



NOTICE OF A REGULAR MEETING OF THE  
**BUDGET AND FINANCE COMMITTEE**  
OF THE CITY OF SUNSET VALLEY, TEXAS  
THURSDAY, JULY 8, 2021 at 6:00 P.M.

***This meeting will be held in person and virtually. To actively participate in the meeting virtually, please register at:***

Registration URL: <https://attendee.gototraining.com/r/6933882479216880385>

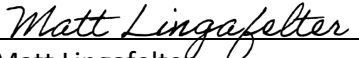
Training ID: 327-897-548

Notice is hereby given that the Budget and Finance Committee of the City of Sunset Valley, Texas will hold a Regular Meeting on Thursday, July 8, 2021 at 6:00 PM in the EOC, Police Building, 3207 Jones Rd, at which time the following items will be discussed, to-wit:

1. 6:00 P.M. Call to Order
2. 6:00 – 6:05 Citizen Comments
3. 6:05 – 6:30 Review, discuss, and possibly make a recommendation to City Council for a budget adjustment to the FY 21 Operating Budget
4. 6:30 – 7:00 Budget Overview – where we are in the process so far
5. 7:00 – 7:55 Review, discuss, and possibly make a recommendation to City Council for the Utility Fund Operating Expenses
6. 7:55 – 8:00 Suggestions for future agenda items
7. 8:00 P.M. Adjourn

A quorum of the City Council may attend the meeting, however, no official action by the City Council shall be taken.

I certify that the above notice of meeting was posted at City Hall, 3205 Jones Road, Sunset Valley, Texas, on the 30<sup>TH</sup> day of June 2021 at 6:00 PM.

  
Matt Lingafelter  
City Secretary

The City of Sunset Valley is committed to the compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.

COMMITTEE MEETING DATE: JULY 8, 2021



## BUDGET AND FINANCE – AGENDA #3 (REVISED)

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STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal  
sfleegal@sunsetvalley.org

SUBJECT: ADMINISTRATION

DESCRIPTION: Review, discuss, and make a recommendation to City Council for a budget adjustment

BACKGROUND: Semi-annually, Finance will submit a budget adjustment for items that were either not budgeted at the appropriate level, or new items that may have arisen during the year, that were not considered when preparing the original budget. The current actual budget has surplus revenues of \$1.84M. ([See report here](#)) The amounts necessary would be adjusted from this amount with no need to touch any reserve budget.

Among the items under consideration this year include some of the larger items include:

- Equipment Repair/Replacement
  - IT services are in competition with all other equipment. 75% of employee computers have reached their useful life. (See attached proposal – Attachment A)
  - The [link here](#) shows the Budget to Actual costs for IT Services. The Transaction tab shows the transfers from Equipment Repair and Replacement and associated journal entries each year.
  - A chart and spreadsheet showing Budget to Actual Costs is shown in Attachment A1.
- Engineering Services
  - Engineering design fees – Assumption that this would be assessed per project and not to a generic code was in error. While there will be some adjustments to projects as is customary at the end of each year, much of the year has been spent in preparation for capital and other projects. (See prior year history – Attachment B)
  - Engineering plan review – This amount will be adjusted at the end of the year and also allocated to City projects and other private commercial projects which have required 3<sup>rd</sup> party services.
- Emergency Items
  - Related to the winter storm. Potential for federal reimbursement.
- Overtime
  - Related to staffing shortages and also the winter storm. The portion related to the winter storm has the potential for federal reimbursement.

APPLICABLE CODE SECTIONS: City of Sunset Valley Financial Policies

FUNDING: Proposed FY 21 surplus revenues as well as any expense savings at the end of the year.

SUPPORTING MATERIALS PROVIDED:

- OVERALL BUDGET AMENDMENT AMOUNT
- ATTACHMENT A – IT SERVICES
- ATTACHMENT B – ENGINEERING COSTS AND [ASSOCIATED OPENGOV REPORT](#)

- OVERALL BUDGET AMENDMENT AMOUNT
- ATTACHMENT A – IT SERVICES
- ATTACHMENT B – ENGINEERING COSTS AND [ASSOCIATED OPENGOV REPORT](#)

Budget Amendments						
GL	Description	Current Budget	Current Actuals	Suggested Change	Suggested Ending Budget	Notes
5000	Salaries - City Secretary	\$ 20,654	\$ 1,025,219	\$ 1,756,632	\$ 1,777,286	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5001	Salary- Accounting Clerk	\$ 55,786		\$ (55,786)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5002	Salary- Accountant	\$ 75,000		\$ (75,000)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5006	Salary- Assistant to the City Administrator	\$ 60,008		\$ (60,008)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5010	Salary- PW Operations Manager	\$ -	\$ 178	\$ -	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5015	Salary- Chief of Police	\$ 122,590		\$ (122,590)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5025	Salary- City Administrator	\$ 160,000		\$ (160,000)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5030	Salary- Parks & Natural Resources Mgr.	\$ 90,458		\$ (90,458)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5035	Salary- Reserves	\$ 20,000		\$ (20,000)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5045	Salary- Detective	\$ 85,088		\$ (85,088)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5048	Salary- Lieutenant	\$ 94,563		\$ (94,563)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5050	Salary- Patrol Officer	\$ 462,951		\$ (462,951)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5055	Salary- Police Records Admin Assist	\$ 56,805		\$ (56,805)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5060	Salary- Public Works Director	\$ 105,040	\$ 5,461	\$ (105,040)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5062	Salary- Maintenance Tech (DV)	\$ 31,200		\$ (31,200)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5063	Salary- Maintenance Tech 1 (RS)	\$ 32,240		\$ (32,240)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5066	Salary- Ground Maintenance Supervisor	\$ 66,144		\$ (66,144)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5072	Reserve Officer	\$ 5,000		\$ (5,000)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5075	Salary- Sergeants	\$ 154,615		\$ (154,615)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5080	Salary- Utilities Superintendent	\$ 66,144		\$ (66,144)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5357	Salary- Municipal Judge	\$ 13,000		\$ (13,000)	\$ -	Consolidation of all salaries nested under one GL code. Zero impact to prior budgeted amount. Administrative amendment only.
5046	Longevity	\$ 6,560	\$ 7,348	\$ 788	\$ 7,348	Error in projection. This number should go down next year as long term staff have retired or are no longer with the City.
5090	Overtime	\$ 32,879	\$ 69,208	\$ 47,121	\$ 80,000	Combination of winter storm, employee turnover and short staffing in PD and PW.
5093	Holiday	\$ 25,000	\$ 36,599	\$ 29,600	\$ 54,600	Due to the winter storm occurring on President's day and longer than normal shifts for more than normal hourly employees who worked. Potential for partial federal reimbursement.
5400	Adopt a Tree	\$ -	\$ 2,883	\$ 2,883	\$ 2,883	An additional Adopt a Tree that was not budgeted due to storm.
5437	Community Garden	\$ 700	\$ 702	\$ 300	\$ 1,000	Additional support to clear the garden after storm support
5326	Emergency Fund	\$ -	\$ 26,128	\$ 30,000	\$ 30,000	An unfunded account due to storm. Potential for federal reimbursement.
5327	Engineer Design Fees	\$ 500	\$ 30,573	\$ 49,500	\$ 50,000	This account was assumed to be assessed to a per project, however, the year has been spent planning the projects. As customary in prior years, a year end adjusting entry will be completed to assign it to the correct project.
5330	Engineer Review & Inspection Fees	\$ 11,250	\$ 40,510	\$ 38,750	\$ 50,000	A good portion of this amount will be assessed to projects such as the Barn, 4715, etc. Journal entries will need to be completed.

