



FISCAL YEAR 2022  
OPERATING AND CAPITAL BUDGET  
FOR THE  
CITY OF SUNSET VALLEY, TX

**Mayor Marc Bruner**

Councilmembers:

Karen Medicus (Pro-Tem)

Alfonso Carmona

Robert Johnson

Wanda Reetz

Rudi Rosengarten

City Administrator

Sylvia Carrillo, ICMA-CM, CPM



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Council and Residents of Sunset Valley,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2021/22 for the City of Sunset Valley is filed for consideration by the City Council.

The total proposed budget for all funds is \$8,971,419 compared to the FY 20/21 budget of \$6,527,384. The greatest change this year is incorporating projects back into the budget that were previously put on hold in a COVID environment. The following table shows the proposed total expenditures by major operating fund:

General Operating Fund	\$4,457,950
Utility Enterprise Fund	\$1,840,540
Street Repair/Replacement Fund	\$138,092
Hotel Occupancy Tax Fund	\$259,183
Venue Tax Fund	\$222,934
Crime Control and Prevention District Tax Fund	\$427,625
Drainage Utility Fund	\$83,965
CIP	\$1,541,130
<b>Total</b>	<b>\$8,971,419</b>

I would like to thank the Budget and Finance Committee for their hard work in reviewing the budget requests and assisting in the development of the budget. We continue to take a fiscally conservative approach that balances the services our residents receive while acknowledging the need to monitor the ongoing impact of COVID-19 on our revenues. I support the recommendations of the committee on the proposed budget with few exceptions as noted below.

Fortunately, we have seen a much more rapid return to normal in our revenues than projected, with current sales tax revenue approaching near pre-COVID levels rather than the projected 25% reduction anticipated in last year's budget. This has led to a anticipated General Fund surplus of \$1.2M at the end of the current fiscal year, which will be added to our reserves after any final budget amendments following our fiscal policies.

We again have a balanced, pay as you go budget, paying from revenues received or from our reserves set aside specifically for projects as are included in the proposed budget. In anticipation of continued impact to our businesses, revenue projections are set at 5% below the average of the

three years preceding FY19/20. A noted change from previous budgets is the addition of a CIP section for tracking the City’s Capital Improvements Projects. In prior years, projects were distributed between individual funds, which often led to line items for projects being split across multiple funds, making the total project costs difficult to track. Going forward, projects will be tracked under the CIP section with funding for specific projects drawn from the respective funds associated with those projects.

This year will also see the return of our investment in community programs and cultural activities including the City’s signature cultural event, ArtFest. As we cautiously plan for a return to City-hosted public events, we will look to leverage the City branding developed by our marketing firm and the Marketing Ad Hoc Committee to communicate a clear vision of Sunset Valley where “It’s Good to Be Here.”

The committee chose to take no action with regards to increasing utility fees to offset the growing cost of residential utility service, specifically contractual residential waste services, which has increased to a total projected subsidized amount of \$100K. I strongly recommended that the Council look to implement a program to increase rates over time to cover a larger portion of the cost rather than continue to subsidize them. These increases will not be popular, but the City Council needs to address this issue over a period of years. The subsidy to our utility fund is currently an astounding 18% of our total general fund revenue, and our goal should be to develop a long-term plan in conjunction with a cost-of-service utility study to reduce the subsidy amount to ensure those funds are self-sustaining.

The following table shows the proposed subsidies by utility:

Water	\$248,745
Wastewater	\$247,821
Solid Waste	\$192,927
Utility Infrastructure Reserve – Water	\$74,521
Utility Infrastructure Reserve – Wastewater	\$55,892
<b>Total Utility Subsidy</b>	<b>\$819,906</b>

#### Specific Budget Items

- Marketing and Economic Development – As we continue to recover from the economic impacts of COVID-19, I have proposed investment in two areas to capitalize on the return of shopping to our retail areas. The first is leveraging the City branding work developed with our marketing firm and the Marketing Ad Hoc Committee to fund a comprehensive marketing campaign using City Hotel Occupancy Tax (HOT) funds. It is critical that the City have a cohesive approach to branding that can be used across all areas of our marketing. The second is the proposed hiring of a staff member focused on economic development and being the liaison with our retail partners. This proposed position was recommended by the Marketing Ad Hoc Committee and will play a critical role in working with our businesses and retail centers to support our City’s vision for our retail areas.

- Staff Salary – We need to ensure we are offering competitive salaries to retain and attract staff. Austin is a growth-heavy market, and in addition to rising costs of living, employers face increased hiring competition. I anticipate the need to incorporate necessary changes from our recent salary survey to continue to ensure we can recruit staff. I have included budget as a placeholder for merit and cost of living adjustments. This amount may be adjusted as the salary survey is completed.
- Emergency Preparedness – In addition, I am proposing investment in our emergency preparedness. During the winter storm event of February 2021, our staff worked to meet the needs of residents, but lacked the tools and resources that would have assisted in our response. Specifically, I am calling for investment to support making City Hall an emergency shelter, including the purchase of a generator that can supply power. I also want the City to invest in micro water treatment equipment to be able to provide limited amounts of potable drinking water during emergencies.
- Open Space Planning - Finally, as a City, I support funding for a community-driven process to decide on continued investment in our public spaces that reflects our values. The City has never gone through a public process to look at the park and open spaces throughout the City and plan for future amenities. As recommended by the Budget and Finance Committee, I have included \$50,000 for funding the development of a Park and Open Space Master Plan. This project will provide the public process and create a plan for how the City will address the needs of the residents for recreational opportunities. In addition, I will be asking City Council to pass a resolution that sets aside funding for future development of our open spaces. I propose that this investment be funded through a “sweep” of any surplus we have at the end of the fiscal year, up to a cap of \$100,000 each year. This funding will be reserved to provide additional planning, engineering, and development for specific projects based the prioritization from the Park and Open Space Master Plan.

Sunset Valley must continue to plan for our long-term financial solvency while meeting the needs of our residents, staff, and larger community. Residents should review our priorities as detailed in the proposed budget and participate in providing their feedback to continue to make Sunset Valley the special place that it is.

Finally, I want to take this opportunity to continue to urge everyone in our community to follow the advice and recommendations of local public health officials for reducing community-driven transmission of COVID-19, including getting vaccinated. Vaccinations are the most effective tool we have to slow or even halt the current public health emergency and save countless lives within our communities.

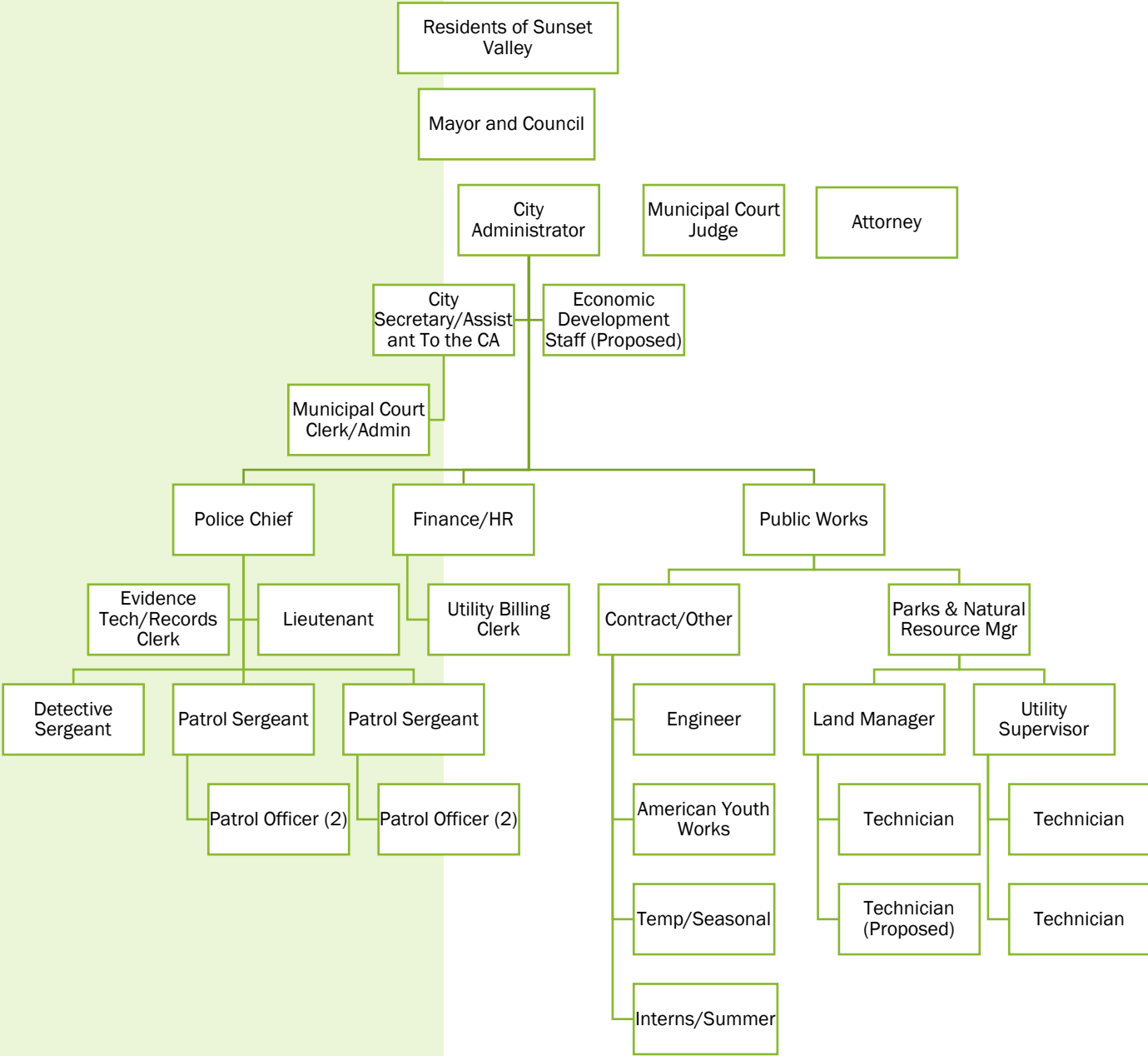
Respectfully submitted this 13<sup>th</sup> day of August 2021,

Marc Bruner, Mayor



# THE ORGANIZATIONAL CHART

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## FY22 Budget Summary at a Glance

How much money will the City have in the bank at the start of FY22?					
Fund	Reserve	Committed	Non-Committed	Restricted	Total Balance
General Fund	5,236,339	813,398	2,065,783	26,694	8,142,214
Utility Fund	380,837	3,361,459	1,018,501		4,760,797
Street Fund				7,297,694	7,297,694
Hotel Occupancy Tax Fund				436,564	436,564
Venue Tax Fund				1,905,118	1,905,118
Crime Control & Prevention District Tax Fund				453,059	453,059
GN Equipment Repair & Replacement Fund		542,617			542,617
City Facilities Fund		102,074			102,074
Drainage Fund				629,357	629,357
<b>Total</b>	<b>5,617,176</b>	<b>4,819,547</b>	<b>3,084,285</b>	<b>10,748,485</b>	<b>24,269,493</b>
How much money does the City anticipate collecting during the year? Estimated Revenues:					
General Fund					4,562,453
Utility Fund					1,842,508
Street Fund					785,592
Hotel Occupancy Tax Fund					259,183
Venue Tax Fund					371,572
Crime Control Tax Fund					427,625
GN Equipment Repair & Replacement Fund					102,806
City Facilities Fund					-
Drainage Fund					102,395
<b>Total</b>					<b>8,454,134</b>
How much money does the City expect to spend during the year? Estimated Expenditures:					
General Fund					4,457,950
Utility Fund					1,840,540
Street Fund					138,092
Hotel Occupancy Tax Fund					259,183
Venue Tax Fund					222,934
Crime Control Tax Fund					427,625
GN Equipment Repair & Replacement Fund					-
City Facilities Fund					-
Drainage Fund					83,965
<b>Total</b>					<b>7,430,289</b>
How much money does the City expect to spend on CIP and Projects during the year? Estimated Expenditures:					
General Fund					265,000
Utility Fund		<i>Includes \$400,000 of current year encumbrance for projects</i>			1,034,000
Street Fund					537,130
Hotel Occupancy Tax Fund					-
Venue Tax Fund					40,000
Crime Control Tax Fund					-
GN Equipment Repair & Replacement Fund					-
City Facilities Fund					-
Drainage Fund					65,000
<b>Total</b>					<b>1,941,130</b>
How much money does the City expect to be in the bank at the end of the year? Estimated End of Year Reserves:					
General Fund					7,981,717
Utility Fund					3,728,765
Street Fund					7,408,064
Hotel Occupancy Tax Fund					436,563
Venue Tax Fund					2,013,757
Crime Control Tax Fund					453,058
GN Equipment Repair & Replacement Fund					645,423
City Facilities Fund					102,074
Drainage Fund					582,787
<b>Total</b>					<b>23,352,208</b>



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# FY 22 DRAFT BUDGET DETAIL

The Draft Budget for FY 22 is presented in the next few pages.

## BUDGET AT A GLANCE

Revenue: \$ 9,995,264  
 Expenses: \$ 8,971,419  
 Surplus/(Deficit) \$1,023,845

FUND	REVENUE	EXPENSE	SURPLUS/(DEFICIT)
01 General Operating Fund	\$4,562,453	\$4,457,950	\$ 104,503
02 Utility Enterprise Fund	\$1,842,508	\$1,840,540	\$ 1,968
14 Street Replacement/Repair Fund	\$ 785,592	\$ 138,092	\$ 647,500
16 Hotel Occupancy Tax Fund	\$ 259,183	\$ 259,183	\$ 0
18 Venue Tax Fund	\$ 371,572	\$ 222,934	\$ 148,639
19 Crime Control & Prevention District Tax	\$ 427,625	\$ 427,625	\$ 0
21 GN-Equipment Repair & Replacement Fund	\$ 102,806	\$ 0	\$ 102,806
25 Drainage Utility	\$ 102,395	\$ 83,965	\$ 18,430
CIP	\$1,541,130	\$1,541,130	\$ 0
<b>TOTAL</b>	<b>\$9,995,264</b>	<b>\$8,971,419</b>	<b>\$ 1,023,845</b>



## FY 22 Proposed Budget Details

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	A	B	C	D	E	F	G	H	I	J	K	L	M
	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
1	General Operating Fund	Administration	Revenues	4022	Credit Card Convenience Fees	0	215	463	182	500	392		The City collects a 3% convenience fees for all payments by credit cards for fines and court fees. This program started in FY 17/18.
2	General Operating Fund	Administration	Revenues	4025	Donations	5,000	0	4,929	0	0	1,561		The City does not budget for donations. If donations are received during the year, the City Council will usually commit those funds to a certain project. In FY 15/16 The City received a \$15,000 donation from the PGA. In FY 17/18 the City received \$5,000 from the PGA. It is expected that \$5,000 will be received from the PGA. These funds are proposed to be committed for a trail project around the Burger Center.
3	General Operating Fund	Administration	Revenues	4040	Fire District Collection Fees	27,438	32,804	34,977	61,499	34,500	32,389		Fire District tax payments are a result of an Interlocal Agreement between Travis County Emergency Services District No. 3 and Sunset Valley. The City's contract with the Austin Fire Department to provide fire protection services within Sunset Valley's City limits includes a provision covering the area within Sunset Valley's Extraterritorial Jurisdiction (ETJ). This was because the Austin Fire Department was concerned that not providing coverage to the ETJ would create islands with little to no coverage while creating loss in Sunset Valley should a substantial fire occur. The City negotiated an agreement with Travis County ESD No. 3 provides for any taxes collected be remitted to Sunset Valley to help offset the City's cost for providing the service.
4	General Operating Fund	Administration	Revenues	4050	Franchise Tax	0	0	37,471	31,673	34,000	22,633		Franchise fees are assessments for a company's use of the City's right-of-way such as telecommunications, gas, and cable. Several years ago, the City waived the franchise fees for cable companies in an effort to keep residential cable costs down. Franchise fees generally increase as a result of increased customers and/or increased cost of service. Due to the City being basically built out, there is no expected increase. The Greater Austin Area Telecommunications Network has lines in the City ROW serving the AISD facilities. Based on the length of line within the City, an annual fee was adopted. below.
5	General Operating Fund	Administration	Revenues	4095	Interest	53,963	86,217	126,570	69,367	27,500	76,091		Historically interest income on funds deposited in TexPool had been a primary source of revenue generated by the City. When TexPool interest rates declined, the City purchased Certificates of Deposits. TexPool's interest rate increased and CDs were not renewed. TexPool rates continue to stay at a higher level. Taking into consideration that a portion of the reserve funds were transferred to the City Facilities Fund, the proposed budget is based on the current balance in the fund.
6	General Operating Fund	Administration	Revenues	4110	Miscellaneous Fees & Charges	6,722	5,185	67,981	-53,346	2,625	24,000		Miscellaneous service fees and charges is revenue from various fees charged for copies and services provided by the City. Any fees for Public Information Request are included in Miscellaneous income.
7	General Operating Fund	Administration	Revenues	4120	Permits, Licenses & Fees	45,036	39,766	29,343	26,814	22,500	29,010		Building and development revenue is collected from a variety of fees and charges for permits encompassing all activity from single family and commercial development. The majority of revenue generated will be from residential building and remodels and some commercial re-development. Fees collected are based on the adopted fee schedule.
8	General Operating Fund	Administration	Revenues	4180	Sales & Use Tax	4,877,947	4,923,353	4,861,535	4,427,629	3,614,400	4,243,108		In FY 15/16 sales tax revenue received was the highest amount the City has ever earned. Using the Long Range Plan, in FY 16/17 a 3% increase was projected in sales tax revenue. For the FY 17/18 it is estimated that the sales tax revenue will be flat and be in the range of the actual amounts received in FY 15/16 and FY 16/17.
9	General Operating Fund	Administration	Revenues	4182	Mixed Beverage Receipts Tax	38,413	36,825	40,488	35,170	26,250	32,795		Restaurants collect sales tax from its customers just like any other sales tax. However, the restaurant must still pay the 7% mixed beverage gross receipts tax to be remitted to the State Comptroller. Mixed Beverage taxes are paid to the City quarterly.
10	General Operating Fund	Administration	Revenues	4228	Franchise Fee - COA Utilities	0	0	85,247	80,213	86,000	54,228		In FY 2010-2011 the City signed a Franchise Agreement with the City of Austin for the Electric Utility.
11	General Operating Fund	Administration	Revenues		Totals	5,054,520	5,124,364	5,289,005	4,679,201	3,848,275	4,516,207		
12													
13													
14	General Operating Fund	Administration	Expenses	5000	Salaries	75,223	81,149	80,556	82,577	20,654	370,010		Exempt Position. Performs duties of Accountant and City Secretary.
15	General Operating Fund	Administration	Expenses	5001	Salary - Accounting Clerk	36,628	39,521	49,504	55,210	27,893	0		
16	General Operating Fund	Administration	Expenses	5002	Salary - Accountant	0	0	0	30,288	75,000	0		
17	General Operating Fund	Administration	Expenses	5006	Salary - Assistant to the City Administration	0	0	0	0	48,006	0		
18	General Operating Fund	Administration	Expenses	5025	Salary - City Administrator	137,580	142,912	126,828	160,000	160,000	0		
19	General Operating Fund	Administration	Expenses	5046	Salary - Longevity	1,924	2,934	2,212	1,888	1,518	544		Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
20	General Operating Fund	Administration	Expenses	5065	Salary - Development Permit Coordinator	0	946	48,480	30,991	0	0		Position has been eliminated
21	General Operating Fund	Administration	Expenses	5084	Salary - Cell phone allowance	3,020	3,045	2,310	600	480	360		Monthly allowance paid to key personnel in the admin. department to maintain a cell phone for city use. Includes allowance amount for equipment reimbursement.
22	General Operating Fund	Administration	Expenses	5086	Salary - Bilingual	0	0	0	0	0	300		
23	General Operating Fund	Administration	Expenses	5087	Salary - Education	0	0	0	250	1,080	1,500		
24	General Operating Fund	Administration	Expenses	5089	Tuition Reimbursement	0	0	0	0	0	0		
25	General Operating Fund	Administration	Expenses	5090	Salary - Overtime	1,139	1,270	752	3,382	2,277	2,775		Overtime for 2 positions" Bookkeeper/Utility Billing and Development Permit Coordinator.
26	General Operating Fund	Administration	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	240	0		
27	General Operating Fund	Administration	Expenses	5099	Payroll Expenses - Payroll Services	0	0	5,601	9,479	0	0		
28	General Operating Fund	Administration	Expenses	5120	Life Insurance Benefits	203	50	198	184	153	187		Employer pays 100% of the Life Insurance Premium for the employee.

## FY 22 Proposed Budget Details

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	A	B	C	D	E	F	G	H	I	J	K	L	M
	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
29	General Operating Fund	Administration	Expenses	5121	Medical Insurance Benefits	24,216	26,558	37,766	39,315	31,083	36,506		Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
30	General Operating Fund	Administration	Expenses	5122	Dental Insurance Benefits	1,764	1,896	2,441	1,765	1,493	1,683		Employer pays 100% of Dental Insurance Premiums for the employee.
31	General Operating Fund	Administration	Expenses	5123	Vision Insurance	291	321	374	345	310	330		Employer pays 100% of Vision Insurance Premiums for the employee.
32	General Operating Fund	Administration	Expenses	5124	Long Term Disability Insurance	1,520	1,454	1,398	1,357	1,166	1,248		Employer pays 100% of Vision Insurance Premiums for the employee.
33	General Operating Fund	Administration	Expenses	5126	Short Term Disability Insurance	885	923	935	918	793	960		Employer pays 100% of Vision Insurance Premiums for the employee.
34	General Operating Fund	Administration	Expenses	5130	Medicare Tax - Employers Contribution	5,018	5,791	5,548	5,325	4,889	5,445		Employer match to the Medicare portion of social security benefits.
35	General Operating Fund	Administration	Expenses	5131	TWC - Employers Contribution	36	973	837	45	1,032	960		Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.
36	General Operating Fund	Administration	Expenses	5140	TMRS City Contribution	42,666	45,803	51,110	52,547	39,126	43,820		Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.
37	General Operating Fund	Administration	Expenses	5150	Workers Compensation Benefits	1,125	1,199	1,167	1,029	1,492	1,665		Provides state mandated coverage in the event an employee is injured on the job.
38	General Operating Fund	Administration	Expenses	5200	Temporary Help	36	48	0	0	300	285		Provides funds for administrative support during absences and assignments or projects that are beyond the daily administrative work load.
39	General Operating Fund	Administration	Expenses	5306	Attorney	48,408	29,708	55,928	64,267	50,000	50,000		Provides funds for legal counsel to the City Council, Staff, Boards and Commissions. Includes research, advisement, and attendance at meetings. The attorney contract is based on a per hour basis.
40	General Operating Fund	Administration	Expenses	5309	Audit	46,890	51,029	46,679	47,500	50,000	47,500		Provides for expenses related to performance of a yearly audit of City's prior year finances and any state or federal mandated single audit provisions.
41	General Operating Fund	Administration	Expenses	5312	Building Inspections/Structural Engineer	27,247	21,051	18,388	10,816	15,000	14,250		Provide building plans and foundation reviews; building inspections during permit process and construction activities. Some of these services are billed back to residents or commercial entity's for costs on a project.
42	General Operating Fund	Administration	Expenses	5327	Engineer - Design Fees	0	686	0	2,845	500	376		Provides funds to investigate or design potential projects that may come under consideration during the fiscal year that were not identified as a project during the budget process.
43	General Operating Fund	Administration	Expenses	5330	Engineer - Review & Inspection Fees	2,680	0	900	7,818	11,250	40,000		Provides funding for engineering and planning services to Council, Commissions, Boards, and Staff; review of plan submittals from outside entity's and potential inspections for code violations. Includes expenses related to permit review in subdivision, site planning, zoning, and construction which are recoupable through permit fees.
44	General Operating Fund	Administration	Expenses	5343	IT Management Services	34,836	36,413	38,454	46,172	12,731	25,000		Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services.
45	General Operating Fund	Administration	Expenses	5345	Landscape Architect Fees	0	0	0	0	3,750	0		Provides landscape planning services. Funds allow for investigation of complaints and on-going compliance as well as potential design and review of city projects that are considered/presented through the year. Includes expenses related to review and inspection of landscape plan submittals, which are recoupable through permit fees. Consulting for substantial revisions of the City's landscape and tree regulations, develop additional regulations for seed and vegetation, have sufficient collaborations with the City Council and attend hearings as necessary.
46	General Operating Fund	Administration	Expenses	5362	Ordinance Codification Maintenance	3,984	2,578	2,053	2,027	3,150	3,000		Provide funds to keep the codification of the ordinances up to date and maintained.
47	General Operating Fund	Administration	Expenses	5366	Records Management	4,517	4,419	5,404	4,221	5,700	4,750		Provides funds for the proper storage and disposal of city documents. Includes off-site storage rental, supplies, professional document shredding, and required document destruction.
48	General Operating Fund	Administration	Expenses	5367	Payroll Services	4,995	4,837	4,902	4,236	4,320	4,275		Provides funds for time clock services and for payroll services including pay checks and payroll tax services. Increase is due to an increase in services. In 19/20 time clock services were discontinued for a savings of \$880.
49	General Operating Fund	Administration	Expenses	5381	Water Quality Consultants	0	0	0	0	500	0		Provides funding for professional planning and inspection services related to water quality issues. Funds allow for investigation of complaints, concerns, on-going compliance and ordinance review. Expenses include review and inspection services of water quality facility applications, which are recoupable though permit fees.
50	General Operating Fund	Administration	Expenses	5450	Library Card Reimbursement	3,000	4,680	4,434	2,422	2,500	2,375		In FY 2015/2016, this program was reinstated because the City of Austin began charging Sunset Valley residents for library cards again, after not doing so for years. Residents receive \$120 per year, per household after providing proof of purchasing a library card. The original amount provided funds to reimburse 20 households. In 18/19 the amount increased by 5 households for a total of 25 households at \$120 per household.
51	General Operating Fund	Administration	Expenses	5475	Volunteer Awards Banquet	0	0	1,987	0	2,500	2,375		Provides funds for Volunteer Awards Banquet hosted by the Mayor/City to acknowledge volunteerism. Provides for food, beverages, supplies, and door prizes. Due to scheduling, there were no expenses in FY 17/18. Fall of 2018 honored members that served in FY 16/17 and FY 17/10. Mayor put in 19/20 budget.
52	General Operating Fund	Administration	Expenses	5500	Advertising / Public Notices	2,071	2,765	3,165	3,538	4,000	3,325		Provides funds for expenses related to the advertisement of public notices as required by ordinance and statute, job vacancies, request for proposals, bids, and other required notices and advertisements.

## FY 22 Proposed Budget Details

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
53	General Operating Fund	Administration	Expenses	5515	Bank / Management Fees	4,199	3,319	3,190	4,137	5,200	4,750		Provides for expenses related to banking services. The services include management fees and on-line banking fees. As the City continues to increase the use of on-line banking services that include fraud protection, positive pay, check copies, etc. and interest rates continue to stay at the level they are at currently, banking fees will continue to stay at the rate they are now. The City keeps a balance in the account to help keep the cost down.
54	General Operating Fund	Administration	Expenses	5516	Credit Card Fees	0	192	648	841	1,000	950		Fees charged by service provider to use credit cards.
55	General Operating Fund	Administration	Expenses	5545	Coffee / Food Service	8,943	8,405	9,869	2,711	4,875	3,325		Provides funds for complimentary coffee service. Also provides for complimentary food for City Council meetings, some committee meetings, and for other functions that may provide food and beverages. Funds also provide for supplies used for City events and meetings and cleaning supplies. In FY 19/20 council food was discontinued.
56	General Operating Fund	Administration	Expenses	5556	SFC- Farmer's Market	0	0	0	0	0	0		
57	General Operating Fund	Administration	Expenses	5600	Dues / Subscriptions / Fees	1,928	1,998	1,788	1,744	2,000	3,325		Provides for expenses related to newspaper subscriptions, Austin Business Journal subscription, Governmental Code updates, Governmental Filing fees (deed, etc.), CAPCOG dues, Municipal Clerks Association dues, TML dues and Purchasing Co-op dues.
58	General Operating Fund	Administration	Expenses	5601	Organizational Memberships	982	999	735	687	1,000	1,425		Membership dues for organizations that the City will join.
59	General Operating Fund	Administration	Expenses	5615	Election Expense	477	427	506	459	800	950		Funding provides for contracting with Travis County for one election each year.
60	General Operating Fund	Administration	Expenses	5655	Insurance - Fire/Theft/Vandalism/Bonds	0	0	0	41,826	46,009	43,700		Provides funds for insurance coverage for fire, theft or vandalism to city property, buildings, and mobile equipment. Provides for liability coverage and bonding positions. 14/15 included lawsuit settlement claim.
61	General Operating Fund	Administration	Expenses	5704	Employee Appreciation	1,511	938	1,000	771	1,000	950		Provides for funds for employee appreciation expenditures such as retirement expenses, food, awards, and certificates.
62	General Operating Fund	Administration	Expenses	5705	Office Supplies/Delivery Fees	9,107	8,047	10,370	4,903	11,250	9,500		Provides for expenses related to general office supplies for all departmental operations of the City. Also includes all delivery service fees such as Federal Express, UPS, and inter-city delivery. Increased costs in 16/17; moved toner to this line item away from printing. Newsletter supplies are funded from this line item.
63	General Operating Fund	Administration	Expenses	5706	Postage	3,440	5,777	5,901	2,387	3,000	2,850		Provides for expenses related to postage costs and equipment rental, maintenance and supplies. FY 17/18 funds were reduced. Will decrease mail outs and provide more information on the website.
64	General Operating Fund	Administration	Expenses	5720	Personal Vehicle Use Mileage Expense	67	141	12	149	113	119		Provides funds to reimburse staff for using their personal vehicle on city business.
65	General Operating Fund	Administration	Expenses	5725	Printing	5,941	4,600	4,840	3,276	4,500	4,275		Provides for expenses related to reproducing documents, stationary, pre-printed forms, checks, purchase orders, business cards, the monthly newsletter, flyers, postcards, notices, GIS maps, and other city information. Decreased costs in 16/17; moved toner to office supplies.
66	General Operating Fund	Administration	Expenses	5735	Rental Expense - Equipment	6,806	6,914	4,859	5,946	7,500	4,750		Provides funds for the lease purchase of the Admin copier, PD copier and PW copier. Copy costs are in printing budget.
67	General Operating Fund	Administration	Expenses	5770	Small Equipment Repair/Purchase	1,049	1,318	150	681	1,350	950		Provides funds for expenses related to the replacement, repair, service, and parts for office equipment.
68	General Operating Fund	Administration	Expenses	5780	Software Acquisition	0	0	0	47,778	0	0		
69	General Operating Fund	Administration	Expenses	5782	Software Maintenance Fees	17,696	16,736	18,306	27,427	43,364	80,000		Provides funding for software maintenance fees for the Administrative Department and the Public Works Department.
70	General Operating Fund	Administration	Expenses	5815	Training - Mileage Reimbursement	101	250	0	213	250	237		Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.
71	General Operating Fund	Administration	Expenses	5820	Training & Education - City Staff	120	1,283	985	2,685	1,000	7,125		Provides funding for attendance to seminars and educational programs to enhance/improve employee skills.
72	General Operating Fund	Administration	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	75,825	68,883	87,924	101,798	682,434	100,000		Provides funds for: electricity to all City facilities/properties; security system monitoring fee; telephone system; internet services; cable services; electricity to trail lights, street lights, water quality ponds, and signal lights; water for city facilities; MDC wireless; and gas service;
73	General Operating Fund	Administration	Expenses	7000	Operating Transfers Out	1,182,727	1,051,070	668,025	452,040	0	102,806		Transfer out for Repair & Replacement
74	General Operating Fund	Administration	Expenses	7188	Sunset Valley Elementary Support 14/15	4,500	2,210	7,000	0	0	0		
75	General Operating Fund	Administration	Expenses	7194	Trails Projects - Master Plan - 14/15	-1,084	0	0	0	0	0		Burger Center Loop \$5,000; Upper Cougar Creek Trail Connection \$80,000; Planning for Uplands \$30,000; Homestead Park Planning \$30,000
76	General Operating Fund	Administration	Expenses	7204	34 Reese - Improvements	0	0	1,064	0	0	0		
77	General Operating Fund	Administration	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	114,750		
78	General Operating Fund	Administration	Expenses	MAYOR	Mayor's Budget							10,000	Salaries placeholder for salary survey
79	General Operating Fund	Administration	Expenses	MAYOR	Mayor's Budget							79,750	New Economic Development position anticipated hire 11/1
80	General Operating Fund	Administration	Expenses	MAYOR	Mayor's Budget							25,000	IT Management Comprehensive Monthly Support
81	General Operating Fund	Administration	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	0		
82	General Operating Fund	Administration	Expenses	SUBSIDY	Utility Subsidy	0	0	0	0	0	819,906		Subsidy to Utility Fund
83	General Operating Fund	Administration	Expenses		Totals	1,836,235	1,698,465	1,427,483	1,375,817	1,401,530	1,972,446		
84		<b>Administration Totals</b>			<b>Department Totals</b>	<b>3,218,284</b>	<b>3,425,899</b>	<b>3,861,522</b>	<b>3,303,383</b>	<b>2,446,745</b>	<b>2,543,761</b>		
85													
86													
87													
88	General Operating Fund	Public Safety	Expenses	5000	Salaries	0	0	0	0	0	747,241		
89	General Operating Fund	Public Safety	Expenses	5015	Salary - Chief of Police	98,399	116,337	119,332	122,291	122,590	0		Exempt Position. This position is does not receive a step increase.

