



FISCAL YEAR 2022  
OPERATING AND CAPITAL BUDGET  
FOR THE  
CITY OF SUNSET VALLEY, TX

**Mayor Marc Bruner**

Councilmembers:

Karen Medicus (Pro-Tem)

Alfonso Carmona

Robert Johnson

Wanda Reetz

Rudi Rosengarten

City Administrator

Sylvia Carrillo, ICMA-CM, CPM



## NOTICE OF TAX RATE

This budget will raise more total property taxes than last year's budget by \$0.00 or 0%; and of that \$0 amount, is tax revenue to be raised from new property added to the tax roll this year.

The City continues its pledge to it's resident of a fiscally responsible, No Property Tax Rate city.



## NOTICE OF PUBLIC HEARING ON TAX RATE

A tax rate of \$0.00 per \$100 valuation has been proposed by the governing body of the City of Sunset Valley.

- PROPOSED TAX RATE \$0.00
  - NO-NEW REVENUE TAX RATE \$0.00
  - VOTER-APPROVAL TAX RATE \$0.035
  - DE MINIMIS RATE \$0.05
- The No-New-Revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for City of Sunset Valley from the same properties in both the 2020 tax year and the 2021 tax year.
  - The Voter-Approval Tax Rate is the highest tax rate that City of Sunset Valley may adopt without holding an election to seek voter approval of the rate, unless the De Minimis Rate for City of Sunset Valley exceeds the voter-approval tax rate for City of Sunset Valley.
  - The De Minimis Rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Sunset Valley, the rate that will raise \$500,000, and the current debt rate for City of Sunset Valley.

***The proposed tax rate is equal to the no-new-revenue tax rate. This means that City of Sunset Valley is not proposing to increase property taxes for the 2021 tax year.***

A virtual public hearing on the proposed tax rate will be held on September 07, 2021 at 7:00 PM at Registration URL:

<https://attendee.gototraining.com/r/8073123861831682050>

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Sunset Valley is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Sunset Valley or by attending the public meeting mentioned above.

**YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:**

Property Tax Amount = (Tax Rate) X (Taxable Value of Your Property)/100



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Council and Residents of Sunset Valley,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2021/22 for the City of Sunset Valley was filed for consideration on the 13<sup>th</sup> day of August 2021 and passed by the City Council on the 21<sup>st</sup> day of September 2021.<sup>1</sup>

The total budget for all funds is \$8,962,419 compared to the FY 20/21 budget of \$6,527,384. The greatest change this year is incorporating projects back into the budget that were previously put on hold in a COVID environment. The following table shows the proposed total expenditures by major operating fund:

General Operating Fund	\$4,362,323
Utility Enterprise Fund	\$1,852,475
Street Repair/Replacement Fund	\$141,014
Hotel Occupancy Tax Fund	\$259,183
Venue Tax Fund	\$227,439
Crime Control and Prevention District Tax Fund	\$448,965
Drainage Utility Fund	\$85,904
CIP	\$1,541,130
<b>Total</b>	<b>\$8,918,434</b>

I would like to thank the Budget and Finance Committee for their hard work in reviewing the budget requests and assisting in the development of the budget. We continue to take a fiscally conservative approach that balances the services our residents receive while acknowledging the need to monitor the ongoing impact of COVID-19 on our revenues. I support the recommendations of the committee on the proposed budget with few exceptions as noted below.

Fortunately, we have seen a much more rapid return to normal in our revenues than projected, with current sales tax revenue approaching near pre-COVID levels rather than the projected 25% reduction anticipated in last year's budget. This has led to an anticipated General Fund surplus at the end of the current fiscal year, which will be added to our reserves following our fiscal policies.

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<sup>1</sup> This letter has been updated to match the final budget as passed by the City Council; the original letter can be found with the Mayor's budget submitted on August 13, 2021.

We again have a balanced, pay as you go budget, paying from revenues received or from our reserves set aside specifically for projects as are included in the proposed budget. In anticipation of continued impact to our businesses, revenue projections are set at 5% below the average of the three years preceding FY19/20. A noted change from previous budgets is the addition of a CIP section for tracking the City’s Capital Improvements Projects. In prior years, projects were distributed between individual funds, which often led to line items for projects being split across multiple funds, making the total project costs difficult to track. Going forward, projects will be tracked under the CIP section with funding for specific projects drawn from the respective funds associated with those projects.

This year will also see the return of our investment in cultural activities including the City’s signature cultural event, ArtFest. As we cautiously plan for a return to City-hosted public events, we will look to leverage the City branding developed by our marketing firm and the Marketing Ad Hoc Committee to communicate a clear vision of Sunset Valley where “It’s Good to Be Here.”

The committee and City Council chose to take no action with regards to increasing utility fees to offset the growing cost of residential utility service, specifically contractual residential waste services, which has increased to a total projected subsidized amount of \$100K. I strongly recommended that the Council look to implement a program to increase rates over time to cover a larger portion of the cost rather than continue to subsidize them. These increases will not be popular, but the City Council needs to address this issue over a period of years. The subsidy to our utility fund is currently an astounding 18% of our total general fund revenue, and our goal should be to develop a long-term plan in conjunction with a cost-of-service utility study to reduce the subsidy amount to ensure those funds are self-sustaining.

The following table shows the proposed subsidies by utility:

Water	\$ 254,913
Wastewater	\$ 251,614
Solid Waste	\$ 194,900
Utility Infrastructure Reserve – Water	\$ 74,521
Utility Infrastructure Reserve – Wastewater	\$ 55,892
<b>Total Utility Subsidy</b>	<b>\$ 831,840</b>

#### Specific Budget Items

- Marketing and Economic Development – As we continue to recover from the economic impacts of COVID-19, I proposed investment in two areas to capitalize on the return of shopping to our retail areas. The first, which has been adopted by Council, is leveraging the City branding work developed with our marketing firm and the Marketing Ad Hoc Committee to fund a comprehensive marketing campaign using City Hotel Occupancy Tax (HOT) funds. It is critical that the City have a cohesive approach to branding that can be used across all areas of our marketing. The second is the proposed hiring of a staff

member focused on being the liaison with our retail partners and residents. This proposed position was recommended by the Marketing Ad Hoc Committee and will play a critical role in working with our businesses and retail centers to support our City’s vision for our retail areas. Council chose to not to include funding for this position in the final passed budget, but will be bringing it back for consideration at a future date.

- Staff Salary – We need to ensure we are offering competitive salaries to retain and attract staff. Austin is a growth-heavy market, and in addition to rising costs of living, employers face increased hiring competition. I anticipate the need to incorporate necessary changes from our recent salary survey to continue to ensure we can recruit staff. Included in this year’s budget as passed by Council is funding for merit and cost of living adjustments based on the initial evaluation of the salary survey.

Staff Salary Historical							
FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY 21 Budget	FY 22 Budget
2,143,734	2,460,264	2,460,219	2,686,266	2,699,344	2,582,914	2,475,574	2,725,154

- Emergency Preparedness – In addition, I am proposing investment in our emergency preparedness. During the winter storm event of February 2021, our staff worked to meet the needs of residents, but lacked the tools and resources that would have assisted in our response. Specifically, I am calling for investment to support making City Hall an emergency shelter, including the purchase of a generator that can supply power. I also want the City to invest in micro water treatment equipment to be able to provide limited amounts of potable drinking water during emergencies.
- Open Space Planning - Finally, as a City, I support funding for a community-driven process to decide on continued investment in our public spaces that reflects our values. The City has never gone through a public process to look at the park and open spaces throughout the City and plan for future amenities. As recommended by the Budget and Finance Committee, I have included \$50,000 for funding the development of a Park and Open Space Master Plan. This project will provide the public process and create a plan for how the City will address the needs of the residents for recreational opportunities. In addition, I asked, and City Council passed, a resolution that sets aside funding for future development of our open spaces. This investment is funded through a “sweep” of any surplus we have at the end of the fiscal year, up to a cap of \$100,000 each year. This funding will be reserved to provide additional planning, engineering, and development for specific projects based the prioritization from the Park and Open Space Master Plan.

Sunset Valley must continue to plan for our long-term financial solvency while meeting the needs of our residents, staff, and larger community. Residents should review our priorities as detailed in the proposed budget and participate in providing their feedback to continue to make Sunset Valley the special place that it is.

Finally, I urge everyone in our community to continue to follow the advice and recommendations of local public health officials for reducing community-driven transmission of COVID-19, including getting vaccinated. Vaccinations continue to be the most effective tool we have to slow or even halt the current public health emergency and save countless lives within our communities.

Respectfully submitted this 1<sup>st</sup> day of October 2021,

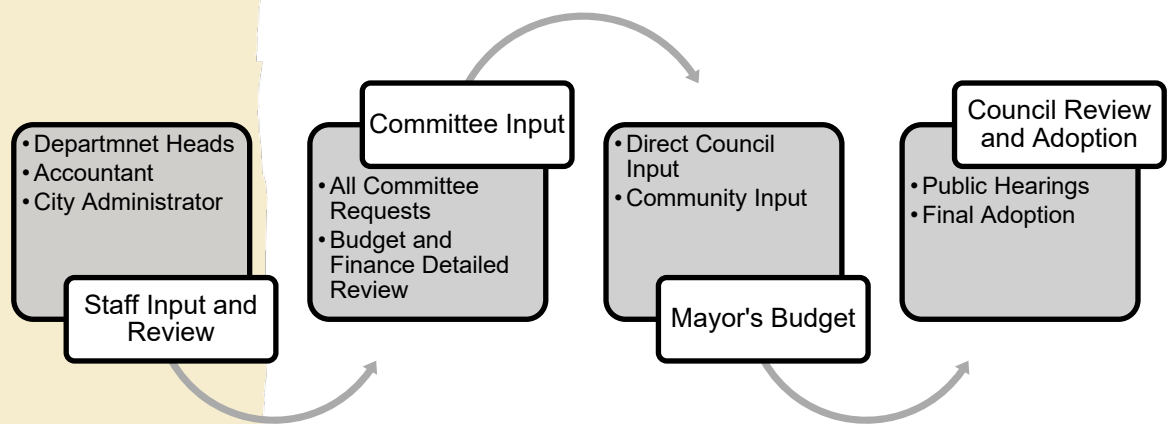
Marc Bruner, Mayor





# THE PROCESS

## OF BUDGET DEVELOPMENT



### Important Dates:

- Staff Input and Review – April/May 2021
- Committee Input – April/May 2021
- Budget and Finance Committee Review – May thru August
- Mayor Submittal of the Budget per the Local Government Code – August 13, 2021
- First Council Discussion – August 17, 2021
- First Public Hearing -- September 7, 2021
- Second Public Hearing – September 21, 2021
- End of the Fiscal Year – September 30, 2021
- Fiscal Year (FY22) 2022 – October 1, 2021 thru September 30, 2022

### Did You Know?

*There were 5 standing committees, Arts Commission, Zoning and Board of Adjustments, and 1 Ad Hoc Committee who served during the FY21 budget year.*



# MUNICIPAL FUNDS EXPLAINED

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## **General Fund**

Used to account for and report all financial resources not accounted for and reported in another fund. It constitutes the core operational and administrative tasks of the government entity. This is the only fund that all governments have.

Our Fund: 01- General Fund

## **Enterprise Fund**

An enterprise fund is a separate accounting and financial reporting mechanism for which revenues and expenditures are segregated into a fund with financial statements separate from all other governmental activities. Usually considered “business type activity,” meaning it is run more like the private sector, i.e., charging fees to offset costs associated with the service. An enterprise fund is considered GAAP best practice to promote and maintain long-term financial sustainability for water, wastewater, and drainage activities. This fund is separated to calculate total costs to provide the service and amounts of revenues that support the service.

Our Funds: 02- Utility Services, 25- Drainage Fund

## **Special Revenue Fund**

Special Revenue Funds be used to account for and report the proceeds of specific revenue sources that are restricted or committed to specific purposes other than debt, services, or capital projects.

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*“Governments serve a broader group of stakeholders than profit businesses, including taxpayers, citizens, elected representatives, oversight groups, bondholders, and others in the financial community.” Leon Teebom*



The main rationale behind special revenue funds is to create a level of transparency and accountability that the amount is used in the right manner.

Our Funds: 14- Street Repair & Replacement Fund, 16- Hotel Occupancy Tax Fund, 18- Venue Tax Fund, 19- Crime Control and Prevention District Fund

### **Capital Projects Fund**

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities or other capital assets.

Our Funds: 20- City Facilities Fund, 30- Capital Projects Fund

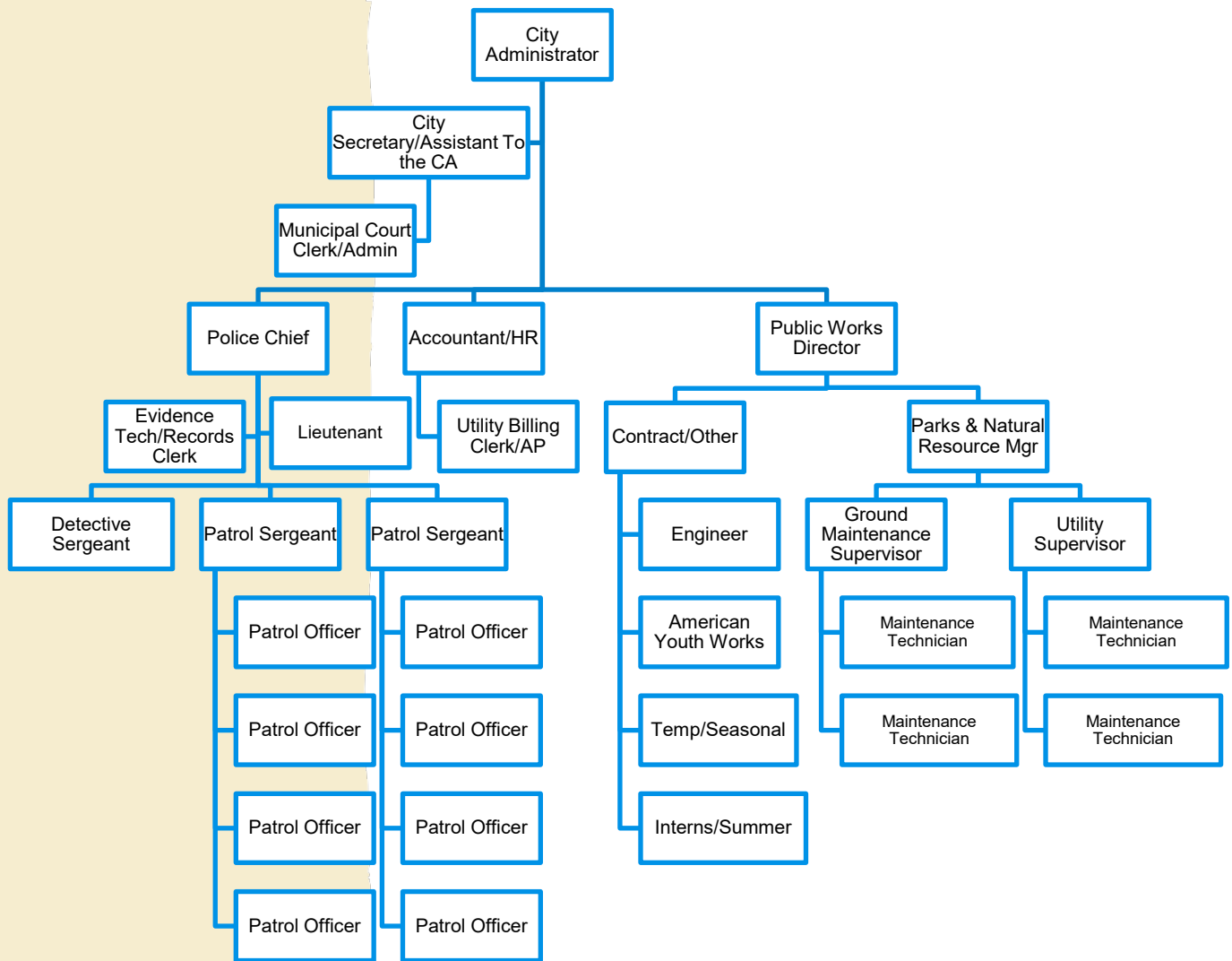


# THE ORGANIZATIONAL CHART

The Residents

Effective 10.1.21

The City Council



## FY22 Budget Summary at a Glance

### How much money will the City have in the bank at the start of FY22?

Fund	Reserve	Committed	Non-Committed	Restricted	Total Balance
General Fund	5,236,339	813,398	2,096,117	26,694	8,172,548
Utility Fund	380,837	3,361,459	862,960		4,605,256
Street Fund				7,549,458	7,549,458
Hotel Occupancy Tax Fund				687,338	687,338
Venue Tax Fund				2,039,293	2,039,293
Crime Control & Prevention District Tax Fund				573,186	573,186
GN Equipment Repair & Replacement Fund		551,053			551,053
City Facilities Fund		102,741			102,741
Drainage Fund				649,831	649,831
<b>Total</b>	<b>5,617,176</b>	<b>4,828,650</b>	<b>2,959,077</b>	<b>11,525,800</b>	<b>24,930,704</b>

### How much money does the City anticipate collecting during the year? Estimated Revenues:

General Fund		4,562,453
Utility Fund		1,854,442
Street Fund		785,592
Hotel Occupancy Tax Fund		259,183
Venue Tax Fund		371,572
Crime Control Tax Fund		448,965
GN Equipment Repair & Replacement Fund		102,806
City Facilities Fund		-
Drainage Fund		102,395
<b>Total</b>		<b>8,487,408</b>

### How much money does the City expect to spend during the year? Estimated Expenditures:

General Fund		4,362,323
Utility Fund		1,852,475
Street Fund		141,014
Hotel Occupancy Tax Fund		259,183
Venue Tax Fund		227,439
Crime Control Tax Fund		448,965
GN Equipment Repair & Replacement Fund		-
City Facilities Fund		-
Drainage Fund		85,904
<b>Total</b>		<b>7,377,303</b>

### How much money does the City expect to spend on CIP and Projects during the year? Estimated Expenditures:

General Fund		265,000
Utility Fund	<i>Includes \$400,000 of current year encumbrance for projects</i>	1,034,000
Street Fund		537,130
Hotel Occupancy Tax Fund		-
Venue Tax Fund		40,000
Crime Control Tax Fund		-
GN Equipment Repair & Replacement Fund		-
City Facilities Fund		-
Drainage Fund		65,000
<b>Total</b>		<b>1,941,130</b>

### How much money does the City expect to be in the bank at the end of the year? Estimated End of Year Reserves:

General Fund		8,107,678
Utility Fund		3,573,223
Street Fund		7,656,906
Hotel Occupancy Tax Fund		687,338
Venue Tax Fund		2,143,426
Crime Control Tax Fund		573,186
GN Equipment Repair & Replacement Fund		653,859
City Facilities Fund		102,741
Drainage Fund		601,322
<b>Total</b>		<b>24,099,679</b>



# BUDGET SUMMARY-AT-A-GLANCE

FUND	REVENUE	EXPENSE	SURPLUS/(DEFICIT)
<b>01 General Operating Fund</b>	\$4,562,453	\$4,362,323	\$200,130
<b>02 Utility Enterprise Fund</b>	\$1,854,442	\$1,852,475	\$1,967
<b>14 Street Replacement/Repair Fund</b>	\$785,592	\$141,014	\$644,578
<b>16 Hotel Occupancy Tax Fund</b>	\$259,183	\$259,183	\$0
<b>18 Venue Tax Fund</b>	\$371,572	\$227,439	\$144,133
<b>19 Crime Control &amp; Prevention District Tax</b>	\$448,965	\$448,965	\$0
<b>21 GN-Equipment Repair &amp; Replacement Fund</b>	\$102,806		\$102,806
<b>25 Drainage Utility</b>	\$102,395	\$85,904	\$16,491
<b>CIP</b>	\$1,541,130	\$1,541,130	\$0
<b>TOTAL</b>	\$10,028,538	\$8,918,433	\$1,110,105

## Budget Summary

Revenues: \$10,028,538  
 Expenditures: \$8,918,433  
 Projected Surplus: \$1,110,105

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Administration	Revenues	4022	Credit Card Convenience Fees	\$ -	\$ 214.56	\$ 462.83	\$ 182.36	\$ 500.00	\$ 392.46	The City collects a 3% convenience fees for all payments by credit cards for fines and court fees. This program started in FY 17/18.
Administration	Revenues	4025	Donations	\$ 5,000.00	\$ -	\$ 4,929.36	\$ -	\$ -	\$ 1,560.96	The City does not budget for donations. If donations are received during the year, the City Council will usually commit those funds to a certain project. In FY 15/16 The City received a \$15,000 donation from the PGA. In FY 17/18 the City received \$5,000 from the PGA. It is expected that \$5,000 will be received from the PGA. These funds are proposed to be committed for a trail project around the Burger Center.
Administration	Revenues	4040	Fire District Collection Fees	\$ 27,438.06	\$ 32,804.28	\$ 34,977.21	\$ 61,498.68	\$ 34,500.00	\$ 32,389.14	Fire District tax payments are a result of an Interlocal Agreement between Travis County Emergency Services District No. 3 and Sunset Valley. The City's contract with the Austin Fire Department to provide fire protection services within Sunset Valley's City limits includes a provision covering the area within Sunset Valley's Extraterritorial Jurisdiction (ETJ). This was because the Austin Fire Department was concerned that not providing coverage to the ETJ would create islands with little to no coverage while creating loss in Sunset Valley should a substantial fire occur. The City negotiated an agreement with Travis County ESD No. 3 provides for any taxes collected be remitted to Sunset Valley to help offset the City's cost for providing the service.
Administration	Revenues	4050	Franchise Tax	\$ -	\$ -	\$ 37,471.32	\$ 31,672.76	\$ 34,000.00	\$ 22,632.58	Franchise fees are assessments for a company's use of the City's right-of-way such as telecommunications, gas, and cable. Several years ago, the City waived the franchise fees for cable companies in an effort to keep residential cable costs down. Franchise fees generally increase as a result of increased customers and/or increased cost of service. Due to the City being basically built out, there is no expected increase. The Greater Austin Area Telecommunications Network has lines in the City ROW serving the AISD facilities. Based on the length of line within the City, an annual fee was adopted. below.
Administration	Revenues	4095	Interest	\$ 53,963.03	\$ 86,217.09	\$ 126,569.63	\$ 69,366.77	\$ 27,500.00	\$ 76,090.79	Historically interest income on funds deposited in TexPool had been a primary source of revenue generated by the City. When TexPool interest rates declined, the City purchased Certificates of Deposits. TexPool's interest rate increased and CDs were not renewed. TexPool rates continue to stay at a higher level. Taking into consideration that a portion of the reserve funds were transferred to the City Facilities Fund, the proposed budget is based on the current balance in the fund.
Administration	Revenues	4110	Miscellaneous Fees & Charges	\$ 6,721.90	\$ 5,184.52	\$ 67,980.60	\$ 8,106.56	\$ 2,625.00	\$ 24,000.20	Miscellaneous service fees and charges is revenue from various fees charged for copies and services provided by the City. Any fees for Public Information Request are included in Miscellaneous income.
Administration	Revenues	4120	Permits, Licenses & Fees	\$ 45,036.30	\$ 39,766.10	\$ 29,343.40	\$ 26,813.85	\$ 22,500.00	\$ 29,009.68	Building and development revenue is collected from a variety of fees and charges for permits encompassing all activity from single family and commercial development. The majority of revenue generated will be from residential building and remodels and some commercial re-development. Fees collected are based on the adopted fee schedule.
Administration	Revenues	4180	Sales & Use Tax	\$ 4,877,947.36	\$ 4,923,352.92	\$ 4,861,535.27	\$ 4,427,629.12	\$ 3,614,400.00	\$ 4,243,107.93	In FY 15/16 sales tax revenue received was the highest amount the City has ever earned. Using the Long Range Plan, in FY 16/17 a 3% increase was projected in sales tax revenue. For the FY 17/18 it is estimated that the sales tax revenue will be flat and be in the range of the actual amounts received in FY 15/16 and FY 16/17.
Administration	Revenues	4182	Mixed Beverage Receipts Tax	\$ 38,413.12	\$ 36,824.93	\$ 40,488.00	\$ 35,170.07	\$ 26,250.00	\$ 32,794.93	Restaurants collect sales tax from its customers just like any other sales tax. However, the restaurant must still pay the 7% mixed beverage gross receipts tax to be remitted to the State Comptroller. Mixed Beverage taxes are paid to the City quarterly.
Administration	Revenues	4228	Franchise Fee - COA Utilities	\$ -	\$ -	\$ 85,247.24	\$ 80,212.56	\$ 86,000.00	\$ 54,228.29	In FY 2010-2011 the City signed a Franchise Agreement with the City of Austin for the Electric Utility .
<b>Revenue Totals</b>				<b>\$ 5,054,519.77</b>	<b>\$ 5,124,364.40</b>	<b>\$ 5,289,004.86</b>	<b>\$ 4,740,652.73</b>	<b>\$ 3,848,275.00</b>	<b>\$ 4,516,206.96</b>	
<b>Administration Expenses</b>										
Administration	Expenses	5000	Salaries	\$ 75,222.95	\$ 81,149.24	\$ 80,556.05	\$ 83,550.25	\$ 331,553.25	\$ 381,109.87	Exempt Position. Performs duties of Accountant and City Secretary.
Administration	Expenses	5001	Salary - Accounting Clerk	\$ 36,627.68	\$ 39,521.18	\$ 49,504.40	\$ 56,925.98	\$ -	\$ -	
Administration	Expenses	5002	Salary - Accountant	\$ -	\$ -	\$ -	\$ 32,596.09	\$ -	\$ -	
Administration	Expenses	5006	Salary - Assistant to the City Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Administration	Expenses	5025	Salary - City Administrator	\$ 137,579.54	\$ 142,911.85	\$ 126,828.26	\$ 161,845.99	\$ -	\$ -	
Administration	Expenses	5046	Salary - Longevity	\$ 1,924.00	\$ 2,934.00	\$ 2,212.00	\$ 1,888.00	\$ 1,619.20	\$ 544.00	Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
Administration	Expenses	5065	Salary - Development Permit Coordinator	\$ -	\$ 945.60	\$ 48,479.73	\$ 30,033.40	\$ -	\$ -	Position has been eliminated
Administration	Expenses	5084	Salary - Cell phone allowance	\$ 3,020.00	\$ 3,045.00	\$ 2,310.00	\$ 600.00	\$ 480.00	\$ 360.00	Monthly allowance paid to key personnel in the admin. department to maintain a cell phone for city use. Includes allowance amount for equipment reimbursement.

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Administration	Expenses	5086	Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	
Administration	Expenses	5087	Salary - Education	\$ -	\$ -	\$ -	\$ 250.00	\$ 1,080.00	\$ 1,500.00	
Administration	Expenses	5089	Tuition Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Administration	Expenses	5090	Salary - Overtime	\$ 1,139.46	\$ 1,269.55	\$ 751.77	\$ 3,397.94	\$ 2,406.32	\$ 2,775.48	Overtime for 2 positions" Bookkeeper/Utility Billing and Development Permit Coordinator.
Administration	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ 240.00	\$ -	
Administration	Expenses	5099	Payroll Expenses - Payroll Services	\$ -	\$ -	\$ 5,601.12	\$ 9,479.45	\$ -	\$ -	
Administration	Expenses	5120	Life Insurance Benefits	\$ 202.56	\$ 49.90	\$ 198.00	\$ 183.60	\$ 153.36	\$ 187.20	Employer pays 100% of the Life Insurance Premium for the employee.
Administration	Expenses	5121	Medical Insurance Benefits	\$ 24,216.49	\$ 26,558.11	\$ 37,766.14	\$ 39,314.50	\$ 31,083.00	\$ 36,506.40	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
Administration	Expenses	5122	Dental Insurance Benefits	\$ 1,764.16	\$ 1,896.14	\$ 2,440.98	\$ 1,764.69	\$ 1,493.00	\$ 1,683.36	Employer pays 100% of Dental Insurance Premiums for the employee.
Administration	Expenses	5123	Vision Insurance	\$ 291.02	\$ 320.52	\$ 373.88	\$ 344.91	\$ 310.00	\$ 329.76	Employer pays 100% of Vision Insurance Premiums for the employee.
Administration	Expenses	5124	Long Term Disability Insurance	\$ 1,520.28	\$ 1,453.59	\$ 1,397.56	\$ 1,356.52	\$ 1,166.00	\$ 1,248.00	Employer pays 100% of Vision Insurance Premiums for the employee.
Administration	Expenses	5126	Short Term Disability Insurance	\$ 884.76	\$ 923.38	\$ 934.62	\$ 918.46	\$ 793.00	\$ 960.00	Employer pays 100% of Vision Insurance Premiums for the employee.
Administration	Expenses	5130	Medicare Tax - Employers Contribution	\$ 5,018.08	\$ 5,791.48	\$ 5,547.99	\$ 5,377.38	\$ 4,888.65	\$ 5,444.59	Employer match to the Medicare portion of social security benefits.
Administration	Expenses	5131	TWC - Employers Contribution	\$ 35.91	\$ 973.12	\$ 837.46	\$ 45.00	\$ 1,032.00	\$ 960.00	Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.
Administration	Expenses	5140	TMRS City Contribution	\$ 42,666.21	\$ 45,802.78	\$ 51,110.22	\$ 52,546.96	\$ 39,126.00	\$ 43,819.57	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.
Administration	Expenses	5150	Workers Compensation Benefits	\$ 1,124.60	\$ 1,199.18	\$ 1,167.25	\$ 1,029.05	\$ 1,491.99	\$ 1,665.04	Provides state mandated coverage in the event an employee is injured on the job.
Administration	Expenses	5200	Temporary Help	\$ 36.00	\$ 47.85	\$ -	\$ -	\$ 132.00	\$ 285.00	Provides funds for administrative support during absences and assignments or projects that are beyond the daily administrative work load.
Administration	Expenses	5306	Attorney	\$ 48,407.52	\$ 29,707.84	\$ 55,928.32	\$ 64,267.05	\$ 50,000.00	\$ 50,000.00	Provides funds for legal counsel to the City Council, Staff, Boards and Commissions. Includes research, advisement, and attendance at meetings. The attorney contract is based on a per hour basis.
Administration	Expenses	5309	Audit	\$ 46,889.81	\$ 51,028.60	\$ 46,678.75	\$ 47,500.00	\$ 50,000.00	\$ 47,500.00	Provides for expenses related to performance of a yearly audit of City's prior year finances and any state or federal mandated single audit provisions.
Administration	Expenses	5312	Building Inspections/Structural Engineer	\$ 27,246.80	\$ 21,050.80	\$ 18,387.83	\$ 10,815.90	\$ 15,000.00	\$ 14,250.00	Provide building plans and foundation reviews; building inspections during permit process and construction activities. Some of these services are billed back to residents or commercial entity's for costs on a project.
Administration	Expenses	5327	Engineer - Design Fees	\$ -	\$ 686.31	\$ -	\$ 2,844.92	\$ 52,849.00	\$ 375.66	Provides funds to investigate or design potential projects that may come under consideration during the fiscal year that were not identified as a project during the budget process.
Administration	Expenses	5330	Engineer - Review & Inspection Fees	\$ 2,680.00	\$ -	\$ 900.00	\$ 7,818.04	\$ 48,010.00	\$ 40,000.00	Provides funding for engineering and planning services to Council, Commissions, Boards, and Staff; review of plan submittals from outside entity's and potential inspections for code violations. Includes expenses related to permit review in subdivision, site planning, zoning, and construction which are recoupable through permit fees.
Administration	Expenses	5343	IT Management Services	\$ 34,835.54	\$ 36,413.00	\$ 38,454.04	\$ 46,171.56	\$ 12,731.00	\$ 50,000.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services.
Administration	Expenses	5345	Landscape Architect Fees	\$ -	\$ -	\$ -	\$ -	\$ 3,750.00	\$ -	Provides landscape planning services. Funds allow for investigation of complaints and on-going compliance as well as potential design and review of city projects that are considered/presented through the year. Includes expenses related to review and inspection of landscape plan submittals, which are recoupable through permit fees. Consulting for substantial revisions of the City's landscape and tree regulations, develop additional regulations for seed and vegetation, have sufficient collaborations with the City Council and attend hearings as necessary.
Administration	Expenses	5362	Ordinance Codification Maintenance	\$ 3,984.19	\$ 2,578.32	\$ 2,052.50	\$ 2,026.50	\$ 3,150.00	\$ 3,000.00	Provide funds to keep the codification of the ordinances up to date and maintained.
Administration	Expenses	5366	Records Management	\$ 4,516.50	\$ 4,419.16	\$ 5,403.76	\$ 4,221.38	\$ 5,700.00	\$ 4,750.00	Provides funds for the proper storage and disposal of city documents. Includes off-site storage rental, supplies, professional document shredding, and required document destruction.
Administration	Expenses	5367	Payroll Services	\$ 4,995.28	\$ 4,836.71	\$ 4,901.86	\$ 4,236.32	\$ 4,320.00	\$ 4,275.00	Provides funds for time clock services and for payroll services including pay checks and payroll tax services. Increase is due to an increase in services. In 19/20 time clock services were discontinued for a savings of \$880.
Administration	Expenses	5381	Water Quality Consultants	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -	Provides funding for professional planning and inspection services related to water quality issues. Funds allow for investigation of complaints, concerns, on-going compliance and ordinance review. Expenses include review and inspection services of water quality facility applications, which are recoupable though permit fees.



# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Administration	Expenses	5450	Library Card Reimbursement	\$ 3,000.00	\$ 4,680.00	\$ 4,434.00	\$ 2,422.00	\$ 2,500.00	\$ 2,375.00	In FY 2015/2016, this program was reinstated because the City of Austin began charging Sunset Valley residents for library cards again, after not doing so for years. Residents receive \$120 per year, per household after providing proof of purchasing a library card. The original amount provided funds to reimburse 20 households. In 18/19 the amount increased by 5 households for a total of 25 households at \$120 per household.
Administration	Expenses	5475	Volunteer Awards Banquet	\$ -	\$ -	\$ 1,987.44	\$ -	\$ 2,500.00	\$ 2,375.00	Provides funds for Volunteer Awards Banquet hosted by the Mayor/City to acknowledge volunteerism. Provides for food, beverages, supplies, and door prizes. Due to scheduling, there were no expenses in FY 17/18. Fall of 2018 honored members that served in FY 16/17 and FY 17/10. Mayor put in 19/20 budget.
Administration	Expenses	5500	Advertising / Public Notices	\$ 2,070.84	\$ 2,764.89	\$ 3,164.97	\$ 3,537.60	\$ 4,000.00	\$ 3,325.00	Provides funds for expenses related to the advertisement of public notices as required by ordinance and statute, job vacancies, request for proposals, bids, and other required notices and advertisements.
Administration	Expenses	5515	Bank / Management Fees	\$ 4,198.86	\$ 3,318.66	\$ 3,189.68	\$ 4,137.15	\$ 5,200.00	\$ 4,750.00	Provides for expenses related to banking services. The services include management fees and on-line banking fees. As the City continues to increase the use of on-line banking services that include fraud protection, positive pay, check copies, etc. and interest rates continue to stay at the level they are at currently, banking fees will continue to stay at the rate they are now. The City keeps a balance in the account to help keep the cost down.
Administration	Expenses	5516	Credit Card Fees	\$ -	\$ 192.08	\$ 648.07	\$ 841.43	\$ 1,000.00	\$ 950.00	Fees charged by service provider to use credit cards.
Administration	Expenses	5545	Coffee / Food Service	\$ 8,943.35	\$ 8,404.74	\$ 9,868.83	\$ 2,711.48	\$ 4,875.00	\$ 3,325.00	Provides funds for complimentary coffee service. Also provides for complimentary food for City Council meetings, some committee meetings, and for other functions that may provide food and beverages. Funds also provide for supplies used for City events and meetings and cleaning supplies. In FY 19/20 council food was discontinued.
Administration	Expenses	5556	SFC- Farmer's Market	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Administration	Expenses	5600	Dues / Subscriptions / Fees	\$ 1,928.46	\$ 1,998.14	\$ 1,787.92	\$ 1,744.29	\$ 2,000.00	\$ 3,325.00	Provides for expenses related to newspaper subscriptions, Austin Business Journal subscription, Governmental Code updates, Governmental Filing fees (deed, etc.), CAPCOG dues, Municipal Clerks Association dues, TML dues and Purchasing Co-op dues.
Administration	Expenses	5601	Organizational Memberships	\$ 982.46	\$ 998.92	\$ 735.30	\$ 687.10	\$ 3,000.00	\$ 1,425.00	Membership dues for organizations that the City will join.
Administration	Expenses	5615	Election Expense	\$ 476.85	\$ 426.67	\$ 506.17	\$ 459.32	\$ 800.00	\$ 950.00	Funding provides for contracting with Travis County for one election each year.
Administration	Expenses	5655	Insurance - Fire/Theft/Vandalism/Bonds	\$ -	\$ -	\$ -	\$ 41,826.26	\$ 46,008.89	\$ 43,700.00	Provides funds for insurance coverage for fire, theft or vandalism to city property, buildings, and mobile equipment. Provides for liability coverage and bonding positions. 14/15 included lawsuit settlement claim.
Administration	Expenses	5704	Employee Appreciation	\$ 1,510.60	\$ 937.80	\$ 1,000.00	\$ 771.49	\$ 1,000.00	\$ 950.00	Provides for funds for employee appreciation expenditures such as retirement expenses, food, awards, and certificates.
Administration	Expenses	5705	Office Supplies/Delivery Fees	\$ 9,107.21	\$ 8,047.21	\$ 10,370.46	\$ 4,903.07	\$ 11,250.00	\$ 9,500.00	Provides for expenses related to general office supplies for all departmental operations of the City. Also includes all delivery service fees such as Federal Express, UPS, and inter-city delivery. Increased costs in 16/17; moved toner to this line item away from printing. Newsletter supplies are funded from this line item.
Administration	Expenses	5706	Postage	\$ 3,440.00	\$ 5,776.75	\$ 5,900.80	\$ 2,387.00	\$ 5,000.00	\$ 2,850.00	Provides for expenses related to postage costs and equipment rental, maintenance and supplies. FY 17/18 funds were reduced. Will decrease mail outs and provide more information on the website.
Administration	Expenses	5720	Personal Vehicle Use Mileage Expense	\$ 67.16	\$ 140.91	\$ 11.60	\$ 148.89	\$ 112.50	\$ 118.75	Provides funds to reimburse staff for using their personal vehicle on city business.
Administration	Expenses	5725	Printing	\$ 5,940.76	\$ 4,600.00	\$ 4,839.57	\$ 3,276.49	\$ 4,500.00	\$ 4,275.00	Provides for expenses related to reproducing documents, stationary, pre-printed forms, checks, purchase orders, business cards, the monthly newsletter, flyers, postcards, notices, GIS maps, and other city information. Decreased costs in 16/17; moved toner to office supplies.
Administration	Expenses	5735	Rental Expense - Equipment	\$ 6,805.97	\$ 6,914.15	\$ 4,859.20	\$ 5,945.63	\$ 7,500.00	\$ 4,750.00	Provides funds for the lease purchase of the Admin copier, PD copier and PW copier. Copy costs are in printing budget.
Administration	Expenses	5770	Small Equipment Repair/Purchase	\$ 1,048.73	\$ 1,318.42	\$ 150.00	\$ 681.10	\$ 1,350.00	\$ 950.00	Provides funds for expenses related to the replacement, repair, service, and parts for office equipment.
Administration	Expenses	5780	Software Acquisition	\$ -	\$ -	\$ -	\$ 47,778.35	\$ -	\$ -	
Administration	Expenses	5782	Software Maintenance Fees	\$ 17,695.88	\$ 16,736.37	\$ 18,306.48	\$ 27,426.88	\$ 48,225.80	\$ 80,000.00	Provides funding for software maintenance fees for the Administrative Department and the Public Works Department.
Administration	Expenses	5815	Training - Mileage Reimbursement	\$ 101.46	\$ 250.00	\$ -	\$ 213.22	\$ 250.00	\$ 237.00	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.
Administration	Expenses	5820	Training & Education - City Staff	\$ 120.00	\$ 1,283.23	\$ 984.50	\$ 2,685.00	\$ 1,000.00	\$ 7,125.00	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills.

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Administration	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	\$ 75,824.52	\$ 68,883.10	\$ 87,924.15	\$ 101,797.56	\$ 682,433.64	\$ 100,000.00	Provides funds for: electricity to all City facilities/properties; security system monitoring fee; telephone system; internet services; cable services; electricity to trail lights, street lights, water quality ponds, and signal lights; water for city facilities; MDC wireless; and gas service;
Administration	Expenses	7000	Operating Transfers Out	\$ 1,182,727.13	\$ 1,051,070.00	\$ 668,025.00	\$ 466,674.30	\$ -	\$ 102,806.00	Transfer out for Repair & Replacement
Administration	Expenses	7188	Sunset Valley Elementary Support 14/15	\$ 4,500.00	\$ 2,209.94	\$ 7,000.00	\$ -	\$ -	\$ 6,000.00	
Administration	Expenses	SUBSIDY	Utility Subsidy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 831,840.00	Subsidy to Utility Fund
<b>Expenses Totals</b>				<b>\$ 1,837,319.58</b>	<b>\$ 1,698,465.19</b>	<b>\$ 1,426,418.63</b>	<b>\$ 1,396,405.45</b>	<b>\$ 1,499,563.60</b>	<b>\$ 1,911,730.69</b>	
<b>Department Totals</b>				<b>\$ 3,217,200.19</b>	<b>\$ 3,425,899.21</b>	<b>\$ 3,862,586.23</b>	<b>\$ 3,344,247.28</b>	<b>\$ 2,348,711.40</b>	<b>\$ 2,604,476.27</b>	
<b>Public Safety Expenses</b>										
Public Safety	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 774,382.00	\$ 789,594.37	
Public Safety	Expenses	5015	Salary - Chief of Police	\$ 98,399.25	\$ 116,337.34	\$ 119,332.28	\$ 123,855.20	\$ -	\$ -	Exempt Position. This position is does not receive a step increase.
Public Safety	Expenses	5046	Salary - Longevity	\$ 2,762.00	\$ 4,112.00	\$ 2,696.00	\$ 3,224.00	\$ 2,648.00	\$ 1,728.00	Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
Public Safety	Expenses	5048	Salary - Lieutenant	\$ 51,311.30	\$ 89,497.60	\$ 92,203.90	\$ 95,631.12	\$ -	\$ -	Exempt Position. This position is does not receive a step increase.
Public Safety	Expenses	5050	Salary - Patrol Officer	\$ 393,268.73	\$ 367,940.09	\$ 414,988.76	\$ 335,141.20	\$ -	\$ -	This is the projected budget for 6 patrol officers. All of these positions are eligible for step increases at various times of the FY.
Public Safety	Expenses	5055	Salary - Police Records Admin Assist	\$ 52,144.40	\$ 55,699.60	\$ 55,380.80	\$ 57,446.84	\$ -	\$ -	In FY 16/17 this position was reclassified from Administrative Assistant to Records and Evidence Tech which included an increase in salary.
Public Safety	Expenses	5072	Reserve Officer - Part Time	\$ 4,005.62	\$ 4,482.78	\$ 4,994.69	\$ 3,892.67	\$ -	\$ -	Reserve officers are part-time officers used to supplement staffing for special events/patrols, council security, and short staffing. Reserve officers must demonstrate same proficiency levels as full-time officers. Fund pays for training, equipment, and supplies.
Public Safety	Expenses	5075	Salary - Sergeants	\$ 135,705.96	\$ 144,485.29	\$ 138,442.60	\$ 138,333.85	\$ -	\$ -	Hourly Position. Both of these Senior Patrol Officers are eligible for step increases.
Public Safety	Expenses	5084	Salary - Cell phone allowance	\$ 5,130.00	\$ 5,455.00	\$ 5,500.00	\$ 2,400.00	\$ 1,920.00	\$ 1,800.00	Monthly allowance paid to Chief, LT, Detective, and Sgts.... Also includes amounts for equipment replacement allowance. Cell phone allowance was reduced to \$40/month in FY 19/20.
Public Safety	Expenses	5086	Salary - Bilingual	\$ 1,450.00	\$ 2,300.00	\$ 1,800.00	\$ 600.00	\$ 1,200.00	\$ 1,200.00	Employee incentive started in FY 09/10. Meant as an incentive for bi-lingual employees to join organization and maintain foreign language proficiency. This is a monthly payment.
Public Safety	Expenses	5087	Salary - Education	\$ 2,712.50	\$ 2,562.50	\$ 2,200.00	\$ 2,550.00	\$ 2,700.00	\$ 1,500.00	Employee incentive started in FY 09/10. It is an incentive to attract college-educated applicants to apply for positions and encourage current employees to pursue higher education. This is a monthly payment
Public Safety	Expenses	5088	Salary - Shift Differential	\$ 7,550.00	\$ 7,500.00	\$ 6,900.00	\$ 5,100.00	\$ 2,400.00	\$ 1,200.00	Employee incentive started in FY 09/10. Paid to 4 employees assigned to nights. This is a monthly payment.
Public Safety	Expenses	5089	Tuition Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	
Public Safety	Expenses	5090	Salary - Overtime	\$ 32,993.55	\$ 29,213.96	\$ 24,121.56	\$ 25,569.22	\$ 45,825.85	\$ 30,926.09	Time and a half for overtime worked by FT employees.
Public Safety	Expenses	5091	Salary - Licensing Incentives	\$ 7,275.00	\$ 6,600.00	\$ 7,800.00	\$ 9,600.00	\$ 6,000.00	\$ 1,200.00	Employee incentive started in FY 09/10. Based on licenses by TCOLE.
Public Safety	Expenses	5093	Salary - Holiday Pay	\$ 16,309.75	\$ 15,657.82	\$ 16,213.98	\$ 30,024.15	\$ 28,563.00	\$ 25,000.00	In FY 11-12 City Council approved a new pay rate for employees that work holidays. If employee works a holiday they receive double time, except for Thanksgiving Day, Christmas Day, and New Years Day they receive Double time and a half.
Public Safety	Expenses	5100	Exams/ Testing / Certifications	\$ 378.90	\$ 195.05	\$ 768.90	\$ 687.53	\$ 1,000.00	\$ 1,000.00	Applicant testing, includes physical and drug screens, background fingerprinting and investigation, psychological test, written and physical aptitude test for applicants.
Public Safety	Expenses	5120	Life Insurance Benefits	\$ 641.44	\$ 614.44	\$ 601.20	\$ 579.60	\$ 475.20	\$ 514.80	Employer pays 100% of the Life Insurance Premium for the employee.
Public Safety	Expenses	5121	Medical Insurance Benefits	\$ 83,382.88	\$ 95,686.24	\$ 102,695.85	\$ 102,578.80	\$ 87,442.00	\$ 94,992.60	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
Public Safety	Expenses	5122	Dental Insurance Benefits	\$ 5,640.26	\$ 6,253.03	\$ 7,385.89	\$ 5,705.19	\$ 4,627.00	\$ 4,629.24	Employer pays 100% of Dental Insurance Premiums for the employee.
Public Safety	Expenses	5123	Vision Insurance	\$ 941.42	\$ 1,147.26	\$ 1,231.68	\$ 1,131.60	\$ 961.00	\$ 906.84	Employer pays 100% of the premium for the employee.
Public Safety	Expenses	5124	Long Term Disability Insurance	\$ 3,610.46	\$ 3,546.65	\$ 3,601.14	\$ 3,680.00	\$ 2,978.00	\$ 3,432.00	Employer pays 100% of the premium for the employee.
Public Safety	Expenses	5126	Short Term Disability Insurance	\$ 2,037.92	\$ 2,227.34	\$ 2,369.39	\$ 2,427.13	\$ 1,976.00	\$ 2,640.00	Employer pays 100% of the premium for the employee.
Public Safety	Expenses	5130	Medicare Tax - Employers Contribution	\$ 12,886.31	\$ 12,941.53	\$ 13,689.26	\$ 14,437.11	\$ 11,628.82	\$ 11,382.43	Employer match to the Medicare portion of social security benefits.
Public Safety	Expenses	5131	TWC - Employers Contribution	\$ 146.85	\$ 2,370.30	\$ 2,380.13	\$ 144.24	\$ 2,640.00	\$ 2,640.00	Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages.
Public Safety	Expenses	5135	Social Security Contribution	\$ 141.83	\$ -	\$ 194.36	\$ (6.51)	\$ -	\$ -	
Public Safety	Expenses	5140	TMRS City Contribution	\$ 109,100.06	\$ 113,152.72	\$ 128,371.31	\$ 137,414.32	\$ 93,071.00	\$ 91,608.97	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. This amount could change when the new contribution rate is received in June 2018.
Public Safety	Expenses	5150	Workers Compensation Benefits	\$ 26,853.68	\$ 28,015.00	\$ 19,646.21	\$ 21,531.62	\$ 26,834.71	\$ 27,872.10	Provides state mandated coverage in the event an employee is injured on the job. This amount could change once the new rate sheet is submitted by the insurance company.

# FULL BUDGET

## DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Public Safety	Expenses	5336	Fire and Emergency Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 551,640.00	Provides funds for fire protection services through a contract with the City of Austin Fire Department (Formerly under 09 - General Government)
Public Safety	Expenses	5343	IT Management Services	\$ -	\$ -	\$ -	\$ -	\$ 20,566.00	\$ 41,132.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Police Department - 5 MDCs and 16 computers: \$20,566
Public Safety	Expenses	5505	Ammunition	\$ 2,798.60	\$ 2,672.85	\$ 299.25	\$ 1,077.64	\$ 2,800.00	\$ 3,800.00	Provides funds to supply annual weapons qualification and issue ammunition for training classes.
Public Safety	Expenses	5570	Consumables	\$ 1,704.58	\$ 1,202.21	\$ 1,813.92	\$ 1,486.79	\$ 1,600.00	\$ 1,600.00	Provides funds to replace one-time use items such as drug test kits, film, evidence bags, crime scene supplies, batteries, flares, first aid supplies, latex gloves. etc.
Public Safety	Expenses	5600	Dues / Subscriptions / Fees	\$ 2,996.51	\$ 3,033.36	\$ 2,388.15	\$ 3,169.51	\$ 4,050.00	\$ 4,850.00	Provides funds for dues, subscriptions and fees such as Notary license fee, ARIC, TLO, LLC and scheduling.
Public Safety	Expenses	5625	Equipment Acquisition	\$ -	\$ -	\$ 6,840.00	\$ -	\$ -	\$ 9,000.00	Electronic Ticket Writing Equipment Lease
Public Safety	Expenses	5645	Fuel	\$ 19,004.81	\$ 21,115.10	\$ 20,318.28	\$ 17,074.32	\$ 19,000.00	\$ 13,000.00	Fuel costs have fluctuated over the years from extremely high prices to the low prices offered this past year. In 14/15 the budget increased due to the new take home car policy, but even with that increase the actual amount for 14/15 is going to be below budget
Public Safety	Expenses	5656	Insurance - Liability	\$ 9,042.43	\$ 8,733.76	\$ 9,494.64	\$ 7,885.08	\$ 8,100.00	\$ 5,255.00	Provides funds for liability insurance for police officers.
Public Safety	Expenses	5725	Printing	\$ 412.73	\$ 173.17	\$ 837.51	\$ 502.13	\$ 900.00	\$ 900.00	Provides funds for printing of letterhead, envelopes, business cards, certificates, ID cards, law books.
Public Safety	Expenses	5745	Repair & Maintenance - Equipment	\$ 1,386.21	\$ 2,231.99	\$ 1,285.56	\$ 3,081.19	\$ 3,000.00	\$ 3,000.00	Provides funds for parts and labor for the repair of items such as radios, weapons, in-car video systems, and other police equipment.
Public Safety	Expenses	5755	Repair & Maintenance - Vehicles	\$ 11,815.44	\$ 11,420.80	\$ 13,201.89	\$ 15,654.14	\$ 12,200.00	\$ 11,200.00	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs.
Public Safety	Expenses	5775	Small Tools	\$ 2,686.84	\$ 2,205.16	\$ 2,999.71	\$ 2,956.63	\$ 3,000.00	\$ 3,000.00	Provides funds for misc. small items for crime scene investigation, office accessories, storage, equipment, AND new firearms. Existing firearms are over 17 yrs old
Public Safety	Expenses	5782	Software Maintenance Fees	\$ 15,499.07	\$ 12,820.94	\$ 17,814.59	\$ -	\$ 10,334.37	\$ 7,000.00	
Public Safety	Expenses	5815	Training - Mileage Reimbursement	\$ 824.46	\$ 2,412.96	\$ 2,354.42	\$ 2,639.83	\$ 2,500.00	\$ 3,500.00	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.
Public Safety	Expenses	5820	Training & Education - City Staff	\$ 2,684.58	\$ 6,187.83	\$ 6,999.20	\$ 3,684.34	\$ 7,000.00	\$ 8,200.00	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills. Also includes required training for officers.
Public Safety	Expenses	5830	Uniforms	\$ 8,192.57	\$ 11,651.53	\$ 7,988.75	\$ 7,420.17	\$ 8,000.00	\$ 9,500.00	Provides funds to replace worn uniforms, jackets, raincoats, etc. Also provides funds for new uniforms for new hires.
Public Safety	Expenses	5860	Vehicle Insurance	\$ 5,867.12	\$ 7,634.34	\$ 7,339.34	\$ 6,631.66	\$ 7,810.00	\$ 7,810.00	Provides funds for vehicle insurance including deductibles.
<b>Expense Totals</b>				<b>\$ 1,141,696.02</b>	<b>\$ 1,211,489.54</b>	<b>\$ 1,277,485.10</b>	<b>\$ 1,196,942.31</b>	<b>\$ 1,210,132.95</b>	<b>\$ 1,781,654.44</b>	
<b>Department Totals</b>				<b>\$ (1,141,696.02)</b>	<b>\$ (1,211,489.54)</b>	<b>\$ (1,277,485.10)</b>	<b>\$ (1,196,942.31)</b>	<b>\$ (1,210,132.95)</b>	<b>\$ (1,781,654.44)</b>	
<b>Municipal Court Revenues</b>										
Municipal Court	Revenues	4020	Court Income - Fees	\$ 19,894.03	\$ 29,210.29	\$ 7,805.03	\$ 8,256.90	\$ 5,000.00	\$ 13,304.85	In addition to traffic fines and fees, the City collects miscellaneous court fees. The majority of those fees are sent to the State but the City retains a percentage of some of the fees. Decrease is due to the decrease in the amount of tickets being written because of COVID-19.
Municipal Court	Revenues	4022	Credit Card Convenience Fees	\$ -	\$ 915.95	\$ 1,221.70	\$ 523.55	\$ 500.00	\$ 835.26	This program had been suspended due to COVID. It is now active. The City collects a 3% convenience fee for all payments by credit cards for fines and court fees. This program started in FY 17/18.
Municipal Court	Revenues	4030	Court Income Fines	\$ 37,443.58	\$ 25,309.76	\$ 19,280.81	\$ 11,538.26	\$ 12,500.00	\$ 18,078.68	Revenues generated are primarily from traffic citations. A traffic ticket is a notice issued by a law enforcement official to a motorist or other road user, accusing violation of traffic laws. Traffic tickets generally come in two forms, citing a moving violation, such as exceeding the speed limit, or a non-moving violation, such as a parking violation. Decrease is due to the decrease in the amount of tickets being written due to COVID-19.
Municipal Court	Revenues	4032	Court-Time Payment Fee	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ 31.67	Recent code addition. Funds are collected when a person convicted of an offense shall pay a reimbursement fee of \$15 if the person has been convicted of a misdemeanor and pays any part of a fine, court costs, or restitution, or another reimbursement fee, on or after the 31st day after the date on which a judgement is entered assessing the fine, court costs, restitution, or other reimbursement fee.

# FULL BUDGET

## DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Municipal Court	Revenues	4035	Court Security Fee	\$ -	\$ -	\$ 137.08	\$ 325.13	\$ 900.00	\$ 328.41	Under Article 102.017 of the Texas Code of Criminal Procedures, a Municipal Court may establish a Municipal Court Building Security Fund. This fund is to be administered by the governing body of the municipality and is to be used for security personnel, services and items related to buildings that house the operations of municipal courts. A municipality may collect \$3 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The \$3 fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The term "security personnel, services, and items" includes identification cards and systems, electronic locking and surveillance equipment, signage, bailiffs or contract security personnel, and continuing education on security issues for court personnel and security personnel. The Sunset Valley Municipal Court is physically located within City Hall, and all proceedings of the Court take place inside.
Municipal Court	Revenues	4036	Court-Truancy Prevention Fund	\$ -	\$ -	\$ -	\$ 85.00	\$ 100.00	\$ 31.67	Truancy Prevention Fee: Money allocated under Section 134.103 to the local truancy prevention and diversion fund maintained in the municipal treasury as required by Section 134.151 may be used by a municipality to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of a juvenile case manager employed under Article 45.056, Code of Criminal Procedure. Money in the fund may not be used to supplement the income of an employee whose primary role is not that of a juvenile case manager. The City of Sunset Valley does not employ a juvenile case manager.
Municipal Court	Revenues	4037	Court - Jury Fund	\$ -	\$ -	\$ -	\$ 2.10	\$ 10.00	\$ 3.17	Juror Reimbursement Fee: Money allocated to the municipal jury fund, as required by Section 134.151, may be used by a municipality only to fund juror reimbursements and otherwise finance jury services.
Municipal Court	Revenues	4038	Court Technology Fee	\$ -	\$ -	\$ 182.77	\$ 353.60	\$ 1,200.00	\$ 437.88	Under Article 102.0172 of the Texas Code of Criminal Procedures, a Municipal Court may create a Technology Fund. The fund is to be administered by the governing body of the municipality and is used to finance the purchase or maintenance of technological enhancements for a municipal court. A municipality may collect a fee not to exceed \$4 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The Technology Fund may be used for the following related to the operations of the Municipal Court: computer systems, networks, hardware, software, imaging systems, electronic ticket writers and docket management systems. The Sunset Valley Municipal Court currently uses the Incode Docket Management and Cash Collection Software, provided by Tyler Technologies. The Police Department will also be purchasing electronic ticket writers through Tyler Technologies which will be integrated with the Court's Incode software system.
Municipal Court	Revenues	4200	School Zone Fees - County/City (Restricted Use)	\$ 846.20	\$ 867.48	\$ 870.58	\$ 808.05	\$ -	\$ 550.39	The City receives monthly revenue from Travis County of their portion of the fines paid for violations received in the school zone. These funds are restricted and can only be spent on items for school safety.
Municipal Court	Revenues	4230	Warrant Fee Collections	\$ 2,730.00	\$ 3,368.46	\$ 3,751.29	\$ 2,536.28	\$ 2,250.00	\$ 2,967.09	The City does not outsource warrant collections. There are no plans to contract with a warrant officer. Unpaid tickets are reported to DPS through OMNI, and the warrant must be paid to the City before a driver's license can be renewed.
			<b>Revenue Totals</b>	<b>\$ 60,913.81</b>	<b>\$ 59,671.94</b>	<b>\$ 33,249.26</b>	<b>\$ 24,428.87</b>	<b>\$ 22,560.00</b>	<b>\$ 36,569.07</b>	
<b>Municipal Court Expenses</b>										
Municipal Court	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 25,002.00	\$ 40,973.40	New employee replaced Assistant to the CA
Municipal Court	Expenses	5006	Salary - Assistant to the City Administration	\$ 31,775.52	\$ 34,411.95	\$ 50,679.60	\$ 60,194.07	\$ -	\$ -	Removed to Admin
Municipal Court	Expenses	5046	Salary - Longevity	\$ 320.00	\$ 492.00	\$ 392.00	\$ 440.00	\$ 96.80	\$ -	New Employee, not subject to
Municipal Court	Expenses	5086	Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	
Municipal Court	Expenses	5087	Salary - Education	\$ 625.00	\$ 550.00	\$ 600.00	\$ 600.00	\$ 120.00	\$ -	New Employee
Municipal Court	Expenses	5090	Salary - Overtime	\$ 1,825.55	\$ 951.35	\$ 1,109.63	\$ 1,153.81	\$ 540.13	\$ 1,339.00	New employee
Municipal Court	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ 225.00	\$ 300.00	\$ 300.00	\$ 60.00	\$ -	New Employee not subject to
Municipal Court	Expenses	5120	Life Insurance Benefits	\$ 50.64	\$ 46.30	\$ 43.20	\$ 43.20	\$ 8.64	\$ 70.20	Employer pays 100% of Life Insurance Premiums for the employee.
Municipal Court	Expenses	5121	Medical Insurance Benefits	\$ 4,815.96	\$ 5,317.67	\$ 5,457.76	\$ 5,532.07	\$ 1,361.00	\$ 4,863.30	Employer pays 100% of Medical Insurance Premiums for the employee. In 18/19 all premiums are in Court. Dept.
Municipal Court	Expenses	5122	Dental Insurance Benefits	\$ 441.04	\$ 454.71	\$ 463.80	\$ 413.58	\$ 84.00	\$ 631.26	Employer pays 100% of Dental Insurance Premiums for the employee.
Municipal Court	Expenses	5123	Vision Insurance	\$ 74.28	\$ 76.89	\$ 77.76	\$ 81.27	\$ 16.49	\$ 123.66	Employer pays 100% of Vision Insurance Premiums for the employee.

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Municipal Court	Expenses	5124	Long Term Disability Insurance	\$ 207.60	\$ 196.12	\$ 387.09	\$ 203.00	\$ 48.00	\$ 468.00	Employer pays 100% of LTD Insurance Premiums for the employee. New rates were issued in March 2018.
Municipal Court	Expenses	5126	Short Term Disability Insurance	\$ 117.12	\$ 120.90	\$ 133.56	\$ 134.00	\$ 32.00	\$ 360.00	Employer pays 100% of STD Insurance Premiums for the employee. New rates were issued in March 2018.
Municipal Court	Expenses	5130	Medicare Tax - Employers Contribution	\$ 828.26	\$ 705.97	\$ 976.88	\$ 1,027.02	\$ 371.63	\$ 600.58	Employer match to the Medicare portion of social security benefits. A portion of these taxes are included in the payroll benefits transfer.
Municipal Court	Expenses	5131	TWC - Employers Contribution	\$ 18.01	\$ 323.93	\$ 221.11	\$ 17.81	\$ 288.00	\$ 360.00	Provides funds for state mandated employer contribution to unemployment compensation fund. The first \$9000 of all employees earnings are taxable wages. There was an increase in rated in FY 17/18 which has been carried over into FY18/19. New rates are issued in January 2019.
Municipal Court	Expenses	5135	Social Security Contribution	\$ 1,464.29	\$ 806.31	\$ 834.21	\$ 571.39	\$ 806.00	\$ 806.00	Employer's portion of the Social Security benefits. Social Security taxes are paid on the Municipal Judge earnings.
Municipal Court	Expenses	5140	TMRS City Contribution	\$ 5,814.14	\$ 6,202.41	\$ 7,077.06	\$ 7,370.00	\$ 1,466.00	\$ 3,316.50	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. The Municipal Judge is not eligible.
Municipal Court	Expenses	5150	Workers Compensation Benefits	\$ 142.40	\$ 127.00	\$ 139.08	\$ 149.51	\$ 112.51	\$ 120.51	Provides state mandated coverage in the event an employee is injured on the job. All employees are covered by Worker's Comp insurance.
Municipal Court	Expenses	5306	Attorney	\$ 9,559.15	\$ 4,752.00	\$ 6,364.50	\$ 4,590.00	\$ 6,000.00	\$ 6,000.00	Provides funds for the prosecuting attorney for the Municipal Court. Budget is for monthly docket services and other services such as jury trials and other legal Municipal Court services. Decrease is due to smaller dockets over the past few years.
Municipal Court	Expenses	5343	IT Management Services	\$ -	\$ -	\$ -	\$ -	\$ 980.00	\$ 1,960.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Municipal Court - 1 Computer \$980
Municipal Court	Expenses	5354	Municipal Court Services	\$ 187.50	\$ -	\$ -	\$ 212.50	\$ 500.00	\$ 500.00	Provides for expenses related to auxiliary aids and services to ensure due process of law and the right to a fair trial. Funds can be utilized for foreign language interpreters, hearing impaired services, and other needed assistance programs. Decrease is due to smaller dockets.
Municipal Court	Expenses	5357	Salary - Municipal Judge	\$ 23,617.50	\$ 13,005.00	\$ 13,455.00	\$ 9,603.00	\$ -	\$ -	This is an appointed position (non-regular part-time position) and is not eligible for City benefits and is not exempt from Social Security taxes. The Presiding Judge of the Sunset Valley Municipal Court prepares for, presides over and adjudicates jury and non-jury trials, holds show cause, pretrial and other hearings, meets with and accepts pleas from juvenile defendants, reviews the docket, meets and communicates with the Court Clerk, reviews requests for defensive driving and other types of deferred dispositions, drafts standing orders, jury charges, summons, and other Court-related documents, reviews and executes interim and final judgments, orders to appear, and warrants for arrest, and takes other actions as required by law.
Municipal Court	Expenses	5516	Credit Card Fees	\$ 2,198.21	\$ 1,049.18	\$ 1,105.77	\$ 1,311.40	\$ 1,500.00	\$ 1,500.00	Provides for fees charged by the credit card company and by Incode to allow credit card payments in-house, over the phone, and online via the website.
Municipal Court	Expenses	5600	Dues / Subscriptions / Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Provides for expenses related to dues, fees, and subscriptions to journals, traffic law updates, and participation in associations. There are not any dues or subscriptions planned FY 18/19. Amount in the budget is for unanticipated fees that can occur during the court process.
Municipal Court	Expenses	5690	Municipal Court Supplies	\$ 162.00	\$ 275.96	\$ 60.00	\$ 212.50	\$ 500.00	\$ 150.00	Provides for expenses related to supplies or equipment used by the Municipal Court. This line also includes the red pocket folders which are purchased from an office supply source. Ticket writer supplies.
Municipal Court	Expenses	5725	Printing	\$ 316.76	\$ 1,488.82	\$ -	\$ -	\$ 500.00	\$ 500.00	Provides for expenses for , business cards, and other printing used solely by the Municipal Court.
Municipal Court	Expenses	5782	Software Maintenance Fees	\$ 3,457.26	\$ 3,585.12	\$ 3,719.37	\$ 3,860.34	\$ 3,891.37	\$ 5,371.34	Provides funding for software maintenance fees for InCode Municipal Court System and Database
Municipal Court	Expenses	5815	Training - Mileage Reimbursement	\$ 546.74	\$ -	\$ -	\$ -	\$ 400.00	\$ 200.00	Provides funding for mileage, per diem meals, and other travel expenses incurred for Training and Education. Increase due to training for both the Municipal Judge and Certified Court Clerk, and InCode training for the Clerk.
Municipal Court	Expenses	5820	Training & Education - City Staff	\$ 600.00	\$ 200.00	\$ -	\$ 200.00	\$ 400.00	\$ 350.00	Provides funding for annual classes for state and legislative updates affecting Municipal operations, as well as required Judicial continuing education.
<b>Expenses Totals</b>				<b>\$ 89,164.93</b>	<b>\$ 75,364.59</b>	<b>\$ 93,597.38</b>	<b>\$ 98,220.47</b>	<b>\$ 45,084.57</b>	<b>\$ 70,863.74</b>	
<b>Department Totals</b>				<b>\$ (28,251.12)</b>	<b>\$ (15,692.65)</b>	<b>\$ (60,348.12)</b>	<b>\$ (73,791.60)</b>	<b>\$ (22,524.57)</b>	<b>\$ (34,294.67)</b>	

