



NOTICE OF A REGULAR MEETING OF THE
SUNSET VALLEY ARTS COMMISSION
WEDNESDAY, JUNE 16, 2021 AT 2:00 P.M.

This meeting will be held virtually via GoToTraining. To actively participate in the meeting, please register at:

Registration URL: <https://attendee.gototraining.com/r/3927626374294014722>

Training ID: 402-648-956

Alternatively, you may participate with audio only by calling:

Long Distance: +1 (510) 365-3231

Access Code: 534-051-832

Notice is hereby given that the Arts Commission of the City of Sunset Valley, Texas will hold a regular meeting on Wednesday, June 16, 2021 at 2:00 P.M., at which time the following items will be discussed, to-wit:

1. Call to Order/Opening Activity
2. Citizen Comments
3. Consider approval of the minutes from May 19, 2021 and June 2, 2021.
4. City Council Liaison Report
5. Reports on current efforts
 - Budget Status
 - Ampersand decisions from Council/budget implications/ArtFest advertising
 - ArtFest/HOT Fund Application status/Golden and Co. contract status
 - Facebook
 - Bringing Art Home
6. Discussion/Action Items
 - Sponsorships for ArtFest
 - Outcome desired: establish who on SVAC will coordinate the program
 - Project for Art on Electrical Boxes (Public Safety, City of Austin)
 - Public Art Project Policy – SVAC oversight
 - Outcome desired: recommending to City Council formal action to require SVAC approval for any public art projects before the art is purchased

7. Housekeeping Items

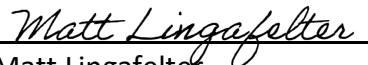
- Important dates for SVAC
 - ArtFest Event Coordinator contract to Council on June 22
 - Potential Committees/Commissions Workshop in July
- Contact with City Council
- Recruitment of New Members

8. Future Discussion Items/New Business

9. Adjourn

A quorum of the City Council may attend the meeting, however, no official action by the City Council shall be taken.

I certify that the above notice of meeting was posted at City Hall, 3205 Jones Road, Sunset Valley, Texas, on the 11th day of June 2021 at 2:00 P.M.


Matt Lingafelter
City Secretary

The City of Sunset Valley is committed to the compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.



MINUTES OF A REGULAR MEETING OF THE
SUNSET VALLEY ARTS COMMISSION
WEDNESDAY, MAY 19, 2021 AT 2:00 P.M.

This meeting was held virtually at:

<https://attendee.gototraining.com/r/2809357077595498242>

MEMBERS PRESENT: Sasha Russell (Chair), Terry Cowan (Vice Chair), Myles Fox, John Frick, Joe Hutson, Ruth Pifer-Hutson, Karen Medicus (Council Liaison)

STAFF PRESENT: Matt Lingafelter

1. Call to Order/Opening Activity
 - Vice Chair Cowan called the meeting to order at 2:04 P.M.
 - Opening Activity was done after Agenda Item #3
2. Citizen Comments:
 - Myles Fox
3. Consider approval of the minutes from April 21 and May 6, 2021.
 - Ruth Pifer-Hutson made a motion to approve both sets of minutes, seconded by Terry Cowan. All voted in favor, motion carried.
4. City Council Liaison Report – Council Member Medicus delivered the report
5. Reports on current efforts
 - Facebook – Myles Fox delivered the report
 - Bringing Art Home – Ruth Pifer-Hutson delivered the report
 - Review Grant Application for ArtFest 2022 and HOT Fund Budget Proposal
 - This item was discussed after the Opening Activity
 - Commission discussed the Application and HOT Fund Budget proposal
 - Terry Cowan made a motion to accept the draft budget and direct the Chair to complete the HOT Fund Application using the numbers from the draft budget, seconded by John Frick. All voted in favor, motion carried
 - Special Event Coordinator Contract for ArtFest 2022
 - Meeting called for June 2 to finalize draft scope of work
 - Staff directed to coordinate with Golden and CO. and the Chair to draft the scope of work

- After June 2, scope of work will be sent to the City Attorney for a contract to be drafted, which will be presented to Council for adoption on June 22

6. Discussion/Action Items

- Public Works/Police Department Project for Electrical Boxes
 - Commission deliberated on project
 - Terry Cowan will continue to research the opportunity, and connect with the Public Safety Committee and other City Departments
- Art in Public Places – first installation idea and budget for (General Fund)
 - General Fund budget planning, public art project placeholder
 - Research potential grants available to local governments for public art

7. Housekeeping Items

- Important dates for SVAC: 5/31 HOT Fund Grant Application and Budget Proposals due
- Contact with City Council – discussed benefits of Commission members keeping Council informed of events and efforts
- Discussed need to maintain contact with CED and other Committees

8. Future Discussion Items/New Business

- Sponsorships for ArtFest – launching pilot program
- Ampersand Suggestions – plans for follow-through by SVAC
 - Commission planned to look at Ampersand recommendations related to SVAC
- Recommending to Council formal action to require SVAC approval for any public art projects in Sunset Valley before art is purchased
 - Commission will complete draft policy and submit to Council for approval
- New/Old Business – Texas Film Friendly City

9. Adjourn

- Joe Huston made a motion to adjourn, seconded by Myles Fox. All voted in favor, meeting adjourned at 4:09 P.M.



MINUTES OF A CALLED MEETING OF THE
SUNSET VALLEY ARTS COMMISSION
THURSDAY, JUNE 2, 2021 AT 2:00 P.M.

This meeting was held virtually at:

<https://attendee.gototraining.com/r/63898533516986881>

MEMBERS PRESENT: Sasha Russell (Chair), Terry Cowan (Vice Chair), Myles Fox, John Frick, Joe Hutson, Ruth Pifer-Hutson, Karen Medicus (Council Liaison)

STAFF PRESENT: Matt Lingafelter

1. Call to Order
 - Chair Russell called the meeting to order at 2:05 P.M.
2. Citizen Comments
 - Terry Cowan
3. Review of the Special Event Coordinator Contract for ArtFest 2022
 - The Commission discussed and made edits in real time to the scope of work for the Special Event Coordinator – Golden and Co.
 - Ruth Pifer-Hutson made a motion to approve the Scope of Work for a contract to be drawn up by Legal and presented to City Council for approval. Seconded by Terry Cowan. All voted in favor, motion carried.
4. General Fund Budget Requests for FY 2022
 - Commission defined the General Fund budget and made edits in real time to the budget proposal document
 - Terry Cowan made a motion to present the General Fund Budget Request to the Budget and Finance Committee, seconded by Ruth Pifer-Hutson. All voted in favor and the motion carried.
5. Adjourn – the meeting adjourned at 4:29 P.M.