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
90	General Operating Fund	Public Safety	Expenses	5046	Salary - Longevity	2,762	4,112	2,696	3,224	2,420	1,728		Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
91	General Operating Fund	Public Safety	Expenses	5048	Salary - Lieutenant	51,311	89,498	92,204	94,518	94,563	0		Exempt Position. This position is does not receive a step increase.
92	General Operating Fund	Public Safety	Expenses	5050	Salary - Patrol Officer	393,269	367,940	414,989	329,722	340,809	0		This is the projected budget for 6 patrol officers. All of these positions are eligible for step increases at various times of the FY.
93	General Operating Fund	Public Safety	Expenses	5055	Salary - Police Records Admin Assist	52,144	55,700	55,381	56,778	56,805	0		In FY 16/17 this position was reclassified from Administrative Assistant to Records and Evidence Tech which included an increase in salary.
94	General Operating Fund	Public Safety	Expenses	5072	Reserve Officer - Part Time	4,006	4,483	4,995	3,893	5,000	0		Reserve officers are part-time officers used to supplement staffing for special events/patrols, council security, and short staffing. Reserve officers must demonstrate same proficiency levels as full-time officers. Fund pays for training, equipment, and supplies.
95	General Operating Fund	Public Safety	Expenses	5075	Salary - Sergeants	135,706	144,485	138,443	136,745	154,615	0		Hourly Position. Both of these Senior Patrol Officers are eligible for step increases.
96	General Operating Fund	Public Safety	Expenses	5084	Salary - Cell phone allowance	5,130	5,455	5,500	2,400	1,920	1,800		Monthly allowance paid to Chief, LT. Detective, and Sgts.... Also includes amounts for equipment replacement allowance. Cell phone allowance was reduced to \$40/month in FY 19/20.
97	General Operating Fund	Public Safety	Expenses	5086	Salary - Bilingual	1,450	2,300	1,800	600	1,200	1,200		Employee incentive started in FY 09/10. Meant as an incentive for bi-lingual employees to join organization and maintain foreign language proficiency. This is a monthly payment.
98	General Operating Fund	Public Safety	Expenses	5087	Salary - Education	2,713	2,563	2,200	2,550	2,700	1,500		Employee incentive started in FY 09/10. It is an incentive to attract college-educated applicants to apply for positions and encourage current employees to pursue higher education. This is a monthly payment
99	General Operating Fund	Public Safety	Expenses	5088	Salary - Shift Differential	7,550	7,500	6,900	5,100	2,400	1,200		Employee incentive started in FY 09/10. Paid to 4 employees assigned to nights. This is a monthly payment.
100	General Operating Fund	Public Safety	Expenses	5089	Tuition Reimbursement	0	0	0	0	0	1,500		
101	General Operating Fund	Public Safety	Expenses	5090	Salary - Overtime	32,994	29,214	24,122	24,490	16,567	30,926		Time and a half for overtime worked by FT employees.
102	General Operating Fund	Public Safety	Expenses	5091	Salary - Licensing Incentives	7,275	6,600	7,800	9,600	6,000	10,200		Employee incentive started in FY 09/10. Based on licenses by TCOLE.
103	General Operating Fund	Public Safety	Expenses	5093	Salary - Holiday Pay	16,310	15,658	16,214	24,999	25,000	25,000		In FY 11-12 City Council approved a new pay rate for employees that work holidays. If employee works a holiday they receive double time, except for Thanksgiving Day, Christmas Day, and New Years Day they receive Double time and a half.
104	General Operating Fund	Public Safety	Expenses	5100	Exams/ Testing / Certifications	379	195	769	688	1,000	1,000		Applicant testing, includes physical and drug screens, background fingerprinting and investigation, psychological test, written and physical aptitude test for applicants.
105	General Operating Fund	Public Safety	Expenses	5120	Life Insurance Benefits	641	614	601	580	475	515		Employer pays 100% of the Life Insurance Premium for the employee.
106	General Operating Fund	Public Safety	Expenses	5121	Medical Insurance Benefits	83,383	95,686	102,696	102,579	87,442	94,993		Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
107	General Operating Fund	Public Safety	Expenses	5122	Dental Insurance Benefits	5,640	6,253	7,386	5,705	4,627	4,629		Employer pays 100% of Dental Insurance Premiums for the employee.
108	General Operating Fund	Public Safety	Expenses	5123	Vision Insurance	941	1,147	1,232	1,132	961	907		Employer pays 100% of the premium for the employee.
109	General Operating Fund	Public Safety	Expenses	5124	Long Term Disability Insurance	3,610	3,547	3,601	3,680	2,978	3,432		Employer pays 100% of the premium for the employee.
110	General Operating Fund	Public Safety	Expenses	5126	Short Term Disability Insurance	2,038	2,227	2,369	2,427	1,976	2,640		Employer pays 100% of the premium for the employee.
111	General Operating Fund	Public Safety	Expenses	5130	Medicare Tax - Employers Contribution	12,886	12,942	13,689	14,193	11,629	11,513		Employer match to the Medicare portion of social security benefits.
112	General Operating Fund	Public Safety	Expenses	5131	TWC - Employers Contribution	147	2,370	2,380	146	2,640	2,640		Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.
113	General Operating Fund	Public Safety	Expenses	5135	Social Security Contribution	142	0	194	0	0	0		
114	General Operating Fund	Public Safety	Expenses	5140	TMRS City Contribution	109,100	113,153	128,371	137,414	93,071	92,659		Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. This amount could change when the new contribution rate is received in June 2018.
115	General Operating Fund	Public Safety	Expenses	5150	Workers Compensation Benefits	26,854	28,015	19,646	21,532	26,835	27,872		Provides state mandated coverage in the event an employee is injured on the job. This amount could change once the new rate sheet is submitted by the insurance company.
116	General Operating Fund	Public Safety	Expenses	5336	Fire and Emergency Services	0	0	0	0	0	551,640		Provides funds for fire protection services through a contract with the City of Austin Fire Department (Formerly under 09 - General Government)
117	General Operating Fund	Public Safety	Expenses	5343	IT Management Services	0	0	0	0	20,566	41,132		Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Police Department - 5 MDCs and 16 computers: \$20,566
118	General Operating Fund	Public Safety	Expenses	5505	Ammunition	2,799	2,673	299	1,078	2,800	3,800		Provides funds to supply annual weapons qualification and issue ammunition for training classes .
119	General Operating Fund	Public Safety	Expenses	5570	Consumables	1,705	1,202	1,814	1,487	1,600	1,600		Provides funds to replace one-time use items such as drug test kits, film, evidence bags, crime scene supplies, batteries, flares, first aid supplies, latex gloves. etc.
120	General Operating Fund	Public Safety	Expenses	5600	Dues / Subscriptions / Fees	2,997	3,033	2,388	3,170	4,050	4,850		Provides funds for dues, subscriptions and fees such as Notary license fee, ARIC, TLO, LLC and scheduling.
121	General Operating Fund	Public Safety	Expenses	5625	Equipment Acquisition	0	0	6,840	0	0	9,000		Purchase of replacement firearms.
122	General Operating Fund	Public Safety	Expenses	5645	Fuel	19,005	21,115	20,318	17,074	19,000	13,000		Fuel costs have fluctuated over the years from extremely high prices to the low prices offered this past year. In 14/15 the budget increased due to the new take home car policy, but even with that increase the actual amount for 14/15 is going to be below budget
123	General Operating Fund	Public Safety	Expenses	5656	Insurance - Liability	9,042	8,734	9,495	7,885	8,100	5,255		Provides funds for liability insurance for police officers.
124	General Operating Fund	Public Safety	Expenses	5725	Printing	413	173	838	502	900	900		Provides funds for printing of letterhead, envelopes, business cards, certificates, ID cards, law books.
125	General Operating Fund	Public Safety	Expenses	5745	Repair & Maintenance - Equipment	1,386	2,232	1,286	3,081	3,000	3,000		Provides funds for parts and labor for the repair of items such as radios, weapons, in-car video systems, and other police equipment.

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
126	General Operating Fund	Public Safety	Expenses	5755	Repair & Maintenance - Vehicles	11,815	11,421	13,202	15,654	12,200	11,200		Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs.
127	General Operating Fund	Public Safety	Expenses	5775	Small Tools	2,687	2,205	3,000	2,957	3,000	3,000		Provides funds for misc. small items for crime scene investigation, office accessories, storage, equipment, AND new firearms. Existing firearms are over 17 yrs old
128	General Operating Fund	Public Safety	Expenses	5815	Training - Mileage Reimbursement	824	2,413	2,354	2,640	2,500	3,500		Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.
129	General Operating Fund	Public Safety	Expenses	5820	Training & Education - City Staff	2,685	6,188	6,999	3,684	7,000	8,200		Provides funding for attendance to seminars and educational programs to enhance/improve employee skills. Also includes required training for officers.
130	General Operating Fund	Public Safety	Expenses	5830	Uniforms	8,193	11,652	7,989	7,420	8,000	9,500		Provides funds to replace worn uniforms, jackets, raincoats, etc. Also provides funds for new uniforms for new hires.
131	General Operating Fund	Public Safety	Expenses	5860	Vehicle Insurance	5,867	7,634	7,339	6,632	7,810	7,810		Provides funds for vehicle insurance including deductibles.
132	General Operating Fund	Public Safety	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	78,000		PD step salary adjustment based on preliminary salary survey
133	General Operating Fund	Public Safety	Expenses	MAYOR	Mayor's Budget								0
134	General Operating Fund	Public Safety	Expenses	MAYOR	Mayor's Budget								78,000
135	General Operating Fund	Public Safety	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	0		
136	General Operating Fund	Public Safety	Expenses		Totals	1,126,197	1,198,669	1,259,671	1,180,248	1,166,748	1,820,482		
137		<b>Public Safety Totals</b>			<b>Department Totals</b>	<b>-1,126,197</b>	<b>-1,198,669</b>	<b>-1,259,671</b>	<b>-1,180,248</b>	<b>-1,166,748</b>	<b>-1,820,482</b>		
138													
139													
140													
141	General Operating Fund	Municipal Court	Revenues	4020	Court Income - Fees	19,894	29,210	7,805	8,257	5,000	13,305		In addition to traffic fines and fees, the City collects miscellaneous court fees. The majority of those fees are sent to the State but the City retains a percentage of some of the fees. Decrease is due to the decrease in the amount of tickets being written because of COVID-19.
142	General Operating Fund	Municipal Court	Revenues	4022	Credit Card Convenience Fees	0	916	1,222	524	500	835		This program had been suspended due to COVID. It is now active. The City collects a 3% convenience fee for all payments by credit cards for fines and court fees. This program started in FY 17/18.
143	General Operating Fund	Municipal Court	Revenues	4030	Court Income Fines	37,444	25,310	19,281	11,538	12,500	18,079		Revenues generated are primarily from traffic citations. A traffic ticket is a notice issued by a law enforcement official to a motorist or other road user, accusing violation of traffic laws. Traffic tickets generally come in two forms, citing a moving violation, such as exceeding the speed limit, or a non-moving violation, such as a parking violation. Decrease is due to the decrease in the amount of tickets being written due to COVID-19.
144	General Operating Fund	Municipal Court	Revenues	4032	Court-Time Payment Fee	0	0	0	0	100	32		Recent code addition. Funds are collected when a person convicted of an offense shall pay a reimbursement fee of \$15 if the person has been convicted of a misdemeanor and pays any part of a fine, court costs, or restitution, or another reimbursement fee, on or after the 31st day after the date on which a judgement is entered assessing the fine, court costs, restitution, or other reimbursement fee.
145	General Operating Fund	Municipal Court	Revenues	4035	Court Security Fee	0	0	137	325	900	328		Under Article 102.017 of the Texas Code of Criminal Procedures, a Municipal Court may establish a Municipal Court Building Security Fund. This fund is to be administered by the governing body of the municipality and is to be used for security personnel, services and items related to buildings that house the operations of municipal courts. A municipality may collect \$3 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The \$3 fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The term "security personnel, services, and items" includes identification cards and systems, electronic locking and surveillance equipment, signage, bailiffs or contract security personnel, and continuing education on security issues for court personnel and security personnel. The Sunset Valley Municipal Court is physically located within City Hall, and all proceedings of the Court take place inside.
146	General Operating Fund	Municipal Court	Revenues	4036	Court-Truancy Prevention Fund	0	0	0	85	100	32		Truancy Prevention Fee: Money allocated under Section 134.103 to the local truancy prevention and diversion fund maintained in the municipal treasury as required by Section 134.151 may be used by a municipality to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of a juvenile case manager employed under Article 45.056, Code of Criminal Procedure. Money in the fund may not be used to supplement the income of an employee whose primary role is not that of a juvenile case manager. The City of Sunset Valley does not employ a juvenile case manager.
147	General Operating Fund	Municipal Court	Revenues	4037	Court - Jury Fund	0	0	0	2	10	3		Juror Reimbursement Fee: Money allocated to the municipal jury fund, as required by Section 134.151, may be used by a municipality only to fund juror reimbursements and otherwise finance jury services.

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
148	General Operating Fund	Municipal Court	Revenues	4038	Court Technology Fee	0	0	183	354	1,200	438		Under Article 102.0172 of the Texas Code of Criminal Procedures, a Municipal Court may create a Technology Fund. The fund is to be administered by the governing body of the municipality and is used to finance the purchase or maintenance of technological enhancements for a municipal court. A municipality may collect a fee not to exceed \$4 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The Technology Fund may be used for the following related to the operations of the Municipal Court: computer systems, networks, hardware, software, imaging systems, electronic ticket writers and docket management systems. The Sunset Valley Municipal Court currently uses the Incode Docket Management and Cash Collection Software, provided by Tyler Technologies. The Police Department will also be purchasing electronic ticket writers through Tyler Technologies which will be integrated with the Court's Incode software system.
149	General Operating Fund	Municipal Court	Revenues	4200	School Zone Fees - County/City (Restricted Use)	846	867	871	808	0	550		The City receives monthly revenue from Travis County of their portion of the fines paid for violations received in the school zone. These funds are restricted and can only be spent on items for school safety.
150	General Operating Fund	Municipal Court	Revenues	4230	Warrant Fee Collections	2,730	3,368	3,751	2,536	2,250	2,967		The City does not outsource warrant collections. There are no plans to contract with a warrant officer. Unpaid tickets are reported to DPS through OMNI, and the warrant must be paid to the City before a driver's license can be renewed.
151	General Operating Fund	Municipal Court	Revenues		Totals	60,914	59,672	33,249	24,429	22,560	36,569		
152													
153													
154	General Operating Fund	Municipal Court	Expenses	5000	Salaries	0	0	0	0	0	39,780		New employee replaced Assistant to the CA
155	General Operating Fund	Municipal Court	Expenses	5006	Salary - Assistant to the City Administration	31,776	34,412	50,680	59,336	12,002	0		Removed to Admin
156	General Operating Fund	Municipal Court	Expenses	5046	Salary - Longevity	320	492	392	440	88	0		New Employee, not subject to
157	General Operating Fund	Municipal Court	Expenses	5086	Salary - Bilingual	0	0	0	0	0	300		
158	General Operating Fund	Municipal Court	Expenses	5087	Salary - Education	625	550	600	600	120	0		New Employee
159	General Operating Fund	Municipal Court	Expenses	5090	Salary - Overtime	1,826	951	1,110	1,054	360	1,339		New employee
160	General Operating Fund	Municipal Court	Expenses	5091	Salary - Licensing Incentives	0	225	300	300	60	0		New Employee not subject to
161	General Operating Fund	Municipal Court	Expenses	5120	Life Insurance Benefits	51	46	43	43	9	70		Employer pays 100% of Life Insurance Premiums for the employee.
162	General Operating Fund	Municipal Court	Expenses	5121	Medical Insurance Benefits	4,816	5,318	5,458	5,532	1,361	4,863		Employer pays 100% of Medical Insurance Premiums for the employee. In 18/19 all premiums are in Court Dept.
163	General Operating Fund	Municipal Court	Expenses	5122	Dental Insurance Benefits	441	455	464	414	84	631		Employer pays 100% of Dental Insurance Premiums for the employee.
164	General Operating Fund	Municipal Court	Expenses	5123	Vision Insurance	74	77	78	81	16	124		Employer pays 100% of Vision Insurance Premiums for the employee.
165	General Operating Fund	Municipal Court	Expenses	5124	Long Term Disability Insurance	208	196	387	203	48	468		Employer pays 100% of LTD Insurance Premiums for the employee. New rates were issued in March 2018.
166	General Operating Fund	Municipal Court	Expenses	5126	Short Term Disability Insurance	117	121	134	134	32	360		Employer pays 100% of STD Insurance Premiums for the employee. New rates were issued in March 2018.
167	General Operating Fund	Municipal Court	Expenses	5130	Medicare Tax - Employers Contribution	828	706	977	985	372	601		Employer match to the Medicare portion of social security benefits. A portion of these taxes are included in the payroll benefits transfer.
168	General Operating Fund	Municipal Court	Expenses	5131	TWC - Employers Contribution	18	324	221	17	288	360		Provides funds for state mandated employer contribution to unemployment compensation fund. The first \$9000 of all employees earnings are taxable wages. There was an increase in rated in FY 17/18 which has been carried over into FY18/19. New rates are issued in January 2019.
169	General Operating Fund	Municipal Court	Expenses	5135	Social Security Contribution	1,464	806	834	537	806	806		Employer's portion of the Social Security benefits. Social Security taxes are paid on the Municipal Judge earnings.
170	General Operating Fund	Municipal Court	Expenses	5140	TMRS City Contribution	5,814	6,202	7,077	7,370	1,466	3,316		Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. The Municipal Judge is not eligible.
171	General Operating Fund	Municipal Court	Expenses	5150	Workers Compensation Benefits	142	127	139	150	113	121		Provides state mandated coverage in the event an employee is injured on the job. All employees are covered by Worker's Comp insurance.
172	General Operating Fund	Municipal Court	Expenses	5306	Attorney	9,559	4,752	6,365	4,590	6,000	6,000		Provides funds for the prosecuting attorney for the Municipal Court. Budget is for monthly docket services and other services such as jury trials and other legal Municipal Court services. Decrease is due to smaller dockets over the past few years.
173	General Operating Fund	Municipal Court	Expenses	5343	IT Management Services	0	0	0	0	980	1,960		Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Municipal Court - 1 Computer \$980
174	General Operating Fund	Municipal Court	Expenses	5354	Municipal Court Services	188	0	0	213	500	500		Provides for expenses related to auxiliary aids and services to ensure due process of law and the right to a fair trial. Funds can be utilized for foreign language interpreters, hearing impaired services, and other needed assistance programs. Decrease is due to smaller dockets.

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
175	General Operating Fund	Municipal Court	Expenses	5357	Salary - Municipal Judge	23,618	13,005	13,455	8,655	13,000	0		This is an appointed position (non-regular part-time position) and is not eligible for City benefits and is not exempt from Social Security taxes. The Presiding Judge of the Sunset Valley Municipal Court prepares for, presides over and adjudicates jury and non-jury trials, holds show cause, pretrial and other hearings, meets with and accepts pleas from juvenile defendants, reviews the docket, meets and communicates with the Court Clerk, reviews requests for defensive driving and other types of deferred dispositions, drafts standing orders, jury charges, summons, and other Court-related documents, reviews and executes interim and final judgments, orders to appear, and warrants for arrest, and takes other actions as required by law.
176	General Operating Fund	Municipal Court	Expenses	5516	Credit Card Fees	2,198	1,049	1,106	1,311	1,500	1,500		Provides for fees charged by the credit card company and by Incode to allow credit card payments in-house, over the phone, and online via the website.
177	General Operating Fund	Municipal Court	Expenses	5600	Dues / Subscriptions / Fees	0	0	0	0	0	0		Provides for expenses related to dues, fees, and subscriptions to journals, traffic law updates, and participation in associations. There are not any dues or subscriptions planned FY 18/19. Amount in the budget is for unanticipated fees that can occur during the court process.
178	General Operating Fund	Municipal Court	Expenses	5690	Municipal Court Supplies	162	276	60	213	500	150		Provides for expenses related to supplies or equipment used by the Municipal Court. This line also includes the red pocket folders which are purchased from an office supply source. Ticket writer supplies.
179	General Operating Fund	Municipal Court	Expenses	5725	Printing	317	1,489	0	0	500	500		Provides for expenses for , business cards, and other printing used solely by the Municipal Court.
180	General Operating Fund	Municipal Court	Expenses	5782	Software Maintenance Fees	3,457	3,585	3,719	3,860	3,871	5,371		Provides funding for software maintenance fees for InCode Municipal Court System and Database
181	General Operating Fund	Municipal Court	Expenses	5815	Training - Mileage Reimbursement	547	0	0	0	400	200		Provides funding for mileage, per diem meals, and other travel expenses incurred for Training and Education. Increase due to training for both the Municipal Judge and Certified Court Clerk, and InCode training for the Clerk.
182	General Operating Fund	Municipal Court	Expenses	5820	Training & Education - City Staff	600	200	0	200	400	350		Provides funding for annual classes for state and legislative updates affecting Municipal operations, as well as required Judicial continuing education.
183	General Operating Fund	Municipal Court	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	1,000		
184	General Operating Fund	Municipal Court	Expenses	MAYOR	Mayor's Budget							0	
185	General Operating Fund	Municipal Court	Expenses	MAYOR	Mayor's Budget							1,000	Municipal Court salary adjustment for merit/cost of living
186	General Operating Fund	Municipal Court	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	0		
187	General Operating Fund	Municipal Court	Expenses		Totals	89,165	75,365	93,597	96,237	44,875	70,670		
188		<b>Municipal Court Totals</b>			<b>Department Totals</b>	<b>-28,251</b>	<b>-15,693</b>	<b>-60,348</b>	<b>-71,808</b>	<b>-22,315</b>	<b>-34,101</b>		
189													
190													
191													
192	General Operating Fund	Public Works	Revenues	4000	Adopt A Tree Energy Program	7,188	5,770	9,147	8,213	0	4,724		Plant sales - reduction in program- * reduction in originally proposed amount of \$4972.52
193	General Operating Fund	Public Works	Revenues	4001	Revenue - Ant Bait Program	497	118	449	190	0	189		Program was suspended in last year's budget * reduction in originally proposed amount of \$188.97
194	General Operating Fund	Public Works	Revenues		Totals	7,684	5,888	9,597	8,403	0	4,913		
195													
196													
197	General Operating Fund	Public Works	Expenses	5000	Salaries	0	0	0	0	0	76,830		
198	General Operating Fund	Public Works	Expenses	5010	Salary - PW Operations Manager	51,036	55,159	73,911	48,358	0	0		Position eliminated FY20
199	General Operating Fund	Public Works	Expenses	5030	Salary - Parks & Natural Resources Mgr.	74,270	79,829	83,327	89,072	36,183	0		Exempt Position
200	General Operating Fund	Public Works	Expenses	5046	Salary - Longevity	3,258	5,011	3,490	4,006	558	527		Paid to employees to have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
201	General Operating Fund	Public Works	Expenses	5057	Salary - Administrative Clerk	27,831	30,128	42,571	26,847	0	0		Position eliminated FY20
202	General Operating Fund	Public Works	Expenses	5060	Salary - Public Works Director	68,578	74,037	111,898	37,513	10,504	0		
203	General Operating Fund	Public Works	Expenses	5061	Salary - Maintenance Tech (GG)	0	17,905	26,403	20,050	0	0		Position eliminated FY20
204	General Operating Fund	Public Works	Expenses	5062	Salary - Maintenance Tech (DV)	0	14,159	30,262	5,600	3,120	0		
205	General Operating Fund	Public Works	Expenses	5063	Salary - Maintenance Tech 1 (RS)	7,155	6,824	26,163	30,234	3,224	0		
206	General Operating Fund	Public Works	Expenses	5064	Salary - Maintenance Tech (QD)	28,293	30,356	42,370	21,309	0	0		Position eliminated FY20
207	General Operating Fund	Public Works	Expenses	5066	Salary - Ground Maintenance Supervisor	54,193	58,310	64,480	66,229	23,150	0		Hourly position
208	General Operating Fund	Public Works	Expenses	5068	Salary - Maintenance Tech (CW)	23,549	20,150	22,731	30,318	0	0		Position eliminated FY20
209	General Operating Fund	Public Works	Expenses	5077	Salary - Youth Program	14,379	24,037	23,925	731	10,000	38,880		The Youth Program provides salaries for Teen employees and Interns. The Planning and Environmental Committee has recommended reinstating this program to full funding in FY21.
210	General Operating Fund	Public Works	Expenses	5080	Salary - Utilities Superintendent	100	1,198	64,435	54,814	6,614	0		Hourly Position
211	General Operating Fund	Public Works	Expenses	5084	Salary - Cell phone allowance	7,475	7,160	10,120	3,820	504	443		Monthly personal phone allowance paid to employees that are required to have a cell phone/radio for city use. Includes funds for 3 replacement phone allowance (every 2 years)
212	General Operating Fund	Public Works	Expenses	5086	Salary - Bilingual	2,350	2,350	2,250	2,225	270	258		Paid to employees that passed a test that is certified by the City. 4 employees paid at \$50 per month.
213	General Operating Fund	Public Works	Expenses	5087	Salary - Education	2,738	1,900	2,800	2,200	480	270		Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications.
214	General Operating Fund	Public Works	Expenses	5088	Salary - Shift Differential	0	0	0	0	0	0		
215	General Operating Fund	Public Works	Expenses	5089	Tuition Reimbursement	0	0	0	0	0	1,500		