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
<b>Public Works Revenues</b>										
Public Works	Revenues	4000	Adopt A Tree Energy Program	\$ 7,187.91	\$ 5,770.22	\$ 9,147.33	\$ 8,212.81	\$ -	\$ 4,723.89	Plant sales - reduction in program- * reduction in originally proposed amount of \$4972.52
Public Works	Revenues	4001	Revenue - Ant Bait Program	\$ 496.50	\$ 117.54	\$ 449.36	\$ 190.03	\$ -	\$ 188.97	Program was suspended in last year's budget * reduction in originally proposed amount of \$188.97
<b>Revenues Totals</b>				<b>\$ 7,684.41</b>	<b>\$ 5,887.76</b>	<b>\$ 9,596.69</b>	<b>\$ 8,402.84</b>	<b>\$ -</b>	<b>\$ 4,912.86</b>	
<b>Public Works Expenses</b>										
Public Works	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 82,795.00	\$ 76,830.28	
Public Works	Expenses	5010	Salary - PW Operations Manager	\$ 51,035.76	\$ 55,159.01	\$ 73,910.60	\$ 46,917.74	\$ -	\$ -	Position eliminated FY20
Public Works	Expenses	5030	Salary - Parks & Natural Resources Mgr.	\$ 74,270.10	\$ 79,829.20	\$ 83,326.60	\$ 90,231.94	\$ -	\$ -	Exempt Position
Public Works	Expenses	5046	Salary - Longevity	\$ 3,258.00	\$ 5,011.00	\$ 3,490.00	\$ 4,006.00	\$ 582.60	\$ 526.68	Paid to employees to have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.
Public Works	Expenses	5057	Salary - Administrative Clerk	\$ 27,830.88	\$ 30,128.38	\$ 42,570.80	\$ 26,017.40	\$ -	\$ -	Position eliminated FY20
Public Works	Expenses	5060	Salary - Public Works Director	\$ 68,577.97	\$ 74,037.06	\$ 111,897.95	\$ 35,333.14	\$ -	\$ -	
Public Works	Expenses	5061	Salary - Maintenance Tech (GG)	\$ -	\$ 17,905.25	\$ 26,402.87	\$ 19,467.05	\$ -	\$ -	Position eliminated FY20
Public Works	Expenses	5062	Salary - Maintenance Tech (DV)	\$ -	\$ 14,158.60	\$ 30,262.40	\$ 6,560.00	\$ -	\$ -	
Public Works	Expenses	5063	Salary - Maintenance Tech 1 (RS)	\$ 7,155.43	\$ 6,824.24	\$ 26,163.00	\$ 31,226.13	\$ -	\$ -	
Public Works	Expenses	5064	Salary - Maintenance Tech (QD)	\$ 28,292.64	\$ 30,356.11	\$ 42,369.60	\$ 20,479.61	\$ -	\$ -	Position eliminated FY20
Public Works	Expenses	5066	Salary - Ground Maintenance Supervisor	\$ 54,193.14	\$ 58,309.99	\$ 64,479.60	\$ 66,949.76	\$ -	\$ -	Hourly position
Public Works	Expenses	5068	Salary - Maintenance Tech (CW)	\$ 23,549.40	\$ 20,149.56	\$ 22,731.32	\$ 30,692.30	\$ -	\$ -	Position eliminated FY20
Public Works	Expenses	5077	Salary - Youth Program	\$ 14,379.06	\$ 24,036.66	\$ 23,924.77	\$ 384.56	\$ 10,000.00	\$ 38,880.00	The Youth Program provides salaries for Teen employees and Interns. The Planning and Environmental Committee has recommended reinstating this program to full funding in FY21.
Public Works	Expenses	5080	Salary - Utilities Superintendent	\$ 100.00	\$ 1,197.60	\$ 64,435.20	\$ 56,848.86	\$ -	\$ -	Hourly Position
Public Works	Expenses	5084	Salary - Cell phone allowance	\$ 7,475.00	\$ 7,160.00	\$ 10,120.00	\$ 3,820.00	\$ 504.00	\$ 442.80	Monthly personal phone allowance paid to employees that are required to have a cell phone/radio for city use. Includes funds for 3 replacement phone allowance (every 2 years)
Public Works	Expenses	5086	Salary - Bilingual	\$ 2,350.00	\$ 2,350.00	\$ 2,250.00	\$ 2,225.00	\$ 270.00	\$ 258.00	Paid to employees that passed a test that is certified by the City. 4 employees paid at \$50 per month.
Public Works	Expenses	5087	Salary - Education	\$ 2,737.50	\$ 1,900.00	\$ 2,800.00	\$ 2,200.00	\$ 480.00	\$ 270.00	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications.
Public Works	Expenses	5088	Salary - Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Works	Expenses	5089	Tuition Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	
Public Works	Expenses	5090	Salary - Overtime	\$ 3,482.52	\$ 2,217.76	\$ 3,134.82	\$ 3,941.75	\$ 1,083.00	\$ 2,046.18	Overtime calculates for hourly employees. This amount also includes call back and standby. This item reduced in FY 16/17 because water sampling was moved to a separate line item.
Public Works	Expenses	5091	Salary - Licensing Incentives	\$ 2,537.50	\$ 600.00	\$ 2,950.00	\$ 2,270.00	\$ 465.00	\$ 6,174.00	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications. Increase due to additional certifications.
Public Works	Expenses	5094	Salary-Water Sampling	\$ -	\$ 166.06	\$ 5,784.54	\$ 7,564.18	\$ 7,893.00	\$ 7,893.00	Provides for weekend water testing and lift station inspections.
Public Works	Expenses	5100	Exams/ Testing / Certifications	\$ -	\$ 275.00	\$ 670.00	\$ -	\$ 750.00	\$ 1,500.00	Applicant testing, includes physical and drug screens, psychological test, written and physical aptitude test for applicants.
Public Works	Expenses	5120	Life Insurance Benefits	\$ 447.32	\$ 460.07	\$ 457.20	\$ 345.60	\$ 50.00	\$ 57.56	Employer pays 100% of the Life Insurance Premium for the employee.
Public Works	Expenses	5121	Medical Insurance Benefits	\$ 51,175.57	\$ 64,787.98	\$ 73,667.02	\$ 58,828.87	\$ 7,824.00	\$ 9,731.72	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.
Public Works	Expenses	5122	Dental Insurance Benefits	\$ 4,111.84	\$ 4,404.63	\$ 5,282.70	\$ 3,534.97	\$ 484.00	\$ 517.63	Employer pays 100% of Dental Insurance Premiums for the employee.
Public Works	Expenses	5123	Vision Insurance	\$ 687.09	\$ 698.79	\$ 808.44	\$ 676.86	\$ 100.00	\$ 101.40	New benefit started in March 2012. Employer pays 100% of premium
Public Works	Expenses	5124	Long Term Disability Insurance	\$ 2,241.65	\$ 2,199.95	\$ 2,185.13	\$ 1,811.77	\$ 325.00	\$ 383.76	New benefit started in March 2012. Employer pays 100% of premium
Public Works	Expenses	5126	Short Term Disability Insurance	\$ 1,265.18	\$ 1,357.53	\$ 1,558.27	\$ 1,191.78	\$ 214.00	\$ 295.20	New benefit started in March 2012. Employer pays 100% of premium
Public Works	Expenses	5130	Medicare Tax - Employers Contribution	\$ 6,143.90	\$ 5,486.88	\$ 9,133.48	\$ 6,573.41	\$ 1,249.00	\$ 1,165.42	Employer match to the Medicare portion of social security benefits for teens, interns, and non-regular part-time employees.
Public Works	Expenses	5131	TWC - Employers Contribution	\$ 124.88	\$ 2,028.32	\$ 1,904.18	\$ 106.66	\$ 276.00	\$ 295.20	Provides funds for state mandated employer contribution to unemployment compensation fund. \$9000 max salary. Increase due to an increase in the rate.
Public Works	Expenses	5133	Urban Forestry	\$ 10,009.79	\$ 9,448.23	\$ 4,084.63	\$ 803.64	\$ 4,000.00	\$ 9,000.00	The Urban Forestry funds a cover the cost of maintaining and enhancing the Sunset Valley urban forest including residential assistance with Oak Wilt. This fund has been reduced as part of the funding for this program is found within the Venue Tax as part of the Water Quality Protection Program. The funds allocated in the general fund is used for hazard mitigation and street tree removal..
Public Works	Expenses	5135	Social Security Contribution	\$ 2,287.46	\$ 1,477.01	\$ 1,633.33	\$ 58.21	\$ -	\$ -	Employer match to social security benefits for teens, interns, and non-regular part-time employees.
Public Works	Expenses	5140	TMRS City Contribution	\$ 52,456.17	\$ 49,367.20	\$ 81,780.66	\$ 61,400.10	\$ 9,998.00	\$ 9,379.64	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Public Works	Expenses	5150	Workers Compensation Benefits	\$ 14,434.93	\$ 16,627.72	\$ 20,937.18	\$ 20,007.04	\$ 3,678.00	\$ 3,507.49	Provides state mandated coverage in the event an employee is injured on the job.
Public Works	Expenses	5325	Construction Management Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Billed to project- \$0 expense in this fund. Provides funds for contract project management assistance for city improvements. Move \$5000 Green Tax FY18/19.
Public Works	Expenses	5326	Emergency Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	
Public Works	Expenses	5332	Planning Services	\$ 52.07	\$ -	\$ 2,022.00	\$ 27.00	\$ -	\$ -	
Public Works	Expenses	5343	IT Management Services	\$ -	\$ -	\$ -	\$ -	\$ 9,793.00	\$ 19,586.00	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Public Works - 10 Computers \$9,793
Public Works	Expenses	5350	Grounds Maintenance	\$ 112,565.82	\$ 111,251.95	\$ 116,757.20	\$ 128,400.00	\$ 135,000.00	\$ 161,702.00	Funds to employ contractors to mow, pick up litter and provide landscape and irrigation maintenance services on some of the public grounds and right of ways. Increase due to Texasclapes mowing the residential right of ways and other areas of the City.
Public Works	Expenses	5379	Traffic Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Funds for professional services for traffic surveys and engineering.
Public Works	Expenses	5400	Adopt A Tree Energy Conservation	\$ 7,080.68	\$ 5,764.83	\$ 10,187.68	\$ 10,263.13	\$ 2,882.70	\$ 7,500.00	3 times per year
Public Works	Expenses	5401	Ant Bait Program	\$ 734.40	\$ 702.81	\$ -	\$ 595.37	\$ -	\$ -	This program has been removed as a non-essential service.
Public Works	Expenses	5436	Trails Master Plan	\$ -	\$ 930.08	\$ 4,297.95	\$ 867.52	\$ 1,500.00	\$ 1,500.00	This is for signage, etc along the Trails.
Public Works	Expenses	5437	Community Gardens	\$ 1,904.49	\$ 918.37	\$ 1,144.09	\$ 405.13	\$ 701.58	\$ 1,000.00	The Community Garden is in use and requires maintenance. Provides funds to help support a Community Garden including maintenance of common areas and water system.
Public Works	Expenses	5438	Community Habitat Program-Rebates	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Program cancelled.
Public Works	Expenses	5444	Energy Conservation Rebates	\$ 23,619.20	\$ 15,710.00	\$ 21,810.00	\$ 12,392.00	\$ 10,000.00	\$ 15,000.00	Reinstated in FY 2021.
Public Works	Expenses	5445	Env & Planning Library / Information	\$ -	\$ -	\$ -	\$ 177.26	\$ -	\$ -	
Public Works	Expenses	5446	Environmental Monitoring Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to green tax.
Public Works	Expenses	5447	Pollution reduction Program	\$ 714.44	\$ 952.94	\$ 601.95	\$ 79.70	\$ 1,000.00	\$ 1,000.00	This program aims to reduce air, light, soil, and water pollution. This item was reduced to not include funds for rebates. The remaining funds will be used for program funds.
Public Works	Expenses	5472	Spring Cleaning Program	\$ 1,885.27	\$ -	\$ 3,703.30	\$ 2,515.00	\$ -	\$ 3,750.00	This program is recommended to be reinstated in FY22.
Public Works	Expenses	5476	Teen Program Expenses	\$ 1,928.58	\$ 1,472.61	\$ 1,882.97	\$ -	\$ 2,000.00	\$ 2,000.00	Provides uniforms, training, and misc. costs associated with the Teen Program.
Public Works	Expenses	5490	Tree Fund - Expenses	\$ -	\$ -	\$ -	\$ 960.00	\$ -	\$ -	
Public Works	Expenses	5523	Building Services	\$ 20,240.74	\$ 18,683.42	\$ 24,009.85	\$ 32,497.16	\$ 35,353.50	\$ 38,000.00	Contractual Building Services for Admin, Police, and Public Works to include janitorial services, pest control, fire extinguishers/inspections, heating and AC maintenance, door mat service, and solar panel semi-annual maintenance. Increase for cost inflation.
Public Works	Expenses	5547	Ice Service	\$ 2,117.40	\$ 998.36	\$ 1,012.87	\$ 2,192.31	\$ 2,200.00	\$ -	
Public Works	Expenses	5565	Conservation Rangers	\$ 2,353.31	\$ 1,059.17	\$ -	\$ 363.04	\$ -	\$ -	Volunteer Program in Green Tax
Public Works	Expenses	5570	Consumables	\$ 588.86	\$ 608.15	\$ 559.01	\$ 443.63	\$ 900.00	\$ 900.00	Provides funds to replace one-time use items such as batteries and first aid supplies.
Public Works	Expenses	5575	Wildlife Management & Implementation	\$ 39.15	\$ 2,619.08	\$ -	\$ 399.00	\$ 2,500.00	\$ 2,500.00	Provides funds for deer management and Golden Cheek Warbler Surveys which happens every year.
Public Works	Expenses	5600	Dues / Subscriptions / Fees	\$ 906.13	\$ 918.58	\$ 295.24	\$ 598.84	\$ 1,000.00	\$ 1,000.00	Provides funds for payment of dues, subscriptions, and fees related to the Public Works field. Includes certifications and exams.; additional staff
Public Works	Expenses	5645	Fuel	\$ 7,539.53	\$ 7,314.99	\$ 9,891.41	\$ 6,187.12	\$ 8,000.00	\$ 8,000.00	Provides funds for fuel for Public Works department vehicles. In FY 15/16 transferred \$500 to Vehicle expense-Insurance
Public Works	Expenses	5695	Eco Event/Native Tree Planting	\$ 1,075.60	\$ 1,114.26	\$ 1,339.14	\$ 1,581.64	\$ -	\$ 1,500.00	Promotional materials for Arbor Day Event in November 2021.
Public Works	Expenses	5711	Open Space Management	\$ 11,551.55	\$ 2,274.24	\$ 510.33	\$ 152.14	\$ 500.00	\$ 500.00	Provides funds for repair and maintenance to the open areas. This funding is used to manage nearly 270 acres of greenspaces. This line item remains in the General Fund for any open space management activity not related to the watershed protection program. Moved to Green Tax FY 18/19.
Public Works	Expenses	5735	Rental Expense - Equipment	\$ 443.01	\$ 543.47	\$ 33.61	\$ -	\$ 750.00	\$ 750.00	Provides funds for rental equipment needed in the Public Works Department.
Public Works	Expenses	5740	Repair & Maintenance - Buildings	\$ 6,572.18	\$ 11,451.59	\$ 7,170.01	\$ 4,575.75	\$ 20,845.00	\$ 15,000.00	Provides funds for repair and maintenance of all City buildings including repair/replacement of mechanical equipment, light bulbs,etc. Also includes janitorial, toiletries, and cleaning supplies. The increase includes upkeep on City Hall which is not being utilized..
Public Works	Expenses	5743	Repair & Maintenance - Landscaped Areas	\$ 4,625.38	\$ 2,683.73	\$ 4,416.88	\$ 4,185.35	\$ 4,500.00	\$ 4,500.00	Provides funds to purchase replacement plants material, irrigation supplies and contractual assistance for the repair and maintenance of city landscaping and ROW.

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Public Works	Expenses	5744	Repair & Maintenance - Parks & Grounds	\$ 7,741.59	\$ 3,270.54	\$ 9,000.87	\$ 5,742.70	\$ 8,000.00	\$ 10,000.00	Provides funding to maintain the safety and maintenance of city parks and grounds including playground equipment, sidewalks, facilities, signage, safety surfacing.
Public Works	Expenses	5745	Repair & Maintenance - Equipment	\$ 11,363.67	\$ 9,069.56	\$ 6,082.58	\$ 3,521.62	\$ 6,000.00	\$ 6,000.00	Provides funds for the repairs, maintenance, purchase and replacement of Public Works equipment. This includes maintenance of large equipment such as the backhoe and tractor as well as maintenance and purchase of smaller equipment such as chainsaws.
Public Works	Expenses	5748	Repair & Maintenance - Fencing	\$ 2,965.97	\$ 1,158.46	\$ 2,496.58	\$ 696.63	\$ 2,500.00	\$ 2,500.00	Provides funds for the repair, replacement, or minor construction of fencing, signage, gates, and other boundary markers. This includes maintenance and repair of the storage yard gate.
Public Works	Expenses	5753	Repair & Maintenance - Trails & Footpaths	\$ 6,804.28	\$ 3,156.86	\$ 3,762.90	\$ 2,706.35	\$ 2,500.00	\$ 3,500.00	Provides funds for the repair and maintenance of trails and footpaths in the city. This fund is primarily used for the maintenance of granite gravel trails.
Public Works	Expenses	5755	Repair & Maintenance - Vehicles	\$ 3,468.31	\$ 5,253.70	\$ 3,360.48	\$ 5,821.78	\$ 5,000.00	\$ 5,000.00	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance, parts and repairs of City owned vehicles.
Public Works	Expenses	5762	Reprographics Services	\$ 35.13	\$ 12.00	\$ 21.12	\$ 590.84	\$ 500.00	\$ 500.00	Provides funds for reproducing plans and other copies as required for misc. projects and file management.
Public Works	Expenses	5775	Small Tools	\$ 3,994.89	\$ 3,596.93	\$ 3,872.27	\$ 3,853.95	\$ 4,000.00	\$ 3,000.00	Provides funds for the purchase of various smaller tools/supplies and accessories as needed. This item includes consumable items such as weed eater string, disinfectant for tools, screws, nails, etc.
Public Works	Expenses	5815	Training - Mileage Reimbursement	\$ 1,270.22	\$ 561.45	\$ 287.26	\$ 837.90	\$ 1,750.00	\$ 3,000.00	Increase due to anticipated travel for training courses. Provides funds to purchase or reimburse employees for travel expenses including hotel, travel expenses, meal per Diem, and other expenses.
Public Works	Expenses	5820	Training & Education - City Staff	\$ 3,478.66	\$ 2,794.91	\$ 2,177.05	\$ 2,985.94	\$ 2,500.00	\$ 7,300.00	Provides continued instructional and informational classes for employees in areas relating to departmental responsibilities. Includes exams fees and licensing.
Public Works	Expenses	5830	Uniforms	\$ 2,440.64	\$ 3,110.62	\$ 1,583.60	\$ 692.34	\$ 2,000.00	\$ 2,000.00	Funds to provide new or replacement uniforms for the Public Works personnel .
Public Works	Expenses	5860	Vehicle Insurance	\$ 4,400.34	\$ 4,241.30	\$ 5,708.38	\$ 8,045.22	\$ 5,230.00	\$ 5,230.00	Provides funds for vehicle insurance including deductibles.
Public Works	Expenses	MAYOR	Mayor's Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Public Works	Expenses	PWD	Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses</b>				<b>\$ 773,112.17</b>	<b>\$ 814,314.75</b>	<b>\$ 1,097,104.87</b>	<b>\$ 857,827.69</b>	<b>\$ 412,426.38</b>	<b>\$ 554,473.96</b>	
<b>Department Totals</b>				<b>\$ (765,427.76)</b>	<b>\$ (808,426.99)</b>	<b>\$ (1,087,508.18)</b>	<b>\$ (849,424.85)</b>	<b>\$ (412,426.38)</b>	<b>\$ (549,561.10)</b>	
<b>General Government Revenues</b>										
General Government	Revenues	4009	Property Lease Revenue	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	\$ 4,950.00	\$ 6,600.00	\$ -	Prior SFC**NOTE* Change from prior sheet. This was prior SFC rental income. This is now sponsored by the City in the grant to SFC
General Government	Revenues	4028	Event Revenue	\$ 5,608.00	\$ 5,279.00	\$ 7,765.00	\$ 415.00	\$ 2,000.00	\$ 4,763.93	This revenue is received from two sources. One source is the \$25.00 rental fee that is paid to use the City Council Chambers for a personal event. ArtFest Revenue has been moved to General Government.
General Government	Revenues	4300	Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	**NOTE** Amount from the GF that was previously received from the SFC lease payment above.
<b>Revenues Totals</b>				<b>\$ 12,208.00</b>	<b>\$ 11,879.00</b>	<b>\$ 14,365.00</b>	<b>\$ 5,365.00</b>	<b>\$ 8,600.00</b>	<b>\$ 4,763.93</b>	
<b>General Government Expenses</b>										
General Government	Expenses	5089	Tuition Reimbursement	\$ 2,250.00	\$ -	\$ 2,500.00	\$ 2,834.00	\$ 4,500.00	\$ -	Provides funds to reimburse tuition fees paid by employees in accordance with the tuition reimbursement policy.
General Government	Expenses	5321	Contingency Fund	\$ 15,624.66	\$ -	\$ 1,099.52	\$ -	\$ 500.00	\$ 10,000.00	Provides EMERGENCY contingency expenses in unplanned events.
General Government	Expenses	5336	Fire and Emergency Services	\$ 495,000.40	\$ 509,850.41	\$ 509,850.41	\$ 522,641.00	\$ 538,320.00	\$ -	Provides funds for fire protection services through a contract with the City of Austin Fire Department.
General Government	Expenses	5348	Legal Defense Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Provides legal services for the defense and or filing of lawsuits. This amount is in the budget to allow for an expense that would require a budget transfer.
General Government	Expenses	5552	Sunset Valley Arts Commission-Community Programs	\$ 1,598.87	\$ 5,974.90	\$ 8,403.43	\$ 1,713.60	\$ 5,000.00	\$ 26,400.00	* May be amended - Committee is finalizing**Request by the Arts Commission
General Government	Expenses	5558	Community Events - Spring Fling	\$ 3,834.82	\$ 3,900.17	\$ 2,207.82	\$ -	\$ 4,400.00	\$ 6,000.00	* May be amended - Committee is finalizing**
General Government	Expenses	5559	Community Events - Activity Program for Seniors	\$ 61.36	\$ 111.81	\$ -	\$ 281.43	\$ -	\$ -	* May be amended - Committee is finalizing**
General Government	Expenses	5561	Community Events - Business Appreciation	\$ 841.89	\$ 1,000.00	\$ 1,036.71	\$ -	\$ 3,000.00	\$ -	* May be amended - Committee is finalizing**
General Government	Expenses	5605	Easement Acquisition	\$ -	\$ 900.00	\$ -	\$ -	\$ -	\$ -	Easements should be part of a project budget
General Government	Expenses	5660	Land Acquisition	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	Not needed. Should be part of a project budget
General Government	Expenses	5726	Property Lease Expense	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	Provides funds for the lease between AISD and the City of Sunset Valley to use a designated area of parking lot on Saturday and Sunday. Currently this space is used for parking during the Sustainable Food Center Farmer's Market. Revenue is received to offset this expense.
General Government	Expenses	5825	Training & Supplies - City Council	\$ 2,016.45	\$ 180.14	\$ 2,712.42	\$ 2,067.74	\$ 3,000.00	\$ 1,000.00	Provides funds for the elected officials to purchase supplies to enhance their abilities to effectively govern the city. Also includes funds for expenses to attend seminars, conferences and training classes, subscriptions for needed materials, and the expenses for the annual Council Retreat.



# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
General Government	Expenses	TL	Tree Lighting/Holiday Lighting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	* May be amended - Committee is finalizing**
			<b>Expenses Total</b>	<b>\$ 526,428.45</b>	<b>\$ 527,117.43</b>	<b>\$ 533,510.31</b>	<b>\$ 534,737.77</b>	<b>\$ 563,920.00</b>	<b>\$ 48,600.00</b>	
			<b>Department Total</b>	<b>\$ (514,220.45)</b>	<b>\$ (515,238.43)</b>	<b>\$ (519,145.31)</b>	<b>\$ (529,372.77)</b>	<b>\$ (555,320.00)</b>	<b>\$ (43,836.07)</b>	
			<b>Fund Totals</b>	<b>\$ 767,604.84</b>	<b>\$ 875,051.60</b>	<b>\$ 918,099.52</b>	<b>\$ 694,715.75</b>	<b>\$ 148,307.50</b>	<b>\$ 195,129.99</b>	
<b>Water Revenues</b>										
Water Department	Revenues	4060	General Fees & Inspections	\$ -	\$ -	\$ 100.00	\$ -	\$ 2,500.00	\$ 823.33	General work provided by PW
Water Department	Revenues	4095	Interest	\$ 17,201.28	\$ 36,342.75	\$ 56,958.74	\$ 27,428.21	\$ 5,000.00	\$ 31,128.81	Reduction in rates * reduction in originally proposed amount of \$32,767.16
Water Department	Revenues	4115	Penalties/Fines/Surcharges	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 316.67	Penalties suspended during COVID
Water Department	Revenues	4210	Tap Fees - Reconnects	\$ -	\$ 600.00	\$ 550.00	\$ 450.00	\$ 1,500.00	\$ 839.17	Tap fees for new connections/replacement connections - Disconnects were discontinued during COVID
Water Department	Revenues	4220	Utility Sales	\$ 634,732.26	\$ 559,539.17	\$ 571,951.48	\$ 562,896.67	\$ 650,000.00	\$ 564,138.71	Sale of water to customers - More residents are returning to work, and not working from home
Water Department	Revenues	4300	Operating Transfers In	\$ 213,539.00	\$ 251,531.00	\$ 311,606.00	\$ 184,670.36	\$ 263,424.59	\$ -	Water Subsidy- Total Expenses minus revenues to figure out subsidy plus; utility infrastructure of 126,677
Water Department	Revenues	SUBSIDIES	Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254,913.00	Water Subsidy- Total Expenses minus revenues to figure out subsidy
Water Department	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Transfer in from Reserves
			<b>Total Revenues</b>	<b>\$ 865,472.54</b>	<b>\$ 848,012.92</b>	<b>\$ 941,166.22</b>	<b>\$ 775,445.24</b>	<b>\$ 923,424.59</b>	<b>\$ 852,159.69</b>	
<b>Water Expenses</b>										
Water Department	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 100,512.00	\$ 107,836.48	All salaries moved to one line item
Water Department	Expenses	5001	Salary - Accounting Clerk	\$ 4,594.90	\$ 4,717.80	\$ -	\$ 729.12	\$ -	\$ -	
Water Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	5046	Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 222.60	\$ 83.60	
Water Department	Expenses	5062	Salary - Maintenance Tech (DV)	\$ -	\$ 5,380.20	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	\$ 21,871.40	\$ 20,534.97	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	5066	Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	5080	Salary - Utilities Superintendent	\$ 30,293.71	\$ 41,992.60	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	5084	Salary - Cell phone allowance	\$ 610.00	\$ 1,170.00	\$ -	\$ -	\$ 552.00	\$ 720.00	More employees who are using allowance
Water Department	Expenses	5086	Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ 210.00	\$ 270.00	More employees who speak spanish
Water Department	Expenses	5087	Salary - Education	\$ -	\$ 600.00	\$ -	\$ -	\$ 510.00	\$ 45.00	
Water Department	Expenses	5088	Salary - Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	5090	Salary - Overtime	\$ 1,356.22	\$ 2,894.22	\$ -	\$ -	\$ 2,302.00	\$ 3,746.77	Increase in overtime estimates due to more employees. Based on 5% per employee
Water Department	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ 1,200.00	\$ -	\$ -	\$ 555.00	\$ 6,762.00	
Water Department	Expenses	5099	Payroll Expenses - Payroll Services	\$ -	\$ -	\$ 143,424.02	\$ 118,346.50	\$ -	\$ -	Prior transfer out due to salaries but is now expensed directly to the department
Water Department	Expenses	5120	Life Insurance Benefits	\$ 21.10	\$ 42.08	\$ -	\$ -	\$ 71.00	\$ 102.96	Increase due to more employees
Water Department	Expenses	5121	Medical Insurance Benefits	\$ 2,245.65	\$ 5,758.36	\$ -	\$ -	\$ 11,730.00	\$ 18,758.52	Increase due to more employees
Water Department	Expenses	5122	Dental Insurance Benefits	\$ 178.10	\$ 454.71	\$ -	\$ -	\$ 694.00	\$ 925.85	Increase due to more employees
Water Department	Expenses	5123	Vision Insurance	\$ 30.95	\$ 76.89	\$ -	\$ -	\$ 144.00	\$ 181.37	Increase due to more employees
Water Department	Expenses	5124	Long Term Disability Insurance	\$ 113.80	\$ 238.08	\$ -	\$ -	\$ 385.00	\$ 686.40	Increase due to more employees
Water Department	Expenses	5126	Short Term Disability Insurance	\$ 64.25	\$ 176.45	\$ -	\$ -	\$ 253.00	\$ 528.00	Increase due to more employees
Water Department	Expenses	5130	Medicare Tax - Employers Contribution	\$ 1,602.90	\$ 1,797.96	\$ -	\$ -	\$ 1,513.00	\$ 1,634.18	Decrease due to new employees with reduced rates compared to last year
Water Department	Expenses	5131	TWC - Employers Contribution	\$ 9.00	\$ 250.00	\$ -	\$ -	\$ 396.00	\$ 528.00	Increase due to more employees
Water Department	Expenses	5135	Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	5140	TMRS City Contribution	\$ 23,148.11	\$ 56,211.29	\$ -	\$ 53,346.75	\$ 12,109.00	\$ 13,152.31	Decrease due to new employees with reduced rates compared to last year
Water Department	Expenses	5150	Workers Compensation Benefits	\$ 3,495.83	\$ 4,640.00	\$ -	\$ -	\$ 4,485.00	\$ 4,996.37	Decrease due to new employees with reduced rates compared to last year
Water Department	Expenses	5303	Aquifer District Fees	\$ 3,210.32	\$ 3,210.32	\$ 3,210.32	\$ 3,210.32	\$ 3,500.00	\$ 3,500.00	Fees the City is required to pay the Barton Springs Edward's Aquifer Conservation District each year regardless of the amount of water used.
Water Department	Expenses	5324	Emergency Response Services-non City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	Funds for emergency services such as emergency testing, water leak repairs, etc. The City needs to have funds available within the utility funds for protecting the public water source. B&F did not budget this line last year
Water Department	Expenses	5327	Engineer - Design Fees	\$ 1,326.62	\$ -	\$ 1,107.37	\$ -	\$ 5,766.00	\$ -	Will be associated with the projects.
Water Department	Expenses	5343	IT Management Services	\$ -	\$ -	\$ -	\$ -	\$ 980.00	\$ -	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Water Dept. - 1 Computer \$980
Water Department	Expenses	5373	Utility Contractual Services	\$ 530,585.65	\$ 486,815.48	\$ 457,424.85	\$ 464,152.52	\$ 586,663.20	\$ 598,396.46	Cost of purchased water from the City of Austin
Water Department	Expenses	5375	Utility Inspections	\$ -	\$ 50.00	\$ 275.00	\$ -	\$ 250.00	\$ 250.00	Cost for inspections related to utilities.

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Water Department	Expenses	5515	Bank / Management Fees	\$ 1,837.61	\$ 1,564.96	\$ 387.85	\$ 1,210.50	\$ 2,000.00	\$ 2,000.00	
Water Department	Expenses	5516	Credit Card Fees	\$ 1,475.35	\$ 1,196.22	\$ 1,115.77	\$ 1,317.60	\$ 1,000.00	\$ 1,500.00	Cost of charging credit cards for utility payments
Water Department	Expenses	5600	Dues / Subscriptions / Fees	\$ 383.00	\$ 850.28	\$ 774.00	\$ 403.32	\$ 880.00	\$ 1,200.00	Cost for fees for various utility related memberships. These memberships save the City money on training expenses. More employees means more training costs
Water Department	Expenses	5645	Fuel	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ 500.00	Fuel for equipment and vehicles associated with the Utilities
Water Department	Expenses	5705	Office Supplies/Delivery Fees	\$ 523.97	\$ 1,000.00	\$ 974.16	\$ 57.78	\$ 1,000.00	\$ 1,000.00	Supplies for annual Consumer Confidence Reports and other items for office supplies for Utility use.
Water Department	Expenses	5735	Rental Expense - Equipment	\$ 226.45	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00	Funds for rental of equipment for water projects.
Water Department	Expenses	5745	Repair & Maintenance - Equipment	\$ 512.11	\$ 175.61	\$ 93.99	\$ -	\$ 1,200.00	\$ 1,200.00	Repair of equipment used for water system management including pumps and generators.
Water Department	Expenses	5755	Repair & Maintenance - Vehicles	\$ 500.00	\$ 618.57	\$ 746.04	\$ 648.24	\$ 1,000.00	\$ 1,000.00	Maintenance of vehicles used for water system maintenance
Water Department	Expenses	5758	Repairs & Maintenance - System	\$ 18,355.64	\$ 14,893.69	\$ 21,923.70	\$ 23,291.55	\$ 26,889.00	\$ 27,500.00	Funds for repairs and maintenance of the water system. This includes repairs for water leaks, annual inspections (backflows/hydrants), and required testing.
Water Department	Expenses	5775	Small Tools	\$ 2,920.88	\$ 3,182.17	\$ 2,411.88	\$ 1,994.58	\$ 3,000.00	\$ 2,500.00	Funds for tools used in water system management
Water Department	Expenses	5782	Software Maintenance Fees	\$ 9,674.13	\$ 10,389.40	\$ 10,977.56	\$ 8,683.88	\$ 9,448.63	\$ 8,705.63	Fees for utility billing software including incode.
Water Department	Expenses	5815	Training - Mileage Reimbursement	\$ 914.35	\$ 3,453.12	\$ 1,231.95	\$ 859.77	\$ 1,600.00	\$ 1,600.00	Funds for reimbursement of mileage and per diem expenses.
Water Department	Expenses	5820	Training & Education - City Staff	\$ 3,627.65	\$ 4,383.27	\$ 2,534.73	\$ 1,348.32	\$ 4,350.00	\$ 5,200.00	Training for Water System Operators. Increase for training new employees.
Water Department	Expenses	5830	Uniforms	\$ 245.24	\$ 669.16	\$ 439.80	\$ 443.95	\$ 700.00	\$ 700.00	Funds provide for Personal Protective Equipment.
Water Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	\$ 1,294.32	\$ 361.21	\$ 630.29	\$ 1,621.49	\$ 3,000.00	\$ 4,200.00	Utilities related to the water department. Increase due to the use of SCADA.
Water Department	Expenses	5877	Water Conservation Program	\$ 24,659.72	\$ 21,349.87	\$ 16,772.69	\$ 13,226.46	\$ 10,000.00	\$ 20,000.00	Rebates approved by council, reimbursement to residents for under 3000 gallon water use remains. Returning back to originally budgeted amount from FY19
Water Department	Expenses	7000	Operating Transfers Out	\$ -	\$ 115,927.00	\$ 119,405.00	\$ -	\$ -	\$ -	No longer transferred through water. Eliminate transfer from GF to Water to Infrastructure
Water Department	Expenses	PROPOSED	Proposed New Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water Department	Expenses	PWD	Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses</b>				<b>\$ 691,908.93</b>	<b>\$ 818,725.94</b>	<b>\$ 785,860.97</b>	<b>\$ 694,892.65</b>	<b>\$ 800,620.43</b>	<b>\$ 852,159.89</b>	
<b>Department Totals</b>				<b>\$ 173,563.61</b>	<b>\$ 29,286.98</b>	<b>\$ 155,305.25</b>	<b>\$ 80,552.59</b>	<b>\$ 122,804.16</b>	<b>\$ (0.20)</b>	
<b>Wastewater Revenues</b>										
Wastewater Department	Revenues	4060	General Fees & Inspections	\$ 100.00	\$ 100.00	\$ -	\$ 50.00	\$ 2,000.00	\$ 665.00	General work provided by PW
Wastewater Department	Revenues	4095	Interest	\$ 17,201.23	\$ 36,342.80	\$ 56,958.75	\$ 27,428.27	\$ 5,000.00	\$ 31,128.82	Reduced rates - *information differs from orginally proposed amount of \$32,767.18
Wastewater Department	Revenues	4210	Tap Fees - Reconnects	\$ 460.00	\$ 920.00	\$ -	\$ 2,220.00	\$ 1,200.00	\$ -	Current revenue to SSV is nonexistent with Tap Fees for Waste Water. Pass through revenue and expense
Wastewater Department	Revenues	4220	Utility Sales	\$ 435,172.60	\$ 371,257.38	\$ 374,920.43	\$ 366,370.23	\$ 474,794.64	\$ 386,641.28	More residents are returning to work post COVID = less consumption
Wastewater Department	Revenues	4300	Operating Transfers In	\$ 231,296.00	\$ 239,170.00	\$ 225,504.00	\$ 134,145.00	\$ 149,657.28	\$ -	Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy
Wastewater Department	Revenues	SUBSIDIES	Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 251,614.00	Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy;
Wastewater Department	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Revenues</b>				<b>\$ 684,229.83</b>	<b>\$ 647,790.18</b>	<b>\$ 657,383.18</b>	<b>\$ 530,213.50</b>	<b>\$ 632,651.92</b>	<b>\$ 670,049.10</b>	
<b>Wastewater Expenses</b>										
Wastewater Department	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 60,334.00	\$ 69,436.00	
Wastewater Department	Expenses	5001	Salary - Accounting Clerk	\$ 2,332.42	\$ 2,368.62	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5046	Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 130.40	\$ 83.60	
Wastewater Department	Expenses	5062	Salary - Maintenance Tech (DV)	\$ -	\$ 3,586.80	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	\$ 7,290.47	\$ 6,428.41	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5066	Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5080	Salary - Utilities Superintendent	\$ 12,983.02	\$ 17,996.83	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5084	Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ 336.00	\$ 468.00	
Wastewater Department	Expenses	5086	Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00	
Wastewater Department	Expenses	5087	Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ 285.00	\$ 45.00	
Wastewater Department	Expenses	5088	Salary - Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5090	Salary - Overtime	\$ 620.50	\$ 1,192.31	\$ -	\$ -	\$ 1,336.00	\$ 2,301.74	
Wastewater Department	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ 285.00	\$ 4,116.00	
Wastewater Department	Expenses	5099	Payroll Expenses - Payroll Services	\$ -	\$ -	\$ 57,091.33	\$ 54,878.75	\$ -	\$ -	Increase in expense due to cost of employee salaries being moved to General Fund
Wastewater Department	Expenses	5120	Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 43.00	\$ 65.52	
Wastewater Department	Expenses	5121	Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 7,056.00	\$ 11,937.24	
Wastewater Department	Expenses	5122	Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 421.00	\$ 589.18	
Wastewater Department	Expenses	5123	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 87.00	\$ 115.42	
Wastewater Department	Expenses	5124	Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 230.00	\$ 436.80	
Wastewater Department	Expenses	5126	Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 151.00	\$ 336.00	
Wastewater Department	Expenses	5130	Medicare Tax - Employers Contribution	\$ 774.24	\$ 870.12	\$ -	\$ -	\$ 907.00	\$ 1,051.02	