Budget Amendments						
GL	Description	Current Budget	Current Actuals	Suggested Change	Suggested Ending Budget	Notes
5560	Computer Equip/Software Acquisition	\$ -	\$ 5,862	\$ 45,000	\$ 45,000	Computers are lumped into an overall equipment repair and replacement and are up against items such as air conditioning units, and other heavy equipment needing replacement. 75% of the computers used by staff have reached the end of their useful life and continue to cause issues. This is a proposal to begin a new category for IT related equipment (computers, servers, etc) and to also begin a new IT Repair and Replacement line item.
5625	Equipment Acquisition	\$ -	\$ 26,975	\$ 50,000	\$ 50,000	Purchased with repair and replacements funds for computers and equipment that was due for replacement.
5656	Insurance- Liability	\$ 8,100	\$ 8,730	\$ 630	\$ 8,730	A few claims which have deductibles associated with them include the wall and some items in City Hall that were damaged in the freeze.
5706	Postage	\$ 3,000	\$ 3,889	\$ 2,000	\$ 5,000	Higher than average postage usage- mostly mailing W9s (1800 letters just in the month of June) and 1099s
5740	Repair and Maintenance Buildings	\$ 10,500	\$ 8,551	\$ 10,345	\$ 20,845	Emergency repairs related to the storm. This will be moved from reserve in this account
5758	Repair and Maintenance System	\$ 30,000	\$ 34,603	\$ 10,000	\$ 40,000	Over due to extra testing from winter storm and costs charged from temporary help
5782	Software Maintenance Fees	\$ 79,848	\$ 74,689	\$ 35,000	\$ 114,848	A consistently underbudgetted line item due to an "a la cart" contract which is difficult to hold down costs. A new RFQ for services will be issued in July. Also including new website costs approved by council and ESRI software
5825	Training & Supplies City Council	\$ 1,000	\$ 1,727	\$ 1,000	\$ 2,000	Newly elected official training (\$1090 on it's own) set amount over budget
5601	Organizational Memberships	\$ 1,000	\$ 2,432	\$ 2,000	\$ 3,000	Under budgeted memberships required - CAMPO (Capital Area Metro Planning Organization) and SAM Directory (required for submittal for federal grants) CAPCOG (Council of Governments)
5650	Hazardous Material Disposal	\$ 350	\$ 411	\$ 100	\$ 450	More HM disposal than anticipated
5200	Temporary Help	\$ 300	\$ 301	\$ 1	\$ 301	Temporary help as a bridge prior to employing full time
5332	Planning Services	\$ -	\$ 29	\$ 29	\$ 29	Spent on copies of deeds
7120	City Facilities Project	\$ -	\$ 2,222	\$ 2,222	\$ 2,222	Pond repair expenses
	<b>Totals</b>	<b>\$ 1,988,273</b>	<b>\$ 1,415,230</b>	<b>\$ 357,269</b>	<b>\$ 2,345,542</b>	

## Attachment A - Computer Replacement - IT Services

**City Of Sunset Valley - Budget 2021 - 22**

Last Updated: 7/6/2021 11:17

FY: 10/1 - 9/30

What	Inventory Info	Why / Notes	NOTES from budget meetings	Estimated Labor Hrs	Estimated Labor Cost	Estimated HW Cost	Estimated Svc or SW Cost	Estimated TOTAL
<b>REPAIR/REPLACE</b>								
Windows 7 to 10 Upgrades	Admin	Windows 7 EOL January 2020	3 desktops for users / Monitors	17.00	\$1,785.00	\$10,782.92		\$12,567.92
Windows 7 to 10 Upgrades	PD	Compliance / EOL	5 MDC's with Docks	56.00	\$5,880.00	\$24,415.00		\$30,295.00
Existing PC Memory Upgrades	Overflow	Use existing inventory for best use case	Upgrade 7 AIO Desktops	14.00	\$1,470.00	\$788.94		\$2,258.94
					\$0.00			\$0.00
Replace Server Hardware 2021/2022				80.00	\$8,400.00	\$24,000.00		\$32,400.00
					\$0.00			\$0.00
<b>LICENSING &amp; WARRANTY RENEWAL</b>								
Skykick Cloud Backup	1 year renewal	Expires 1/12/22			\$0.00		\$1,800.00	\$1,800.00
SonicWALL: TZ 400 Wireless & Support	18B1695C5680	Expires 7/31/22			\$0.00		\$800.00	\$800.00
					\$0.00			\$0.00
					\$0.00			\$0.00
					\$0.00			\$0.00
					\$0.00			\$0.00
					\$0.00			\$0.00
<b>UNIVISTA CONTRACT SERVICES</b>								
Current Core Monthly Agreement		\$2818/mo	\$33,816.00					
ESTIMATED Billable Hourly Services				80.00	\$8,400.00			\$8,400.00
<b>OPTIONAL SPECIAL PROJECTS</b>								
Comprehensive Monthly Agreement	7 servers, 42 Desktops	\$3520/mo	All inclusive comprehensive		\$0.00		\$42,240.00	\$42,240.00
							See Note Below	
<b>TOTAL without Optional Projects =</b>				<b>247</b>	<b>\$25,935.00</b>	<b>\$59,986.86</b>	<b>\$2,600.00</b>	<b>\$88,521.86</b>
<b>TOTAL of Optional Projects =</b>				<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$42,240.00</b>	<b>\$42,240.00</b>
<b>TOTAL WITH OPTIONAL PROJECTS =</b>				<b>247</b>	<b>\$25,935.00</b>	<b>\$59,986.86</b>	<b>\$44,840.00</b>	<b>\$130,761.86</b>

*Univista Contract is due for RFP. The Core Monthly Agreement is exceeded each year due to an "a la carte" service that is embedded into the existing contract. The \$42,240 is Univista's proposal to remain the SV vendor. SV Financial Policy Requires we solicit vendors every 3 years. Staff recommended every 5 years. In any event, the contract is due for rebid*

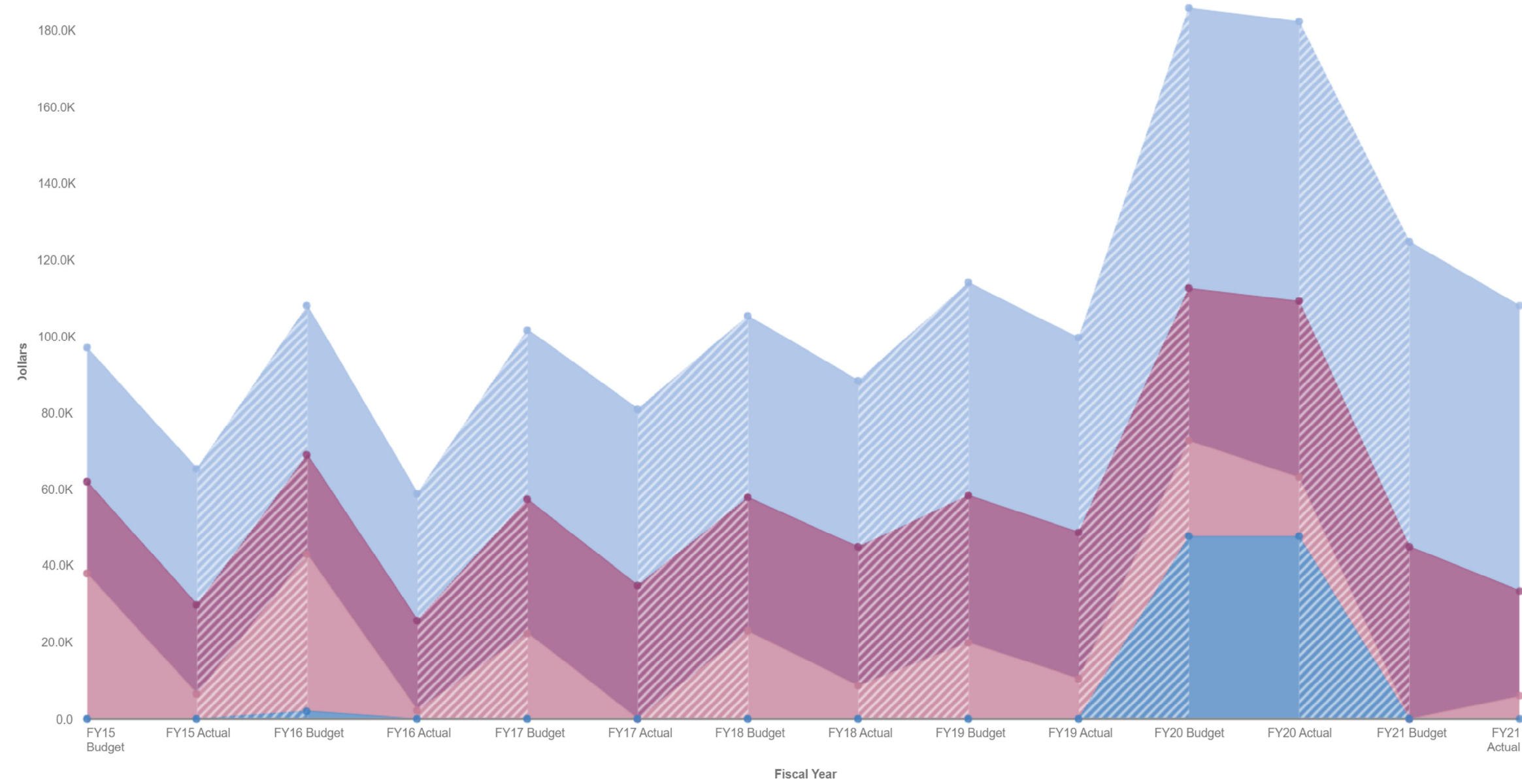
# Attachment A1

## Budget Vs Actuals Last 5 Years

IT Services and Associated Costs



### Visualization



Sort Large to Small

- (5782) Software Maintenance Fees
- (5343) IT Management Services
- (5560) Computer Equip/Software Acquisition
- (5780) Software Acquisition

