	9,726.60	82.44	46.80	312.00	240.00	95,972.10
City Administrator	100.00%	01	01	Carrillo, Sylvia	160,000.00	-	-	-	-	-	-	-	18,672.00	2,320.00	-	240.00	720.00	420.84	9,726.60	82.44	46.80	312.00	240.00	192,780.68
Patrol Officer	100.00%	01	02	Open	57,578.07	2,878.90	-	-	600.00	1,200.00	-	-	7,265.39	902.73	-	240.00	2,147.66	420.84	9,726.60	82.44	46.80	312.00	240.00	83,641.43
Records, Property, & Evidence Tech	100.00%	01	02	Neubauer, Shanna	58,508.94	2,925.45	448.00	-	-	-	-	-	7,221.68	897.29	-	240.00	2,182.38	420.84	7,326.60	82.44	46.80	312.00	240.00	80,852.42
Maintenance Tech 1	30.00%	02	05	Michael Jimenez	10,296.00	514.80	-	-	-	-	-	108.00	1,274.22	158.32	-	72.00	585.84	126.25	2,917.98	24.73	14.04	93.60	72.00	16,257.79
Maintenance Tech 1	20.00%	01	06	Michael Jimenez	6,864.00	343.20	-	-	-	-	-	72.00	849.48	105.55	-	48.00	390.56	84.17	1,945.32	16.49	9.36	62.40	48.00	10,838.53
Maintenance Tech 1	10.00%	01	04	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	01	07	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	01	14	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	01	18	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
Maintenance Tech 1	10.00%	01	25	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	5,419.26
PROPOSED	100.00%	01	01	Economic Development/Business Liaison	60,780.00	-	-	-	-	-	-	-	7,221.68	897.29	-	240.00	2,182.35	420.84	7,326.60	82.44	46.80	312.00	240.00	79,750.00
Totals					1,945,787.10	60,858.27	5,256.00	3,900.00	14,700.00	3,600.00	2,400.00	5,400.00	236,539.95	29,314.45	2,666.00	7,200.00	62,116.40	12,625.20	241,144.80	2,473.20	1,404.00	9,360.00	7,200.00	2,630,501.27



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APPENDIX

Equipment Repair & Replacement

Repair and Replacement Budget FY 2021/2022				
	Balance of Reserve as of 9/30/2019	Deduct Expenses for FY 2021/2022	Add Amount for FY 2021/2022	Balance of Reserve 2022
Public Works Equipment and Vehicles				
	\$ 126,667.00	\$ 17,000.00	\$ 30,929.75	\$ 140,596.75
Facilities				
	\$ 343,134.00	\$ 164,250.00	\$ 105,459.18	\$ 284,343.18
Police Department Equipment and Vehicles				
	\$ 317,906.00	0	\$ -	\$ 317,906.00
Administration Department Equipment				
	\$ 20,010.00	\$ -	\$ -	\$ 20,010.00
Reserve Balance 09/30/2021	\$ 787,707.00			
Total Expenditure FY 21/22		181,250		
Total Addition FY 21/22			\$ 136,388.93	
Ending Balance 9/30/22				\$ 762,855.93

Repair and Replacement and Infrastructure Reserve Budget-Utilities FY 2021/2022				
	Balance of Reserve as of 9/30/2019	Deduct Expenses for FY 2021 and 2022	Add Amount for FY 2021/2022	Balance of Reserve 2022
Equipment				
Equipment R&R	\$ 68,400.00	\$ 16,400.00	\$ 30,125.00	\$ 82,125.00
Infrastructure				
Water	\$ 1,514,103.00	\$ 690,000.00	\$ 80,000.00	\$ 904,103.00
Wastewater	\$ 1,616,781.00	\$ 344,000.00	\$ 25,000.00	\$ 1,297,781.00
Total Expenditure		\$ 1,034,000.00		
Total			\$ 135,125.00	

Public Works Department FY 2021-2022 Equipment/Vehicle Repair and Replacement

Equipment and Vehicle Replacement										
GL Code	Description	Date of Purchase	Amount to replace	Life Expendency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add Amount for FY 2021/2022	Balance of Reserve 2022
5629-04	Large Scanner and Color Printer - Canon - 1 units	5/30/2017	\$14,500	5	years	4	\$ 5,800.00		\$ 4,350.00	\$ 10,150.00
5685-04	2015 SCAG 61" Tiger Cat Mower - 4-22-2015	2015	\$8,000	5	years	6	\$ 8,000.00		\$ -	\$ 8,000.00
5685-04	2016 52" Scag Cub Mower	2017	\$8,000	5	years	6	\$ 3,200.00		\$ 3,200.00	\$ 6,400.00
5621-04	2012 Kubota Utility Tractor Package (purchased 2012)	2012	\$36,000	5	years	9	\$ 35,000.00		\$ 1,000.00	\$ 36,000.00
5625-04	2017 Bob-cat Skid-steer with Auger Drive/Auger Bits/low prf. Bucketsweeper/track kit	6/30/2017	\$70,000	15	years	3	\$ 4,667.00		\$ 5,000.00	\$ 9,667.00
5845-04	2013 Chevy Silverado 1500 4x4 General Svcs (3385)(8/14/2013) Unit #402	2013	\$32,000	10	years	9	\$ 27,000.00		\$ 2,500.00	\$ 29,500.00
5845-04	2015 Ford Dump Truck F450 4x4 Environmental (1523) 2-15-2015	2015	\$52,000	10	years	6	\$ 26,000.00		\$ 6,500.00	\$ 32,500.00
5845-04	2018 Chevrolet Crew Cab	2018	\$37,038	10	years	3	\$ -		\$ 4,629.75	\$ 4,629.75
5626-04	2011 Kubota RTV 1140 (ATV Vehicle - Kubota (purchased 12-6-11))	2012	\$17,000	9	years	9	\$ 17,000.00	\$17,000 Replacing Kubota that has reached the end of its lifespan	\$ -	\$ 17,000.00
5626-04	2016 Kubota-RTV - Utility Vehicle RTV-X900W (purchased 03/25/2016)	2016	\$15,000	9	years	5	\$ -		\$ 3,750.00	\$ 3,750.00
Reserve Balance 2021							\$126,667			
Total to be spent FY21-22								\$17,000		
Total to be added to Reserves for Equipment and Vehicles FY 21-22									\$ 30,929.75	
Ending Reserve Balance FY 22 Equipment and Vehicles										\$ 140,596.75
Facilities Repair and Replacement										
Site										
GL Code	Description	Date of Purchase	Amount to replace	Life Expendency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022
	Fencing, Stone Walls, and Gates	2018	\$83,497.00	20	years	3	\$ -		\$ 4,174.85	\$ 4,174.85
	Dumpster Doors	2019	\$ 2,500.00	20	years	3	\$ -		\$ 125.00	\$ 125.00
Reserve Balance 2021							\$0			
Total to be spent FY21-22								\$17,000		
Total to be added to Reserves for Site FY 21-22									\$ 4,299.85	
Subtotal Reserve Balance Site										-12,700.15
Police Building										
GL Code	Description	Date of Purchase	Amount to replace	Life Expendency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022
	Doors and Hardware	2019	\$ 67,500.00	30	years	2	\$ -		\$ 2,250.00	\$ 2,250.00
	Overhead Door	2019	\$ 3,500.00	15	years	2	\$ -		\$ 233.33	\$ 233.33
	Rubber Flooring	2019	\$ 8,400.00	15	years	2	\$ -		\$ 560.00	\$ 560.00
	Painting and Finishes	2019	\$ 60,000.00	10	years	2	\$ -		\$ 6,000.00	\$ 6,000.00
	Flooring	2019	\$ 30,000.00	20	years	2	\$ -		\$ 1,500.00	\$ 1,500.00
	Blackout Shades	2019	\$ 6,630.00	10	years	2	\$ -		\$ 663.00	\$ 663.00
	Appliances	2019	\$ 2,000.00	7	years	2	\$ -		\$ 285.71	\$ 285.71
	HVAC	2019	\$ 200,000.00	10	years	2	\$ -		\$ 20,000.00	\$ 20,000.00
	Drinking Fountains	2019	\$ 3,500.00	15	years	2	\$ -		\$ 233.33	\$ 233.33
	Gym Equipment	2019	\$ 20,000.00	20	years	2	\$ -		\$ 1,000.00	\$ 1,000.00
	Emergency Generator	2019	\$ -	20	years	2	\$ -		\$ 0.00	\$ -
	Water Heaters	2019	\$ 4,500.00	10	years	2	\$ -		\$ 450.00	\$ 450.00
Reserve Balance 2021							\$0			
Total to be spent FY21-22								\$0		
Total to be added to Reserves for Site FY 21-22									\$ 33,175.38	
Subtotal Reserve Balance Police Building										33,175.38
Public Works Building										
GL Code	Description	Date of Purchase	Amount to replace	Life Expendency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022
	Doors and Hardware	2019	\$ 33,000.00	30	years	2	\$ -		\$ 1,100.00	\$ 1,100.00
	Painting and Finishes	2019	\$ 28,000.00	10	years	2	\$ -		\$ 2,800.00	\$ 2,800.00
	Flooring	2019	\$ 20,000.00	20	years	2	\$ -		\$ 1,000.00	\$ 1,000.00
	Appliances	2019	\$ 2,000.00	7	years	2	\$ -		\$ 285.71	\$ 285.71
	HVAC	2019	\$ 125,000.00	10	years	2	\$ -		\$ 12,500.00	\$ 12,500.00
	Drinking Fountains	2019	\$ 2,000.00	15	years	2	\$ -		\$ 133.33	\$ 133.33
	Water Heater	2019	\$ 3,000.00	10	years	2	\$ -		\$ 300.00	\$ 300.00
Reserve Balance 2021							\$0			
Total to be spent FY21-22								\$0		
Total to be added to Reserves for Site FY 21-22									\$ 18,119.05	
Subtotal Reserve Balance Public Works Building										18,119.05
Maintenance Building										
GL Code	Description	Date of Purchase	Amount to replace	Life Expendency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022
	Doors and Hardware	2019	\$ 12,000.00	30	years	2	\$ -		\$ 400.00	\$ 400.00

	Overhead Door	2019	\$ 10,000.00	5	years	2	\$ -		\$ 2,000.00	\$ 2,000.00
	Painting and Finishes	2019	\$ 9,700.00	10	years	2	\$ -		\$ 970.00	\$ 970.00
	Appliances	2019	\$ 1,500.00	7	years	2	\$ -		\$ 214.29	\$ 214.29
	HVAC	2019	\$ 12,000.00	10	years	2	\$ -		\$ 1,200.00	\$ 1,200.00
	Drinking Fountains	2019	\$ 2,000.00	15	years	2	\$ -		\$ 133.33	\$ 133.33
	Water Heater	2019	\$ 3,000.00	10	years	2	\$ -		\$ 300.00	\$ 300.00
Reserve Balance 2021							\$0			
Total to be spent FY21-22							\$0			
Total to be added to Reserves for Site FY 21-22									\$ 5,217.62	
Subtotal Reserve Balance Maintenance Building										5,217.62
City Hall										
GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item	Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022	
	Doors and Hardware		\$ 34,500.00	20	years	17	\$ -	\$ 1,725.00	\$ 1,725.00	
	Painting and Finishes		\$ 37,500.00	10	years	10	\$ -	\$ 3,750.00	\$ 3,750.00	
	Exterior Finishes		\$ 20,000.00	10	years	17	\$ -	\$ 2,000.00	\$ 2,000.00	
	Flooring		\$ 15,000.00	20	years	17	\$ -	\$ 750.00	\$ 750.00	
	Sound System		\$ 25,000.00	5	years	??	\$ 25,000.00	\$ 5,000.00	\$ 30,000.00	
	Appliances		\$ 1,500.00	7	years	2	\$ -	\$ 214.29	\$ 214.29	
	HVAC		\$ 70,000.00	10	years	2 to 17 years	\$ -	\$ 7,000.00	\$ 7,000.00	
	Drinking Fountains		\$ 2,000.00	15	years	17	\$ -	\$ 133.33	\$ 133.33	
	Trellis/Pergola		\$ 40,000.00	15	years	17	\$ -	\$ 2,666.67	\$ 2,666.67	
	Solar Array		\$ 125,000.00	20	years	10	\$ 50,000.00	\$ 6,250.00	\$ 56,250.00	
	Solar Educational Display		\$ 17,000.00	20	years	10	\$ 6,800.00	\$ 850.00	\$ 7,650.00	
	Rain Water Collection		\$ 30,000.00	20	years	7	\$ 9,000.00	\$ 1,500.00	\$ 10,500.00	
	Water Heater		\$ 750.00	10	years	17	\$ -	\$ 75.00	\$ 75.00	
	Reserves/Flooring, Paint, HVAC					\$ 70,000.00			\$ 70,000.00	
Reserve Balance 2021							\$160,800			
Total to be spent FY21-22							\$160,250			
Total to be added to Reserves for Site FY 21-22									\$ 31,914.29	
Subtotal Reserve Balance City Hall									32,464.29	
Other Facilities										
GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item	Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022	
5808-04	Village Trail Buffer Bridge	1999	\$75,000	30	years	21	\$7,667	\$4,000 Replacement of Boards	6,733	10,400
7178-04	Lovegrass Lane Split Rail Fence (installed Aug. 2014) (Will not be replaced)	2014	\$35,000	10	years	0	\$0	0	0	
5360-01	Homestead Recreational Venue	2011	\$60,000	10	years	10	\$48,000	6,000	54,000	
Reserve Balance 2021							\$55,667			
Total to be spent FY21-22							\$4,000			
Total to be added to Reserves for Site FY 21-22									\$ 12,733.00	
Subtotal Reserve Balance Other Facilities									64,400.00	
Facilities Reserve Balance									140,676	
Total to Repair and Replacement Reserves Facilities FY 21-22									\$ 105,459.18	
Total to Repair and Replacement Reserves Equipment/Vehicles FY 21-22									\$ 30,929.75	
Reserve Balance as of 9/30/2021									\$ 343,134.00	
Total Expenditures 2021-2022									198,250	
Remaining Repair and Replacement Reserves									281,273	

Utility Reserve and Replacement Equipment/Vehicles									
FY 2021-2022									
EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT	Purchase Date FY	Anticipated Replacement Date FY	Average Lifespan	Estimated Replacement Cost	Age as of 9/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022
WATER									
Backhoe	2020	2035	20	\$160,000	1 years	\$0	\$0	\$8,000	
2018 Chevy Silverado 3500 UT w/Crane (6915) (Purch. 18) 02-12-5845	2018	2028	10	\$73,000	3 years	\$0	\$0	\$9,125	\$9,125
2015 Chevy Silverado 1500 Utility 6-5-2015 (4832) 02-12-5845	2015	2025	10	\$32,000	6 years	\$20,000	\$0	\$3,000	\$23,000
TOTAL						\$20,000	\$0	\$20,125	\$32,125
WASTEWATER									
EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT	Purchase Date FY	Anticipated Replacement Date FY	Average Lifespan	Estimated Replacement Cost	Age as of 9/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022
Sewer Jet Trailer 02-12-5628	FY 11/12	FY 31/32	20	\$40,000	10 years	\$0	\$0	\$6,000	\$0
Lift Station Pump 1 (2014) 02-12-5616	FY 13/14	FY 18/19	5	\$8,200	7 years	\$8,200	\$8,200	\$0	\$0
Lift Station Pump 2 (2013) 02-12-5616	FY 13/14	FY 18/19	5	\$8,200	7 years	\$8,200	\$8,200	\$0	\$0
TOTAL						\$16,400	\$16,400	\$6,000	\$0
SOLID WASTE									
EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT	Purchase Date FY	Anticipated Replacement Date FY	Average Lifespan	Estimated Replacement Cost	Age as of 9/30/2021	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2021/2022	Add amount for FY 2021/2022	Balance of Reserve 2022
2014 Vermeer Brush Chipper 12" (purchased Jan 2014) 02-12-5625	FY 13/14	FY 17/18	4	\$36,000	7 years	\$32,000	\$0	\$4,000	\$36,000
TOTAL						\$32,000	\$0	\$4,000	\$36,000
TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT						\$68,400	\$16,400	\$30,125	\$82,125

reserves for lift station repairs.

