

**IT'S GOOD TO BE HERE**

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF SUNSET VALLEY, TEXAS  
SEPTEMBER 7, 2021  
6:00 P.M.

City Council convened at the Police Dept. Training Room, 3207 Jones Road, Sunset Valley, Texas 78745

Virtual Meeting Link: <https://attendee.gototraining.com/r/8073123861831682050>

Training ID: 283-239-420

**COUNCIL MEMBERS PRESENT**

Marc Bruner, Mayor  
Karen Medicus, Mayor Pro tem  
Council Member Alfonso Carmona  
Council Member Rob Johnson  
Council Member Wanda Reetz  
Council Member Rudi Rosengarten

**STAFF PRESENT**

Sylvia Carrillo, City Administrator  
J. Horry, Public Works Director  
Lenn Carter, Chief of Police  
Matt Lingafelter, City Secretary  
Suzanna Fleegal, Accountant  
Carolyn Meredith, Parks & Natural Resources  
Barbara Boulware-Wells, City Attorney

**1. Call to order of the City Council.**

- Mayor Bruner called the meeting to order at 6:06 P.M.
- The Mayor made an opening statement regarding the Council Meeting and the Texas Open Meetings Act with regards to virtual vs. hybrid meetings

**2. Citizen/Public Communication:**

- Anezka Carmona
- Julia Goeway Ruiz with the Sunset Valley Elementary PTA

**3. Staff Reports**

- Sylvia Carrillo, City Administrator, delivered the Administrative Report
  - Questions from Council Members
- J. Horry, Public Works Director, delivered the Public Works Report
  - Question from Council Member Carmona
- Chief Carter delivered the Public Safety Report
  - Questions from Council Members for the Chief
  - Citizen Comment from Richard Leigh

**4. Council consideration of agenda items for approval on consent.**

Council Member Rosengarten made a motion to approve Agenda Item #5 on consent, seconded by Mayor Pro tem Medicus. All voted in favor and the motion carried.

*Items Which May Be Considered and Acted on Consent*

5. Consider and act on approval of the minutes from the August 17, 2021 Regular Meeting. *Item Approved on Consent*
6. Consider a request from the Sunset Valley Elementary PTA for a variance from Chapter 14 Sign Regulations, Sections 14.706(b) and 14.707(a), for a series of banner signs to be installed along the fence at Sunset Valley Elementary School to recognize school sponsors; and, request for variance from Sections 14.505 and 14.805 to waive \$350 in associated fees. (Mayor Bruner/Administration)
  - Question from Council Member Rosengarten

Council Member Rosengarten made a motion to approve the two variance requests from Chapter 14, including the staff recommendations, in addition to the \$350 fee waiver, seconded by Council Member Johnson. There was a friendly amendment to add "replaced by the PTA" to item #4 for staff recommendations. All voted in favor and the motion carried.

7. Consider and act on amending the City of Sunset Valley Human Resource Policy to include recently adopted HB 2073, requiring cities to create a policy addressing paid leave for officers, fire fighters, and EMTs that are ordered to quarantine due to COVID-19. (Mayor Bruner/Administration)
  - Questions from Council Member Rosengarten

Mayor Pro tem made a motion to table the item until the City receives more information from the City Attorney, seconded by Council Member Reetz. All voted in favor and the motion carried.

*Presentation Items for Discussion and Possible Action*

8. Public Hearing on the Fiscal Year 2022 Budget – Time Certain 7:00 P.M. (Mayor Bruner/Administration)
  - Mayor Bruner opened the Budget Public Hearing for FY22 at 7:05 P.M.
  - Mayor Bruner introduced the Agenda Item and discussed the FY22 Budget process
  - Questions and comments from Council Members
  - Citizen/Public Comments:
    - Melissa Gonzales
    - Myles Fox
  - Mayor Bruner closed the Public Hearing at 7:58 P.M.
  - Mayor Bruner and the Council began deliberations on the FY22 Budget
  - Comments on the Proposed FY22 Budget by the City Administrator on requested additions and corrections
  - Council discussed a possible Ampersand Contract and Marketing Budget for FY22
    - Cindy Montgomery with Ampersand spoke

Mayor Pro tem Medicus made a motion to extend the meeting past 9:00 P.M., seconded by Council Member Reetz. All voted in favor and the motion carried.

- Council continued their discussion of the Marketing Budget for FY22
- Discussion of a possible Business/Resident Liaison and/or Public Relations position
- Discussion of the Urban Forestry line item
- Discussion of a possible need for an additional meeting on September 14<sup>th</sup>, or having the second and possibly longer Meeting and Public Hearing on September 21<sup>st</sup> for possible Budget Adoption
- 5:00 P.M. start-time on September 21<sup>st</sup>, in-person meeting at City Hall – no special work session on September 14<sup>th</sup>
- Council to provide comments and edits to staff for the 2<sup>nd</sup> Budget Public Hearing at the next meeting

*Executive Session Items – Possible Action in Open Session*

9. **Convene into Executive Session pursuant to Texas Government Code Section 551.071 and Texas Disciplinary Rules of Professional Conduct Section 1.05 to consult with the City's Legal Counsel concerning legal issues as necessary.**

City Council did not move into Executive Session.

10. **Reconvene into Open Session.**

11. **Adjourn**

Mayor Bruner adjourned the Council Meeting at 9:49 P.M.

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Marc Bruner  
Mayor

Attest:

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Matt Lingafelter  
City Secretary

Minutes approved on September 21, 2021