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Wastewater Department	Expenses	5131	TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 240.00	\$ 336.00	
Wastewater Department	Expenses	5135	Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Wastewater Department	Expenses	5140	TMRS City Contribution	\$ 5,373.13	\$ 22,997.77	\$ -	\$ -	\$ 7,260.00	\$ 8,458.92	
Wastewater Department	Expenses	5150	Workers Compensation Benefits	\$ 2,559.22	\$ 3,145.00	\$ -	\$ -	\$ 2,714.00	\$ 3,253.07	
Wastewater Department	Expenses	5324	Emergency Response Services-non City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	Emergency Response Funds. The City needs to have funds available in the case of a wastewater emergency to protect the health and safety of the community.
Wastewater Department	Expenses	5327	Engineer - Design Fees	\$ 356.77	\$ 2,358.06	\$ -	\$ 360.00	\$ 3,311.00	\$ -	Moved to projects
Wastewater Department	Expenses	5371	Industrial Waste Services	\$ 297.56	\$ 768.80	\$ -	\$ -	\$ 1,000.00	\$ -	Moved to hazardous waste disposal.
Wastewater Department	Expenses	5373	Utility Contractual Services	\$ 468,536.99	\$ 456,947.10	\$ 418,375.83	\$ 461,168.50	\$ 519,161.64	\$ 529,544.87	Cost for contractual waste water service to the COA
Wastewater Department	Expenses	5375	Utility Inspections	\$ -	\$ 50.00	\$ 275.00	\$ 163.10	\$ 500.00	\$ 500.00	Funds for fees for inspections
Wastewater Department	Expenses	5600	Dues / Subscriptions / Fees	\$ 400.00	\$ -	\$ 463.00	\$ 111.00	\$ 575.00	\$ 575.00	Funds for fees and dues related to wastewater utility
Wastewater Department	Expenses	5645	Fuel	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ 500.00	Fuel for wastewater equipment.
Wastewater Department	Expenses	5650	Hazardous Material Disposal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	Funds for disposal of hazardous waste moved from Industrial Waste Line Item
Wastewater Department	Expenses	5705	Office Supplies/Delivery Fees	\$ -	\$ 800.00	\$ -	\$ -	\$ 800.00	\$ 800.00	Funds to provide office supplies and deliver postings related to wastewater department management.
Wastewater Department	Expenses	5735	Rental Expense - Equipment	\$ 232.20	\$ -	\$ -	\$ -	\$ 250.00	\$ 500.00	Funds for rental of equipment. Increase due to cost of rentals increasing
Wastewater Department	Expenses	5745	Repair & Maintenance - Equipment	\$ 437.83	\$ -	\$ 2,975.68	\$ -	\$ 1,200.00	\$ 1,200.00	Funds to repair equipment associated with the wastewater utility including pumps.
Wastewater Department	Expenses	5755	Repair & Maintenance - Vehicles	\$ 500.00	\$ 402.35	\$ 770.95	\$ 349.74	\$ 1,000.00	\$ 1,000.00	This fund is for the repair and maintenance of vehicles used in wastewater system management.
Wastewater Department	Expenses	5758	Repairs & Maintenance - System	\$ 2,947.82	\$ 6,107.32	\$ 1,832.61	\$ 4,740.92	\$ 6,889.00	\$ 5,000.00	Funds to provide repairs to wastewater system including maintenance of the lift station, inspections, and potential leaks.
Wastewater Department	Expenses	5775	Small Tools	\$ 1,026.42	\$ 788.01	\$ 1,882.67	\$ 832.36	\$ 2,000.00	\$ 2,000.00	Provides fund for tools related to wastewater repairs. These tools are kept separate from other tools. This item also includes consumable items such as bioblocks and disinfectants.
Wastewater Department	Expenses	5798	Annual WW Line Inspections	\$ -	\$ 11,500.00	\$ 13,155.73	\$ -	\$ 15,000.00	\$ 15,000.00	Annual Inspection of Wastewater lines.
Wastewater Department	Expenses	5815	Training - Mileage Reimbursement	\$ 279.59	\$ 1,361.60	\$ 380.44	\$ -	\$ 1,000.00	\$ 1,000.00	Reimbursement for travel due to training.
Wastewater Department	Expenses	5820	Training & Education - City Staff	\$ 800.00	\$ 1,300.00	\$ 272.00	\$ 1,430.31	\$ 1,500.00	\$ 1,500.00	Training for staff in wastewater. Although the size of the staff has reduced the amount of education in wastewater has not been reduced.
Wastewater Department	Expenses	5830	Uniforms	\$ 188.31	\$ 230.82	\$ 264.37	\$ 174.42	\$ 500.00	\$ 750.00	Personal Protective Gear. Increase due to new employees
Wastewater Department	Expenses	5835	Utilities: elec/water/wastewater/telephone/gas	\$ 735.16	\$ 779.83	\$ 648.08	\$ 429.30	\$ 1,000.00	\$ 1,000.00	Utilities related to wastewater
Wastewater Department	Expenses	PWD	Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
			<b>Total Expenses</b>	<b>\$ 508,671.65</b>	<b>\$ 542,479.75</b>	<b>\$ 498,387.69</b>	<b>\$ 524,638.40</b>	<b>\$ 638,152.04</b>	<b>\$ 670,049.39</b>	
			<b>Department Totals</b>	<b>\$ 175,558.18</b>	<b>\$ 105,310.43</b>	<b>\$ 158,995.49</b>	<b>\$ 5,575.10</b>	<b>\$ (5,500.12)</b>	<b>\$ (0.29)</b>	
<b>Solid Waste Revenues</b>										
Solid Waste Department	Revenues	4170	Recycle / Reclamation Sales	\$ 219.04	\$ 41.23	\$ 269.60	\$ 3.50	\$ 200.00	\$ 161.76	Revenue gained from the sale of scrap metal etc. recycled by the city
Solid Waste Department	Revenues	4220	Utility Sales	\$ 3,744.00	\$ 4,236.67	\$ 6,694.94	\$ 6,977.48	\$ 4,200.00	\$ 4,791.68	
Solid Waste Department	Revenues	4300	Operating Transfers In	\$ 131,516.00	\$ 134,680.00	\$ 130,915.00	\$ 136,711.00	\$ 172,679.84	\$ -	prior years subsidy
Solid Waste Department	Revenues	SUBSIDIES	Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194,900.00	
Solid Waste Department	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	transfer in from reserves
			<b>Revenues Totals</b>	<b>\$ 135,479.04</b>	<b>\$ 138,957.90</b>	<b>\$ 137,879.54</b>	<b>\$ 143,691.98</b>	<b>\$ 177,079.84</b>	<b>\$ 199,853.44</b>	
<b>Solid Waste Expenses</b>										
Solid Waste Department	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 39,142.00	\$ 49,340.19	
Solid Waste Department	Expenses	5001	Salary - Accounting Clerk	\$ 2,332.42	\$ 2,368.62	\$ -	\$ -	\$ -	\$ -	
Solid Waste Department	Expenses	5030	Salary - Parks & Natural Resources Mgr.	\$ 3,982.71	\$ 4,044.54	\$ -	\$ -	\$ -	\$ -	
Solid Waste Department	Expenses	5046	Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 221.40	\$ 167.20	
Solid Waste Department	Expenses	5062	Salary - Maintenance Tech (DV)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Solid Waste Department	Expenses	5063	Salary - Maintenance Tech 1 (RS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Solid Waste Department	Expenses	5066	Salary - Ground Maintenance Supervisor	\$ 6,053.86	\$ 6,547.06	\$ -	\$ 383.08	\$ -	\$ -	
Solid Waste Department	Expenses	5080	Salary - Utilities Superintendent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Solid Waste Department	Expenses	5084	Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ 168.00	\$ 252.00	
Solid Waste Department	Expenses	5086	Salary - Bilingual	\$ -	\$ (334.57)	\$ -	\$ -	\$ 120.00	\$ 90.00	
Solid Waste Department	Expenses	5087	Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ 45.00	
Solid Waste Department	Expenses	5088	Salary - Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Solid Waste Department	Expenses	5090	Salary - Overtime	\$ 548.84	\$ 163.20	\$ -	\$ -	\$ 723.00	\$ 1,771.95	
Solid Waste Department	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ 60.00	\$ 2,058.00	
Solid Waste Department	Expenses	5099	Payroll Expenses - Payroll Services	\$ -	\$ -	\$ 28,441.86	\$ 34,346.75	\$ -	\$ -	Increase in expense from cost of employee salaries being transferred to General Fund
Solid Waste Department	Expenses	5120	Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 28.00	\$ 42.12	
Solid Waste Department	Expenses	5121	Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 4,926.00	\$ 7,793.94	
Solid Waste Department	Expenses	5122	Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 273.00	\$ 378.76	

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Solid Waste Department	Expenses	5123	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 57.00	\$ 74.20	
Solid Waste Department	Expenses	5124	Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 151.00	\$ 280.80	
Solid Waste Department	Expenses	5126	Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 99.00	\$ 216.00	
Solid Waste Department	Expenses	5130	Medicare Tax - Employers Contribution	\$ 529.44	\$ 500.20	\$ -	\$ -	\$ 588.00	\$ 749.16	
Solid Waste Department	Expenses	5131	TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 156.00	\$ 216.00	
Solid Waste Department	Expenses	5135	Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Solid Waste Department	Expenses	5140	TMRS City Contribution	\$ -	\$ 13,471.68	\$ -	\$ -	\$ 4,703.00	\$ 6,029.46	
Solid Waste Department	Expenses	5150	Workers Compensation Benefits	\$ 962.64	\$ 1,278.00	\$ -	\$ -	\$ 1,322.00	\$ 1,848.30	
Solid Waste Department	Expenses	5373	Utility Contractual Services	\$ 62,318.67	\$ 64,725.71	\$ 67,737.48	\$ 70,733.06	\$ 100,000.00	\$ 104,000.00	Cost for solid waste services to residents; includes 4% increase per contract as well as an estimated \$30K for additional bulk and brush service
Solid Waste Department	Expenses	5374	Utility Dumpster Rental	\$ 4,950.00	\$ 5,243.60	\$ 6,915.92	\$ 6,105.81	\$ 7,000.00	\$ 7,000.00	Funds for dumpster rentals in the storage yard
Solid Waste Department	Expenses	5410	Brush Chipping Program	\$ 10,872.87	\$ 12,738.74	\$ 6,552.40	\$ 8,771.30	\$ 12,000.00	\$ 12,000.00	Funds for chipping brush in the storage yard.
Solid Waste Department	Expenses	5510	Animal Control	\$ 2,169.06	\$ 1,554.27	\$ 1,629.34	\$ 1,830.82	\$ 3,500.00	\$ 3,500.00	Funds for animal waste stations, animal disposal, and other items related to animal control.
Solid Waste Department	Expenses	5650	Hazardous Material Disposal	\$ 361.43	\$ 258.53	\$ 352.32	\$ -	\$ 389.00	\$ 500.00	Funds for Disposal of hazardous materials
Solid Waste Department	Expenses	5735	Rental Expense - Equipment	\$ -	\$ 300.00	\$ 362.44	\$ -	\$ 750.00	\$ 750.00	Funds for rental of equipment related to Solid Waste services
Solid Waste Department	Expenses	5795	Tire Recycling	\$ 256.50	\$ 603.00	\$ 240.00	\$ 435.00	\$ 650.00	\$ 750.00	Funds for recycling tires. More items to be disposed of due to tires ending up in creeks and on sides of roads
Solid Waste Department	Expenses	PWD	Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses</b>				<b>\$ 95,338.44</b>	<b>\$ 113,462.58</b>	<b>\$ 112,231.76</b>	<b>\$ 122,605.82</b>	<b>\$ 177,131.40</b>	<b>\$ 199,853.08</b>	
<b>Department Totals</b>				<b>\$ 40,140.60</b>	<b>\$ 25,495.32</b>	<b>\$ 25,647.78</b>	<b>\$ 21,086.16</b>	<b>\$ (51.56)</b>	<b>\$ 0.36</b>	
<b>General Government Revenues</b>										
General Government	Revenues	4022	Credit Card Convenience Fees	\$ -	\$ 564.09	\$ 480.27	\$ 275.16	\$ 280.00	\$ 419.38	Charge to use CC- covers operational costs charged to the City
General Government	Revenues	4100	Late Fees (A/R)	\$ 3,418.97	\$ 1,833.46	\$ 3,054.51	\$ 1,145.47	\$ -	\$ 1,547.86	Late fees were suspended in COVID
<b>Total Revenues</b>				<b>\$ 3,418.97</b>	<b>\$ 2,397.55</b>	<b>\$ 3,534.78</b>	<b>\$ 1,420.63</b>	<b>\$ 280.00</b>	<b>\$ 1,967.24</b>	
<b>Department Totals</b>				<b>\$ 3,418.97</b>	<b>\$ 2,397.55</b>	<b>\$ 3,534.78</b>	<b>\$ 1,420.63</b>	<b>\$ 280.00</b>	<b>\$ 1,967.24</b>	
<b>Water Infrastructure Revenues</b>										
Water-Utility Infrastructure Reserve	Revenues	4300	Operating Transfers In	\$ -	\$ 115,927.00	\$ 119,405.00	\$ -	\$ -	\$ 74,521.00	
<b>Total Revenues</b>				<b>\$ -</b>	<b>\$ 115,927.00</b>	<b>\$ 119,405.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 74,521.00</b>	
<b>Water Infrastructure Expenses</b>										
Water-Utility Infrastructure Reserve	Expenses	XFER TO RESERVES	Transfers to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,521.00	Transfer to Water Utility Infrastructure Reserve
<b>Total Expenses</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 74,521.00</b>	
<b>Department Totals</b>				<b>\$ -</b>	<b>\$ 115,927.00</b>	<b>\$ 119,405.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Wastewater Infrastructure Revenues</b>										
Wastewater - Utility Infrastructure Reserve	Revenues	4300	Operating Transfers In	\$ -	\$ 86,946.00	\$ 89,554.00	\$ -	\$ -	\$ 55,891.67	
<b>Total Revenues</b>				<b>\$ -</b>	<b>\$ 86,946.00</b>	<b>\$ 89,554.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,891.67</b>	
<b>Wastewater Infrastructure Expenses</b>										
Wastewater - Utility Infrastructure Reserve	Expenses	XFER TO RESERVES	Transfers to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,892.00	Transfer to Wastewater Utility Infrastructure Reserve
<b>Total Expenses</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,892.00</b>	
<b>Department Totals</b>				<b>\$ -</b>	<b>\$ 86,946.00</b>	<b>\$ 89,554.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0.33)</b>	
<b>Fund Totals</b>				<b>\$ 392,681.36</b>	<b>\$ 365,363.28</b>	<b>\$ 552,442.30</b>	<b>\$ 108,634.48</b>	<b>\$ 117,532.48</b>	<b>\$ 1,966.78</b>	
<b>Street Revenues</b>										
Street Repair/Replacement Funds	Revenues	4095	Interest	\$ 38,258.31	\$ 87,409.37	\$ 141,497.35	\$ 72,423.14	\$ 18,750.00	\$ 78,424.63	Reduced rates - * This amount differs from the originally proposed amount of \$82,552.24
Street Repair/Replacement Funds	Revenues	4185	Sales and Use Tax - R&M Street	\$ 812,970.91	\$ 820,538.32	\$ 810,235.61	\$ 737,919.75	\$ 602,385.00	\$ 707,166.99	Sales Tax Funded
<b>Total Revenue</b>				<b>\$ 851,229.22</b>	<b>\$ 907,947.69</b>	<b>\$ 951,732.96</b>	<b>\$ 810,342.89</b>	<b>\$ 621,135.00</b>	<b>\$ 785,591.62</b>	
<b>Street Expenses</b>										
Street Repair/Replacement Funds	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 41,214.00	\$ 38,418.24	
Street Repair/Replacement Funds	Expenses	5030	Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Street Repair/Replacement Funds	Expenses	5046	Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 115.80	\$ 58.52	
Street Repair/Replacement Funds	Expenses	5062	Salary - Maintenance Tech (DV)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Street Repair/Replacement Funds	Expenses	5063	Salary - Maintenance Tech 1 (RS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Street Repair/Replacement Funds	Expenses	5066	Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Street Repair/Replacement Funds	Expenses	5080	Salary - Utilities Superintendent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Street Repair/Replacement Funds	Expenses	5084	Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ 264.00	\$ 277.20	

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Street Repair/Replacement Funds	Expenses	5086	Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ 120.00	\$ 132.00	
Street Repair/Replacement Funds	Expenses	5087	Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ 225.00	\$ 45.00	
Street Repair/Replacement Funds	Expenses	5090	Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ 1,017.00	\$ 1,225.86	
Street Repair/Replacement Funds	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 3,234.00	
Street Repair/Replacement Funds	Expenses	5120	Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 28.00	\$ 36.04	
Street Repair/Replacement Funds	Expenses	5121	Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 4,422.00	\$ 6,361.48	
Street Repair/Replacement Funds	Expenses	5122	Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 273.00	\$ 324.05	
Street Repair/Replacement Funds	Expenses	5123	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 57.00	\$ 63.48	
Street Repair/Replacement Funds	Expenses	5124	Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 159.00	\$ 240.24	
Street Repair/Replacement Funds	Expenses	5126	Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ 184.80	
Street Repair/Replacement Funds	Expenses	5130	Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 624.00	\$ 582.27	
Street Repair/Replacement Funds	Expenses	5131	TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 156.00	\$ 184.80	
Street Repair/Replacement Funds	Expenses	5135	Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Street Repair/Replacement Funds	Expenses	5140	TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ 4,993.00	\$ 4,686.30	
Street Repair/Replacement Funds	Expenses	5150	Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ 2,025.00	\$ 1,960.10	
Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage	\$ 72,365.81	\$ 34,555.59	\$ 81,217.62	\$ 253,077.94	\$ 82,000.00	\$ 83,000.00	
Street Repair/Replacement Funds	Expenses	7183	Lone Oak Trail Street	\$ -	\$ -	\$ -	\$ -	\$ 318,000.00	\$ -	
Street Repair/Replacement Funds	Expenses	PWD	Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
			<b>Total Expenses</b>	<b>\$ 72,365.81</b>	<b>\$ 34,555.59</b>	<b>\$ 81,217.62</b>	<b>\$ 253,077.94</b>	<b>\$ 456,097.80</b>	<b>\$ 141,014.36</b>	
			<b>Department Totals</b>	<b>\$ 778,863.41</b>	<b>\$ 873,392.10</b>	<b>\$ 870,515.34</b>	<b>\$ 557,264.95</b>	<b>\$ 165,037.20</b>	<b>\$ 644,577.26</b>	
			<b>Fund Totals</b>	<b>\$ 778,863.41</b>	<b>\$ 873,392.10</b>	<b>\$ 870,515.34</b>	<b>\$ 557,264.95</b>	<b>\$ 165,037.20</b>	<b>\$ 644,577.26</b>	
<b>Hotel Occupancy Tax Revenues</b>										
Hotel Occupancy Tax	Revenues	4080	Hotel Occupancy Tax	\$ 263,011.90	\$ 255,261.55	\$ 248,891.00	\$ 129,900.30	\$ 25,000.00	\$ 167,564.97	95% revenue projection
Hotel Occupancy Tax	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,982.00	Transfer in from reserves for ampersand contract
Hotel Occupancy Tax	Revenues	4095	Interest	\$ 4,962.27	\$ 11,524.76	\$ 16,406.19	\$ 7,944.95	\$ 2,500.00	\$ 9,636.47	Interest reduced from original \$10,143.65 due to lower receipts and rates
			<b>Total Revenues</b>	<b>\$ 267,974.17</b>	<b>\$ 266,786.31</b>	<b>\$ 265,297.19</b>	<b>\$ 137,845.25</b>	<b>\$ 27,500.00</b>	<b>\$ 259,183.44</b>	
<b>Hotel Occupancy Tax Expenses</b>										
Hotel Occupancy Tax	Expenses	5500	Advertising / Public Notices	\$ 99,332.50	\$ 93,082.01	\$ 116,590.72	\$ 35,457.43	\$ 260,000.00	\$ 147,833.33	No description provided
Hotel Occupancy Tax	Expenses	5551	Sunset Valley Arts Commission-Arts Fest	\$ 37,040.32	\$ 40,001.23	\$ 37,650.00	\$ 24,563.43	\$ -	\$ 39,915.00	No description provided
Hotel Occupancy Tax	Expenses	5554	JDRF One Walk 2016	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	No description provided
Hotel Occupancy Tax	Expenses	5556	SFC- Farmer's Market	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	No description provided
Hotel Occupancy Tax	Expenses	6551	Advertising - Art Fest	\$ 39,994.50	\$ 40,761.19	\$ 41,385.00	\$ 6,220.00	\$ -	\$ 41,435.00	ArtFest signs, T-shirts, production, and paid media
			<b>Total Expenses</b>	<b>\$ 186,367.32</b>	<b>\$ 188,844.43</b>	<b>\$ 210,625.72</b>	<b>\$ 81,240.86</b>	<b>\$ 260,000.00</b>	<b>\$ 259,183.33</b>	
			<b>Department Totals</b>	<b>\$ 81,606.85</b>	<b>\$ 77,941.88</b>	<b>\$ 54,671.47</b>	<b>\$ 56,604.39</b>	<b>\$ (232,500.00)</b>	<b>\$ 0.11</b>	
			<b>Fund Totals</b>	<b>\$ 81,606.85</b>	<b>\$ 77,941.88</b>	<b>\$ 54,671.47</b>	<b>\$ 56,604.39</b>	<b>\$ (232,500.00)</b>	<b>\$ 0.11</b>	
<b>Green Tax Revenues</b>										
Green Tax	Revenues	4095	Interest	\$ 11,312.44	\$ 18,819.54	\$ 30,903.83	\$ 17,173.52	\$ 7,000.00	\$ 17,962.40	Reduced rates *This amount differs from originally proposed amount of \$18,907.79
Green Tax	Revenues	4184	Sales and Use Tax - Green Tax	\$ 406,515.93	\$ 410,299.95	\$ 405,148.31	\$ 368,987.56	\$ 301,215.00	\$ 353,610.03	No description provided
			<b>Total Revenues</b>	<b>\$ 417,828.37</b>	<b>\$ 429,119.49</b>	<b>\$ 436,052.14</b>	<b>\$ 386,161.08</b>	<b>\$ 308,215.00</b>	<b>\$ 371,572.43</b>	
<b>Green Tax Expenses</b>										
Green Tax	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 67,136.00	\$ 80,182.23	
Green Tax	Expenses	5030	Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	5046	Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 427.40	\$ 543.40	
Green Tax	Expenses	5062	Salary - Maintenance Tech (DV)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	5063	Salary - Maintenance Tech 1 (RS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	5066	Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	5080	Salary - Utilities Superintendent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	5084	Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ 408.00	\$ 450.00	
Green Tax	Expenses	5086	Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ 210.00	\$ 210.00	
Green Tax	Expenses	5087	Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ 390.00	\$ 360.00	
Green Tax	Expenses	5090	Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ 903.00	\$ 1,773.67	
Green Tax	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ 375.00	\$ 4,998.00	
Green Tax	Expenses	5099	Payroll Expenses - Payroll Services	\$ -	\$ -	\$ 41,451.13	\$ 45,872.00	\$ -	\$ -	Employee salaries paid to General Fund
Green Tax	Expenses	5120	Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 41.00	\$ 58.50	
Green Tax	Expenses	5121	Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 6,464.00	\$ 9,878.25	
Green Tax	Expenses	5122	Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 526.05	
Green Tax	Expenses	5123	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 83.00	\$ 103.05	

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Green Tax	Expenses	5124	Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 263.00	\$ 390.00	
Green Tax	Expenses	5126	Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 173.00	\$ 300.00	
Green Tax	Expenses	5130	Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 1,012.00	\$ 1,211.03	
Green Tax	Expenses	5131	TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 228.00	\$ 300.00	
Green Tax	Expenses	5133	Urban Forestry	\$ -	\$ -	\$ 3,488.97	\$ 1,264.63	\$ 5,000.00	\$ 5,000.00	Provides funds for the planting, care, and maintenance of City-owned trees
Green Tax	Expenses	5135	Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	5140	TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ 8,102.00	\$ 9,746.70	
Green Tax	Expenses	5150	Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ 3,018.00	\$ 3,648.60	
Green Tax	Expenses	5350	Grounds Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 13,260.00	
Green Tax	Expenses	5381	Water Quality Consultants	\$ -	\$ -	\$ 10,954.02	\$ 4,037.18	\$ 15,000.00	\$ 15,000.00	Provides funds for professional assistance in water quality program management.
Green Tax	Expenses	5446	Environmental Monitoring Program	\$ -	\$ -	\$ 1,441.33	\$ -	\$ 2,500.00	\$ 2,500.00	Provides funds for Water Quality Monitoring program.
Green Tax	Expenses	5660	Land Acquisition	\$ 1,542.42	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	5711	Open Space Management	\$ -	\$ -	\$ 22,291.92	\$ 14,539.61	\$ 40,000.00	\$ 40,000.00	Provides funds for tasks related to open space management as outlined in the water quality protection program. This will include Wildfire Mitigation of City-Owned Property,
Green Tax	Expenses	5745	Repair & Maintenance - Equipment	\$ -	\$ -	\$ 3,000.00	\$ 440.78	\$ 3,000.00	\$ 3,000.00	Provides funds for the repair and maintenance of equipment involved in Water Quality Protection.
Green Tax	Expenses	5749	Repair and Maintenance - Natural Waterways	\$ -	\$ -	\$ 11,049.47	\$ 1,873.75	\$ 12,000.00	\$ 12,000.00	Provides funds to maintain creeks and waterways. Including areas within Sunset Valley tributary and drainage easements within the City.
Green Tax	Expenses	5753	Repair & Maintenance - Trails & Footpaths	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	Maintain trails and footpaths to prevent erosion.
Green Tax	Expenses	5820	Training & Education - City Staff	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	Training and education for staff regarding Water Quality Protection.
Green Tax	Expenses	5823	Education Programs	\$ -	\$ -	\$ -	\$ 285.00	\$ 2,000.00	\$ 3,000.00	Provides funds for educational activities related to Water Quality Protection. Due to Covid this was reduced in 2021, we will return to these activities in 2022.
Green Tax	Expenses	5880	Water Quality Ponds	\$ -	\$ -	\$ 4,440.97	\$ 3,351.51	\$ 15,000.00	\$ 15,000.00	Provides funds for maintenance and repair of City Water Quality facilities.
Green Tax	Expenses	PROPOSED	Proposed New Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Green Tax	Expenses	PWD	Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Expense</b>				<b>\$ 1,542.42</b>	<b>\$ -</b>	<b>\$ 98,117.81</b>	<b>\$ 71,664.46</b>	<b>\$ 218,133.40</b>	<b>\$ 227,439.48</b>	
<b>Department Totals</b>				<b>\$ 416,285.95</b>	<b>\$ 429,119.49</b>	<b>\$ 337,934.33</b>	<b>\$ 314,496.62</b>	<b>\$ 90,081.60</b>	<b>\$ 144,132.95</b>	
<b>Fund Totals</b>				<b>\$ 416,285.95</b>	<b>\$ 429,119.49</b>	<b>\$ 337,934.33</b>	<b>\$ 314,496.62</b>	<b>\$ 90,081.60</b>	<b>\$ 144,132.95</b>	
<b>Crime Control Revenues</b>										
Crime Control & Prevention District Tax	Revenues	4095	Interest	\$ 231.94	\$ 6,506.07	\$ 4,726.08	\$ 2,443.71	\$ 2,500.00	\$ 4,348.51	Interest earned *amount differs from originally proposed amount of \$4577.38
Crime Control & Prevention District Tax	Revenues	4181	Sales & Use Tax - Crime Control and Prevention Tax	\$ 132,256.63	\$ 403,044.25	\$ 398,627.15	\$ 365,835.81	\$ 301,215.00	\$ 349,247.36	
Crime Control & Prevention District Tax	Revenues	4300	Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ 102,807.44	\$ -	
Crime Control & Prevention District Tax	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,369.00	
<b>Total Revenues</b>				<b>\$ 132,488.57</b>	<b>\$ 409,550.32</b>	<b>\$ 403,353.23</b>	<b>\$ 368,279.52</b>	<b>\$ 406,522.44</b>	<b>\$ 448,964.87</b>	
<b>Crime Control Expenses</b>										
Crime Control & Prevention District Tax	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 227,230.00	\$ 268,859.14	
Crime Control & Prevention District Tax	Expenses	5035	Salary - Reserves	\$ -	\$ -	\$ -	\$ 8,568.75	\$ -	\$ -	Part-time police reserve officer pay was approved in FY 19/20. Pays for reserve officers to act as supplemental patrol officers in shopping areas and other locations as needed.
Crime Control & Prevention District Tax	Expenses	5045	Salary - Detective	\$ -	\$ -	\$ -	\$ 76,627.20	\$ -	\$ -	
Crime Control & Prevention District Tax	Expenses	5046	Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 1,168.00	\$ 1,312.00	
Crime Control & Prevention District Tax	Expenses	5050	Salary - Patrol Officer	\$ -	\$ -	\$ -	\$ 118,493.35	\$ -	\$ -	
Crime Control & Prevention District Tax	Expenses	5084	Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ 480.00	\$ 360.00	
Crime Control & Prevention District Tax	Expenses	5088	Salary - Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ 2,400.00	\$ 2,400.00	
Crime Control & Prevention District Tax	Expenses	5090	Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ 23,435.00	\$ 10,672.37	
Crime Control & Prevention District Tax	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ 2,400.00	\$ -	
Crime Control & Prevention District Tax	Expenses	5092	Salary - Holiday Traffic Control	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	Pays overtime for officers to work traffic control in shopping centers and along Brodie Lane from Black Friday through New Year's Day
Crime Control & Prevention District Tax	Expenses	5120	Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 129.60	\$ 187.20	
Crime Control & Prevention District Tax	Expenses	5121	Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 22,931.00	\$ 26,779.80	
Crime Control & Prevention District Tax	Expenses	5122	Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 1,262.00	\$ 1,683.36	
Crime Control & Prevention District Tax	Expenses	5123	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 262.00	\$ 329.76	
Crime Control & Prevention District Tax	Expenses	5124	Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 797.00	\$ 1,248.00	
Crime Control & Prevention District Tax	Expenses	5126	Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 540.00	\$ 960.00	
Crime Control & Prevention District Tax	Expenses	5130	Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 3,557.00	\$ 3,743.78	
Crime Control & Prevention District Tax	Expenses	5131	TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 960.00	\$ 960.00	
Crime Control & Prevention District Tax	Expenses	5135	Social Security Contribution	\$ -	\$ -	\$ -	\$ 476.26	\$ 1,597.00	\$ 1,860.00	
Crime Control & Prevention District Tax	Expenses	5140	TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ 25,477.00	\$ 30,130.97	
Crime Control & Prevention District Tax	Expenses	5150	Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ 7,729.69	\$ 9,080.58	

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Crime Control & Prevention District Tax	Expenses	5439	Community Partnership	\$ -	\$ -	\$ -	\$ 1,712.06	\$ 2,250.00	\$ 2,250.00	Provides funds for all Eyes on Sunset Valley community events and activities such as SOWing Community, Corridor Cleanup, Coffee with a Cop, and other crime prevention initiatives.
Crime Control & Prevention District Tax	Expenses	5455	National Crime Nite Out	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	Annual community building partnership event to promote police-community relations.
Crime Control & Prevention District Tax	Expenses	5600	Dues / Subscriptions / Fees	\$ -	\$ 500.00	\$ 600.00	\$ 500.00	\$ 500.00	\$ 500.00	Dues membership to professional law enforcement organizations for department members.
Crime Control & Prevention District Tax	Expenses	5613	800 mghz Operation and Maintenance	\$ -	\$ -	\$ -	\$ 8,172.36	\$ 9,495.00	\$ 10,495.00	Paid to Travis County for portable radio and MDC maintenance costs. Cost is based on estimated 3% annual increase.
Crime Control & Prevention District Tax	Expenses	5614	911 Call Share	\$ -	\$ -	\$ -	\$ 52,041.00	\$ 59,847.00	\$ 67,653.00	Paid to Travis County S.O. for dispatching services at CTECC, a centralized dispatch center responsible for emergency calls throughout Travis Co. SVPD pays fair share based percentage of total calls dispatched. Based on an average of 15% increase each year
Crime Control & Prevention District Tax	Expenses	5625	Equipment Acquisition	\$ -	\$ -	\$ -	\$ 7,862.00	\$ -	\$ -	No planned equipment acquisition in FY 2020
Crime Control & Prevention District Tax	Expenses	5775	Small Tools	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Crime Control & Prevention District Tax	Expenses	5782	Software Maintenance Fees	\$ -	\$ -	\$ -	\$ 33,174.84	\$ 13,572.75	\$ -	*Moved to Administration* Annual software licensing and renewal agreements for criminal justice records programs (INCODE) including Public Safety Records Management System, Code Red, evidence management software, and mobile data software.
<b>Total Expenses</b>				<b>\$ -</b>	<b>\$ 500.00</b>	<b>\$ 600.00</b>	<b>\$ 310,127.82</b>	<b>\$ 413,020.04</b>	<b>\$ 448,964.96</b>	
<b>Department Totals</b>				<b>\$ 132,488.57</b>	<b>\$ 409,050.32</b>	<b>\$ 402,753.23</b>	<b>\$ 58,151.70</b>	<b>\$ (6,497.60)</b>	<b>\$ (0.09)</b>	
<b>Fund Totals</b>				<b>\$ 132,488.57</b>	<b>\$ 409,050.32</b>	<b>\$ 402,753.23</b>	<b>\$ 58,151.70</b>	<b>\$ (6,497.60)</b>	<b>\$ (0.09)</b>	
<b>Repair &amp; Replacement Revenues</b>										
Replacement Funds	Revenues	4300	Operating Transfers In	\$ 562,126.13	\$ 148,255.00	\$ 163,426.00	\$ -	\$ -	\$ 102,806.00	Transfer in from General Fund for Repair and Replacement. Amount transferred in FY20 \$133,057.
<b>Total Revenues</b>				<b>\$ 562,126.13</b>	<b>\$ 148,255.00</b>	<b>\$ 163,426.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 102,806.00</b>	
<b>Department Totals</b>				<b>\$ 562,126.13</b>	<b>\$ 148,255.00</b>	<b>\$ 163,426.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 102,806.00</b>	
<b>Fund Totals</b>				<b>\$ 562,126.13</b>	<b>\$ 148,255.00</b>	<b>\$ 163,426.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 102,806.00</b>	
<b>Drainage Revenues</b>										
Drainage Utility	Revenues	4095	Interest	\$ 2,911.68	\$ 6,339.63	\$ 10,420.70	\$ 5,813.76	\$ 2,200.00	\$ 6,004.10	Reduced rates *Amount differs from originally proposed amount of \$6320.11
Drainage Utility	Revenues	4220	Utility Sales	\$ 101,550.24	\$ 101,464.04	\$ 101,467.64	\$ 101,644.22	\$ 101,460.00	\$ 96,390.70	No description provided
Drainage Utility	Revenues	4300	Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ 4,671.92	\$ -	Transfer in from general fund
Drainage Utility	Revenues	SUBSIDIES	Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Revenues</b>				<b>\$ 104,461.92</b>	<b>\$ 107,803.67</b>	<b>\$ 111,888.34</b>	<b>\$ 107,457.98</b>	<b>\$ 108,331.92</b>	<b>\$ 102,394.80</b>	
<b>Drainage Expenses</b>										
Drainage Utility	Expenses	5000	Salaries	\$ -	\$ -	\$ -	\$ -	\$ 27,985.00	\$ 42,249.47	
Drainage Utility	Expenses	5030	Salary - Parks & Natural Resources Mgr.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	5046	Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ 115.80	\$ 209.00	
Drainage Utility	Expenses	5062	Salary - Maintenance Tech (DV)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	5063	Salary - Maintenance Tech 1 (RS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	5066	Salary - Ground Maintenance Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	5080	Salary - Utilities Superintendent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	5084	Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ 168.00	\$ 270.00	
Drainage Utility	Expenses	5086	Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ 120.00	\$ 90.00	
Drainage Utility	Expenses	5087	Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ 90.00	
Drainage Utility	Expenses	5090	Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ 430.00	\$ 1,197.36	
Drainage Utility	Expenses	5091	Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ 60.00	\$ 2,058.00	
Drainage Utility	Expenses	5120	Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 19.00	\$ 35.10	
Drainage Utility	Expenses	5121	Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 3,062.00	\$ 6,214.95	
Drainage Utility	Expenses	5122	Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ 189.00	\$ 315.63	
Drainage Utility	Expenses	5123	Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ 39.00	\$ 61.83	
Drainage Utility	Expenses	5124	Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 106.00	\$ 234.00	
Drainage Utility	Expenses	5126	Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ 70.00	\$ 180.00	
Drainage Utility	Expenses	5130	Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 420.00	\$ 639.53	
Drainage Utility	Expenses	5131	TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ 108.00	\$ 180.00	
Drainage Utility	Expenses	5135	Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	5140	TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ 3,358.00	\$ 5,147.15	
Drainage Utility	Expenses	5150	Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ 1,272.00	\$ 1,981.88	

