



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF SUNSET VALLEY, TEXAS  
JUNE 22, 2021  
**6:00 P.M.**

**COUNCIL MEMBERS PRESENT**

Marc Bruner, Mayor  
Karen Medicus, Mayor Pro tem  
Council Member Alfonso Carmona  
Council Member Rob Johnson  
Council Member Wanda Reetz  
Council Member Rudi Rosengarten

**STAFF PRESENT**

Sylvia Carrillo, City Administrator  
J. Horry, Public Works Director  
Lenn Carter, Chief of Police  
Matt Lingafelter, City Secretary  
Barbara Boulware-Wells, City Attorney

**1. Call to order of the City Council.**

- Mayor Bruner called the meeting to order at 6:00 P.M.

**2. Citizen/Public Communication:**

- Melissa Gonzales

**3. Staff Reports**

- Sylvia Carrillo, City Administrator, delivered the Administrative Report
  - Salary Survey update
    - Comments and requests from Council Members
  - Short Term Rentals in Sunset Valley
    - Referred to the Zoning Commission
  - Sunset Valley Stimulus Program Update
  - Emergency Operations Update in advance of possible heat advisory
- J. Horry, Public Works Director, delivered the Public Works Report
  - Personnel Update
  - Lift Station Update, requested by Mayor Pro tem Medicus
  - Google Fiber Update, requested by Council Member Rosengarten
- Chief Carter delivered the Public Safety Report
  - July 4<sup>th</sup> Safety/Fireworks Update
  - Workplace Safety Plan Update
    - Bring back final plan and recommendations to City Council, as well as any items that need to be included in the FY22 Budget

**4. Council consideration of agenda items for approval on consent.**

Council Member Rosengarten made a motion to approve Agenda Items #5, 6, 7, 8 and 10

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with revisions, seconded by Council Member Reetz. All voted in favor and the motion carried.

***Items Which May Be Considered and Acted on Consent***

5. **Consider and act on approval of the minutes from the June 8-9, 2021 regular meeting. (Mayor Bruner/Administration) *Item Approved on Consent***
6. **Consider and act on approval of an Ordinance calling for the Regular Election of Council Members in November 2021. (Mayor Bruner/Administration) *Item Approved on Consent***
7. **Consider and act on approval of an Ordinance calling for the Special Election of the Street and Maintenance Tax in November 2021. (Mayor Bruner/Administration) *Item Approved on Consent***
8. **Consider and act on approval of a Resolution calling for the Special Election of the Crime Control and Prevention District and Sales Tax in November 2021. (Mayor Bruner/Administration) *Item Approved on Consent***
9. **Consider and act on approval of a Special Event Coordinator Agreement with Golden and Co. for ArtFest 2022 for an amount not to exceed \$14,000, and a proposal to amend the current FY20-21 Budget for \$1,500. (Mayor Pro tem Medicus/Administration)**
  - Matt Lingafelter, City Secretary, introduced this agenda item
  - Comments and discussion from Council Members
  - Citizen Comment :
    - Myles Fox (via email)

Mayor Pro tem Medicus made a motion to approve the agreement with Golden and Co. with the \$1,500 General Fund retainer for work for July – September 2021, providing the HOT Fund Budget is approved by Council, revising the contract to end in May 2022, Scope of Work to include alternative locations and tie into the retail/shopping center for future events. Seconded by Rob Johnson. All voted in favor and the motion carried.

10. **Consider and act on approval of an emergency expense not to exceed \$50,000 for debris removal in accordance with FEMA DR 4586 and authorizing staff to submit for reimbursement of those expenses. (Mayor Bruner/Administration) *Item Approved on Consent***

***Presentation Items for Discussion and Action***

11. **Consider and act on recommendations from Ampersand for the FY21-22 Budget. (Mayor Pro tem Medicus/Council Member Reetz)**
  - Sylvia Carrillo presented this agenda item
  - Questions and comments from the Mayor and Council Members regarding scope of work for Ampersand and budget items for Fiscal Year 2021-2022
    - Comments from Cindy Montgomery with the Ampersand Agency
  - Citizen Comment:

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- Melissa Gonzales
- Additional comments and questions from Council Members
- Staff directed to work with Ampersand and bring back options with cost estimates at a later meeting

**12. Consider and act on approval of a Watershed Variance from Chapter 4 of the Land Development Code at 12 Pillow Road for development within the Critical Water Quality Zone. (Mayor Bruner/Administration)**

- Sylvia Carrillo introduced the agenda item
- Comments from Council Member Carmona

Council Member Carmona made a motion to approve a Watershed Variance from Chapter 4 of the Land Development Code at 12 Pillow Road for development within the Critical Water Quality Zone. The motion was seconded by Mayor Pro tem Medicus.

Clarification requested from the City Attorney regarding the motion to include conditions of the property (location in the WQTZ). Based on the location of the property, cannot achieve 18%, so the maximum is 14%.

All voted in favor and the motion carried.

Council Member Reetz made a motion to extend the meeting until 10:00 P.M. if necessary, seconded by Mayor Pro tem Medicus. All voted in favor and the motion carried.

**13. Consider and act on approval of a Watershed Variance from Chapter 4 of the Land Development Code at 1062 Sunflower Trail to allow for a covered deck to be considered excluded from impervious cover calculations. (Mayor Bruner/Administration)**

- Sylvia Carrillo introduced this agenda item
- Comments and questions from Council Members
- Clarification: 43' instead of 48' in the calculations
- Citizen Comment:
  - Melissa Gonzales
- Discussion of the condition to maintain water retention as mitigation

Council Member Rosengarten made a motion to approve the Variance, with Five findings staff recommendations including A and B, and installation and maintenance of the additional mitigation of the two rain barrels, seconded by Council Member Reetz. All voted in favor and the motion carried.

**14. Consider and act on a Temporary Special Use Permit Application from Austin Runner's Club for a running event in Sunset Valley during the month of October 2021, and a possible request for funding in an amount not to exceed \$10,000. (Mayor Bruner/Administration)**

- Mayor Bruner introduced this item
- Comments from Sylvia Carrillo
- Introduction and comments from Brent Stein, Austin Runner's Club
- Council discussion of this event

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- No City funding for this event is to be included at this time

Mayor Pro tem Medicus made a motion to approve the Temporary Special Use Permit from the Austin Runner's Club for a running event to be held during the month of October, seconded by Council Member Johnson. All voted in favor and the motion carried.

***Executive Session Items – Possible Action in Open Session***

15. **Council will announce that it will go into Executive Session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permit such closed deliberation, including but not limited to consultation with the City's Legal Counsel pursuant to Tex. Gov't Code § 551.071 and Personnel pursuant to Tex. Gov't Code § 551.074 as announced at the time of the Executive Session.**

**EX-1: Consult with City's Legal Counsel and/or City Administrator regarding evaluation follow-up.**

City Council did not move into Executive Session.

16. **Reconvene into Open Session.**
17. **Consider and act on items listed in Executive Session.**
18. **Adjourn**

Council Member Carmona made a motion to adjourn, seconded by Council Member Reetz. All voted in favor, and the meeting adjourned at 9:40 P.M.

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Marc Bruner  
Mayor

Attest:

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Matt Lingafelter  
City Secretary

Minutes approved on July 20, 2021