	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual
<b>(5782) Software Maintenance Fees</b>	\$ 35,040	\$ 35,592	\$ 39,091	\$ 33,155	\$ 44,372	\$ 46,326	\$ 47,492	\$ 43,532	\$ 55,741	\$ 50,818	\$ 73,381	\$ 73,146	\$ 79,848	\$ 74,689
<b>(5343) IT Management Services</b>	24,000	23,329	26,000	23,592	35,000	34,836	35,000	36,413	38,500	38,454	40,000	46,172	45,050	27,593
<b>(5560) Computer Equip/Software Acquisition</b>	38,118	6,535	41,089	2,257	22,489	0	23,000	8,584	20,010	10,446	25,010	15,406	0	5,916
<b>(5780) Software Acquisition</b>	0	0	2,000	0	0	0	0	0	0	0	47,778	47,778	0	0
<b>Total</b>	\$ 97,158	\$ 65,456	\$ 108,180	\$ 59,004	\$ 101,861	\$ 81,162	\$ 105,492	\$ 88,529	\$ 114,251	\$ 99,718	\$ 186,169	\$ 182,502	\$ 124,898	\$ 108,198



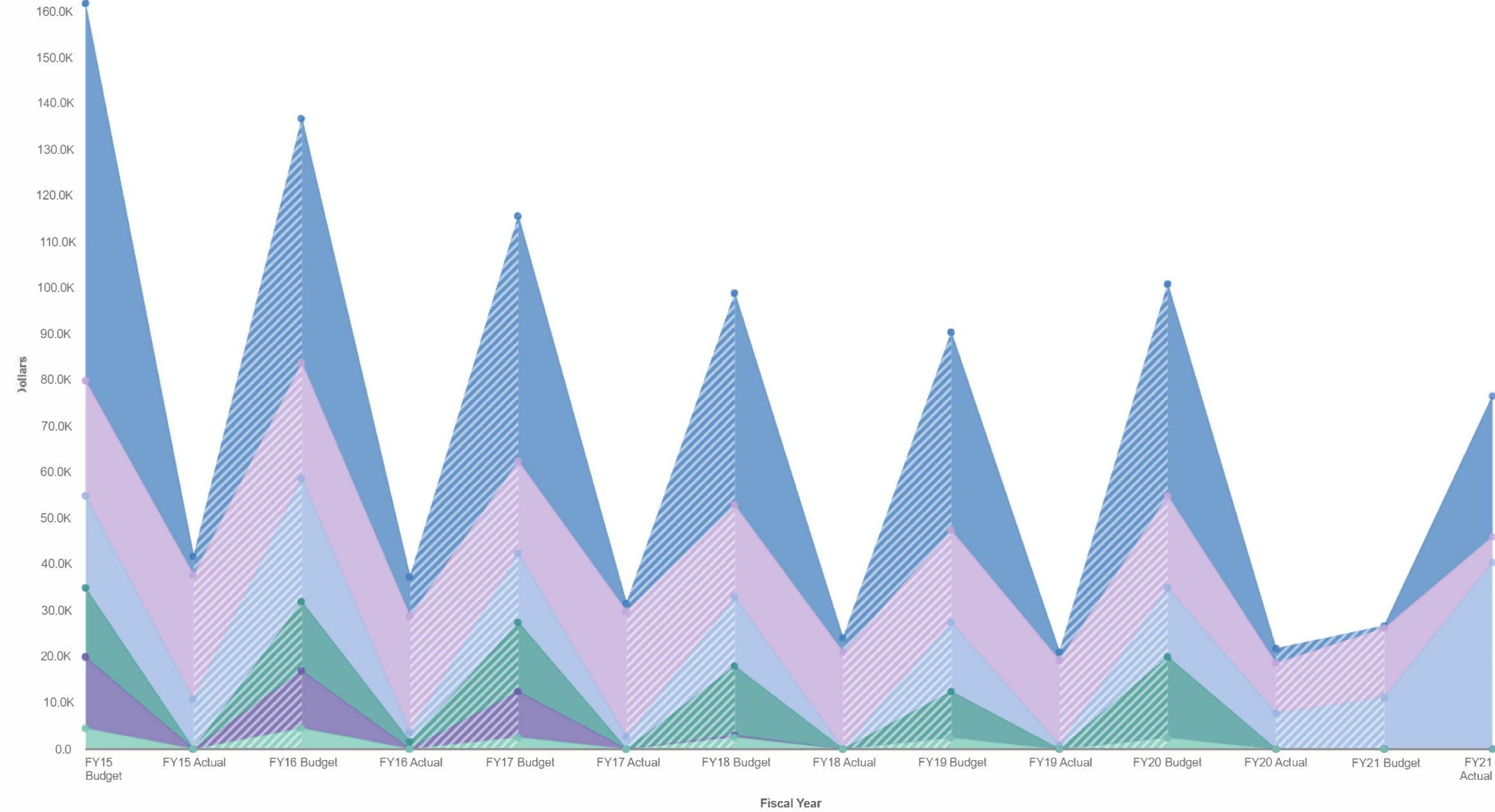
## Attachment B - Engineering Costs

### Budget Vs Actuals Last 5 Years

Engineering Expenses since FY 15



Visualization



Sort Large to Small

- (5327) Engineer - Design Fees
- (5312) Building Inspections/Structural Engineer
- (5330) Engineer - Review & Inspection Fees
- (5325) Construction Management Services
- (7156) Land Development Revisions
- (5379) Traffic Consultant

	FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual
<b>(5327) Engineer - Design Fees</b>	\$ 81,934	\$ 4,085	\$ 53,000	\$ 8,608	\$ 53,225	\$ 1,683	\$ 46,000	\$ 3,044	\$ 43,000	\$ 1,798	\$ 46,000	\$ 3,205	\$ 500	\$ 30,573
<b>(5312) Building Inspections/Structural Engineer</b>	25,000	27,020	25,137	25,137	20,000	27,247	20,000	21,051	20,000	18,388	20,000	10,816	15,000	5,585
<b>(5330) Engineer - Review &amp; Inspection Fees</b>	20,000	10,761	26,767	2,056	15,000	2,680	15,000	0	15,000	900	15,000	7,818	11,250	40,510
<b>(5325) Construction Management Services</b>	15,000	0	15,000	1,560	15,000	0	15,000	0	10,000	0	17,500	0	0	0
<b>(7156) Land Development Revisions</b>	15,500	0	12,500	32	10,000	0	500	0	0	0	0	0	0	0
<b>(5379) Traffic Consultant</b>	4,500	0	4,500	0	2,500	0	2,500	0	2,500	0	2,500	0	0	0
<b>Total</b>	\$ 161,934	\$ 41,866	\$ 136,904	\$ 37,393	\$ 115,725	\$ 31,610	\$ 99,000	\$ 24,095	\$ 90,500	\$ 21,086	\$ 101,000	\$ 21,839	\$ 26,750	\$ 76,668

Data filtered by Expenses, All Funds, All Departments and exported on June 30, 2021. Created with OpenGov

**Actual amounts vary greatly due to adjusting entries at year end assigning to a project OR by the auditor at year end**

COMMITTEE MEETING DATE: JULY 8, 2021



## BUDGET AND FINANCE – AGENDA #4

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STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal  
sfleegal@sunsetvalley.org

SUBJECT: ADMINISTRATION

DESCRIPTION: Budget Overview- where we are in the process so far

Background: [Access the Budget Process Report here.](#)

To date, the committee has reviewed revenues of \$5,095,319 and expenses of \$3,617,224. This is not the complete budget, and more expenses will be added as the budget progresses.

While the overall budget began at (\$1.3M) dollars, that amount was based on prior year activity and a reduced revenue projection. The committee work has moved the overall budget to a positive position of \$ 1,478,094. This amount does not include funds and departments, or projects not yet reviewed by the committee.