# FULL BUDGET DETAILED

Department	Type	GL	GL Name	FY17 Actuals	FY18 Actuals	FY19 Actuals	FY20 Actuals	FY21 Budget	FY22 Adopted	Description
<b>Administration Revenues</b>										
Drainage Utility	Expenses	5327	Engineer - Design Fees	\$ -	\$ -	\$ 690.31	\$ -	\$ -	\$ -	Allows for engineering assistance for drainage projects.
Drainage Utility	Expenses	5606	Flood Control/Easement Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Funded out of projects. These funds are for retrofitting the Sunset Valley Regional Dam structure.
Drainage Utility	Expenses	5660	Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Provides funds for assistance with acquiring property or easements.
Drainage Utility	Expenses	5746	Repair & Maint. - Drainage-Streets & ROW	\$ 133.76	\$ 1,094.93	\$ 1,308.33	\$ 4,304.52	\$ 20,000.00	\$ 20,000.00	Provides funds for repair and maintenance of ditches, storm inlets, and other drainage issues along the streets
Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds	\$ 12,199.46	\$ 5,387.41	\$ 4,084.51	\$ 5,814.68	\$ 5,000.00	\$ 4,000.00	Provides funds for repair and maintenance to detention ponds.
Drainage Utility	Expenses	5823	Education Programs	\$ -	\$ -	\$ 229.95	\$ -	\$ 750.00	\$ 750.00	Education program on stormwater and flooding
Drainage Utility	Expenses	PROPOSED	Proposed New Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	PWD	Public Works Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses</b>				<b>\$ 12,333.22</b>	<b>\$ 6,482.34</b>	<b>\$ 6,313.10</b>	<b>\$ 10,119.20</b>	<b>\$ 63,376.80</b>	<b>\$ 85,903.90</b>	
<b>Department Totals</b>				<b>\$ 92,128.70</b>	<b>\$ 101,321.33</b>	<b>\$ 105,575.24</b>	<b>\$ 97,338.78</b>	<b>\$ 44,955.12</b>	<b>\$ 16,490.90</b>	
<b>Fund Totals</b>				<b>\$ 92,128.70</b>	<b>\$ 101,321.33</b>	<b>\$ 105,575.24</b>	<b>\$ 97,338.78</b>	<b>\$ 44,955.12</b>	<b>\$ 16,490.90</b>	
<b>Project Revenues</b>										
Administration	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	
Public Safety	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,000.00	
Public Works	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00	
Water Department	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00	
Wastewater Department	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262,000.00	
Water-Utility Infrastructure Reserve	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 252,000.00	
Street Repair/Replacement Funds	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 537,130.00	
Green Tax	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	
Drainage Utility	Revenues	XFER	Transfer in from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	
<b>Total Revenues</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,541,130.00</b>	
<b>Project Expenses</b>										
Drainage Utility	Expenses	5327	Engineer - Design Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000.00	
Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds							
Drainage Utility	Expenses	5761	Repair & Maintenance - Water Quality Ponds							
Water-Utility Infrastructure Reserve	Expenses	5758	Repairs & Maintenance - System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 252,000.00	
Administration	Expenses	MAYOR	Mayor's Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	IT City Hall Building Upgrades to support hybrid meetings - include in IT RFP
Public Works	Expenses	7156	Land Development Revisions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	
Public Works	Expenses	5349	Digital Mapping Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	
Public Works	Expenses	5332	Planning Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	
Green Tax	Expenses	5753	Repair & Maintenance - Trails & Footpaths	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	
Water Department	Expenses	7212	Backflows, Meters, & Vaults Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	
Water Department	Expenses	5758	Repairs & Maintenance - System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,000.00	
Wastewater Department	Expenses	7213	Lift Station Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,000.00	
Wastewater Department	Expenses	5758	Repairs & Maintenance - System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	
Street Repair/Replacement Funds	Expenses	5750	Repair & Maintenance - Streets & Drainage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 537,130.00	
Public Safety	Expenses	5764	Security System - Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,000.00	
<b>Total Expenses</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,541,130.00</b>	
<b>Department Totals</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Fund Totals</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Budget Totals</b>				<b>\$ 3,202,788.78</b>	<b>\$ 2,849,084.23</b>	<b>\$ 3,285,222.21</b>	<b>\$ 1,877,897.30</b>	<b>\$ 787,991.50</b>	<b>\$ 1,105,103.89</b>	



**Sunset Valley**

**Five Year Revenue Historical**

		FY15 Budget	FY15 Actual	FY16 Budget	FY16 Actual	FY17 Budget	FY17 Actual	FY18 Budget	FY18 Actual	FY19 Budget	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Actual To Date
<b>Sales Tax Revenue</b>		\$ 5,804,545	\$ 6,152,171	\$ 6,010,629	\$ 6,076,903	\$ 6,993,199	\$ 6,229,691	\$ 6,433,475	\$ 6,557,235	\$ 6,432,897	\$ 6,475,546	\$ 5,900,372	\$ 4,819,215	\$ 5,502,861
<b>Sales Tax Revenue</b>	<b>(4180) Sales &amp; Use Tax</b>	\$ 4,668,450	\$ 4,921,737	\$ 4,808,503	\$ 4,861,522	\$ 4,952,758	\$ 4,877,947	\$ 4,826,780	\$ 4,923,353	\$ 4,819,200	\$ 4,861,535	\$ 4,427,629	\$ 3,614,400	\$ 4,129,554
<b>Sales Tax Revenue</b>	<b>(4185) Sales and Use Tax - R&amp;M Street</b>	\$ 757,378	\$ 820,269	\$ 801,397	\$ 810,236	\$ 825,439	\$ 812,971	\$ 804,443	\$ 820,538	\$ 804,000	\$ 810,236	\$ 737,920	\$ 602,385	\$ 688,242
<b>Sales Tax Revenue</b>	<b>(4184) Sales and Use Tax - Green Tax</b>	\$ 378,717	\$ 410,165	\$ 400,729	\$ 405,144	\$ 815,002	\$ 406,516	\$ 402,252	\$ 410,300	\$ 401,620	\$ 405,148	\$ 368,988	\$ 301,215	\$ 344,147
<b>Sales Tax Revenue</b>	<b>(4181) Sales &amp; Use Tax - Crime Control and Prevention Tax</b>	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 132,257	\$ 400,000	\$ 403,044	\$ 408,077	\$ 398,627	\$ 365,836	\$ 301,215	\$ 340,918
<b>Operating Transfers</b>		\$ 593,603	\$ 976,148	\$ 702,978	\$ 1,090,351	\$ 6,937,904	\$ 6,987,285	\$ 2,757,456	\$ 2,655,168	\$ 1,459,136	\$ 1,553,044	\$ 452,040	\$ 102,806	\$ -
<b>Operating Transfers</b>	<b>(4300) Operating Transfers In</b>	\$ 593,603	\$ 976,148	\$ 702,978	\$ 1,090,351	\$ 6,937,904	\$ 6,987,285	\$ 2,757,456	\$ 2,655,168	\$ 1,459,136	\$ 1,553,044	\$ 452,040	\$ -	\$ -
<b>Operating Transfers</b>	<b>(XFER) Transfer in from Reserves</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,806	\$ -
<b>Utility Sales</b>		\$ 1,157,057	\$ 1,172,698	\$ 1,160,924	\$ 1,162,789	\$ 1,241,874	\$ 1,175,199	\$ 1,241,842	\$ 1,036,497	\$ 1,230,455	\$ 1,055,034	\$ 1,037,889	\$ 1,230,455	\$ 910,236
<b>Utility Sales</b>	<b>(4220) Utility Sales</b>	\$ 1,157,057	\$ 1,172,698	\$ 1,160,924	\$ 1,162,789	\$ 1,241,874	\$ 1,175,199	\$ 1,241,842	\$ 1,036,497	\$ 1,230,455	\$ 1,055,034	\$ 1,037,889	\$ 1,230,455	\$ 910,236
<b>Hotel Occupancy Tax</b>		\$ 492,000	\$ 260,604	\$ 252,000	\$ 271,413	\$ 265,000	\$ 263,012	\$ 262,700	\$ 255,262	\$ 250,000	\$ 248,891	\$ 129,900	\$ 25,000	\$ 100,072
<b>Hotel Occupancy Tax</b>	<b>(4080) Hotel Occupancy Tax</b>	\$ 492,000	\$ 260,604	\$ 252,000	\$ 271,413	\$ 265,000	\$ 263,012	\$ 262,700	\$ 255,262	\$ 250,000	\$ 248,891	\$ 129,900	\$ 25,000	\$ 100,072
<b>Misc Revenues</b>		\$ 409,934	\$ 73,158	\$ 406,950	\$ 118,164	\$ 405,800	\$ 702,998	\$ 57,800	\$ 77,000	\$ 76,982	\$ 140,242	\$ 35,962	\$ 55,405	\$ 101,219
<b>Misc Revenues</b>	<b>(4190) Sale of Assets</b>	\$ 350,000	\$ 1,175	\$ 350,000	\$ 26,326	\$ 350,000	\$ 631,900	\$ -	\$ -	\$ -	\$ -	\$ 7,031	\$ -	\$ 20,200
<b>Misc Revenues</b>	<b>(4040) Fire District Collection Fees</b>	\$ 20,000	\$ 23,720	\$ 21,000	\$ 25,224	\$ 25,000	\$ 27,438	\$ 25,000	\$ 32,804	\$ 33,000	\$ 34,977	\$ 61,499	\$ 34,500	\$ 30,206
<b>Misc Revenues</b>	<b>(4000) Adopt A Tree Energy Program</b>	\$ 7,000	\$ 15,675	\$ 7,000	\$ 12,899	\$ 7,000	\$ 7,188	\$ 7,000	\$ 5,770	\$ 9,147	\$ 9,147	\$ 8,213	\$ -	\$ 4,283
<b>Misc Revenues</b>	<b>(4009) Property Lease Revenue</b>	\$ 7,150	\$ 6,950	\$ 7,150	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$ 4,950	\$ 6,600	\$ 5,363
<b>Misc Revenues</b>	<b>(4110) Miscellaneous Fees &amp; Charges</b>	\$ 9,984	\$ 8,118	\$ 5,000	\$ 4,187	\$ 4,000	\$ 6,722	\$ 4,000	\$ 5,185	\$ 3,500	\$ 67,981	\$ (53,346)	\$ 2,625	\$ 2,364
<b>Misc Revenues</b>	<b>(4028) Event Revenue</b>	\$ 6,600	\$ 3,990	\$ 7,600	\$ 5,232	\$ 4,000	\$ 3,908	\$ 6,000	\$ 5,279	\$ 6,445	\$ 7,765	\$ 415	\$ 2,000	\$ -
<b>Misc Revenues</b>	<b>(4699) Other Revenues</b>	\$ -	\$ -	\$ -	\$ 7,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,766
<b>Misc Revenues</b>	<b>(4025) Donations</b>	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 4,929	\$ -	\$ -	\$ -
<b>Misc Revenues</b>	<b>(4060) General Fees &amp; Inspections</b>	\$ 4,500	\$ 200	\$ 4,500	\$ 350	\$ 4,500	\$ 100	\$ 4,500	\$ 100	\$ 4,500	\$ 100	\$ 50	\$ 4,500	\$ -
<b>Misc Revenues</b>	<b>(4210) Tap Fees - Reconnects</b>	\$ 2,700	\$ 1,010	\$ 2,700	\$ 1,010	\$ 2,700	\$ 460	\$ 2,700	\$ 1,520	\$ 4,200	\$ 550	\$ 2,670	\$ 2,700	\$ -
<b>Misc Revenues</b>	<b>(4070) Grant Revenue</b>	\$ -	\$ 5,404	\$ -	\$ 6,750	\$ -	\$ 5,614	\$ -	\$ 2,700	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Misc Revenues</b>	<b>(4100) Late Fees (A/R)</b>	\$ -	\$ 3,931	\$ -	\$ 4,227	\$ -	\$ 3,419	\$ -	\$ 1,833	\$ -	\$ 3,055	\$ 1,145	\$ -	\$ -
<b>Misc Revenues</b>	<b>(4090) Insurance Recovery of Loss</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,111	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Misc Revenues</b>	<b>(4105) Leose Funds - State Comptroller</b>	\$ -	\$ 1,417	\$ -	\$ 1,400	\$ -	\$ 1,388	\$ -	\$ 1,377	\$ 1,390	\$ 1,367	\$ 1,352	\$ -	\$ 1,234
<b>Misc Revenues</b>	<b>(4022) Credit Card Convenience Fees</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,695	\$ 1,200	\$ 2,181	\$ 981	\$ 1,280	\$ -
<b>Misc Revenues</b>	<b>(4001) Revenue - Ant Bait Program</b>	\$ 800	\$ 835	\$ 800	\$ 308	\$ 800	\$ 497	\$ 800	\$ 118	\$ 800	\$ 449	\$ 190	\$ -	\$ 104
<b>Misc Revenues</b>	<b>(4115) Penalties/Fines/Surcharges</b>	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -
<b>Misc Revenues</b>	<b>(4200) School Zone Fees - County/City (Restricted Use)</b>	\$ -	\$ 734	\$ -	\$ 936	\$ -	\$ 846	\$ -	\$ 867	\$ -	\$ 871	\$ 808	\$ -	\$ 700
<b>Misc Revenues</b>	<b>(4170) Recycle / Reclamation Sales</b>	\$ 200	\$ -	\$ 200	\$ 80	\$ 200	\$ 219	\$ 200	\$ 41	\$ 200	\$ 270	\$ 4	\$ 200	\$ -
<b>Interest Revenue</b>		\$ 20,100	\$ 21,444	\$ 13,400	\$ 66,656	\$ 43,400	\$ 185,524	\$ 116,075	\$ 383,584	\$ 214,500	\$ 480,806	\$ 240,659	\$ 70,450	\$ 15,569
<b>Interest Revenue</b>	<b>(4095) Interest</b>	\$ 20,100	\$ 21,444	\$ 13,400	\$ 66,656	\$ 43,400	\$ 185,524	\$ 116,075	\$ 383,584	\$ 214,500	\$ 480,806	\$ 240,659	\$ 70,450	\$ 15,569
<b>Franchise Fees</b>		\$ 132,000	\$ 139,715	\$ 132,000	\$ 137,022	\$ 133,000	\$ 126,642	\$ 130,000	\$ 124,089	\$ 130,000	\$ 122,719	\$ 111,885	\$ 120,000	\$ 75,090
<b>Franchise Fees</b>	<b>(4228) Franchise Fee - COA Utilities</b>	\$ 92,000	\$ 103,420	\$ 92,000	\$ 99,020	\$ 96,000	\$ 90,601	\$ 96,000	\$ 87,158	\$ 96,000	\$ 85,247	\$ 80,213	\$ 86,000	\$ 41,489
<b>Franchise Fees</b>	<b>(4050) Franchise Tax</b>	\$ 40,000	\$ 36,295	\$ 40,000	\$ 38,002	\$ 37,000	\$ 36,041	\$ 34,000	\$ 36,932	\$ 34,000	\$ 37,471	\$ 31,673	\$ 34,000	\$ 33,600
<b>Court Fees and Fines</b>		\$ 50,000	\$ 75,466	\$ 60,000	\$ 93,877	\$ 62,600	\$ 60,068	\$ 56,300	\$ 57,889	\$ 37,500	\$ 31,157	\$ 23,097	\$ 22,060	\$ 17,124
<b>Court Fees and Fines</b>	<b>(4030) Court Income Fines</b>	\$ 35,000	\$ 54,952	\$ 45,000	\$ 65,872	\$ 45,000	\$ 37,444	\$ 40,000	\$ 25,310	\$ 25,000	\$ 19,281	\$ 11,538	\$ 12,500	\$ 10,904
<b>Court Fees and Fines</b>	<b>(4020) Court Income - Fees</b>	\$ 10,000	\$ 16,194	\$ 10,000	\$ 22,855	\$ 15,500	\$ 19,894	\$ 13,800	\$ 29,210	\$ 10,000	\$ 7,805	\$ 8,257	\$ 5,000	\$ 3,583
<b>Court Fees and Fines</b>	<b>(4230) Warrant Fee Collections</b>	\$ 5,000	\$ 4,321	\$ 5,000	\$ 5,149	\$ 2,100	\$ 2,730	\$ 2,500	\$ 3,368	\$ 2,500	\$ 3,751	\$ 2,536	\$ 2,250	\$ 1,310
<b>Court Fees and Fines</b>	<b>(4038) Court Technology Fee</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183	\$ 354	\$ 1,200	\$ 383
<b>Court Fees and Fines</b>	<b>(4035) Court Security Fee</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137	\$ 325	\$ 900	\$ 418
<b>Court Fees and Fines</b>	<b>(4036) Court-Truancy Prevention Fund</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85	\$ 100	\$ 487
<b>Court Fees and Fines</b>	<b>(4032) Court-Time Payment Fee</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 15
<b>Court Fees and Fines</b>	<b>(4037) Court - Jury Fund</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2	\$ 10	\$ 24
<b>Subsidy</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,435	\$ -
<b>Subsidy</b>	<b>(SUBSIDIES) Subsidy Transfer</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,435	\$ -
<b>Permits</b>		\$ 45,000	\$ 75,843	\$ 50,000	\$ 38,470	\$ 50,000	\$ 48,606	\$ 40,000	\$ 41,816	\$ 40,000	\$ 29,568	\$ 26,814	\$ 22,500	\$ 19,188

<b>Permits</b>	<b>(4120) Permits, Licenses &amp; Fees</b>	\$ 40,000	\$ 62,899	\$ 50,000	\$ 37,329	\$ 50,000	\$ 45,036	\$ 40,000	\$ 39,766	\$ 40,000	\$ 29,343	\$ 26,814	\$ 22,500	\$ 18,922
<b>Permits</b>	<b>(4121) Permit Billing</b>	\$ 5,000	\$ 12,944	\$ -	\$ 1,141	\$ -	\$ 3,570	\$ -	\$ 2,050	\$ -	\$ 225	\$ -	\$ -	\$ 266
<b>Mixed Beverage Tax</b>		\$ 40,000	\$ 36,778	\$ 36,000	\$ 35,075	\$ 35,000	\$ 38,413	\$ 35,000	\$ 36,825	\$ 35,000	\$ 40,488	\$ 35,170	\$ 26,250	\$ 28,661
<b>Mixed Beverage Tax</b>	<b>(4182) Mixed Beverage Receipts Tax</b>	\$ 40,000	\$ 36,778	\$ 36,000	\$ 35,075	\$ 35,000	\$ 38,413	\$ 35,000	\$ 36,825	\$ 35,000	\$ 40,488	\$ 35,170	\$ 26,250	\$ 28,661
<b>Revenues</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,457
<b>Revenues</b>	<b>(4191) Insurance Recovery for Assets</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,457
<b>Total</b>		\$ 8,744,239	\$ 8,984,025	\$ 8,824,881	\$ 9,090,720	\$ 16,167,777	\$ 15,817,437	\$ 11,130,648	\$ 11,225,366	\$ 9,906,470	\$ 10,177,496	\$ 7,993,789	\$ 7,084,575	\$ 6,773,475



# REVENUE PROJECTIONS EXPLAINED

Revenue projections have been conservative as the COVID uncertainty draws out longer than most expected.

The proposed budget again has a reduced revenue projection; however, the recent sales tax figures show continued growth for sales in our area.

Current year projections (FY21) in revenue show more than \$1,200,000 falling to General Fund fund balance with the other funds receiving requisite increases. For the Crime Control Fund, this windfall of revenue will mean the General Fund will not have to transfer in \$106K that was programmed when revenue projections were lower.

If the current projections hold true, the year-end FY22 will see more than \$400,000 fall to the General Fund uncommitted fund balance.

## Budget at a Glance

### FY 21 – General Fund

- Budgeted Revenue: \$3,848,275
- Actual Revenue: \$5,105,213
- Projected Revenue: \$5,100,000

### FY 22 – General Fund

- Budgeted Revenue: 4,562,453
- Projected Revenue (based on new estimates):\$5,000,000

Sales & Use Tax		Special Purpose District Tax Sales and Use Tax		Totals				
Month	Amount	Month	Amount	FY20	General Fund- 80%	Street Fund- 13.333%	Green Tax- 6.667%	Total
October	433,705.34	October	28,791.11	Oct	\$346,964.27	\$57,825.93	\$28,915.14	\$433,705.34
November	497,738.79	November	32,998.61	Nov	\$398,191.03	\$66,363.51	\$33,184.25	\$497,738.79
December	476,090.58	December	31,623.25	Dec	\$380,872.46	\$63,477.16	\$31,740.96	\$476,090.58
January	492,701.94	January	32,665.31	Jan	\$394,161.55	\$65,691.95	\$32,848.44	\$492,701.94
February	673,293.18	February	43,331.33	Feb	\$538,634.54	\$89,770.18	\$44,888.46	\$673,293.18
March	430,955.99	March	28,816.79	Mar	\$344,764.79	\$57,459.36	\$28,731.84	\$430,955.99
April	360,764.53	April	23,720.11	Apr	\$288,611.62	\$48,100.73	\$24,052.17	\$360,764.53
May	652,948.54	May	43,041.30	May	\$522,358.83	\$87,057.63	\$43,532.08	\$652,948.54
June	570,943.47	June	37,887.84	June	\$456,754.78	\$76,123.89	\$38,064.80	\$570,943.47
July	572,800.71	July	38,041.90	July	\$458,240.57	\$76,371.52	\$38,188.62	\$572,800.71
August	640,545.37	August	42,534.41	Aug	\$512,436.30	\$85,403.91	\$42,705.16	\$640,545.37
September	579,028.11	September	38,366.22	Sept	\$463,222.49	\$77,201.82	\$38,603.80	\$579,028.11
	<b>6,381,516.55</b>		<b>421,818.18</b>		<b>\$5,105,213.24</b>	<b>\$850,847.60</b>	<b>\$425,455.71</b>	<b>\$6,381,516.55</b>

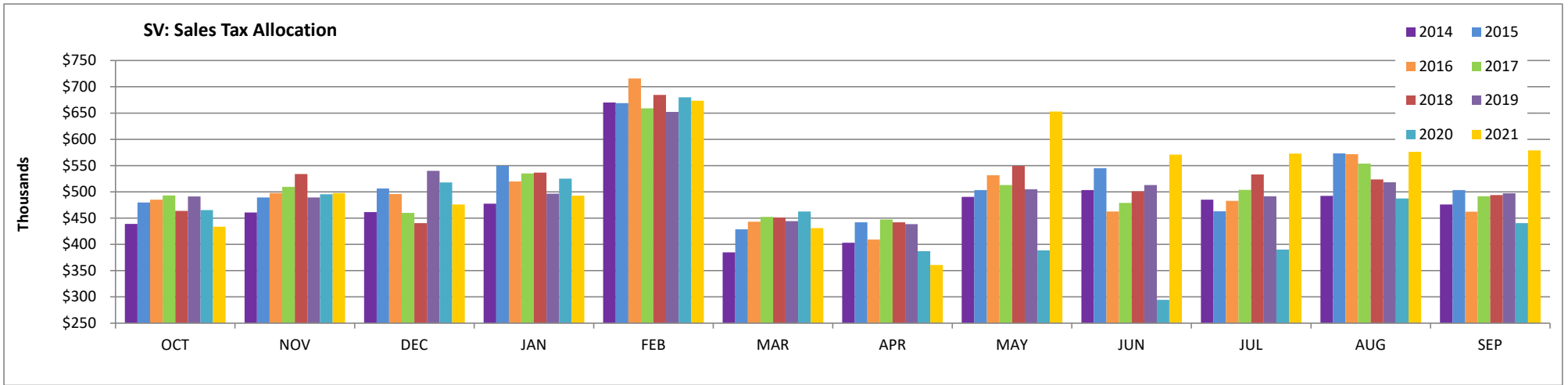
# Sunset Valley Sales Tax Allocation Summary

## SEPTEMBER 2021

*Note: this report does not include Crime Control District Revenues*

FISCAL YEAR								
	2014	2015	2016	2017	2018	2019	2020	2021
OCT	\$ 438,777	\$ 479,737	\$ 485,100	\$ 493,183	\$ 463,808	\$ 491,236	\$ 465,420	\$ 433,705
NOV	\$ 460,774	\$ 489,261	\$ 497,492	\$ 509,333	\$ 533,899	\$ 489,434	\$ 495,228	\$ 497,739
DEC	\$ 461,349	\$ 506,341	\$ 495,764	\$ 459,870	\$ 440,419	\$ 540,146	\$ 517,793	\$ 476,091
JAN	\$ 477,613	\$ 549,517	\$ 519,779	\$ 535,108	\$ 536,750	\$ 496,433	\$ 525,321	\$ 492,702
FEB	\$ 669,859	\$ 668,782	\$ 715,822	\$ 659,119	\$ 684,587	\$ 652,244	\$ 679,963	\$ 673,293
MAR	\$ 385,006	\$ 428,522	\$ 443,134	\$ 452,440	\$ 451,270	\$ 444,118	\$ 462,568	\$ 430,956
APR	\$ 403,225	\$ 442,133	\$ 409,074	\$ 447,500	\$ 442,078	\$ 438,610	\$ 387,192	\$ 360,765
MAY	\$ 490,398	\$ 503,245	\$ 531,559	\$ 513,096	\$ 549,709	\$ 504,872	\$ 388,573	\$ 652,949
JUN	\$ 503,422	\$ 544,803	\$ 462,500	\$ 478,966	\$ 501,082	\$ 512,957	\$ 294,578	\$ 570,943
JUL	\$ 484,955	\$ 463,154	\$ 482,707	\$ 503,723	\$ 533,027	\$ 491,551	\$ 390,053	\$ 572,801
AUG	\$ 492,323	\$ 573,336	\$ 571,622	\$ 553,650	\$ 523,730	\$ 518,181	\$ 487,412	\$ 640,545
SEP	\$ 475,941	\$ 503,341	\$ 462,349	\$ 491,445	\$ 493,832	\$ 497,138	\$ 440,434	\$ 579,028
<b>YEAR</b>	<b>\$ 5,743,641</b>	<b>\$ 6,152,171</b>	<b>\$ 6,076,902</b>	<b>\$ 6,097,434</b>	<b>\$ 6,154,191</b>	<b>\$ 6,076,919</b>	<b>\$ 5,534,535</b>	<b>\$ 6,381,516</b>
<b>YoY Change</b>		<b>7.1%</b>	<b>-1.2%</b>	<b>0.3%</b>	<b>0.9%</b>	<b>-1.3%</b>	<b>-8.9%</b>	<b>15.3%</b>

Change from FY 2019/2020				
	Month		Year-to-Date	
	\$	%	\$	YTD %
OCT	\$ (31,715)	-6.8%	\$ (31,715)	-6.8%
NOV	\$ 2,511	0.5%	\$ (29,204)	-3.0%
DEC	\$ (41,702)	-8.1%	\$ (70,906)	-4.8%
JAN	\$ (32,619)	-6.2%	\$ (103,526)	-5.2%
FEB	\$ (6,670)	-1.0%	\$ (110,196)	-4.1%
MAR	\$ (31,612)	-6.8%	\$ (141,808)	-4.5%
APR	\$ (26,427)	-6.8%	\$ (168,235)	-4.8%
MAY	\$ 264,376	68.0%	\$ 96,141	2.5%
JUN	\$ 276,365	93.8%	\$ 372,506	8.8%
JUL	\$ 182,749	46.9%	\$ 555,254	12.1%
AUG	\$ 153,133	31.4%	\$ 708,387	13.9%
SEP	\$ 138,594	31.5%	\$ 846,981	15.3%





# THE GENERAL FUND

## EXPLAINED

### Budget at a Glance

Revenues: \$4,562,453

Expenses: \$4,362,323

- Administration: \$1,911,731
- Public Safety: \$1,781,654
- Municipal Court: \$70,864
- Public Works: \$549,474
- General Government: \$48,600

Capital Projects:

- Allocated Per Department. See Department Sheets and CIP Sheets for more detail.

### RESPONSIBILITIES

The General Fund is the overall “workhorse” of a City Budget. It is the area where the basic operating fund and accounts for everything not accounted for in another fund are placed.

This area typically contains contractual obligations, interlocal agreements, City Administration, City Secretary, and Public Safety for both fire and police.

### Governmental Accounting

Municipal governments are bound by Governmental Accounting Standards Board (GASB) and must meet stringent guidelines for accounting. The City also utilizes Fund Accounting which allocates costs to the appropriate cost center, for accountability and monitoring each cost segment in the overall budget.

This is the area where subsidies are transferred to the other funds to ensure a balanced fund for each. The City of Sunset Valley’s General Fund consists of:

- Administration
- Public Safety
- Municipal Court
- Public Works
- General Government



# THE ADMINISTRATION FUND

## EXPLAINED

### Budget at a Glance

Revenues: \$4,516,207

- Sales Tax: \$4,243,108
- Other Revenues: \$273,099

Expenses: \$ 1,911,731

- Salary & Benefits: \$479,393
- Utility Subsidy: \$819,840
- Contract Services: \$214,436
- Other Operating: \$272,506
- Other: \$125,556

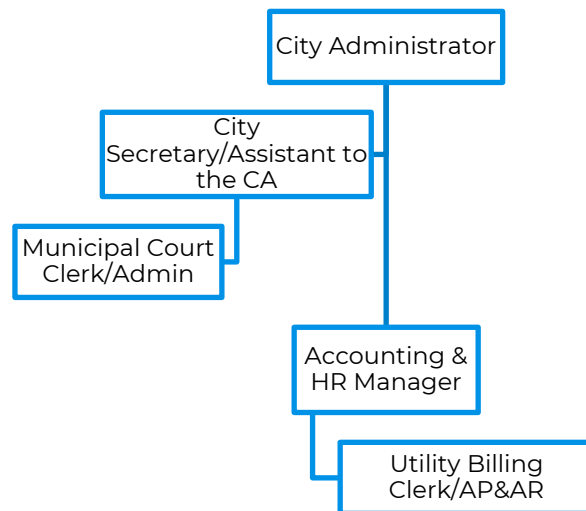
Total Staffing: 4.5

Capital Projects:

- Building Security - \$115,000
- IT Building Upgrades to Support Hybrid Meetings - \$25,000
- Valley Creek Park - \$40,000

The City of Sunset Valley operates under the Mayor-Council form of government. Under this system, the City Council appoints a City Administrator who then manages the Department Directors and City staff to develop and implement policies guiding the City.

This management includes coordination of daily operations, preparation of information for City Council agendas, long range planning, preparation of budgets, development and implementation of personnel regulations, financial and administrative policies and other actions as directed by the Mayor and City Council, or the Code of Ordinances of the City of Sunset Valley.





# ADMINISTRATION

## DEPARTMENT

**Budget Historical for the Department**

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 22 Budget
Revenues	\$5,076,725	\$5,049,975	\$5,058,090	\$5,137,525	\$5,289,230	\$4,747,684	\$5,509,415	\$4,516,207
Expenses	\$1,336,184	\$2,016,705	\$2,096,651	\$1,862,038	\$1,558,739	\$1,486,709	\$1,091,646	\$1,911,731
Rev. Less Expense	\$3,740,542	\$3,033,270	\$2,961,438	\$3,275,487	\$3,730,491	\$3,260,974	\$4,417,769	\$2,604,476

**Staffing Historical in the Administration Department**

FY 17	FY 18	FY 19	FY 20	FY 21	FY 22
5	5	6	6	4	4.5

# THE ADMINISTRATION BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 22 Budget
<b>Revenues</b>									
Sales Tax Revenue									
	(4180) Sales & Use Tax	\$ 4,921,737	\$ 4,861,522	\$ 4,877,947	\$ 4,923,353	\$ 4,861,535	\$ 4,427,629	\$ 5,105,213	\$ 4,243,108
Misc Revenues									
	(4040) Fire District Collection Fees	\$ 23,720	\$ 25,224	\$ 27,438	\$ 32,804	\$ 34,977	\$ 61,499	\$ 30,206	\$ 32,389
	(4699) Other Revenues	\$-	\$ 7,636	\$-	\$-	\$-	\$-	\$ 203,278	\$-
	(4110) Miscellaneous Fees & Charges	\$ 2,778	\$ 4,187	\$ 6,722	\$ 5,185	\$ 67,981	\$ 8,107	\$ 2,295	\$ 24,000
	(4190) Sale of Assets	\$ 1,175	\$ 26,326	\$-	\$-	\$-	\$ 7,031	\$ 20,200	\$-
	(4025) Donations	\$-	\$ 15,000	\$ 5,000	\$-	\$ 4,929	\$-	\$-	\$ 1,561
	(4090) Insurance Recovery of Loss	\$-	\$-	\$-	\$ 11,111	\$-	\$-	\$-	\$-
	(4022) Credit Card Convenience Fees	\$-	\$-	\$-	\$ 215	\$ 463	\$ 182	\$-	\$ 392
	(4001) Revenue - Ant Bait Program	\$-	\$-	\$-	\$-	\$-	\$-	\$ 42	\$-
Franchise Fees									
	(4228) Franchise Fee - COA Utilities	\$-	\$-	\$-	\$-	\$ 85,247	\$ 80,213	\$ 41,489	\$ 54,228
	(4050) Franchise Tax	\$-	\$-	\$-	\$-	\$ 37,471	\$ 31,673	\$ 39,187	\$ 22,633
Interest Revenue									
	(4095) Interest	\$ 14,695	\$ 36,535	\$ 53,963	\$ 86,217	\$ 126,570	\$ 69,367	\$ 7,291	\$ 76,091
Permits									
	(4120) Permits, Licenses & Fees	\$ 62,899	\$ 37,329	\$ 45,036	\$ 39,766	\$ 29,343	\$ 26,814	\$ 22,027	\$ 29,010
	(4121) Permit Billing	\$ 12,944	\$ 1,141	\$ 3,570	\$ 2,050	\$ 225	\$-	\$ 266	\$-
Mixed Beverage Tax									
	(4182) Mixed Beverage Receipts Tax	\$ 36,778	\$ 35,075	\$ 38,413	\$ 36,825	\$ 40,488	\$ 35,170	\$ 34,464	\$ 32,795
Transfers/Subsidy									
	(4300) Operating Transfers In	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Revenues									
	(4191) Insurance Recovery for Assets	\$-	\$-	\$-	\$-	\$-	\$-	\$ 3,457	\$-
	<b>Total Revenues</b>	<b>\$ 5,076,726</b>	<b>\$ 5,049,975</b>	<b>\$ 5,058,089</b>	<b>\$ 5,137,526</b>	<b>\$ 5,289,229</b>	<b>\$ 4,747,685</b>	<b>\$ 5,509,415</b>	<b>\$ 4,516,207</b>
<b>Expenses</b>									
Transfers/Subsidies									
	(7000) Operating Transfers Out	\$ 524,945	\$ 821,135	\$ 1,182,727	\$ 1,051,070	\$ 668,025	\$ 466,674	\$-	\$ 102,806
	(SUBSIDY) Utility Subsidy	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$ 831,840
Salary, Benefits, and Other Compensation									
	(5000) Salaries	\$ 67,950	\$ 73,991	\$ 75,223	\$ 81,149	\$ 80,556	\$ 83,550	\$ 361,327	\$ 381,110
	(5025) Salary - City Administrator	\$ 124,492	\$ 135,386	\$ 137,580	\$ 142,912	\$ 126,828	\$ 161,846	\$-	\$-
	(5027) Salary - Assistant City Administrator	\$ 72,138	\$ 86,737	\$ 88,245	\$ 95,250	\$ 98,748	\$ 9,838	\$-	\$-
	(5140) TMRS City Contribution	\$ 37,957	\$ 41,374	\$ 42,666	\$ 45,803	\$ 51,110	\$ 52,547	\$ 44,363	\$ 43,820
	(5121) Medical Insurance Benefits	\$ 30,774	\$ 29,053	\$ 24,216	\$ 26,558	\$ 37,766	\$ 39,315	\$ 30,860	\$ 36,506
	(5001) Salary - Accounting Clerk	\$ 31,319	\$ 35,607	\$ 36,628	\$ 39,521	\$ 49,504	\$ 56,926	\$-	\$-
	(5065) Salary - Development Permit Coordina	\$-	\$-	\$-	\$ 946	\$ 48,480	\$ 30,033	\$-	\$-
	(5130) Medicare Tax - Employers Contribution	\$ 4,411	\$ 5,301	\$ 5,018	\$ 5,791	\$ 5,548	\$ 5,377	\$ 4,948	\$ 5,445
	(5057) Salary - Administrative Clerk	\$ 12,063	\$ 3,286	\$ 13,618	\$ 14,345	\$-	\$-	\$-	\$-
	(5002) Salary - Accountant	\$-	\$-	\$-	\$-	\$-	\$ 32,596	\$-	\$-
	(5006) Salary - Assistant to the City Administr	\$ 2,040	\$ 11,048	\$-	\$-	\$-	\$-	\$-	\$-
	(5090) Salary - Overtime	\$ 1,092	\$ 1,621	\$ 1,139	\$ 1,270	\$ 752	\$ 3,398	\$ 2,406	\$ 2,775
	(5099) Payroll Expenses - Payroll Services	\$-	\$-	\$-	\$-	\$ 5,601	\$ 9,479	\$-	\$-
	(5122) Dental Insurance Benefits	\$ 2,121	\$ 1,965	\$ 1,764	\$ 1,896	\$ 2,441	\$ 1,765	\$ 1,687	\$ 1,683
	(5084) Salary - Cell phone allowance	\$ 2,384	\$ 1,875	\$ 3,020	\$ 3,045	\$ 2,310	\$ 600	\$ 616	\$ 360
	(5046) Salary - Longevity	\$ 1,674	\$ 2,223	\$ 1,924	\$ 2,934	\$ 2,212	\$ 1,888	\$ 1,619	\$ 544
	(5150) Workers Compensation Benefits	\$ 1,005	\$ 996	\$ 1,125	\$ 1,199	\$ 1,167	\$ 1,029	\$ 8,257	\$ 1,665
	(5124) Long Term Disability Insurance	\$ 1,206	\$ 1,234	\$ 1,520	\$ 1,454	\$ 1,398	\$ 1,357	\$ 1,278	\$ 1,248
	(5126) Short Term Disability Insurance	\$ 716	\$ 733	\$ 885	\$ 923	\$ 935	\$ 918	\$ 875	\$ 960
	(5131) TWC - Employers Contribution	\$ (843)	\$ 755	\$ 36	\$ 973	\$ 837	\$ 45	\$ 59	\$ 960
	(5087) Salary - Education	\$ 550	\$ (50)	\$-	\$-	\$-	\$ 250	\$ 1,268	\$ 1,500
	(5123) Vision Insurance	\$ 344	\$ 293	\$ 291	\$ 321	\$ 374	\$ 345	\$ 357	\$ 330
	(5110) Merit and Benefits Increases	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	(5120) Life Insurance Benefits	\$ 253	\$ 203	\$ 203	\$ 50	\$ 198	\$ 184	\$ 189	\$ 187
	(5086) Salary - Bilingual	\$-	\$-	\$-	\$-	\$-	\$-	\$ 75	\$ 300
	(5091) Salary - Licensing Incentives	\$-	\$-	\$-	\$-	\$-	\$-	\$ 265	\$-
	(5135) Social Security Contribution	\$ (11)	\$-	\$-	\$-	\$-	\$-	\$ (502)	\$-
Other Operating Expenses									
	(5835) Utilities: elec/water/wastewater/telepho	\$ 72,711	\$ 70,105	\$ 75,825	\$ 68,883	\$ 87,924	\$ 101,798	\$ 81,234	\$ 100,000
	(6000) Capital Outlay	\$ 67,104	\$ 424,387	\$ 98,717	\$ 26,695	\$-	\$-	\$-	\$-
	(5782) Software Maintenance Fees	\$ 14,678	\$ 11,408	\$ 17,696	\$ 16,736	\$ 18,306	\$ 27,427	\$ 67,748	\$ 80,000
	(5656) Insurance - Liability	\$ 7,500	\$ 19,524	\$ 21,057	\$ 23,563	\$ 32,508	\$-	\$ 46,915	\$-
	(5655) Insurance - Fire/Theft/Vandalism/Bond	\$ 21,789	\$-	\$-	\$-	\$-	\$ 41,826	\$ 27,622	\$ 43,700
	(5705) Office Supplies/Delivery Fees	\$ 11,387	\$ 11,214	\$ 9,107	\$ 8,047	\$ 10,370	\$ 4,903	\$ 10,123	\$ 9,500
	(5545) Coffee / Food Service	\$ 8,907	\$ 10,016	\$ 8,943	\$ 8,405	\$ 9,869	\$ 2,711	\$ 1,181	\$ 3,325
	(5735) Rental Expense - Equipment	\$ 9,372	\$ 9,459	\$ 6,806	\$ 6,914	\$ 4,859	\$ 5,946	\$ 4,681	\$ 4,750
	(5500) Advertising / Public Notices	\$ 2,832	\$ 2,627	\$ 2,071	\$ 2,765	\$ 3,165	\$ 3,538	\$ 49,027	\$ 3,325
	(5780) Software Acquisition	\$-	\$-	\$-	\$-	\$-	\$ 47,778	\$-	\$-
	(5706) Postage	\$ 8,940	\$ 8,960	\$ 3,440	\$ 5,777	\$ 5,901	\$ 2,387	\$ 4,467	\$ 2,850
	(5725) Printing	\$ 9,833	\$ 7,990	\$ 5,941	\$ 4,600	\$ 4,840	\$ 3,276	\$ 5,953	\$ 4,275