Anticipated to replace in 22/23

Move to CIP for the Lift Station

FY 2021-2022		UTILITY FUND - INFRASTRUCTURE REPAIR/REPLACEMENT/EXPANSION													1,514,103.00			
		Beginning Reserve Balance											\$					
EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT	Build Date	Anticipated Replacement Date FY	Size	Length	Type	Average Life	Age as of 9/30/2021	Estimated Costs (2015)	Expenses 2021 and 2022	Capital Improvement Plan 21-24	Considered in 2021-2021 Capital Improvement Plan	Funds to Reserve FY 2021/2022	Funds to Reserve FY 2022/2023	Funds to Reserve FY 2023/2024	Funds to Reserve FY 2024/2025	Funds to Reserve FY 2025/2026		
Water																		
Surnal Trail Section 1	1989	2029	4	944	PVC	40	32	years	\$ 122,720.00	\$ 380,000.00								
Surnal Trail Section 2	1988	2028	4	966	PVC	40	33	years	\$ 128,190.00									
Marshall Flw 1/2	1991	2031	10	837	PVC	40	30	years	\$ 147,400.00									
Interconnection Lona Oak to Flw	1994	2024	4	261	PVC	40	27	years	\$ 51,100.00									
Interconnection Flw to Base	1994	2024	4	523	PVC	40	27	years	\$ 51,900.00									
Arms Road B	1994	2024	8	1893	PVC	40	27	years	\$ 148,900.00									
Ernest Robbs Way of 4715 Lona C	1995	2025	4	284	DI	40	26	years	\$ 112,200.00									
Ernest Robbs Way to Marshall Flw	1996	2026	12	557	DI	40	25	years	\$ 139,250.00									
Ernest Robbs South E	1998	2028	4	2400	PVC	40	31	years	\$ 263,000.00									
Lona Oak	1998	2028	4	2573	PVC	40	23	years	\$ 283,000.00	\$ 190,000.00								
Surnal Valley Village E	1998	2028	8	865	DI	40	23	years	\$ 87,700.00									
Surnal Valley Village 1/2	1998	2028	16	1521	DI	40	23	years	\$ 139,250.00									
Surnal Valley Meadows 1/2	1998	2028	12	1730	DI	40	23	years	\$ 417,500.00									
Chickadee Wetland Line	1999	2029	8	848	PVC	40	22	years	\$ 84,800.00									
Surnal Valley Meadows B	2000	2040	8	3338	PVC	40	21	years	\$ 333,800.00									
Ernest Robbs	2000	2040	12	1029	PVC	40	19	years	\$ 102,900.00									
Interconnection E	2000	2040	8	437	PVC	40	19	years	\$ 43,700.00									
Ernest Robbs North 1/2	2002	2042	12	445	PVC	40	19	years	\$ 44,500.00									
Highway 290 West Section	2004	2044	8	1985	PVC	40	17	years	\$ 198,500.00									
Highway 290 West Section B	2005	2045	8	455	PVC	40	16	years	\$ 45,500.00									
Surnal Valley West	2005	2045	8	2317	DI	40	16	years	\$ 443,400.00									
Arms Road 1/2	2005	2045	16	1440	DI	40	16	years	\$ 345,000.00									
Ernest Robbs South 1/2 Lona Meadows	2006	2046	12	437	DI	40	15	years	\$ 43,700.00									
Ernest Robbs South 1/2 Westwood	2006	2046	12	831	DI	40	15	years	\$ 167,000.00									
Emergency Bypass B	2007	2047	8	700	PVC	40	14	years	\$ 140,000.00									
Chickadee	2010	2050	8	2588	PVC	40	11	years	\$ 258,800.00									
Beauregard	2011	2051	8	2528	PVC	40	10	years	\$ 252,800.00									
Interconnection Lona Oak to Flw	2012	2052	8	477	PVC	40	9	years	\$ 47,700.00									
Flw	2012	2052	8	3123	PVC	40	9	years	\$ 312,300.00									
Ernest Robbs Westwood 1/2 Creek crossing	2013	2053	12	1020	DI	40	8	years	\$ 204,000.00									
City of Austin Assets									\$ 20,000.00									
Bus/Flw Provisional (Logan)									\$ 11,000.00	\$ 15,000.00								
AME Expansion									\$ 100,000.00	\$ 100,000.00								
AME Expansion 2									\$ 200,000.00	\$ 200,000.00								
City Wetland									\$ 200,000.00	\$ 200,000.00								
Ernest Robbs Water Vault									\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00			
ASD Master Meter									\$ 40,000.00	\$ 40,000.00								
ASD Fire Line									\$ 250,000.00	\$ 250,000.00								
Total Water CIP 2021 and 2022									\$ 490,000.00			\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00		
Total CIP Expenses									\$ 80,000.00			\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00		
Total Increase in Utility Reserves									\$ 904,103.00	\$ 702,103.00	\$ 524,103.00	\$ 604,103.00	\$ 604,103.00	\$ 604,103.00	\$ 604,103.00			
Ending Reserve Balance																		
Wastewater																		
Beginning Reserve Balance											\$	1,616,781.00						
EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT	Build Date	Anticipated Replacement Date FY	Size	Length	Type	Average Life	Age as of 9/30/2021	Estimated Costs (2015)	Expenses 2021 and 2022	Capital Improvement Plan 21-24	Considered in 2021-2021 Capital Improvement Plan	Funds to Reserve FY 2021/2022	Funds to Reserve FY 2022/2023	Funds to Reserve FY 2023/2024	Funds to Reserve FY 2024/2025	Funds to Reserve FY 2025/2026		
Lona Oak Trail	1991	2031	8	2431	SDR 33	40	30	years	\$ 338,875.00									
Surnal Trail	1991	2031	8	1478	SDR 33	40	30	years	\$ 209,540.00									
Chickadee	1991	2031	8	3131	SDR 33	40	30	years	\$ 418,870.00									
Reese Drive Ina C	1999	2039	8	284	SDR 33	40	30	years	\$ 35,500.00			\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			
Reese Drive Ina C	1999	2039	8	473	SDR 33	40	30	years	\$ 59,125.00									
Reese Drive Ina A	1999	2039	8	2674	SDR 33	40	30	years	\$ 334,500.00									
Chickadee Drive B	1998	2038	8	248	SDR 33	40	30	years	\$ 48,500.00									
Surnal Valley Meadows	1998	2038	8	8144	SDR 33	40	23	years	\$ 445,500.00									
Surnal Valley Village	1998	2038	8	420	SDR 33	40	23	years	\$ 84,000.00									
Chickadee Drive B	1998	2038	8	268	SDR 33	40	23	years	\$ 21,000.00									
Ernest Robbs	2001	2041	8	210	SDR 33	40	20	years	\$ 21,000.00									
Ernest Robbs	2001	2041	8	1101	SDR 33	40	19	years	\$ 110,100.00									
Highway 290 East	2002	2042	8	1784	SDR 33	40	18	years	\$ 223,200.00									
Highway 290 West	2003	2043	8	1950	SDR 33	40	18	years	\$ 243,750.00	\$ 150,000.00								
Surnal Valley West (all wetland)	2005	2045	8	2628	SDR 33	40	16	years	\$ 272,250.00									
Lona Meadows	2005	2045	8	325	SDR 33	40	16	years	\$ 40,625.00									
Interconnection	2009	2049	8	438	SDR 33	40	12	years	\$ 79,725.00									
Reese Drive Ina B	2011	2051	8	1804	SDR 33	40	10	years	\$ 225,500.00									
Reese Drive	2012	2052	8	2174	SDR 33	40	9	years	\$ 217,400.00									
LI Station	2022	2042	N/A			40	1	years	\$ 450,000.00	\$ 174,000.00								
Total Wastewater Expense FY 21 and 22									\$ 344,000.00									
Total CIP Expenses												\$ 344,000.00	\$ 344,000.00	\$ 344,000.00	\$ 344,000.00	\$ 344,000.00		
Total Increase in Utility Reserves												\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00		
Ending Reserve Balance												\$ 1,297,781.00	\$ 1,326,781.00	\$ 1,345,781.00	\$ 1,374,781.00	\$ 1,397,781.00		

Anticipating valuations to some of the lines but not all. Recommend moving funds for a portion of the cost of replacement.

Funds to be moved to CIP

Police Department FY 2021/2022										
GL Code	Description	Date of Purchase	Amount to replace	Life Exptency of Item		Age as of 9/30/21	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2018/2019	Add or Deduct amount for FY 2019/2020	Balance of Reserve as of 9/30/2022
5550-02	Communication 800mghz System									
	- 5 Motorola Car Radios (new format)	2015	\$30,000	6	years	6	\$20,000			20,000
	Hand Held radios (16 total) RZ (APX 6000) 2 each	2016	\$9,400	6	years	4	\$3,134			3,134
	Hand Held radios (16 total) RZ (APX 6000) 2 each replace 18/19	2013	\$9,400	5	years	3	\$7,835			7,835
	Hand Held radios (16 total) RZ (APX 6000) 12 each replace 20/21	2015	\$51,700	3	years	5	\$25,849			25,849
5698-02	MDC - 5 each - 1 per vehicle - est. \$5000 w/installation (purchased April 2016)	2016	\$25,000	3	years	5	\$15,000			15,000
5625-02	Bicycles and Equipment	10/14/2016	\$8,000	3	years	4	\$5,334			5,334
5623-02	Evidence Cage	2005	\$8,000	14	years	16	\$5,600			5,600
5622-02	Police Equipment Reserve	n/a	\$5,000	n/a	n/a	0	\$5,000			5,000
5525-02	Police Bullet Proof Vests - 14 vests total - 8 replaced in 15/16	2016	\$8,000	5	years	4	\$1,000			1,000
5525-02	Police Bullet Proof Vests - 14 vests total - 3 replace in 17/18	2013	\$3,000	5	years	8	\$2,800			2,800
5525-02	Police Bullet Proof Vests - 14 vests total - 3 replace in 22/23	04/01/2018	\$3,000			3	\$600			600
5525-02	Police Bullet Proof Vests - 14 vests total - 3 replace in 18/19		\$3,000			3	\$2,000			2,000
5730-02	Radar Systems (5 units) - purchases 6/10/16	6/10/2016	\$17,500	5	years	4	\$7,000			7,000
5627-02	Speed Trailer (purchased Oct. 2013)	10/1/2013	\$7,500	6	years	7	\$6,250			6,250
5799-02	Taser with holster (20 each) purchased 2/1/2016	2/1/2016	\$24,000	5	years	4	\$9,600			9,600
5626-02	John Deere - ATV Vehicle PD-treasury 12/6/2011	12/6/2011	\$18,000	6	years	9	\$18,000			18,000
5870-02	Video Cameras - Body Cam (5 each)	1/20/2016	\$8,000	5	years	4	\$3,200			3,200
5870-02	Video Cameras - in Car (5 each) - WatchGuard and Software - 12/1/2014	2015	\$35,000	4	years	6	\$35,000			35,000
5870-02	4 Door Crown Victoria - Unit # 0922 (take home vehicle)	2010				21	\$0		0	0
5845-02	Tahoe (purchase 09-2011) Unit # 1124 - (take home vehicle) (purchased unit 1530)	9/1/2011				9	\$0		0	0
5845-02	Tahoe (purchase 12/2011) Unit # 1125 - (take home vehicle) (purchased unit 1731)	12/1/2011				3	\$0		0	0
5845-02	Impala (purchase 2/2013) Unit 1327 needs to be auctioned	2/1/2013					\$0		0	0
5845-02	Ford Explorer - purchased (8/2014) Unit 1528	8/2/2014	\$45,220	5	years	7	\$45,220		0	45,220
5845-02	Ford Explorer - purchased 4/10/2015 Unit 1529	4/10/2014	\$45,220	5	years	6	\$36,176			36,176
5845-02	Ford Explorer - purchased 12/11/2015 Unit 1530	12/11/2015	\$45,220	5	years	5	\$27,132			27,132
5845-02	Ford Explorer Police AWD 4 Dr. purchased 12/30/2016 - Unit # 1731	12/30/2016	\$45,220	5	years	4	\$18,088			18,088
5845-02	Ford Explorer Police AWD 4 Dr. purchased 1/16/2017 - Unit # 1732	1/16/2017	\$45,220	5	years	4	\$18,088			18,088
5845-02	Ford Explorer Police AWD 4 Dr. purchased 5/19/2019 - Unit # 1933 (replaced Impala)	5/19/2019	\$38,755	5	years	2	\$0	\$0		0
Reserve Balance 2021							\$317,906			
Total to be spent FY21-22								\$0		
Total to be added to Reserves for Equipment and Vehicles FY 21-22									\$ -	
Ending Reserve Balance FY 22 Equipment and Vehicles										\$ 317,906.00

Administration Department FY 2021/2022									
CITY OF SUNSET VALLEY GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND FY 2019/2020	Date of Purchase	Amount to replace	Life Exptency of Item		Age as of 9/30/21	Balance of Reserve as of 9/30/2021	Deduct Expenses for FY 2018/2019	Add or Deduct amount for FY 2021/2022	Balance of Reserve as of 9/30/2022
GL Code Administrative									
5560-01 Computer /Software Upgrades/Battery/Servers	various	\$75,000	varies			\$20,010			20,010
	<i>Court Clerk/City Sec/Envir Mgr/Presentation Laptop- purchased 13/14</i>								
	<i>PowerEdge R420 - purchases 2/12/2015</i>								
	<i>Rack-Old Govt Office - purchases 5/1/2015</i>								
	<i>Server installation - 6/5/2015</i>								
	<i>Printer - City Secretary 1/5/2015</i>								
	<i>Printer-Fronts Desk 10-30- 2014</i>								
Reserve Balance 2021						\$20,010			
Total to be spent FY21-22							\$0		
Total to be added to Reserves for Equipment and Vehicles FY 21-22								0	
Ending Reserve Balance FY 22 Equipment and Vehicles									\$ 20,010.00



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APPENDIX

Council Requested Corrections



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COUNCIL REQUESTED CORRECTIONS

1. Page 7 – Mayor’s Transmission Letter: Add Histogram to Mayor’s Transmission letter to better illustrate salary historical record.
2. Page 12 – Budget at a Glance
3. Verify and correct Crime Control Budget – See also last page to this document.
4. Provide a reconciliation/historical to the Crime Control Budget - *See also last page to this document.*
5. Denote \$400,00 from prior year on the CIP line item.
6. Page 13 – The Organizational Chart: Correct title, number, and total boxes shown in the Organizational Chart.
7. Page 15 – Draft Budget Detail – Add asterisk to show an \$819,906 subsidy from the General Fund.
8. Budget Detail Pages 16-35
 - a. Verify line 41-43 – Engineering Costs are Sufficient – Response: Additional costs are embedded in each Capital Project at 15% of the total project cost.
 - b. Verify line 72 for Utilities - \$682,434 is too high – Response: That amount was incorrect. The correct amount is \$96,000 under the FY 21 Budget.
 - c. Line 209 – Youth Program – Identify as additional outsourcing assistance.
 - d. Line 77 – Itemize Mayor’s Marketing items
 - e. Line 602 – Identify \$13,260 in Grounds Maintenance as additional outsourcing assistance
 - f. Line 603- Identify \$15,000 Water Quality Consultants as additional outsourcing assistance



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COUNCIL REQUESTED CORRECTIONS

- g. Line 555 & 556 – Correct the description in this line item.
 - h. Page 22 – Identify \$102,806 – Account 7000- it is unclear. Response-It is the transfer out to Repair and Replacement.
9. Page 36 - Revenue Projections – Identify Crime Control as the Special District Tax.
 10. Page 39 – Administration Organizational Chart – Removed duplicate Proposed Economic Development Staffer.
 11. Page 51 – Verify Public Works Staff Cost. Response- It is correct.
 12. Page 58 – The Utility Fund Budget at a Glance: add the \$819,906 Utility Subsidy amount.
 13. Page 60 – The Water Department: In the Responsibilities section, add Water “distribution” line.
 14. Page 64 – The Wastewater Department: In the Responsibilities section, add wastewater “Collection System”
 15. Page 67 – The Solid Waste Department: In the staffing line item, correct to “Allocated by Task” for consistency.
 16. Page 73 – The Street Fund: In the staffing line item, correct to “Allocated by Task” for consistency.
 17. Page 78 – The Venue Tax: In the staffing line item, correct to “Allocated by Task” for consistency.
 18. Page 85 -The Drainage Fund: In the staffing line item, correct to “Allocated by Task” for consistency.
 19. Page 99- Appendix I: Add the Proposed Economic Development Staffer to the Staff List
 20. All pages – Number the pages



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COUNCIL REQUESTED CORRECTIONS

21. Page 90 – Adjust the Proformas to meet the Long Range Plan. Cite Consumer Price Index source for expenses.
22. All detail department pages: Add more history than just the Committee and Mayor Recommendations.
23. Provide a cost breakdown of Software Maintenance Fees – *See additional information provided at the end of this section.*
24. Adjust COLA among all funds. – *See additional information provided at the end of this section.*
25. Add Ampersand Counter Recommendation and the impact to the HOT fund. – *See additional information provided at the end of this section.*
26. Page 45 – Public Safety: Ensure the Organizational charts match.
27. Page 45 – Public Safety: include the salaries in the Crime Control section.
28. Page 53 – Public Works: Include salaries from other areas in the budget in salaries.
29. Page 82 - Crime Control : Ensure worksheets and table amounts match and are correct.
30. Page 88 – Capital Projects: Correct the #typo.
31. Page 96 – Staff list – Correct the names to current employees. *Response: It was at the time of last print to the Budget and Finance Committee. It has been corrected.*
32. Page 96- Staff list- Incorrect salary listed for Officer Hawkins. *Response: The correct salary and benefits have increased the salary amount by \$23,444. This will need to be adjusted in the final budget as the budget is locked from any additional corrections until after the second public hearing. This will need to be a correction from the floor.*
33. Page 126 – HOT fund: Correctly label the Ampersand Counter Recommendation.