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216	General Operating Fund	Public Works	Expenses	5090	Salary - Overtime	3,483	2,218	3,135	4,141	1,083	2,046		Overtime calculates for hourly employees. This amount also includes call back and standby. This item reduced in FY 16/17 because water sampling was moved to a separate line item.
217	General Operating Fund	Public Works	Expenses	5091	Salary - Licensing Incentives	2,538	600	2,950	2,150	465	399		Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications. Increase due to additional certifications.
218	General Operating Fund	Public Works	Expenses	5094	Salary-Water Sampling	0	166	5,785	7,499	7,893	7,893		Provides for weekend water testing and lift station inspections.
219	General Operating Fund	Public Works	Expenses	5100	Exams/ Testing / Certifications	0	275	670	0	750	1,500		Applicant testing, includes physical and drug screens, psychological test, written and physical aptitude test for applicants.
220	General Operating Fund	Public Works	Expenses	5120	Life Insurance Benefits	447	460	457	346	50	58		Employer pays 100% of the Life Insurance Premium for the employee.
221	General Operating Fund	Public Works	Expenses	5121	Medical Insurance Benefits	51,176	64,788	73,667	58,829	7,824	9,732		Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
222	General Operating Fund	Public Works	Expenses	5122	Dental Insurance Benefits	4,112	4,405	5,283	3,535	484	518		Employer pays 100% of Dental Insurance Premiums for the employee.
223	General Operating Fund	Public Works	Expenses	5123	Vision Insurance	687	699	808	677	100	101		New benefit started in March 2012. Employer pays 100% of premium
224	General Operating Fund	Public Works	Expenses	5124	Long Term Disability Insurance	2,242	2,200	2,185	1,812	325	384		New benefit started in March 2012. Employer pays 100% of premium
225	General Operating Fund	Public Works	Expenses	5126	Short Term Disability Insurance	1,265	1,358	1,558	1,192	214	295		New benefit started in March 2012. Employer pays 100% of premium
226	General Operating Fund	Public Works	Expenses	5130	Medicare Tax - Employers Contribution	6,144	5,487	9,133	6,584	1,249	1,171		Employer match to the Medicare portion of social security benefits for teens, interns, and non-regular part-time employees.
227	General Operating Fund	Public Works	Expenses	5131	TWC - Employers Contribution	125	2,028	1,904	107	276	295		Provides funds for state mandated employer contribution to unemployment compensation fund. \$9000 max salary. Increase due to an increase in the rate.
228	General Operating Fund	Public Works	Expenses	5133	Urban Forestry	10,010	9,448	4,085	804	4,000	4,000		The Urban Forestry funds a cover the cost of maintaining and enhancing the Sunset Valley urban forest including residential assistance with Oak Wilt. This fund has been reduced as part of the funding for this program is found within the Venue Tax as part of the Water Quality Protection Program. The funds allocated in the general fund is used for hazard mitigation and street tree removal..
229	General Operating Fund	Public Works	Expenses	5135	Social Security Contribution	2,287	1,477	1,633	45	0	0		Employer match to social security benefits for teens, interns, and non-regular part-time employees.
230	General Operating Fund	Public Works	Expenses	5140	TMRS City Contribution	52,456	49,367	81,781	61,400	9,998	9,426		Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.
231	General Operating Fund	Public Works	Expenses	5150	Workers Compensation Benefits	14,435	16,628	20,937	20,007	3,678	3,507		Provides state mandated coverage in the event an employee is injured on the job.
232	General Operating Fund	Public Works	Expenses	5325	Construction Management Services	0	0	0	0	0	0		Billed to project- \$0 expense in this fund. Provides funds for contract project management assistance for city improvements. Move \$5000 Green Tax FY18/19.
233	General Operating Fund	Public Works	Expenses	5332	Planning Services	52	0	2,022	27	0	0		
234	General Operating Fund	Public Works	Expenses	5343	IT Management Services	0	0	0	0	9,793	19,586		Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 – Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 – Total services; Public Works – 10 Computers \$9,793
235	General Operating Fund	Public Works	Expenses	5350	Grounds Maintenance	112,566	111,252	116,757	128,400	135,000	161,702		Funds to employ contractors to mow, pick up litter and provide landscape and irrigation maintenance services on some of the public grounds and right of ways. Increase due to TexasScapes mowing the residential right of ways and other areas of the City.
236	General Operating Fund	Public Works	Expenses	5379	Traffic Consultant	0	0	0	0	0	0		Funds for professional services for traffic surveys and engineering.
237	General Operating Fund	Public Works	Expenses	5400	Adopt A Tree Energy Conservation	7,081	5,765	10,188	10,263	0	7,500		3 times per year
238	General Operating Fund	Public Works	Expenses	5401	Ant Bait Program	734	703	0	595	0	0		This program has been removed as a non-essential service.
239	General Operating Fund	Public Works	Expenses	5436	Trails Master Plan	0	930	4,298	868	1,500	1,500		This is for signage, etc along the Trails.
240	General Operating Fund	Public Works	Expenses	5437	Community Gardens	1,904	918	1,144	405	700	1,000		The Community Garden is in use and requires maintenance. Provides funds to help support a Community Garden including maintenance of common areas and water system.
241	General Operating Fund	Public Works	Expenses	5438	Community Habitat Program-Rebates	0	0	0	0	0	0		Program cancelled.
242	General Operating Fund	Public Works	Expenses	5444	Energy Conservation Rebates	23,619	15,710	21,810	12,392	10,000	15,000		Reinstated in FY 2021.
243	General Operating Fund	Public Works	Expenses	5445	Env & Planning Library / Information	0	0	0	177	0	0		
244	General Operating Fund	Public Works	Expenses	5446	Environmental Monitoring Program	0	0	0	0	0	0		Moved to green tax.
245	General Operating Fund	Public Works	Expenses	5447	Pollution reduction Program	714	953	602	80	1,000	1,000		This program aims to reduce air, light, soil, and water pollution. This item was reduced to not include funds for rebates. The remaining funds will be used for program funds.
246	General Operating Fund	Public Works	Expenses	5472	Spring Cleaning Program	1,885	0	3,703	2,515	0	3,750		This program is recommended to be reinstated in FY22.
247	General Operating Fund	Public Works	Expenses	5476	Teen Program Expenses	1,929	1,473	1,883	0	2,000	2,000		Provides uniforms, training, and misc. costs associated with the Teen Program.
248	General Operating Fund	Public Works	Expenses	5490	Tree Fund - Expenses	0	0	0	960	0	0		
249	General Operating Fund	Public Works	Expenses	5523	Building Services	20,241	18,683	24,010	32,497	35,354	38,000		Contractual Building Services for Admin, Police, and Public Works to include janitorial services, pest control, fire extinguishers/inspections, heating and AC maintenance, door mat service, and solar panel semi-annual maintenance. Increase for cost inflation.
250	General Operating Fund	Public Works	Expenses	5547	Ice Service	2,117	998	1,013	2,192	2,200	0		
251	General Operating Fund	Public Works	Expenses	5565	Conservation Rangers	2,353	1,059	0	363	0	0		Volunteer Program in Green Tax



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252	General Operating Fund	Public Works	Expenses	5570	Consumables	589	608	559	444	900	900		Provides funds to replace one-time use items such as batteries and first aid supplies.
253	General Operating Fund	Public Works	Expenses	5575	Wildlife Management & Implementation	39	2,619	0	399	2,500	2,500		Provides funds for deer management and Golden Cheek Warbler Surveys which happens every year.
254	General Operating Fund	Public Works	Expenses	5600	Dues / Subscriptions / Fees	906	919	295	599	1,000	1,000		Provides funds for payment of dues, subscriptions, and fees related to the Public Works field. Includes certifications and exams.; additional staff
255	General Operating Fund	Public Works	Expenses	5645	Fuel	7,540	7,315	9,891	6,187	8,000	8,000		Provides funds for fuel for Public Works department vehicles. In FY 15/16 transferred \$500 to Vehicle expense-Insurance
256	General Operating Fund	Public Works	Expenses	5695	Eco Event/Native Tree Planting	1,076	1,114	1,339	1,582	0	1,500		Promotional materials for Arbor Day Event in November 2021.
257	General Operating Fund	Public Works	Expenses	5711	Open Space Management	11,552	2,274	510	152	500	500		Provides funds for repair and maintenance to the open areas. This funding is used to manage nearly 270 acres of greenspaces. This line item remains in the General Fund for any open space management activity not related to the watershed protection program. Moved to Green Tax FY 18/19.
258	General Operating Fund	Public Works	Expenses	5735	Rental Expense - Equipment	443	543	34	0	750	750		Provides funds for rental equipment needed in the Public Works Department.
259	General Operating Fund	Public Works	Expenses	5740	Repair & Maintenance - Buildings	6,572	11,452	7,170	4,576	10,500	15,000		Provides funds for repair and maintenance of all City buildings including repair/replacement of mechanical equipment, light bulbs, etc. Also includes janitorial, toiletries, and cleaning supplies. The increase includes upkeep on City Hall which is not being utilized..
260	General Operating Fund	Public Works	Expenses	5743	Repair & Maintenance - Landscaped Areas	4,625	2,684	4,417	4,185	4,500	4,500		Provides funds to purchase replacement plants material, irrigation supplies and contractual assistance for the repair and maintenance of city landscaping and ROW.
261	General Operating Fund	Public Works	Expenses	5744	Repair & Maintenance - Parks & Grounds	7,742	3,271	9,001	5,743	8,000	10,000		Provides funding to maintain the safety and maintenance of city parks and grounds including playground equipment, sidewalks, facilities, signage, safety surfacing.
262	General Operating Fund	Public Works	Expenses	5745	Repair & Maintenance - Equipment	11,364	9,070	6,083	3,522	6,000	6,000		Provides funds for the repairs, maintenance, purchase and replacement of Public Works equipment. This includes maintenance of large equipment such as the backhoe and tractor as well as maintenance and purchase of smaller equipment such as chainsaws.
263	General Operating Fund	Public Works	Expenses	5748	Repair & Maintenance - Fencing	2,966	1,158	2,497	697	2,500	2,500		Provides funds for the repair, replacement, or minor construction of fencing, signage, gates, and other boundary markers. This includes maintenance and repair of the storage yard gate.
264	General Operating Fund	Public Works	Expenses	5753	Repair & Maintenance - Trails & Footpaths	6,804	3,157	3,763	2,706	2,500	3,500		Provides funds for the repair and maintenance of trails and footpaths in the city. This fund is primarily used for the maintenance of granite gravel trails.
265	General Operating Fund	Public Works	Expenses	5755	Repair & Maintenance - Vehicles	3,468	5,254	3,360	5,822	5,000	5,000		Provide funds for tires, batteries, oil changes, car washes, misc. maintenance, parts and repairs of City owned vehicles.
266	General Operating Fund	Public Works	Expenses	5762	Reprographics Services	35	12	21	591	500	500		Provides funds for reproducing plans and other copies as required for misc. projects and file management.
267	General Operating Fund	Public Works	Expenses	5775	Small Tools	3,995	3,597	3,872	3,854	4,000	3,000		Provides funds for the purchase of various smaller tools/supplies and accessories as needed. This item includes consumable items such as weed eater string, disinfectant for tools, screws, nails, etc.
268	General Operating Fund	Public Works	Expenses	5815	Training - Mileage Reimbursement	1,270	561	287	838	1,750	3,000		Increase due to anticipated travel for training courses. Provides funds to purchase or reimburse employees for travel expenses including hotel, travel expenses, meal per Diem, and other expenses.
269	General Operating Fund	Public Works	Expenses	5820	Training & Education - City Staff	3,479	2,795	2,177	2,986	2,500	7,300		Provides continued instructional and informational classes for employees in areas relating to departmental responsibilities. Includes exams fees and licensing.
270	General Operating Fund	Public Works	Expenses	5830	Uniforms	2,441	3,111	1,584	692	2,000	2,000		Funds to provide new or replacement uniforms for the Public Works personnel .
271	General Operating Fund	Public Works	Expenses	5860	Vehicle Insurance	4,400	4,241	5,708	8,045	5,230	5,230		Provides funds for vehicle insurance including deductibles.
272	General Operating Fund	Public Works	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	52,000		
273	General Operating Fund	Public Works	Expenses	MAYOR	Mayor's Budget								0
274	General Operating Fund	Public Works	Expenses	MAYOR	Mayor's Budget								2,000
275	General Operating Fund	Public Works	Expenses	MAYOR	Mayor's Budget								50,000
276	General Operating Fund	Public Works	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	0		Emergency Management - purchase of equipment for power and water distribution during emergencies
277	General Operating Fund	Public Works	Expenses	PWD	Public Works Director	0	0	0	0	0	0		
278	General Operating Fund	Public Works	Expenses		Totals	773,112	814,315	1,097,105	857,805	399,174	545,751		
279		<b>Public Works Totals</b>			<b>Department Totals</b>	<b>-765,428</b>	<b>-808,427</b>	<b>-1,087,508</b>	<b>-849,402</b>	<b>-399,174</b>	<b>-540,838</b>		
280													
281													
282													
283	General Operating Fund	General Government	Revenues	4009	Property Lease Revenue	6,600	6,600	6,600	4,950	6,600	0		Prior SFC**NOTE* Change from prior sheet. This was prior SFC rental income. This is now sponsored by the City in the grant to SFC
284	General Operating Fund	General Government	Revenues	4028	Event Revenue	5,608	5,279	7,765	415	2,000	4,764		This revenue is received from two sources. One source is the \$25.00 rental fee that is paid to use the City Council Chambers for a personal event. ArtFest Revenue has been moved to General Government.
285	General Operating Fund	General Government	Revenues	4300	Operating Transfers In	0	0	0	0	0	0		**NOTE** Amount from the GF that was previously received from the SFC lease payment above.
286	General Operating Fund	General Government	Revenues		Totals	12,208	11,879	14,365	5,365	8,600	4,764		
287													
288													
289	General Operating Fund	General Government	Expenses	5089	Tuition Reimbursement	2,250	0	2,500	2,834	4,500	0		Provides funds to reimburse tuition fees paid by employees in accordance with the tuition reimbursement policy.
290	General Operating Fund	General Government	Expenses	5321	Contingency Fund	15,625	0	1,100	0	500	10,000		Provides EMERGENCY contingency expenses in unplanned events.
291	General Operating Fund	General Government	Expenses	5336	Fire and Emergency Services	495,000	509,850	509,850	522,641	538,320	0		Provides funds for fire protection services through a contract with the City of Austin Fire Department.
292	General Operating Fund	General Government	Expenses	5348	Legal Defense Funds	0	0	0	0	0	0		Provides legal services for the defense and or filing of lawsuits. This amount is in the budget to allow for an expense that would require a budget transfer.

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293	General Operating Fund	General Government	Expenses	5552	Sunset Valley Arts Commission-Community Programs	1,599	5,975	8,403	1,714	5,000	26,400		* May be amended - Committee is finalizing**Request by the Arts Commission
294	General Operating Fund	General Government	Expenses	5558	Community Events - Spring Fling	3,835	3,900	2,208	0	4,400	6,000		* May be amended - Committee is finalizing**
295	General Operating Fund	General Government	Expenses	5559	Community Events - Activity Program for Seniors	61	112	0	281	0	0		* May be amended - Committee is finalizing**
296	General Operating Fund	General Government	Expenses	5561	Community Events - Business Appreciation	842	1,000	1,037	0	3,000	0		* May be amended - Committee is finalizing**
297	General Operating Fund	General Government	Expenses	5605	Easement Acquisition	0	900	0	0	0	0		Easements should be part of a project budget
298	General Operating Fund	General Government	Expenses	5660	Land Acquisition	0	0	500	0	0	0		Not needed. Should be part of a project budget
299	General Operating Fund	General Government	Expenses	5726	Property Lease Expense	5,200	5,200	5,200	5,200	5,200	5,200		Provides funds for the lease between AISD and the City of Sunset Valley to use a designated area of parking lot on Saturday and Sunday. Currently this space is used for parking during the Sustainable Food Center Farmer's Market. Revenue is received to offset this expense.
300	General Operating Fund	General Government	Expenses	5825	Training & Supplies - City Council	2,016	180	2,712	2,068	1,000	1,000		Provides funds for the elected officials to purchase supplies to enhance their abilities to effectively govern the city. Also includes funds for expenses to attend seminars, conferences and training classes, subscriptions for needed materials, and the expenses for the annual Council Retreat.
301	General Operating Fund	General Government	Expenses	7127	Community Fire Planning	9,808	12,205	13,116	573	0	0		Combine with Green Tax Open Space Management
302	General Operating Fund	General Government	Expenses	TL	Tree Lighting/Holiday Lighting	0	0	0	0	0	0		* May be amended - Committee is finalizing**
303	General Operating Fund	General Government	Expenses		Totals	536,237	539,323	546,626	535,311	561,920	48,600		
304		<b>General Government Totals</b>			<b>Department Totals</b>	<b>-524,029</b>	<b>-527,444</b>	<b>-532,261</b>	<b>-529,946</b>	<b>-553,320</b>	<b>-43,836</b>		
305	<b>General Operating Fund Total</b>				<b>Fund Totals</b>	<b>774,380</b>	<b>875,667</b>	<b>921,734</b>	<b>671,979</b>	<b>305,189</b>	<b>104,503</b>		
306													
307													
308													
309	Utility Enterprise Fund	Water Department	Revenues	4060	General Fees & Inspections	0	0	100	0	2,500	823		General work provided by PW
310	Utility Enterprise Fund	Water Department	Revenues	4095	Interest	17,201	36,343	56,959	27,428	5,000	31,129		Reduction in rates * reduction in originally proposed amount of \$32,767.16
311	Utility Enterprise Fund	Water Department	Revenues	4115	Penalties/Fines/Surcharges	0	0	0	0	1,000	317		Penalties suspended during COVID
312	Utility Enterprise Fund	Water Department	Revenues	4210	Tap Fees - Reconnects	0	600	550	450	1,500	839		Tap fees for new connections/replacement connections - Disconnects were discontinued during COVID
313	Utility Enterprise Fund	Water Department	Revenues	4220	Utility Sales	634,732	559,539	571,951	562,897	650,000	564,139		Sale of water to customers - More residents are returning to work, and not working from home
314	Utility Enterprise Fund	Water Department	Revenues	4300	Operating Transfers In	213,539	251,531	311,606	181,184	0	0		Water Subsidy- Total Expenses minus revenues to figure out subsidy plus; utility infrastructure of 126,677
315	Utility Enterprise Fund	Water Department	Revenues	SUBSIDIES	Subsidy Transfer	0	0	0	0	263,425	248,745		Water Subsidy- Total Expenses minus revenues to figure out subsidy
316	Utility Enterprise Fund	Water Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	0		Transfer in from Reserves
317	Utility Enterprise Fund	Water Department	Revenues		Totals	865,473	848,013	941,166	771,959	923,425	845,992		
318													
319													
320	Utility Enterprise Fund	Water Department	Expenses	5000	Salaries	0	0	0	0	0	107,836		All salaries moved to one line item
321	Utility Enterprise Fund	Water Department	Expenses	5001	Salary - Accounting Clerk	4,595	4,718	0	0	11,157	0		
322	Utility Enterprise Fund	Water Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	0	0	0	0	9,046	0		
323	Utility Enterprise Fund	Water Department	Expenses	5046	Salary - Longevity	0	0	0	0	208	84		
324	Utility Enterprise Fund	Water Department	Expenses	5062	Salary - Maintenance Tech (DV)	0	5,380	0	0	9,360	0		
325	Utility Enterprise Fund	Water Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	21,871	20,535	0	0	9,672	0		
326	Utility Enterprise Fund	Water Department	Expenses	5066	Salary - Ground Maintenance Supervisor	0	0	0	0	3,307	0		
327	Utility Enterprise Fund	Water Department	Expenses	5080	Salary - Utilities Superintendent	30,294	41,993	0	0	26,458	0		
328	Utility Enterprise Fund	Water Department	Expenses	5084	Salary - Cell phone allowance	610	1,170	0	0	552	720		More employees who are using allowance
329	Utility Enterprise Fund	Water Department	Expenses	5086	Salary - Bilingual	0	0	0	0	210	270		More employees who speak spanish
330	Utility Enterprise Fund	Water Department	Expenses	5087	Salary - Education	0	600	0	0	510	45		
331	Utility Enterprise Fund	Water Department	Expenses	5088	Salary - Shift Differential	0	0	0	0	0	0		
332	Utility Enterprise Fund	Water Department	Expenses	5090	Salary - Overtime	1,356	2,894	0	0	1,799	3,747		Increase in overtime estimates due to more employees. Based on 5% per employee
333	Utility Enterprise Fund	Water Department	Expenses	5091	Salary - Licensing Incentives	0	1,200	0	0	555	525		
334	Utility Enterprise Fund	Water Department	Expenses	5099	Payroll Expenses - Payroll Services	0	0	143,424	118,347	0	0		Prior transfer out due to salaries but is now expensed directly to the department
335	Utility Enterprise Fund	Water Department	Expenses	5120	Life Insurance Benefits	21	42	0	0	71	103		Increase due to more employees
336	Utility Enterprise Fund	Water Department	Expenses	5121	Medical Insurance Benefits	2,246	5,758	0	0	11,730	18,759		Increase due to more employees
337	Utility Enterprise Fund	Water Department	Expenses	5122	Dental Insurance Benefits	178	455	0	0	694	926		Increase due to more employees
338	Utility Enterprise Fund	Water Department	Expenses	5123	Vision Insurance	31	77	0	0	144	181		Increase due to more employees
339	Utility Enterprise Fund	Water Department	Expenses	5124	Long Term Disability Insurance	114	238	0	0	385	686		Increase due to more employees
340	Utility Enterprise Fund	Water Department	Expenses	5126	Short Term Disability Insurance	64	176	0	0	253	528		Increase due to more employees
341	Utility Enterprise Fund	Water Department	Expenses	5130	Medicare Tax - Employers Contribution	1,603	1,798	0	0	1,513	1,642		Decrease due to new employees with reduced rates compared to last year
342	Utility Enterprise Fund	Water Department	Expenses	5131	TWC - Employers Contribution	9	250	0	0	396	528		Increase due to more employees
343	Utility Enterprise Fund	Water Department	Expenses	5135	Social Security Contribution	0	0	0	0	0	0		

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
344	Utility Enterprise Fund	Water Department	Expenses	5140	TMRS City Contribution	23,148	56,211	0	0	12,109	13,214		Decrease due to new employees with reduced rates compared to last year
345	Utility Enterprise Fund	Water Department	Expenses	5150	Workers Compensation Benefits	3,496	4,640	0	0	4,485	4,996		Decrease due to new employees with reduced rates compared to last year
346	Utility Enterprise Fund	Water Department	Expenses	5303	Aquifer District Fees	3,210	3,210	3,210	3,210	3,500	3,500		Fees the City is required to pay the Barton Springs Edward's Aquifer Conservation District each year regardless of the amount of water used.
347	Utility Enterprise Fund	Water Department	Expenses	5324	Emergency Response Services- non City	0	0	0	0	0	10,000		Funds for emergency services such as emergency testing, water leak repairs, etc. The City needs to have funds available within the utility funds for protecting the public water source. B&F did not budget this line last year
348	Utility Enterprise Fund	Water Department	Expenses	5327	Engineer - Design Fees	1,327	0	1,107	0	0	0		Will be associated with the projects.
349	Utility Enterprise Fund	Water Department	Expenses	5343	IT Management Services	0	0	0	0	980	0		Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Water Dept. - 1 Computer \$980
350	Utility Enterprise Fund	Water Department	Expenses	5373	Utility Contractual Services	530,586	486,815	457,425	464,153	586,663	598,396		Cost of purchased water from the City of Austin
351	Utility Enterprise Fund	Water Department	Expenses	5375	Utility Inspections	0	50	275	0	250	250		Cost for inspections related to utilities.
352	Utility Enterprise Fund	Water Department	Expenses	5515	Bank / Management Fees	1,838	1,565	388	1,211	2,000	2,000		
353	Utility Enterprise Fund	Water Department	Expenses	5516	Credit Card Fees	1,475	1,196	1,116	1,318	1,000	1,500		Cost of charging credit cards for utility payments
354	Utility Enterprise Fund	Water Department	Expenses	5600	Dues / Subscriptions / Fees	383	850	774	403	880	1,200		Cost for fees for various utility related memberships. These memberships save the City money on training expenses. More employees means more training costs
355	Utility Enterprise Fund	Water Department	Expenses	5645	Fuel	0	500	0	0	500	500		Fuel for equipment and vehicles associated with the Utilities
356	Utility Enterprise Fund	Water Department	Expenses	5705	Office Supplies/Delivery Fees	524	1,000	974	58	1,000	1,000		Supplies for annual Consumer Confidence Reports and other items for office supplies for Utility use.
357	Utility Enterprise Fund	Water Department	Expenses	5735	Rental Expense - Equipment	226	0	0	0	250	250		Funds for rental of equipment for water projects.
358	Utility Enterprise Fund	Water Department	Expenses	5745	Repair & Maintenance - Equipment	512	176	94	0	1,200	1,200		Repair of equipment used for water system management including pumps and generators.
359	Utility Enterprise Fund	Water Department	Expenses	5755	Repair & Maintenance - Vehicles	500	619	746	648	1,000	1,000		Maintenance of vehicles used for water system maintenance
360	Utility Enterprise Fund	Water Department	Expenses	5758	Repairs & Maintenance - System	18,356	14,894	21,924	23,292	25,000	25,000		Funds for repairs and maintenance of the water system. This includes repairs for water leaks, annual inspections (backflows/hydrants), and required testing.
361	Utility Enterprise Fund	Water Department	Expenses	5775	Small Tools	2,921	3,182	2,412	1,995	3,000	2,500		Funds for tools used in water system management
362	Utility Enterprise Fund	Water Department	Expenses	5782	Software Maintenance Fees	9,674	10,389	10,978	8,684	8,706	8,706		Fees for utility billing software including incode.
363	Utility Enterprise Fund	Water Department	Expenses	5815	Training - Mileage Reimbursement	914	3,453	1,232	860	1,600	1,600		Funds for reimbursement of mileage and per diem expenses.
364	Utility Enterprise Fund	Water Department	Expenses	5820	Training & Education - City Staff	3,628	4,383	2,535	1,348	4,350	5,200		Training for Water System Operators. Increase for training new employees.
365	Utility Enterprise Fund	Water Department	Expenses	5830	Uniforms	245	669	440	444	700	700		Funds provide for Personal Protective Equipment.
366	Utility Enterprise Fund	Water Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	1,294	361	630	1,621	3,000	4,200		Utilities related to the water department. Increase due to the use of SCADA.
367	Utility Enterprise Fund	Water Department	Expenses	5877	Water Conservation Program	24,660	21,350	16,773	13,226	10,000	20,000		Rebates approved by council, reimbursement to residents for under 3000 gallon water use remains. Returning back to originally budgeted amount from FY19
368	Utility Enterprise Fund	Water Department	Expenses	7000	Operating Transfers Out	0	115,927	119,405	0	0	0		No longer transferred through water. Eliminate transfer from GF to Water to Infrastructure
369	Utility Enterprise Fund	Water Department	Expenses	PROPOSED	Proposed New Line	0	0	0	0	0	2,500		Proposed new line item for water testing services. Separating out from RM System
370	Utility Enterprise Fund	Water Department	Expenses	PWD	Public Works Director	0	0	0	0	0	0		
371	Utility Enterprise Fund	Water Department	Expenses		Totals	691,909	818,726	785,861	640,817	760,193	845,992		
372		<b>Water Department Totals</b>			<b>Department Totals</b>	<b>173,564</b>	<b>29,287</b>	<b>155,305</b>	<b>131,142</b>	<b>163,232</b>	<b>0</b>		
373													
374													
375													
376	Utility Enterprise Fund	Wastewater Department	Revenues	4060	General Fees & Inspections	100	100	0	50	2,000	665		General work provided by PW
377	Utility Enterprise Fund	Wastewater Department	Revenues	4095	Interest	17,201	36,343	56,959	27,428	5,000	31,129		Reduced rates - *information differs from orginally proposed amount of \$32,767.18
378	Utility Enterprise Fund	Wastewater Department	Revenues	4210	Tap Fees - Reconnects	460	920	0	2,220	1,200	0		Current revenue to SSV is nonexistent with Tap Fees for Waste Water. Pass through revenue and expense
379	Utility Enterprise Fund	Wastewater Department	Revenues	4220	Utility Sales	435,173	371,257	374,920	366,370	474,795	386,641		More residents are returning to work post COVID = less consumption
380	Utility Enterprise Fund	Wastewater Department	Revenues	4300	Operating Transfers In	231,296	239,170	225,504	134,145	0	0		Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy
381	Utility Enterprise Fund	Wastewater Department	Revenues	SUBSIDIES	Subsidy Transfer	0	0	0	0	149,657	247,821		Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy;
382	Utility Enterprise Fund	Wastewater Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	0		
383	Utility Enterprise Fund	Wastewater Department	Revenues		Totals	684,230	647,790	657,383	530,214	632,652	666,256		
384													
385													
386	Utility Enterprise Fund	Wastewater Department	Expenses	5000	Salaries	0	0	0	0	0	69,436		
387	Utility Enterprise Fund	Wastewater Department	Expenses	5001	Salary - Accounting Clerk	2,332	2,369	0	0	5,579	0		
388	Utility Enterprise Fund	Wastewater Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	0	0	0	0	4,523	0		