# THE ADMINISTRATION BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 22 Budget
(5515) Bank / Management Fees	\$ 5,383	\$ 4,750	\$ 4,199	\$ 3,319	\$ 3,190	\$ 4,137	\$ 5,686	\$ 4,750
(5600) Dues / Subscriptions / Fees	\$ 1,953	\$ 1,884	\$ 1,928	\$ 1,998	\$ 1,788	\$ 1,744	\$ 4,863	\$ 3,325
(5820) Training & Education - City Staff	\$ 2,043	\$ 1,304	\$ 120	\$ 1,283	\$ 985	\$ 2,685	\$ 2,729	\$ 7,125
(5601) Organizational Memberships	\$ 836	\$ 3,618	\$ 982	\$ 999	\$ 735	\$ 687	\$ 1,688	\$ 1,425
(5770) Small Equipment Repair/Purchase	\$ 1,288	\$ 281	\$ 1,049	\$ 1,318	\$ 150	\$ 681	\$ 688	\$ 950
(5704) Employee Appreciation	\$ 350	\$ 999	\$ 1,511	\$ 938	\$ 1,000	\$ 771	\$ 665	\$ 950
(5615) Election Expense	\$-	\$ 753	\$ 477	\$ 427	\$ 506	\$ 459	\$ 909	\$ 950
(5516) Credit Card Fees	\$-	\$-	\$-	\$ 192	\$ 648	\$ 841	\$ 1,244	\$ 950
(5560) Computer Equip/Software Acquisition	\$-	\$ (2,894)	\$-	\$-	\$-	\$-	\$ 4,760	\$-
(5815) Training - Mileage Reimbursement	\$ 272	\$-	\$ 101	\$ 250	\$-	\$ 213	\$-	\$ 237
(5720) Personal Vehicle Use Mileage Expense	\$-	\$ 237	\$ 67	\$ 141	\$ 12	\$ 149	\$ 15	\$ 119
(5570) Consumables	\$-	\$-	\$-	\$-	\$-	\$-	\$ 63	\$-
(5625) Equipment Acquisition	\$-	\$ (388)	\$-	\$-	\$-	\$-	\$-	\$-
<b>Contract Services</b>								
(5306) Attorney	\$ 38,548	\$ 47,289	\$ 48,408	\$ 29,708	\$ 55,928	\$ 64,267	\$ 30,645	\$ 50,000
(5309) Audit	\$ 45,671	\$ 53,213	\$ 46,890	\$ 51,029	\$ 46,679	\$ 47,500	\$ 42,500	\$ 47,500
(5343) IT Management Services	\$ 23,329	\$ 23,592	\$ 34,836	\$ 36,413	\$ 38,454	\$ 46,172	\$ 32,508	\$ 50,000
(5327) Engineer - Design Fees	\$-	\$-	\$-	\$ 686	\$-	\$ 2,845	\$ 97,189	\$ 376
(5312) Building Inspections/Structural Engineer	\$ 27,020	\$ 25,137	\$ 27,247	\$ 21,051	\$ 18,388	\$ 10,816	\$ 8,473	\$ 14,250
(5330) Engineer - Review & Inspection Fees	\$ 10,761	\$ 2,056	\$ 2,680	\$-	\$ 900	\$ 7,818	\$ 28,926	\$ 40,000
(5366) Records Management	\$ 4,203	\$ 5,492	\$ 4,517	\$ 4,419	\$ 5,404	\$ 4,221	\$ 3,326	\$ 4,750
(5367) Payroll Services	\$ 4,639	\$ 5,058	\$ 4,995	\$ 4,837	\$ 4,902	\$ 4,236	\$ 2,798	\$ 4,275
(5326) Emergency Fund	\$-	\$-	\$-	\$-	\$-	\$ 11,214	\$ 28,493	\$-
(5362) Ordinance Codification Maintenance	\$ 1,281	\$ 2,409	\$ 3,984	\$ 2,578	\$ 2,053	\$ 2,027	\$ 2,477	\$ 3,000
(5345) Landscape Architect Fees	\$ 1,458	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5381) Water Quality Consultants	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5200) Temporary Help	\$-	\$-	\$ 36	\$ 48	\$-	\$-	\$ 132	\$ 285
<b>Project</b>								
(7136) Jones Rd. Right Turn at West Gate	\$-	\$ 903	\$-	\$-	\$-	\$-	\$-	\$-
(7120) City Facilities-New PW/PD Building	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(7174) Water System Master Plan	\$ 1,920	\$ 1,015	\$-	\$-	\$-	\$-	\$-	\$-
(7195) Uplands Planning 14/15	\$-	\$-	\$ 34,083	\$-	\$-	\$ 6,700	\$-	\$-
(7197) Yellow Tail Cove-Nature Trail Connection	\$-	\$-	\$-	\$ 689	\$-	\$-	\$-	\$-
(7196) Valley Creek Park Boundary Fencing 14/15	\$-	\$ (75)	\$ 1,084	\$-	\$-	\$-	\$-	\$-
(7204) 34 Reese - Improvements	\$-	\$-	\$-	\$-	\$ 1,064	\$-	\$-	\$-
(7188) Sunset Valley Elementary Support 14/15	\$ 2,764	\$ 3,626	\$ 4,500	\$ 2,210	\$ 7,000	\$-	\$-	\$ 6,000
(7194) Trails Projects - Master Plan - 14/15	\$ 3,267	\$-	\$ (1,084)	\$-	\$-	\$-	\$-	\$-
(7156) Land Development Revisions	\$-	\$ 32	\$-	\$-	\$-	\$-	\$-	\$-
(7191) Greenspace Boundary Fencing/Signs 14/15	\$ 329	\$ 75	\$-	\$-	\$-	\$-	\$-	\$-
(5697) New Projects	\$-	\$-	\$ 3,612	\$-	\$-	\$-	\$-	\$-
(7185) Utility Rate Study	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(7203) 34 Reese - Environmental Study	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(7208) Valley Creek Park Improvements	\$-	\$-	\$-	\$ 3,031	\$-	\$-	\$-	\$-
(7193) SFC Fee Reimbursement Program 14/15	\$ 1,100	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(7178) Lovegrass Split Rail Fence Replacement	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
<b>Community Programs</b>								
(5450) Library Card Reimbursement	\$-	\$ 2,880	\$ 3,000	\$ 4,680	\$ 4,434	\$ 2,422	\$ 2,435	\$ 2,375
(6556) Advertising - SFC	\$-	\$-	\$-	\$-	\$-	\$-	\$ 14,991	\$-
(5475) Volunteer Awards Banquet	\$ 3,010	\$ 3,000	\$-	\$-	\$ 1,987	\$-	\$ 2,189	\$ 2,375
(5556) SFC- Farmer's Market	\$-	\$-	\$-	\$-	\$-	\$-	\$ 12,176	\$-
(5420) City Directory	\$ 1,125	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5551) Sunset Valley Arts Commission-Arts Festival	\$-	\$-	\$-	\$-	\$-	\$-	\$ 25	\$-
<b>Misc Expenses</b>								
(5201) Miscellaneous Expenses	\$-	\$-	\$-	\$-	\$-	\$ 62,553	\$-	\$-
(5775) Small Tools	\$-	\$-	\$-	\$-	\$-	\$-	\$ 157	\$-
<b>Total Expenses</b>	\$ 1,336,183	\$ 2,016,702	\$ 2,096,653	\$ 1,862,039	\$ 1,558,739	\$ 1,486,708	\$ 1,091,648	\$ 1,911,731
<b>Revenues Less Expenses</b>	\$ 3,740,542	\$ 3,033,270	\$ 2,961,438	\$ 3,275,487	\$ 3,730,491	\$ 3,260,974	\$ 4,417,769	\$ 2,604,476



# THE PUBLIC SAFETY DEPARTMENT

## EXPLAINED

### RESPONSIBILITIES

The Sunset Valley Police Department provides 24-hour law enforcement services to a retail and residential community situated in an urban environment but with a uniquely rural feel. In doing so our mission is to provide the most remarkable law enforcement services “under the sun” to residents and visitors to Sunset Valley. There are 14 employees within the police department which includes:

- 1 Police Chief
- 1 Civilian Employee
- 1 Lieutenant
- 1 Detective Sergeant
- 2 Patrol Sergeant
- 8 Officers
- Additional Reserve Officers who assist with special assignments, or council meetings, and holiday retail area patrols.

### Budget at a Glance

Expenses: \$1,781,654

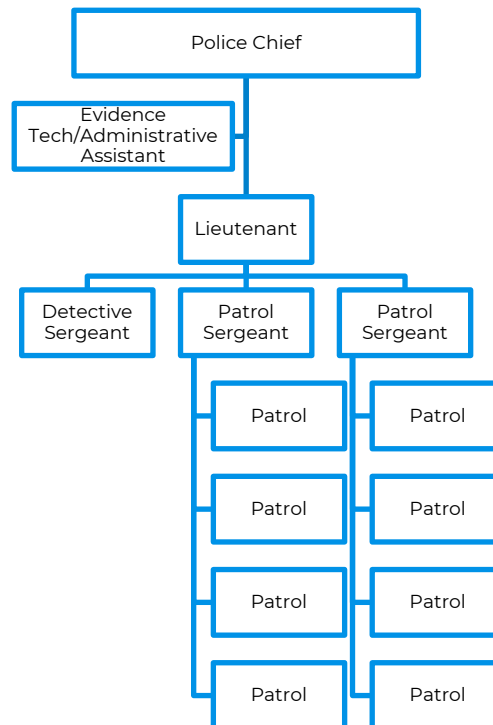
- Salary: \$1,096,267
- Fire & Emergency Services: \$551,640
- Other Operating Expenses: \$89,615
- Contract Services: \$41,132
- Misc. Expenses: \$3,000

Capital Projects:

- None

Total Staff: 14

FY	Total Staff	Amount
15/16	14	\$1,176,638
16/17	14	\$1,139,585
17/18	14	\$1,204,879
18/19	14	\$1,260,731
19/20	14	\$1,065,221
20/21	14	\$1,064,095
21/22	14	\$1,096,267



# THE PUBLIC SAFETY BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget
<b>Revenues</b>									
Misc Revenue	(4105) Leose Funds - State Comptroller	\$ 1,417	\$ 1,400	\$ 1,388	\$ 1,377	\$ 1,367	\$ 1,352	\$ 1,234	\$ -
<b>Court Fees and Fines</b>									
	(4030) Court Income Fines	\$-	\$-	\$-	\$-	\$-	\$-	\$ 2,365	\$ -
	(4020) Court Income - Fees	\$-	\$-	\$-	\$-	\$-	\$-	\$ 783	\$ -
	(4230) Warrant Fee Collections	\$-	\$-	\$-	\$-	\$-	\$-	\$ 250	\$ -
	(4035) Court Security Fee	\$-	\$-	\$-	\$-	\$-	\$-	\$ 167	\$ -
	(4036) Court-Truancy Prevention Fund	\$-	\$-	\$-	\$-	\$-	\$-	\$ 161	\$ -
	(4038) Court Technology Fee	\$-	\$-	\$-	\$-	\$-	\$-	\$ 137	\$ -
	(4037) Court - Jury Fund	\$-	\$-	\$-	\$-	\$-	\$-	\$ 3	\$ -
	<b>Total Revenue</b>	\$ 1,417	\$ 1,400	\$ 1,388	\$ 1,377	\$ 1,367	\$ 1,352	\$ 5,100	\$ -
<b>Expenses</b>									
<b>Salary, Benefits, and Other Compensation</b>									
	(5050) Salary - Patrol Officer	\$ 356,537	\$ 422,456	\$ 393,269	\$ 367,940	\$ 414,989	\$ 335,141	\$-	\$-
	(5000) Salaries	\$-	\$-	\$-	\$-	\$-	\$-	\$ 703,439	\$ 789,594
	(5140) TMRS City Contribution	\$ 88,300	\$ 107,206	\$ 109,100	\$ 113,153	\$ 128,371	\$ 137,414	\$ 137,097	\$ 91,609
	(5075) Salary - Sergeants	\$ 116,295	\$ 135,292	\$ 135,706	\$ 144,485	\$ 138,443	\$ 138,334	\$-	\$-
	(5121) Medical Insurance Benefits	\$ 72,534	\$ 76,484	\$ 83,383	\$ 95,686	\$ 102,696	\$ 102,579	\$ 104,349	\$ 94,993
	(5015) Salary - Chief of Police	\$ 92,108	\$ 104,079	\$ 98,399	\$ 116,337	\$ 119,332	\$ 123,855	\$-	\$-
	(5048) Salary - Lieutenant	\$ 74,200	\$ 82,783	\$ 51,311	\$ 89,498	\$ 92,204	\$ 95,631	\$-	\$-
	(5045) Salary - Detective	\$ 67,938	\$ 77,274	\$ 77,481	\$ 81,993	\$ 82,053	\$ 958	\$-	\$-
	(5055) Salary - Police Records Admin Assist	\$ 37,321	\$ 43,328	\$ 52,144	\$ 55,700	\$ 55,381	\$ 57,447	\$-	\$-
	(5090) Salary - Overtime	\$ 26,942	\$ 19,012	\$ 32,994	\$ 29,214	\$ 24,122	\$ 25,569	\$ 67,576	\$ 30,926
	(5150) Workers Compensation Benefits	\$ 18,997	\$ 26,719	\$ 26,854	\$ 28,015	\$ 19,646	\$ 21,532	\$ 47,910	\$ 27,872
	(5093) Salary - Holiday Pay	\$ 15,444	\$ 17,504	\$ 16,310	\$ 15,658	\$ 16,214	\$ 30,024	\$ 30,306	\$ 25,000
	(5130) Medicare Tax - Employers Contributi	\$ 11,510	\$ 13,171	\$ 12,886	\$ 12,942	\$ 13,689	\$ 14,437	\$ 11,479	\$ 11,382
	(5122) Dental Insurance Benefits	\$ 5,524	\$ 6,929	\$ 5,640	\$ 6,253	\$ 7,386	\$ 5,705	\$ 5,654	\$ 4,629
	(5091) Salary - Licensing Incentives	\$-	\$ 4,600	\$ 7,275	\$ 6,600	\$ 7,800	\$ 9,600	\$ 7,100	\$ 1,200
	(5088) Salary - Shift Differential	\$ 5,300	\$ 8,000	\$ 7,550	\$ 7,500	\$ 6,900	\$ 5,100	\$ 3,000	\$ 1,200
	(5084) Salary - Cell phone allowance	\$ 5,310	\$ 5,500	\$ 5,130	\$ 5,455	\$ 5,500	\$ 2,400	\$ 1,750	\$ 1,800
	(5072) Reserve Officer - Part Time	\$ 3,935	\$ 4,770	\$ 4,006	\$ 4,483	\$ 4,995	\$ 3,893	\$ 2,023	\$-
	(5124) Long Term Disability Insurance	\$ 2,706	\$ 3,399	\$ 3,610	\$ 3,547	\$ 3,601	\$ 3,680	\$ 3,675	\$ 3,432
	(5046) Salary - Longevity	\$ 2,080	\$ 3,280	\$ 2,762	\$ 4,112	\$ 2,696	\$ 3,224	\$ 2,648	\$ 1,728
	(5092) Salary - Holiday Traffic Control	\$-	\$ 3,315	\$ 5,583	\$ 5,088	\$ 3,937	\$-	\$-	\$-
	(5087) Salary - Education	\$ 2,775	\$ 3,125	\$ 2,713	\$ 2,563	\$ 2,200	\$ 2,550	\$ 1,900	\$ 1,500
	(5131) TWC - Employers Contribution	\$ 1,662	\$ 2,394	\$ 147	\$ 2,370	\$ 2,380	\$ 144	\$ 134	\$ 2,640
	(5126) Short Term Disability Insurance	\$ 1,613	\$ 1,980	\$ 2,038	\$ 2,227	\$ 2,369	\$ 2,427	\$ 2,469	\$ 2,640
	(5086) Salary - Bilingual	\$ 850	\$ 1,150	\$ 1,450	\$ 2,300	\$ 1,800	\$ 600	\$ 600	\$ 1,200
	(5123) Vision Insurance	\$ 918	\$ 1,027	\$ 941	\$ 1,147	\$ 1,232	\$ 1,132	\$ 1,106	\$ 907
	(5110) Merit and Benefits Increases	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	(5120) Life Insurance Benefits	\$ 675	\$ 709	\$ 641	\$ 614	\$ 601	\$ 580	\$ 607	\$ 515
	(5535) Cellular Phones/ Pagers	\$ 1,146	\$ 1,153	\$ 120	\$-	\$-	\$-	\$-	\$-
	(5089) Tuition Reimbursement	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$ 1,500
	(5135) Social Security Contribution	\$ (100)	\$-	\$ 142	\$-	\$ 194	\$ (7)	\$ 48	\$-
<b>Other Operating Expenses</b>									
	(5614) 911 Call Share	\$ 32,919	\$ 35,578	\$ 36,836	\$ 52,323	\$ 45,253	\$-	\$-	\$-
	(6000) Capital Outlay	\$-	\$ 140,236	\$ 79,569	\$ 37,714	\$-	\$ 131,696	\$-	\$-
	(5645) Fuel	\$ 22,743	\$ 19,476	\$ 19,005	\$ 21,115	\$ 20,318	\$ 17,074	\$ 18,436	\$ 13,000
	(5755) Repair & Maintenance - Vehicles	\$ 9,775	\$ 12,246	\$ 11,815	\$ 11,421	\$ 13,202	\$ 15,654	\$ 17,868	\$ 11,200
	(5782) Software Maintenance Fees	\$ 10,356	\$ 10,671	\$ 15,499	\$ 12,821	\$ 17,815	\$-	\$ 10,334	\$ 7,000
	(5656) Insurance - Liability	\$ 7,820	\$ 8,462	\$ 9,042	\$ 8,734	\$ 9,495	\$ 7,885	\$ 17,620	\$ 5,255
	(5830) Uniforms	\$ 5,928	\$ 7,108	\$ 8,193	\$ 11,652	\$ 7,989	\$ 7,420	\$ 13,807	\$ 9,500
	(5860) Vehicle Insurance	\$ 4,968	\$ 5,539	\$ 5,867	\$ 7,634	\$ 7,339	\$ 6,632	\$ 15,079	\$ 7,810
	(5820) Training & Education - City Staff	\$ 2,939	\$ 5,498	\$ 2,685	\$ 6,188	\$ 6,999	\$ 3,684	\$ 8,030	\$ 8,200
	(5613) 800 mghz Operation and Maintenanc	\$ 7,568	\$ 6,425	\$ 6,450	\$ 6,707	\$ 7,041	\$-	\$-	\$-
	(5625) Equipment Acquisition	\$-	\$ 580	\$-	\$-	\$ 6,840	\$-	\$ 9,310	\$ 9,000
	(5600) Dues / Subscriptions / Fees	\$ 990	\$ 1,367	\$ 2,997	\$ 3,033	\$ 2,388	\$ 3,170	\$ 2,800	\$ 4,850
	(5505) Ammunition	\$ 2,940	\$ 2,575	\$ 2,799	\$ 2,673	\$ 299	\$ 1,078	\$ 2,773	\$ 3,800
	(5745) Repair & Maintenance - Equipment	\$ 1,256	\$ 1,692	\$ 1,386	\$ 2,232	\$ 1,286	\$ 3,081	\$ 2,826	\$ 3,000
	(5815) Training - Mileage Reimbursement	\$ 870	\$ 931	\$ 824	\$ 2,413	\$ 2,354	\$ 2,640	\$ 1,454	\$ 3,500
	(5570) Consumables	\$ 1,802	\$ 2,054	\$ 1,705	\$ 1,202	\$ 1,814	\$ 1,487	\$ 1,501	\$ 1,600
	(5100) Exams/ Testing / Certifications	\$ 853	\$ 75	\$ 379	\$ 195	\$ 769	\$ 688	\$ 1,184	\$ 1,000
	(5725) Printing	\$ 964	\$ 929	\$ 413	\$ 173	\$ 838	\$ 502	\$ 850	\$ 900
	(5720) Personal Vehicle Use Mileage Expen	\$-	\$-	\$-	\$ 5,000	\$-	\$-	\$-	\$-
	(5810) Training - LEOSE Funds	\$ 2,483	\$ 1,331	\$-	\$ 1,300	\$ 1,390	\$-	\$-	\$-
	(5835) Utilities: elec/water/wastewater/tele	\$-	\$-	\$-	\$-	\$-	\$-	\$ 3,439	\$-
	(5525) Bullet Proof Vests	\$-	\$-	\$-	\$-	\$-	\$-	\$ 930	\$-
	(5516) Credit Card Fees	\$-	\$-	\$-	\$-	\$-	\$-	\$ 156	\$-
<b>Fire &amp; Emergency Services</b>									
	(5336) Fire and Emergency Services	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$ 551,640
<b>Contract Services</b>									
	(5343) IT Management Services	\$-	\$-	\$-	\$-	\$-	\$-	\$ 12,819	\$ 41,132
<b>Community Programs</b>									

# THE PUBLIC SAFETY BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget
(5455) National Crime Nite Out	\$ 2,825	\$ 3,000	\$ 5,987	\$ 6,000	\$ 5,878	\$-	\$-	\$-
(5439) Community Partnership	\$-	\$-	\$-	\$ 1,172	\$ 1,771	\$-	\$ 1,311	\$-
(5440) Crime Prevention Program / Child S	\$ 1,696	\$-	\$ 32	\$-	\$-	\$-	\$-	\$-
(5460) Neighborhood Watch Program	\$ (149)	\$ 163	\$-	\$-	\$-	\$-	\$-	\$-
Misc Expenses								
(5775) Small Tools	\$ 2,353	\$ 2,263	\$ 2,687	\$ 2,205	\$ 3,000	\$ 2,957	\$ 2,545	\$ 3,000
<b>Total Expenses</b>	\$ 1,136,419	\$ 1,444,838	\$ 1,353,755	\$ 1,408,787	\$ 1,424,809	\$ 1,329,597	\$ 1,279,942	\$ 1,781,654
Revenues Less Expenses	\$ (1,135,002)	\$ (1,443,438)	\$ (1,352,367)	\$ (1,407,410)	\$ (1,423,442)	\$ (1,328,245)	\$ (1,274,842)	\$ (1,781,654)



# THE MUNICIPAL COURT DEPARTMENT

## EXPLAINED

### RESPONSIBILITIES

The Municipal Court Department is composed of one staffer and a part time Municipal Court Judge, as well as Prosecutor expenses covered in the existing City Attorney fees.

Chapter 30, Subchapter A allows for the creation of a Municipal Court in the City. The Court is not considered a “Court of Record”, and its proceedings are not recorded. If the defendant appeals the case, the defendant will be granted a new trial.

The Court handles multiple violation types including traffic citation, code enforcement, and other Code of Ordinance violation where required.

### Budget at a Glance

Revenues: \$ 36,569

Expenses: \$70,864

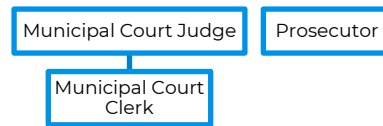
- Salary: \$54,332
- Contract Services: \$8,460
- Misc. Expenses: \$8,071

Capital Projects:

- None

Total Staff: 1

*FY 21/22 Budget includes salary and contract staff amounts.*



FY	Total Staff	Amount
16/17	1	\$ 72,137
17/18	1	\$ 64,014
18/19	1	\$ 66,780
19/20	1	\$ 65,769
20/21	1	\$ 30,224
21/22	1	\$ 63,292

# THE MUNICIPAL COURT BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 22 Budget
<b>Revenues</b>								
Court Fees and Fines								
(4030) Court Income Fines	\$54,952	\$65,872	\$37,444	\$25,310	\$19,281	\$11,538	\$11,374	\$18,079
(4020) Court Income - Fees	\$16,194	\$22,855	\$19,894	\$29,210	\$7,805	\$8,257	\$3,901	\$13,305
(4230) Warrant Fee Collections	\$4,321	\$5,149	\$2,730	\$3,368	\$3,751	\$2,536	\$1,489	\$2,967
(4038) Court Technology Fee	\$-	\$-	\$-	\$-	\$183	\$354	\$347	\$438
(4035) Court Security Fee	\$-	\$-	\$-	\$-	\$137	\$325	\$378	\$328
(4036) Court-Truancy Prevention Fund	\$-	\$-	\$-	\$-	\$-	\$85	\$442	\$32
(4032) Court-Time Payment Fee	\$-	\$-	\$-	\$-	\$-	\$-	\$15	\$32
(4037) Court - Jury Fund	\$-	\$-	\$-	\$-	\$-	\$2	\$23	\$3
Misc Revenues								
(4200) School Zone Fees - County/City (Restrict	\$734	\$936	\$846	\$867	\$871	\$808	\$928	\$550
(4022) Credit Card Convenience Fees	\$-	\$-	\$-	\$916	\$1,222	\$524	\$-	\$835
<b>Total Revenues</b>	<b>\$76,200</b>	<b>\$94,812</b>	<b>\$60,914</b>	<b>\$59,672</b>	<b>\$33,249</b>	<b>\$24,429</b>	<b>\$18,897</b>	<b>\$36,569</b>
<b>Expenses</b>								
Salary, Benefits, and Other Compensation								
(5006) Salary - Assistant to the City Administra	\$20,618	\$30,213	\$31,776	\$34,412	\$50,680	\$60,194	\$-	\$-
(5357) Salary - Municipal Judge	\$10,620	\$20,550	\$23,618	\$13,005	\$13,455	\$9,603	\$-	\$-
(5000) Salaries	\$-	\$-	\$-	\$-	\$-	\$-	\$28,335	\$40,973
(5140) TMRS City Contribution	\$480	\$4,098	\$5,814	\$6,202	\$7,077	\$7,370	\$8,919	\$3,316
(5121) Medical Insurance Benefits	\$366	\$4,617	\$4,816	\$5,318	\$5,458	\$5,532	\$4,043	\$4,863
(5090) Salary - Overtime	\$2,364	\$2,005	\$1,826	\$951	\$1,110	\$1,154	\$540	\$1,339
(5135) Social Security Contribution	\$658	\$1,274	\$1,464	\$806	\$834	\$571	\$317	\$806
(5130) Medicare Tax - Employers Contribution	\$697	\$464	\$828	\$706	\$977	\$1,027	\$475	\$601
(5005) Salary - Associate Judge/Clerk	\$5,095	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5122) Dental Insurance Benefits	\$35	\$509	\$441	\$455	\$464	\$414	\$265	\$631
(5087) Salary - Education	\$50	\$600	\$625	\$550	\$600	\$600	\$133	\$-
(5046) Salary - Longevity	\$616	\$346	\$320	\$492	\$392	\$440	\$97	\$-
(5131) TWC - Employers Contribution	\$77	\$296	\$18	\$324	\$221	\$18	\$9	\$360
(5124) Long Term Disability Insurance	\$9	\$208	\$208	\$196	\$387	\$203	\$272	\$468
(5150) Workers Compensation Benefits	\$101	\$154	\$142	\$127	\$139	\$150	\$259	\$121
(5126) Short Term Disability Insurance	\$5	\$117	\$117	\$121	\$134	\$134	\$117	\$360
(5091) Salary - Licensing Incentives	\$-	\$-	\$-	\$225	\$300	\$300	\$35	\$-
(5123) Vision Insurance	\$6	\$74	\$74	\$77	\$78	\$81	\$55	\$124
(5110) Merit and Benefits Increases	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5120) Life Insurance Benefits	\$4	\$51	\$51	\$46	\$43	\$43	\$31	\$70
(5086) Salary - Bilingual	\$-	\$-	\$-	\$-	\$-	\$-	\$75	\$300
(5084) Salary - Cell phone allowance	\$-	\$-	\$-	\$-	\$250	\$-	\$24	\$-
(5010) Salary - PW Operations Manager	(\$1,906)	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5099) Payroll Expenses - Payroll Services	\$-	\$-	\$-	\$-	(\$15,817)	(\$20,082)	\$-	\$-
Contract Services								
(5306) Attorney	\$20,903	\$14,752	\$9,559	\$4,752	\$6,365	\$4,590	\$2,737	\$6,000
(5354) Municipal Court Services	\$396	\$-	\$188	\$-	\$-	\$213	\$-	\$500
(5343) IT Management Services	\$-	\$-	\$-	\$-	\$-	\$-	\$75	\$1,960
Other Operating Expenses								
(5782) Software Maintenance Fees	\$3,220	\$3,335	\$3,457	\$3,585	\$3,719	\$3,860	\$3,891	\$5,371
(5516) Credit Card Fees	\$1,323	\$2,100	\$2,198	\$1,049	\$1,106	\$1,311	\$1,711	\$1,500
(5725) Printing	\$1,388	\$1,943	\$317	\$1,489	\$-	\$-	\$-	\$500
(5820) Training & Education - City Staff	\$-	\$294	\$600	\$200	\$-	\$200	\$-	\$350
(5815) Training - Mileage Reimbursement	\$-	\$144	\$547	\$-	\$-	\$-	\$-	\$200
(5690) Municipal Court Supplies	\$-	\$-	\$162	\$276	\$60	\$213	\$-	\$150
(5600) Dues / Subscriptions / Fees	\$-	\$75	\$-	\$-	\$-	\$-	\$-	\$-
<b>Total Revenues</b>	<b>\$67,125</b>	<b>\$88,219</b>	<b>\$89,166</b>	<b>\$75,364</b>	<b>\$78,032</b>	<b>\$78,139</b>	<b>\$52,415</b>	<b>\$70,863</b>
Revenues Less Expenses	\$9,077	\$6,592	(\$28,251)	(\$15,693)	(\$44,781)	(\$53,710)	(\$33,516)	(\$34,294)



# THE PUBLIC WORKS DEPARTMENT

## EXPLAINED

### RESPONSIBILITIES

The Public Works Department is responsible for maintaining all the City's infrastructure, public lands and other assets. The Public Works Department provides water, wastewater, solid waste, drainage, streets, parks, facilities, and greens pace maintenance services throughout the City. The City of Sunset Valley has an extensive amount of infrastructure and amenities packed into one square mile. The Public Works Department strives to make Sunset Valley a wonderful place to live and visit. The Public Works Department provides a variety of services and programs for residents, businesses, and visitors to Sunset Valley including:

- Water Operation
- Wastewater Operations
- Solid Waste Services
- Watershed Protection
- CIP Management
- Parks and Open Space
- Urban Forestry
- Wildlife Management
- Streets & Drainage
- Facilities Maintenance

### Budget at a Glance

Revenues: \$ 4,913

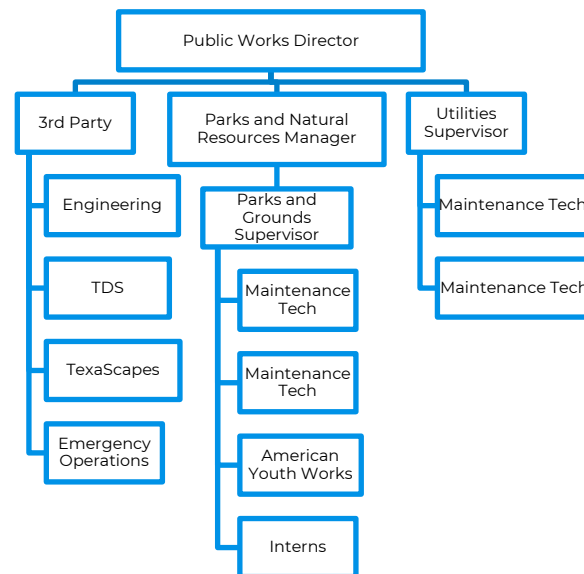
Expenses: \$549,474

- Salary: \$160,256
- Contract Services: \$231,288
- Other Operating: \$119,180
- Community Programs: \$35,750