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APPENDIX 4.1

Council Requested Corrections for 9/21/21 Meeting

1. Page 7 – Mayor’s transmission letter: An ordinance is proposed in the 9.21.21 Council agenda as prepared by Legal.
2. Pg 10&11 – Add Equipment R&R to Special Revenue Fund.
3. Pg 77 – Correct HOT fund line item descriptions in the budget detail and cover page for HOT Fund.
4. Pg 36-37 – Revenue History – Add September Revenues.
5. Pg 14 & 45 – Correct the Public Safety Org Chart to match throughout.
6. Pg 14 & 82 – Crime Control – Add note removing General Fund subsidy transfer in FY 21. -Discuss with Council amending revenue projection for FY 22.
7. Pg 58 – Show transfer/subsidy to the Utility Fund.
8. Pg 16- Line 6 shows a negative due to refund of Brodie Homestead Impact Fees.
9. Other budget requests:
 - a) Add: Chief request of an additional \$6000.23 in software maintenance due to Travis County licensing.
 - b) Add; Support to Sunset Valley Elementary of \$6,000 for shade structure.



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- c) Add: \$19,165 to salaries among the various funds serviced by Public Works for a salary adjustment. See Appendix 4.2
- d) Reduce: Public Safety salary placeholder of \$78,000 to \$67,765. See Appendix 4.2
- e) Reduce: Remove the Business Liaison position of \$79,750.

Public Works: A total of \$29,400 into the Public Works budget which consists of both salary and license incentive pay. The starting salary for a Maintenance Tech remains the same at \$15.00 per hour, but is increased to \$16.50 per hour in the first 6 months if the Tech is able to achieve a D Water license. Each subsequent increase is based on successful completion of time in grade as well as a successful license test.

Public Works Proposed Pay Scale Effective 10.1.21											
					Yr 1		Total				
					# of Staff						
					Tech	Staff					
WATER DISTRIBUTION											
Water Class "D" \$ 100.00 per Month					4	3	\$	11,760.00			
Water Class "C" \$ 150.00 per Month						1	\$	2,520.00			
Water Class "B" \$200.00 per Month						0					
Water Class "A" \$250.00 per Month						0					
WASTEWATER COLLECTION											
Wastewater Collection I \$100.00					4	3	\$	11,760.00			
Wastewater Collection II \$150.00						0					
Wastewater Collection III \$200.00						1	\$	3,360.00			
							\$	29,400.00	\$	10,235.00	Residual from PD
MT-I					ADD D Lic						
\$	31,200.00	Step 3	\$	15.00	MT I	No Lic	\$	31,200.00			To be spread among the other funds
\$	34,320.00	Step 4	\$	16.50		D License + 6 Months	\$	35,520.00	\$	19,165.00	
\$	35,520.00	Step 5	\$	17.08	MT I	D Lic & WWCI Plus 12 Months	\$	36,720.00			
\$	36,720.00	Step 6	\$	17.65		D Lic & WWCI Plus 18 Months	\$	38,556.00			
MT-II -24 Months					ADD C Lic						
\$	38,556.00	Step 7	\$	18.54	MT II	C	\$	40,356.00			
\$	40,356.00	Step 8	\$	19.40	MT II	C and WW Coll II Plus 12 Months	\$	42,156.00			
\$	42,156.00	Step 9	\$	20.27	MT II	C and WW Coll II Plus 18 Months	\$	44,263.80			
MT-III-36 Months					ADD B Lic						
\$	44,263.80	Step 10	\$	21.28	MT II	B	\$	46,663.80			
\$	46,663.80	Step 11	\$	22.43	MT II	B and WW Coll III Plus 12 Month	\$	49,063.80			
\$	49,063.80	Step 12	\$	23.59	MT II	Band WW Coll III Plus 18 Months	\$	51,516.99			
							Other Licenses		FY 22		
							Arborist I	\$	50.00	1	Sam
							Arborist II	\$	75.00	1	Carolyn
							Pesticide	\$	50.00	1	
							Irrigation	\$	100.00		
							Customer Service				
							Inspection	\$	100.00		
							Backflow	\$	100.00		

The required administrative adjustment to both the internal salary scales, job descriptions, and other HR related amendments is still ongoing and will be presented to the Council in the last quarter 2021.

The amounts impact the following funds:

Public Works			
01-04	GF- Public Works	21%	\$ 6,174.00
02-05	Utility - Water	23%	\$ 6,762.00
02-06	Utility - WW	14%	\$ 4,116.00
02-07	Utility - SW	7%	\$ 2,058.00
14-14	Street	11%	\$ 3,234.00
18-18	Green	17%	\$ 4,998.00
25-25	Drainage	7%	\$ 2,058.00
			\$29,400.00
Public Safety			
01-02	GF - Police Department	62.5%	\$42,353.04
19-19	Ccontrol	37.5%	\$25,411.83
			\$67,764.87

Crime Control Cash Reserves					
Budgeted		Actuals		Difference	
FY21 Anticipated Starting Amount	\$ 119,895	FY21 Actual Starting Amount	\$ 258,163	Starting Amount	\$ 138,268
Add Budgeted Revenues	\$ 303,715	Add Actual Revenues	\$ 303,074	Revenues	\$ 100,384
Subtract Budgeted Expenses	\$ (406,522)	Add Anticipated Revenues	\$ 101,025	Expenses	\$ 53,766
	\$ 17,088	Subtract Actual Expenses	\$ (264,567)		\$ 292,418
		Subtract Anticipated Expenses	\$ (88,189)		
			\$ 309,506		
		Add Planned Transfer from the GF in FY 21	\$ 102,807		
		Total Estimated Fund Balance	\$ 412,313		

Cost of Living Adjustment						
Fund	Salary	OT	Holiday	Total	Currently In Budget	Amt Neede to Add to Budget
GF	38,736.28	1,107.45	1,936.81	41,780.54	81,000.00	(39,219.46)
UT	6,180.62	203.73	309.03	6,693.38	-	6,693.38
Street	1,049.59	31.63	52.48	1,133.69	-	1,133.69
Venue	2,302.51	48.06	115.13	2,465.69	-	2,465.69
CCPD	7,303.42	320.17	365.17	7,988.76	-	7,988.76
Drainage	1,164.52	30.77	58.23	1,253.52	-	1,253.52
Total	56,736.93	1,741.81	2,836.85	61,315.59	81,000.00	(19,684.41)

Software Maintenance Fees			
Fund	Department	Description	Amount
01	01	New Website + GovOffice	25,000.00
01	01	OpenGov	25,000.00
01	01	MIP	7,000.00
01	01	HDL	3,000.00
01	01	Tyler Software	9,000.00
01	01	Misc Software Charges (GoToTraining, Adobe Pro, Upgrading to Windows 10, UniVista suggested software, etc)	11,000.00
01	01	Total	80,000.00
01	03	Tyler Court Software	5,371.00
01	03	Total	5,371.00
02	05	ESRI	2,700.00
02	05	Incode	6,006.00
02	05	Total	8,706.00

AMPERSAND

Fiscal 2021-2022 Budget Rationale

Sunset Valley Recommendations: Revised as of 8-23-21

As requested, Ampersand is following up regarding the council's recommendation and reallocation of proposed budget funds for fiscal 21-22. In last week's council meeting, it was proposed that a new figure of \$147,833 be set aside to implement parts of the proposed marketing strategy for the 2021-2022 budget. We have been asked to weigh-in on those recommendations and provide a rationale to help guide your budgeting and decision-making process to a successful conclusion—one that will still allow Sunset Valley to meet its goals. To that end, here is our revised budget recommendation:

Reallocating funds within the proposed budget.

The budget (as laid out right now) will not produce the city's desired outcomes, nor will it help advance Sunset Valley's long-term goals. The bottom line is that we can make a much smaller budget work, but not in the way execution of the funds is currently proposed. Ultimately, we feel that the city is falling about \$38,752 short of the minimum needed to be effective. So our recommendation is to set aside a total of \$186,585 for next year.

Although it may seem like a straight 2/3 reduction across the board would not adversely affect the city's goals, it does because the original plan to meet those goals was timed and designed to build an audience, to build brand awareness and to build on money spent along the way—over time.

By removing all messaging for the next 7 months, and then coming back with only 1 retail campaign at a time when there is not a natural shopping window to give people a reason to go shopping, Sunset Valley would essentially be wasting its media dollars.

Here are some of the reasons why...

1. Building Awareness is something that happens over time, with continuity. If the city just disappears for several months at a time, it's like starting over from scratch. The awareness being built right now will have faded from memory by the time February or March rolls around, and the money required to rebuild awareness (proposed \$50,000) would be insufficient to reach the new tipping point—the point at which spending becomes effective. This has been emphasized by members of the adhoc committee.
2. The \$50,000 allocated for the 1 remaining media campaign in the Spring is (by itself) not enough money to reach the minimum R/F (reach and frequency) required to make the buy effective. We've run the numbers. Based on the gross impressions needed to deliver adequate reach (the percentage of people in the targeted geography) enough times to motivate them to act (minimum frequency) is not possible with this amount of money when starting from zero. This is partly because you will have lost the awareness being built now; but also, because the new plan does not fund any ongoing social media in between media campaigns; and also does not fund the process of building a social following.

3. The original strategy used organic content creation in between media campaigns, as well as a series of follower campaigns and look-a-like targeting based on engagement with SV content to broaden SV's reach to potential shoppers and, in turn, make the paid social spend during campaign periods more effective. Without the organic element in the strategy, there is no synergy between targeting and audience identification. There is also no "bridge" to maintain awareness after the campaign running right now ends. Executing a single, stand-alone campaign 7 months from now would be the equivalent of trying to build a house without having laid a foundation.

Timing of Media Spend & The Philosophy of "testing" a media investment.

Spending the money at a time when the retailers do not do "well" sounds reasonable, but in actuality it's not a good strategy. Please keep in mind that the messaging is a general invitation to shop in SV, it is not a specific message about a sale, nor does it feature deals for any particular retailers. So, if the retailers do not have great sales going on at the time you advertise, and there is no natural inclination to shop at that time, you will not change the shopping pattern that has been entrenched for years, no matter how much (or how little) you spend. Here is what you can "test" and what you can change, and what you cannot affect:

1. You can test creative options. You can test media tactics. You can test media budgets. But thinking of this as a test of whether the media helps (or not) will only lead to one conclusion—it helps more when you spend anything versus when you don't. However, spending at a "bad" sales time will not suddenly make that time of year a "good" time for anyone—and spending too little at any time might possibly be a total waste of money.
2. The proper way to test whether media is effective is to run scenarios of different media mixes over time and see which gets the bigger lift. The same is true for creative—which creative ads get more engagement? Changing the budget, can also be a way of testing media—but you must have a series of campaigns running during a year, and then compare them to similar spending patterns from previous years, as well as same store sales that are directly tied to those spends in a way that establishes baselines for both overall media performance and for various tactical combinations that allow for that type of adjustment and comparison. Sunset Valley has historical trends for overall retail spending, but not for how their own spending patterns affects retail performance. One is an apple. The other is a cumquat.
3. You cannot change the retail shopping calendar. Every retailer spends money based on it. It "is what it is" for reasons related to consumer spending habits that have been formed over the past 100 years. Sunset Valley's \$50,000 spent at a time that goes against the grain will not change a historical downward trend.
4. Your goal should be to use the strength of your messaging during the natural shopping windows (aligned to the retail calendar) to steal market share from competing areas, not "test" the efficacy of a stand-alone media investment. Your

goal is to entice more people to shop in Sunset Valley, more often. Not to try to get them to shop at a time when they don't have a reason to.

5. If the council wants to test a media investment, they should remember that their original goals also include letting people know who Sunset Valley is and where we are located. So, the proper way to determine if media is making a difference is to track people's perceptions, name ID, top of mind, and general understanding of the messaging as the city is being branded. Again—different type of test. It's a test of changing perceptions and educating shoppers.

Why are we recommending two media campaigns for \$75,000 now?

Again, the continuity of messaging over time is what builds audiences and awareness. Using more mass media tools accelerates that process. Using too few tools or failing to reach the tipping point for efficacy is a waste of funds. Failing to time media correctly so that previous investments can be built upon creates a void that crumbles foundations. If you want to build house that stands, you build a solid foundation first. Here are the numbers Sunset Valley needs to do that:

1. We asked our media team to run the data on gross impressions needed to reach the tipping point for an effective campaign, and then back into the budget using the tipping point as the inviolable, golden rule.
2. The only way to get there is to keep a few higher reach tools in the arsenal. We thought that maybe we could use only paid social media with the smaller budget—but it does not generate enough gross impressions to create a tipping point.
6. We looked at ways to eliminate organic social from the mix, since the council appeared to want to cut it, but found that without organic social content to support your paid retail messaging, you will not be able to target the intended audience for the retail campaigns, much of which depends on social engagement to identify potential targets and build profiles based on their engagement.
7. The way that platforms work involves using people who engage with your content to identify and target (serve social ads) to look-a-likes and others with similar profiles and interests. The amount of data available through social platforms is very robust—and since COVID, social media has become the number one way to reach people online. In today's media world, social advertising is the glue that holds the plan together in terms of targeting. Because of that, it's also doubled in price.

Below is a graphic of the revised, media budget for a new total of \$75,000: \$70K in placement, \$5K in organic boosting, \$17,500 in organic social creation/moderation and audience building, etc.; with \$25,000 for personnel to oversee, plan and manage all of the media related work. *Please note that the first holiday campaign for \$45,000 is condensed into a tighter time frame that the original one proposed, and the second campaign for \$25,000 would be timed to work adjacent to the city's media spend for Art Fest (end of April) so that those two budgets work in tandem to produce the desired results (awareness/reach/frequency/tipping point/continuity).*

This is our best recommendation for making Sunset Valley’s money work as hard as it can, for less than half of what was originally proposed, and without spending too little to be effective.

OPTION 2.C (INCLUDES ORGANIC)	Holiday	\$45,000		
	Spring	\$25,000	Organic Fee	\$17,500
	Boost/Follow	\$5,000	Media Fee	\$25,000
		\$75,000		\$42,500

Below is the revised Agency arrangement and associated fees, which, together with the above media plan, totals **\$186,585.**

Agency Fees and Personnel in FY21-22

Given the new budget and the fact that most of the strategic planning and message development is already behind us, both agencies feel that the best use of Sunset Valley funds is to put as many of your dollars directly into deliverables as possible. With that in mind, we are proposing a smaller, more streamlined team for fiscal 21-22. This will help reduce personnel costs (and thereby lower agency fees) as an overall percentage of the budget. The most effective use of agency personnel moving forward would be as follows:

Canales & Co. would take the lead on all creative deliverables and serve as the primary point of contact for the client. We are confident that the proposed strategy, messaging and branding created this year is on target and that Jose can execute against that plan without a Strategist or Account Manager at Ampersand being involved. Jose and his team have been part of the process from start to finish and fully understand the goals, art direction and deliverables needed to continue with this project. His team can see creative projects through from start to finish at C&C and simply deliver them when completed to Ampersand for media deployment.

Ampersand’s team will consist primarily of Media personnel. We’ll dedicate two people to the oversight of organic social, paid media planning, campaign management, optimization and reporting. Our media team is also aware of the city’s goals and messaging strategy and can communicate directly with C&C regarding the media assets needed, the timetable for delivery and give them feedback about which creative assets are performing best throughout the year so that they can adjust and optimize creative in ways that help exceed SV’s performance goals.

