



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
APRIL 20, 2021 at 6:00 P.M.

This meeting was held virtually at: <https://attendee.gototraining.com/r/7996305379922092801>
Training ID: 982-711-484

COUNCIL MEMBERS PRESENT

Marc Bruner, Mayor
Karen Medicus, Mayor Pro tem
Council Member Alfonso Carmona
Council Member Rob Johnson
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Matt Lingafelter, City Secretary
J. Horry, Public Works Director
Lenn Carter, Chief of Police
Suzanna Fleegal, Accountant
Carolyn Meredith, Parks & Natural Resources Manager
Barbara Boulware-Wells, City Attorney

1. Call to order of the City Council.

- Mayor Bruner called the meeting to order at 6:00 P.M.

2. Citizen/Public Communication

- None

3. Staff Reports

- Matt Lingafelter delivered the Administration Report
 - Council Member Carmona requested a report at the May 4th meeting on the status of FY21 Parking Lot Budget Items
- J. Horry delivered the Public Works Report
- Chief Carter delivered the Public Safety Report

4. Council consideration of agenda items for approval on consent.

Council Member Rosengarten made a motion to approve Agenda Items #5, 7, 9 and 11 on consent, seconded by Council Member Reetz. All voted in favor and the motion carried.

Items Which May Be Considered and Acted on Consent

**5. Consider and act on approval of the minutes from the April 6, 2021 Regular Meeting.
(Mayor Bruner/Administration) Item Approved on Consent**

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6. **Consider and act on approval of the February 2021 Financial Statements and Bank Reconciliation documents. (Council Member Rosengarten/Administration)**
- Suzanna Fleegal introduced this item
 - Council Member Reetz made comments and provided staff direction for future financial statements

Council Member Reetz made a motion to approve the February 2021 Financial Statements, seconded by Council Member Rosengarten. All voted in favor and the motion carried.

7. **Consider and act on issuance of the Notice for Auction of City vehicles. (Mayor Bruner/Public Safety) *Item Approved on Consent***
8. **Consider and act on an agreement with Carahsoft for the creation of a City Website for an amount not to exceed \$29,387.07. (Mayor Bruner/Mayor Pro tem Medicus)**
- Matt Lingafelter introduced this item
 - Comments and questions from Council Members
 - Citizen Comment:
 - Melissa Gonzales
 - Additional discussion by Council and Staff

Mayor Pro tem Medicus made a motion to approve a budget amendment and approve the agreement with Carahsoft to build a new website. Council Member Johnson seconded the motion. All voted in favor and the motion carried.

9. **Consider and act on a fifteen (15) day extension of the Sustainable Food Center's (SFC) Temporary Special Use Permit relocating the SFC Sunset Valley Farmers' Market to Sunset Valley Elementary. (Mayor Bruner/Administration) *Item Approved on Consent***

Presentation Items for Discussion and Action

10. **Consider and act on the recommendation from the Planning and Environmental Committee regarding approval of an Ordinance amending Chapter 13, Section 400 of the Land Development Code related to irrigation. (Mayor Pro tem Medicus/Public Works)**
- Carolyn Meredith introduced this item
 - Council Member Rosengarten provided comments regarding Article I
 - Citizen Comments:
 - Melissa Gonzales
 - Terry Cowan
 - Comments and discussion from the Mayor and Council

Mayor Pro tem Medicus made a motion to approve an Ordinance amending Chapter 13, Section 400 of the Land Development Code related to irrigation. Council Member Rosengarten seconded the motion. All voted in favor and the motion carried.

11. **Consider and act on approval of a Memorandum of Understanding with American Youthworks (Texas Conservation Corp.) to perform vegetation removal, wildfire**

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mitigation, restoration, conservation projects, and disaster mitigation within the City of Sunset Valley. (Mayor Pro tem Medicus/Public Works) *Item Approved on Consent*

12. Consider and act on the purchase of replacement police equipment that has exceeded its life expectancy including police in-car radios, in-car videos, body cameras, and portable radios for an amount to not exceed \$122,237.93. (Mayor Bruner/Public Safety)

- Chief Carter introduced this agenda item
- Question from Council Member Johnson

Council Member Rosengarten made a motion to approve purchase of replacement police equipment that has exceeded its life expectancy out of the Repair and Replacement Fund for an amount not to exceed \$122,237.93. The motion was seconded by Council Member Carmona. All voted in favor and the motion carried.

Executive Session Items – Possible Action in Open Session

13. Council will announce that it will go into Executive Session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permit such closed deliberation, including but not limited to consultation with the City's Legal Counsel pursuant to Tex. Gov't Code § 551.071 and Personnel pursuant to Tex. Gov't Code § 551.074 as announced at the time of the Executive Session.

- **EX-1: Consult with City's Legal Counsel regarding personnel evaluation process.**
- **EX-2: Consult with City Administrator regarding follow-up.**

Council Member Carmona made a motion for the Council to move into Executive Session, seconded by Council Member Johnson. All voted in favor, and the Council convened into Executive Session at 7:41 P.M.

14. Reconvene into Open Session.

- City Council reconvened at 8:27 P.M.

15. Consider and act on items listed in Executive Session.

Council Member Rosengarten made a motion to direct the Budget & Finance Committee to evaluate merit raises and cost of living raises for City Staff and to bring any recommendations back to City Council. The motion was seconded by Council Member Carmona. All voted in favor and the motion carried.

16. Adjourn

Mayor Pro tem Medicus made a motion to adjourn, seconded by Council Member Johnson. All voted in favor and the meeting was adjourned at 8:30 P.M.

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Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on May 4, 2021