



MINUTES OF A CALLED MEETING OF THE CITY COUNCIL  
OF THE CITY OF SUNSET VALLEY, TEXAS  
TUESDAY, FEBRUARY 23, 2021  
6:00 P.M.

*This meeting was held virtually via GoToTraining:*

Meeting URL: <https://attendee.gototraining.com/r/2412940252928918529>

Training ID: 340-463-404

**COUNCIL MEMBERS PRESENT**

Marc Bruner, Mayor  
Karen Medicus, Mayor Pro tem  
Council Member Alfonso Carmona  
Council Member Rob Johnson  
Council Member Wanda Reetz  
Council Member Rudi Rosengarten

**STAFF PRESENT**

Sylvia Carrillo, City Administrator  
Matt Lingafelter, City Secretary  
Lenn Carter, Chief of Police  
J. Horry, Public Works Director  
Carolyn Meredith, Parks & Natural Resources Manager  
Suzanna Fleegal, Accountant  
Barbara Boulware-Wells, City Attorney

**1. Call to order of the City Council.** Mayor Bruner called the meeting to order at 6:01 P.M.

Mayor Bruner thanked the staff, especially the Police Department, and residents who provided assistance during the events of the February winter storm.

**2. Citizen/Public Communication**

- Council Member Rosengarten suggested continuing with the 4715 Charette

**3. Staff Reports**

- Sylvia Carrillo, City Administrator, delivered an Emergency Operations Debrief regarding the winter storm event.
  - Mayor Bruner discussed priorities and planning for future emergencies
- Sylvia Carrillo presented the Administrative Report:
  - Discussed the upcoming Parliamentary Training
  - Open Space Planning and Feedback available on Open Town Hall
  - Weaver/Gaines impervious cover public information request update
  - Wells Inventory information request from Council Member Carmona
  - IT services and administrative staff updates
  - CIP, Cost of Service, and Job Description updates
  - Google Fiber update
- Suzanna Fleegal, Accountant, delivered a financial update.
  - Comments and questions from Council Members

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- J. Horry, Public Works Director, delivered the Public Works Report
- Chief Carter delivered the Public Safety Report

**4. Council consideration of agenda items for approval on consent.**

Council Member Rosengarten made a motion to approve Agenda Items 5, 6, 7, 8, 9, 10 and 11 on consent, seconded by Council Member Reetz. All voted in favor and the motion carried.

Mayor Bruner read into the record the Proclamation declaring March 2021 Spring Cleaning Month in Sunset Valley.

Comment from Mayor Pro tem Medicus regarding Agenda Items 7 and 8.

***The Following Items were Approved on Consent:***

- 5. Consider and act on approval of the minutes from the February 2, 2021 regular meeting. (Mayor Bruner/Administration)**
- 6. Consider and act on an Emergency Order declaring a local disaster in response to declarations of disaster caused by severe weather. (Mayor Bruner/Administration)**
- 7. Consider and act on an Interlocal Agreement with South Central Planning and Development Commission (SCPDC) to adopt a software package known as MyGovernmentOnline, also known as MyPermitNow. (Council Member Johnson/Administration)**
- 8. Consider and act on approval of an Ordinance amending the commercial and residential building and development fee schedules. (Council Member Johnson/Administration)**
- 9. Consider and act on approval of the October 2020 and November 2020 financial statements. (Mayor Bruner/Administration)**
- 10. Consider and act on acceptance of the Sunset Valley Police Department's 2020 Annual Traffic Contact Report. (Council Member Johnson/Administration)**
- 11. Consider and act on approval of a Proclamation declaring March 2021 as Spring Cleaning Month in Sunset Valley. (Mayor Bruner/Administration)**

***Presentation Items for Discussion and Action***

- 12. Public Hearing to consider a request for a Special Use Permit for alcoholic beverages to be sold in a restaurant for on-premise consumption under Section 2.503(a) of the Land Development Code by Mighty Fine Acquisition, LLC at 5601 Brodie Lane, Suite 1300. (Mayor Bruner/Administration) Time Certain – 7:00 P.M.**

- a. Public Hearing – Mayor Bruner opened the Public Hearing at 7:02 P.M.

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- b. Presentation – Matt Lingafelter, City Secretary, gave a brief presentation. Kyle Dufour, representing the applicant, also spoke.
- c. Citizen Comments – none.
- d. Close Hearing – Mayor Bruner closed the Public Hearing at 7:06 P.M.

**13. Consider and act on approval of a Special Use Permit for alcoholic beverages to be sold in a restaurant for on-premise consumption under Section 2.503(a) of the Land Development Code by Mighty Fine Acquisition, LLC at 5601 Brodie Lane, Suite 1300. (Mayor Bruner/Administration)**

Council Member Rosengarten made a motion to approve a Special Use Permit for alcoholic beverages to be sold in a restaurant for on-premise consumption under Section 2.503(a) of the Land Development Code for Mighty Fine Acquisition, LLC at 5601 Brodie Lane. Mayor Pro tem Medicus seconded the motion. All voted in favor and the motion carried.

**14. Consider and act on approval of a Memorandum of Agreement with the business known as “Doc’s Backyard Bar & Grill” regarding management of the Homestead Playground. (Mayor Bruner/Administration)**

Council Member Rosengarten made a motion to approve a Memorandum of Agreement with the business known as “Doc’s Backyard Bar & Grill” regarding management of the Homestead Playground, seconded by Council Member Reetz. All voted in favor and the motion carried.

Comment from the Mayor regarding a resident requires to open Valley Creek Park on Reese Drive. Sylvia Carrillo indicated this would be an item that would come back to Council at a later date.

**15. Consider and act on setting a joint meeting between the City Council and Committee Chairs to discuss goals, direction, and any amendment thereof. (Mayor Bruner/Administration)**

- Mayor Bruner introduced the agenda item.
- The Council delivered comments and discussed this item
- Citizen Comments:
  - Melissa Gonzales
  - Sasha Russell
- Additional comments and continued discussion by the Council and Mayor
- Staff directed to explore scheduling a future joint meeting between the City Council and Committee Chairs

***Executive Session Items – Possible Action in Open Session***

**16. Convene into Executive Session pursuant to Texas Government Code Section 551.071 and Texas Disciplinary Rules of Professional Conduct Section 1.05 to consult with legal counsel concerning legal issues.**

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The Council did not move into Executive Session.

**17. Reconvene into Open Session.**

**18. Adjourn**

Mayor Pro tem Medicus made a motion to adjourn, seconded by Council Member Reetz. All voted in favor and the meeting adjourned at 7:59 P.M.

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Marc Bruner  
Mayor

Attest:

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Matt Lingafelter  
City Secretary

Minutes approved on March 2, 2021