By rearranging personnel in this way, we can eliminate two “middlemen” and the hours associated with processes between our agencies that might be duplicated and therefore run up costs unnecessarily. Since the RFP from this year will have expired, the city would be free to engage each agency independently in separate agreements for FY21-22.

Canales & Co. Project Approach and Fees

The Canales & Co. team will approach each campaign as your lead creative team. The team will kick off with Sunset Valley and Ampersand on each campaign to confirm goals. This will enable the Canales & Co. team to build the tactical creative brief and kick off creative. Each campaign will consist of the following phases Canales & Co. will lead:

- Concepting
- Creative Execution
- Production
- QA & Delivery

Final approved creative deliverables will then be handed over to the Ampersand team for Media trafficking.

In addition to design services, Canales & Co project management services will be provided by a Brand Manager who will serve as the liaison between Sunset Valley, Canales & Co, and Ampersand.

The Canales & Co. High-level fees and production budget breakdown is below:

Item	Cost
Sunset Valley Banner Printing	\$6,000
Canales & Co. Holiday Campaign Fee	\$27,000
Holiday Campaign - Audio OOP	\$1,500
Holiday Campaign - Photo OOP	\$3,000
Canales & Co. Spring Campaign Fee	\$27,000
Spring Campaign - Audio OOP	\$1,500
Spring Campaign - Photo OOP	\$3,000
Total	\$69,000

Assumed deliverables:

SV Banners:

- 1 creative version (already completed)
 - 6-8 printed banners

Holiday Campaign Creative Assets

- **Social**
 - Instagram & Facebook Carousel ad

- Consists of 4-5 frames

- **Display**
 - 2 Creative versions at standard sizes for desktop and mobile: 300x250, 160x600, 728x90, 300x600, 336x280, 320x50
- **Streaming Audio**
 - (1) :30 Spot
 - (2) :15 Spots
 - (2) Companion Banners at 300x250

Spring Campaign Creative Assets

- **Social**
 - Instagram & Facebook Carousel ad
 - Consists of 4-5 frames
- **Display**
 - 2 Creative versions at standard sizes for desktop and mobile: 300x250, 160x600, 728x90, 300x600, 336x280, 320x50
- **Streaming Audio**
 - (1) :30 Spot
 - (2) :15 Spots
 - (2) Companion Banners at 300x250

HOT Fund Original Proposal		
Beginning Fund Balance		\$ 436,564
Anticipated Revenues		\$ 177,201
Anticipated Expenses		\$ 259,183
Ampersand Council Recc	\$ 114,833	
Ampersand Contingency	\$ 33,000	
Community Programs	\$ 69,915	
Other Operating	\$ 41,435	
Estimated Ending Balance		\$ 354,581

HOT Fund-Ampersand Revised Proposal		
Beginning Fund Balance		\$ 436,564.00
Anticipated Revenues		\$ 202,201.00
<i>A payment of \$55,000 was made the week of 8/9, which revised the estimated revenues by \$25,000. This is not reflected in other areas of the budget as of printing.</i>		
Anticipated Expenses		\$ 297,935
Ampersand Counter Recc	\$ 153,585.00	
Ampersand Contingency	\$ 33,000.00	
Community Programs	\$ 69,915.00	
Other Operating	\$ 41,435.00	
Estimated Ending Balance		\$ 340,830.00



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APPENDIX

5 Year Capital Project Plan



CITY OF SUNSET VALLEY

5-Year Capital Improvement Plan

AUGUST 24, 2021



CITY OF SUNSET VALLEY
Summary
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/ Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback
				20-21	21-22	22-23	23-24	24-25	25-26	
WATER SYSTEM IMPROVEMENTS										
AISD Water Meter Conversion	Connect Burger Center and SVES	Jones Rd at Pillow	\$90,000			\$10,000	\$80,000			Move to FY23 budget pending discussions with the COA and more research into fire flow requirements.
Burger Center Fire Line	Extend 16" water line to Burger Center to provide enhance fire flows.	Jones Rd	\$200,000			\$22,000	\$178,000			Move to FY23 budget pending discussions with the COA and more research into fire flow requirements.
Water Meter Improvements	Install master water meter and vault for Country White Lane customers as per CoA Water Supply Agreement	Brodie Ln and Country White Ln	\$242,000							Request removal from Austin Water contract
Brodie Lane CoSV Water Customer Conversion	Provide water service to CoSV customers on Brodie Lane , as per the 2007 Wholesale Water Agreement with	Brodie Ln and Oakdale Dr	\$320,000							Request removal from Austin Water contract
Stearns Lane Water	Extend water lines to provide water service	US 290 to the City Limit	\$535,000							Request removal from Austin Water contract

CITY OF SUNSET VALLEY
Summary
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/ Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback	
				20-21	21-22	22-23	23-24	24-25	25-26		
WATER SYSTEM IMPROVEMENTS—CONTINUED											
Sunset Trl Waterline Improvements	Replace undersized water main to improve domestic and fire flows in the area.	Jones Rd to Reese Dr	\$380,000	\$128,000 (reallocation from Lone Oak project below)	\$252,000						\$920K was the original estimate. Staff requested a project segment breakout based on discussion with AFD and Austin Water. The cost reduction for a minimal improvement is approximately \$190K on Lone Oak. Improvements, although not required by AFD, are recommended due to only 1 City of Sunset Valley hydrant located on Sunset Trail. This does not meet TCEQ spacing requirements for hydrants. The amount requested in the proposed budget is \$252K for FY 22 from the water
Lone Oak Trl Water Line Improvements	Replace undersized water mains and construct water main connections to improve distribution system.	Lone Oak Trl	\$190,000	\$318,000 (Reprogram \$128K to the \$380K needed for Sunset Trl - \$190,000)							\$920K was the original estimate. Staff requested a project segment breakout based on discussion with AFD and Austin Water. The cost reduction for a minimal improvement is approximately \$190K on Lone Oak. Improvements, although not required by AFD, are recommended due to only 1 City of Sunset Valley hydrant located on Sunset Trail. This does not meet TCEQ spacing requirements for hydrants. The amount requested in the proposed budget is \$252K for FY 22 from the water

CITY OF SUNSET VALLEY

Summary

5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback	
				20-21	21-22	22-23	23-24	24-25	25-26		
WATER SYSTEM IMPROVEMENTS—CONTINUED											
ERW Water Line Improvements	Loop existing 12" water line along ERW to improve fire and domestic flows in the water distribution system.	ERW	\$200,000			\$200,000					Combine With Home Depot and ERW repair project for cost savings
Water Storage Tank Replacement	Replace lead contaminated water tank.	Lone Oak Trl	\$250,000								Continue with Water Source Planning Project - No additional funding at this time
Water Meter Vault Repair – Home Depot Blvd.	Repair water meter vault to mitigate flooding	Home Depot Blvd. at Brodie Ln	\$50,000			\$50,000					Combine With Home Depot and ERW repair project for cost savings
Backflow Preventer Repair	Winterize Backflows	City Hall	\$15,000		\$15,000						This project will winterize the large backflows around City Hall. Including the bypass connection to the City of Austin.
Residential AMR Water Meter Replacement	Replace existing Residential water meters with AMI meters		\$105,000		\$105,000						Begin with pilot program (\$5K) on already installed meters and if feasible, then complete residential installation in the next budget year (\$100K). We have 241 residential meters.
Commercial AMR Water Meter Replacement	Replace existing commercial water meters with AMI meters	Various Locations	\$200,000								We have 25 Commercial and 7 Master meters
Total Per Fiscal Year				\$0	\$372,000	\$282,000	\$258,000		\$200,000		

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback	
				20-21	21-22	22-23	23-24	24-25	25-26		
WASTEWATER SYSTEM IMPROVEMENTS											
Stearns Ln Lift Station Improvements	Install grinder pumps, pump controls and SCADA	Stearns Ln	\$184,000	\$82,000	\$112,000						An amount of \$82K has been funded in this fiscal to fund engineering and other emergency repairs. The remaining amount of the project will be covered in the next fiscal year.
US 290 Sanitary Sewer	Replacement and repairs of sewer pipe wall	US 290 - Brodie Ln	\$150,000		\$150,000						Move up in priority will need to be completed in 21-22; A portion is maintenance, and only a small portion will be CIP
Oakdale Dr Sanitary Sewer Main Repairs	Replace and repair problematic segments of sewer main	Oakdale	\$150,000								Remove from consideration - No current issues exist
Total Per Fiscal Year					\$82,000	\$262,000					
STREETS IMPROVEMENTS											
Country White Ln Infrastructure Improvements	Street reconstruction, drainage and utility improvements	Brodie Ln to cul-de-sac	\$1,175,000								Remove from consideration.
Ernest Robles Way Street	Repair street and slope/bank area at creek	ERW at Upper Cougar Creek	\$250,000			\$250,000					Combine With Home Depot and ERW repair project for cost savings
Pillow Dr Turnaround Enhancements	Pillow Dr Turnaround Enhancements	South end of Pillow Dr	\$45,000								Remove from consideration - AFD is satisfied with the existing road conditions.
Lone Oak Trl Turnaround Improvements	Construct turnaround at the south end of Lone Oak Trl for emergency vehicles and one handicap parking space	South end of Lone Oak Trl	\$80,000		\$80,000						AFD is requesting this turnaround to be completed.

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback
				20-21	21-22	22-23	23-24	24-25	25-26	
STREETS IMPROVEMENTS—CONTINUED										
Lone Oak St Improvements based on water line project above	Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan.	Lone Oak Trl	\$239,126							Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan.
Sunset Trl Improvements based on water line project above.	Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan.	Sunset Trl	\$143,003							Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan.
Reese Dr Emergency	Emergency vehicle turnaround	South end of Reese Dr	\$20,000							Remove from consideration - AFD is satisfied with the existing road conditions.
Oakdale Dr Emergency Vehicle Turnaround Enhancements	Pavement widening to enhance the turnaround at the end of Oakdale Dr.	East end of Oakdale Dr	\$20,000							Remove from consideration - AFD is satisfied with the existing road conditions.
Adjustments to Road Conditions in the Villas - Sunflower	No parking, etc. on either side of the street- Potential request for offsite parking	Sunflower St	Unknown							AFD would like a safer approach for ambulances, and fire trucks to access the homes in this site. Future plans for consideration. No cost associated yet.
Sunflower Trl Cluster Mailbox Pullout	Construct pullout for relocated cluster mailbox pullout for The Villas	Sunflower Trl at ERW	\$35,000							Resident request.
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	Brodie Ln	\$58,000							Remove from consideration until more information on goals of project and technology for solar lights improves.
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	Ernest Robles Way	\$70,000							Remove from consideration until more information on goals of project and technology for solar lights improves.
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	US 290	\$217,000							Remove from consideration until more information on goals of project and technology for solar lights improves.

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/ Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback
				20-21	21-22	22-23	23-24	24-25	25-26	
STREETS IMPROVEMENTS—CONTINUED										
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	Jones Rd	\$95,000							Remove from consideration until more information on goals of project and technology for solar lights improves.
Street Maintenance Plan 2022	Mill and Overlay on Lone Oak, Sunset, Clarmac. Crack sealing and general maintenance.				\$457,130					Proceed with street maintenance plan including Mill and Overlay of Lone Oak and Sunset Trail.
Street Maintenance Plan 2023	Microsurfacing Brodie, ERW and Jones. Repairs to ERW and Home Depot. Crack Sealing and General Street Maintenance.					\$799,010				Proceed with Street Maintenance Plan attached.
Street Maintenance Plan 2024	Crack Sealing and General Street Maintenance.						\$90,000			Proceed with Street Maintenance Plan attached.
Street Maintenance Plan 2025	Crack Sealing and General Street Maintenance.							\$90,000		Proceed with Street Maintenance Plan attached.
Street Maintenance Plan 2026	Crack Sealing and General Street Maintenance.								\$90,000	Proceed with Street Maintenance Plan attached.
Total Per Fiscal Year					\$537,130	\$1,049,010	\$90,000	\$90,000	\$90,000	

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback	
				20-21	21-22	22-23	23-24	24-25	25-26		
DRAINAGE / VENUE IMPROVEMENTS											
Lovegrass Water Quality Pond Repairs	Make repairs and return the water quality pond back to service	Lovegrass Lane	\$65,000		\$65,000						Green Tax Project
Sunset Valley Regional Dam Improvements	Construct a labyrinth spillway	Sunset Valley Tributary	\$415,000								Apply for a grant
Total Per Fiscal Year					\$65,000				\$0		
OPEN SPACE IMPROVEMENTS											
Valley Creek Park Trail Improvements	Create a trailhead and extend trail across creek to South Hill Conservation Area trail	Valley Creek Park	\$40,000		\$40,000						
Burger Center Trail Improvements	Complete Trail System around Burger Center	ERW, US 290 and MSG Horrigan Drive	\$470,000			\$80,000		TBD	TBD		Project pending Parks and Open Space Master Plan.
Upland Tract Development	Construct Open Space Improvements	US 290 & Pillow Drive	\$1,580,000				TBD	TBD	TBD		Project pending Parks and Open Space Master Plan. Possible grant application.
Upper Cougar Creek Tract Development	Construct Open Space Improvements	ERW & Brodie Lane	TBD		TBD	TBD	TBD	TBD	TBD		Project pending Parks and Open Space Master Plan. Possible grant application.
Dog Park	Construct dog parks	TBD	\$100,000								Remove from list
Total Per Fiscal Year					\$40,000	\$80,000					
FACILITIES IMPROVEMENTS											
Standby Power for City Complex	Install generators for City Hall, Public Works Building and Shop	Jones Road	\$500,000								Possible Grant Application.

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/ Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback
				20-21	21-22	22-23	23-24	24-25	25-26	
PLANNING IMPROVEMENTS										
Park and Open Space Master Plan	Update the Park and Open Space Management Plan	Citywide	\$50,000		\$50,000					There have been many requests over the years for different amenities within the City of Sunset Valley. From swimming pools to exercise equipment, from pickle ball courts to soccer fields, and a variety of other requests. The City has never gone through a public process and to look at all of the park and open spaces throughout the City and plan for future amenities. This project will provide a public process to gain community feedback and create a plan for how the City will address the needs of the residents for various recreational opportunities. The Planning and Environmental Committee is proposing this as an RFQ for a company to prepare a professional assessment of the City and provide for public engagement. The cost is estimated to be approximately \$50,000 based on the cost from work done on the Uplands and Upper Cougar Creek plans. The plans for these areas will be included in the overall Parks and Open Space Master Plan for the City.
Trails Master Plan	Update the Trails Master Plan	Citywide								
Comprehensive Plan	Update the Comprehensive Plan (last version 1995)	Citywide	P&E Committee							The Planning and Environmental Committee is currently working on reviewing this plan. No funding is anticipated to be requested for this project at this time although legal review will be necessary.
Land Development Code	Update Land Development Code	Citywide	\$50,000		\$50,000					The proposal is to bring in professionals in the field of code development to help re-write different sections of the Land Development Code. This will be done in sections and will proceed as various committees and commissions undertake code development. The \$50,000 is an estimate of how much it will cost to bring in professionals in this field to help the City with this process. This will also include legal review to ensure that the Land Development Code, Comprehensive Plan, and Building Codes are all aligned.

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

Project Name	Project Description	Project Limits/ Area	Est. Project Cost	Fiscal Year 20 -						Final Comments based on Committee Feedback
				20-21	21-22	22-23	23-24	24-25	25-26	
PLANNING IMPROVEMENTS - CONTINTUED										
Mapping	Upgrade and update the GIS system	Citywide	\$75,000							Long-term Goal for fully integrated GIS system with access to all files.
Mapping	Update City maps (city limit, zoning, land use, utilities, topographic, etc.)	Citywide	\$25,000		\$25,000					Short-term Intern Position to update all maps
Impact Fees	Implement development impact fees	Citywide	\$100,000							
Disaster Preparedness Plan	Complete Disaster Preparedness Plan	Citywide	\$25,000							This will be completed by City Staff and there is no anticipated costs associated with developing this plan
Total Per Fiscal Year					\$125,000					

CITY OF SUNSET VALLEY

Estimated Annual Budget

Fund	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Comments
Water Utility	\$318,000	\$372,000	\$282,000	\$258,000		\$200,000	
Wastewater Utility	\$82,000	\$262,000					
General Fund		\$165,000	\$80,000				Possible Upper Cougar Creek and Uplands Improvements
Street Fund		\$537,130	\$1,049,010	\$90,000	\$90,000	\$90,000	
Green Tax		\$65,000					Possible Upper Cougar Creek and Uplands
CIP Totals	\$400,000	\$1,401,130	\$1,411,010	\$348,000	\$90,000	\$290,000	



WATER SYSTEM

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: AISD Water Meter Conversion

Type of Improvement: Water System

Project Description:

Convert AISD facilities (CoSV Burger Center and Sunset Valley Elementary School) to CoSV water customers as per the 2007 Wholesale Agreement with CoA. In 2007, City of Sunset Valley committed to providing water service to AISD facilities by 2022.

