



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF SUNSET VALLEY, TEXAS  
JANUARY 19, 2021  
6:00 P.M.

***This meeting was held virtually at:*** <https://attendee.gototraining.com/r/7767390355543905794>

**COUNCIL MEMBERS PRESENT**

Marc Bruner, Mayor  
Karen Medicus, Mayor Pro tem  
Council Member Alfonso Carmona  
Council Member Rob Johnson  
Council Member Wanda Reetz  
Council Member Rudi Rosengarten

**STAFF PRESENT**

Sylvia Carrillo, City Administrator  
Matt Lingafelter, City Secretary  
Lenn Carter, Chief of Police  
J. Horry, Public Works Director  
Carolyn Meredith, Parks & Natural Resources Manager  
Roxana Stevens, City Attorney

**1. Call to order of the City Council.**

- Mayor Bruner called the meeting to order at 6:00 P.M.

**2. Citizen/Public Communication**

- Rose Hargrave

**3. Staff Reports**

- Sylvia Carrillo, City Administrator, gave an overview of the Project Tracking Sheet
- Chief Carter discussed the security cameras and Jones Road striping projects
- Chief Carter updated the community on regional security surrounding the inauguration, and on a graffiti incident and perpetrator
  - Council Member Rosengarten mentioned the different signage near the median on Jones Road in front of City Hall
  - Council Member Carmona commented on graffiti violations
- Carolyn Meredith, Parks and Natural Resources Manager, gave an update on the storage yard gate
  - Council Member Rosengarten asked for an update on Google Fiber, staff will provide a written report later
- Carolyn Meredith gave a brief update on the Lift Station
  - Council Member Johnson asked a question regarding Mobile 311 and his request regarding the status of the new flood gauge signs
- Discussion from staff and questions from Council regarding the impervious cover public information request

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**4. Council consideration of agenda items for approval on consent.**

Council Member Rosengarten made a motion to approve on consent agenda items #5 and #6, seconded by Council Member Reetz. All voted in favor and the motion carried.

***Items Which May Be Considered and Acted on Consent***

**5. Consider and act on approval of the minutes from the January 5, 2021 Regular Meeting. (Mayor Bruner/Administration) *Item approved on consent.***

**6. Consider and act on an Emergency Order following requirements set forth by Travis County. (Mayor Bruner/Administration) *Item approved on consent.***

**7. Consider and act to grant an amount not to exceed \$20,690 for Sustainable Food Center (SFC) using General Fund dollars. (Mayor Bruner/Councilmember Medicus)**

- Sylvia Carrillo introduced the agenda item and discussed the proposed contract
- Comments from Council Member Rosengarten on corrections she discussed with the City Attorney, and the addition of a clause regarding representational signage for the City present at each market
- Comment from Mayor Pro tem Medicus that the sign could say, "Welcome to Sunset Valley," and could also utilize sandwich boards from the Arts Commission

Council Member Rosengarten made a motion to approve the contract and grant not to exceed \$20,690 for SFC using General Fund dollars, as amended, and to add language regarding the requirement of representational signage for the City. The motion was seconded by Mayor Pro tem Medicus. All voted in favor and the motion carried.

***Presentation Items for Discussion and Direction – No Action***

**11. Discuss and provide direction to staff regarding future agenda items. (Mayor Bruner/Administration)**

- Mayor Bruner moved this item ahead of the Time Certain Agenda Item #8, and introduced the item to the Council and the public
- Sylvia Carrillo discussed the process and the creation of a Microsoft Teams to help with agenda planning
- Council Member Johnson requested to be added to sponsorship for the My Permit Now item
- Mayor Pro tem Medicus requested that an item be added for the ArtFest RFP/RFQ
- Additional comments from Council

**City Council took a break at 6:56 P.M. and resumed the meeting at 7:02 P.M.**

***Presentation Items for Discussion and Action***

**8. Consider and act on a requested variance to Section 4.301 (d) of the Land Development Code to allow for increased impervious cover for the business located at 4715 South Lamar. (Mayor Bruner/Administration) Time Certain – 7:00 P.M.**