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
389	Utility Enterprise Fund	Wastewater Department	Expenses	5046	Salary - Longevity	0	0	0	0	123	84		
390	Utility Enterprise Fund	Wastewater Department	Expenses	5062	Salary - Maintenance Tech (DV)	0	3,587	0	0	6,240	0		
391	Utility Enterprise Fund	Wastewater Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	7,290	6,428	0	0	6,448	0		
392	Utility Enterprise Fund	Wastewater Department	Expenses	5066	Salary - Ground Maintenance Supervisor	0	0	0	0	3,307	0		
393	Utility Enterprise Fund	Wastewater Department	Expenses	5080	Salary - Utilities Superintendent	12,983	17,997	0	0	13,229	0		
394	Utility Enterprise Fund	Wastewater Department	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	336	468		
395	Utility Enterprise Fund	Wastewater Department	Expenses	5086	Salary - Bilingual	0	0	0	0	150	150		
396	Utility Enterprise Fund	Wastewater Department	Expenses	5087	Salary - Education	0	0	0	0	285	45		
397	Utility Enterprise Fund	Wastewater Department	Expenses	5088	Salary - Shift Differential	0	0	0	0	0	0		
398	Utility Enterprise Fund	Wastewater Department	Expenses	5090	Salary - Overtime	621	1,192	0	0	1,044	2,302		
399	Utility Enterprise Fund	Wastewater Department	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	285	285		
400	Utility Enterprise Fund	Wastewater Department	Expenses	5099	Payroll Expenses - Payroll Services	0	0	57,091	54,879	0	0		Increase in expense due to cost of employee salaries being moved to General Fund
401	Utility Enterprise Fund	Wastewater Department	Expenses	5120	Life Insurance Benefits	0	0	0	0	43	66		
402	Utility Enterprise Fund	Wastewater Department	Expenses	5121	Medical Insurance Benefits	0	0	0	0	7,056	11,937		
403	Utility Enterprise Fund	Wastewater Department	Expenses	5122	Dental Insurance Benefits	0	0	0	0	421	589		
404	Utility Enterprise Fund	Wastewater Department	Expenses	5123	Vision Insurance	0	0	0	0	87	115		
405	Utility Enterprise Fund	Wastewater Department	Expenses	5124	Long Term Disability Insurance	0	0	0	0	230	437		
406	Utility Enterprise Fund	Wastewater Department	Expenses	5126	Short Term Disability Insurance	0	0	0	0	151	336		
407	Utility Enterprise Fund	Wastewater Department	Expenses	5130	Medicare Tax - Employers Contribution	774	870	0	0	907	1,055		
408	Utility Enterprise Fund	Wastewater Department	Expenses	5131	TWC - Employers Contribution	0	0	0	0	240	336		
409	Utility Enterprise Fund	Wastewater Department	Expenses	5135	Social Security Contribution	0	0	0	0	0	0		
410	Utility Enterprise Fund	Wastewater Department	Expenses	5140	TMRS City Contribution	5,373	22,998	0	0	7,260	8,492		
411	Utility Enterprise Fund	Wastewater Department	Expenses	5150	Workers Compensation Benefits	2,559	3,145	0	0	2,714	3,253		
412	Utility Enterprise Fund	Wastewater Department	Expenses	5324	Emergency Response Services-non City	0	0	0	0	0	5,000		Emergency Response Funds. The City needs to have funds available in the case of a wastewater emergency to protect the health and safety of the community.
413	Utility Enterprise Fund	Wastewater Department	Expenses	5327	Engineer - Design Fees	357	2,358	0	360	0	0		Moved to projects
414	Utility Enterprise Fund	Wastewater Department	Expenses	5371	Industrial Waste Services	298	769	0	0	1,000	0		Moved to hazardous waste disposal.
415	Utility Enterprise Fund	Wastewater Department	Expenses	5373	Utility Contractual Services	468,537	456,947	418,376	461,169	519,162	529,545		Cost for contractual waste water service to the COA
416	Utility Enterprise Fund	Wastewater Department	Expenses	5375	Utility Inspections	0	50	275	163	500	500		Funds for fees for inspections
417	Utility Enterprise Fund	Wastewater Department	Expenses	5600	Dues / Subscriptions / Fees	400	0	463	111	575	575		Funds for fees and dues related to wastewater utility
418	Utility Enterprise Fund	Wastewater Department	Expenses	5645	Fuel	0	500	0	0	500	500		Fuel for wastewater equipment.
419	Utility Enterprise Fund	Wastewater Department	Expenses	5650	Hazardous Material Disposal	0	0	0	0	0	1,000		Funds for disposal of hazardous waste moved from Industrial Waste Line Item
420	Utility Enterprise Fund	Wastewater Department	Expenses	5705	Office Supplies/Delivery Fees	0	800	0	0	800	800		Funds to provide office supplies and deliver postings related to wastewater department management.
421	Utility Enterprise Fund	Wastewater Department	Expenses	5735	Rental Expense - Equipment	232	0	0	0	250	500		Funds for rental of equipment. Increase due to cost of rentals increasing
422	Utility Enterprise Fund	Wastewater Department	Expenses	5745	Repair & Maintenance - Equipment	438	0	2,976	0	1,200	1,200		Funds to repair equipment associated with the wastewater utility including pumps.
423	Utility Enterprise Fund	Wastewater Department	Expenses	5755	Repair & Maintenance - Vehicles	500	402	771	350	1,000	1,000		This fund is for the repair and maintenance of vehicles used in wastewater system management.
424	Utility Enterprise Fund	Wastewater Department	Expenses	5758	Repairs & Maintenance - System	2,948	6,107	1,833	4,741	5,000	5,000		Funds to provide repairs to wastewater system including maintenance of the lift station, inspections, and potential leaks.
425	Utility Enterprise Fund	Wastewater Department	Expenses	5775	Small Tools	1,026	788	1,883	832	2,000	2,000		Provides fund for tools related to wastewater repairs. These tools are kept separate from other tools. This item also includes consumable items such as bioblocks and disinfectants.
426	Utility Enterprise Fund	Wastewater Department	Expenses	5798	Annual WW Line Inspections	0	11,500	13,156	0	15,000	15,000		Annual Inspection of Wastewater lines.
427	Utility Enterprise Fund	Wastewater Department	Expenses	5815	Training - Mileage Reimbursement	280	1,362	380	0	1,000	1,000		Reimbursement for travel due to training.
428	Utility Enterprise Fund	Wastewater Department	Expenses	5820	Training & Education - City Staff	800	1,300	272	1,430	1,500	1,500		Training for staff in wastewater. Although the size of the staff has reduced the amount of education in wastewater has not been reduced.
429	Utility Enterprise Fund	Wastewater Department	Expenses	5830	Uniforms	188	231	264	174	500	750		Personal Protective Gear. Increase due to new employees
430	Utility Enterprise Fund	Wastewater Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	735	780	648	429	1,000	1,000		Utilities related to wastewater
431	Utility Enterprise Fund	Wastewater Department	Expenses	PWD	Public Works Director	0	0	0	0	0	0		
432	Utility Enterprise Fund	Wastewater Department	Expenses		Totals	508,672	542,480	498,388	524,638	611,644	666,256		
433		<b>Wastewater Department Totals</b>			<b>Department Totals</b>	<b>175,558</b>	<b>105,310</b>	<b>158,995</b>	<b>5,575</b>	<b>21,008</b>	<b>0</b>		
434													
435													
436													
437	Utility Enterprise Fund	Solid Waste Department	Revenues	4170	Recycle / Reclamation Sales	219	41	270	4	200	162		Revenue gained from the sale of scrap metal etc. recycled by the city

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
438	Utility Enterprise Fund	Solid Waste Department	Revenues	4220	Utility Sales	3,744	4,237	6,695	6,977	4,200	4,792		
439	Utility Enterprise Fund	Solid Waste Department	Revenues	4300	Operating Transfers In	131,516	134,680	130,915	136,711	0	0		prior years subsidy
440	Utility Enterprise Fund	Solid Waste Department	Revenues	SUBSIDIES	Subsidy Transfer	0	0	0	0	172,681	192,927		
441	Utility Enterprise Fund	Solid Waste Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	0		transfer in from reserves
442	Utility Enterprise Fund	Solid Waste Department	Revenues		Totals	135,479	138,958	137,880	143,692	177,081	197,880		
443													
444													
445	Utility Enterprise Fund	Solid Waste Department	Expenses	5000	Salaries	0	0	0	0	0	49,340		
446	Utility Enterprise Fund	Solid Waste Department	Expenses	5001	Salary - Accounting Clerk	2,332	2,369	0	0	11,157	0		
447	Utility Enterprise Fund	Solid Waste Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	3,983	4,045	0	0	4,523	0		
448	Utility Enterprise Fund	Solid Waste Department	Expenses	5046	Salary - Longevity	0	0	0	0	208	167		
449	Utility Enterprise Fund	Solid Waste Department	Expenses	5062	Salary - Maintenance Tech (DV)	0	0	0	0	3,120	0		
450	Utility Enterprise Fund	Solid Waste Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	0	0	0	0	3,224	0		
451	Utility Enterprise Fund	Solid Waste Department	Expenses	5066	Salary - Ground Maintenance Supervisor	6,054	6,547	0	0	6,614	0		
452	Utility Enterprise Fund	Solid Waste Department	Expenses	5080	Salary - Utilities Superintendent	0	0	0	0	0	0		
453	Utility Enterprise Fund	Solid Waste Department	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	168	252		
454	Utility Enterprise Fund	Solid Waste Department	Expenses	5086	Salary - Bilingual	0	-335	0	0	120	90		
455	Utility Enterprise Fund	Solid Waste Department	Expenses	5087	Salary - Education	0	0	0	0	105	45		
456	Utility Enterprise Fund	Solid Waste Department	Expenses	5088	Salary - Shift Differential	0	0	0	0	0	0		
457	Utility Enterprise Fund	Solid Waste Department	Expenses	5090	Salary - Overtime	549	163	0	0	723	1,772		
458	Utility Enterprise Fund	Solid Waste Department	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	60	75		
459	Utility Enterprise Fund	Solid Waste Department	Expenses	5099	Payroll Expenses - Payroll Services	0	0	28,442	34,347	0	0		Increase in expense from cost of employee salaries being transferred to General Fund
460	Utility Enterprise Fund	Solid Waste Department	Expenses	5120	Life Insurance Benefits	0	0	0	0	28	42		
461	Utility Enterprise Fund	Solid Waste Department	Expenses	5121	Medical Insurance Benefits	0	0	0	0	4,926	7,794		
462	Utility Enterprise Fund	Solid Waste Department	Expenses	5122	Dental Insurance Benefits	0	0	0	0	273	379		
463	Utility Enterprise Fund	Solid Waste Department	Expenses	5123	Vision Insurance	0	0	0	0	57	74		
464	Utility Enterprise Fund	Solid Waste Department	Expenses	5124	Long Term Disability Insurance	0	0	0	0	151	281		
465	Utility Enterprise Fund	Solid Waste Department	Expenses	5126	Short Term Disability Insurance	0	0	0	0	99	216		
466	Utility Enterprise Fund	Solid Waste Department	Expenses	5130	Medicare Tax - Employers Contribution	529	500	0	0	588	750		
467	Utility Enterprise Fund	Solid Waste Department	Expenses	5131	TWC - Employers Contribution	0	0	0	0	156	216		
468	Utility Enterprise Fund	Solid Waste Department	Expenses	5135	Social Security Contribution	0	0	0	0	0	0		
469	Utility Enterprise Fund	Solid Waste Department	Expenses	5140	TMRS City Contribution	0	13,472	0	0	4,703	6,038		
470	Utility Enterprise Fund	Solid Waste Department	Expenses	5150	Workers Compensation Benefits	963	1,278	0	0	1,322	1,848		
471	Utility Enterprise Fund	Solid Waste Department	Expenses	5373	Utility Contractual Services	62,319	64,726	67,737	70,733	100,000	104,000		Cost for solid waste services to residents; includes 4% increase per contract as well as an estimated \$30K for additional bulk and brush service
472	Utility Enterprise Fund	Solid Waste Department	Expenses	5374	Utility Dumpster Rental	4,950	5,244	6,916	6,106	7,000	7,000		Funds for dumpster rentals in the storage yard
473	Utility Enterprise Fund	Solid Waste Department	Expenses	5410	Brush Chipping Program	10,873	12,739	6,552	8,771	12,000	12,000		Funds for chipping brush in the storage yard.
474	Utility Enterprise Fund	Solid Waste Department	Expenses	5510	Animal Control	2,169	1,554	1,629	1,831	3,500	3,500		Funds for animal waste stations, animal disposal, and other items related to animal control.
475	Utility Enterprise Fund	Solid Waste Department	Expenses	5650	Hazardous Material Disposal	361	259	352	0	350	500		Funds for Disposal of hazardous materials
476	Utility Enterprise Fund	Solid Waste Department	Expenses	5735	Rental Expense - Equipment	0	300	362	0	750	750		Funds for rental of equipment related to Solid Waste services
477	Utility Enterprise Fund	Solid Waste Department	Expenses	5795	Tire Recycling	257	603	240	435	650	750		Funds for recycling tires. More items to be disposed of due to tires ending up in creeks and on sides of roads
478	Utility Enterprise Fund	Solid Waste Department	Expenses	PWD	Public Works Director	0	0	0	0	0	0		
479	Utility Enterprise Fund	Solid Waste Department	Expenses		Totals	95,338	113,463	112,232	122,223	166,576	197,880		
480		<b>Solid Waste Department Totals</b>			<b>Department Totals</b>	<b>40,141</b>	<b>25,495</b>	<b>25,648</b>	<b>21,469</b>	<b>10,505</b>	<b>1</b>		
481													
482													
483													
484	Utility Enterprise Fund	General Government	Revenues	4022	Credit Card Convenience Fees	0	564	480	275	280	419		Charge to use CC- covers operational costs charged to the City
485	Utility Enterprise Fund	General Government	Revenues	4100	Late Fees (A/R)	3,419	1,833	3,055	1,145	0	1,548		Late fees were suspended in COVID
486	Utility Enterprise Fund	General Government	Revenues		Totals	3,419	2,398	3,535	1,421	280	1,967		
487		<b>General Government Totals</b>			<b>Department Totals</b>	<b>3,419</b>	<b>2,398</b>	<b>3,535</b>	<b>1,421</b>	<b>280</b>	<b>1,967</b>		
488													
489													
490													
491	Utility Enterprise Fund	Water-Utility Infrastructure Reserve	Revenues	4300	Operating Transfers In	0	115,927	119,405	0	0	74,521		
492	Utility Enterprise Fund	Water-Utility Infrastructure Reserve	Revenues		Totals	0	115,927	119,405	0	0	74,521		
493													

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
494													
495	Utility Enterprise Fund	Water-Utility Infrastructure Reserve	Expenses	TO RESERVES	Transfers to Reserves	0	0	0	0	0	74,521		Transfer to Water Utility Infrastructure Reserve
496	Utility Enterprise Fund	Water-Utility Infrastructure Reserve	Expenses		Totals	0	0	0	0	0	74,521		
497		<b>Water-Utility Infrastructure Reserve Totals</b>			<b>Department Totals</b>	<b>0</b>	<b>115,927</b>	<b>119,405</b>	<b>0</b>	<b>0</b>	<b>0</b>		
498													
499													
500													
501	Utility Enterprise Fund	Wastewater - Utility Infrastructure Reserve	Revenues	4300	Operating Transfers In	0	86,946	89,554	0	0	55,892		
502	Utility Enterprise Fund	Wastewater - Utility Infrastructure Reserve	Revenues		Totals	0	86,946	89,554	0	0	55,892		
503													
504													
505	Utility Enterprise Fund	Wastewater - Utility Infrastructure Reserve	Expenses	TO RESERVES	Transfers to Reserves	0	0	0	0	0	55,892		Transfer to Wastewater Utility Infrastructure Reserve
506	Utility Enterprise Fund	Wastewater - Utility Infrastructure Reserve	Expenses		Totals	0	0	0	0	0	55,892		
507		<b>Wastewater - Utility Infrastructure Reserve Totals</b>			<b>Department Totals</b>	<b>0</b>	<b>86,946</b>	<b>89,554</b>	<b>0</b>	<b>0</b>	<b>0</b>		
508	<b>Utility Enterprise Fund Totals</b>				<b>Fund Totals</b>	<b>392,681</b>	<b>365,363</b>	<b>552,442</b>	<b>159,607</b>	<b>195,025</b>	<b>1,968</b>		
509													
510													
511													
512	Street Replacement/Repair	Street Repair/Replacement Funds	Revenues	4095	Interest	38,258	87,409	141,497	72,423	18,750	78,425		Reduced rates - * This amount differs from the originally proposed amount of \$82,552.24
513	Street Replacement/Repair	Street Repair/Replacement Funds	Revenues	4185	Sales and Use Tax - R&M Street	812,971	820,538	810,236	737,920	602,385	707,167		Sales Tax Funded
514	Street Replacement/Repair	Street Repair/Replacement Funds	Revenues		Totals	851,229	907,948	951,733	810,343	621,135	785,592		
515													
516													
517	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5000	Salaries	0	0	0	0	0	38,418		
518	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5030	Salary - Parks & Natural Resources Mgr.	0	0	0	0	4,523	0		
519	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5046	Salary - Longevity	0	0	0	0	112	59		
520	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5062	Salary - Maintenance Tech (DV)	0	0	0	0	3,120	0		
521	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5063	Salary - Maintenance Tech 1 (RS)	0	0	0	0	3,224	0		
522	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5066	Salary - Ground Maintenance Supervisor	0	0	0	0	6,614	0		
523	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5080	Salary - Utilities Superintendent	0	0	0	0	13,229	0		
524	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	264	277		
525	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5086	Salary - Bilingual	0	0	0	0	120	132		
526	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5087	Salary - Education	0	0	0	0	225	45		
527	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5090	Salary - Overtime	0	0	0	0	786	1,226		
528	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	300	276		
529	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5120	Life Insurance Benefits	0	0	0	0	28	35		
530	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5121	Medical Insurance Benefits	0	0	0	0	4,422	6,361		
531	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5122	Dental Insurance Benefits	0	0	0	0	273	324		
532	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5123	Vision Insurance	0	0	0	0	57	63		
533	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5124	Long Term Disability Insurance	0	0	0	0	159	240		
534	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5126	Short Term Disability Insurance	0	0	0	0	105	185		
535	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5130	Medicare Tax - Employers Contribution	0	0	0	0	624	586		
536	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5131	TWC - Employers Contribution	0	0	0	0	156	185		
537	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5135	Social Security Contribution	0	0	0	0	0	0		
538	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5140	TMRS City Contribution	0	0	0	0	4,993	4,719		
539	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5150	Workers Compensation Benefits	0	0	0	0	2,025	1,960		
540	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage	72,366	34,556	81,218	253,078	82,000	83,000		
541	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	7183	Lone Oak Trail Street	0	0	0	0	318,000	0		
542	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses	PWD	Public Works Director	0	0	0	0	0	0		
543	Street Replacement/Repair	Street Repair/Replacement Funds	Expenses		Totals	72,366	34,556	81,218	253,078	445,359	138,092		
544	<b>Street Replacement/Repair Fund Totals</b>				<b>Fund Totals</b>	<b>778,863</b>	<b>873,392</b>	<b>870,515</b>	<b>557,265</b>	<b>175,776</b>	<b>647,500</b>		
545													
546													
547													
548													
549	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Revenues	4080	Hotel Occupancy Tax	263,012	255,262	248,891	129,900	25,000	167,565		95% revenue projection
550	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	81,982		95% revenue projection

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
551	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Revenues	4095	Interest	4,962	11,525	16,406	7,945	2,500	9,636		Interest reduced from original \$10,143.65 due to lower receipts and rates
552	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Revenues		Totals	267,974	266,786	265,297	137,845	27,500	259,183		
553													
554													
555	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5500	Advertising / Public Notices	99,333	93,082	116,591	35,457	0	41,435		No description provided
556	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5551	Sunset Valley Arts Commission- Arts Fest	37,040	40,001	37,650	24,563	0	39,915		No description provided
557	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5554	JDRF One Walk 2016	10,000	15,000	15,000	15,000	0	0		No description provided
558	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	5556	SFC- Farmer's Market	0	0	0	0	10,000	30,000		No description provided
559	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	114,833		Ampersand marketing recommendations approved by council 8/3
560	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR	Mayor's Budget								0 Ampersand marketing recommendations approved by council 8/3
561	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR	Mayor's Budget							114,833	
562	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	0		
563	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR CONT.	Mayor's Contingency	0	0	0	0	0	33,000		Marketing contingency recommendations approved by council 8/3
564	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR CONT.	Mayor's Contingency								0 Marketing contingency recommendations approved by council 8/3
565	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses	MAYOR CONT.	Mayor's Contingency							33,000	
566	Hotel Occupancy Tax Fund	NOCODE	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	0		
567	Hotel Occupancy Tax Fund	Hotel Occupancy Tax	Expenses		Totals	146,373	148,083	169,241	75,021	10,000	259,183		
568	<b>Hotel Occupancy Tax Fund</b>	<b>Totals</b>			<b>Fund Totals</b>	<b>121,601</b>	<b>118,703</b>	<b>96,056</b>	<b>62,824</b>	<b>17,500</b>	<b>0</b>		
569													
570													
571													
572	Green Sales Tax Fund	Green Tax	Revenues	4095	Interest	11,312	18,820	30,904	17,174	7,000	17,962		Reduced rates *This amount differs from originally proposed amount of \$18,907.79
573	Green Sales Tax Fund	Green Tax	Revenues	4184	Sales and Use Tax - Green Tax	406,516	410,300	405,148	368,988	301,215	353,610		No description provided
574	Green Sales Tax Fund	Green Tax	Revenues		Totals	417,828	429,119	436,052	386,161	308,215	371,572		
575													
576													
577	Green Sales Tax Fund	Green Tax	Expenses	5000	Salaries	0	0	0	0	0	80,182		
578	Green Sales Tax Fund	Green Tax	Expenses	5030	Salary - Parks & Natural Resources Mgr.	0	0	0	0	27,138	0		
579	Green Sales Tax Fund	Green Tax	Expenses	5046	Salary - Longevity	0	0	0	0	409	543		
580	Green Sales Tax Fund	Green Tax	Expenses	5062	Salary - Maintenance Tech (DV)	0	0	0	0	3,120	0		
581	Green Sales Tax Fund	Green Tax	Expenses	5063	Salary - Maintenance Tech 1 (RS)	0	0	0	0	3,224	0		
582	Green Sales Tax Fund	Green Tax	Expenses	5066	Salary - Ground Maintenance Supervisor	0	0	0	0	16,536	0		
583	Green Sales Tax Fund	Green Tax	Expenses	5080	Salary - Utilities Superintendent	0	0	0	0	6,614	0		
584	Green Sales Tax Fund	Green Tax	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	408	450		
585	Green Sales Tax Fund	Green Tax	Expenses	5086	Salary - Bilingual	0	0	0	0	210	210		
586	Green Sales Tax Fund	Green Tax	Expenses	5087	Salary - Education	0	0	0	0	390	360		
587	Green Sales Tax Fund	Green Tax	Expenses	5090	Salary - Overtime	0	0	0	0	885	1,774		
588	Green Sales Tax Fund	Green Tax	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	375	435		
589	Green Sales Tax Fund	Green Tax	Expenses	5099	Payroll Expenses - Payroll Services	0	0	41,451	45,872	0	0		Employee salaries paid to General Fund
590	Green Sales Tax Fund	Green Tax	Expenses	5120	Life Insurance Benefits	0	0	0	0	41	59		
591	Green Sales Tax Fund	Green Tax	Expenses	5121	Medical Insurance Benefits	0	0	0	0	6,464	9,878		
592	Green Sales Tax Fund	Green Tax	Expenses	5122	Dental Insurance Benefits	0	0	0	0	400	526		
593	Green Sales Tax Fund	Green Tax	Expenses	5123	Vision Insurance	0	0	0	0	83	103		
594	Green Sales Tax Fund	Green Tax	Expenses	5124	Long Term Disability Insurance	0	0	0	0	263	390		
595	Green Sales Tax Fund	Green Tax	Expenses	5126	Short Term Disability Insurance	0	0	0	0	173	300		
596	Green Sales Tax Fund	Green Tax	Expenses	5130	Medicare Tax - Employers Contribution	0	0	0	0	1,012	1,217		
597	Green Sales Tax Fund	Green Tax	Expenses	5131	TWC - Employers Contribution	0	0	0	0	228	300		
598	Green Sales Tax Fund	Green Tax	Expenses	5133	Urban Forestry	0	0	3,489	1,265	5,000	5,000		Provides funds for the planting, care, and maintenance of City-owned trees
599	Green Sales Tax Fund	Green Tax	Expenses	5135	Social Security Contribution	0	0	0	0	0	0		
600	Green Sales Tax Fund	Green Tax	Expenses	5140	TMRS City Contribution	0	0	0	0	8,102	9,797		
601	Green Sales Tax Fund	Green Tax	Expenses	5150	Workers Compensation Benefits	0	0	0	0	3,018	3,649		
602	Green Sales Tax Fund	Green Tax	Expenses	5350	Grounds Maintenance	0	0	0	0	30,000	13,260		
603	Green Sales Tax Fund	Green Tax	Expenses	5381	Water Quality Consultants	0	0	10,954	4,037	15,000	15,000		Provides funds for professional assistance in water quality program management.
604	Green Sales Tax Fund	Green Tax	Expenses	5446	Environmental Monitoring Program	0	0	1,441	0	2,500	2,500		Provides funds for Water Quality Monitoring program.
605	Green Sales Tax Fund	Green Tax	Expenses	5660	Land Acquisition	1,542	0	0	0	0	0		

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	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description	
606	Green Sales Tax Fund	Green Tax	Expenses	5711	Open Space Management	0	0	22,292	14,540	40,000	40,000		Provides funds for tasks related to open space management as outlined in the water quality protection program. This will include Wildfire Mitigation of City-Owned Property,	
607	Green Sales Tax Fund	Green Tax	Expenses	5745	Repair & Maintenance - Equipment	0	0	3,000	441	3,000	3,000		Provides funds for the repair and maintenance of equipment involved in Water Quality Protection.	
608	Green Sales Tax Fund	Green Tax	Expenses	5749	Repair and Maintenance - Natural Waterways	0	0	11,049	1,874	12,000	12,000		Provides funds to maintain creeks and waterways. Including areas within Sunset Valley tributary and drainage easements within the City.	
609	Green Sales Tax Fund	Green Tax	Expenses	5753	Repair & Maintenance - Trails & Footpaths	0	0	0	0	2,000	2,000		Maintain trails and foothpaths to prevent erosion.	
610	Green Sales Tax Fund	Green Tax	Expenses	5820	Training & Education - City Staff	0	0	0	0	2,000	2,000		Training and education for staff regarding Water Quality Protection.	
611	Green Sales Tax Fund	Green Tax	Expenses	5823	Education Programs	0	0	0	285	2,000	3,000		Provides funds for educational activities related to Water Quality Protection. Due to Covid this was reduced in 2021, we will return to these activities in 2022.	
612	Green Sales Tax Fund	Green Tax	Expenses	5880	Water Quality Ponds	0	0	4,441	3,352	15,000	15,000		Provides funds for maintenance and repair of City Water Quality facilities.	
613	Green Sales Tax Fund	Green Tax	Expenses	7181	Ernest Robles Way WQP Rehabilitation	0	0	0	325	0	0		Project Fees spanning to FY21 (most of project completed FY20)	
614	Green Sales Tax Fund	Green Tax	Expenses	7208	Valley Creek Park Improvements	0	0	0	31,703	0	0		Should be completed FY20 (July)	
615	Green Sales Tax Fund	Green Tax	Expenses	7210	Cougar Creek Water Quality Improvements	0	0	0	0	0	0		Waiting on starting project	
616	Green Sales Tax Fund	Green Tax	Expenses	7211	Lovegrass Lane Pond Rehab	0	0	0	0	0	0		Anticipating completion costs being higher	
617	Green Sales Tax Fund	Green Tax	Expenses	PROPOSED	Proposed New Line	0	0	0	0	0	0			
618	Green Sales Tax Fund	Green Tax	Expenses	PWD	Public Works Director	0	0	0	0	0	0			
619	Green Sales Tax Fund	Green Tax	Expenses		Totals	1,542	0	98,118	103,692	207,593	222,934			
620	<b>Green Sales Tax Fund Totals</b>					<b>Fund Totals</b>	<b>416,286</b>	<b>429,119</b>	<b>337,934</b>	<b>282,469</b>	<b>100,622</b>	<b>148,639</b>		
621														
622														
623														
624	Crime Control & Prevention	Crime Control & Prevention District	Revenues	4095	Interest	232	6,506	4,726	2,444	2,500	4,349		Interest earned *amount differs from originally proposed amount of \$4577.38	
625	Crime Control & Prevention	Crime Control & Prevention District	Revenues	4181	Sales & Use Tax - Crime Control and Prevention Tax	132,257	403,044	398,627	365,836	301,215	349,247			
626	Crime Control & Prevention	Crime Control & Prevention District	Revenues	4300	Operating Transfers In	0	0	0	0	0	0			
627	Crime Control & Prevention	Crime Control & Prevention District	Revenues	XFER	Transfer in from Reserves	0	0	0	0	102,806	74,029			
628	Crime Control & Prevention	Crime Control & Prevention District	Revenues		Totals	132,489	409,550	403,353	368,280	406,521	427,625			
629														
630														
631	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5000	Salaries	0	0	0	0	0	243,447			
632	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5035	Salary - Reserves	0	0	0	8,569	20,000	0		Part-time police reserve officer pay was approved in FY 19/20. Pays for reserve officers to act as supplemental patrol officers in shopping areas and other locations as needed.	
633	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5045	Salary - Detective	0	0	0	76,627	85,088	0			
634	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5046	Salary - Longevity	0	0	0	0	804	1,312			
635	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5050	Salary - Patrol Officer	0	0	0	118,493	122,142	0			
636	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	480	360			
637	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5088	Salary - Shift Differential	0	0	0	0	2,400	2,400			
638	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5090	Salary - Overtime	0	0	0	0	6,967	10,672			
639	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	2,400	3,600			
640	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5092	Salary - Holiday Traffic Control	0	0	0	0	5,000	5,000		Pays overtime for officers to work traffic control in shopping centers and along Brodie Lane from Black Friday through New Year's Day	
641	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5120	Life Insurance Benefits	0	0	0	0	130	187			
642	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5121	Medical Insurance Benefits	0	0	0	0	22,931	26,780			
643	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5122	Dental Insurance Benefits	0	0	0	0	1,262	1,683			
644	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5123	Vision Insurance	0	0	0	0	262	330			
645	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5124	Long Term Disability Insurance	0	0	0	0	797	1,248			
646	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5126	Short Term Disability Insurance	0	0	0	0	540	960			
647	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5130	Medicare Tax - Employers Contribution	0	0	0	0	3,557	3,796			
648	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5131	TWC - Employers Contribution	0	0	0	0	960	960			
649	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5135	Social Security Contribution	0	0	0	476	1,597	1,860			
650	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5140	TMRS City Contribution	0	0	0	0	25,477	30,551			
651	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5150	Workers Compensation Benefits	0	0	0	0	7,730	9,081			
652	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5439	Community Partnership	0	0	0	1,712	2,250	2,250		Provides funds for all Eyes on Sunset Valley community events and activities such as SOWing Community, Corridor Cleanup, Coffee with a Cop, and other crime prevention initiatives.	
653	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5455	National Crime Nite Out	0	0	0	2,500	0	2,500		Annual community building partnership event to promote police-community relations.	
654	Crime Control & Prevention	Crime Control & Prevention District	Expenses	5600	Dues / Subscriptions / Fees	0	500	600	500	500	500		Dues membership to professional law enforcement organizations for department members.	