The improvements include; connecting the existing CoA water main the CoSV water main, capping the CoA water main, and acquiring CoA Water facilities west of that connection, including Burger Center and SVES meters. Upgrading the water meter assemblies to meet codes ay be required.

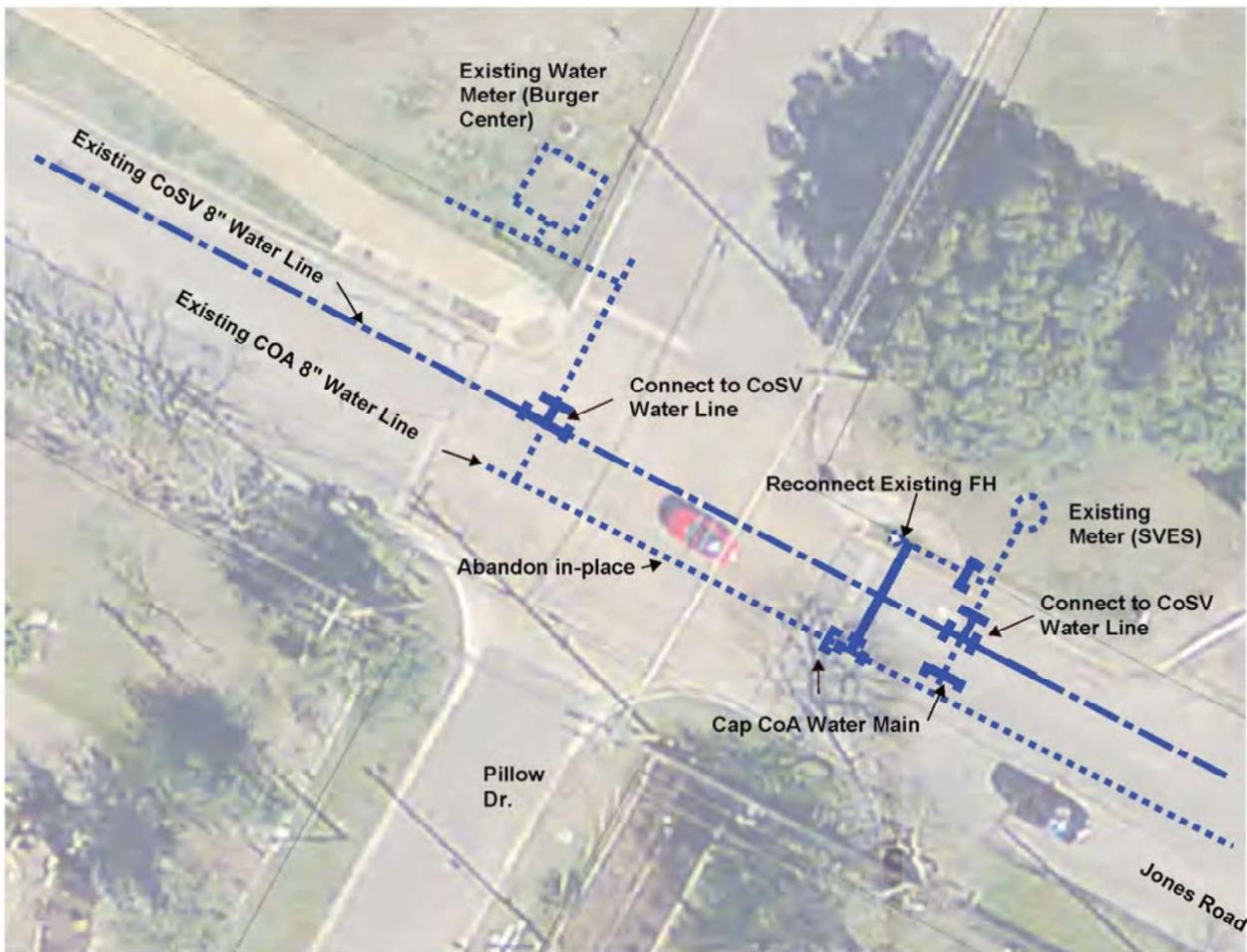
Notable Project Challenges:

- Potential utility conflicts



Project Costs

Activity	Cost	
Engineering / Planning	\$10,000	
Right-of-way / Facility Acquisition		
Construction	\$70,000	
Contingency	\$10000	
TOTAL	\$90,000	



SHEET:

City of Sunset Valley
AISD Water Meter Conversion



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Burger Center Fire Line

Type of Improvement: Water System

Project Description:

Install fire line across Jones Road for AISD / Burger Center to meet fire demand (reportedly 5,000 gpm).

Notable Project Challenges:

- Potential utility conflicts

Project Costs

Activity	Cost	
Engineering / Planning	\$ 22,000	
Right-of-way / Facility Acquisition	\$ 8,000	
Construction	\$150,000	
Contingency	\$ 20,000	
TOTAL	\$200,000	

PROJECT INFORMATION SHEET

Project Name: Country White Lane Master Water Meter Improvements

Type of Improvement: Water System

Project Description:

Provide water service to lots on Country White Lane by establishing a master water meter tied to CoSV's water system, as per the 2007 Wholesale Water Agreement with the CoA.

The improvements include installing a master water meter and vault just south of existing backflow preventer (privately owned by "The Barn"), tie to

existing private 8" water line and extending it into the south side of Country White lane.

Notable Project Challenges:

- Acquisition of private line and easement will be required (cost included in the estimate).
- Acquisition of a temporary construction easement may be required.

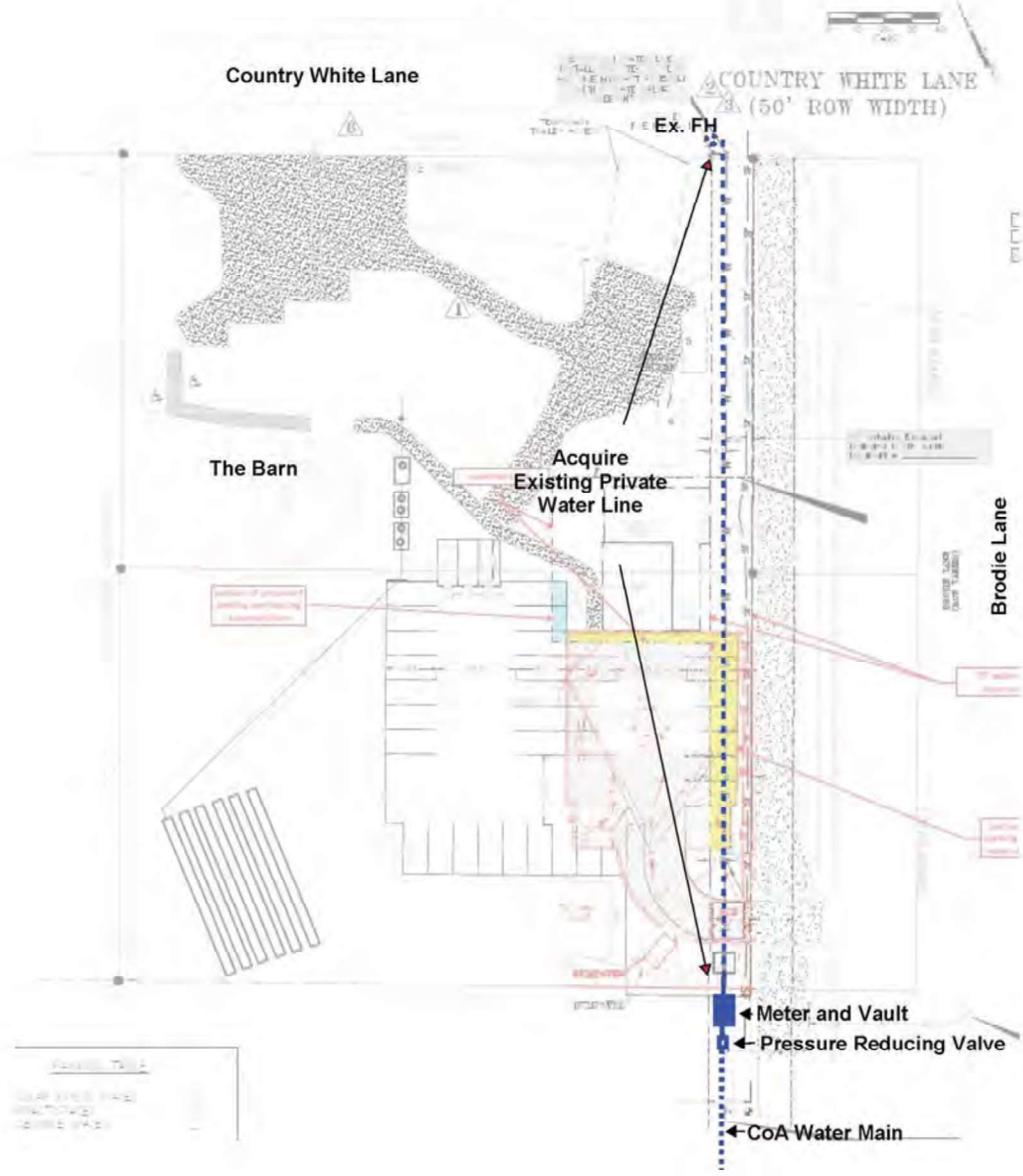


Project Costs

Activity	Cost	
Engineering / Planning	\$ 15,000	
Right-of-way Acquisition	\$ 6,000	
Construction (+Acquisition)	\$200,000	
Contingency	\$ 21,000	
TOTAL	\$242,000	



Not to Scale



SHEET:

City of Sunset Valley
Country White Lane Master Water
Meter Improvements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Brodie Lane CoSV Water Customer Conversion

Type of Improvement: Water System

Project Description:

Provide water service to CoSV customers on Brodie Lane , as per the 2007 Wholesale Water Agreement with the CoA.

The improvements include installing an 8” water line along Brodie Lane within a proposed utility easement.

Notable Project Challenges

- Acquisition of four water utility easements will be required.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 25,000	
Right-of-way Acquisition	\$105,000	
Construction	\$160,000	
Contingency	\$ 30,000	
TOTAL	\$320,000	



Not to Scale



SHEET:

City of Sunset Valley
Brodie Lane
CoSV Water Customer Conversion



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 76070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Stearns Lane Water System Improvements

Type of Improvement: Water System

Project Description:

Provide water service to CoSV lots on Stearns Lane, as per the 2007 Wholesale Water Agreement with the CoA.

Service to Stearns Lane customers can be established by connecting to the CoSV 8" water main just west of the existing master meter on US 290 frontage road and extending an 8" water main

along US 290 and Stearns Lane to the City limit. Due to utility congestion, water utility easements will be required from every lot on the west side of Stearns Lane.

Notable Project Challenges:

- Utility congestion on US 290
- Easement acquisition from 10 lots
- Intrusive construction on residential lots



Project Costs

Activity	Cost	
Engineering / Planning	\$ 45,000	
Right-of-way Acquisition	\$140,000	
Construction	\$300,000	
Contingency	\$ 50,000	
TOTAL	\$535,000	



Not to Scale

Existing Water Lines (COA)



SHEET:

JOB:
DATE:

City of Sunset Valley
Stearns Lane Waterline
Improvements



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160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Stearns Lane ETJ Water and Wastewater System Improvements

Type of Improvement: Water and Wastewater

Project Description:

Provide water service to CoSV ETJ lots off of Stearns Lane by extending an 8” water main and 8” sewer main along Stearns Lane.

Water System

- Service to CoSV ETJ lots off of Stearns Lane can be established by extending an 8” water main to the north along Stearns Lane from the City limit to the last lot of the ETJ at the end of Stearns Lane.
- The water main extensions will require easements from the 6 lots in the ETJ on the west side of Stearns Lane.
- Extending an 8” water main from US 290, along Stearns Lane and to the City limit line must precede this project.

Wastewater System

- Tie into existing CoA sewer mains on Stearns Lane at Cupid Dr. and in Nancy Gale Dr.
- Extend sewer main South along Stearns Lane to serve CoSV ETJ lots.
- Some lots may require sewage pumps.

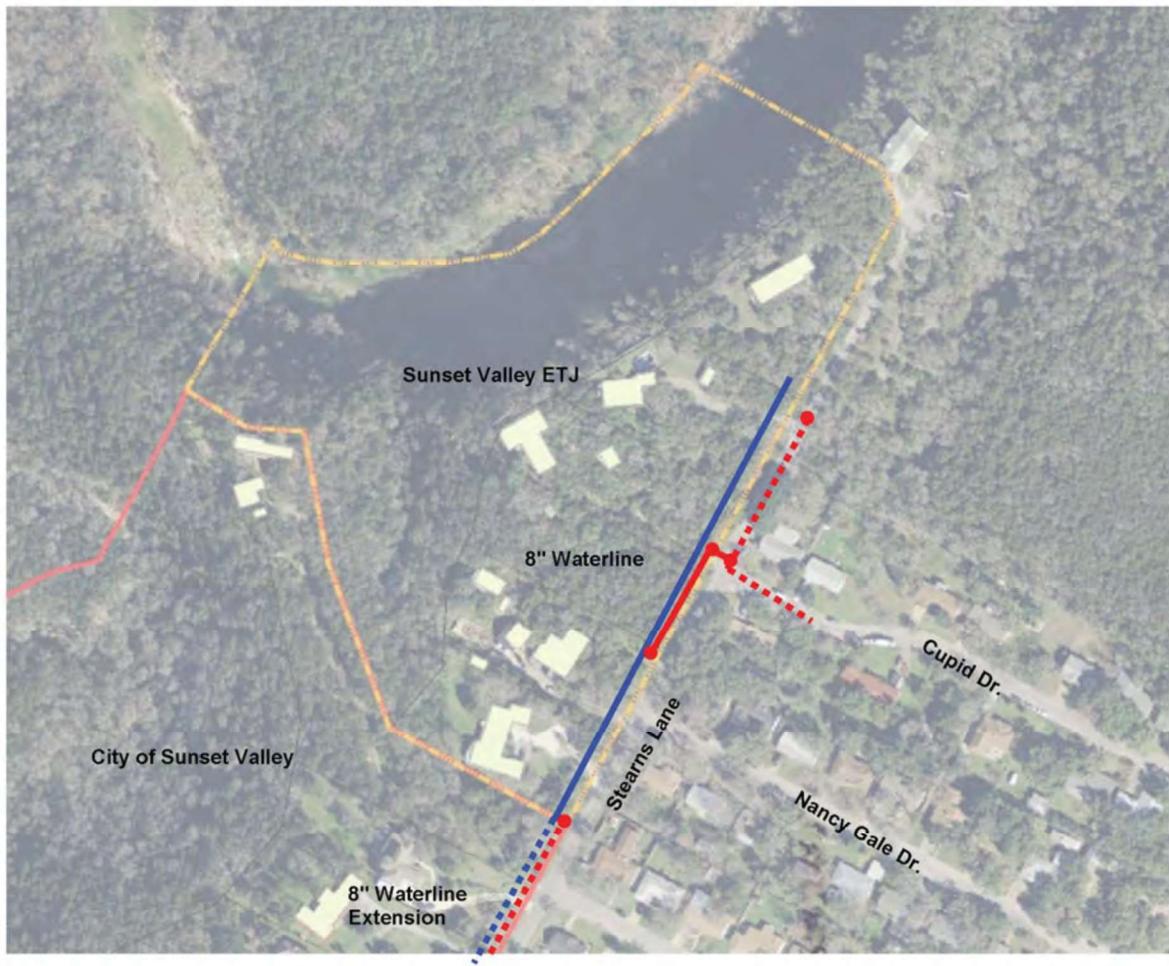
Notable Project Challenges

- Easement acquisition from 6 lots because of narrow Stearns Lane right-of-way.

Project Costs

Activity	Cost	
Engineering / Planning	\$ 40,000	
Right-of-way Acquisition	\$ 95,000	
Construction	\$275,000	
Contingency	\$ 40,000	
TOTAL	\$450,000	

-  Proposed Water Line
-  Existing Water Line
-  Proposed Sewer Line
-  Existing Sewer Line



SHEET:
 JOB:
 DATE:

City of Sunset Valley
 Stearn Lane ETJ Water and Wastewater
 System Improvements



Freeland+Turk
 ENGINEERING GROUP
 160 CREEKSIDE PARK ROAD, SUITE 200
 SPRING BRANCH, TX 78070
 TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Sunset Trail Water Line Improvements

Type of Improvements: Water

Project Description:

Replace undersized water mains and construct water main connections to improve domestic and fire flows in the area.