APPLICABLE CODE SECTIONS: City of Sunset Valley Financial Policies

FUNDING: N/A

SUPPORTING MATERIALS PROVIDED: LINKS PROVIDED IN THE COVERSHEET

COUNCIL MEETING DATE: JULY 8, 2021



## BUDGET AND FINANCE – AGENDA #5

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STAFF PREPARER/CONTACT INFORMATION: Suzanna Fleegal  
sfleegal@sunsetvalley.org

SUBJECT: ADMINISTRATION

DESCRIPTION: Review, discuss, and possibly make a recommendation to City Council for the Utility Fund Operating Expenses

[Please access the budget here in OpenGov](#)

APPLICABLE CODE SECTIONS: City of Sunset Valley Financial Policies

FUNDING: N/A

SUPPORTING MATERIALS PROVIDED: WORKSHEETS ATTACHED

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
2																	
3																	
4																	
5																	
6																	
7																	
8	02	Utility Enterprise Fund	05	Water Department	Revenues	4060	General Fees & Inspections	0	0	100	0	2,500	2,500	-1,677	823	-67%	General work provided by PW
9	02	Utility Enterprise Fund	05	Water Department	Revenues	4095	Interest	17,201	36,343	56,959	27,428	5,000	5,000	26,129	31,129	523%	Reduction in rates * reduction in originally proposed amount of \$32,767.16
10	02	Utility Enterprise Fund	05	Water Department	Revenues	4115	Penalties/Fines/Surcharges	0	0	0	0	1,000	1,000	-1,000	0	-100%	Penalties suspended during COVID
11	02	Utility Enterprise Fund	05	Water Department	Revenues	4210	Tap Fees - Reconnects	0	600	550	450	1,500	1,500	-1,183	317	-79%	Tap fees for new connections/replacement connections - Disconnects were discontinued during COVID
12	02	Utility Enterprise Fund	05	Water Department	Revenues	4220	Utility Sales	634,732	559,539	571,951	562,897	650,000	650,000	-85,861	564,139	-13%	Sale of water to customers - More residents are returning to work, and not working from home
13	02	Utility Enterprise Fund	05	Water Department	Revenues	4300	Operating Transfers In	213,539	251,531	311,606	181,184	0	0	839	839	0%	Water Subsidy- Total Expenses minus revenues to figure out subsidy plus; utility infrastructure of 126,677
14	02	Utility Enterprise Fund	05	Water Department	Revenues	SUBSIDIES	Subsidy Transfer	0	0	0	0	263,425	0	232,487	232,487	-12%	Water Subsidy- Total Expenses minus revenues to figure out subsidy
15	02	Utility Enterprise Fund	05	Water Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	0	0	0	0%	Transfer in from Reserves
16							<b>Total</b>	<b>865,473</b>	<b>848,013</b>	<b>941,166</b>	<b>771,959</b>	<b>923,425</b>	<b>660,000</b>	<b>169,734</b>	<b>829,734</b>	<b>-10%</b>	
17																	
18																	
19																	
20	02	Utility Enterprise Fund	05	Water Department	Expenses	5000	Salaries	0	0	0	0	0	97,540	0	97,540	0%	All salaries moved to one line item per industry standard
21	02	Utility Enterprise Fund	05	Water Department	Expenses	5001	Salary - Accounting Clerk	4,595	4,718	0	0	11,157	11,157	-11,157	0	-100%	
22	02	Utility Enterprise Fund	05	Water Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	0	0	0	0	9,046	9,046	-9,046	0	-100%	
23	02	Utility Enterprise Fund	05	Water Department	Expenses	5046	Salary - Longevity	0	0	0	0	208	84	0	84	-60%	
24	02	Utility Enterprise Fund	05	Water Department	Expenses	5062	Salary - Maintenance Tech (DV)	0	5,380	0	0	9,360	9,360	-9,360	0	-100%	
25	02	Utility Enterprise Fund	05	Water Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	21,871	20,535	0	0	9,672	9,672	-9,672	0	-100%	
26	02	Utility Enterprise Fund	05	Water Department	Expenses	5066	Salary - Ground Maintenance Supervisor	0	0	0	0	3,307	3,307	-3,307	0	-100%	
27	02	Utility Enterprise Fund	05	Water Department	Expenses	5080	Salary - Utilities Superintendent	30,294	41,993	0	0	26,458	26,458	-26,458	0	-100%	
28	02	Utility Enterprise Fund	05	Water Department	Expenses	5084	Salary - Cell phone allowance	610	1,170	0	0	552	612	0	612	11%	More employees who are using allowance
29	02	Utility Enterprise Fund	05	Water Department	Expenses	5086	Salary - Bilingual	0	0	0	0	210	270	0	270	29%	More employees who speak spanish
30	02	Utility Enterprise Fund	05	Water Department	Expenses	5087	Salary - Education	0	600	0	0	510	45	0	45	-91%	
31	02	Utility Enterprise Fund	05	Water Department	Expenses	5088	Salary - Shift Differential	0	0	0	0	0	0	0	0	0%	
32	02	Utility Enterprise Fund	05	Water Department	Expenses	5090	Salary - Overtime	1,356	2,894	0	0	1,799	3,232	0	3,232	80%	Increase in overtime estimates due to more employees. Based on 5% per employee
33	02	Utility Enterprise Fund	05	Water Department	Expenses	5091	Salary - Licensing Incentives	0	1,200	0	0	555	525	0	525	-5%	
34	02	Utility Enterprise Fund	05	Water Department	Expenses	5099	Payroll Expenses - Payroll Services	0	0	143,424	118,347	0	0	0	0	0%	Prior transfer out due to salaries but is now expensed directly to the department
35	02	Utility Enterprise Fund	05	Water Department	Expenses	5120	Life Insurance Benefits	21	42	0	0	71	89	0	89	25%	Increase due to more employees
36	02	Utility Enterprise Fund	05	Water Department	Expenses	5121	Medical Insurance Benefits	2,246	5,758	0	0	11,730	15,841	0	15,841	35%	Increase due to more employees
37	02	Utility Enterprise Fund	05	Water Department	Expenses	5122	Dental Insurance Benefits	178	455	0	0	694	800	0	800	15%	Increase due to more employees
38	02	Utility Enterprise Fund	05	Water Department	Expenses	5123	Vision Insurance	31	77	0	0	144	157	0	157	9%	Increase due to more employees
39	02	Utility Enterprise Fund	05	Water Department	Expenses	5124	Long Term Disability Insurance	114	238	0	0	385	593	0	593	54%	Increase due to more employees
40	02	Utility Enterprise Fund	05	Water Department	Expenses	5126	Short Term Disability Insurance	64	176	0	0	253	456	0	456	80%	Increase due to more employees
41	02	Utility Enterprise Fund	05	Water Department	Expenses	5130	Medicare Tax - Employers Contribution	1,603	1,798	0	0	1,513	1,483	0	1,483	-2%	Decrease due to new employees with reduced rates compared to last year
42	02	Utility Enterprise Fund	05	Water Department	Expenses	5131	TWC - Employers Contribution	9	250	0	0	396	456	0	456	15%	Increase due to more employees
43	02	Utility Enterprise Fund	05	Water Department	Expenses	5135	Social Security Contribution	0	0	0	0	0	0	0	0	0%	
44	02	Utility Enterprise Fund	05	Water Department	Expenses	5140	TMRS City Contribution	23,148	56,211	0	0	12,109	11,939	0	11,939	-1%	Decrease due to new employees with reduced rates compared to last year
45	02	Utility Enterprise Fund	05	Water Department	Expenses	5150	Workers Compensation Benefits	3,496	4,640	0	0	4,485	4,411	0	4,411	-2%	Decrease due to new employees with reduced rates compared to last year
46	02	Utility Enterprise Fund	05	Water Department	Expenses	5303	Aquifer District Fees	3,210	3,210	3,210	3,210	3,500	3,500	0	3,500	0%	Fees the City is required to pay the Barton Springs Edward's Aquifer Conservation District each year regardless of the amount of water used.
47	02	Utility Enterprise Fund	05	Water Department	Expenses	5324	Emergency Response Services-non City	0	0	0	0	0	0	10,000	10,000	100%	Funds for emergency services such as emergency testing, water leak repairs, etc. The City needs to have funds available within the utility funds for protecting the public water source. B&F did not budget this line last year
48	02	Utility Enterprise Fund	05	Water Department	Expenses	5327	Engineer - Design Fees	1,327	0	1,107	0	0	0	0	0	100%	Will be associated with the projects.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
49	02	Utility Enterprise Fund	05	Water Department	Expenses	5343	IT Management Services	0	0	0	0	980	980	-980	0	-100%	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Water Dept. - 1 Computer \$980
50	02	Utility Enterprise Fund	05	Water Department	Expenses	5373	Utility Contractual Services	530,586	486,815	457,425	464,153	586,663	586,663	11,733	598,396	2%	Cost of purchased water from the City of Austin
51	02	Utility Enterprise Fund	05	Water Department	Expenses	5375	Utility Inspections	0	50	275	0	250	250	0	250	0%	Cost for inspections related to utilities.
52	02	Utility Enterprise Fund	05	Water Department	Expenses	5515	Bank / Management Fees	1,838	1,565	388	1,211	2,000	2,000	0	2,000	0%	
53	02	Utility Enterprise Fund	05	Water Department	Expenses	5516	Credit Card Fees	1,475	1,196	1,116	1,318	1,000	1,000	500	1,500	50%	Cost of charging credit cards for utility payments
54	02	Utility Enterprise Fund	05	Water Department	Expenses	5600	Dues / Subscriptions / Fees	383	850	774	403	880	880	320	1,200	36%	Cost for fees for various utility related memberships. These memberships save the City money on training expenses. More employees means more training costs
55	02	Utility Enterprise Fund	05	Water Department	Expenses	5645	Fuel	0	500	0	0	500	500	0	500	0%	Fuel for equipment and vehicles associated with the Utilities
56	02	Utility Enterprise Fund	05	Water Department	Expenses	5705	Office Supplies/Delivery Fees	524	1,000	974	58	1,000	1,000	0	1,000	0%	Supplies for annual Consumer Confidence Reports and other items for office supplies for Utility use.
57	02	Utility Enterprise Fund	05	Water Department	Expenses	5735	Rental Expense - Equipment	226	0	0	0	250	250	0	250	0%	Funds for rental of equipment for water projects.
58	02	Utility Enterprise Fund	05	Water Department	Expenses	5745	Repair & Maintenance - Equipment	512	176	94	0	1,200	1,200	0	1,200	0%	Repair of equipment used for water system management including pumps and generators.
59	02	Utility Enterprise Fund	05	Water Department	Expenses	5755	Repair & Maintenance - Vehicles	500	619	746	648	1,000	1,000	0	1,000	0%	Maintenance of vehicles used for water system maintenance
60	02	Utility Enterprise Fund	05	Water Department	Expenses	5758	Repairs & Maintenance - System	18,356	14,894	21,924	23,292	25,000	25,000	0	25,000	0%	Funds for repairs and maintenance of the water system. This includes repairs for water leaks, annual inspections (backflows/hydrants), and required testing.
61	02	Utility Enterprise Fund	05	Water Department	Expenses	5775	Small Tools	2,921	3,182	2,412	1,995	3,000	3,000	-500	2,500	-17%	Funds for tools used in water system management
62	02	Utility Enterprise Fund	05	Water Department	Expenses	5782	Software Maintenance Fees	9,674	10,389	10,978	8,684	8,706	8,706	0	8,706	0%	Fees for utility billing software including incode.
63	02	Utility Enterprise Fund	05	Water Department	Expenses	5815	Training - Mileage Reimbursement	914	3,453	1,232	860	1,600	1,600	0	1,600	0%	Funds for reimbursement of mileage and per diem expenses.
64	02	Utility Enterprise Fund	05	Water Department	Expenses	5820	Training & Education - City Staff	3,628	4,383	2,535	1,348	4,350	4,350	850	5,200	20%	Training for Water System Operators. Increase for training new employees.
65	02	Utility Enterprise Fund	05	Water Department	Expenses	5830	Uniforms	245	669	440	444	700	700	0	700	0%	Funds provide for Personal Protective Equipment.
66	02	Utility Enterprise Fund	05	Water Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	1,294	361	630	1,621	3,000	3,000	1,200	4,200	40%	Utilities related to the water department. Increase due to the use of SCADA.
67	02	Utility Enterprise Fund	05	Water Department	Expenses	5877	Water Conservation Program	24,660	21,350	16,773	13,226	10,000	10,000	10,000	20,000	100%	Rebates approved by council, reimbursement to residents for under 3000 gallon water use remains. Returning back to originally budgeted amount from FY19
68	02	Utility Enterprise Fund	05	Water Department	Expenses	PROPOSED	Proposed New Line	0	0	0	0	0	132,000	-129,500	2,500	100%	Proposed new line item for water testing services. Separating out from RM System
69							<b>Total</b>					<b>760,193</b>	<b>995,110</b>	<b>-165,376</b>	<b>829,734</b>	<b>9%</b>	
70																	

