



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
JULY 20, 2021
6:00 P.M.

COUNCIL MEMBERS PRESENT

Marc Bruner, Mayor
Karen Medicus, Mayor Pro tem
Council Member Alfonso Carmona
Council Member Wanda Reetz
Council Member Rudi Rosengarten

COUNCIL MEMBERS ABSENT

Council Member Rob Johnson

STAFF PRESENT

Sylvia Carrillo, City Administrator
J. Horry, Public Works Director
Lenn Carter, Chief of Police
Matt Lingafelter, City Secretary
Barbara Boulware-Wells, City Attorney
Suzanna Fleegal, Accountant
Tom Turk, City Engineer
Gary Freeland, Engineer

1. Call to order of the City Council.

- Mayor Bruner called the meeting to order at 6:04 P.M.

2. Citizen/Public Communication:**3. Staff Reports**

- Sylvia Carrillo, City Administrator, delivered the Administrative Report
 - Council Member Carmona delivered an update on the Salary Survey
- J. Horry, Public Works Director, delivered the Public Works Work
 - Question from Council Members Carmona and Reetz on the Pond and any updates from Terracon
 - Response from Tom Turk, City Engineer
 - Sylvia Carrillo delivered an update on the launch of My Government Online/My Permit Now
- Chief Carter delivered the Public Safety Report
 - Workplace Safety Plan update

4. Council consideration of agenda items for approval on consent.

Council Member Rosengarten made a motion to approve Agenda Items #5 and 7 on consent, seconded by Council Member Reetz. All voted in favor and the motion carried.

Items Which May Be Considered and Acted on Consent

5. Consider and act on approval of the minutes from the June 21, 2021 called meeting and

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June 22, 2021 regular meeting. *Item Approved on Consent*

6. **Consider and act on awarding the Sunset Valley Stimulus Program Grants to the businesses recommended by the Community & Economic Development Committee in an amount not to exceed \$100,000. (Council Member Reetz/Administration)**

- Sylvia Carrillo and Council Member Reetz introduced this agenda item.

Mayor Pro tem Medicus made a motion to approve the Sunset Valley Stimulus Program Grants to the businesses recommended by the CED Committee in an amount not to exceed \$100,000, seconded by Council Member Rosengarten. All voted in favor and the motion carried.

7. **Consider and act on approval of a Temporary Special Use Permit for New Hope Animal Rescue to operate the PetSmart National Pet Adoption Weekend event at 5207 Brodie Lane. (Mayor Bruner/Administration) *Item Approved on Consent***

Presentation Only – No Action

8. **Presentation on Upper Cougar Creek (Council Member Reetz/Administration)**

- Mayor Bruner introduced this agenda item
- Sylvia Carrillo presented an overview of the conceptual plan
- Discussion between the Mayor, Council and City Staff
- Engaging with residents on input for moving forward
- Examining this conceptual plan in conjunction with the Master Plan
- Explore creation of an Ad hoc Committee composed of residents and members of relevant Standing Committees

Presentation Items for Discussion and Action

9. **Consider and act on acceptance of the FY 2019-2020 Financial Audit by Haynie & Company. (Council Member Rosengarten/Administration)**

- Auditor from Haynie & Company presented an overview of the FY19-20 financial audit
- Discussion of increases in General Government expenses, as discussed by the Budget & Finance Committee
- Questions and comments from Council Member Carmona

Council Member Carmona made a motion to accept the Fiscal Year 2019-2020 Financial Audit, seconded by Council Member Reetz. All voted in favor and the motion carried.

10. **Consider and act on approval of an Ordinance amending the FY 2020-2021 Budget. (Mayor Bruner/Administration)**

- Sylvia Carrillo introduced this agenda item
- Questions and comments regarding Engineering fees and journal entries
- Discussion of IT Equipment and Repair and Replacement
- Discussion of actuals versus budget and budget amendment requests
- \$357k budget amendment amount

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- Bring back suggested Financial Policies

Staff directed to provide more information to Council related to this Budget Amendment and present this item again at the next Council Meeting.

11. Consider and act on a request by 4715 South Lamar for a variance to the Land Development Code Section 10.103 Parking for Compact Cars Code and LDC Section 10.108 Parking Dimensions. (Mayor Bruner/Administration)

- Mayor Bruner moved Agenda Items #11-12 prior to Agenda Item #10
- Sylvia Carrillo introduced this agenda item

Council Member Rosengarten made a motion to approve the following: the landscaping numbers, with corrections, Watershed Development Permit, Final Site Plan contingent on final approval from TCEQ, a variance to Chapter 10 of the Land Development Code, Section 10.103, Parking for Compact Cars, and a variance to Chapter 10 of the Land Development Code Section 10.108 for Parking Dimensions. Council Member Reetz seconded the motion.

- Council Member Reetz thanked the applicant and Council Member Carmona
- Comments from Council Member Carmona

Mayor Pro tem Medicus voted yes
Council Member Reetz voted yes
Council Member Rosengarten voted yes

Council Member Carmona voted no

With three votes in favor, the motion carried. Blayne Stansberry, Engineer for the applicant, made a comment. Council Member Rosengarten made a comment.

12. Consider and act on approval of a Watershed Development Permit and final site plan for the business located at 6218 Brodie Lane operating as "The Barn" (Mayor Bruner/Administration)

- Sylvia Carrillo introduced this agenda item
- Comments and questions from Council Member Carmona
 - Response and discussion with Gary Freeland, City Engineer

Council Member Rosengarten made a motion to approve the Watershed Development Permit, contingent upon items for TCEQ review and amendments to the restrictive covenant, seconded by Mayor Pro tem Medicus.

There was a brief discussion of trees on the property. Anita Dunn, the applicant, addressed the Council.

Mayor Pro tem Medicus voted yes
Council Member Reetz voted yes
Council Member Rosengarten voted yes

Council Member Carmona voted no

With three votes in favor, the motion carried.

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Executive Session Items – Possible Action in Open Session

13. Convene into Executive Session pursuant to Texas Government Code Section 551.071 and Texas Disciplinary Rules of Professional Conduct Section 1.05 to consult with the City's Legal Counsel concerning legal issues.

- Council did not move into Executive Session

14. Reconvene into Open Session.

15. Adjourn

Council Member Carmona made a motion to adjourn, seconded by Council Member Reetz. All voted in favor and the meeting adjourned at 8:39 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on August 3, 2021