## FY 22 Proposed Budget Details

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	A	B	C	D	E	F	G	H	I	J	K	L	M
	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
655	Crime Control & Prevention	Crime Control & Prevention District T	Expenses	5613	800 mghz Operation and Maintenance	0	0	0	8,172	9,495	10,495		Paid to Travis County for portable radio and MDC maintenance costs. Cost is based on estimated 3% annual increase.
656	Crime Control & Prevention	Crime Control & Prevention District T	Expenses	5614	911 Call Share	0	0	0	52,041	59,847	67,653		Paid to Travis County S.O. for dispatching services at CTECC, a centralized dispatch center responsible for emergency calls throughout Travis Co. SVPD pays fair share based percentage of total calls dispatched. Based on an average of 15% increase each year
657	Crime Control & Prevention	Crime Control & Prevention District T	Expenses	5625	Equipment Acquisition	0	0	0	7,862	0	0		No planned equipment acquisition in FY 2020
658	Crime Control & Prevention	Crime Control & Prevention District T	Expenses	5775	Small Tools	0	0	0	0	0	0		
659	Crime Control & Prevention	Crime Control & Prevention District T	Expenses	5782	Software Maintenance Fees	0	0	0	33,175	23,907	0		*Moved to Administration* Annual software licensing and renewal agreements for criminal justice records programs (INCODE) including Public Safety Records Management System, Code Red, evidence management software, and mobile data software.
660	Crime Control & Prevention	Crime Control & Prevention District T	Expenses		Totals	0	500	600	310,128	406,522	427,625		
661	<b>Crime Control &amp; Prevention District Tax Totals</b>				<b>Fund Totals</b>	<b>132,489</b>	<b>409,050</b>	<b>402,753</b>	<b>58,152</b>	<b>-1</b>	<b>-1</b>		
662													
663													
664													
665	GN-Equipment Repair & Rep	Replacement Funds	Revenues	4300	Operating Transfers In	562,126	148,255	163,426	0	0	102,806		Transfer in from General Fund for Repair and Replacement. Amount transferred in FY20 \$133,057.
666	GN-Equipment Repair & Rep	Replacement Funds	Revenues		Totals	562,126	148,255	163,426	0	0	102,806		
667													
668													
669	GN-Equipment Repair & Rep	Replacement Funds	Expenses	R&R	Repair and Replacement Fund	0	0	0	0	0	0		
670	GN-Equipment Repair & Rep	Replacement Funds	Expenses		Totals	0	0	0	0	0	0		
671	<b>GN-Equipment Repair &amp; Replacement Fund Totals</b>				<b>Fund Totals</b>	<b>562,126</b>	<b>148,255</b>	<b>163,426</b>	<b>0</b>	<b>0</b>	<b>102,806</b>		
672													
673													
674													
675	Drainage Utility	Drainage Utility	Revenues	4095	Interest	2,912	6,340	10,421	5,814	2,200	6,004		Reduced rates *Amount differs from originally proposed amount of \$6320.11
676	Drainage Utility	Drainage Utility	Revenues	4220	Utility Sales	101,550	101,464	101,468	101,644	101,460	96,391		No description provided
677	Drainage Utility	Drainage Utility	Revenues	4300	Operating Transfers In	0	0	0	0	0	0		Transfer in from general fund
678	Drainage Utility	Drainage Utility	Revenues	SUBSIDIES	Subsidy Transfer	0	0	0	0	4,672	0		
679	Drainage Utility	Drainage Utility	Revenues		Totals	104,462	107,804	111,888	107,458	108,332	102,395		
680													
681													
682	Drainage Utility	Drainage Utility	Expenses	5000	Salaries	0	0	0	0	0	42,249		
683	Drainage Utility	Drainage Utility	Expenses	5030	Salary - Parks & Natural Resources Mgr.	0	0	0	0	4,523	0		
684	Drainage Utility	Drainage Utility	Expenses	5046	Salary - Longevity	0	0	0	0	112	209		
685	Drainage Utility	Drainage Utility	Expenses	5062	Salary - Maintenance Tech (DV)	0	0	0	0	3,120	0		
686	Drainage Utility	Drainage Utility	Expenses	5063	Salary - Maintenance Tech 1 (RS)	0	0	0	0	3,224	0		
687	Drainage Utility	Drainage Utility	Expenses	5066	Salary - Ground Maintenance Supervisor	0	0	0	0	6,614	0		
688	Drainage Utility	Drainage Utility	Expenses	5080	Salary - Utilities Superintendent	0	0	0	0	0	0		
689	Drainage Utility	Drainage Utility	Expenses	5084	Salary - Cell phone allowance	0	0	0	0	168	270		
690	Drainage Utility	Drainage Utility	Expenses	5086	Salary - Bilingual	0	0	0	0	120	90		
691	Drainage Utility	Drainage Utility	Expenses	5087	Salary - Education	0	0	0	0	105	90		
692	Drainage Utility	Drainage Utility	Expenses	5090	Salary - Overtime	0	0	0	0	389	1,197		
693	Drainage Utility	Drainage Utility	Expenses	5091	Salary - Licensing Incentives	0	0	0	0	60	105		
694	Drainage Utility	Drainage Utility	Expenses	5120	Life Insurance Benefits	0	0	0	0	19	35		
695	Drainage Utility	Drainage Utility	Expenses	5121	Medical Insurance Benefits	0	0	0	0	3,062	6,215		
696	Drainage Utility	Drainage Utility	Expenses	5122	Dental Insurance Benefits	0	0	0	0	189	316		
697	Drainage Utility	Drainage Utility	Expenses	5123	Vision Insurance	0	0	0	0	39	62		
698	Drainage Utility	Drainage Utility	Expenses	5124	Long Term Disability Insurance	0	0	0	0	106	234		
699	Drainage Utility	Drainage Utility	Expenses	5126	Short Term Disability Insurance	0	0	0	0	70	180		
700	Drainage Utility	Drainage Utility	Expenses	5130	Medicare Tax - Employers Contribution	0	0	0	0	420	641		
701	Drainage Utility	Drainage Utility	Expenses	5131	TWC - Employers Contribution	0	0	0	0	108	180		
702	Drainage Utility	Drainage Utility	Expenses	5135	Social Security Contribution	0	0	0	0	0	0		
703	Drainage Utility	Drainage Utility	Expenses	5140	TMRS City Contribution	0	0	0	0	3,358	5,159		
704	Drainage Utility	Drainage Utility	Expenses	5150	Workers Compensation Benefits	0	0	0	0	1,272	1,982		
705	Drainage Utility	Drainage Utility	Expenses	5327	Engineer - Design Fees	0	0	690	0	0	0		Allows for engineering assistance for drainage projects.
706	Drainage Utility	Drainage Utility	Expenses	5606	Flood Control/Easement Acquisition	0	0	0	0	0	0		Funded out of projects. These funds are for retrofitting the Sunset Valley Regional Dam structure.

## FY 22 Proposed Budget Details

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	A	B	C	D	E	F	G	H	I	J	K	L	M
	Fund	Department	Type	GL	Account Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Proposed	Itemizations	Description
707	Drainage Utility	Drainage Utility	Expenses	5660	Land Acquisition	0	0	0	0	0	0		Provides funds for assistance with acquiring property or easments.
708	Drainage Utility	Drainage Utility	Expenses	5746	Repair & Maint. - Drainage- Streets & ROW	134	1,095	1,308	4,305	20,000	20,000		Provides funds for repair and maintenance of ditches, storm inlets, and other drainage issues along the streets
709	Drainage Utility	Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds	12,199	5,387	4,085	5,815	5,000	4,000		Provides funds for repair and maintenance to detention ponds.
710	Drainage Utility	Drainage Utility	Expenses	5823	Education Programs	0	0	230	0	750	750		Education program on stormwater and flooding
711	Drainage Utility	Drainage Utility	Expenses	7184	Sunset Trail Street	0	0	0	0	15,000	0		Engineering charges for Sunset Trail Drainage issues at Jones Rd
712	Drainage Utility	Drainage Utility	Expenses	7209	Regional Detention Pond Dam	0	0	0	1,638	0	0		Moved from expenses to fund whole project in one place.
713	Drainage Utility	Drainage Utility	Expenses	PROPOSED	Proposed New Line	0	0	0	0	0	0		
714	Drainage Utility	Drainage Utility	Expenses	PWD	Public Works Director	0	0	0	0	0	0		
715	Drainage Utility	Drainage Utility	Expenses		Totals	12,333	6,482	6,313	11,757	67,828	83,965		
716	<b>Drainage Utility Totals</b>				<b>Fund Totals</b>	<b>92,129</b>	<b>101,321</b>	<b>105,575</b>	<b>95,701</b>	<b>40,504</b>	<b>18,430</b>		
717													
718													
719	CIP & Projects	Administration	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	25,000		
720	CIP & Projects	Public Safety	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	115,000		
721	CIP & Projects	Public Works	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	125,000		
722	CIP & Projects	Water Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	120,000		
723	CIP & Projects	Wastewater Department	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	262,000		
724	CIP & Projects	Street Repair/Replacement Funds	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	537,130		
725	CIP & Projects	Green Tax	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	40,000		
726	CIP & Projects	Drainage Utility	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	65,000		
727	CIP & Projects	Water-Utility Infrastructure Reserve	Revenues	XFER	Transfer in from Reserves	0	0	0	0	0	252,000		
728	<b>CIP &amp; Projects</b>		<b>Revenues</b>		<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,541,130</b>		
729													
730													
731	CIP & Projects	Administration	Expenses	MAYOR	Mayor's Budget	0	0	0	0	0	25,000		IT City Hall Building Upgrades to support hybrid meetings - include in IT RFP
734	CIP & Projects	Public Safety	Expenses	5764	Security System - Buildings	0	0	0	0	0	115,000		
735	CIP & Projects	Public Works	Expenses	5332	Planning Services	0	0	0	0	0	50,000		
736	CIP & Projects	Public Works	Expenses	5349	Digital Mapping Services	0	0	0	0	0	25,000		
737	CIP & Projects	Public Works	Expenses	7156	Land Development Revisions	0	0	0	0	0	50,000		
738	CIP & Projects	Water Department	Expenses	5758	Repairs & Maintenance - System Backflows, Meters, & Vaults Improvements	0	0	0	0	0	105,000		
739	CIP & Projects	Water Department	Expenses	7212	Improvements	0	0	0	0	0	15,000		
740	CIP & Projects	Wastewater Department	Expenses	5758	Repairs & Maintenance - System	0	0	0	0	0	150,000		
741	CIP & Projects	Wastewater Department	Expenses	7213	Lift Station Improvements	0	0	0	0	0	112,000		
742	CIP & Projects	Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage	0	0	0	0	0	537,130		
743	CIP & Projects	Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage							0	
744	CIP & Projects	Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage							80,000	Lone Oak Turnaround
745	CIP & Projects	Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage							457,130	FY22 Maintenance Plan
746	CIP & Projects	Green Tax	Expenses	5753	Repair & Maintenance - Trails & Footpaths	0	0	0	0	0	40,000		
747	CIP & Projects	Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds	0	0	0	0	0	65,000		
748	CIP & Projects	Water-Utility Infrastructure Reserve	Expenses	5758	Repairs & Maintenance - System	0	0	0	0	0	252,000		
749	CIP & Projects		Expenses		Totals	0	0	0	0	0	1,541,130		
750	<b>CIP &amp; Projects Totals</b>				<b>Fund Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
750													
751	<b>Full Budget Totals</b>				<b>Full Budget Totals</b>	<b>3,270,556</b>	<b>3,320,872</b>	<b>3,450,437</b>	<b>1,887,998</b>	<b>834,615</b>	<b>1,023,845</b>		

**Sunset Valley**

**Five Year Revenue Historical**

		FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Actual To Date
Sales Tax Revenue		\$ 5,804,545	\$ 6,152,171	\$ 6,010,629	\$ 6,076,903	\$ 6,993,199	\$ 6,229,691	\$ 6,433,475	\$ 6,557,235	\$ 6,432,897	\$ 6,475,546	\$ 5,900,372	\$ 4,819,215	\$ 5,502,861
Sales Tax Revenue	(4180) Sales & Use Tax	\$ 4,668,450	\$ 4,921,737	\$ 4,808,503	\$ 4,861,522	\$ 4,952,758	\$ 4,877,947	\$ 4,826,780	\$ 4,923,353	\$ 4,819,200	\$ 4,861,535	\$ 4,427,629	\$ 3,614,400	\$ 4,129,554
Sales Tax Revenue	(4185) Sales and Use Tax - R&M Street	\$ 757,378	\$ 820,269	\$ 801,397	\$ 810,236	\$ 825,439	\$ 812,971	\$ 804,443	\$ 820,538	\$ 804,000	\$ 810,236	\$ 737,920	\$ 602,385	\$ 688,242
Sales Tax Revenue	(4184) Sales and Use Tax - Green Tax	\$ 378,717	\$ 410,165	\$ 400,729	\$ 405,144	\$ 815,002	\$ 406,516	\$ 402,252	\$ 410,300	\$ 401,620	\$ 405,148	\$ 368,988	\$ 301,215	\$ 344,147
Sales Tax Revenue	(4181) Sales & Use Tax - Crime Control and Prevention Tax	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 132,257	\$ 400,000	\$ 403,044	\$ 408,077	\$ 398,627	\$ 365,836	\$ 301,215	\$ 340,918
Operating Transfers		\$ 593,603	\$ 976,148	\$ 702,978	\$ 1,090,351	\$ 6,937,904	\$ 6,987,285	\$ 2,757,456	\$ 2,655,168	\$ 1,459,136	\$ 1,553,044	\$ 452,040	\$ 102,806	\$ -
Operating Transfers	(4300) Operating Transfers In	\$ 593,603	\$ 976,148	\$ 702,978	\$ 1,090,351	\$ 6,937,904	\$ 6,987,285	\$ 2,757,456	\$ 2,655,168	\$ 1,459,136	\$ 1,553,044	\$ 452,040	\$ -	\$ -
Operating Transfers	(XFER) Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,806	\$ -
Utility Sales		\$ 1,157,057	\$ 1,172,698	\$ 1,160,924	\$ 1,162,789	\$ 1,241,874	\$ 1,175,199	\$ 1,241,842	\$ 1,036,497	\$ 1,230,455	\$ 1,055,034	\$ 1,037,889	\$ 1,230,455	\$ 910,236
Utility Sales	(4220) Utility Sales	\$ 1,157,057	\$ 1,172,698	\$ 1,160,924	\$ 1,162,789	\$ 1,241,874	\$ 1,175,199	\$ 1,241,842	\$ 1,036,497	\$ 1,230,455	\$ 1,055,034	\$ 1,037,889	\$ 1,230,455	\$ 910,236
Hotel Occupancy Tax		\$ 492,000	\$ 260,604	\$ 252,000	\$ 271,413	\$ 265,000	\$ 263,012	\$ 262,700	\$ 255,262	\$ 250,000	\$ 248,891	\$ 129,900	\$ 25,000	\$ 100,072
Hotel Occupancy Tax	(4080) Hotel Occupancy Tax	\$ 492,000	\$ 260,604	\$ 252,000	\$ 271,413	\$ 265,000	\$ 263,012	\$ 262,700	\$ 255,262	\$ 250,000	\$ 248,891	\$ 129,900	\$ 25,000	\$ 100,072
Misc Revenues		\$ 409,934	\$ 73,158	\$ 406,950	\$ 118,164	\$ 405,800	\$ 702,998	\$ 57,800	\$ 77,000	\$ 76,982	\$ 140,242	\$ 35,962	\$ 55,405	\$ 101,219
Misc Revenues	(4190) Sale of Assets	\$ 350,000	\$ 1,175	\$ 350,000	\$ 26,326	\$ 350,000	\$ 631,900	\$ -	\$ -	\$ -	\$ -	\$ 7,031	\$ -	\$ 20,200
Misc Revenues	(4040) Fire District Collection Fees	\$ 20,000	\$ 23,720	\$ 21,000	\$ 25,224	\$ 25,000	\$ 27,438	\$ 25,000	\$ 32,804	\$ 33,000	\$ 34,977	\$ 61,499	\$ 34,500	\$ 30,206
Misc Revenues	(4000) Adopt A Tree Energy Program	\$ 7,000	\$ 15,675	\$ 7,000	\$ 12,899	\$ 7,000	\$ 7,188	\$ 7,000	\$ 5,770	\$ 9,147	\$ 9,147	\$ 8,213	\$ -	\$ 4,283
Misc Revenues	(4009) Property Lease Revenue	\$ 7,150	\$ 6,950	\$ 7,150	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 4,950	\$ 6,600	\$ 5,363
Misc Revenues	(4110) Miscellaneous Fees & Charges	\$ 9,984	\$ 8,118	\$ 5,000	\$ 4,187	\$ 4,000	\$ 6,722	\$ 4,000	\$ 5,185	\$ 3,500	\$ 67,981	\$ (53,346)	\$ 2,625	\$ 2,364
Misc Revenues	(4028) Event Revenue	\$ 6,600	\$ 3,990	\$ 7,600	\$ 5,232	\$ 4,000	\$ 3,990	\$ 6,000	\$ 5,279	\$ 6,445	\$ 7,765	\$ 415	\$ 2,000	\$ -
Misc Revenues	(4699) Other Revenues	\$ -	\$ -	\$ -	\$ 7,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,766
Misc Revenues	(4025) Donations	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 4,929	\$ -	\$ -	\$ -
Misc Revenues	(4060) General Fees & Inspections	\$ 4,500	\$ 200	\$ 4,500	\$ 350	\$ 4,500	\$ 100	\$ 4,500	\$ 100	\$ 4,500	\$ 100	\$ 50	\$ 4,500	\$ -
Misc Revenues	(4210) Tap Fees - Reconnects	\$ 2,700	\$ 1,010	\$ 2,700	\$ 1,010	\$ 2,700	\$ 460	\$ 2,700	\$ 1,520	\$ 4,200	\$ 550	\$ 2,670	\$ 2,700	\$ -
Misc Revenues	(4070) Grant Revenue	\$ -	\$ 5,404	\$ -	\$ 6,750	\$ -	\$ 5,614	\$ -	\$ 2,700	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Revenues	(4100) Late Fees (A/R)	\$ -	\$ 3,931	\$ -	\$ 4,227	\$ -	\$ 3,419	\$ -	\$ 1,833	\$ -	\$ 3,055	\$ 1,145	\$ -	\$ -
Misc Revenues	(4090) Insurance Recovery of Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,111	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Revenues	(4105) Loose Funds - State Comptroller	\$ -	\$ 1,417	\$ -	\$ 1,400	\$ -	\$ 1,388	\$ -	\$ 1,377	\$ 1,390	\$ 1,367	\$ 1,352	\$ -	\$ 1,234
Misc Revenues	(4022) Credit Card Convenience Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,695	\$ 1,200	\$ 2,181	\$ 981	\$ 1,280	\$ -
Misc Revenues	(4001) Revenue - Ant Bait Program	\$ 800	\$ 835	\$ 800	\$ 308	\$ 800	\$ 497	\$ 800	\$ 118	\$ 800	\$ 449	\$ 190	\$ -	\$ 104
Misc Revenues	(4115) Penalties/Fines/Surcharges	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -
Misc Revenues	(4200) School Zone Fees - County/City (Restricted Use)	\$ -	\$ 734	\$ -	\$ 936	\$ -	\$ 846	\$ -	\$ 867	\$ -	\$ 871	\$ 808	\$ -	\$ 700
Misc Revenues	(4170) Recycle / Reclamation Sales	\$ 200	\$ -	\$ 200	\$ 80	\$ 200	\$ 219	\$ 200	\$ 41	\$ 200	\$ 270	\$ 4	\$ 200	\$ -
Interest Revenue		\$ 20,100	\$ 21,444	\$ 13,400	\$ 66,656	\$ 43,400	\$ 185,524	\$ 116,075	\$ 383,584	\$ 214,500	\$ 480,806	\$ 240,659	\$ 70,450	\$ 15,569
Interest Revenue	(4095) Interest	\$ 20,100	\$ 21,444	\$ 13,400	\$ 66,656	\$ 43,400	\$ 185,524	\$ 116,075	\$ 383,584	\$ 214,500	\$ 480,806	\$ 240,659	\$ 70,450	\$ 15,569
Franchise Fees		\$ 132,000	\$ 139,715	\$ 132,000	\$ 137,022	\$ 133,000	\$ 126,642	\$ 130,000	\$ 124,089	\$ 130,000	\$ 122,719	\$ 111,885	\$ 120,000	\$ 75,090
Franchise Fees	(4228) Franchise Fee - COA Utilities	\$ 92,000	\$ 103,420	\$ 92,000	\$ 99,020	\$ 96,000	\$ 90,601	\$ 96,000	\$ 87,158	\$ 96,000	\$ 85,247	\$ 80,213	\$ 86,000	\$ 41,489
Franchise Fees	(4050) Franchise Tax	\$ 40,000	\$ 36,295	\$ 40,000	\$ 38,002	\$ 37,000	\$ 36,041	\$ 34,000	\$ 36,932	\$ 34,000	\$ 37,471	\$ 31,673	\$ 34,000	\$ 33,600
Court Fees and Fines		\$ 50,000	\$ 75,466	\$ 60,000	\$ 93,877	\$ 62,600	\$ 60,068	\$ 56,300	\$ 57,889	\$ 37,500	\$ 31,157	\$ 23,097	\$ 22,060	\$ 17,124
Court Fees and Fines	(4030) Court Income Fines	\$ 35,000	\$ 54,952	\$ 45,000	\$ 65,872	\$ 45,000	\$ 37,444	\$ 40,000	\$ 25,310	\$ 25,000	\$ 19,281	\$ 11,538	\$ 12,500	\$ 10,904
Court Fees and Fines	(4020) Court Income - Fees	\$ 10,000	\$ 16,194	\$ 10,000	\$ 22,855	\$ 15,500	\$ 19,894	\$ 13,800	\$ 29,210	\$ 10,000	\$ 7,805	\$ 8,257	\$ 5,000	\$ 3,583
Court Fees and Fines	(4230) Warrant Fee Collections	\$ 5,000	\$ 4,321	\$ 5,000	\$ 5,149	\$ 2,100	\$ 2,730	\$ 2,500	\$ 3,368	\$ 2,500	\$ 3,751	\$ 2,536	\$ 2,250	\$ 1,310
Court Fees and Fines	(4038) Court Technology Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183	\$ 354	\$ 1,200	\$ 383
Court Fees and Fines	(4035) Court Security Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137	\$ 325	\$ 900	\$ 418
Court Fees and Fines	(4036) Court-Truancy Prevention Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85	\$ 100	\$ 487
Court Fees and Fines	(4032) Court-Time Payment Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 15
Court Fees and Fines	(4037) Court - Jury Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 10	\$ 24
Subsidy		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,435	\$ -
Subsidy	(SUBSIDIES) Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,435	\$ -
Permits		\$ 45,000	\$ 75,843	\$ 50,000	\$ 38,470	\$ 50,000	\$ 48,606	\$ 40,000	\$ 41,816	\$ 40,000	\$ 29,568	\$ 26,814	\$ 22,500	\$ 19,188

<b>Permits</b>	<b>(4120) Permits, Licenses &amp; Fees</b>	\$ 40,000	\$ 62,899	\$ 50,000	\$ 37,329	\$ 50,000	\$ 45,036	\$ 40,000	\$ 39,766	\$ 40,000	\$ 29,343	\$ 26,814	\$ 22,500	\$ 18,922
<b>Permits</b>	<b>(4121) Permit Billing</b>	\$ 5,000	\$ 12,944	\$ -	\$ 1,141	\$ -	\$ 3,570	\$ -	\$ 2,050	\$ -	\$ 225	\$ -	\$ -	\$ 266
<b>Mixed Beverage Tax</b>		\$ 40,000	\$ 36,778	\$ 36,000	\$ 35,075	\$ 35,000	\$ 38,413	\$ 35,000	\$ 36,825	\$ 35,000	\$ 40,488	\$ 35,170	\$ 26,250	\$ 28,661
<b>Mixed Beverage Tax</b>	<b>(4182) Mixed Beverage Receipts Tax</b>	\$ 40,000	\$ 36,778	\$ 36,000	\$ 35,075	\$ 35,000	\$ 38,413	\$ 35,000	\$ 36,825	\$ 35,000	\$ 40,488	\$ 35,170	\$ 26,250	\$ 28,661
<b>Revenues</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,457
<b>Revenues</b>	<b>(4191) Insurance Recovery for Assets</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,457
<b>Total</b>		\$ 8,744,239	\$ 8,984,025	\$ 8,824,881	\$ 9,090,720	\$ 16,167,777	\$ 15,817,437	\$ 11,130,648	\$ 11,225,366	\$ 9,906,470	\$ 10,177,496	\$ 7,993,789	\$ 7,084,575	\$ 6,773,475



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# REVENUE PROJECTIONS

Revenue projections have been conservative as the COVID uncertainty draws out longer than most expected.

The proposed budget again has a reduced revenue projection, however, the recent sales tax figures show continued growth for sales in our area.

Current year projections (FY21) in revenue show more than \$1,200,000 falling to General Fund fund balance with the other funds receiving requisite increases. For the Crime Control Fund, this windfall of revenue will mean the General Fund will not have to transfer in \$106K that was programmed when revenue projections were lower.

If the current projections hold true, the year end FY 22 will show more than \$400,000 fall to the General Fund uncommitted fund balance.

## BUDGET AT A GLANCE

### FY 21 – General Fund

- Budgeted Revenue: \$3,848,275
- Actual Revenue: \$4,641,990
- Projected Revenue: \$5,100,000

### FY 22 – General Fund

- Budgeted Revenue: 4,562,453
- Projected Revenue (based on new estimates): \$5,000,000

Sales & Use Tax		Special Purpose District Tax Sales and Use Tax		Totals				
Month	Amount	Month	Amount	FY20	General Fund- 80%	Street Fund- 13.333%	Green Tax- 6.667%	Total
October	433,705.34	October	28,791.11	Oct	\$346,964.27	\$57,825.93	\$28,915.14	\$433,705.34
November	497,738.79	November	32,998.61	Nov	\$398,191.03	\$66,363.51	\$33,184.25	\$497,738.79
December	476,090.58	December	31,623.25	Dec	\$380,872.46	\$63,477.16	\$31,740.96	\$476,090.58
January	492,701.94	January	32,665.31	Jan	\$394,161.55	\$65,691.95	\$32,848.44	\$492,701.94
February	673,293.18	February	43,331.33	Feb	\$538,634.54	\$89,770.18	\$44,888.46	\$673,293.18
March	430,955.99	March	28,816.79	Mar	\$344,764.79	\$57,459.36	\$28,731.84	\$430,955.99
April	360,764.53	April	23,720.11	Apr	\$288,611.62	\$48,100.73	\$24,052.17	\$360,764.53
May	652,948.54	May	43,041.30	May	\$522,358.83	\$87,057.63	\$43,532.08	\$652,948.54
June	570,943.47	June	37,887.84	June	\$456,754.78	\$76,123.89	\$38,064.80	\$570,943.47
July	572,800.71	July	38,041.90	July	\$458,240.57	\$76,371.52	\$38,188.62	\$572,800.71
August	640,545.00	August		Aug	\$512,436.00	\$85,403.86	\$42,705.14	\$640,545.00
September		September		Sept	\$0.00	\$0.00	\$0.00	\$0.00
	<b>5,802,488.07</b>		<b>340,917.55</b>		<b>\$4,641,990.46</b>	<b>\$773,645.73</b>	<b>\$386,851.88</b>	<b>\$5,802,488.07</b>

# Sunset Valley Sales Tax Allocation Summary

## AUGUST 2021

Note: this report does not include Crime Control District Revenues

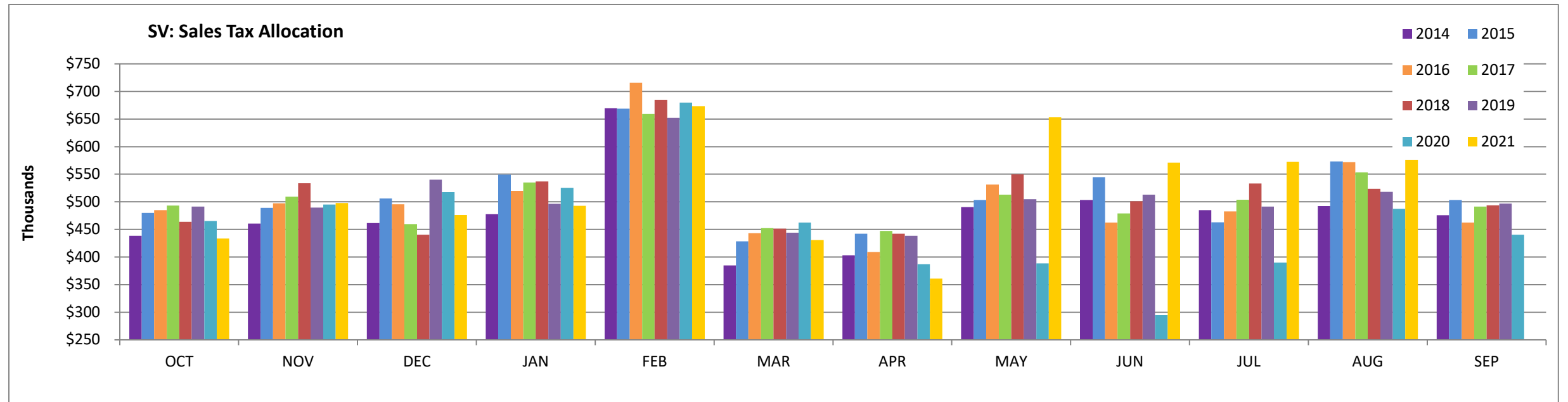
### FISCAL YEAR

	2014	2015	2016	2017	2018	2019	2020	2021
OCT	\$ 438,777	\$ 479,737	\$ 485,100	\$ 493,183	\$ 463,808	\$ 491,236	\$ 465,420	\$ 433,705
NOV	\$ 460,774	\$ 489,261	\$ 497,492	\$ 509,333	\$ 533,899	\$ 489,434	\$ 495,228	\$ 497,739
DEC	\$ 461,349	\$ 506,341	\$ 495,764	\$ 459,870	\$ 440,419	\$ 540,146	\$ 517,793	\$ 476,091
JAN	\$ 477,613	\$ 549,517	\$ 519,779	\$ 535,108	\$ 536,750	\$ 496,433	\$ 525,321	\$ 492,702
FEB	\$ 669,859	\$ 668,782	\$ 715,822	\$ 659,119	\$ 684,587	\$ 652,244	\$ 679,963	\$ 673,293
MAR	\$ 385,006	\$ 428,522	\$ 443,134	\$ 452,440	\$ 451,270	\$ 444,118	\$ 462,568	\$ 430,956
APR	\$ 403,225	\$ 442,133	\$ 409,074	\$ 447,500	\$ 442,078	\$ 438,610	\$ 387,192	\$ 360,765
MAY	\$ 490,398	\$ 503,245	\$ 531,559	\$ 513,096	\$ 549,709	\$ 504,872	\$ 388,573	\$ 652,949
JUN	\$ 503,422	\$ 544,803	\$ 462,500	\$ 478,966	\$ 501,082	\$ 512,957	\$ 294,578	\$ 570,943
JUL	\$ 484,955	\$ 463,154	\$ 482,707	\$ 503,723	\$ 533,027	\$ 491,551	\$ 390,053	\$ 572,801
AUG	\$ 492,323	\$ 573,336	\$ 571,622	\$ 553,650	\$ 523,730	\$ 518,181	\$ 487,412	\$ 640,545
SEP	\$ 475,941	\$ 503,341	\$ 462,349	\$ 491,445	\$ 493,832	\$ 497,138	\$ 440,434	
<b>YEAR</b>	<b>\$ 5,743,641</b>	<b>\$ 6,152,171</b>	<b>\$ 6,076,902</b>	<b>\$ 6,097,434</b>	<b>\$ 6,154,191</b>	<b>\$ 6,076,919</b>	<b>\$ 5,534,535</b>	<b>\$ 5,802,488</b>

YoY Change                                      7.1%                                      -1.2%                                      0.3%                                      0.9%                                      -1.3%                                      -8.9%

### Change from FY 2019/2020

	Month		Year-to-Date	
	\$	%	\$	YTD %
OCT	\$ (31,715)	-6.8%	\$ (31,715)	-6.8%
NOV	\$ 2,511	0.5%	\$ (29,204)	-3.0%
DEC	\$ (41,702)	-8.1%	\$ (70,906)	-4.8%
JAN	\$ (32,619)	-6.2%	\$ (103,526)	-5.2%
FEB	\$ (6,670)	-1.0%	\$ (110,196)	-4.1%
MAR	\$ (31,612)	-6.8%	\$ (141,808)	-4.5%
APR	\$ (26,427)	-6.8%	\$ (168,235)	-4.8%
MAY	\$ 264,376	68.0%	\$ 96,141	2.5%
JUN	\$ 276,365	93.8%	\$ 372,506	8.8%
JUL	\$ 182,749	46.9%	\$ 555,254	12.1%
AUG	\$ 153,133	31.4%	\$ 708,387	13.9%
SEP				





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## **BUDGET AT A GLANCE**

Revenues: \$4,562,453

Expenses: \$4,457,950

- Administration:  
\$ 1,972,446
- Public  
Safety: \$1,820,482
- Municipal Court:  
\$ 70,670
- Public Works:  
\$ 545,751
- General Government:  
\$48,600

Capital Projects:

- Allocated Per  
Department. See  
Department Sheets  
and CIP Sheets for  
more detail.