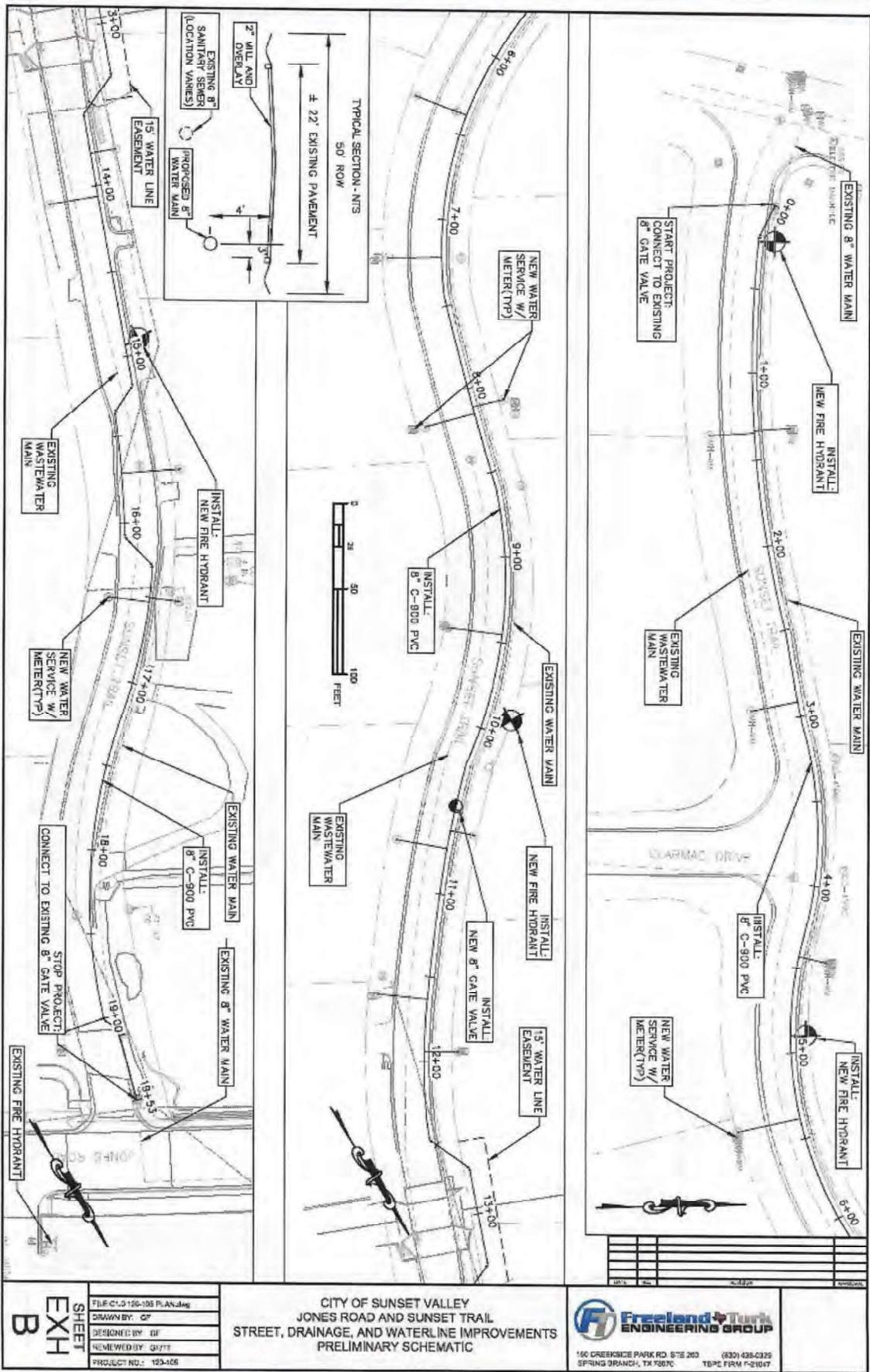
The improvements include installing an 8" waterline in Sunset Trail from Jones Road to Reese Street and constructing an 8" water main loop connection between Reese Drive and Pillow Drive.

Notable Project Challenges:

- Water line separation from existing sanitary sewer main.
- This project will require the acquisition of water line easements.

Project Costs

Activity	Cost	
Engineering / Planning	\$ 45,000	
Right-of-way Acquisition	\$ 20,000	
Construction	\$ 290,000	
Contingency	\$ 35,000	
TOTAL	\$ 390,000	



SHEET EXH B	FILE NO. 125-108 PLAN 40
	DRAWN BY: OF
	DESIGNED BY: OF
	REVIEWED BY: GH/T
	PROJECT NO.: 125-108

CITY OF SUNSET VALLEY
JONES ROAD AND SUNSET TRAIL
STREET, DRAINAGE, AND WATERLINE IMPROVEMENTS
PRELIMINARY SCHEMATIC

150 CREEKKNICE PARK RD. STE 200 (832) 438-0325
 SPRING BRANCH, TX 75801 TEL# FIRM 1-2617

PROJECT INFORMATION SHEET

Project Name: Lone Oak Trail Water Line Improvements

Type of Improvements: Water

Project Description:

Replace undersized water mains and construct water main connections to improve domestic and fire flows in the area.

The improvements consist of replacing the undersized water main with an 8" water line from the City water treatment plant to the existing 8" main in Jones Road and establishing water system loop connections between Lone Oak Trail at Curley Mesquite.

Notable Project Challenges:

- Water line loop connections will be intrusive to landowners.
- Water utility easements required (2 parcels).

Project Costs

Activity	Cost	
Engineering / Planning	\$ 20,000	
Right-of-way Acquisition/Permitting	\$ 30,000	
Construction	\$ 120,000	
Contingency	\$ 20,000	
TOTAL	\$ 190,000	

Existing 8" Water Mains
 Proposed 8" Water Mains



SHEET:
 JOB:
 DATE:

City of Sunset Valley
 Lone Oak Trail Water Line
 Improvements



Freeland Turk
ENGINEERING GROUP
 160 CREEKSIDE PARK ROAD, SUITE 200
 SPRING BRANCH, TX 78070
 TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: ERW Water Line Improvements

Type of Improvements: Water

Project Description:

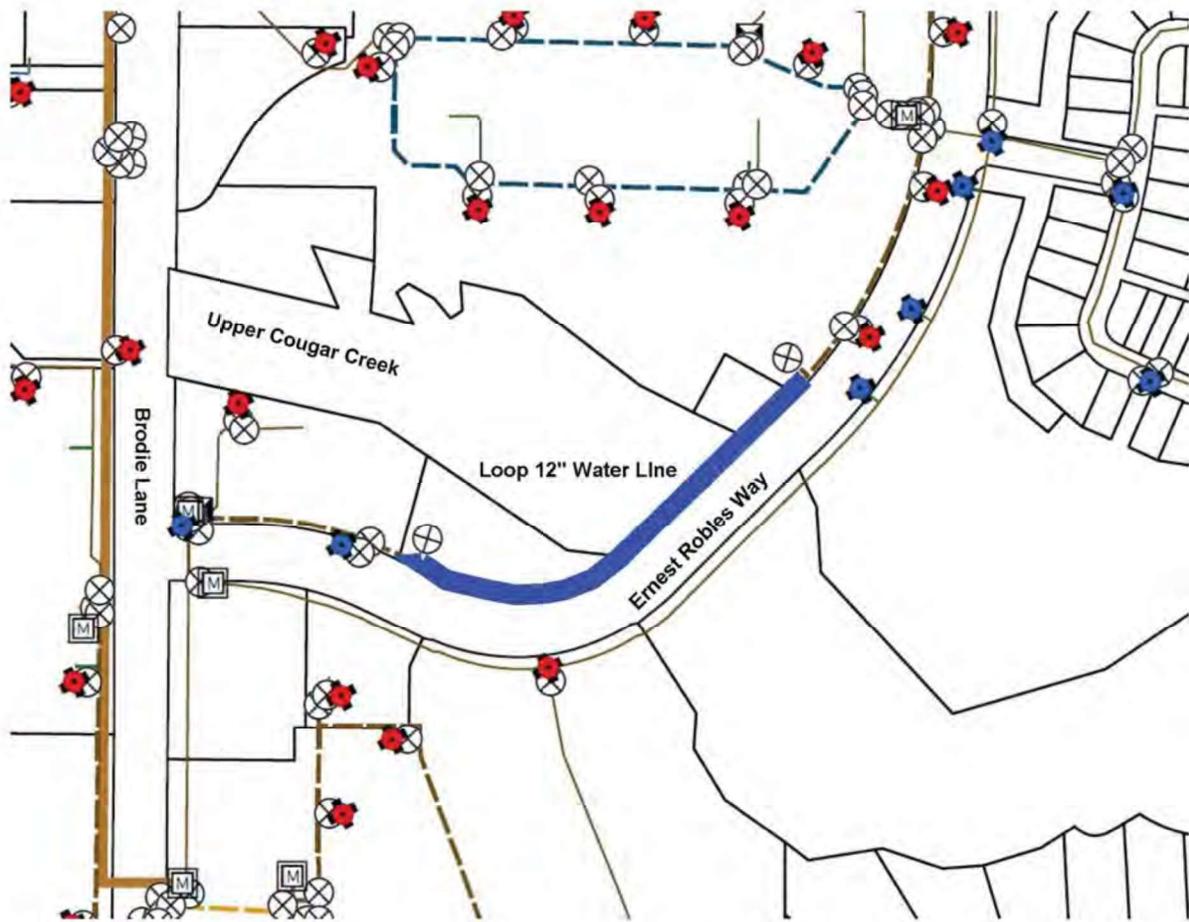
Loop existing 12" water line along ERW to improve fire and domestic flows in the water distribution system.

Project Costs

Activity	Cost	
Engineering / Planning	\$ 30,000	
Right-of-way Acquisition/Permitting	\$	
Construction	\$ 200,000	
Contingency	\$ 20,000	
TOTAL	\$ 250,000	



Not to Scale



SHEET:

JOB:
DATE:

City of Sunset Valley
ERW Water Line Improvements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Water Storage Tank Replacement

Type of Improvement: Water

Project Description:

Replace the existing 44,000 gallon steel bolted water storage tank.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 25,000	
Right-of-way Acquisition		
Construction	\$160,000	
Contingency	\$ 20,000	
TOTAL	\$200,000	

PROJECT INFORMATION SHEET

Project Name: Water Meter Vault Repair – Home Depot Blvd.

Type of Improvement: Water System

Project Description:

Repair existing water meter vault and repair concrete pavement on Home Depot Blvd. to mitigate vault flooding and pavement settlement. Effort requires water leak study (underway) to determine source(s) of water causing the issues.



Project Costs

Activity	Cost	
Engineering / Planning	\$10,000	
Right-of-way Acquisition		
Construction	\$20,000	
Contingency	\$10,000	
TOTAL	\$50,000	

PROJECT INFORMATION SHEET

Project Name: Backflow Preventer Repair and Winterization

Type of Improvements: Water

Project Description:

Repair / replace and winterize backflow preventers maintained by the CoSV.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 15,000	
Right-of-way Acquisition		
Construction	\$110,000	
Contingency	\$ 15,000	
TOTAL	\$140,000	

PROJECT INFORMATION SHEET

Project Name: Residential and Commercial AMR Water Meter Replacement

Type of Improvements: Water

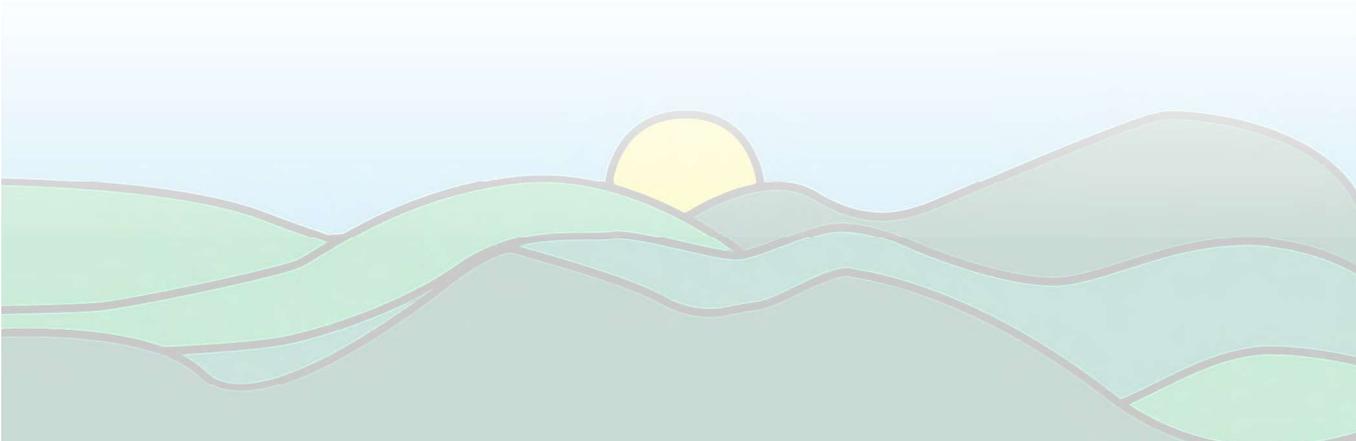
Project Description:

Replace existing residential and commercial water meters with AMR meters. AMR water metering allows data to be read electronically using cell technology and data processed using Incode Technology billing software.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 30,000	
Right-of-way Acquisition		
Construction	\$250,000	
Contingency	\$ 20,000	
TOTAL	\$300,000	



WASTEWATER SYSTEM

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Stearns Lane Lift Station Improvements

Type of Improvement: Wastewater

Project Description:

Rehabilitate the Stearns Lane lift station to meet code requirements and increase its capacity to accommodate future growth. Improvements include grinder pumps, pump controls, and SCADA.

Notable Project Challenges

- Additional easement acquisition.
- Sewage bypass pumping.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 44,000	
Right-of-way Acquisition	\$ 0	
Construction	\$115,000	
Contingency	\$ 25,000	
TOTAL	\$184,000	

PROJECT INFORMATION SHEET

Project Name: US 290 Sanitary Sewer Main Repairs

Type of Improvement: Wastewater

Project Description:

Replacement and repairs of sewer pipe will eliminate sag conditions and protruding service connections, reducing maintenance effort and costs. The effort includes replacement and repair of the existing sewer pipe at 8 locations, totaling over 325 feet.

Notable Project Challenges:

- Constrained work area
- Potential utility conflicts during construction
- Damage to landscaping
- Short term single driveway closures
- Bypass pumping

Project Costs

Activity	Cost	
Engineering / Planning	\$ 20,000	
Right-of-way Acquisition	\$	
Construction	\$100,000	
Contingency	\$ 30,000	
TOTAL	\$150,000	

 Sewer Main Repairs



SHEET:

City of Sunset Valley
US 290 Sanitary Sewer Main Repairs



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Oakdale Drive Sewer Main Repairs

Type of Improvement: Wastewater

Project Description:

Replacement and repairs of sewer pipe will eliminate sag conditions reducing maintenance effort and costs. The effort includes replacement and repair of the existing sewer pipe at 3 locations totaling over 300 feet, including the replacement of 2 manholes.