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- Sylvia Carrillo introduced this item and discussed follow-up questions from the January 5<sup>th</sup> presentation to Council
- Council Member Rosengarten commented on the written response provided by Blayne Stansberry, the applicant's Engineer
  - Blayne Stansberry responded
- Comments and questions for the Engineer from Council Member Carmona
  - Responses from Blayne Stansberry and Peter Navarte, the applicant
- Public Comments and Questions:
  - Melissa Gonzales
  - Terry Cowan
  - Rose Hargrave
- Comments from Sylvia Carrillo on the staff recommendation for approval
- Question and comment from Mayor Pro tem Medicus

Mayor Pro tem Medicus made a motion to approve the variance to Section 4.301(d) of the Land Development Code to allow for the increased impervious cover based on the findings presented with the application. The motion was seconded by Council Member Rosengarten.

- Additional question from Council Member Carmona
  - Response from Gary Freeland, City's Engineer
- Additional Public Comments and Questions:
  - Melissa Gonzales
- Comment from Peter Navarte
- Comments from Council Member Johnson
- Comments from Council Member Reetz

Mayor Bruner called for the vote. The motion carried with four votes in favor:

Council Member Carmona voted yes

Council Member Johnson voted no

Mayor Pro tem Medicus voted yes

Council Member Reetz voted yes

Council Member Rosengarten voted yes

**9. Consider and act on the role of the Board of Adjustment, including any amendments to ordinances required with possible action by the Council. (Mayor Bruner/Administration)**

- Mayor Bruner introduced the item and discussed the role of the Board of Adjustment (BOA) and the watershed variance process
- Comments and questions from Council Members
- Public Comments:
  - Anezka Carmona
  - Melissa Gonzales
  - Terry Cowan
- Final comments from Sylvia and the Mayor on folding in this discussion with the larger review of the Land Development Code

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**10. Consider and act on the City Attorney Role and Firm. (Mayor Bruner/Administration)**

- Sylvia Carrillo introduced this agenda item
- Questions from Council Members Rosengarten and Carmona
- Point of clarification from Roxy Stevens, current City Attorney, on discussing this item in Executive Session
- Barbara Boulware-Wells, representing the Knight Law Firm, provided comments
  - Question from Council Member Carmona
- Scott Tschirhart, representing Denton Navarro, provided comments
  - Question from Council Member Rosengarten

Mayor Pro tem Medicus made a motion to extend the meeting past 9:00 P.M., seconded by Council Member Reetz. All voted in favor and the motion carried.

Council Member Reetz made a motion for the City Council to move into Executive Session to discuss Agenda Items #10 and #12. The motion was seconded by Council Member Carmona. All voted in favor and the motion carried.

- Comments from Roxy Stevens and Scott Tschirhart

***Executive Session Items – Possible Action in Open Session***

**12. Convene into Executive Session pursuant to Texas Government Code Section 551.071 and Texas Disciplinary Rules of Professional Conduct Section 1.05 to consult with legal counsel concerning legal issues related to the contract with Chasco Constructors, LTD for construction of the Police and Public Works Buildings and associated infrastructure for the City of Sunset Valley.**

**City Council convened into Executive Session at 9:01 P.M.**

**13. Reconvene into Open Session.**

**City Council reconvened into Open Session at 10:01 P.M.**

Council Member Johnson made a motion to provide notification to Chasco that the City is moving forward with the third-party assessment of the pond behind the Police Department. The motion was seconded by Rudi Rosengarten. All voted in favor and the motion carried.

Mayor Pro tem Medicus made a motion to retain the Knight Law Firm for City Attorney, seconded by Council Member Rosengarten. The motion carried with four votes in favor:

Council Member Carmona voted yes  
Council Member Johnson voted yes  
Mayor Pro tem Medicus voted yes  
Council Member Rosengarten voted yes

Council Member Reetz voted no

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**14. Adjourn**

Mayor Pro tem Medicus made a motion to adjourn, seconded by Council Member Johnson. All voted in favor and the meeting was adjourned at 10:06 P.M.

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Marc Bruner  
Mayor

Attest:

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Matt Lingafelter  
City Secretary

Minutes approved on February 2, 2021

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