## Wastewater Department

### Revenues

73	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
74	02	Utility Enterprise Fund	06	Wastewater Department	Revenues	4060	General Fees & Inspections	100	100	0	50	665	2,000	-1,335	665	100%	General work provided by PW
75	02	Utility Enterprise Fund	06	Wastewater Department	Revenues	4095	Interest	17,201	36,343	56,959	27,428	31,129	5,000	26,129	31,129	100%	Reduced rates - *information differs from originally proposed amount of \$32,767.18
76	02	Utility Enterprise Fund	06	Wastewater Department	Revenues	4210	Tap Fees - Reconnects	460	920	0	2,220	671	1,200	-1,200	0	100%	Current revenue to SSV is nonexistent with Tap Fees for Waste Water. Pass through revenue and expense
77	02	Utility Enterprise Fund	06	Wastewater Department	Revenues	4220	Utility Sales	435,173	371,257	374,920	366,370	386,641	474,795	-88,153	386,641	100%	More residents are returning to work post COVID = less consumption
78	02	Utility Enterprise Fund	06	Wastewater Department	Revenues	4300	Operating Transfers In	231,296	239,170	225,504	134,145	0	0	0	0	0%	Prior years subsidy
79	02	Utility Enterprise Fund	06	Wastewater Department	Revenues	SUBSIDIES	Subsidy Transfer	0	0	0	0	149,657	149,657	87,325	236,982	58%	Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy;
80	02	Utility Enterprise Fund	06	Wastewater Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	0	0	0	0%	
81							<b>Total</b>					<b>568,763</b>	<b>632,652</b>	<b>22,765</b>	<b>655,417</b>	<b>15%</b>	
82																	