# THE GENERAL FUND

## RESPONSIBILITIES

The General Fund is the overall “workhorse” of a City Budget. It is the area where the basic operating fund and accounts for everything not accounted for in another fund are placed.

This area typically contains contractual obligations, interlocal agreements, City Administration, City Secretary, and Public Safety for both fire and police.

### Governmental Accounting

Municipal governments are bound by Governmental Accounting Standards Board (GASB) and must meet stringent guidelines for accounting.

The City also utilizes Fund Accounting which allocates costs to the appropriate cost center, for accountability and monitoring each cost segment in the overall budget.

This is the area where subsidies are transferred to the other funds to ensure a balanced fund for each.

The City of Sunset Valley’s General Fund consists of

- Administration
- Public Safety
- Municipal Court
- Public Works
- General Government



# ADMINISTRATION DEPARTMENT

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## BUDGET AT A GLANCE

Revenues: \$4,516,207

- Sales Tax: \$4,243,108
- Other Revenues: \$273,099

Expenses: \$ 1,972,446

- Salary & Benefits: \$468,293
- Utility Subsidy: \$819,906
- Contract Services: \$189,436
- Other Operating: \$375,312
- Other: \$119,499

Total Staffing: 6.5 (5.5 plus 1 Proposed)

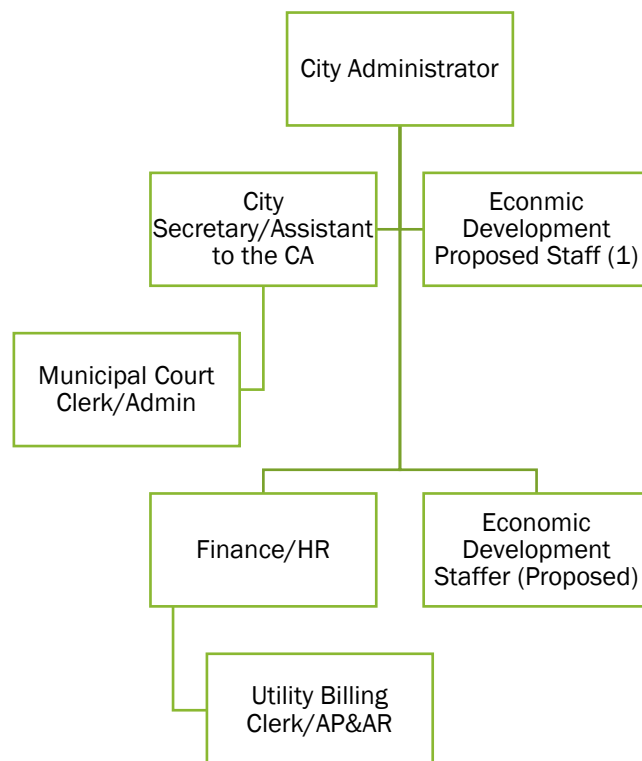
Capital Projects:

- Building Security - \$115,000
- IT Building Upgrades to Support Hybrid Meetings - \$25,000
- Valley Creek Park - \$40,000

## RESPONSIBILITIES

The City of Sunset Valley operates under the Mayor-Council form of government. Under this system, the City Council appoints a City Administrator who then manages the Department Directors and City staff to develop and implement policies guiding the City.

This management includes coordination of daily operations, preparation of information for City Council agendas, long range planning, preparation of budgets, development and implementation of personnel regulations, financial and administrative policies and other actions as directed by the Mayor and City Council, or the Code of Ordinances of the City of Sunset Valley.







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# ADMINISTRATION DEPARTMENT

(Continued)

## Budget Historical for Department

	<b>FY17 Actual</b>	<b>FY18 Actual</b>	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY22 Proposed</b>
Revenues	\$ 5,058,090	\$ 5,137,525	\$ 5,289,230	\$ 4,686,232	\$ 3,848,275	\$ 4,516,207
Expenses	\$ 2,096,651	\$ 1,862,038	\$ 1,558,739	\$ 1,405,516	\$ 1,422,418	\$ 1,972,446
Revenues Less Expenses	\$ 2,961,438	\$ 3,275,487	\$ 3,730,491	\$ 3,280,715	\$ 2,425,857	\$ 2,543,761

## Staffing Historical for Department

	<b>FY17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>	<b>FY 21</b>	<b>FY22 Proposed</b>
Staffing	5.00	5.00	6.00	6.00	4.00	6.5

## General Fund (01)

### Administration (01)

	Committee Recommendation	Mayor's Recommendation	Notes
Revenues			
Sales Tax Revenue			
(4180) Sales & Use Tax	\$ 4,243,108	\$ 4,243,108	
Franchise Fees			
(4228) Franchise Fee - COA Utilities	\$ 54,228	\$ 54,228	
(4050) Franchise Tax	\$ 22,633	\$ 22,633	
Interest Revenue			
(4095) Interest	\$ 76,091	\$ 76,091	
Misc Revenues			
(4040) Fire District Collection Fees	\$ 32,389	\$ 32,389	
(4110) Miscellaneous Fees & Charges	\$ 24,000	\$ 24,000	
(4025) Donations	\$ 1,561	\$ 1,561	
(4022) Credit Card Convenience Fees	\$ 392	\$ 392	
Mixed Beverage Tax			
(4182) Mixed Beverage Receipts Tax	\$ 32,795	\$ 32,795	
Permits			
(4120) Permits, Licenses & Fees	\$ 29,010	\$ 29,010	
<b>Total Revenues</b>	<b>\$ 4,516,207</b>	<b>\$ 4,516,207</b>	
Expenses			
Utilities Expenses			
(SUBSIDY) Utility Subsidy	\$ 922,712	\$ 819,906	
Salary, Benefits, and Other Compensation			
(5000) Salaries	\$ 370,010	\$ 370,010	
(5140) TMRS City Contribution	\$ 43,820	\$ 43,820	
(5121) Medical Insurance Benefits	\$ 36,506	\$ 36,506	
(5130) Medicare Tax - Employers Contribution	\$ 5,445	\$ 5,445	
(5090) Salary - Overtime	\$ 2,775	\$ 2,775	
(5122) Dental Insurance Benefits	\$ 1,683	\$ 1,683	
(5150) Workers Compensation Benefits	\$ 1,665	\$ 1,665	
(5087) Salary - Education	\$ 1,500	\$ 1,500	
(5124) Long Term Disability Insurance	\$ 1,248	\$ 1,248	
(5131) TWC - Employers Contribution	\$ 960	\$ 960	
(5126) Short Term Disability Insurance	\$ 960	\$ 960	
(5046) Salary - Longevity	\$ 544	\$ 544	
(5084) Salary - Cell phone allowance	\$ 360	\$ 360	
(5123) Vision Insurance	\$ 330	\$ 330	
(5086) Salary - Bilingual	\$ 300	\$ 300	
(5120) Life Insurance Benefits	\$ 187	\$ 187	
Other Operating Expenses			
(5835) Utilities: elec/water/wastewater/telephone/gas	\$ 78,789	\$ 100,000	
(5782) Software Maintenance Fees	\$ 45,000	\$ 80,000	
(7000) Operating Transfers Out	\$ -	\$ 102,806	
(5655) Insurance - Fire/Theft/Vandalism/Bonds	\$ 43,700	\$ 43,700	
(5705) Office Supplies/Delivery Fees	\$ 9,500	\$ 9,500	
(5820) Training & Education - City Staff	\$ 7,125	\$ 7,125	
(5735) Rental Expense - Equipment	\$ 4,750	\$ 4,750	
(5515) Bank / Management Fees	\$ 4,750	\$ 4,750	
(5725) Printing	\$ 4,275	\$ 4,275	
(5600) Dues / Subscriptions / Fees	\$ 3,325	\$ 3,325	
(5545) Coffee / Food Service	\$ 3,325	\$ 3,325	
(5500) Advertising / Public Notices	\$ 3,325	\$ 3,325	
(5706) Postage	\$ 2,850	\$ 2,850	
(5601) Organizational Memberships	\$ 1,425	\$ 1,425	
(5516) Credit Card Fees	\$ 950	\$ 950	
(5615) Election Expense	\$ 950	\$ 950	
(5770) Small Equipment Repair/Purchase	\$ 950	\$ 950	
(5704) Employee Appreciation	\$ 950	\$ 950	
(5815) Training - Mileage Reimbursement	\$ 237	\$ 237	
(5720) Personal Vehicle Use Mileage Expense	\$ 119	\$ 119	
Contract Services			
(5306) Attorney	\$ 50,000	\$ 50,000	
(5309) Audit	\$ 47,500	\$ 47,500	
(5330) Engineer - Review & Inspection Fees	\$ 40,000	\$ 40,000	

## General Fund (01)

### Administration (01)

	Committee Recommendation	Mayor's Recommendation	Notes
(5343) IT Management Services	\$ 25,000	\$ 25,000	
(5312) Building Inspections/Structural Engineer	\$ 14,250	\$ 14,250	
(5366) Records Management	\$ 4,750	\$ 4,750	
(5367) Payroll Services	\$ 4,275	\$ 4,275	
(5362) Ordinance Codification Maintenance	\$ 3,000	\$ 3,000	
(5327) Engineer - Design Fees	\$ 376	\$ 376	
(5200) Temporary Help	\$ 285	\$ 285	
Community Programs			
(5556) SFC- Farmer's Market	\$ 6,600	\$ -	<i>Moved to General Government - Previously held in General Govt.</i>
(5450) Library Card Reimbursement	\$ 2,375	\$ 2,375	
(5475) Volunteer Awards Banquet	\$ 2,375	\$ 2,375	
Expenses	\$ -		
Mayor's Additions	\$ -		
Staff COLA/Salary Survey		\$ 10,000	
IT Increase		\$ 25,000	
Economic Development Staff Member (Add)		\$ 79,750	
Total Expenses	\$ 1,808,086	\$ 1,972,447	
Revenues Less Expenses	\$ 2,708,122	\$ 2,543,761	



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## PUBLIC SAFETY DEPARTMENT

### RESPONSIBILITIES

The Sunset Valley Police Department provides 24-hour law enforcement services to a retail and residential community situated in an urban environment but with a uniquely rural feel. In doing so our mission is to provide the most remarkable law enforcement services “under the sun” to residents and visitors to Sunset Valley. There are 14 employees within the police department which include:

- 1 Police Chief
- 1 Civilian Employee
- 1 Lieutenant
- 1 Detective Sergeant
- 2 Patrol Sergeant
- 8 Officers
- Additional Reserve Officers who assist with special assignments, or council meetings, and holiday retail area patrols.

### **BUDGET AT A GLANCE**

Expenses: \$1,820,482

- Salaries: \$1,064,095
- Fire & Emergency Contract Services: \$551,640
- Other Operating: \$204,747

Total Staffing: 14

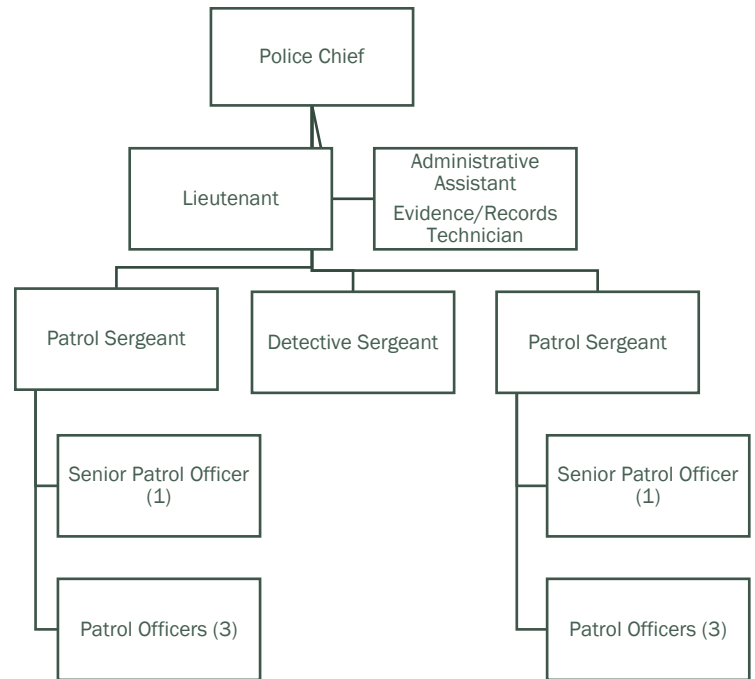
Capital Projects:

- None



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# PUBLIC SAFETY DEPARTMENT STAFFING



## STAFFING AT A GLANCE

FY YEAR	TOTAL STAFF	AMOUNT
15/16	14	\$ 1,176,638
16/17	14	\$ 1,139,585
17/18	14	\$ 1,204,879
18/19	14	\$ 1,260,731
20/21 BUDGET	14	\$ 1,065,221
21/22 PROPOSED	14	\$ 1,064,095

**General Fund (01)**

Public Safety (02)

Expenses			
	Committee Recommendation	Mayor's Recommendation	Notes
<b>Salary, Benefits, and Other Compensation</b>			
(5000) Salaries	\$ 747,241	\$ 747,241	
(5121) Medical Insurance Benefits	\$ 94,993	\$ 94,993	
(5140) TMRS City Contribution	\$ 92,659	\$ 92,659	
(5090) Salary - Overtime	\$ 30,926	\$ 30,926	
(5150) Workers Compensation Benefits	\$ 27,872	\$ 27,872	
(5093) Salary - Holiday Pay	\$ 25,000	\$ 25,000	
(5130) Medicare Tax - Employers Contribution	\$ 11,513	\$ 11,513	
(5091) Salary - Licensing Incentives	\$ 10,200	\$ 10,200	
(5122) Dental Insurance Benefits	\$ 4,629	\$ 4,629	
(5124) Long Term Disability Insurance	\$ 3,432	\$ 3,432	
(5131) TWC - Employers Contribution	\$ 2,640	\$ 2,640	
(5126) Short Term Disability Insurance	\$ 2,640	\$ 2,640	
(5084) Salary - Cell phone allowance	\$ 1,800	\$ 1,800	
(5046) Salary - Longevity	\$ 1,728	\$ 1,728	
(5089) Tuition Reimbursement	\$ 1,500	\$ 1,500	
(5087) Salary - Education	\$ 1,500	\$ 1,500	
(5088) Salary - Shift Differential	\$ 1,200	\$ 1,200	
(5086) Salary - Bilingual	\$ 1,200	\$ 1,200	
(5123) Vision Insurance	\$ 907	\$ 907	
(5120) Life Insurance Benefits	\$ 515	\$ 515	
<b>Fire &amp; Emergency Services</b>			
(5336) Fire and Emergency Services	\$ 551,640	\$ 551,640	
<b>Other Operating Expenses</b>			
(5625) Equipment Acquisition	\$ 9,000	\$ 9,000	
(5645) Fuel	\$ 13,000	\$ 13,000	
(5755) Repair & Maintenance - Vehicles	\$ 11,200	\$ 11,200	
(5830) Uniforms	\$ 9,500	\$ 9,500	
(5820) Training & Education - City Staff	\$ 8,200	\$ 8,200	
(5860) Vehicle Insurance	\$ 7,810	\$ 7,810	
(5656) Insurance - Liability	\$ 5,255	\$ 5,255	
(5600) Dues / Subscriptions / Fees	\$ 4,850	\$ 4,850	
(5505) Ammunition	\$ 3,800	\$ 3,800	
(5815) Training - Mileage Reimbursement	\$ 3,500	\$ 3,500	
(5745) Repair & Maintenance - Equipment	\$ 3,000	\$ 3,000	
(5570) Consumables	\$ 1,600	\$ 1,600	
(5100) Exams/ Testing / Certifications	\$ 1,000	\$ 1,000	
(5725) Printing	\$ 900	\$ 900	
<b>Contract Services</b>			
(5343) IT Management Services	\$ 41,132	\$ 41,132	
<b>Misc Expenses</b>			
(5775) Small Tools	\$ 3,000	\$ 3,000	
Expenses	\$ -		
(MAYOR) Mayor's Budget	\$ -	\$ 78,000	COLA for Police Dpt. Staff - Placeholder until the Salary Survey is complete
Revenues Less Expenses	\$ (1,733,482)	\$ (1,811,482)	



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# MUNICIPAL COURT DEPARTMENT

## RESPONSIBILITIES

The Municipal Court Department is composed of one staffer and a part time Municipal Court Judge, as well as Prosecutor expenses covered in the existing City Attorney fees.

Chapter 30, Subchapter A allows for the creation of a Municipal Court in the City. The Court is not considered a "Court of Record", and its proceedings are not recorded. If the defendant appeals the case, the defendant will be granted a new trial.

The Court handles multiple violation types including traffic citation, code enforcement, and other Code of Ordinance violation where required.

## BUDGET AT A GLANCE

Revenues: \$36,569

Expenses: \$70,670

- Salaries: \$53,139
- Contract Services: \$8,460
- Other Operating: \$8,071

Total Staffing: 1

- 0.5 Court Clerk
- 0.5 Part Time Municipal Court Judge

Capital Projects:

- None

FISCAL YEAR	TOTAL STAFF	AMOUNT
16/17	1	\$ 72,137
17/18	1	\$ 64,014
18/19	1	\$ 66,780
19/20	1	\$ 65,769
20/21 Budget	1	\$ 30,224
21/22 Proposed	1	\$ 61,599

**General Fund (01)**

**Municipal Court (03)**

	<b>Committee Recommendations</b>	<b>Mayor's Recommendations</b>	<b>Notes</b>
<b>Revenues</b>			
Court Fees and Fines			
(4030) Court Income Fines	\$ 18,079	\$ 18,079	
(4020) Court Income - Fees	\$ 13,305	\$ 13,305	
(4230) Warrant Fee Collections	\$ 2,967	\$ 2,967	
(4038) Court Technology Fee	\$ 438	\$ 438	
(4035) Court Security Fee	\$ 328	\$ 328	
(4032) Court-Time Payment Fee	\$ 32	\$ 32	
(4036) Court-Truancy Prevention Fund	\$ 32	\$ 32	
(4037) Court - Jury Fund	\$ 3	\$ 3	
Misc Revenues			
(4022) Credit Card Convenience Fees	\$ 835	\$ 835	
(4200) School Zone Fees - County/City (Restricted Use	\$ 550	\$ 550	
<b>Total Revenues</b>	<b>\$ 36,569</b>	<b>\$ 36,569</b>	
<b>Expenses</b>			
Salary, Benefits, and Other Compensation			
(5000) Salaries	\$ 39,780	\$ 39,780	
(5121) Medical Insurance Benefits	\$ 4,863	\$ 4,863	
(5140) TMRS City Contribution	\$ 3,316	\$ 3,316	
(5090) Salary - Overtime	\$ 1,339	\$ 1,339	
(5135) Social Security Contribution	\$ 806	\$ 806	
(5122) Dental Insurance Benefits	\$ 631	\$ 631	
(5130) Medicare Tax - Employers Contribution	\$ 601	\$ 601	
(5124) Long Term Disability Insurance	\$ 468	\$ 468	
(5131) TWC - Employers Contribution	\$ 360	\$ 360	
(5126) Short Term Disability Insurance	\$ 360	\$ 360	
(5086) Salary - Bilingual	\$ 300	\$ 300	
(5123) Vision Insurance	\$ 124	\$ 124	
(5150) Workers Compensation Benefits	\$ 121	\$ 121	
(5120) Life Insurance Benefits	\$ 70	\$ 70	
Contract Services	\$ 8,460	\$ 8,460	
(5306) Attorney	\$ 6,000	\$ 6,000	
(5343) IT Management Services	\$ 1,960	\$ 1,960	
(5354) Municipal Court Services	\$ 500	\$ 500	
Other Operating Expenses	\$ 8,071	\$ 8,071	
(5782) Software Maintenance Fees	\$ 5,371	\$ 5,371	
(5516) Credit Card Fees	\$ 1,500	\$ 1,500	
(5725) Printing	\$ 500	\$ 500	
(5820) Training & Education - City Staff	\$ 350	\$ 350	
(5815) Training - Mileage Reimbursement	\$ 200	\$ 200	
(5690) Municipal Court Supplies	\$ 150	\$ 150	
Expenses	\$ -	\$ 1,000	
(MAYOR) Mayor's Budget	\$ -	\$ 1,000	<i>COLA adjustment for Court Employee pending Salary Survey</i>
<b>Total Expenses</b>			
<b>Revenues Less Expenses</b>	<b>\$ (33,101)</b>	<b>\$ (34,101)</b>	





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### **BUDGET AT A GLANCE**

Revenues: \$4,913

Expenses: \$545,751

- Salaries: \$154,533
- Contract Services: \$181,288
- Community Prog: \$35,750
- Other Operating: \$119,180

Total Staffing: 7 & 1 additional in the proposed budget

Capital Projects:

- None

# PUBLIC WORKS DEPARTMENT

## RESPONSIBILITIES

The Public Works Department is responsible for maintaining all the City's infrastructure, public lands and other assets. The Public Works Department provides water, wastewater, solid waste, drainage, streets, parks, facilities, and greenspace maintenance services throughout the City. The City of Sunset Valley has an extensive amount of infrastructure and amenities packed into one square mile. The Public Works Department strives to make Sunset Valley a wonderful place to live and visit. The Public Works Department provides a variety of services and programs for residents, businesses, and visitors to Sunset Valley including:

- Water Operation
- Wastewater Operations
- Solid Waste Services
- Watershed Protection
- CIP Management
- Parks and Open Space
- Urban Forestry
- Wildlife Management
- Streets & Drainage
- Facilities Maintenance



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# Public Works Staffing

## Staffing and Budget

Currently, the Public Works staff is composed of seven staff members. This includes a staff members added in 2021. In 2021-2022, a fourth maintenance technician position is requested to help address staffing shortage. These individuals perform all of the essential duties of the Public Works Department as listed above. Contractual assistance is provided by TexaScapes for the mowing of right of ways and landscaping bed maintenance, Capital Building Services for janitorial services, and Texas Disposal Systems for solid waste services.

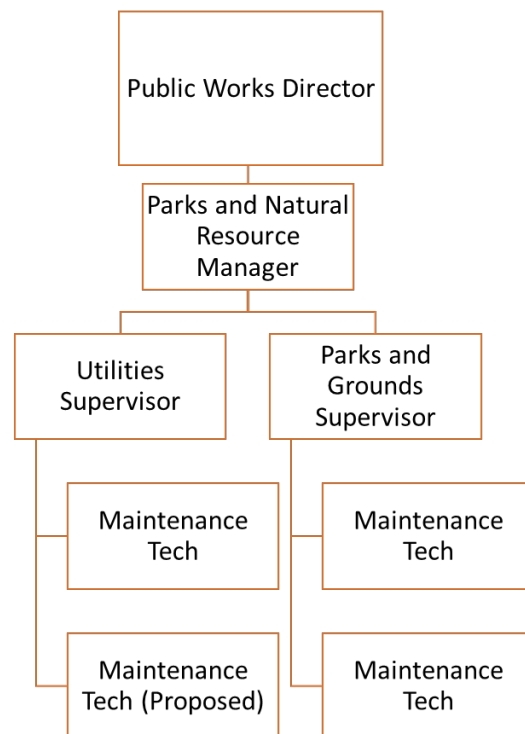
The Public Works Department budget and staffing is split across seven different funds. Presented below is the organizational chart for Public Works .

### STAFFING AT A GLANCE

FY YEAR	FTE	AMOUNT
15/16	10	\$859,587
16/17	10	\$871,050
17/18	12	\$809,875
18/19	11	\$1,097,104
19/20	11	857,804
20/21	7	\$ 399,175*
FY 22	8*	\$154,533

Amounts listed are Actual Expenses.  
FY 21 is Budget

\*Proposed Tech position



General Fund (01)			
Public Works (04)			
	Committee Recommendation	Mayor Recommendation	Notes
Revenues			
Misc Revenues			
(4000) Adopt A Tree Energy Program	\$ 4,724.00	\$ 4,724.00	
(4001) Revenue - Ant Bait Program	\$ 189.00	\$ 189.00	
<b>Total Revenues</b>	<b>\$ 4,913.00</b>	<b>\$ 4,913.00</b>	
Expenses			
Contract Services			
(5350) Grounds Maintenance	\$ 161,702.00	\$ 161,702.00	
(5332) Planning Services	\$ 100,000.00	\$ -	Double Counted - Included in the CIF
(5343) IT Management Services	\$ 19,586.00	\$ 19,586.00	
Salary, Benefits, and Other Compensation			
(5000) Salaries	\$ 79,135.00	\$ 76,830.00	
(5077) Salary - Youth Program	\$ 38,880.00	\$ 38,880.00	
(5121) Medical Insurance Benefits	\$ 9,732.00	\$ 9,732.00	
(5140) TMRS City Contribution	\$ 9,426.00	\$ 9,426.00	
(5094) Salary-Water Sampling	\$ 7,893.00	\$ 7,893.00	
(5150) Workers Compensation Benefits	\$ 3,507.00	\$ 3,507.00	
(5090) Salary - Overtime	\$ 2,046.00	\$ 2,046.00	
(5089) Tuition Reimbursement	\$ 1,500.00	\$ 1,500.00	
(5130) Medicare Tax - Employers Contribution	\$ 1,171.00	\$ 1,171.00	
(5046) Salary - Longevity	\$ 527.00	\$ 527.00	
(5122) Dental Insurance Benefits	\$ 518.00	\$ 518.00	
(5084) Salary - Cell phone allowance	\$ 443.00	\$ 443.00	
(5091) Salary - Licensing Incentives	\$ 399.00	\$ 399.00	
(5124) Long Term Disability Insurance	\$ 384.00	\$ 384.00	
(5131) TWC - Employers Contribution	\$ 295.00	\$ 295.00	
(5126) Short Term Disability Insurance	\$ 295.00	\$ 295.00	
(5087) Salary - Education	\$ 270.00	\$ 270.00	
(5086) Salary - Bilingual	\$ 258.00	\$ 258.00	
(5123) Vision Insurance	\$ 101.00	\$ 101.00	
(5120) Life Insurance Benefits	\$ 58.00	\$ 58.00	
Other Operating Expenses			
(5523) Building Services	\$ 38,000.00	\$ 38,000.00	
(5740) Repair & Maintenance - Buildings	\$ 15,000.00	\$ 15,000.00	
(5744) Repair & Maintenance - Parks & Grounds	\$ 10,000.00	\$ 10,000.00	
(5645) Fuel	\$ 8,000.00	\$ 8,000.00	
(5820) Training & Education - City Staff	\$ 7,300.00	\$ 7,300.00	
(5745) Repair & Maintenance - Equipment	\$ 6,000.00	\$ 6,000.00	
(5860) Vehicle Insurance	\$ 5,230.00	\$ 5,230.00	
(5755) Repair & Maintenance - Vehicles	\$ 5,000.00	\$ 5,000.00	
(5743) Repair & Maintenance - Landscaped Areas	\$ 4,500.00	\$ 4,500.00	
(5753) Repair & Maintenance - Trails & Footpaths	\$ 3,500.00	\$ 3,500.00	
(5815) Training - Mileage Reimbursement	\$ 3,000.00	\$ 3,000.00	
(5748) Repair & Maintenance - Fencing	\$ 2,500.00	\$ 2,500.00	
(5575) Wildlife Management & Implementation	\$ 2,500.00	\$ 2,500.00	
(5830) Uniforms	\$ 2,000.00	\$ 2,000.00	
(5100) Exams/ Testing / Certifications	\$ 1,500.00	\$ 1,500.00	
(5695) Eco Event/Native Tree Planting	\$ 1,500.00	\$ 1,500.00	
(5600) Dues / Subscriptions / Fees	\$ 1,000.00	\$ 1,000.00	
(5570) Consumables	\$ 900.00	\$ 900.00	
(5735) Rental Expense - Equipment	\$ 750.00	\$ 750.00	
(5762) Reprographics Services	\$ 500.00	\$ 500.00	
(5711) Open Space Management	\$ 500.00	\$ 500.00	
Community Programs			
(5444) Energy Conservation Rebates	\$ 15,000.00	\$ 15,000.00	
(5400) Adopt A Tree Energy Conservation	\$ 7,500.00	\$ 7,500.00	
(5133) Urban Forestry	\$ 4,000.00	\$ 4,000.00	
(5472) Spring Cleaning Program	\$ 3,750.00	\$ 3,750.00	
(5476) Teen Program Expenses	\$ 2,000.00	\$ 2,000.00	
(5436) Trails Master Plan	\$ 1,500.00	\$ 1,500.00	
(5447) Pollution reduction Program	\$ 1,000.00	\$ 1,000.00	
(5437) Community Gardens	\$ 1,000.00	\$ 1,000.00	

General Fund (01)			
Public Works (04)			
	Committee Recommendation	Mayor Recommendation	Notes
Misc Expenses			
(5775) Small Tools	\$ 3,000.00	\$ 3,000.00	
Expenses	\$ -		
(MAYOR) Mayor's Budget	\$ -	\$ 52,000.00	COLA for Public Works Staff pending Salary Survey
<b>Total Expenses</b>	<b>\$ 596,056.00</b>	<b>\$ 545,751.00</b>	
<b>Revenues Less Expenses</b>	<b>\$ (591,143.00)</b>	<b>\$ (540,838.00)</b>	



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## GENERAL GOVERNMENT DEPARTMENT

### RESPONSIBILITIES

The General Government Department in the General Fund is the repository where many general government expenses, such as Council expenses, leases, and other contracts are assigned.