Notable Project Challenges:

- Short term road closures
- Bypass pumping
- Construction in private road
- Possible Construction Easement Acquisition
- Temporary Road widening

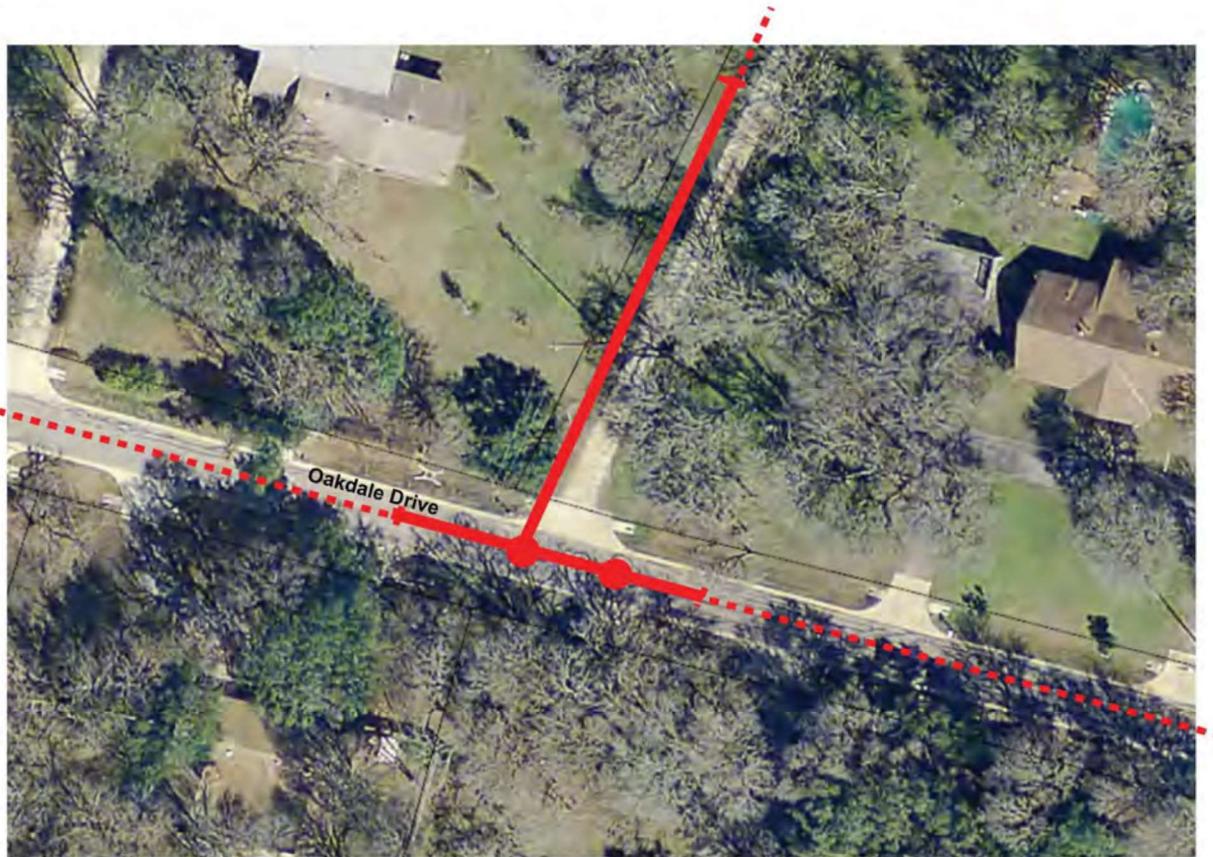
Project Costs

Activity	Cost	
Engineering / Planning	\$ 20,000	
Right-of-way Acquisition		
Construction	\$120,000	
Contingency	\$ 15,000	
TOTAL	\$150,000	

-  Existing Sewer Main
-  Sewer Main Replacement



Not to Scale



SHEET:

City of Sunset Valley
Oakdale Drive Sewer Main Replacement



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 79070
TBPE FIRM F-21047

JOB:

DATE:



STREETS

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Country White Lane Infrastructure Improvements

Type of Improvement: Street, Drainage, Water and Sanitary Sewer

Project Description:

Construction of infrastructure improvements to improve public health and safety in the Country White Lane area.

Street - Construction of 24' wide asphalt street (with curb) and cul-de-sac / turnaround at the west end of the road. Project requires CoA/Travis County approval.

Drainage - Storm drain system along entire length that outfalls into the existing drainage ditch at Brodie Lane. Project requires CoA /Travis County approval.

Water – Extend 8” water main from existing main located near Brodie Lane. Extension of water is dependent upon the installation of CoA master meter and conversion to CoSV water system.

Sanitary Sewer – Tie into existing sewer main located near the creek and extend south into Country White Lane. New sanitary sewer lines enable abandonment of on-site septic systems. Project requires sanitary sewer easement.

Notable Project Challenges:

- CoA / Travis Country approvals
- Sanitary Sewer Easement Acquisition
- Limited / constrained ROW
- Street Closure

Project Costs

Activity	Cost	
Engineering / Planning	\$140,000	
Right-of-way Acquisition	\$ 35,000	
Construction	\$900,000	
Contingency	\$100,000	
TOTAL	\$1,175,000	



Not to Scale

8" Sewer Line

The Barn

Brodie Lane

SHEET:

JOB:

DATE:

City of Sunset Valley
Country White Lane Infrastructure
Improvements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 76070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Ernest Robles Way Street and Slope Stabilization Improvements

Type of Improvements: Street / Drainage

Project Description:

Repair street and slope/bank area at Upper Cougar Creek culvert crossing to stabilize street and drainage structures. The improvements include reconstructing concrete pavement, soil stabilization, replacing inlets, and rebuilding the stone stacks / landscaping.

Notable Project Challenges:

Traffic Control



Project Costs

Activity	Cost	
Engineering / Planning	\$ 40,000	
Right-of-way Acquisition		
Construction	\$175,000	
Contingency	\$ 35,000	
TOTAL	\$250,000	



Not to Scale



SHEET:

City of Sunset Valley
Ernest Robles Way Bank Stabilization



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Pillow Drive Turnaround Enhancements

Type of Improvements: Street

Project Description:

Emergency vehicle turnaround enhancement at south end of Pillow Drive.

Notable Project Challenges:

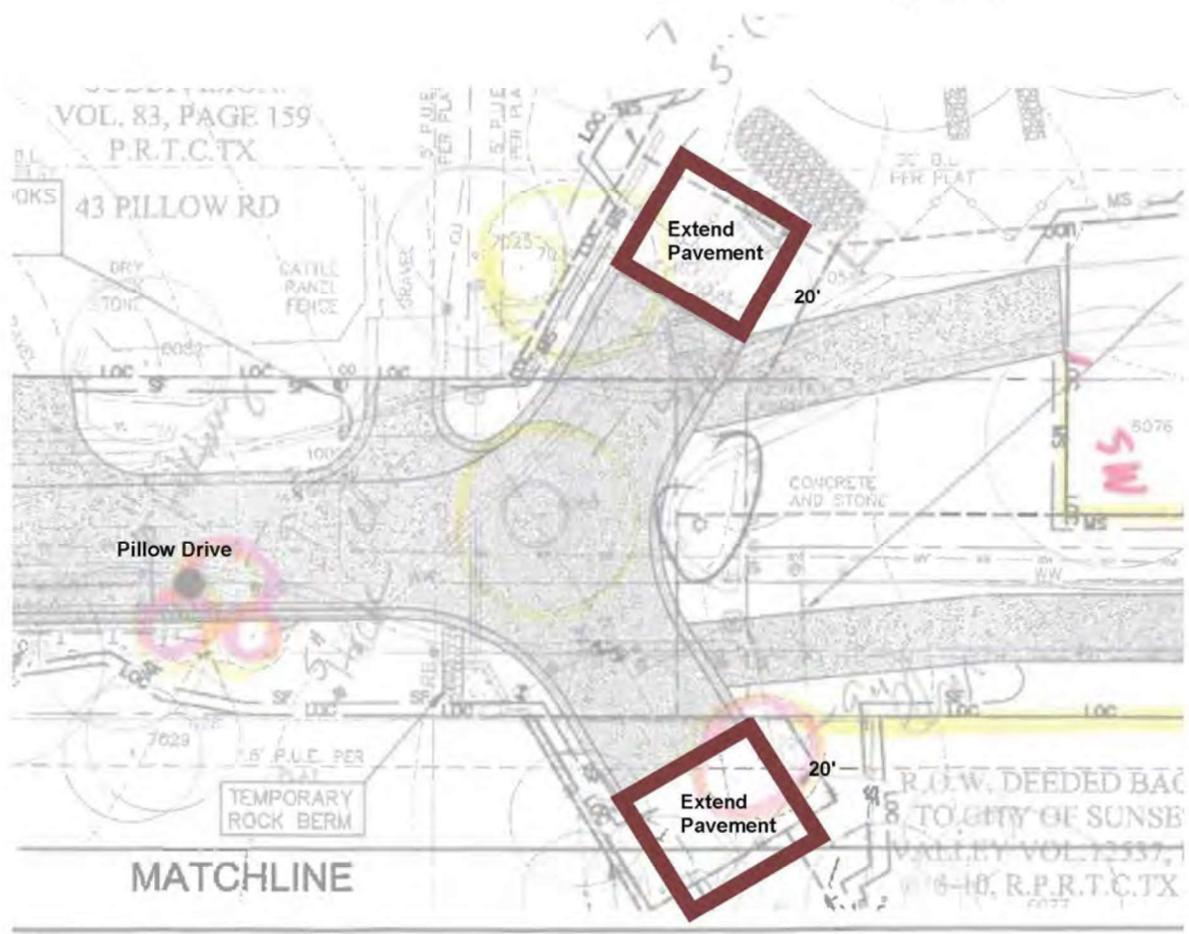
- Additional easements may be required at the end of Pillow Drive.

Project Costs

Activity	Cost	
Engineering / Planning	\$ 5,000	
Right-of-way Acquisition	\$10,000	
Construction	\$25,000	
Contingency	\$ 5,000	
TOTAL	\$45,000	



Not to Scale



SHEET:
JOB:
DATE:

City of Sunset Valley
Pillow Drive Emergency Vehicle
Turnaround Enhancements

Freeland Turk
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160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Lone Oak Trail Turnaround Improvements

Type of Improvements: Street

Project Description:

Construct turnaround at the south end of Lone Oak Trail for emergency vehicles. The improvements include a handicap parking space.

Notable Project Challenges:

- Conversion of City Property to Right-of-way



Project Costs

Activity	Cost	
Engineering / Planning	\$ 15,000	
Right-of-way Acquisition	\$ 5,000	
Construction	\$ 50,000	
Contingency	\$ 10,000	
TOTAL	\$ 80,000	



Not To Scale



SHEET:

City of Sunset Valley
Lone Oak Trail Turnaround



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SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Reese Drive Emergency Vehicle Turnaround Enhancements

Type of Improvement: Street

Project Description:

Emergency vehicle turnaround enhancements at the end of Reese Drive (Valley Creek Park). The improvements include extending the pavement 20' to improve emergency vehicle turnaround.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 5,000	
Right-of-way Acquisition		
Construction	\$13,000	
Contingency	\$ 2,000	
TOTAL	\$20,000	



SHEET:

City of Sunset Valley
Reese Drive Emergency Vehicle
Turnaround Enhancements



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SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Oakdale Drive Emergency Vehicle Turnaround Enhancements

Type of Improvement: Street

Project Description:

Emergency vehicle turnaround enhancements at the end of Oakdale Drive. The improvements include widening the pavement to improve the turnaround.

Project Costs

Activity	Cost	
Engineering / Planning	\$ 5,000	
Right-of-way Acquisition		
Construction	\$13,000	
Contingency	\$ 2,000	
TOTAL	\$20,000	



Not To Scale



SHEET:

City of Sunset Valley
Oakdale Drive Emergency Vehicle
Turnaround Enhancements



Freeland Turk
ENGINEERING GROUP

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SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Sunflower Trail Cluster Mailbox Pullout

Type of Improvement: Street

Project Description:

Construct pullout for relocated cluster mailboxes for The Villas.

Project Costs

Activity	Cost	
Engineering / Planning	\$ 5,000	
Right-of-way Acquisition		
Construction	\$25,000	
Contingency	\$ 5,000	
TOTAL	\$35,000	



Not to Scale

SHEET:

City of Sunset Valley
Cluster Mailbox Pullout



Freeland Turk
ENGINEERING GROUP

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SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Solar Powered Street Lights

Type of Improvements: Street

Project Description:

Install solar powered, decorative streetlights on Brodie Lane, Ernest Robles Way, US 290, and Jones Road to improve safety, and enhance the aesthetics Sunset Valley’s main thoroughfares.

Notable Project Challenges:

- TxDOT Permitting
- Style Choice – Matching existing lights in the City

Project Costs

Activity	Cost	
Engineering / Planning	\$ 50,000	
Right-of-way Acquisition		
Construction	\$350,000	
Contingency	\$ 40,000	
TOTAL	\$440,000	



PROJECT INFORMATION SHEET

Project Name: 5-Year Street Maintenance Plan

Type of Improvements: Street

Project Description:

Maintenance of all streets in Sunset Valley including crack sealing, patching, joint repair, micro-surfacing, and mill and overlay.

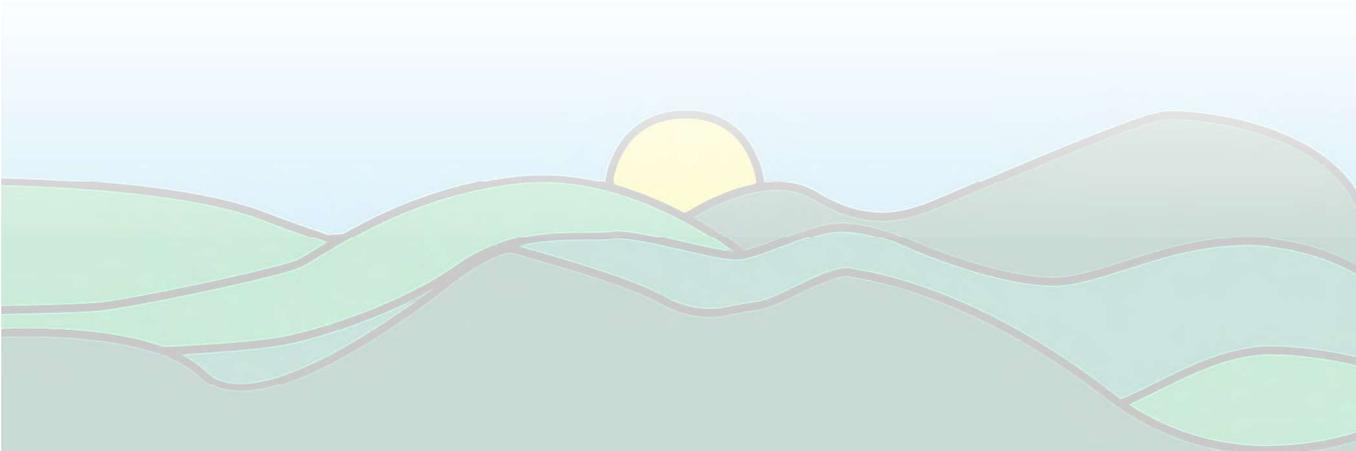


FREELAND TURK ENGINEERING GROUP, LLC FIRM F-21047
 160 CREEKSIDE PARK ROAD, SUITE 160
 SPRING BRANCH, TX 78070 830-377-4555

PROJECT CITY OF SUNSET VALLEY 5-YR STREET MAINTENANCE PROGRAM SUMMARY
 DATE 4/15/2021

5 YR STREET MAINTENANCE PROGRAM

Street Name	Segment	Construction Type	Composite Rating		Lane-Foot (Estimated)	Patching / Joint Repair	Micro-surfacing	Mill & Overlay	5-Year Maintenance Cost
Crack Sealing Program	Citywide				109122.4				\$ 356,970.44
Brodie Lane	Entire	HMAC	59.5	Fair	22387.2				\$ 391,331.33
Ernest Robles Way	S of Jones Road	PCC	63.0	Fair	14439				\$ 213,772.36
Ernest Robles Way	N of Jones	HMAC	76.5	Good	2460				\$ 40,959.00
Jones Road	Entire	HMAC	70.0	Fair	10405				\$ 173,219.84
Home Depot Boulevard	Entire	PCC	66.5	Fair	7300				\$ 113,480.33
Oakdale Drive	Entire	HMAC	86.5	Good	5740				\$ -
Lovegrass Lane	Entire	HMAC	86.5	Good	7600				\$ -
Yellowtail Cove	Entire	HMAC	80.0	Good	3896				\$ -
Curley Mesquite	Entire	HMAC	80.0	Good	774				\$ -
Lone Oak Trail	Entire	HMAC	60.5	Fair	6124				\$ 239,126.08
Pillow Road	N of Jones Road	HMAC	80.0	Good	10466				\$ -
Reese Drive	S of Jones Road	HMAC	73.5	Good	4574				\$ -
Sunset Trail	Entire	HMAC	67.0	Fair	3908				\$ 143,003.49
Clarmac Drive	Entire	HMAC	67.0	Fair	340				\$ -
Sunflower Trail	Entire	HMAC	73.5	Good	4530				\$ -
Muni Complex Parking Lot	Entire	HMAC	83.5	Good	1300				\$ -
Total 5-YR Maintenance Cost									\$ 1,671,862.86



DRAINAGE

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Lovegrass Water Quality Pond Repairs