### Expenses

84	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
85	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5000	Salaries	0	0	0	0	0	62,572	0	62,572	100%	All salaries moved to one line item per industry standard
86	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5001	Salary - Accounting Clerk	2,332	2,369	0	0	5,579	5,579	-5,579	0	-100%	
87	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	0	0	0	0	4,523	4,523	-4,523	0	-100%	
88	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5046	Salary - Longevity	0	0	0	0	123	84	0	84	-32%	
89	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5062	Salary - Maintenance Tech (DV)	0	3,587	0	0	6,240	6,240	-6,240	0	-100%	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
90	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	7,290	6,428	0	0	6,448	6,448	-6,448	0	-100%	
91	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5066	Salary - Ground Maintenance Supervisor	0	0	0	0	3,307	3,307	-3,307	0	-100%	
92	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5080	Salary - Utilities Superintendent	12,983	17,997	0	0	13,229	13,229	-13,229	0	-100%	
93	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	336	396	0	396	18%	More employees who are using allowance
94	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5086	Salary - Bilingual	0	0	0	0	150	150	0	150	0%	More employees who speak spanish
95	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5087	Salary - Education	0	0	0	0	285	45	0	45	-84%	
96	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5088	Salary - Shift Differential	0	0	0	0	0	0	0	0	0%	
97	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5090	Salary - Overtime	621	1,192	0	0	1,044	1,959	0	1,959	88%	Increase in overtime estimates due to more employees. Based on 5% per employee
98	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	285	285	0	285	0%	
99	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5099	Payroll Expenses - Payroll Services	0	0	57,091	54,879	0	0	0	0	0%	Prior transfer out due to salaries but is now expensed directly to the department
100	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5120	Life Insurance Benefits	0	0	0	0	43	56	0	56	31%	Increase due to more employees
101	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5121	Medical Insurance Benefits	0	0	0	0	7,056	9,992	0	9,992	42%	Increase due to more employees
102	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5122	Dental Insurance Benefits	0	0	0	0	421	505	0	505	20%	Increase due to more employees
103	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5123	Vision Insurance	0	0	0	0	87	99	0	99	14%	Increase due to more employees
104	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5124	Long Term Disability Insurance	0	0	0	0	230	374	0	374	63%	Increase due to more employees
105	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5126	Short Term Disability Insurance	0	0	0	0	151	288	0	288	91%	Increase due to more employees
106	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5130	Medicare Tax - Employers Contribution	774	870	0	0	907	950	0	950	5%	Decrease due to new employees with reduced rates compared to last year
107	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5131	TWC - Employers Contribution	0	0	0	0	240	288	0	288	20%	Increase due to more employees
108	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5135	Social Security Contribution	0	0	0	0	0	0	0	0	0%	
109	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5140	TMRS City Contribution	5,373	22,998	0	0	7,260	7,643	0	7,643	5%	Decrease due to new employees with reduced rates compared to last year
110	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5150	Workers Compensation Benefits	2,559	3,145	0	0	2,714	2,863	0	2,863	5%	Decrease due to new employees with reduced rates compared to last year
111	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5324	Emergency Response Services-non City	0	0	0	0	0	0	5,000	5,000	100%	Emergency Response Funds. The City needs to have funds available in the case of a wastewater emergency to protect the health and safety of the community. B&F removed from prior budget
112	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5327	Engineer - Design Fees	357	2,358	0	360	0	0	0	0	0%	Moved to projects
113	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5371	Industrial Waste Services	298	769	0	0	1,000	1,000	-1,000	0	-100%	Moved to hazardous waste disposal.
114	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5373	Utility Contractual Services	468,537	456,947	418,376	461,169	519,162	519,162	10,383	529,545	2%	Cost for contractual waste water service to the COA
115	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5375	Utility Inspections	0	50	275	163	500	500	0	500	0%	Funds for fees for inspections
116	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5600	Dues / Subscriptions / Fees	400	0	463	111	575	575	0	575	0%	Funds for fees and dues related to wastewater utility
117	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5645	Fuel	0	500	0	0	500	500	0	500	0%	Fuel for wastewater equipment.
118	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5650	Hazardous Material Disposal	0	0	0	0	0	0	1,000	1,000	100%	Funds for disposal of hazardous waste moved from Industrial Waste Line Item
119	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5705	Office Supplies/Delivery Fees	0	800	0	0	800	800	0	800	0%	Funds to provide office supplies and deliver postings related to wastewater department management.
120	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5735	Rental Expense - Equipment	232	0	0	0	250	250	250	500	100%	Funds for rental of equipment. Increase due to cost of rentals increasing
121	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5745	Repair & Maintenance - Equipment	438	0	2,976	0	1,200	1,200	0	1,200	0%	Funds to repair equipment associated with the wastewater utility including pumps.
122	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5755	Repair & Maintenance - Vehicles	500	402	771	350	1,000	1,000	0	1,000	0%	This fund is for the repair and maintenance of vehicles used in wastewater system management.
123	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5758	Repairs & Maintenance - System	2,948	6,107	1,833	4,741	5,000	5,000	0	5,000	0%	Funds to provide repairs to wastewater system including maintenance of the lift station, inspections, and potential leaks.
124	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5775	Small Tools	1,026	788	1,883	832	2,000	2,000	0	2,000	0%	Provides fund for tools related to wastewater repairs. These tools are kept separate from other tools. This item also includes consumable items such as bioblocks and disinfectants.
125	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5798	Annual WW Line Inspections	0	11,500	13,156	0	15,000	15,000	0	15,000	0%	Annual Inspection of Wastewater lines.
126	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5815	Training - Mileage Reimbursement	280	1,362	380	0	1,000	1,000	0	1,000	0%	Reimbursement for travel due to training.
127	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5820	Training & Education - City Staff	800	1,300	272	1,430	1,500	1,500	0	1,500	0%	Training for staff in wastewater. Already licensed fully, cost due to retianing current licenses
128	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5830	Uniforms	188	231	264	174	500	500	250	750	50%	Personal Protective Gear. Increase due to more employees
129	02	Utility Enterprise Fund	06	Wastewater Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	735	780	648	429	1,000	1,000	0	1,000	0%	Utilities related to wastewater
130							<b>Total</b>					<b>611,644</b>	<b>678,859</b>	<b>-23,442</b>	<b>655,417</b>	<b>7%</b>	
131																	
132																	
133	<b>Solid Waste Department</b>																
134	<b>Revenues</b>																
135	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
136	02	Utility Enterprise Fund	07	Solid Waste Department	Revenues	4170	Recycle / Reclamation Sales	219	41	270	4	200	200	-38	162	-19%	Revenue gained from the sale of scrap metal etc. recycled by the city

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
137	02	Utility Enterprise Fund	07	Solid Waste Department	Revenues	4220	Utility Sales	3,744	4,237	6,695	6,977	4,200	4,200	592	4,792	14%	
138	02	Utility Enterprise Fund	07	Solid Waste Department	Revenues	4300	Operating Transfers In	131,516	134,680	130,915	136,711	0	0	0	0	0%	Prior years subsidy
139	02	Utility Enterprise Fund	07	Solid Waste Department	Revenues	SUBSIDIES	Subsidy Transfer	0	0	0	0	149,657	172,681	14,826	187,507	25%	
140	02	Utility Enterprise Fund	07	Solid Waste Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	0	0	0	0%	transfer in from reserves
141							<b>Total</b>					<b>154,057</b>	<b>177,081</b>	<b>15,380</b>	<b>192,461</b>	<b>25%</b>	
142																	
143	<b>Expenses</b>																
144	Funds	Funds Name	Dpt	Dpt Name	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Base	FY22 Adjustments	FY22 Proposed	% Change	Description
145	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5000	Salaries	0	0	0	0	0	45,908	0	45,908	100%	All salaries moved to one line item per industry standard
146	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5001	Salary - Accounting Clerk	2,332	2,369	0	0	11,157	11,157	-11,157	0	-100%	
147	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	3,983	4,045	0	0	4,523	4,523	-4,523	0	-100%	
148	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5046	Salary - Longevity	0	0	0	0	208	167	0	167	-20%	
149	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5062	Salary - Maintenance Tech (DV)	0	0	0	0	3,120	3,120	-3,120	0	-100%	
150	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	0	0	0	0	3,224	3,224	-3,224	0	-100%	
151	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5066	Salary - Ground Maintenance Supervisor	6,054	6,547	0	0	6,614	6,614	-6,614	0	-100%	
152	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5080	Salary - Utilities Superintendent	0	0	0	0	0	0	0	0	0%	
153	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	168	216	0	216	29%	More employees who are using allowance
154	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5086	Salary - Bilingual	0	-335	0	0	120	90	0	90	-25%	More employees who speak spanish
155	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5087	Salary - Education	0	0	0	0	105	45	0	45	-57%	
156	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5088	Salary - Shift Differential	0	0	0	0	0	0	0	0	0%	
157	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5090	Salary - Overtime	549	163	0	0	723	1,600	0	1,600	121%	Increase in overtime estimates due to more employees. Based on 5% per employee
158	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	60	75	0	75	25%	
159	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5099	Payroll Expenses - Payroll Services	0	0	28,442	34,347	0	0	0	0	0%	Prior transfer out due to salaries but is now expensed directly to the department
160	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5120	Life Insurance Benefits	0	0	0	0	28	37	0	37	34%	Increase due to more employees
161	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5121	Medical Insurance Benefits	0	0	0	0	4,926	6,821	0	6,821	38%	Increase due to more employees
162	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5122	Dental Insurance Benefits	0	0	0	0	273	337	0	337	23%	Increase due to more employees
163	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5123	Vision Insurance	0	0	0	0	57	66	0	66	16%	Increase due to more employees
164	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5124	Long Term Disability Insurance	0	0	0	0	151	250	0	250	65%	Increase due to more employees
165	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5126	Short Term Disability Insurance	0	0	0	0	99	192	0	192	94%	Increase due to more employees
166	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5130	Medicare Tax - Employers Contribution	529	500	0	0	588	697	0	697	19%	Decrease due to new employees with reduced rates compared to last year
167	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5131	TWC - Employers Contribution	0	0	0	0	156	192	0	192	23%	Increase due to more employees
168	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5135	Social Security Contribution	0	0	0	0	0	0	0	0	0%	
169	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5140	TMRS City Contribution	0	13,472	0	0	4,703	5,613	0	5,613	19%	Decrease due to new employees with reduced rates compared to last year
170	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5150	Workers Compensation Benefits	963	1,278	0	0	1,322	1,653	0	1,653	25%	Decrease due to new employees with reduced rates compared to last year
171	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5373	Utility Contractual Services	62,319	64,726	67,737	70,733	100,000	100,000	4,000	104,000	4%	Cost for solid waste services to residents; includes 4% increase per contract as well as an estimated \$30K for additional bulk and brush service
172	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5374	Utility Dumpster Rental	4,950	5,244	6,916	6,106	7,000	7,000	0	7,000	0%	Funds for dumpster rentals in the storage yard
173	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5410	Brush Chipping Program	10,873	12,739	6,552	8,771	12,000	12,000	0	12,000	0%	Funds for chipping brush in the storage yard.
174	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5510	Animal Control	2,169	1,554	1,629	1,831	3,500	3,500	0	3,500	0%	Funds for animal waste stations, animal disposal, and other items related to animal control.
175	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5650	Hazardous Material Disposal	361	259	352	0	350	350	150	500	43%	Funds for Disposal of hazardous materials. More items to be disposed of and cost of disposal has increased
176	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5735	Rental Expense - Equipment	0	300	362	0	750	750	0	750	0%	Funds for rental of equipment related to Solid Waste services
177	02	Utility Enterprise Fund	07	Solid Waste Department	Expenses	5795	Tire Recycling	257	603	240	435	650	650	100	750	15%	Funds for recycling tires. More items to be disposed of due to tires ending up in creeks and on sides of roads
178							<b>Total</b>					<b>166,576</b>	<b>216,849</b>	<b>-24,388</b>	<b>192,461</b>	<b>16%</b>	