Until this budget year, the Fire and Emergency Contract in the Public Safety budget was assigned here. The Budget and Finance Committee recommended the contract amount of over \$500,000 be moved into the Public Safety department.

### BUDGET AT A GLANCE

Revenues: \$4,764

Expenses: \$48,600

- Community Prog: \$32,400
- Other Operating: \$16,200

Total Staffing: 0

Capital Projects:

- Land Development Code:  
\$50,000
- Mapping: \$25,000
- Parks and Open Space Master  
Plan:\$50,000

General Fund (01)			
General Government (05)			
	Committee Recommendations	Mayor Recommendations	Notes
Revenues			
Misc Revenues			
(4028) Event Revenue	\$ 4,764.00	\$ 4,764.00	
Operating Transfers			
(4300) Operating Transfers In	\$ 5,014.00	\$ -	Error
Total Revenues	\$ 9,778.00	\$ 4,764.00	
Expenses			
Community Programs			
(5552) Sunset Valley Arts Commission-Community Programs	\$ 26,400.00	\$ 26,400.00	
(5558) Community Events - Spring Fling	\$ 6,000.00	\$ 6,000.00	
Contract Services			
(5321) Contingency Fund	\$ 10,000.00	\$ 10,000.00	
Other Operating Expenses			
(5726) Property Lease Expense	\$ 5,200.00	\$ 5,200.00	
(5825) Training & Supplies - City Council	\$ 1,000.00	\$ 1,000.00	
Total Expenses	\$ 48,600.00	\$ 48,600.00	
Revenues Less Expenses	\$ (38,822.00)	\$ (43,836.00)	



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## **BUDGET AT A GLANCE**

Expenses: \$ 1,842,508

- Water: \$845,992
- Wastewater: \$666,256
- Solid Waste: \$192,927
- Water Infrastructure: \$74,521
- Wastewater Infrastructure: \$55,892

Capital Projects:

- Allocated Per Department. See CIP Sheet

# THE UTILITY FUND

## RESPONSIBILITIES

The City operates its own Water, Wastewater and Solid Waste Utility systems. Each of these three services are accounted for separately in an Enterprise Fund. The Water and Wastewater Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water and wastewater service is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley.

In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water lines and the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Solid Waste and Recycling services are provided to both residential and commercial customers by a contract with Texas Disposal Systems (TDS). TDS interfaces directly with commercial accounts. Residential accounts are billed directly to the city on a consolidated bill and the city bills residents for a portion of the solid waste expense.



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## THE UTILITY FUND (Continued)

Commercial Water and Wastewater Service is billed at the cost of service. Residential Water, Wastewater, and Solid Waste Services are billed at less than the cost of service and the General Fund provides an annual operating and infrastructure transfer to the Utility Fund.





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### **BUDGET AT A GLANCE**

Revenues:\$845,992

- Sales: \$564,139
- Subsidy:\$248,745
- Other:\$33,108

Expenses: \$845,992

- Utility Expense: \$598,646
- Salaries: \$154,790
- Community Prog: \$32,400
- Other Operating: \$74,056
- Other: \$18,500

Total Staffing: Allocated per Task

Capital Projects:

- Lone Oak: \$190,000
- Sunset Trail: \$380,000
- Backflow Prevention: \$15,000
- Automated Meter Reading:  
\$105,000

## WATER DEPARTMENT

### RESPONSIBILITIES

The Water Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley. In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water lines.

:

**Utility Fund (02)**

**Water Department (05)**

	<b>Committee Recommendation</b>	<b>Mayor Recommendation</b>	<b>Notes</b>
<b>Revenues</b>			
Utility Sales			
(4220) Utility Sales	\$ 564,139	\$ 564,139	
Subsidy			
(SUBSIDIES) Subsidy Transfer	\$ 248,745	\$ 248,745	
Interest Revenue			
(4095) Interest	\$ 31,129	\$ 31,129	
Misc Revenues			
(4210) Tap Fees - Reconnects	\$ 839	\$ 839	
(4060) General Fees & Inspections	\$ 823	\$ 823	
(4115) Penalties/Fines/Surcharges	\$ 317	\$ 317	
<b>Total Revenue</b>	<b>\$ 845,992</b>	<b>\$ 845,992</b>	
<b>Expenses</b>			
Utilities Expenses			
(5373) Utility Contractual Services	\$ 598,396	\$ 598,396	
(5375) Utility Inspections	\$ 250	\$ 250	
Salary, Benefits, and Other Compensation			
(5000) Salaries	\$ 107,836	\$ 107,836	
(5121) Medical Insurance Benefits	\$ 18,759	\$ 18,759	
(5140) TMRS City Contribution	\$ 13,214	\$ 13,214	
(5150) Workers Compensation Benefits	\$ 4,996	\$ 4,996	
(5090) Salary - Overtime	\$ 3,747	\$ 3,747	
(5130) Medicare Tax - Employers Contribution	\$ 1,642	\$ 1,642	
(5122) Dental Insurance Benefits	\$ 926	\$ 926	
(5084) Salary - Cell phone allowance	\$ 720	\$ 720	
(5124) Long Term Disability Insurance	\$ 686	\$ 686	
(5131) TWC - Employers Contribution	\$ 528	\$ 528	
(5126) Short Term Disability Insurance	\$ 528	\$ 528	
(5091) Salary - Licensing Incentives	\$ 525	\$ 525	
(5086) Salary - Bilingual	\$ 270	\$ 270	
(5123) Vision Insurance	\$ 181	\$ 181	
(5120) Life Insurance Benefits	\$ 103	\$ 103	
(5046) Salary - Longevity	\$ 84	\$ 84	
(5087) Salary - Education	\$ 45	\$ 45	
Other Operating Expenses			
(5758) Repairs & Maintenance - System	\$ 25,000	\$ 25,000	
(5877) Water Conservation Program	\$ 20,000	\$ 20,000	
(5782) Software Maintenance Fees	\$ 8,706	\$ 8,706	
(5820) Training & Education - City Staff	\$ 5,200	\$ 5,200	
(5835) Utilities: elec/water/wastewater/telephone	\$ 4,200	\$ 4,200	
(5515) Bank / Management Fees	\$ 2,000	\$ 2,000	
(5815) Training - Mileage Reimbursement	\$ 1,600	\$ 1,600	
(5516) Credit Card Fees	\$ 1,500	\$ 1,500	
(5745) Repair & Maintenance - Equipment	\$ 1,200	\$ 1,200	
(5600) Dues / Subscriptions / Fees	\$ 1,200	\$ 1,200	
(5755) Repair & Maintenance - Vehicles	\$ 1,000	\$ 1,000	
(5705) Office Supplies/Delivery Fees	\$ 1,000	\$ 1,000	
(5830) Uniforms	\$ 700	\$ 700	
(5645) Fuel	\$ 500	\$ 500	
(5735) Rental Expense - Equipment	\$ 250	\$ 250	
Contract Services			
(5324) Emergency Response Services-non City	\$ 10,000	\$ 10,000	
(5303) Aquifer District Fees	\$ 3,500	\$ 3,500	
Misc Expenses			
(PROPOSED) Proposed New Line	\$ 2,500	\$ 2,500	
(5775) Small Tools	\$ 2,500	\$ 2,500	

**Utility Fund (02)**

**Water Department (05)**

	<b>Committee Reccomendation</b>	<b>Mayor Reccomendation</b>	<b>Notes</b>
<b>Total Expenses</b>	\$ 845,992	\$ 845,992	
Revenues Less Expenses	\$ -	\$ -	



# WASTEWATER DEPARTMENT

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## RESPONSIBILITIES

The Public Works Department maintains the public water system with over 7 miles of water lines and the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Included in the Utility Enterprise Fund is the contractual cost to the City of Sunset Valley from the City of Austin for the purchase of water and disposal of wastewater.

## **BUDGET AT A GLANCE**

Revenues: \$666,256

- Sales: \$386,481
- Interest: \$31,129
- Subsidy: \$247,821
- Misc: \$665

Expenses: \$666,256

- Utility Expense: \$545,045
- Salaries: \$99,386
- Contract: \$5,000
- Other Operating: \$16,825

Total Staffing: Allocated by Task

Capital Projects: \$344,000

- Stearns Lift Station: \$194,000
- US 290 Sewer: \$150,000

## Utility Fund (02)

### Wastewater Department (05)

	Committee Recommenations	Mayor's Recommenations	Notes
Revenues			
Exoenses			
Utilities Expenses			
(5373) Utility Contractual Services	\$ 529,545.00	\$ 529,545.00	
(5798) Annual WW Line Inspections	\$ 15,000.00	\$ 15,000.00	
(5375) Utility Inspections	\$ 500.00	\$ 500.00	
Salary, Benefits, and Other Compensation			
(5000) Salaries	\$ 69,436.00	\$ 69,436.00	
(5121) Medical Insurance Benefits	\$ 11,937.00	\$ 11,937.00	
(5140) TMRS City Contribution	\$ 8,492.00	\$ 8,492.00	
(5150) Workers Compensation Benefits	\$ 3,253.00	\$ 3,253.00	
(5090) Salary - Overtime	\$ 2,302.00	\$ 2,302.00	
(5130) Medicare Tax - Employers Contribution	\$ 1,055.00	\$ 1,055.00	
(5122) Dental Insurance Benefits	\$ 589.00	\$ 589.00	
(5084) Salary - Cell phone allowance	\$ 468.00	\$ 468.00	
(5124) Long Term Disability Insurance	\$ 437.00	\$ 437.00	
(5131) TWC - Employers Contribution	\$ 336.00	\$ 336.00	
(5126) Short Term Disability Insurance	\$ 336.00	\$ 336.00	
(5091) Salary - Licensing Incentives	\$ 285.00	\$ 285.00	
(5086) Salary - Bilingual	\$ 150.00	\$ 150.00	
(5123) Vision Insurance	\$ 115.00	\$ 115.00	
(5046) Salary - Longevity	\$ 84.00	\$ 84.00	
(5120) Life Insurance Benefits	\$ 66.00	\$ 66.00	
(5087) Salary - Education	\$ 45.00	\$ 45.00	
Other Operating Expenses			
(5758) Repairs & Maintenance - System	\$ 5,000.00	\$ 5,000.00	
(5820) Training & Education - City Staff	\$ 1,500.00	\$ 1,500.00	
(5745) Repair & Maintenance - Equipment	\$ 1,200.00	\$ 1,200.00	
(5650) Hazardous Material Disposal	\$ 1,000.00	\$ 1,000.00	
(5835) Utilities: elec/water/wastewater/telephone/ga	\$ 1,000.00	\$ 1,000.00	
(5815) Training - Mileage Reimbursement	\$ 1,000.00	\$ 1,000.00	
(5755) Repair & Maintenance - Vehicles	\$ 1,000.00	\$ 1,000.00	
(5705) Office Supplies/Delivery Fees	\$ 800.00	\$ 800.00	
(5830) Uniforms	\$ 750.00	\$ 750.00	
(5600) Dues / Subscriptions / Fees	\$ 575.00	\$ 575.00	
(5645) Fuel	\$ 500.00	\$ 500.00	
(5735) Rental Expense - Equipment	\$ 500.00	\$ 500.00	
Contract Services			
(5324) Emergency Response Services-non City	\$ 5,000.00	\$ 5,000.00	
Misc Expenses			
(5775) Small Tools	\$ 2,000.00	\$ 2,000.00	

Utility Fund (02)

Wastewater Department (05)

	<b>Committee Reccomendations</b>	<b>Mayor's Reccomendations</b>	<b>Notes</b>
Total Expenses	\$ 666,256.00	\$ 666,256.00	



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## **BUDGET AT A GLANCE**

Revenue: \$197,880

- Sales: \$4,792
- Subsidy: \$192,927

Expenses: \$197,880

- Utilities Expense: \$111,000
- Salaries: \$69,380
- Community Prog: \$12,000
- Other Operating: \$5,500

Total Staffing: 0

Capital Projects:

- None

# SOLID WASTE DEPARTMENT

## RESPONSIBILITIES

The Solid Waste Department includes the contractual cost for solid waste to residential customers.

The Solid Waste Utility also includes the cost for brush chipping/grinding as well as other solid waste services.

A discussion regarding the fee charged to residents was held in the Budget and Finance Committee in FY 21 and in for the proposed FY 22. In FY 21, the Committee recommended a \$10 per month increase to residents. The Council did not approve the fee increase.

In the current budget proposal discussion, a motion was made to increase the fee to residents by \$4. The motion died for a lack of second.

The Mayor has included the need to slowly increase this fee, and for other utilities in his budget transmittal letter.

Utility Fund (02)			
Solid Waste (07)			
	Committee Recommendation	Mayor's Recommendation	Notes
<b>Expenses</b>			
<b>Utilities Expenses</b>			
(5373) Utility Contractual Services	104,000	104,000	
(5374) Utility Dumpster Rental	7,000	7,000	
<b>Salary, Benefits, and Other Compensation</b>			
(5000) Salaries	49,340	49,340	
(5121) Medical Insurance Benefits	7,794	7,794	
(5140) TMRS City Contribution	6,038	6,038	
(5150) Workers Compensation Benefits	1,848	1,848	
(5090) Salary - Overtime	1,772	1,772	
(5130) Medicare Tax - Employers Contribution	750	750	
(5122) Dental Insurance Benefits	379	379	
(5124) Long Term Disability Insurance	281	281	
(5084) Salary - Cell phone allowance	252	252	
(5131) TWC - Employers Contribution	216	216	
(5126) Short Term Disability Insurance	216	216	
(5046) Salary - Longevity	167	167	
(5086) Salary - Bilingual	90	90	
(5091) Salary - Licensing Incentives	75	75	
(5123) Vision Insurance	74	74	
(5087) Salary - Education	45	45	
(5120) Life Insurance Benefits	42	42	
<b>Community Programs</b>			
	12,000	12,000	
<b>Other Operating Expenses</b>			
(5510) Animal Control	3,500	3,500	
(5735) Rental Expense - Equipment	750	750	
(5795) Tire Recycling	750	750	
(5650) Hazardous Material Disposal	500	500	
<b>Total</b>	<b>\$197,879</b>	<b>\$197,879</b>	



Utility Fund (02)				
Infrastructure Reserve (50& 60)				
		Committee Reccomendation	Mayor's Reccomendation	Notes
Water (50)				
	Misc Expenses			
	(XFER TO RESERVES) Transfers to Reserves	\$ 74,521	\$ 74,521	
	<b>Total</b>	<b>\$ 74,521</b>	<b>\$ 74,521</b>	
Wastewater (60)				
	Misc Expenses			
	(XFER TO RESERVES) Transfers to Reserves	\$ 55,892	\$ 55,892	
	<b>Total</b>	<b>\$ 55,892</b>	<b>\$ 55,892</b>	
	<b>Total Transfer to Reserves</b>	<b>\$ 130,413</b>	<b>\$ 130,413</b>	



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## **BUDGET AT A GLANCE**

Revenue: \$785,592

- Sales Tax: \$707,167
- Interest: \$78,425

Expenses: \$138,092

- Salary: \$55,092
- Other Operating: \$83,000

Total Staffing: 0

Capital Projects:

- Lone Oak Turnaround: \$80,000
- Lone Oak Street Improvements: \$239,126
- Sunset Train Street Improvements: \$143,003
- Street Maintenance Plan: \$75,001

# STREET FUND

## RESPONSIBILITIES

In 2001, an election was held, and the voters authorized the collection of a 1/4th of one percent Sales Tax under Chapter 327 Texas Tax Code to repair and maintain streets. This tax provides funding for the maintenance and repair of municipal streets existing on the date of the election to adopt or reauthorize the tax. "Municipal Street" is defined in as the entire width of a right of way held by a municipality in fee or by easement or dedication that has a part open for public use for vehicular travel. This does not include a designated state or federal highway or road or a designated county road. A schedule of street repair and maintenance activities is updated annually as part of the budget process to project the use of this tax to repair and maintain city streets. Collection of this tax began in January 2002 and has been reauthorized every 4 years since that time. The next vote to reauthorize this tax will be on the November 2021 ballot.

In FY 21, costs for staff were included in the Street fund based on the percentage of time staff spends on street related maintenance and projects.

**This tax is up for voter decision in November of 2021.**

## Street Fund (14)

### Street Fund (14)

	Committee Reccomendation	Mayor's Reccomendation	Notes
<b>Revenues</b>			
Sales Tax Revenue			
(4185) Sales and Use Tax - R&M Street	\$ 707,167	\$ 707,167	
Interest Revenue			
(4095) Interest	\$ 78,425	\$ 78,425	
<b>Expenses</b>			
Other Operating Expenses	\$ 83,000	\$ 83,000	
Salary, Benefits, and Other Compensation	\$ 55,092	\$ 55,092	
<b>Revenues Less Expenses</b>	<b>\$ 647,500</b>	<b>\$ 647,500</b>	



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## **BUDGET AT A GLANCE**

Revenue: \$259,183

- Sales Tax & Interest: \$177,201
- Transfer in from Reserve: \$81,982

Expenses: \$259,183

- Community Prog: \$69,915
- Other Operating: \$41,435
- Ampersand Marketing: \$114,833
- Marketing Contingency: \$33,000

Total Staffing: 0

Capital Projects:

- None

# HOTEL OCCUPANCY TAX

## RESPONSIBILITIES

This fund accounts for the collection and expenditures of a 7% local occupancy tax imposed on the cost of a hotel room. This local tax is in addition to the state tax and is authorized by Chapter 351 of the Texas Tax Code. Funds can only be used for the enhancement and promotion of tourism, the convention industry, the arts, and historical restoration programs.

Revenue is received quarterly from the Holiday Inn Express and two other Bed and Breakfast establishments located in Sunset Valley.

There are very specific criteria for spending these funds. Some of the annual programs funded from these funds include the city's Marketing Campaign, the JDRF One Walk, the Sunset Valley Farmer's Market, and ArtFest.

Other items funded from the HOT Funds include the Recreational Venue (playscape) adjacent to the Homestead Shopping Center in 2010 and a reserve fund has been established for a future convention center facility or visitor information center which meets the requirements of Section 351.101 (a)(1) off the Texas Tax Code. The City continues to fund the City's Marketing Campaign as well as the other historical recipients.

## Hotel Occupancy Fund (16)

Hotel Occupancy Fund (16)

	Committee Reccommendation	Mayor's Reccommendation	Notes
<b>Revenues</b>			
Hotel Occupancy Fund			
Hotel Occupancy Tax	\$ 167,565.00	\$ 167,565.00	
Operating Transfers	\$ -	\$ 81,982.00	
Interest Revenue	\$ 9,636.00	\$ 9,636.00	
<b>Total Revenue</b>	<b>\$ 177,201.00</b>	<b>\$ 259,183.00</b>	
<b>Expenses</b>			
	\$ -		
Community Programs	\$ 69,915.00	\$ 69,915.00	
Other Operating Expenses	\$ 41,435.00	\$ 41,435.00	
Mayor's Proposal		\$ 114,833.00	<i>Ampersand Proposal</i>
		\$ 33,000.00	<i>Contingency to Marketing</i>
<b>Total Expenses</b>	<b>\$ 111,350.00</b>	<b>\$ 259,183.00</b>	
<b>Revenues Less Expenses</b>	<b>\$ 65,851.00</b>	<b>\$ -</b>	



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### **BUDGET AT A GLANCE**

Revenue: \$371,572

- Sales Tax:\$353,610
- Interest:\$17,962

Expenses: \$234,934

- Salary: \$110,174
- Contract: \$40,260
- Community Prog: \$7,500
- Other Operating: \$77,000

Total Staffing: 0

Capital Projects:

- Lovegrass Water Quality Pond:  
\$65,000

## VENUE TAX

### RESPONSIBILITIES

In November 2007, an election was held, and the voters authorized the collection of an 1/8th of one percent Sales Tax under Chapter 334 of the Local Government Code to establish a Watershed Protection and Preservation Project under Section 334.001 (4)(F). This tax provides for the planning, acquisition, and development of a watershed protection and preservation program, entitled the Edwards Aquifer Protection Venue Project along Brodie Land or Country White Lane, with funds to be limited to watershed protection, acquisition of property and acquisition of conservation easements. The tax began to be collected in April 2008. There is no requirement or provision to reauthorize this tax, as with the Street Maintenance tax. The City Council has the authority to determine when the Venue is complete and end the tax. In November 2015, the voters approved a proposition to expand the geographic area of the Venue to include the entire City limits and Extraterritorial Jurisdiction of the City of Sunset Valley.

Revenue from this tax has largely been used to purchase property or to reimburse the General Fund for properties acquired by the City prior to the eligibility to use Green Tax for their purchase. In 2018, Council adopted a Water Quality Protection Program that allows for



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## VENUE TAX (Continued)

various activities to be undertaken for the protection of water quality throughout the City.

The Venue Tax has since been used to help preserve and protect the City's 270 acres of greenspaces and conservation area as well as maintain stormwater/water quality infrastructure. This includes maintenance of 7 water quality facilities. All of these programs have the goal of protecting the aquifer and water quality.

***This tax does not expire unless the Council decides to no longer assess it. That is done by ordinance at the Council***

## Venue Fund (18)

### Venue Fund (18)

	Committee Recommendation	Mayor's Recommendation	Notes
<b>Revenue</b>			
<b>Sales Tax Revenue</b>			
(4184) Sales and Use Tax - Green Tax	\$ 353,610	\$ 353,610	
<b>Interest Revenue</b>			
(4095) Interest	\$ 17,962	\$ 17,962	
<b>Total Revenues</b>	<b>\$ 371,572</b>	<b>\$ 371,572</b>	
<b>Salary, Benefits, and Other Compensation</b>			
(5000) Salaries	\$ 80,182	\$ 80,182	
(5121) Medical Insurance Benefits	\$ 9,878	\$ 9,878	
(5140) TMRS City Contribution	\$ 9,797	\$ 9,797	
(5150) Workers Compensation Benefits	\$ 3,649	\$ 3,649	
(5090) Salary - Overtime	\$ 1,774	\$ 1,774	
(5130) Medicare Tax - Employers Contribution	\$ 1,217	\$ 1,217	
(5046) Salary - Longevity	\$ 543	\$ 543	
(5122) Dental Insurance Benefits	\$ 526	\$ 526	
(5084) Salary - Cell phone allowance	\$ 450	\$ 450	
(5091) Salary - Licensing Incentives	\$ 435	\$ 435	
(5124) Long Term Disability Insurance	\$ 390	\$ 390	
(5087) Salary - Education	\$ 360	\$ 360	
(5131) TWC - Employers Contribution	\$ 300	\$ 300	
(5126) Short Term Disability Insurance	\$ 300	\$ 300	
(5086) Salary - Bilingual	\$ 210	\$ 210	
(5123) Vision Insurance	\$ 103	\$ 103	
(5120) Life Insurance Benefits	\$ 59	\$ 59	
<b>Other Operating Expenses</b>			
(5711) Open Space Management	\$ 40,000	\$ 40,000	
(5880) Water Quality Ponds	\$ 15,000	\$ 15,000	
(5749) Repair and Maintenance - Natural Waterways	\$ 12,000	\$ 12,000	
(5823) Education Programs	\$ 3,000	\$ 3,000	
(5745) Repair & Maintenance - Equipment	\$ 3,000	\$ 3,000	
(5820) Training & Education - City Staff	\$ 2,000	\$ 2,000	
(5753) Repair & Maintenance - Trails & Footpaths	\$ 2,000	\$ 2,000	
<b>Contract Services</b>			
(5350) Grounds Maintenance	\$ 25,260	\$ 13,260	
(5381) Water Quality Consultants	\$ 15,000	\$ 15,000	
<b>Community Programs</b>			
(5133) Urban Forestry	\$ 5,000	\$ 5,000	
(5446) Environmental Monitoring Program	\$ 2,500	\$ 2,500	
<b>Total Expenses</b>	<b>\$ 234,933</b>	<b>\$ 222,933</b>	
<b>Revenues Less Expenses</b>	<b>\$ 136,639</b>	<b>\$ 148,639</b>	





# CRIME CONTROL

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## BUDGET AT A GLANCE

Revenues:\$427,625

- Sales  
Tax:\$349,247
- Transfer in from  
Reserves:  
\$74,029
- Interest:\$4,349

Expenses: \$427,625

- Community Prog:  
\$4,750
- Other Operating:  
\$78,648
- Salaries:  
\$344,227

Capital Projects:

None

## RESPONSIBILITIES

The Crime Control and Prevention tax is assessed as a 1/8 cent of the total sales tax paid by shoppers in Sunset Valley. It helps support programs within the Police Department and also helps offset operational expenses that would otherwise be paid by the General Fund, the large fund where the vast majority of City expenses are drawn from.

Any additional pressure on the General Fund may require the City to review other services and programs to offset the more than \$300,000 that is received from this tax.

No one staffer works in the Crime Control District. The fund is used as a cost center to assess salary costs in the overall Public Safety budget.

*This tax is up for voter decision in November of 2021.*

Crime Control Fund						
	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Budget	FY 22 Proposed
<b>Revenues</b>	\$ 132,489	\$ 409,550	\$ 403,353	\$ 368,280	\$ 406,521	\$ 427,625
<b>Expenses</b>	\$ -	\$ -	\$ -	\$ 211,233	\$ 310,523	\$ 427,625
<b>Revenues Less Expenses</b>	\$ 132,489	\$ 409,550	\$ 403,353	\$ 157,046	\$ 95,998	
<p>Note 1: FY 21 Includes a General Fund Transfer of \$102,806 due to COVID, revenue projections were dramatically reduced.</p> <p>Note 2: FY 22 Includes a \$74,029 Transfer in from Reserves due to reduced revenue projections similar to FY 21.</p>						

Crime Control Fund (19)			
Crime Control Department (19)			
	Committee Reccommendation	Mayor's Reccommendation	Notes
<b>Revenues</b>			
Revenue			
Sales Tax Revenue	\$ 349,247	\$ 349,247	
Operating Transfers	\$ 74,029	\$ 74,029	<i>Transfer from Reserves to meet Operating Expenses</i>
Interest Revenue	\$ 4,349	\$ 4,349	
<b>Total Revenues</b>	<b>\$ 427,625</b>	<b>\$ 427,625</b>	
<b>Expenses</b>			
Salary, Benefits, and Other Compensation			
(5000) Salaries	\$ 243,447	\$ 243,447	
(5140) TMRS City Contribution	\$ 30,551	\$ 30,551	
(5121) Medical Insurance Benefits	\$ 26,780	\$ 26,780	
(5090) Salary - Overtime	\$ 10,672	\$ 10,672	
(5150) Workers Compensation Benefits	\$ 9,081	\$ 9,081	
(5092) Salary - Holiday Traffic Control	\$ 5,000	\$ 5,000	
(5130) Medicare Tax - Employers Contribution	\$ 3,796	\$ 3,796	
(5091) Salary - Licensing Incentives	\$ 3,600	\$ 3,600	
(5088) Salary - Shift Differential	\$ 2,400	\$ 2,400	
(5135) Social Security Contribution	\$ 1,860	\$ 1,860	
(5122) Dental Insurance Benefits	\$ 1,683	\$ 1,683	
(5046) Salary - Longevity	\$ 1,312	\$ 1,312	
(5124) Long Term Disability Insurance	\$ 1,248	\$ 1,248	
(5131) TWC - Employers Contribution	\$ 960	\$ 960	
(5126) Short Term Disability Insurance	\$ 960	\$ 960	
(5084) Salary - Cell phone allowance	\$ 360	\$ 360	
(5123) Vision Insurance	\$ 330	\$ 330	
(5120) Life Insurance Benefits	\$ 187	\$ 187	
Other Operating Expenses			
(5614) 911 Call Share	\$ 67,653	\$ 67,653	
(5613) 800 mghz Operation and Maintenance	\$ 10,495	\$ 10,495	
(5600) Dues / Subscriptions / Fees	\$ 500	\$ 500	
Community Programs			
(5455) National Crime Nite Out	\$ 2,500	\$ 2,500	
(5439) Community Partnership	\$ 2,250	\$ 2,250	
<b>Total Expenses</b>	<b>\$ 427,625</b>	<b>\$ 427,625</b>	
Revenues Less Expenses	\$ -	\$ -	



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### **BUDGET AT A GLANCE**

Revenues \$102,395

Expenses: \$ 83,965

Total Staffing: Although no one staffer is permanently assigned to the Drainage Department, staffing costs are allocated to the fund when work is completed.