Capital Projects:

- Land Development Code: \$50,000
- Mapping: \$25,000
- Parks & Open Space Master Plan: \$50,000

Total Staff: 8



# THE PUBLIC WORKS BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 22 Budget
<b>Revenues</b>								
(4000) Adopt A Tree Energy Program	\$15,675	\$12,899	\$7,188	\$5,770	\$9,147	\$8,213	\$4,283	\$4,724
(4001) Revenue - Ant Bait Program	\$835	\$308	\$497	\$118	\$449	\$190	\$104	\$189
<b>Total Revenues</b>	\$16,510	\$13,207	\$7,685	\$5,888	\$9,596	\$8,403	\$4,387	\$4,913
<b>Expenses</b>								
Salary, Benefits, and Other Compensation								
(5030) Salary - Parks & Natural Resources Mgr.	\$61,274	\$72,153	\$74,270	\$79,829	\$83,327	\$90,232	\$-	\$-
(5060) Salary - Public Works Director	\$61,294	\$67,520	\$68,578	\$74,037	\$111,898	\$35,333	\$-	\$-
(5121) Medical Insurance Benefits	\$44,892	\$50,422	\$51,176	\$64,788	\$73,667	\$58,829	\$46,298	\$9,732
(5140) TMRS City Contribution	\$41,237	\$44,453	\$52,456	\$49,367	\$81,781	\$61,400	\$46,375	\$9,380
(5066) Salary - Ground Maintenance Supervisor	\$44,223	\$52,678	\$54,193	\$58,310	\$64,480	\$66,950	\$-	\$-
(5010) Salary - PW Operations Manager	\$44,077	\$49,621	\$51,036	\$55,159	\$73,911	\$46,918	\$-	\$-
(5057) Salary - Administrative Clerk	\$27,166	\$31,145	\$27,831	\$30,128	\$42,571	\$26,017	\$-	\$-
(5064) Salary - Maintenance Tech (QD)	\$27,503	\$31,825	\$28,293	\$30,356	\$42,370	\$20,480	\$-	\$-
(5077) Salary - Youth Program	\$23,410	\$17,290	\$14,379	\$24,037	\$23,925	\$385	\$11,093	\$38,880
(5000) Salaries	\$-	\$-	\$-	\$-	\$-	\$-	\$86,865	\$76,830
(5065) Salary - Development Permit Coordinator	\$41,635	\$47,488	\$38,872	\$22,043	\$-	\$-	\$-	\$-
(5150) Workers Compensation Benefits	\$9,979	\$20,697	\$14,435	\$16,628	\$20,937	\$20,007	\$23,149	\$3,507
(5080) Salary - Utilities Superintendent	\$-	\$-	\$100	\$1,198	\$64,435	\$56,849	\$-	\$-
(5068) Salary - Maintenance Tech (CW)	\$4,681	\$20,535	\$23,549	\$20,150	\$22,731	\$30,692	\$-	\$-
(5063) Salary - Maintenance Tech 1 (RS)	\$22,793	\$13,234	\$7,155	\$6,824	\$26,163	\$31,226	\$-	\$-
(5061) Salary - Maintenance Tech (GG)	\$-	\$-	\$-	\$17,905	\$26,403	\$19,467	\$-	\$-
(5062) Salary - Maintenance Tech (DV)	\$-	\$-	\$-	\$14,159	\$30,262	\$6,560	\$-	\$-
(5078) Salary - Teen Program	\$11,327	\$10,144	\$22,434	\$-	\$-	\$-	\$-	\$-
(5130) Medicare Tax - Employers Contribution	\$5,785	\$6,364	\$6,144	\$5,487	\$9,133	\$6,573	\$1,353	\$1,165
(5084) Salary - Cell phone allowance	\$6,868	\$6,912	\$7,475	\$7,160	\$10,120	\$3,820	\$417	\$443
(5090) Salary - Overtime	\$9,561	\$5,050	\$3,483	\$2,218	\$3,135	\$3,942	\$1,029	\$2,046
(5122) Dental Insurance Benefits	\$3,716	\$4,440	\$4,112	\$4,405	\$5,283	\$3,535	\$2,811	\$518
(5094) Salary-Water Sampling	\$-	\$-	\$-	\$166	\$5,785	\$7,564	\$642	\$7,893
(5046) Salary - Longevity	\$3,288	\$3,727	\$3,258	\$5,011	\$3,490	\$4,006	\$583	\$527
(5087) Salary - Education	\$3,550	\$1,925	\$2,738	\$1,900	\$2,800	\$2,200	\$365	\$270
(5086) Salary - Bilingual	\$2,400	\$2,400	\$2,350	\$2,350	\$2,250	\$2,225	\$325	\$258
(5091) Salary - Licensing Incentives	\$-	\$1,650	\$2,538	\$600	\$2,950	\$2,270	\$530	\$6,174
(5124) Long Term Disability Insurance	\$1,134	\$1,689	\$2,242	\$2,200	\$2,185	\$1,812	\$884	\$384
(5131) TWC - Employers Contribution	\$109	\$2,206	\$125	\$2,028	\$1,904	\$107	\$28	\$295
(5135) Social Security Contribution	\$2,236	\$1,751	\$2,287	\$1,477	\$1,633	\$58	\$449	\$-
(5110) Merit and Benefits Increases	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5126) Short Term Disability Insurance	\$689	\$989	\$1,265	\$1,358	\$1,558	\$1,192	\$653	\$295
(5123) Vision Insurance	\$588	\$660	\$687	\$699	\$808	\$677	\$591	\$101
(5120) Life Insurance Benefits	\$383	\$405	\$447	\$460	\$457	\$346	\$172	\$58
(5535) Cellular Phones/ Pagers	\$478	\$480	\$883	\$-	\$-	\$-	\$-	\$-
(5089) Tuition Reimbursement	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$1,500
(5093) Salary - Holiday Pay	\$-	\$-	\$-	\$-	\$-	\$-	\$113	\$-
(5099) Payroll Expenses - Payroll Services	\$-	\$-	\$-	\$-	(\$260,192)	(\$241,563)	\$-	\$-
Contract Services								
(5350) Grounds Maintenance	\$108,975	\$109,980	\$112,566	\$111,252	\$116,757	\$128,400	\$173,923	\$161,702
(5332) Planning Services	\$-	\$3,450	\$52	\$-	\$2,022	\$27	\$29	\$-
(5325) Construction Management Services	\$-	\$1,560	\$-	\$-	\$-	\$-	\$-	\$-
(5200) Temporary Help	\$13,722	\$12,597	\$10,173	\$-	\$-	\$-	\$169	\$-
(5343) IT Management Services	\$-	\$-	\$-	\$-	\$-	\$-	\$11,882	\$19,586
(5326) Emergency Fund	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$50,000
(5379) Traffic Consultant	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5312) Building Inspections/Structural Engineer	\$-	\$-	\$-	\$-	\$-	\$-	\$1,522	\$-
Other Operating Expenses								
(5523) Building Services	\$18,564	\$20,287	\$20,241	\$18,683	\$24,010	\$32,497	\$40,425	\$38,000



# THE PUBLIC WORKS BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 22 Budget
(5740) Repair & Maintenance - Buildings	\$9,182	\$12,151	\$6,572	\$11,452	\$7,170	\$4,576	\$26,449	\$15,000
(5645) Fuel	\$10,100	\$6,832	\$7,540	\$7,315	\$9,891	\$6,187	\$5,474	\$8,000
(6000) Capital Outlay	\$34,715	\$34,236	\$71,033	\$5,925	\$-	\$-	\$-	\$-
(5745) Repair & Maintenance - Equipment	\$9,709	\$11,134	\$11,364	\$9,070	\$6,083	\$3,522	\$6,069	\$6,000
(5744) Repair & Maintenance - Parks & Grounds	\$5,512	\$3,863	\$7,742	\$3,271	\$9,001	\$5,743	\$7,802	\$10,000
(5860) Vehicle Insurance	\$3,496	\$4,434	\$4,400	\$4,241	\$5,708	\$8,045	\$10,318	\$5,230
(5755) Repair & Maintenance - Vehicles	\$5,045	\$5,805	\$3,468	\$5,254	\$3,360	\$5,822	\$6,312	\$5,000
(5711) Open Space Management	\$7,757	\$12,850	\$11,552	\$2,274	\$510	\$152	\$3,901	\$500
(5743) Repair & Maintenance - Landscaped Areas	\$6,790	\$4,979	\$4,625	\$2,684	\$4,417	\$4,185	\$2,841	\$4,500
(5625) Equipment Acquisition	\$4,684	\$388	\$-	\$-	\$-	\$-	\$-	\$-
(5820) Training & Education - City Staff	\$3,993	\$4,076	\$3,479	\$2,795	\$2,177	\$2,986	\$875	\$7,300
(5753) Repair & Maintenance - Trails & Footpaths	\$3,592	\$4,389	\$6,804	\$3,157	\$3,763	\$2,706	\$2,990	\$3,500
(5830) Uniforms	\$1,966	\$3,373	\$2,441	\$3,111	\$1,584	\$692	\$1,108	\$2,000
(5748) Repair & Maintenance - Fencing	\$3,022	\$1,689	\$2,966	\$1,158	\$2,497	\$697	\$335	\$2,500
(5815) Training - Mileage Reimbursement	\$2,602	\$3,480	\$1,270	\$561	\$287	\$838	\$817	\$3,000
(5575) Wildlife Management & Implementation	\$200	\$3,271	\$39	\$2,619	\$-	\$399	\$-	\$2,500
(5565) Conservation Rangers	\$2,692	\$2,738	\$2,353	\$1,059	\$-	\$363	\$-	\$-
(5695) Eco Event/Native Tree Planting	\$2,194	\$1,927	\$1,076	\$1,114	\$1,339	\$1,582	\$-	\$1,500
(5782) Software Maintenance Fees	\$-	\$-	\$-	\$-	\$-	\$-	\$14,375	\$-
(5547) Ice Service	\$1,956	\$2,010	\$2,117	\$998	\$1,013	\$2,192	\$179	\$-
(5762) Reprographics Services	\$72	\$103	\$35	\$12	\$21	\$591	\$-	\$500
(5600) Dues / Subscriptions / Fees	\$655	\$980	\$906	\$919	\$295	\$599	\$408	\$1,000
(5570) Consumables	\$884	\$474	\$589	\$608	\$559	\$444	\$779	\$900
(5735) Rental Expense - Equipment	\$566	\$630	\$443	\$543	\$34	\$-	\$300	\$750
(5100) Exams/ Testing / Certifications	\$-	\$-	\$-	\$275	\$670	\$-	\$-	\$1,500
(5560) Computer Equip/Software Acquisition	\$-	\$2,894	\$-	\$-	\$-	\$-	\$-	\$-
(5835) Utilities: elec/water/wastewater/telephone	\$-	\$-	\$-	\$-	\$-	\$-	\$3,040	\$-
(5780) Software Acquisition	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5725) Printing	\$-	\$-	\$-	\$-	\$-	\$-	\$116	\$-
(5705) Office Supplies/Delivery Fees	\$-	\$-	\$-	\$-	\$-	\$-	\$50	\$-
(5136) IRS 1099 -Fees	\$44	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5774) Lawn Mower Rebate	\$-	\$-	\$-	\$-	\$-	\$-	\$27	\$-
(5516) Credit Card Fees	\$-	\$-	\$-	\$-	\$-	\$-	\$18	\$-
(5626) ATV Vehicles	\$-	\$1	\$-	\$-	\$-	\$-	\$-	\$-
<b>Community Programs</b>								
(5444) Energy Conservation Rebates	\$13,641	\$18,622	\$23,619	\$15,710	\$21,810	\$12,392	\$7,097	\$15,000
(5400) Adopt A Tree Energy Conservation	\$14,881	\$13,314	\$7,081	\$5,765	\$10,188	\$10,263	\$2,883	\$7,500
(5133) Urban Forestry	\$10,421	\$7,163	\$10,010	\$9,448	\$4,085	\$804	\$996	\$9,000
(5436) Trails Master Plan	\$-	\$4,950	\$-	\$930	\$4,298	\$868	\$-	\$1,500
(5472) Spring Cleaning Program	\$1,844	\$2,792	\$1,885	\$-	\$3,703	\$2,515	\$-	\$3,750
(5476) Teen Program Expenses	\$1,447	\$1,654	\$1,929	\$1,473	\$1,883	\$-	\$606	\$2,000
(5437) Community Gardens	\$1,093	\$1,233	\$1,904	\$918	\$1,144	\$405	\$702	\$1,000
(5447) Pollution reduction Program	\$895	\$268	\$714	\$953	\$602	\$80	\$531	\$1,000
(5446) Environmental Monitoring Program	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5401) Ant Bait Program	\$676	\$643	\$734	\$703	\$-	\$595	\$-	\$-
(5410) Brush Chipping Program	\$-	\$-	\$-	\$-	\$-	\$-	\$6,525	\$-
(5445) Env & Planning Library / Information	\$-	\$-	\$-	\$-	\$-	\$177	\$-	\$-
(5438) Community Habitat Program-Rebates	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
(5490) Tree Fund - Expenses	\$-	\$-	\$-	\$-	\$-	\$960	\$-	\$-
<b>Misc Expenses</b>								
(5775) Small Tools	\$4,487	\$3,514	\$3,995	\$3,597	\$3,872	\$3,854	\$4,705	\$3,000
<b>Total Expenses</b>	\$818,350	\$900,587	\$916,508	\$842,284	\$836,913	\$616,267	\$571,303	\$554,474
<b>Total Revenues Less Expenses</b>	(\$801,841)	(\$887,381)	(\$908,823)	(\$836,395)	(\$827,316)	(\$607,862)	(\$566,914)	(\$549,561)



# THE GENERAL GOVERNMENT DEPARTMENT EXPLAINED

## RESPONSIBILITIES

The General Government Department in the General Fund is the repository where many general government expenses, such as Council expenses, leases, and other contracts are assigned.

Until this budget year, the Fire and Emergency Contract in the Public Safety budget was assigned here. The Budget and Finance Committee recommended the contract amount of over \$500,000 be moved into the Public Safety department.

## Budget at a Glance

Revenues: \$ 4,764

Expenses: \$48,600

- Community Programs: \$32,400
- Contract Services: \$10,000
- Other Operating: \$6,200

Capital Projects:

- None

# THE GENERAL GOVERNMENT DEPARTMENT BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>	\$ 11,101	\$ 11,832	\$ 12,208	\$ 11,879	\$ 14,382	\$ 5,365	\$ 8,600	\$ 4,764
<b>Total Revenue</b>								
<b>Expenses</b>								
Fire & Emergency Services								
(5336) Fire and Emergency Services	\$ 466,585	\$ 480,583	\$ 495,000	\$ 509,850	\$ 509,850	\$ 522,641	\$ 538,320	\$ -
Other Operating Expenses								
(6000) Capital Outlay	\$ 675,182	\$ 9,968	\$ 44,282	\$ 138,517	\$ -	\$ 18,372	\$ -	\$ -
(5726) Property Lease Expense	\$ 5,100	\$ 5,100	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200
(5825) Training & Supplies - City Council	\$ 2,089	\$ 2,886	\$ 2,016	\$ 180	\$ 2,712	\$ 2,068	\$ 3,000	\$ 1,000
(5559) Community Events - Activity Program for Seniors	\$ -	\$ 250	\$ 61	\$ 112	\$ -	\$ 281	\$ -	\$ -
(5601) Organizational Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project								
(5660) Land Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -
(7127) Community Fire Planning	\$ 7,635	\$ 14,000	\$ 9,808	\$ 12,205	\$ 13,116	\$ 573	\$ -	\$ -
(7010) Business Grant Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5605) Easement Acquisition	\$ -	\$ -	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ -
(7214) Homestead Park Planning/Upper Cougar Creek	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services								
(5321) Contingency Fund	\$ -	\$ 2,427	\$ 15,625	\$ -	\$ 1,100	\$ -	\$ 500	\$ 10,000
(5367) Payroll Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5348) Legal Defense Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Programs								
(5552) Sunset Valley Arts Commission-Community Programs	\$ 7,181	\$ 7,936	\$ 1,599	\$ 5,975	\$ 8,403	\$ 1,714	\$ 5,000	\$ 26,400
(5558) Community Events - Spring Fling	\$ 3,947	\$ 3,652	\$ 3,835	\$ 3,900	\$ 2,208	\$ -	\$ 4,400	\$ 6,000
(5551) Sunset Valley Arts Commission-Arts Fest	\$ 1,336	\$ 2,646	\$ 4,303	\$ 4,000	\$ 4,445	\$ -	\$ -	\$ -
(5561) Community Events - Business Appreciation	\$ 1,071	\$ 1,000	\$ 842	\$ 1,000	\$ 1,037	\$ -	\$ 3,000	\$ -
(5556) SFC- Farmer's Market	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ -	\$ -
(5555) Holiday Kick-off Event-Shipping Centers	\$ 267	\$ 453	\$ 444	\$ -	\$ -	\$ -	\$ -	\$ -
Salary, Benefits, and Other Compensation								
(5089) Tuition Reimbursement	\$ -	\$ 2,340	\$ 2,250	\$ -	\$ 2,500	\$ 2,834	\$ 4,500	\$ -
<b>Total Expenses</b>	\$ 1,170,393	\$ 533,241	\$ 585,265	\$ 681,839	\$ 555,571	\$ 553,683	\$ 563,920	\$ 48,600
<b>Revenues Less Expenses</b>	\$ (1,159,293)	\$ (521,408)	\$ (573,058)	\$ (669,961)	\$ (541,190)	\$ (548,318)	\$ (555,320)	\$ (43,836)



# THE UTILITY FUND

## EXPLAINED

### Budget at a Glance

Revenues: \$1,854,442

Expenses: \$1,852,475

- Salaries: \$335,490
- Utilities Expense: \$1,254,691
- Community Programs: \$12,000
- Contract Services: \$18,500
- Transfers/Subsidies: \$130,413 from the General Fund

Capital Projects:

- Allocated per Department within the Fund. See Capital Improvement Projects (CIP) detailed breakout in the CIP attachment.

### RESPONSIBILITIES

The City operates its own Water, Wastewater and Solid Waste Utility systems. Each of these three services are accounted for separately in an Enterprise Fund. The Water and Wastewater Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water and wastewater service is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley.

In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water lines and the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Solid Waste and Recycling services are provided to both residential and commercial customers by a contract with Texas Disposal Systems (TDS). TDS interfaces directly with commercial accounts. Residential accounts are billed directly to the city on a consolidated bill and the city bills residents for a portion of the solid waste expense.

Commercial Water and Wastewater Service is billed at the cost of service. Residential Water, Wastewater, and Solid Waste Services are billed at less than the cost of service and the General Fund provides an annual operating and infrastructure transfer to the Utility Fund.



# THE WATER DEPARTMENT

## EXPLAINED

### Budget at a Glance

Revenues: \$852,160

- Utility Sales: \$564,139
- Transfers/Subsidy: \$254,913
- Interest Revenue: \$31,129
- Misc. Revenues: \$1,979

Expenses: \$852,160

- Salary, Benefits, and Other Compensation: \$160,958
- Utility Expenses: \$598,646
- Other Operating Expenses: \$76,556
- Contract Services: \$13,500
- Misc. Expenses: \$2,500

Capital Projects:

- Lone Oak: \$190,00
- Sunset Trail: \$380,00
- Backflow Prevention: \$15,000
- Automated Meter Reading: \$105,000

### RESPONSIBILITIES

The Water Utilities provide services to residential and commercial customers and a cost-of service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley.

In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley.

The Public Works Department maintains the public water system with over 7 miles of water lines.

# THE WATER DEPARTMENT BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>									
Utility Sales									
(4220) Utility Sales	\$ 639,930	\$ 643,347	\$ 634,732	\$ 559,539	\$ 571,951	\$ 562,897	\$ 669,003	\$ 650,000	\$ 564,139
Transfers/Subsidy									
(4300) Operating Transfers In	\$ 101,825	\$ 100,988	\$ 213,539	\$ 251,531	\$ 311,606	\$ 184,670	\$ -	\$ 263,425	\$ -
(SUBSIDIES) Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254,913
Interest Revenue									
(4095) Interest	\$ 859	\$ 3,551	\$ 17,201	\$ 36,343	\$ 56,959	\$ 27,428	\$ 2,214	\$ 5,000	\$ 31,129
Misc Revenues									
(4060) General Fees & Inspections	\$ 100	\$ 100	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 2,500	\$ 823
(4210) Tap Fees - Reconnects	\$ 550	\$ 550	\$ -	\$ 600	\$ 550	\$ 450	\$ -	\$ 1,500	\$ 839
(4115) Penalties/Fines/Surcharges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 317
<b>Total Revenues</b>	<b>\$ 743,264</b>	<b>\$ 748,536</b>	<b>\$ 865,472</b>	<b>\$ 848,013</b>	<b>\$ 941,166</b>	<b>\$ 775,445</b>	<b>\$ 671,217</b>	<b>\$ 923,425</b>	<b>\$ 852,160</b>
<b>Expenses</b>									
Utilities Expenses									
(5373) Utility Contractual Services	\$ 497,255	\$ 512,075	\$ 530,586	\$ 486,815	\$ 457,425	\$ 464,153	\$ 506,038	\$ 586,663	\$ 598,396
(5375) Utility Inspections	\$ -	\$ -	\$ -	\$ 50	\$ 275	\$ -	\$ -	\$ 250	\$ 250
Salary, Benefits, and Other Compensation									
(5099) Payroll Expenses - Payroll Ser	\$ -	\$ -	\$ -	\$ -	\$ 143,424	\$ 118,347	\$ -	\$ -	\$ -
(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,471	\$ 100,512	\$ 107,836
(5080) Salary - Utilities Superintend	\$ 39,682	\$ 27,131	\$ 30,294	\$ 41,993	\$ -	\$ -	\$ -	\$ -	\$ -
(5140) TMRS City Contribution	\$ 8,747	\$ 24,258	\$ 23,148	\$ 56,211	\$ -	\$ 53,347	\$ -	\$ 12,109	\$ 13,152
(5060) Salary - Public Works Directo	\$ 19,071	\$ 20,485	\$ 21,576	\$ 18,600	\$ -	\$ (552)	\$ -	\$ -	\$ -
(5063) Salary - Maintenance Tech 1 (	\$ -	\$ 15,065	\$ 21,871	\$ 20,535	\$ -	\$ -	\$ -	\$ -	\$ -
(5121) Medical Insurance Benefits	\$ 4,920	\$ 4,218	\$ 2,246	\$ 5,758	\$ -	\$ -	\$ -	\$ 11,730	\$ 18,759
(5010) Salary - PW Operations Mana	\$ 8,414	\$ 9,924	\$ 10,531	\$ 10,561	\$ -	\$ -	\$ -	\$ -	\$ -
(5057) Salary - Administrative Clerk	\$ 5,327	\$ 5,783	\$ 8,267	\$ 8,333	\$ -	\$ (247)	\$ -	\$ -	\$ -
(5150) Workers Compensation Bene	\$ 2,684	\$ -	\$ 3,496	\$ 4,640	\$ -	\$ -	\$ 4,485	\$ 4,485	\$ 4,996
(5065) Salary - Development Permit	\$ -	\$ -	\$ 4,974	\$ 15,164	\$ -	\$ -	\$ -	\$ -	\$ -
(5068) Salary - Maintenance Tech (C	\$ 14,042	\$ 5,432	\$ 1,898	\$ 768	\$ -	\$ 332	\$ -	\$ -	\$ -
(5090) Salary - Overtime	\$ 3,557	\$ 2,380	\$ 1,356	\$ 2,894	\$ -	\$ -	\$ 2,324	\$ 2,302	\$ 3,747
(5001) Salary - Accounting Clerk	\$ 3,979	\$ 4,482	\$ 4,595	\$ 4,718	\$ -	\$ 729	\$ -	\$ -	\$ -
(5094) Salary-Water Sampling	\$ -	\$ 2,765	\$ 6,324	\$ 6,356	\$ -	\$ -	\$ 2,155	\$ -	\$ -
(5130) Medicare Tax - Employers Cor	\$ 1,272	\$ 1,272	\$ 1,603	\$ 1,798	\$ -	\$ -	\$ 1,358	\$ 1,513	\$ 1,634
(5062) Salary - Maintenance Tech (D	\$ -	\$ -	\$ -	\$ 5,380	\$ -	\$ -	\$ -	\$ -	\$ -
(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ -	\$ 740	\$ 555	\$ 6,762
(5084) Salary - Cell phone allowance	\$ 792	\$ 703	\$ 610	\$ 1,170	\$ -	\$ -	\$ 448	\$ 552	\$ 720
(5064) Salary - Maintenance Tech (C	\$ -	\$ -	\$ 2,065	\$ 2,068	\$ -	\$ -	\$ -	\$ -	\$ -
(5110) Merit and Benefits Increases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5122) Dental Insurance Benefits	\$ 420	\$ 424	\$ 178	\$ 455	\$ -	\$ -	\$ -	\$ 694	\$ 926
(5124) Long Term Disability Insuran	\$ 479	\$ 243	\$ 114	\$ 238	\$ -	\$ -	\$ 199	\$ 385	\$ 686
(5131) TWC - Employers Contributor	\$ 270	\$ -	\$ 9	\$ 250	\$ -	\$ -	\$ 20	\$ 396	\$ 528
(5050) Salary - Patrol Officer	\$ -	\$ -	\$ -	\$ 2,896	\$ -	\$ -	\$ -	\$ -	\$ -
(5126) Short Term Disability Insuran	\$ 270	\$ 137	\$ 64	\$ 176	\$ -	\$ -	\$ 136	\$ 253	\$ 528
(5087) Salary - Education	\$ -	\$ -	\$ -	\$ 600	\$ -	\$ -	\$ 253	\$ 510	\$ 45
(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313	\$ 210	\$ 270
(5123) Vision Insurance	\$ 84	\$ 61	\$ 31	\$ 77	\$ -	\$ -	\$ -	\$ 144	\$ 181
(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390	\$ 390	\$ -
(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 223	\$ 223	\$ 84
(5120) Life Insurance Benefits	\$ 60	\$ 42	\$ 21	\$ 42	\$ -	\$ -	\$ 34	\$ 71	\$ 103
(5076) Salary - PW Maintenance Tec	\$ 617	\$ (732)	\$ 153	\$ 492	\$ -	\$ 74	\$ -	\$ -	\$ -
(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120	\$ -	\$ -
Other Operating Expenses									
(5758) Repairs & Maintenance - Syst	\$ 14,478	\$ 19,642	\$ 18,356	\$ 14,894	\$ 21,924	\$ 23,292	\$ 38,273	\$ 26,889	\$ 27,500
(5877) Water Conservation Program	\$ 15,189	\$ 22,618	\$ 24,660	\$ 21,350	\$ 16,773	\$ 13,226	\$ 13,079	\$ 10,000	\$ 20,000
(5590) Depreciation Expense	\$ 67,324	\$ 53,597	\$ 65,948	\$ -	\$ -	\$ 71,785	\$ -	\$ -	\$ -
(5782) Software Maintenance Fees	\$ 7,339	\$ 7,742	\$ 9,674	\$ 10,389	\$ 10,978	\$ 8,684	\$ 9,449	\$ 9,449	\$ 8,706
(5820) Training & Education - City St	\$ 2,006	\$ 2,216	\$ 3,628	\$ 4,383	\$ 2,535	\$ 1,348	\$ 3,585	\$ 4,350	\$ 5,200
(5835) Utilities: elec/water/wastewat	\$ 2,499	\$ 4,003	\$ 1,294	\$ 361	\$ 630	\$ 1,621	\$ 1,089	\$ 3,000	\$ 4,200
(5515) Bank / Management Fees	\$ 1,637	\$ 2,224	\$ 1,838	\$ 1,565	\$ 388	\$ 1,211	\$ 724	\$ 2,000	\$ 2,000

# THE WATER DEPARTMENT BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 21 Budget	FY 22 Budget	
(5815) Training - Mileage Reimburse	\$ 499	\$ 443	\$ 914	\$ 3,453	\$ 1,232	\$ 860	\$ -	\$ 1,600	\$ 1,600	
(5516) Credit Card Fees	\$ 586	\$ 1,870	\$ 1,475	\$ 1,196	\$ 1,116	\$ 1,318	\$ 2,096	\$ 1,000	\$ 1,500	
(5600) Dues / Subscriptions / Fees	\$ 1,799	\$ 1,737	\$ 383	\$ 850	\$ 774	\$ 403	\$ 1,402	\$ 880	\$ 1,200	
(5745) Repair & Maintenance - Equip	\$ 902	\$ 1,475	\$ 512	\$ 176	\$ 94	\$ -	\$ 350	\$ 1,200	\$ 1,200	
(5705) Office Supplies/Delivery Fees	\$ 25	\$ 21	\$ 524	\$ 1,000	\$ 974	\$ 58	\$ 114	\$ 1,000	\$ 1,000	
(5755) Repair & Maintenance - Vehic	\$ 299	\$ 72	\$ 500	\$ 619	\$ 746	\$ 648	\$ 591	\$ 1,000	\$ 1,000	
(5830) Uniforms	\$ 201	\$ 500	\$ 245	\$ 669	\$ 440	\$ 444	\$ 342	\$ 700	\$ 700	
(5735) Rental Expense - Equipment	\$ -	\$ -	\$ 226	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	
(5645) Fuel	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ 500	
Transfers/Subsidies										
(7000) Operating Transfers Out	\$ 20,329	\$ -	\$ -	\$ 115,927	\$ 119,405	\$ -	\$ -	\$ -	\$ -	
Contract Services										
(5327) Engineer - Design Fees	\$ -	\$ 4,740	\$ 1,327	\$ -	\$ 1,107	\$ -	\$ 10,956	\$ 5,766	\$ -	
(5303) Aquifer District Fees	\$ 3,210	\$ 3,210	\$ 3,210	\$ 3,210	\$ 3,210	\$ 3,210	\$ 3,235	\$ 3,500	\$ 3,500	
(5324) Emergency Response Service	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	
(5343) IT Management Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 980	\$ -	
Project										
(7213) Lift Station Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,000	\$ -	
(7212) Backflows, Meters, & Vaults Im	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	
Misc Expenses										
(5775) Small Tools	\$ 2,555	\$ 758	\$ 2,921	\$ 3,182	\$ 2,412	\$ 1,995	\$ 2,633	\$ 3,000	\$ 2,500	
(PROPOSED) Proposed New Line	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Expenses</b>	\$ 752,819	\$ 765,516	\$ 813,645	\$ 883,962	\$ 785,862	\$ 766,286	\$ 694,625	\$ 933,011	\$ 852,159	
<b>Revenues Less Expenses</b>	\$ (9,557)	\$ (16,982)	\$ 51,829	\$ (35,951)	\$ 155,305	\$ 9,160	\$ (23,407)	\$ (9,586)	\$ 1	



# THE WASTEWATER DEPARTMENT

## EXPLAINED

### Budget at a Glance

Revenues: \$670,049

- Utility Sales: \$386,641
- Transfers/Subsidy: \$251,614
- Interest Revenue: \$31,129
- Misc. Revenues: \$665

Expenses: \$670,049

- Utilities Expenses: \$545,045
- Salary, Benefits, and Other Compensation: \$103,180
- Other Operating Expenses: \$14,825
- Contract Services: \$5,000
- Misc. Expenses: \$2,000

Total Staffing: Allocated by Task

Capital Projects: \$344,000

- Stearns Lift Station: \$194,000
- US 290 Sewer: \$150,000

### RESPONSIBILITIES

The Public Works Department maintains the public water system with over 7 miles of water lines and the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Included in the Utility Enterprise Fund is the contractual cost to the City of Sunset Valley from the City of Austin for the purchase of water and disposal of wastewater.



