



MINUTES OF A CALLED MEETING OF THE
PUBLIC WORKS COMMITTEE
OF THE CITY OF SUNSET VALLEY, TEXAS
WEDNESDAY July 7th at 6:00 P.M

Community Members Present:

Robert Browning, Committee Member
Melissa Gonzales, Committee Member
Randy Machemehl, Committee Member
Ken Schroeder, Committee Member
Randy Rosengarten, Committee Chair
Alfonso Carmona, City Council Liaison
Rudi Rosengarten, City Council Member
Phil Ellett, Community Member
Sylvia Carrillo, City Administrator
J. Horry, Public Works Director
Carolyn Meredith, Parks and Natural Resource Manager
Tom Turk, City Engineer-Freeland Turk

1. Call to Order.
Meeting called to order at 6:02.
2. Citizen Comments.
Melissa Gonzales reported budget items in regard to the Public Works Department such as over \$70,000 in engineering fees that had been expended.
3. Council Liaison Report.
Council Member Carmona reported on actions taken by the Council since the last meeting.
4. [Approval of Minutes from June 17th, 2021.](#)
Minutes from June 17th, 2021 approved. R. Machemehl motioned: R. Rosengarten seconded. All in favor.
5. Staff/Engineer Update
 - a. Lift Station- *Tom Turk updated the committee on the status of the plans. They are working on the TCEQ permitting at this time and will submit the request soon.*
 - b. Brush Pick Up-*The City will have a special brush pick up on July 14th.*

6. Discussion and possible recommendation regarding the Draft Capital Improvement Plan.
 - i. Action Sought: The Committee will provide a final review and recommendation to the proposed plan and the recommended project schedule for the next five years.
 - ii. Action Approved: *The committee made recommendations on the Capital Improvement Plan that has been included in the Capital Improvement Plan development.*
 - iii. Next Meeting Steps:
 - iv. Adoption:
 - v. Supporting Documents: [Final Recommendations Public Works Committee](#)

7. Discussion regarding the mission and purpose of the Public Works Committee.
 - i. Action Sought: The Committee will review its mission and purpose as well as discuss how items are placed on the agenda.
 - ii. Action Approved: *Committee reviewed the goals and purpose of the committee. The committee was also directed to look at the Code of Ordinance regarding how things are placed on the agenda.*
 - iii. Next Meeting Steps:
 - iv. Adoption:
 - v. Supporting Documents: [Public Work Purpose and Goals](#)

8. Discussion regarding the proposed cost of Public Works Services.
 - i. Action Sought: The committee will discuss the proposed cost of services that was presented to City Council.
 - ii. Action Approved:
 - iii. Next Meeting Steps: *The committee will discuss this item at the next meeting.*
 - iv. Adoption:
 - v. Supporting Documents: [Public Work Cost of Services](#)

9. New Business
 - a. *The committee will meet in person for the next meeting. A hybrid meeting in the EOC will be used if possible.*
 - b. *Next meeting- August 19th*
 - i. *Lone Oak Trail Waterline improvements.*
 - ii. *Cost of Service*

10. Adjourn

Meeting adjourned at 7:58.