Position Name*	Departments	Incumbent Name	Salary	Overtime	Longevity	Education	Licensing	Shift Differential	Bilingual	Cell Allowance	TMRS	Medicare	FICA	TWC	Worker's Comp	Dental	Medical	Vision	AD&D	LTD	STD
Lieutenant	02	Early, Tyler	89,421.51	4,471.08	576.00		1,200.00			360.00	11,206.54	1,392.41		240.00	3,335.42	420.84	9,726.60	82.44	46.80	312.00	240.00
Reserve Officers	19	Various	30,000.00								3,501.00	435.00	1,860.00	240.00	1,119.00	420.84	-	82.44	46.80	312.00	240.00
Sr Patrol Officer	19	Pierce, Jeremy	66,779.14	3,338.96	336.00		1,200.00	1,200.00			8,502.07	1,056.38		240.00	2,490.86	420.84	9,726.60	82.44	46.80	312.00	240.00
Maintenance Tech 1	04, 05, 06, 07, 14, 18, 25	Moore, Duncan	34,320.00	1,716.00						360.00	4,247.41	527.74		240.00	1,952.81	420.84	7,326.60	82.44	46.80	312.00	240.00
Patrol Officer	02	Strong, Charles	57,578.07	2,878.90			1,200.00				7,195.37	894.03		240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00
Detective	19	Stern, Robert	87,640.76	4,382.04	656.00		1,200.00			360.00	10,997.67	1,366.46		240.00	3,269.00	420.84	7,326.60	82.44	46.80	312.00	240.00
Records, Property, & Evidence Tech	02	Neubauer, Shanna	58,508.94	2,925.45	448.00						7,221.68	897.29		240.00	2,182.38	420.84	7,326.60	82.44	46.80	312.00	240.00
Patrol Officer	02	Varga, Levi	52,176.01	2,608.80			300.00			360.00	6,470.41	803.95		240.00	1,946.17	420.84	7,326.60	82.44	46.80	312.00	240.00
Parks and Nautral Resources Manager	04, 05, 06, 07, 14, 18, 25	Meredith, Carolyn	88,022.17		836.00	900.00	600.00			360.00	10,586.81	1,315.41		240.00	3,705.73	420.84	7,326.60	82.44	46.80	312.00	240.00
Sargent	02	Open	69,831.53	3,491.58			1,200.00			360.00	8,738.86	1,085.81		240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00
Accounting Clerk	01, 05, 06, 07	Comstock, Lori	57,459.17	2,872.96							7,040.76	874.82		240.00	258.57	420.84	9,726.60	82.44	46.80	312.00	240.00
Patrol Officer	02	Eller, Robert	57,578.07	2,878.90			600.00	1,200.00			7,265.39	902.73		240.00	2,147.66	420.84	9,726.60	82.44	46.80	312.00	240.00
Patrol Officer	02	Open	34,320.00	1,716.00			300.00				4,240.41	526.87		240.00	1,280.14	420.84	9,726.60	82.44	46.80	312.00	240.00
Assistant to the City Administrator	01	Lingafelter, Matt	77,250.00		544.00	900.00					9,183.59	1,141.06		240.00	347.63	420.84	7,326.60	82.44	46.80	312.00	240.00
City Administrator	01	Carrillo, Sylvia	160,000.00								18,672.00	2,320.00		240.00	720.00	420.84	9,726.60	82.44	46.80	312.00	240.00
Sargent	02	Open	69,831.53	3,491.58			1,200.00			360.00	8,738.86	1,085.81		240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00
Maintenance Tech 1	04, 05, 06, 07, 14, 18, 25	Thompson, Jordan	34,320.00	1,716.00						360.00	4,247.41	527.74		240.00	1,952.81	420.84	9,726.60	82.44	46.80	312.00	240.00
Patrol Officer	02	Paddon, Katie	57,578.07	2,878.90		600.00	600.00				7,195.37	894.03		240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00
Municipal Judge	03	Johnson, Kent	13,000.00								1,517.10	188.50	806.00	240.00	-	420.84		82.44	46.80	312.00	240.00
Sr Patrol Officer	19	Gill, Crystal	59,027.40	2,951.37	320.00		1,200.00	1,200.00			7,550.35	938.13		240.00	2,201.72	420.84	9,726.60	82.44	46.80	312.00	240.00
Public Works Director	04, 05, 06, 07, 14, 18, 25	Horry, J	95,000.00							360.00	11,128.51	1,382.72		240.00	3,999.50	420.84	7,326.60	82.44	46.80	312.00	240.00
Police Chief	02	Carter, Lenn	128,719.50			900.00	1,200.00			360.00	15,308.65	1,902.10		240.00	4,801.24	420.84	9,726.60	82.44	46.80	312.00	240.00
Ground Maintenance Supervisor	04, 05, 06, 07, 14, 18, 25	Cantu, Sam	68,128.32	3,406.42	836.00		300.00		600.00	360.00	8,592.71	1,067.65		240.00	2,868.20	420.84	7,326.60	82.44	46.80	312.00	240.00
Maintenance Tech 1	04, 05, 06, 07, 14, 18, 25	Jimenez, Michael	34,320.00	1,716.00			-			360.00	4,247.41	527.74		240.00	1,952.81	420.84	9,726.60	82.44	46.80	312.00	240.00
City Accountant	01	Fleegal, Suzanna	77,250.00			600.00				360.00	9,127.11	1,134.05		240.00	347.63	420.84	9,726.60	82.44	46.80	312.00	240.00
Administrative Assistant	01, 03	Marquez, Melissa	53,560.00	2,678.00			-		600.00		6,632.99	824.15		240.00	241.02	420.84	9,726.60	82.44	46.80	312.00	240.00
Utilities Supervisor	04, 05, 06, 14, 18	Sandoval, Rolando	47,132.80	2,356.64			1,200.00		600.00	360.00	6,027.49	748.92		240.00	2,681.86	420.84	7,326.60	82.44	46.80	312.00	240.00
Patrol Officer	02	Saucedo, Luis	71,698.09	3,584.90	704.00		1,200.00		600.00		9,077.74	1,127.91		240.00	2,674.34	420.84	7,326.60	82.44	46.80	312.00	240.00