Type of Improvements: Drainage

Project Description:

Make repairs and return the water quality pond back to service. The improvements include the installation of a new pump and electrical controls, repair pond leak, and replace stone stack.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 10,000	
Right-of-way Acquisition		
Construction	\$ 50,000	
Contingency	\$ 5,000	
TOTAL	\$ 65,000	

PROJECT INFORMATION SHEET

Project Name: Sunset Valley Regional Dam Improvements

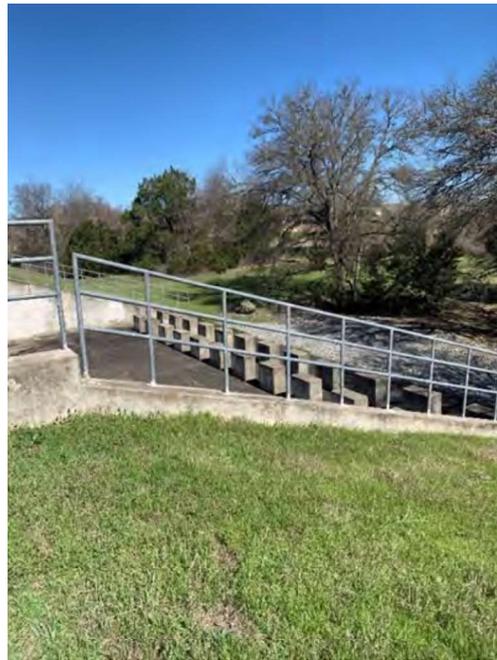
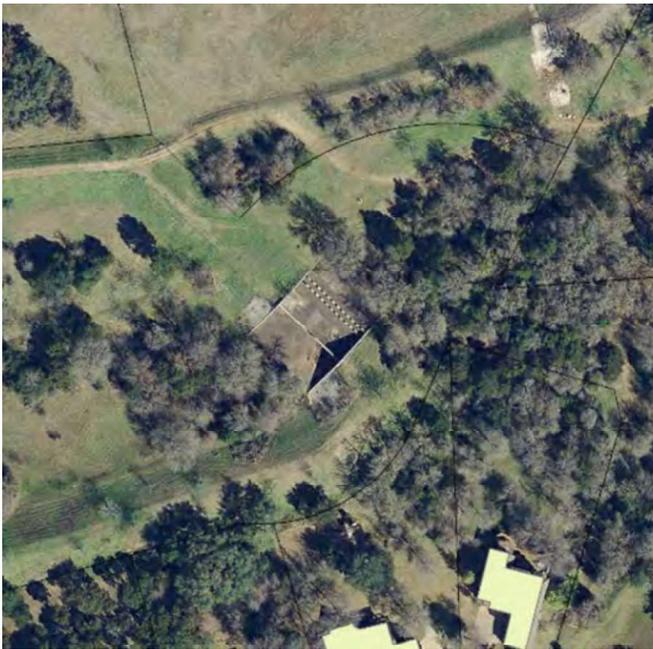
Type of Improvements: Drainage

Project Description:

Spillway modifications to the existing dam structure needed to bring the dam into compliance with TCEQ requirements. The improvements include the construction of a labyrinth spillway.

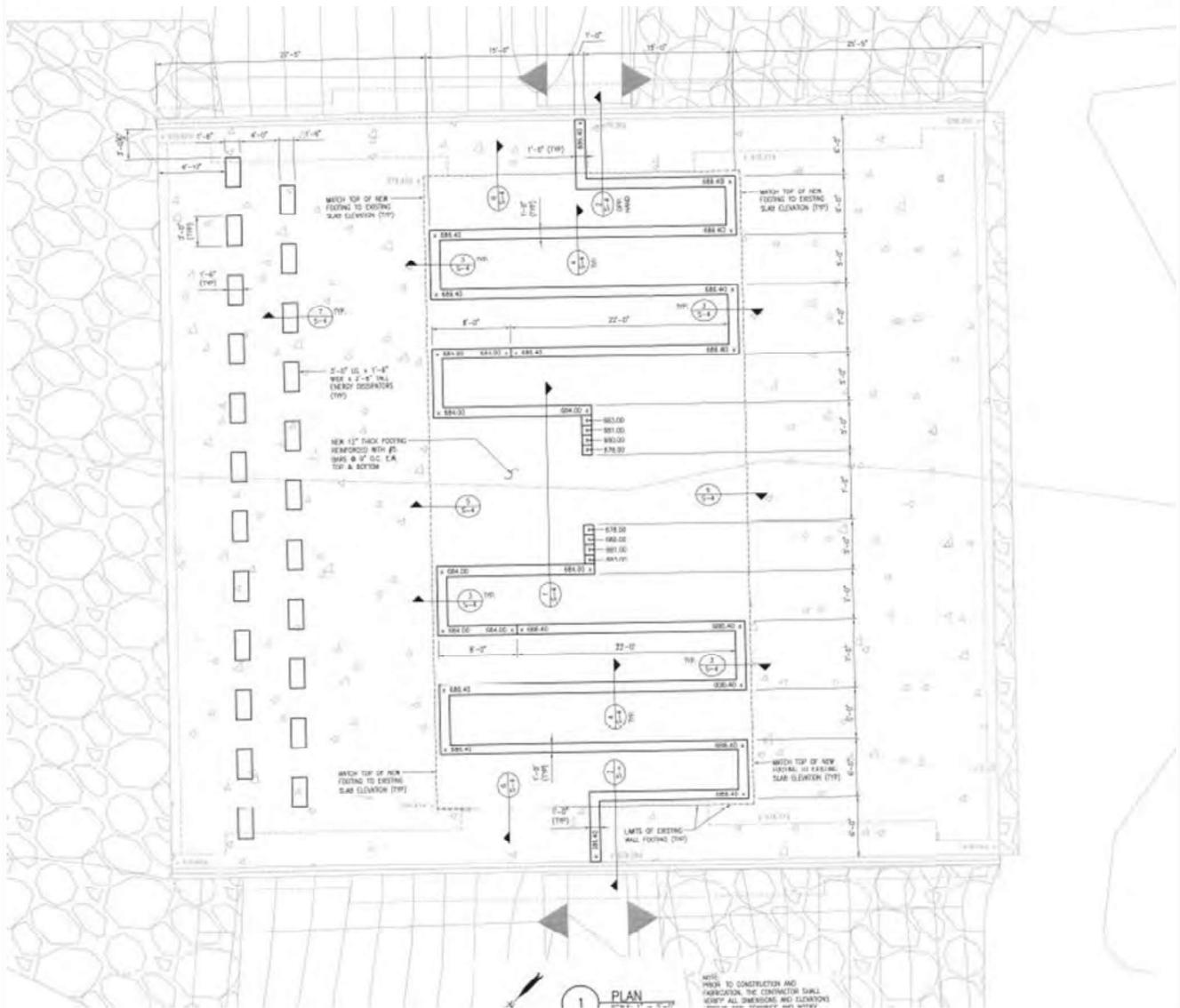
Notable Project Challenges:

- Impact of Atlas 14
- TWDB Grant Application



Project Costs

Activity	Cost	
Engineering / Planning	\$ 15,000	
Right-of-way Acquisition	\$ 0	
Construction	\$ 350,000	
Contingency	\$ 50,000	
TOTAL	\$ 415,000	



SHEET:
 JOB:
 DATE:

City of Sunset Valley
 Sunset Valley Regional Dam Improvements

Freeland Turk
ENGINEERING GROUP
 160 CREEKSIDE PARK ROAD, SUITE 200
 SPRING BRANCH, TX 78070
 TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Yellow Tail Cove Drainage Improvements

Type of Improvements: Drainage

Project Description:

Drainage improvements to fill in deep roadside ditches on Yellow Tail Cove from Lovegrass Lane to the Yellow Tail Cove cul-de-sac. Improvements include installation of culverts, inlets and reconstructing driveways.

Notable Project Challenges

- Construction will be intrusive to residential lots.
- Project requires several temporary construction easements to reconstruct driveways.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 90,000	
Right-of-way Acquisition	\$ 5,000	
Construction	\$600,000	
Contingency	\$ 55,000	
TOTAL	\$750,000	



Not to Scale



Roadside Ditch Improvements

SHEET:

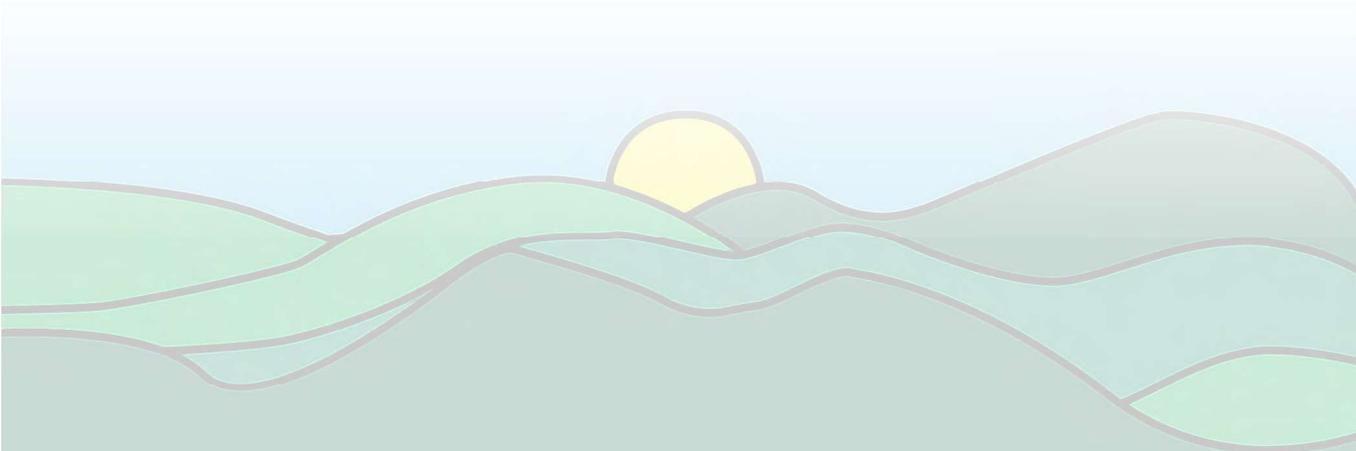
City of Sunset Valley
Yellow Tail Cove Roadside Drainage Improvements



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SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:



OPEN SPACE

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Valley Creek Park Trail Improvements

Type of Improvement: Open Space

Notable Project Challenges:

Project Description:

- Create a stable trail crossing at the creeks.

Create a trailhead and extend trail across creek to South Hill Conservation Area trail.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 5,000	
Right-of-way Acquisition		
Construction	\$30,000	
Contingency	\$ 5,000	
TOTAL	\$40,000	

PROJECT INFORMATION SHEET

Project Name: Burger Center Trail Improvements

Type of Improvements: Open Space

Project Description:

Complete the trail around the Burger Center, including improvements along Ernest Robles Way, US 290, and MSG Horrigan Drive. This project connects to the Uplands development.

Notable Project Challenges:

- Pedestrian easement acquisition from AISD and 4715 S. Lamar and possible permit from TxDOT.
- Coordinating improvements with AISD and 4715 S. Lamar future re-development plans.

Project Costs

Activity	Cost	
Engineering / Planning	\$ 50,000	
Right-of-way Acquisition	\$ 80,000	
Construction	\$300,000	
Contingency	\$ 40,000	
TOTAL	\$470,000	



-  Existing Trail
-  New Trail



SHEET:

City of Sunset Valley
Burger Center Trail



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ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Uplands Tract Development

Type of Improvements: Open Space

Project Description:

Construct additional open space improvements at the Uplands Tract. The improvements include trails, farmers market, market pavilion, art walk, picnic area, restrooms, visitor plaza, parking, outdoor classroom, signage, urban farm, and concert venue.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 130,000	
Right-of-way Acquisition	\$ 0	
Construction	\$1,300,000	
Contingency	\$ 150,000	
TOTAL	\$1,580,000	

PROJECT INFORMATION SHEET

Project Name: Dog Park

Type of Improvements: Open Space

Project Description:

Construct one dog park selected from various locations, owned by the City of Sunset Valley, to provide a safe place to exercise dogs and enhance the quality of life.



Project Costs

Activity	Cost	
Engineering / Planning	\$ 15,000	
Right-of-way Acquisition		
Construction	\$ 75,000	
Contingency	\$ 10,000	
TOTAL	\$100,000	



Not To Scale

 Potential Dog Park Locations



SHEET:

City of Sunset Valley

Dog Parks

JOB:

DATE:



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SPRING BRANCH, TX 78070
TBPE FIRM F-21047



FACILITIES

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Standby Power for City Hall and Public Works

Type of Improvements: Facilities

Project Description:

Provide electricity to City Hall and Public Works facilities during power outages. The improvements include installing generators and manual transfer switches at all three buildings.

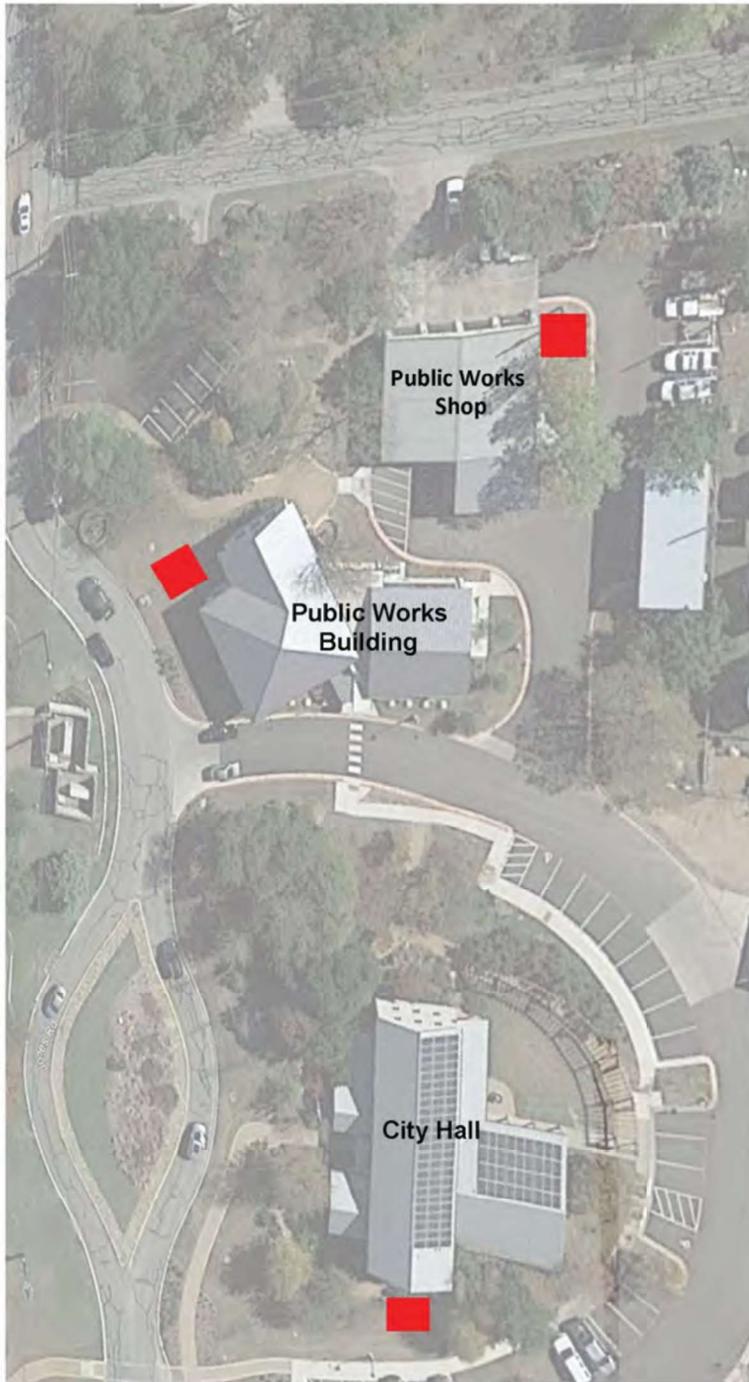
Notable Project Challenges:

- Aesthetics of generator placement for City Hall and the Public Works Building



Project Costs

Activity	Cost	
Engineering / Planning	\$ 45,000	
Right-of-way Acquisition	\$ 0	
Construction	\$400,000	
Contingency	\$ 55,000	
TOTAL	\$500,000	



Not to Scale

 Generator and Transfer Switch

SHEET:

City of Sunset Valley

JOB:

Standby Power
for

DATE:

City Hall and Public Works



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047