Capital Projects:

- None

## DRAINAGE

### RESPONSIBILITIES

The City Council voted to implement a Drainage Utility effective October 1, 2010 in accordance with the provisions of Chapter 552 of the Local Government Code. An annual determination is made of the funding requirements of the Drainage Utility and all lots are assessed a monthly fee based on the impervious cover of the lot. For commercial properties, the fee is assessed on the actual impervious cover. For residential lots, a table is used to classify the impervious cover of the lot into three different categories, with most residential lots being in the middle category.

The monthly fee for this middle category is determined to the one Living Unit Equivalent (LUE) and all other fees are based on the relationship to one LUE. For FY 18-19, the monthly assessment is proposed to remain at \$4.00 per LUE. Funds generated by the fees are placed in a restricted Proprietary Fund in accordance with Chapter 552 requirements and are used for the maintenance and operations of the city's drainage and storm water system. Property located in the city's ETJ along Brodie Lane and Country White is included in the Drainage Utility because storm water from these properties drains into the city's storm water system.

**Drainage Fund (25)**

**Drainage Fund (25)**

	<b>Committee Recommendation</b>	<b>Mayor's Recommendation</b>	<b>Notes</b>
<b>Revenues</b>			
<b>Utility Sales</b>			
(4220) Utility Sales	\$ 96,391.00	\$ 96,391.00	
<b>Interest Revenue</b>			
(4095) Interest	\$ 6,004.00	\$ 6,004.00	
<b>Total Revenues</b>	<b>\$ 102,395.00</b>	<b>\$ 102,395.00</b>	
<b>Expenses</b>			
<b>Salary, Benefits, and Other Compensation</b>			
(5000) Salaries	\$ 42,249.00	\$ 42,249.00	
(5121) Medical Insurance Benefits	\$ 6,215.00	\$ 6,215.00	
(5140) TMRS City Contribution	\$ 5,159.00	\$ 5,159.00	
(5150) Workers Compensation Benefits	\$ 1,982.00	\$ 1,982.00	
(5090) Salary - Overtime	\$ 1,197.00	\$ 1,197.00	
(5130) Medicare Tax - Employers Contribution	\$ 641.00	\$ 641.00	
(5122) Dental Insurance Benefits	\$ 316.00	\$ 316.00	
(5084) Salary - Cell phone allowance	\$ 270.00	\$ 270.00	
(5124) Long Term Disability Insurance	\$ 234.00	\$ 234.00	
(5046) Salary - Longevity	\$ 209.00	\$ 209.00	
(5131) TWC - Employers Contribution	\$ 180.00	\$ 180.00	
(5126) Short Term Disability Insurance	\$ 180.00	\$ 180.00	
(5091) Salary - Licensing Incentives	\$ 105.00	\$ 105.00	
(5087) Salary - Education	\$ 90.00	\$ 90.00	
(5086) Salary - Bilingual	\$ 90.00	\$ 90.00	
(5123) Vision Insurance	\$ 62.00	\$ 62.00	
(5120) Life Insurance Benefits	\$ 35.00	\$ 35.00	
<b>Other Operating Expenses</b>			
(5746) Repair & Maint. - Drainage-Streets & ROW	\$ 20,000.00	\$ 20,000.00	
(5761) Repair & Maintenance - Water Quality Ponds	\$ 4,000.00	\$ 4,000.00	
(5823) Education Programs	\$ 750.00	\$ 750.00	
<b>Total Expenses</b>	<b>\$ 83,964.00</b>	<b>\$ 83,964.00</b>	
<b>Revenues Less Expenses</b>	<b>\$ 18,431.00</b>	<b>\$ 18,431.00</b>	



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# CAPITAL PROJECTS

## RESPONSIBILITIES

Capital Projects were reviewed by City Staff, the City Engineer, and both the Public Works Committee and the Budget Committee. A 5-year plan is included as part of this budget adoption. The project amounts are budgeted out of reserves for the following projects:

Project Name	Amount
02- Public Safety Improvements- City Hall Complex	\$115,000
04- Land Development Code	\$50,000
04- Mapping	\$25,000
04- Park and Open Space Master Plan	\$50,000
05- Backflow Preventer Repair	\$15,000
05- Residential AMR Water Meter Replacement	\$105,000
06- Stearns Lane Lift Station Improvements	\$112,000
06- US 290 Sanitary Sewer	\$150,000
14- Lone Oak Turnaround & Street Maintenance Plan 2022	\$537,130
18- Valley Creek Park Trail Improvements	\$40,000
25- Lovegrass Water Quality Pond Repairs	\$65,000
50- Sunset Trail Waterline Improvements	\$252,000
Mayor's Projects	\$25,000
Total Expenses	\$1,541,130

A proforma or budgetary impact analysis is presented in the following pages by each impacted fund.

### BUDGET AT A GLANCE

Expenses: \$1,541,130

:

<b>Proposed CIP Summary</b>							Engineering Costs will be estimated at 15% of the project cost.
<b>Project/Fund</b>	<b>Current Year</b>	<b>FY 22</b>	<b>FY 23</b>	<b>FY 24</b>	<b>FY 25</b>	<b>FY 26</b>	<b>Total</b>
<b>Utility Fund (Water &amp; Wastewater)</b>							<b>\$ 1,774,000</b>
W -Lone Oak	\$ 190,000.00						
W -Sunset Trail	\$ 128,000.00	\$ 252,000.00					
W -Backflow Prevention		\$ 15,000.00					
W -Residential Automated Meter Reading		\$ 105,000.00					
WW- Lift Station	\$ 82,000.00	\$ 112,000.00					
WW - US 290 Sewer		\$ 150,000.00					
W - ERW Waterline			\$ 200,000				
W- Home Depot Water Vault			\$ 50,000				
W - AISD Meter Conversion			\$ 10,000				
W- Burger Center Fire Line			\$ 22,000				
W - AISD Meter Conversion				\$ 80,000			
W- Burger Center Fire Line				\$ 178,000			
W- Commercial AMR						\$ 200,000	
<b>Subtotal</b>	<b>\$ 400,000.00</b>	<b>\$ 634,000.00</b>	<b>\$ 282,000</b>	<b>\$ 258,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>	
<b>Streets</b>							<b>\$ 1,856,140</b>
S- Lone Oak Turnaround		\$ 80,000.00					
S- Lone Oak Related to Waterline Above		\$ 239,126.00					
S- Sunset Trail Related to Waterline Above		\$ 143,003.00					
S- Maintenance Plan FY 22		\$ 75,001.00					
S- Maintenance Plan FY 23			\$ 799,010				
S- ERW Repair			\$ 250,000				
S- Maintenance Plan FY 24				\$ 90,000			
S- Maintenance Plan FY 25					\$ 90,000		
S- Maintenance Plan FY 26						\$ 90,000	
<b>Subtotal</b>		<b>\$ 537,130.00</b>	<b>\$ 1,049,010</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	
<b>Drainage</b>							
<b>Subtotal</b>		<b>\$ -</b>					
<b>Venue Fund</b>							<b>\$ 65,000</b>
Lovegrass Water Quality Pond		\$ 65,000.00					
<b>Subtotal</b>		<b>\$ 65,000.00</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>General Fund</b>							<b>\$ 385,000</b>
Burger Center Trail			\$ 80,000				
Valley Creek Park		\$ 40,000.00					
Parks and Open Space Master Plan		\$ 50,000.00					
Land Development Code		\$ 50,000.00					
<i>Public Safety Improvements-City Hall Complex</i>		\$ 115,000.00					<i>New project per Council priority -Mayor's Budget</i>
<i>IT improvements to City Hall</i>		\$ 25,000.00					<i>Mayor's Budget</i>
GIS Mapping		\$ 25,000.00					
<b>Subtotal</b>		<b>\$ 305,000.00</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Grand Total All Funds</b>							<b>\$ 4,080,140</b>

**CITY OF SUNSET VALLEY**

**Summary**

**5-Year Capital Improvement Plan**

Project Description	Project Name	Project Limits / Area	Estimated Project Cost	Fiscal Year 2021	21-22	22-23	23-24	24-25	25-26	Final Comments based on Committee Feedback
<b>WATER SYSTEM IMPROVEMENTS</b>										
AISD Water Meter Conversion	Connect Burger Center and SVES	Jones Road at Pillow	\$90,000			\$10,000	\$80,000			Move to FY23 budget pending discussions with the COA and more research into fire flow requirements.
Burger Center Fire Line	Extend 16" water line to Burger Center to provide enhance fire flows.	Jones Road	\$200,000			\$22,000	\$178,000			Move to FY23 budget pending discussions with the COA and more research into fire flow requirements.
Water Meter Improvements	Install master water meter and vault for Country White Lane customers as per CoA Water Supply Agreement	Brodie Lane and Country White Lane	\$242,000							Request removal from Austin Water contract
Brodie Lane CoSV Water Customer Conversion	Provide water service to CoSV customers on Brodie Lane , as per the 2007 Wholesale Water Agreement with the CoA.	Brodie Lane and Oakdale Drive	\$320,000							Request removal from Austin Water contract
Stearns Lane Water	Extend water lines to provide water service	US 290 to the City Limit	\$535,000							Request removal from Austin Water contract
Sunset Trail Waterline Improvements	Replace undersized water main to improve domestic and fire flows in the area.	Jones Road to Reese Drive	\$380,000	\$126,000 (reallocation from Lone Oak project budget)	\$252,000					\$920K was the original estimate. Staff requested a project segment breakout based on discussion with AFD and Austin Water. The cost reduction for a minimal improvement is approximately \$190K on Lone Oak. Improvements, although not required by AFD, are recommended due to only 1 City of Sunset Valley hydrant located on Sunset Trail. This does not meet TCEQ spacing requirements for hydrants. The amount requested in the proposed budget is \$252K for FY 22 from the water fund.
Lone Oak Trail Water Line Improvements	Replace undersized water mains and construct water main connections to improve distribution system.	Lone Oak Trail	\$190,000	\$318,000 (Reprogram \$128K to the \$380K)						
ERW Water Line Improvements	Loop existing 12" water line along ERW to improve fire and domestic flows in the water distribution system.	ERW	\$200,000			\$200,000				Combine With Home Depot and ERW repair project for cost savings
Water Storage Tank Replacement	Replace lead contaminated water tank.	Lone Oak Trail	\$250,000							Continue with Water Source Planning Project - No additional funding at this time
Water Meter Vault Repair – Home Depot Blvd.	Repair water meter vault to mitigate flooding	Home Depot Blvd. at Brodie Lane	\$50,000			\$50,000				Combine With Home Depot and ERW repair project for cost savings
Backflow Preventer Repair	Winterize Backflows	City Hall	\$15,000		\$15,000					This project will winterize the large backflows around City Hall. Including the bypass connection to the City of Austin.
Residential AMR Water Meter Replacement	Replace existing Residential water meters with AMI meters		\$105,000		\$105,000					Begin with pilot program (\$5K) on already installed meters and if feasible, then complete residential installation in the next budget year (\$100K). We have 241 residential meters.
Commercial AMR Water Meter Replacement	Replace existing commercial water meters with AMI meters	Various Locations	\$200,000						\$200,000	We have 25 Commercial and 7 Master meters
<b>Total Per Fiscal Year</b>				\$318,000	\$372,000	\$282,000	\$258,000		\$200,000	

**CITY OF SUNSET VALLEY**

**Summary**

**5-Year Capital Improvement Plan**

Project Description	Project Name	Project Limits / Area	Estimated Project Cost	Fiscal Year 2021	21-22	22-23	23-24	24-25	25-26	Final Comments based on Committee Feedback
<b>WASTEWATER SYSTEM</b>										
Stearns Lane Lift Station Improvements	Install grinder pumps, pump controls and SCADA	Stearns lane	\$184,000	\$82,000	\$112,000					An amount of \$82K has been funded in this fiscal to fund engineering and other emergency repairs. The remaining amount of the project will be covered in the next fiscal year.
US 290 Sanitary Sewer	Replacement and repairs of sewer pipe wall	US 290 - Brodie Lane to	\$150,000		\$150,000					Move up in priority will need to be completed in 21-22; A portion is maintenance, and only a small portion will be CIP
Oakdale Drive Sanitary Sewer Main Repairs	Replace and repair problematic segments of sewer main	Oakdale	\$150,000							Remove from consideration - No current issues exist
<b>Total Per Fiscal Year</b>				\$82,000	\$262,000					
<b>STREETS</b>										
Country White Lane Infrastructure Improvements	Street reconstruction, drainage and utility improvements	Brodie Lane to cul-de-sac	\$1,175,000							Remove from consideration.
Ernest Robles Way Street	Repair street and slope/bank area at creek.	ERW at Upper Cougar	\$250,000			\$250,000				Combine With Home Depot and ERW repair project for cost savings
Pillow Drive Turnaround Enhancements	Pillow Drive Turnaround Enhancements	South end of Pillow Drive	\$45,000							Remove from consideration - AFD is satisfied with the existing road conditions.
Lone Oak Trail Turnaround Improvements	Construct turnaround at the south end of Lone Oak Trail for emergency vehicles and one handicap parking space	South end of Lone Oak Trail	\$80,000		\$80,000					AFD is requesting this turnaround to be completed.
Lone Oak Street Improvements based on water line project above	Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan.	Lone Oak Trail	\$239,126		\$239,126					Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan.
Sunset Trail Improvements based on water line project above.		Sunset Trail	\$143,003		\$143,003					Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan.
Reese Drive Emergency	Emergency vehicle turnaround	South end of Reese Drive	\$20,000							Remove from consideration - AFD is satisfied with the existing road conditions.
Oakdale Drive Emergency Vehicle Turnaround Enhancements	Pavement widening to enhance the turnaround at the end of Oakdale Drive.	East end of Oakdale Drive	\$20,000							Remove from consideration - AFD is satisfied with the existing road conditions.
Adjustments to Road Conditions in the Villas - Sunflower	No parking, etc on either side of the street Potential request for offsite parking	Sunflower Street	Unknown							AFD would like a safer approach for ambulances, and fire trucks to access the homes in this site. Future plans for consideration. No cost associated yet.
Sunflower Trail Cluster Mailbox Pullout	Construct pullout for relocated cluster mailbox pullout for The Villas	Sunflower Trail at ERW	\$35,000							Resident request.
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	Brodie Lane	\$58,000							Remove from consideration until more information on goals of project and technology for solar lights improves.



**CITY OF SUNSET VALLEY**

**Summary**

**5-Year Capital Improvement Plan**

<b>Project Description</b>	<b>Project Name</b>	<b>Project Limits / Area</b>	<b>Estimated Project Cost</b>	<b>Fiscal Year 2021</b>	<b>21-22</b>	<b>22-23</b>	<b>23-24</b>	<b>24-25</b>	<b>25-26</b>	<b>Final Comments based on Committee Feedback</b>
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	Ernest Robles Way	\$70,000							Remove from consideration until more information on goals of project and technology for solar lights improves.
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	US 290	\$217,000							Remove from consideration until more information on goals of project and technology for solar lights improves.
Solar Powered Decorative Lights	Install solar powered decorative street lights on thoroughfares	Jones Road	\$95,000							Remove from consideration until more information on goals of project and technology for solar lights improves.
Street Maintenance Plan 2022	Mill and Overlay on Lone Oak, Sunset, Clarmac. Crack sealing and general maintenance.				\$75,001					Proceed with street maintenance plan including Mill and Overlay of Lone Oak and Sunset Trail.
Street Maintenance Plan 2023	Microsurfacing Brodie, ERW and Jones. Repairs to ERW and Home Depot. Crack Sealing and General Street Maintenance.					\$799,010				Proceed with Street Maintenance Plan attached.
Street Maintenance Plan 2024	Crack Sealing and General Street Maintenance.						\$90,000			Proceed with Street Maintenance Plan attached.
Street Maintenance Plan 2025	Crack Sealing and General Street Maintenance.							\$90,000		Proceed with Street Maintenance Plan attached.
Street Maintenance Plan 2026	Crack Sealing and General Street Maintenance.								\$90,000	Proceed with Street Maintenance Plan attached.
<b>Total Per Fiscal Year</b>					<b>\$537,130</b>	<b>\$1,049,010</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	

CITY OF SUNSET VALLEY

Summary

5-Year Capital Improvement Plan

Project Description	Project Name	Project Limits / Area	Estimated Project Cost	Fiscal Year 2021	21-22	22-23	23-24	24-25	25-26	Final Comments based on Committee Feedback
DRAINAGE										
Sunset Valley Regional Dam Improvements	Construct a labyrinth spillway	Sunset Valley Tributary	\$415,000							Apply for a grant
Total Per Fiscal Year					\$0				\$0	
Venue										
Lovegrass Water Quality Pond Repairs	Make repairs and return the water quality pond back to service	Lovegrass Lane	\$65,000		\$65,000					Green Tax Project
Upland Tract Development	Construct Open Space Improvements	US 290 & Pillow Drive	\$1,580,000				TBD	TBD	TBD	Project pending Parks and Open Space Master Plan. Possible grant application.
Upper Cougar Creek Tract Development	Construct Open Space Improvements	ERW & Brodie Lane	\$ 5,000,000							<b>Revised amount per B&amp;F to match Engineer's Probable Cost Estimate.</b> Project pending Parks and Open Space Master Plan. Possible grant application.
Dog Park	Construct dog parks	TBD	\$ 100,000							Remove from list
Total Per Fiscal Year					\$65,000	\$0				



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## **BUDGET AT A GLANCE**

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- Capital Projects - \$1,541,130
- Does not include Encumbered FY 21 Funds - \$400,000

# AFFECTED FUND PROFORMAS

## RESPONSIBILITIES

Sunset Valley has historically operated in a Pay-As-You-Go format, meaning, no debt is assumed to carry out any of the annual capital improvement projects or other big-ticket items; rather a transfer in from Reserves of each fund into the operating account of the respective department to fund the proposed projects per year.

It's important for the community to understand the impact to the funds who regularly fund the 5-year Capital Improvement Plan.

Assumptions in the proformas were a 1.15% growth in revenues and a 1% growth in expenses per fund.

All of the impacted funds end in strong financial position. Should the Council decide to amend the assumptions, a simple adjustment in the spreadsheet formula can be made and updated quickly.

The impacted funds include General Fund, Utility Fund, Street Fund, and Venue Fund. The other funds have little or no capital expense programmed in the next 5 years.

**CITY OF SUNSET VALLEY**

**Summary**

**5-Year Capital Improvement Plan**

Project Description	Project Name	Project Limits / Area	Estimated Project Cost	Fiscal Year 2021	21-22	22-23	23-24	24-25	25-26	Final Comments based on Committee Feedback
<b>General Fund</b>										
Mapping	Update City maps (city limit, zoning, land use, utilities, topographic, etc.)	Citywide	\$25,000		\$25,000					Short-term Intern Position to update all maps
Land Development Code	Update Land Development Code	Citywide	\$50,000		\$50,000					The proposal is to bring in professionals in the field of code development to help re-write different sections of the Land Development Code. This will be done in sections and will proceed. There have been many requests over the years for different amenities within the City of Sunset Valley. From swimming pools to exercise equipment, from pickle ball courts to soccer fields, and a
Park and Open Space Master Plan	Update the Park and Open Space Management Plan	Citywide	\$50,000		\$50,000					
Valley Creek Park Trail Improvements	Create a trailhead and extend trail across creek to South Hill Conservation Area trail	Valley Creek Park	\$40,000		\$40,000					General Fund Improvement
Burger Center Trail Improvements	Complete Trail System around Burger Center	ERW, US 290 and MSG Horrigan	\$470,000			\$80,000		TBD	TBD	Project pending Parks and Open Space Master Plan.
Security plan for City Hall Complex	Public Safety and Security Plan for the City Hall Complex	City Hall Complex	\$ 115,000		\$115,000					**NEW ITEM** - security updates to the entire City Hall Complex
IT upgrades to City hall	Create the ability for hybrid meetings	City Hall	\$ 25,000		\$25,000					
Standby Power for City Complex	Install generators for City Hall, Public Works Building and Shop	Jones Road	\$500,000							Possible Grant Application.
<b>Total Per Fiscal Year</b>				\$0	\$305,000	\$80,000	\$0	\$0	\$0	
<b>PLANNING</b>										
Trails Master Plan	Update the Trails Master Plan	Citywide								
Comprehensive Plan	Update the Comprehensive Plan (last version 1995)	Citywide	P&E Committee							The Planning and Environmental Committee is currently working on reviewing this plan. No funding is anticipated to be requested for this project at this time although legal review will be necessary.
Mapping	Upgrade and update the GIS system	Citywide	\$75,000							Long-term Goal for fully integrated GIS system with access to all files.
Impact Fees	Implement development impact fees	Citywide	\$100,000							
Disaster Preparedness Plan	Complete Disaster Preparedness Plan	Citywide	\$25,000							This will be completed by City Staff and there is no anticipated cost associated with developing this plan

## Street Fund

### Actuals Last 5 Years - Types

		<u>FY15 Actual</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Actual</u>	<u>Avg</u>
<b>Revenues</b>	\$	827,590	\$ 820,977	\$ 851,229	\$ 907,948	\$ 951,733	\$ 810,343	\$ 861,637
<b>Expenses</b>	\$	65,814	\$ 370,544	\$ 81,918	\$ 104,523	\$ 83,516	\$ 262,658	\$ 161,496
<b>Total</b>	\$	761,776	\$ 450,433	\$ 769,312	\$ 803,424	\$ 868,217	\$ 547,685	

### Proforma

		<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	
<b>Beginning Balance</b>	\$	7,297,694	\$ 7,408,064	\$ 7,016,957	\$ 7,595,425	\$ 8,184,626	
<b>Revenue (Avg for 5 yrs)</b>	\$	785,592	\$ 797,376	\$ 809,337	\$ 821,477	\$ 833,799	Assumes 1.15% growth per year
<b>Expenses</b>							
<b>Operating</b>	\$	138,092	\$ 139,473	\$ 140,868	\$ 142,276	\$ 143,699	Assumes 1% growth per year
<b>Capital Projects</b>	\$	537,130	\$ 1,049,010	\$ 90,000	\$ 90,000	\$ 90,000	
<b>Closing Balance</b>	\$	7,408,064	\$ 7,016,957	\$ 7,595,425	\$ 8,184,626	\$ 8,784,725	

## General Operating Fund

Budget Vs Actuals Last 5 Years - Types

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg
<b>Revenues</b>	\$ 5,552,797	\$ 5,296,025	\$ 5,275,012	\$ 5,398,497	\$ 5,486,381	\$ 4,725,780	\$ 5,289,082
<b>Expenses</b>	\$ 4,528,471	\$ 4,983,590	\$ 9,202,012	\$ 4,875,304	\$ 4,617,728	\$ 3,813,472	\$ 5,336,763
<b>Revenues Less Expenses</b>	\$ 1,024,326	\$ 312,436	\$ (3,926,999)	\$ 523,193	\$ 868,653	\$ 912,308	

## Proforma

	FY22	FY23	FY24	FY25	FY26	
<b>Beginning Balance</b>	\$ 8,142,214	\$ 7,941,717	\$ 7,990,077	\$ 8,142,875	\$ 8,320,703	
<b>Revenue</b>	\$ 4,562,453	\$ 4,630,890	\$ 4,700,353	\$ 4,770,858	\$ 4,842,421	Assumes 1.15% growth per year
<b>Expenses</b>						
<b>Operating</b>	\$ 4,457,950	\$ 4,502,530	\$ 4,547,555	\$ 4,593,031	\$ 4,638,961	Assumes 1% growth per year
<b>Capital Projects</b>	\$ 305,000	\$ 80,000	\$ -	\$ -	\$ -	
<b>Closing Balance</b>	\$ 7,941,717	\$ 7,990,077	\$ 8,142,875	\$ 8,320,703	\$ 8,524,163	

## Utility Fund

Budget Vs Actuals Last 5 Years - Types

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg
<b>Revenues</b>	\$ 1,656,026	\$ 1,921,699	\$ 1,747,173	\$ 1,861,032	\$ 1,948,923	\$ 1,447,285	\$ 1,763,690
<b>Expenses</b>	\$ 1,437,361	\$ 1,402,597	\$ 1,490,347	\$ 1,762,714	\$ 1,533,455	\$ 1,427,619	\$ 1,509,016
<b>Revenues Less Expenses</b>	\$ 218,665	\$ 519,103	\$ 256,827	\$ 98,318	\$ 415,468	\$ 19,666	

## Proforma

	FY22	FY23	FY24	FY25	FY26	
<b>Beginning Balance</b>	\$ 4,760,797	\$ 3,728,765	\$ 3,457,966	\$ 3,220,628	\$ 3,250,989	
<b>Revenue</b>	\$ 1,842,508	\$ 1,870,146	\$ 1,898,198	\$ 1,926,671	\$ 1,955,571	Assumes 1.15% growth per year
<b>Expenses</b>						
<b>Operating</b>	\$ 1,840,540	\$ 1,858,945	\$ 1,877,535	\$ 1,896,310	\$ 1,915,273	Assumes 1% growth per year
<b>Capital Projects</b>	\$ 1,034,000	\$ 282,000	\$ 258,000	\$ -	\$ 200,000	
<b>Closing Balance</b>	\$ 3,728,765	\$ 3,457,966	\$ 3,220,628	\$ 3,250,989	\$ 3,091,287	

## Venue

Actuals Last 5 Years - Types

	<u>FY15 Actual</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Actual</u>	<u>Avg</u>
<b>Revenues</b>	\$ 410,953	\$ 528,819	\$ 1,049,728	\$ 429,119	\$ 436,052	\$ 386,161	\$ 540,139
<b>Expenses</b>	\$ 945	\$ 154,213	\$ 954,468	\$ 852,071	\$ 157,263	\$ 103,692	\$ 370,442
<b>Total</b>	\$ 410,008	\$ 374,606	\$ 95,260	\$ (422,952)	\$ 278,789	\$ 282,469	

## Proforma

	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	
<b>Beginning Balance</b>	\$ 1,905,118	\$ 1,840,118	\$ 1,841,975	\$ 1,845,737	\$ 1,851,451	
<b>Revenue (Avg for 5 yrs)</b>	\$ 371,572	\$ 377,146	\$ 382,803	\$ 388,545	\$ 394,373	Assumes 1.15% growth per year
<b>Expenses</b>						
<b>Operating</b>	\$ 371,572	\$ 375,288	\$ 379,041	\$ 382,831	\$ 386,660	Assumes 1% growth per year
<b>Capital Projects</b>	\$ 65,000					
<b>Closing Balance</b>	\$ 1,840,118	\$ 1,841,975	\$ 1,845,737	\$ 1,851,451	\$ 1,859,164	





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## APPENDIX I

# STAFF LIST BY POSITION AND FUND ACCOUNT



**CURRENT Position List and Breakout by Fund**

Position Name	Allocation	Funds	Dpt	Employee	Salary	OT	Longevity	Education	Licensing	Shift Diff	Bilingual	Cell Phone	TMRS	Medicare	FICA	TWC	Worker's Comp	Dental	Medical	Vision	AD&D	LTD	STD	Totals
City Accountant	100.00%	01	01	Fleegal, Suzanna	77,250.00	-	-	600.00	-	-	-	360.00	9,127.11	1,134.05	-	240.00	347.63	420.84	9,726.60	82.44	46.80	312.00	240.00	<b>99,887.46</b>
Municipal Judge	100.00%	01	03	Johnson, Kent	13,000.00	-	-	-	-	-	-	-	-	188.50	806.00	240.00	-	420.84	-	82.44	46.80	312.00	240.00	<b>15,336.58</b>
Sr Patrol Officer	100.00%	19	19	Pierce, Jeremy	66,779.14	3,338.96	336.00	-	1,200.00	1,200.00	-	-	8,502.07	1,056.38	-	240.00	2,490.86	420.84	9,726.60	82.44	46.80	312.00	240.00	<b>95,972.10</b>
City Administrator	100.00%	01	01	Carrillo, Sylvia	160,000.00	-	-	-	-	-	-	-	18,672.00	2,320.00	-	240.00	720.00	420.84	9,726.60	82.44	46.80	312.00	240.00	<b>192,780.68</b>
Patrol Officer	100.00%	01	02	Eller, Robert	57,578.07	2,878.90	-	-	600.00	1,200.00	-	-	7,265.39	902.73	-	240.00	2,147.66	420.84	9,726.60	82.44	46.80	312.00	240.00	<b>83,641.43</b>
Records, Property, & Evidence Tech	100.00%	01	02	Neubauer, Shanna	58,508.94	2,925.45	448.00	-	-	-	-	-	7,221.68	897.29	-	240.00	2,182.38	420.84	7,326.60	82.44	46.80	312.00	240.00	<b>80,852.42</b>
Maintenance Tech 1	30.00%	02	05	Michael Jimenez	10,296.00	514.80	-	-	-	-	-	108.00	1,274.22	158.32	-	72.00	585.84	126.25	2,917.98	24.73	14.04	93.60	72.00	<b>16,257.79</b>
Maintenance Tech 1	20.00%	02	06	Michael Jimenez	6,864.00	343.20	-	-	-	-	-	72.00	849.48	105.55	-	48.00	390.56	84.17	1,945.32	16.49	9.36	62.40	48.00	<b>10,838.53</b>
Maintenance Tech 1	10.00%	01	04	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	<b>5,419.26</b>
Maintenance Tech 1	10.00%	02	07	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	<b>5,419.26</b>
Maintenance Tech 1	10.00%	14	14	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	<b>5,419.26</b>
Maintenance Tech 1	10.00%	18	18	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	<b>5,419.26</b>
Maintenance Tech 1	10.00%	25	25	Michael Jimenez	3,432.00	171.60	-	-	-	-	-	36.00	424.74	52.77	-	24.00	195.28	42.08	972.66	8.24	4.68	31.20	24.00	<b>5,419.26</b>
<b>Totals</b>					<b>1,864,771.10</b>	<b>59,776.47</b>	<b>5,256.00</b>	<b>3,900.00</b>	<b>14,700.00</b>	<b>3,600.00</b>	<b>2,400.00</b>	<b>5,400.00</b>	<b>227,191.98</b>	<b>28,417.15</b>	<b>2,666.00</b>	<b>6,960.00</b>	<b>59,934.05</b>	<b>12,204.36</b>	<b>233,818.20</b>	<b>2,390.76</b>	<b>1,357.20</b>	<b>9,048.00</b>	<b>6,960.00</b>	<b>2,550,751.27</b>