Position Name*	Allocation %*	Funds	Departments	Incumbent Name	Salary	Overtime	Longevity	Education	Licensing	Shift Differential	Bilingual	Cell Allowance	TMRS	Medicare	FICA	TWC	Worker's Comp	Dental	Medical	Vision	AD&D	LTD	STD
Lieutenant	100.00%	01	02	Early, Tyler	89,421.51	4,471.08	576.00	-	1,200.00	-	-	360.00	11,206.54	1,392.41	-	240.00	3,335.42	420.84	9,726.60	82.44	46.80	312.00	240.00
Reserve Officers	100.00%	19	19	Various	30,000.00	-	-	-	-	-	-	-	3,501.00	435.00	1,860.00	240.00	1,119.00	420.84	-	82.44	46.80	312.00	240.00
Sr Patrol Officer	100.00%	19	19	Pierce, Jeremy	66,779.14	3,338.96	336.00	-	1,200.00	1,200.00	-	-	8,502.07	1,056.38	-	240.00	2,490.86	420.84	9,726.60	82.44	46.80	312.00	240.00
Maintenance Tech 1	30.00%	02	05	Moore, Duncan	10,296.00	514.80	-	-	-	-	-	108.00	1,274.22	158.32	-	72.00	585.84	126.25	2,197.98	24.73	14.04	93.60	72.00
Maintenance Tech 1	20.00%	02	06	Moore, Duncan	6,864.00	343.20	-	-	-	-	-	72.00	849.48	105.55	-	48.00	390.56	84.17	1,465.32	16.49	9.36	62.40	48.00
Maintenance Tech 1	10.00%	02	07	Moore, Duncan	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	732.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	14	14	Moore, Duncan	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	732.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	18	18	Moore, Duncan	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	732.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	25	25	Moore, Duncan	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	732.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	01	04	Moore, Duncan	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	732.66	8.24	4.68	31.20	24.00
Patrol Officer	100.00%	01	02	Strong, Charles	57,578.07	2,878.90	-	-	1,200.00	-	-	-	7,195.37	894.03	-	240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00
Detective	100.00%	19	19	Stern, Robert	87,640.76	4,382.04	656.00	-	1,200.00	-	-	360.00	10,997.67	1,366.46	-	240.00	3,269.00	420.84	7,326.60	82.44	46.80	312.00	240.00
Records, Property, & Evidence Tech	100.00%	01	02	Neubauer, Shanna	58,508.94	2,925.45	448.00	-	-	-	-	-	7,221.68	897.29	-	240.00	2,182.38	420.84	7,326.60	82.44	46.80	312.00	240.00
Patrol Officer	100.00%	01	02	Varga, Levi	52,176.01	2,608.80	-	-	300.00	-	-	360.00	6,470.41	803.95	-	240.00	1,946.17	420.84	7,326.60	82.44	46.80	312.00	240.00
Parks and Nautral Resources Manager	30.00%	01	04	Meredith, Carolyn	26,406.65	-	250.80	270.00	180.00	-	-	108.00	3,176.04	394.62	-	72.00	1,111.72	126.25	2,197.98	24.73	14.04	93.60	72.00
Parks and Nautral Resources Manager	40.00%	18	18	Meredith, Carolyn	35,208.87	-	334.40	360.00	240.00	-	-	144.00	4,234.72	526.17	-	96.00	1,482.29	168.34	2,930.64	32.98	18.72	124.80	96.00
Parks and Nautral Resources Manager	5.00%	02	05	Meredith, Carolyn	4,401.11	-	41.80	45.00	30.00	-	-	18.00	529.34	65.77	-	12.00	185.29	21.04	366.33	4.12	2.34	15.60	12.00
Parks and Nautral Resources Manager	5.00%	02	06	Meredith, Carolyn	4,401.11	-	41.80	45.00	30.00	-	-	18.00	529.34	65.77	-	12.00	185.29	21.04	366.33	4.12	2.34	15.60	12.00
Parks and Nautral Resources Manager	5.00%	02	07	Meredith, Carolyn	4,401.11	-	41.80	45.00	30.00	-	-	18.00	529.34	65.77	-	12.00	185.29	21.04	366.33	4.12	2.34	15.60	12.00
Parks and Nautral Resources Manager	5.00%	14	14	Meredith, Carolyn	4,401.11	-	41.80	45.00	30.00	-	-	18.00	529.34	65.77	-	12.00	185.29	21.04	366.33	4.12	2.34	15.60	12.00
Parks and Nautral Resources Manager	10.00%	25	25	Meredith, Carolyn	8,802.22	-	83.60	90.00	60.00	-	-	36.00	1,058.68	131.54	-	24.00	370.57	42.08	732.66	8.24	4.68	31.20	24.00
Sargent	100.00%	01	02	Open	69,831.53	3,491.58	-	-	1,200.00	-	-	360.00	8,738.86	1,085.81	-	240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00
Accounting Clerk	50.00%	01	01	Open	28,729.58	1,436.48	-	-	-	-	-	-	3,520.38	437.41	-	120.00	129.28	210.42	4,863.30	41.22	23.40	156.00	120.00
Accounting Clerk	20.00%	02	05	Open	11,491.83	574.59	-	-	-	-	-	-	1,408.15	174.96	-	48.00	51.71	84.17	1,945.32	16.49	9.36	62.40	48.00
Accounting Clerk	20.00%	02	07	Open	11,491.83	574.59	-	-	-	-	-	-	1,408.15	174.96	-	48.00	51.71	84.17	1,945.32	16.49	9.36	62.40	48.00
Accounting Clerk	10.00%	02	06	Open	5,745.92	287.30	-	-	-	-	-	-	704.08	87.48	-	24.00	25.86	42.08	972.66	8.24	4.68	31.20	24.00
Patrol Officer	100.00%	01	02	Eller, Robert	57,578.07	2,878.90	-	-	600.00	1,200.00	-	-	7,265.39	902.73	-	240.00	2,147.66	420.84	9,726.60	82.44	46.80	312.00	240.00
Patrol Officer	100.00%	01	02	Open	34,320.00	1,716.00	-	-	300.00	-	-	-	4,240.41	526.87	-	240.00	1,280.14	420.84	9,726.60	82.44	46.80	312.00	240.00
Assistant to the City Administrator	100.00%	01	01	Lingafelter, Matt	77,250.00	-	544.00	900.00	-	-	-	-	9,183.59	1,141.06	-	240.00	347.63	420.84	7,326.60	82.44	46.80	312.00	240.00
City Administrator	100.00%	01	01	Carrillo, Sylvia	160,000.00	-	-	-	-	-	-	-	18,672.00	2,320.00	-	240.00	720.00	420.84	9,726.60	82.44	46.80	312.00	240.00
Sargent	100.00%	01	02	Open	69,831.53	3,491.58	-	-	1,200.00	-	-	360.00	8,738.86	1,085.81	-	240.00	2,604.72	420.84	9,726.60	82.44	46.80	312.00	240.00
Maintenance Tech 1	30.00%	02	05	Open	10,296.00	514.80	-	-	-	-	-	108.00	1,274.22	158.32	-	72.00	585.84	126.25	2,197.98	24.73	14.04	93.60	72.00
Maintenance Tech 1	20.00%	02	06	Open	6,864.00	343.20	-	-	-	-	-	72.00	849.48	105.55	-	48.00	390.56	84.17	1,945.32	16.49	9.36	62.40	48.00
Maintenance Tech 1	10.00%	02	07	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	14	14	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	18	18	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	25	25	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00
Maintenance Tech 1	10.00%	01	04	Open	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00
Patrol Officer	100.00%	01	02	Paddon, Katie	57,578.07	2,878.90	-	600.00	600.00	-	-	-	7,195.37	894.03	-	240.00	2,147.66	420.84	7,326.60	82.44	46.80	312.00	240.00
Municipal Judge	100.00%	01	03	Johnson, Kent	13,000.00	-	-	-	-	-	-	-	-	188.50	806.00	240.00	-	420.84	-	82.44	46.80	312.00	240.00
Sr Patrol Officer	100.00%	19	19	Gill, Crystal	59,027.40	2,951.37	320.00	-	1,200.00	1,200.00	-	-	7,550.35	938.13	-	240.00	2,201.72	420.84	9,726.60	82.44	46.80	312.00	240.00
Public Works Director	30.00%	02	05	Horry, J	28,500.00	-	-	-	-	-	-	108.00	3,338.55	414.82	-	72.00	1,199.85	126.25	2,197.98	24.73	14.04	93.60	72.00
Public Works Director	20.00%	02	06	Horry, J	19,000.00	-	-	-	-	-	-	72.00	2,225.70	276.54	-	48.00	799.90	84.17	1,465.32	16.49	9.36	62.40	48.00
Public Works Director	10.00%	01	04	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00
Public Works Director	10.00%	02	07	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00
Public Works Director	10.00%	14	14	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00
Public Works Director	10.00%	18	18	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00
Public Works Director	10.00%	25	25	Horry, J	9,500.00	-	-	-	-	-	-	36.00	1,112.85	138.27	-	24.00	399.95	42.08	732.66	8.24	4.68	31.20	24.00
Police Chief	100.00%	01	02	Carter, Lenn	128,719.50	-	-	900.00	1,200.00	-	-	360.00	15,308.65	1,902.10	-	240.00	4,801.24	420.84	9,726.60	82.44	46.80	312.00	240.00
Ground Maintenance Supervisor	33.00%	01	04	Cantu, Sam	22,482.35																		