# THE WASTEWATER BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>										
Utility Sales										
	(4220) Utility Sales	\$ 427,929	\$ 414,374	\$ 435,173	\$ 371,257	\$ 374,920	\$ 366,370	\$ 505,751	\$ 474,795	\$ 386,641
Transfers/Subsidy										
	(4300) Operating Transfers In	\$ 309,022	\$ 287,436	\$ 231,296	\$ 239,170	\$ 225,504	\$ 134,145	\$ -	\$ 149,657	\$ -
	(SUBSIDIES) Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 251,614
Interest Revenue										
	(4095) Interest	\$ 859	\$ 3,551	\$ 17,201	\$ 36,343	\$ 56,959	\$ 27,428	\$ 2,214	\$ 5,000	\$ 31,129
Misc Revenues										
	(4060) General Fees & Inspections	\$ 100	\$ 250	\$ 100	\$ 100	\$ -	\$ 50	\$ -	\$ 2,000	\$ 665
	(4210) Tap Fees - Reconnects	\$ 460	\$ 460	\$ 460	\$ 920	\$ -	\$ 2,220	\$ -	\$ 1,200	\$ -
	<b>Total Revenue</b>	<b>\$ 738,370</b>	<b>\$ 706,071</b>	<b>\$ 684,230</b>	<b>\$ 647,790</b>	<b>\$ 657,383</b>	<b>\$ 530,213</b>	<b>\$ 507,965</b>	<b>\$ 632,652</b>	<b>\$ 670,049</b>
<b>Expenses</b>										
Utilities Expenses										
	(5373) Utility Contractual Services	\$ 460,182	\$ 454,638	\$ 468,537	\$ 456,947	\$ 418,376	\$ 461,169	\$ 485,981	\$ 519,162	\$ 529,545
	(5798) Annual WW Line Inspections	\$ 14,027	\$ -	\$ -	\$ 11,500	\$ 13,156	\$ -	\$ 14,398	\$ 15,000	\$ 15,000
	(5375) Utility Inspections	\$ -	\$ -	\$ -	\$ 50	\$ 275	\$ 163	\$ 92	\$ 500	\$ 500
Salary, Benefits, and Other Compensation										
	(5099) Payroll Expenses - Payroll Servi	\$ -	\$ -	\$ -	\$ -	\$ 57,091	\$ 54,879	\$ -	\$ -	\$ -
	(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,488	\$ 60,334	\$ 69,436
	(5080) Salary - Utilities Superintendent	\$ 16,955	\$ 11,628	\$ 12,983	\$ 17,997	\$ -	\$ -	\$ -	\$ -	\$ -
	(5140) TMRS City Contribution	\$ 3,725	\$ 10,332	\$ 5,373	\$ 22,998	\$ -	\$ -	\$ -	\$ 7,260	\$ 8,459
	(5060) Salary - Public Works Director	\$ 9,535	\$ 10,243	\$ 10,788	\$ 10,748	\$ -	\$ (276)	\$ -	\$ -	\$ -
	(5010) Salary - PW Operations Manag	\$ 5,609	\$ 6,616	\$ 6,802	\$ 7,041	\$ -	\$ -	\$ -	\$ -	\$ -
	(5063) Salary - Maintenance Tech 1 (R	\$ -	\$ 5,022	\$ 7,290	\$ 6,428	\$ -	\$ -	\$ -	\$ -	\$ -
	(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,056	\$ 11,937
	(5065) Salary - Development Permit C	\$ -	\$ -	\$ 4,974	\$ 3,978	\$ -	\$ -	\$ -	\$ -	\$ -
	(5150) Workers Compensation Benefit	\$ -	\$ -	\$ 2,559	\$ 3,145	\$ -	\$ -	\$ 2,714	\$ 2,714	\$ 3,253
	(5068) Salary - Maintenance Tech (CV	\$ 4,681	\$ 1,832	\$ 1,781	\$ 1,480	\$ -	\$ 215	\$ -	\$ -	\$ -
	(5001) Salary - Accounting Clerk	\$ 1,957	\$ 2,225	\$ 2,332	\$ 2,369	\$ -	\$ -	\$ -	\$ -	\$ -
	(5090) Salary - Overtime	\$ 1,528	\$ 553	\$ 621	\$ 1,192	\$ -	\$ -	\$ 1,350	\$ 1,336	\$ 2,302
	(5057) Salary - Administrative Clerk	\$ 1,776	\$ 1,953	\$ 2,056	\$ 2,083	\$ -	\$ (62)	\$ -	\$ -	\$ -
	(5062) Salary - Maintenance Tech (DV	\$ -	\$ -	\$ -	\$ 3,587	\$ -	\$ -	\$ -	\$ -	\$ -
	(5130) Medicare Tax - Employers Cont	\$ 568	\$ 507	\$ 774	\$ 870	\$ -	\$ -	\$ 813	\$ 907	\$ 1,051
	(5064) Salary - Maintenance Tech (QD	\$ -	\$ -	\$ 2,065	\$ 1,648	\$ -	\$ -	\$ -	\$ -	\$ -
	(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 415	\$ 285	\$ 4,116
	(5110) Merit and Benefits Increases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 421	\$ 589
	(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 274	\$ 336	\$ 468
	(5094) Salary-Water Sampling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,255	\$ -	\$ -
	(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133	\$ 230	\$ 437
	(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91	\$ 151	\$ 336
	(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12	\$ 240	\$ 336
	(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204	\$ 150	\$ 150
	(5076) Salary - PW Maintenance Tech	\$ 265	\$ (227)	\$ (93)	\$ (124)	\$ -	\$ 772	\$ -	\$ -	\$ -
	(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130	\$ 130	\$ 84
	(5087) Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126	\$ 285	\$ 45
	(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226	\$ 226	\$ -
	(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87	\$ 115
	(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22	\$ 43	\$ 66
	(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80	\$ -	\$ -
Transfers/Subsidies										
	(7000) Operating Transfers Out	\$ 20,329	\$ -	\$ -	\$ 86,946	\$ 89,554	\$ -	\$ -	\$ -	\$ -
Other Operating Expenses										
	(5758) Repairs & Maintenance - Syste	\$ 2,040	\$ 3,578	\$ 2,948	\$ 6,107	\$ 1,833	\$ 4,741	\$ 14,433	\$ 6,889	\$ 5,000
	(5745) Repair & Maintenance - Equipr	\$ 2,029	\$ 170	\$ 438	\$ -	\$ 2,976	\$ -	\$ 3,147	\$ 1,200	\$ 1,200
	(5820) Training & Education - City Sta	\$ 666	\$ 807	\$ 800	\$ 1,300	\$ 272	\$ 1,430	\$ 237	\$ 1,500	\$ 1,500
	(5835) Utilities: elec/water/wastewater	\$ 787	\$ 778	\$ 735	\$ 780	\$ 648	\$ 429	\$ 674	\$ 1,000	\$ 1,000
	(5815) Training - Mileage Reimburserr	\$ 544	\$ 28	\$ 280	\$ 1,362	\$ 380	\$ -	\$ -	\$ 1,000	\$ 1,000
	(5755) Repair & Maintenance - Vehicle	\$ 610	\$ -	\$ 500	\$ 402	\$ 771	\$ 350	\$ 486	\$ 1,000	\$ 1,000
	(5705) Office Supplies/Delivery Fees	\$ 6	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ 127	\$ 800	\$ 800
	(5830) Uniforms	\$ 201	\$ 500	\$ 188	\$ 231	\$ 264	\$ 174	\$ 375	\$ 500	\$ 750
	(5600) Dues / Subscriptions / Fees	\$ 60	\$ -	\$ 400	\$ -	\$ 463	\$ 111	\$ 75	\$ 575	\$ 575
	(5735) Rental Expense - Equipment	\$ -	\$ -	\$ 232	\$ -	\$ -	\$ -	\$ 28	\$ 250	\$ 500
	(5645) Fuel	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ 500

# THE WASTEWATER BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 21 Budget	FY 22 Budget
(5650) Hazardous Material Disposal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
(5753) Repair & Maintenance - Trails &	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34	\$ -	\$ -
<b>Contract Services</b>									
(5327) Engineer - Design Fees	\$ 4,085	\$ -	\$ 357	\$ 2,358	\$ -	\$ 360	\$ 4,045	\$ 3,311	\$ -
(5324) Emergency Response Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
(5371) Industrial Waste Services	\$ 68	\$ 56	\$ 298	\$ 769	\$ -	\$ -	\$ -	\$ 1,000	\$ -
<b>Misc Expenses</b>									
(5775) Small Tools	\$ 906	\$ 919	\$ 1,026	\$ 788	\$ 1,883	\$ 832	\$ 366	\$ 2,000	\$ 2,000
<b>Project</b>									
(7213) Lift Station Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,766	\$ -	\$ -
<b>Total Expenses</b>	\$ 553,139	\$ 512,158	\$ 537,044	\$ 656,280	\$ 587,942	\$ 525,287	\$ 598,597	\$ 638,378	\$ 670,050
<b>Revenues Less Expenses</b>	\$ 185,228	\$ 193,913	\$ 147,185	\$ (8,489)	\$ 69,441	\$ 4,925	\$ (90,631)	\$ (5,726)	\$ (1)



# THE SOLID WASTE DEPARTMENT

## EXPLAINED

### Budget at a Glance

Revenues: \$199,853

- Transfers/Subsidy: \$194,900
- Utility Sales: \$4,792
- Misc Revenues: \$162

Expenses: \$199,853

- Utilities Expenses: \$111,000
- Salary, Benefits, and Other Compensation: \$71,353
- Community Programs: \$12,000
- Other Operating Expenses: \$5,500

Total Staffing: Allocated by Task

Capital Projects: None

### RESPONSIBILITIES

The Solid Waste Department includes the contractual cost for solid waste to residential customers.

The Solid Waste Utility also includes the cost for brush chipping/grinding as well as other solid waste services.

A discussion regarding the fee charged to residents was held in the Budget and Finance Committee in FY 21 and in for the proposed FY 22. In FY 21, the Committee recommended a \$10 per month increase to residents. The Council did not approve the fee increase.

In the current budget proposal discussion, a motion was made to increase the fee to residents by \$4. The motion died for a lack of second.

The Mayor has included the need to slowly increase this fee, and for other utilities in his budget transmittal letter.

# THE SOLID WASTE BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>										
Transfers/Subsidy										
	(4300) Operating Transfers In	\$ 114,098	\$ 123,326	\$ 131,516	\$ 134,680	\$ 130,915	\$ 136,711	\$ -	\$ 172,680	\$ -
	(SUBSIDIES) Subsidy Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 194,900
Utility Sales										
	(4220) Utility Sales	\$ 4,004	\$ 3,815	\$ 3,744	\$ 4,237	\$ 6,695	\$ 6,977	\$ 6,935	\$ 4,200	\$ 4,792
Misc Revenues		\$ -	\$ 80	\$ 219	\$ 41	\$ 270	\$ 4	\$ -	\$ 200	
	(4170) Recycle / Reclamation Sales	\$ -	\$ 80	\$ 219	\$ 41	\$ 270	\$ 4	\$ -	\$ 200	\$ 162
	<b>Total Revenues</b>	\$ 118,102	\$ 127,301	\$ 135,698	\$ 138,999	\$ 138,150	\$ 143,696	\$ 6,935	\$ 177,280	\$ 199,854
<b>Expenses</b>										
Utilities Expenses										
	(5373) Utility Contractual Services	\$ 60,794	\$ 61,954	\$ 62,319	\$ 64,726	\$ 67,737	\$ 70,733	\$ 70,528	\$ 100,000	\$ 104,000
	(5374) Utility Dumpster Rental	\$ 6,605	\$ 7,209	\$ 4,950	\$ 5,244	\$ 6,916	\$ 6,106	\$ 3,626	\$ 7,000	\$ 7,000
Salary, Benefits, and Other Compensation										
	(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,718	\$ 39,142	\$ 49,340
	(5099) Payroll Expenses - Payroll Services	\$ -	\$ -	\$ -	\$ -	\$ 28,442	\$ 34,347	\$ -	\$ -	\$ -
	(5064) Salary - Maintenance Tech (QD)	\$ 6,876	\$ 7,956	\$ 8,259	\$ 8,267	\$ -	\$ -	\$ -	\$ -	\$ -
	(5140) TMRS City Contribution	\$ 2,079	\$ 6,504	\$ -	\$ 13,472	\$ -	\$ -	\$ -	\$ 4,703	\$ 6,029
	(5066) Salary - Ground Maintenance Sup	\$ 4,959	\$ 5,927	\$ 6,054	\$ 6,547	\$ -	\$ 383	\$ -	\$ -	\$ -
	(5060) Salary - Public Works Director	\$ 4,768	\$ 5,121	\$ 5,394	\$ 5,374	\$ -	\$ (138)	\$ -	\$ -	\$ -
	(5030) Salary - Parks & Natural Resources	\$ 3,225	\$ 3,798	\$ 3,983	\$ 4,045	\$ -	\$ -	\$ -	\$ -	\$ -
	(5068) Salary - Maintenance Tech (CW)	\$ 272	\$ 3,303	\$ 6,466	\$ 6,022	\$ -	\$ 46	\$ -	\$ -	\$ -
	(5063) Salary - Maintenance Tech 1 (RS)	\$ 4,434	\$ 1,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,926	\$ 7,794
	(5001) Salary - Accounting Clerk	\$ 1,957	\$ 2,226	\$ 2,332	\$ 2,369	\$ -	\$ -	\$ -	\$ -	\$ -
	(5150) Workers Compensation Benefits	\$ 739	\$ -	\$ 963	\$ 1,278	\$ -	\$ -	\$ 157	\$ 1,322	\$ 1,848
	(5057) Salary - Administrative Clerk	\$ -	\$ -	\$ 2,098	\$ 2,083	\$ -	\$ (62)	\$ -	\$ -	\$ -
	(5090) Salary - Overtime	\$ 670	\$ 791	\$ 549	\$ 163	\$ -	\$ -	\$ 574	\$ 723	\$ 1,772
	(5130) Medicare Tax - Employers Contrib	\$ 244	\$ 390	\$ 529	\$ 500	\$ -	\$ -	\$ 554	\$ 588	\$ 749
	(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135	\$ 60	\$ 2,058
	(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273	\$ 379
	(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 221	\$ 221	\$ 167
	(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140	\$ 168	\$ 252
	(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66	\$ 151	\$ 281
	(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7	\$ 156	\$ 216
	(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45	\$ 99	\$ 216
	(5094) Salary-Water Sampling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357	\$ -	\$ -
	(5110) Merit and Benefits Increases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	(5087) Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71	\$ 105	\$ 45
	(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57	\$ 74
	(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11	\$ 28	\$ 42
	(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62	\$ 62	\$ -
	(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ (335)	\$ -	\$ -	\$ 129	\$ 120	\$ 90
	(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40	\$ -	\$ -
	(5010) Salary - PW Operations Manager	\$ (103)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Programs										
	(5410) Brush Chipping Program	\$ 12,907	\$ 14,704	\$ 10,873	\$ 12,739	\$ 6,552	\$ 8,771	\$ 12,119	\$ 12,000	\$ 12,000
Other Operating Expenses										
	(5510) Animal Control	\$ 677	\$ 47	\$ 2,169	\$ 1,554	\$ 1,629	\$ 1,831	\$ 2,323	\$ 3,500	\$ 3,500
	(5735) Rental Expense - Equipment	\$ -	\$ 302	\$ -	\$ 300	\$ 362	\$ -	\$ -	\$ 750	\$ 750
	(5795) Tire Recycling	\$ 473	\$ 207	\$ 257	\$ 603	\$ 240	\$ 435	\$ 622	\$ 650	\$ 750
	(5650) Hazardous Material Disposal	\$ 207	\$ 33	\$ 361	\$ 259	\$ 352	\$ -	\$ 61	\$ 389	\$ 500
	<b>Total Expenses</b>	\$ 111,783	\$ 121,921	\$ 117,556	\$ 135,210	\$ 112,230	\$ 122,452	\$ 128,566	\$ 177,193	\$ 199,852
	<b>Revenues Less Expenses</b>	\$ 6,319	\$ 5,300	\$ 17,924	\$ 3,750	\$ 25,648	\$ 21,240	\$ (121,631)	\$ (114)	\$ 2



# THE INFRASTRUCTURE RESERVE

## EXPLAINED

### RESPONSIBILITIES

The City is in a zero-debt position and pays for infrastructure through a series of annual transfers to each of the water and wastewater utilities, as a plan to pay for infrastructure replacement, upgrade, or repair.

This year, the Capital Improvement Program, various inspections and televising of lines throughout the city, reduced the long-term cost projection.

Previous projections showed lines being at their end of life after a 30 year lifespan, however, a solid maintenance program has shown that many of the wastewater lines are in good condition and may be extended out to 50 years.

Waterlines are a bit more challenging as they are under constant pressure. Additionally, our contract with the City of Austin, who is the water provider for our City, requires immediate leak repair and maintenance, thus the transfer to the water infrastructure fund is greater

Staff continues to work on a maintenance and capital program that keeps the city in a zero-debt position.

### Budget at a Glance

Water Infrastructure Reserve: \$326,521

Wastewater Infrastructure Reserve: \$55,892

# THE WATER INFRASTRUCTURE BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY 21 Budget	FY 22 Budget
Revenues									
Transfers/Subsidy									
	(4300) Operating Transfers In	\$ 20,329	\$ 109,273	\$ -	\$ 115,927	\$ 119,405	\$ -	\$ -	\$ 74,521
	<b>Total Revenue</b>	\$ 20,329	\$ 109,273	\$ -	\$ 115,927	\$ 119,405	\$ -	\$ -	\$ 74,521
Expenses									
Other Operating Expenses									
	(5758) Repairs & Maintenance - System	\$ -	\$ -	\$ 21,197	\$ 3,997	\$ 46,238	\$ 15,301	\$ 825	\$ -
Transfers/Subsidies									
	(XFER TO RESERVES) Transfers to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,521
	<b>Total Expense</b>	\$ -	\$ -	\$ 21,197	\$ 3,997	\$ 46,238	\$ 15,301	\$ 825	\$ 74,521
	<b>Revenues Less Expenses</b>	\$ 20,329	\$ 109,273	\$ (21,197)	\$ 111,930	\$ 73,167	\$ (15,301)	\$ (825)	\$ -

# THE WASTEWATER INFRASTRUCTURE BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>									
Transfers/Subsidy									
	(4300) Operating Transfers	\$ 20,329	\$ 81,955	\$ -	\$ 86,946	\$ 89,554	\$ -	\$ -	\$ 55,892
	<b>Total Revenue</b>	\$ 20,329	\$ 81,955	\$ -	\$ 86,946	\$ 89,554	\$ -	\$ -	\$ 55,892
<b>Expenses</b>									
Other Operating Expenses	Other Operating Expenses	\$ -	\$ -	\$ -	\$ 14,442	\$ -	\$ 11,771	\$ -	\$ -
Transfers/Subsidies									
	Xfer to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,892
Utilities Expenses	Utilities Expenses	\$ 19,614	\$ 3,000	\$ -	\$ 2,193	\$ -	\$ -	\$ -	\$ -
	<b>Total Expenses</b>	\$ 19,614	\$ 3,000	\$ -	\$ 16,635	\$ -	\$ 11,771	\$ -	\$ 55,892
	<b>Revenues Less Expenses</b>	\$ 715	\$ 78,955	\$ -	\$ 70,311	\$ 89,554	\$ (11,771)	\$ -	\$ -



# THE STREET FUND

## EXPLAINED

### Budget at a Glance

Revenues: \$ 785,592

- Sales Tax Revenue: \$707,167
- Interest Revenue: \$78,425

Expenses: \$141,014

- Other Operating Expenses: \$83,000
- Salary, Benefits, and Other Compensation: \$58,014

Revenues Less Expenses  
\$ 644,577

Total Staffing: Allocated per Task

Capital Projects:

- Lone Oak Turnaround: \$80,000
- Lone Oak Street Improvements: \$239,126
- Sunset Trail Street Improvements: \$143,003
- Street Maintenance Plan: \$75,001

### RESPONSIBILITIES

In 2001, an election was held, and the voters authorized the collection of a 1/4th of one percent Sales Tax under Chapter 327 Texas Tax Code to repair and maintain streets. This tax provides funding for the maintenance and repair of municipal streets existing on the date of the election to adopt or reauthorize the tax.

“Municipal Street” is defined in as the entire width of a right of way held by a municipality in fee or by easement or dedication that has a part open for public use for vehicular travel. This does not include a designated state or federal highway or road or a designated county road.

A schedule of street repair and maintenance activities is updated annually as part of the budget process to project the use of this tax to repair and maintain city streets. Collection of this tax began in January 2002 and has been reauthorized every 4 years since that time. The next vote to reauthorize this tax will be on the November 2021 ballot.

In FY 21, costs for staff were included in the Street fund based on the percentage of time staff spends on street related maintenance and projects.

**This tax is up for voter decision in November of 2021.**



# THE STREET REPAIR AND REPLACEMENT BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>									
Sales Tax Revenue									
	(4185) Sales and Use Tax - R&M Street	\$ 820,269	\$ 810,236	\$ 812,971	\$ 820,538	\$ 810,236	\$ 737,920	\$ 602,385	\$ 707,167
	Interest Rev (4095) Interest	\$ 1,981	\$ 10,741	\$ 38,258	\$ 87,409	\$ 141,497	\$ 72,423	\$ 18,750	\$ 78,425
Misc Revenues									
	(4110) Miscellaneous Fees & Charges	\$ 5,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Revenue</b>	\$ 827,590	\$ 820,977	\$ 851,229	\$ 907,947	\$ 951,733	\$ 810,343	\$ 621,135	\$ 785,592
<b>Expenses</b>									
Other Operating Expenses									
	(5750) Repair & Maintenance - Streets & Drainage	\$ 60,474	\$ 370,544	\$ 72,366	\$ 34,556	\$ 81,218	\$ 253,078	\$ 82,000	\$ 83,000
	(5746) Repair & Maint. - Drainage-Streets & ROW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	(5791) Streets - Pillow Construction	\$ 5,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	(5770) Small Equipment Repair/Purchase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project									
	(7183) Lone Oak Trail Street	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,000	\$ -
	(7184) Sunset Trail Street	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,580	\$ -	\$ -
	(7206) Pillow Road Trench Repair Project	\$ -	\$ -	\$ -	\$ -	\$ 2,299	\$ -	\$ -	\$ -
	(7136) Jones Rd. Right Turn at West Gate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Salary, Benefits, and Other Compensation									
	(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,214	\$ 38,418
	(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,422	\$ 6,361
	(5140) TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,993	\$ 4,686
	(5150) Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,025	\$ 1,960
	(5090) Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,017	\$ 1,226
	(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 3,234
	(5130) Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 624	\$ 582
	(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 264	\$ 277
	(5094) Salary-Water Sampling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273	\$ 324
	(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159	\$ 240
	(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120	\$ 132
	(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156	\$ 185
	(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105	\$ 185
	(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116	\$ 59
	(5087) Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 45
	(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 164	\$ -
	(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57	\$ 63
	(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28	\$ 36
	(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers/Subsidies									
	(7000) Operating Transfers Out	\$ -	\$ -	\$ 9,552	\$ 69,968	\$ -	\$ 22,747	\$ -	\$ -
Contract Services									
	(5327) Engineer - Design Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Revenue</b>	\$ 65,814	\$ 370,544	\$ 81,918	\$ 104,524	\$ 83,517	\$ 285,405	\$ 456,262	\$ 141,013
	<b>Revenue Less Expenses</b>	\$ 761,776	\$ 450,433	\$ 769,312	\$ 803,424	\$ 868,217	\$ 524,938	\$ 164,873	\$ 644,579



# THE HOTEL OCCUPANCY (HOT) FUND

## EXPLAINED

### RESPONSIBILITIES

This fund accounts for the collection and expenditures of a 7% local occupancy tax imposed on the cost of a hotel room. This local tax is in addition to the state tax and is authorized by Chapter 351 of the Texas Tax Code. Funds can only be used for the enhancement and promotion of tourism, the convention industry, the arts, and historical restoration programs.

Revenue is received quarterly from the Holiday Inn Express and two other Bed and Breakfast establishments located in Sunset Valley.

There are very specific criteria for spending these funds. Some of the annual programs funded from these funds include the city's Marketing Campaign, the JDRF One Walk, the Sunset Valley Farmer's Market, and ArtFest.

Other items funded from the HOT Funds include the Recreational Venue (playscape) adjacent to the Homestead Shopping Center in 2010 and a reserve fund has been established for a future convention center facility or visitor information center which meets the requirements of Section 351.101 (a)(1) of the Texas Tax Code. The City continues to fund the City's Marketing Campaign as well as the other historical recipients.

### Budget at a Glance

Revenues: \$ 259,183

- Hotel Occupancy Tax: \$167,565
- Transfers/Subsidy: \$81,982
- Interest Revenue: \$9,636

Expenses: \$259,183

- Marketing Contract: \$114,833
- Marketing Contingency:  
\$ 33,000
- Community Programs: \$111,350

# THE HOTEL OCCUPANCY TAX (HOT) BUDGET

## DETAILED

		FY15 Actual	FY17 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>								
	(4080) Hotel Occupancy Tax	\$ 260,604	\$ 263,012	\$ 248,891	\$ 129,900	\$ 155,050	\$ 25,000	\$ 167,565
Interest Revenue		\$ 1,017	\$ 4,962	\$ 16,406	\$ 7,945	\$ 689	\$ 2,500	
	(4095) Interest	\$ 1,017	\$ 4,962	\$ 16,406	\$ 7,945	\$ 689	\$ 2,500	\$ 9,636
Transfers/Subsidy		\$ -	\$ -	\$ -	\$ 2,933	\$ -	\$ -	\$ -
	(4300) Operating Transfers In	\$ -	\$ -	\$ -	\$ 2,933	\$ -	\$ -	\$ 81,982
	<b>Total Expenses</b>	\$ 262,638	\$ 272,936	\$ 281,703	\$ 151,656	\$ 156,428	\$ 30,000	\$ 259,183
<b>Expenses</b>								
Other Operating Expenses								
	(5500) Advertising / Public Notices	\$ 99,903	\$ 99,333	\$ 116,591	\$ 35,457	\$ 142,645	\$ 260,000	\$ 147,833
Community Programs								
	(5551) Sunset Valley Arts Commission-Arts Fest	\$ 31,222	\$ 37,040	\$ 37,650	\$ 24,563	\$ 5,500	\$ -	\$ 39,915
	(6556) Advertising - SFC	\$ 41,306	\$ 41,900	\$ 41,808	\$ 16,593	\$ 23,419	\$ 10,000	\$ -
	(6551) Advertising - Art Fest	\$ 38,763	\$ 39,995	\$ 41,385	\$ 6,220	\$ -	\$ -	\$ 41,435
	(5651) American Indian Heritage Pow Wow	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	(5554) JDRF One Walk 2016	\$ -	\$ 10,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -
	(5556) SFC- Farmer's Market	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
	(5649) Youth Event	\$ 3,000	\$ 2,120	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 259,194	\$ 230,388	\$ 252,434	\$ 97,833	\$ 171,564	\$ 270,000	\$ 259,183
	<b>Revenues Less Expenses</b>	\$ 2,426	\$ 37,587	\$ 12,863	\$ 42,944	\$ (15,825)	\$ (242,500)	\$ -



# THE VENUE (GREEN TAX) FUND

## EXPLAINED

### RESPONSIBILITIES

In November 2007, an election was held, and the voters authorized the collection of an 1/8<sup>th</sup> of one percent Sales Tax under Chapter 334 of the Local Government Code to establish a Watershed Protection and Preservation Project under Section 334.001 (4)(F). This tax provides for the planning, acquisition, and development of a watershed protection and preservation program, entitled the Edwards Aquifer Protection Venue Project along Brodie Land or Country White Lane, with funds to be limited to watershed protection, acquisition of property and acquisition of conservation easements.

The tax began to be collected in April 2008. There is no requirement or provision to reauthorize this tax, as with the Street Maintenance tax. The City Council has the authority to determine when the Venue is complete and end the tax.

In November 2015, the voters approved a proposition to expand the geographic area of the Venue to include the entire City limits and Extraterritorial Jurisdiction of the City of Sunset Valley.

Revenue from this tax has largely been used to purchase property or to reimburse the General Fund for properties acquired by the City prior to the eligibility to use Green Tax for their purchase.

In 2018, Council adopted a Water Quality Protection Program that allows for various activities to be undertaken for the protection of water quality throughout the City.

The Venue Tax has since been used to help preserve and protect the City's 270 acres of greenspaces and conservation area as well as maintain stormwater/water quality infrastructure. This includes maintenance of 7 water quality facilities. All of these programs have the goal of protecting the aquifer and water quality.

*This tax does not expire unless the Council decides to no longer assess it. That is done by ordinance at the Council level.*

### Budget at a Glance

Revenues: \$ 371,572

- Sales Tax Revenue: \$353,610
- Interest Revenue: \$17,962

Expenses: \$227,439

- Other Operating Expenses: \$77,000
- Salary, Benefits, and Other Compensation: \$114,679
- Contract Services: \$28,260
- Community Programs: \$7,500

Revenues Less Expenses: \$144,133

# THE VENUE TAX (GREEN TAX) BUDGET

## DETAILED

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 21 Budget	FY 22 Budget
<b>Revenues</b>									
Sales Tax Revenue									
(4184) Sales and Use Tax - Green Tax	\$ 410,165	\$ 405,144	\$ 406,516	\$ 410,300	\$ 405,148	\$ 368,988	\$ 425,456	\$ 301,215	\$ 353,610
Misc Revenues									
(4190) Sale of Assets	\$ -	\$ -	\$ 631,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Revenue									
(4095) Interest	\$ 788	\$ 5,518	\$ 11,312	\$ 18,820	\$ 30,904	\$ 17,174	\$ 1,709	\$ 7,000	\$ 17,962
Transfers/Subsidy									
(4300) Operating Transfers In	\$ -	\$ 118,157	\$ -	\$ -	\$ -	\$ 7,590	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 410,953	\$ 528,819	\$ 1,049,728	\$ 429,120	\$ 436,052	\$ 393,752	\$ 427,165	\$ 308,215	\$ 371,572
<b>Expenses</b>									
Project									
(5660) Land Acquisition	\$ -	\$ 9,796	\$ 1,542	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7177) Brodie Lane WQ/HMT Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 59,145	\$ -	\$ -	\$ -	\$ -
(7208) Valley Creek Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7211) Lovegrass Lane Pond Rehab	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7214) Homestead Park Planning/Upper Cougar Creek	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,711	\$ 30,000	\$ -
(7181) Ernest Robles Way WQP Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325	\$ 13,920	\$ -	\$ -
(7210) Cougar Creek Water Quality Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7203) 34 Reese - Environmental Study	\$ -	\$ -	\$ -	\$ 2,004	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers/Subsidies									
(7000) Operating Transfers Out	\$ 945	\$ 144,417	\$ 946,122	\$ 850,067	\$ -	\$ 31,703	\$ -	\$ -	\$ -
Salary, Benefits, and Other Compensation									
(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,079	\$ 67,136	\$ 80,182
(5099) Payroll Expenses - Payroll Services	\$ -	\$ -	\$ -	\$ -	\$ 41,451	\$ 45,872	\$ -	\$ -	\$ -
(5140) TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,102	\$ 9,747
(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,464	\$ 9,878
(5150) Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,018	\$ 3,018	\$ 3,649
(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440	\$ 375	\$ 4,998
(5090) Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 909	\$ 903	\$ 1,774
(5130) Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 958	\$ 1,012	\$ 1,211
(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 427	\$ 427	\$ 543
(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 337	\$ 408	\$ 450
(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 526
(5087) Salary - Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 283	\$ 390	\$ 360
(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 133	\$ 263	\$ 390
(5086) Salary - Bilingual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 258	\$ 210	\$ 210
(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91	\$ 173	\$ 300
(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14	\$ 228	\$ 300
(5094) Salary-Water Sampling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 638	\$ -	\$ -
(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83	\$ 103
(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113	\$ 113	\$ -
(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22	\$ 41	\$ 59
(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40	\$ -	\$ -
Other Operating Expenses									
(5711) Open Space Management	\$ -	\$ -	\$ -	\$ -	\$ 22,292	\$ 14,540	\$ 41,920	\$ 40,000	\$ 40,000
(5880) Water Quality Ponds	\$ -	\$ -	\$ -	\$ -	\$ 4,441	\$ 3,352	\$ 1,007	\$ 15,000	\$ 15,000
(5749) Repair and Maintenance - Natural Waterways	\$ -	\$ -	\$ -	\$ -	\$ 11,049	\$ 1,874	\$ -	\$ 12,000	\$ 12,000
(5630) Fencing	\$ -	\$ -	\$ 6,804	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5745) Repair & Maintenance - Equipment	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 441	\$ -	\$ 3,000	\$ 3,000
(5823) Education Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285	\$ -	\$ 2,000	\$ 3,000
(5820) Training & Education - City Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 499	\$ 2,000	\$ 2,000
(5753) Repair & Maintenance - Trails & Footpaths	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
(5761) Repair & Maintenance - Water Quality Ponds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 792	\$ -	\$ -
Contract Services									
(5381) Water Quality Consultants	\$ -	\$ -	\$ -	\$ -	\$ 10,954	\$ 4,037	\$ -	\$ 15,000	\$ 15,000
(5350) Grounds Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 13,260
(5327) Engineer - Design Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,451	\$ 1,451	\$ -
Community Programs									
(5133) Urban Forestry	\$ -	\$ -	\$ -	\$ -	\$ 3,489	\$ 1,265	\$ 248	\$ 5,000	\$ 5,000
(5446) Environmental Monitoring Program	\$ -	\$ -	\$ -	\$ -	\$ 1,441	\$ -	\$ -	\$ 2,500	\$ 2,500
<b>Total Expenses</b>	\$ 945	\$ 154,213	\$ 954,468	\$ 852,071	\$ 157,262	\$ 103,694	\$ 149,308	\$ 249,697	\$ 227,440
<b>Revenues Less Expenses</b>	\$ 410,008	\$ 374,606	\$ 95,260	\$ (422,951)	\$ 278,789	\$ 290,059	\$ 277,858	\$ 58,517	\$ 144,132



# THE CRIME CONTROL DISTRICT FUND

## EXPLAINED

### RESPONSIBILITIES

In The Crime Control and Prevention tax is assessed as a 1/8 cent of the total sales tax paid by shoppers in Sunset Valley. It helps support programs within the Police Department and also helps offset operational expenses that would otherwise be paid by the General Fund, the large fund where the vast majority of City expenses are drawn from.

Any additional pressure on the General Fund may require the City to review other services and programs to offset the more than \$300,000 that is received from this tax.

No one staffer works in the Crime Control District. The fund is used as a cost center to assess salary costs in the overall Public Safety budget.

*This tax was approved by the residents in November 2021.*

### Budget at a Glance

Revenues: \$ 448,965

- Sales Tax Revenue: \$349,247
- Transfers/Subsidy: \$95,369
- Interest Revenue: \$4,349

Expenses: \$448,965

- Salary, Benefits, and Other Compensation: \$365,567
- Other Operating Expenses: \$78,648
- Community Programs: \$4,750

Capital Projects: None

Crime Control Fund						
	FY 17 Actual	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed
<b>Revenues</b>	\$132,489.00	\$ 408,550.00	\$ 403,353.00	\$368,280.00	\$ 406,521.00	\$ 448,965.00
<b>Expenses</b>	\$ -	\$ -	\$ -	\$ 211,233.00	\$ 310,523.00	\$ 448,965.00
<b>Revenues Less Expenses</b>	\$132,489.00	\$ 408,550.00	\$ 403,353.00	\$ 157,047.00	\$ 95,998.00	\$ -

# THE CRIME CONTROL BUDGET

## DETAILED

	FY15 Budget	FY16 Budget	FY17 Budget	FY18 Budget	FY19 Budget	FY20 Budget	FY 21 Budget	FY 22 Budget
<b>Revenues</b>								
Sales Tax Revenue								
(4181) Sales & Use Tax - Crime Control and Prevention Tax	\$ -	\$ -	\$ 200,000	\$ 400,000	\$ 408,077	\$ 400,000	\$ 301,215	\$ 349,247
Transfers/Subsidy								
(4300) Operating Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,807	\$ 95,369
Interest Revenue								
(4095) Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 4,349
<b>Total Revenue</b>	\$ -	\$ -	\$ 200,000	\$ 400,000	\$ 408,077	\$ 400,000	\$ 406,522	\$ 448,965
<b>Expenses</b>								
Transfers/Subsidy (7000) Operating Transfers Out								
(7000) Operating Transfers Out	\$ -	\$ -	\$ 200,000	\$ 399,500	\$ 400,000	\$ -	\$ -	\$ -
Salary, Benefits, and Other Compensation								
(5000) Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227,230	\$ 268,859
(5050) Salary - Patrol Officer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,159	\$ -	\$ -
(5045) Salary - Detective	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,888	\$ -	\$ -
(5140) TMRS City Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,477	\$ 30,131
(5121) Medical Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,931	\$ 26,780
(5090) Salary - Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,435	\$ 10,672
(5035) Salary - Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,445	\$ -	\$ -
(5150) Workers Compensation Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,730	\$ 9,081
(5093) Salary - Holiday Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,906	\$ -
(5092) Salary - Holiday Traffic Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
(5130) Medicare Tax - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,557	\$ 3,744
(5088) Salary - Shift Differential	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400
(5091) Salary - Licensing Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ -
(5135) Social Security Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 477	\$ 1,597	\$ 1,860
(5046) Salary - Longevity	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,168	\$ 1,312
(5122) Dental Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,262	\$ 1,683
(5124) Long Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 797	\$ 1,248
(5131) TWC - Employers Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 960	\$ 960
(5126) Short Term Disability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540	\$ 960
(5084) Salary - Cell phone allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 480	\$ 360
(5123) Vision Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262	\$ 330
(5120) Life Insurance Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130	\$ 187
Other Operating Expenses								
(5614) 911 Call Share	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,041	\$ 59,847	\$ 67,653
(5782) Software Maintenance Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,881	\$ 13,573	\$ -
(5613) 800 mghz Operation and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,256	\$ 9,495	\$ 10,495
(5625) Equipment Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,776	\$ -	\$ -
(5600) Dues / Subscriptions / Fees	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ 500
Community Programs								
(5439) Community Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ 2,250	\$ 2,250
(5455) National Crime Nite Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500
Contract Services								
(5349) Digital Mapping Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ -	\$ -	\$ 200,000	\$ 400,000	\$ 400,000	\$ 392,423	\$ 424,927	\$ 448,965
<b>Revenues Less Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ 8,077	\$ 7,577	\$ (18,404)	\$ -



# THE DRAINAGE FUND

## EXPLAINED

### RESPONSIBILITIES

The City Council voted to implement a Drainage Utility effective October 1, 2010 in accordance with the provisions of Chapter 552 of the Local Government Code. An annual determination is made of the funding requirements of the Drainage Utility and all lots are assessed a monthly fee based on the impervious cover of the lot. For commercial properties, the fee is assessed on the actual impervious cover. For residential lots, a table is used to classify the impervious cover of the lot into three different categories, with most residential lots being in the middle category.

The monthly fee for this middle category is determined to the one Living Unit Equivalent (LUE) and all other fees are based on the relationship to one LUE.

For FY 22, the monthly assessment is proposed to remain at \$4.00 per LUE. Funds generated by the fees are placed in a restricted Proprietary Fund in accordance with Chapter 552 requirements and are used for the maintenance and operations of the city's drainage and storm water system.

Property located in the city's ETJ along Brodie Lane and Country White is included in the Drainage Utility because storm water from these properties drains into the city's storm water system.

### Budget at a Glance

Revenues \$ 102,395

- Utility Sales: \$96,391
- Interest Revenue: \$6,004

Expenses: \$85,904

- Other Operating Expenses: \$24,750
- Salary, Benefits, and Other Compensation: \$61,154



# THE DRAINAGE UTILITY BUDGET

## DETAILED

		FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY 22 Budget
<b>Revenues</b>									
	(4220) Utility Sales	\$100,835	\$101,254	\$101,550	\$101,464	\$101,468	\$101,460	\$101,460	\$96,391
	(4095) Interest	\$28,000	\$1,488	\$1,900	\$6,340	\$10,421	\$8,800	\$2,200	\$6,004
	<b>Total Revenue</b>	\$128,835	\$102,742	\$103,450	\$107,804	\$111,889	\$110,260	\$103,660	\$102,395
<b>Expenses</b>									
<b>Project</b>									
	(7209) Regional Detention Pond Dam	\$-	\$-	\$-	\$-	\$-	\$1,638	\$-	\$-
	(5660) Land Acquisition	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	(7199) Sunset Trail Sub. Drainage Swale-Constructio	\$-	\$-	\$1,200	\$-	\$-	\$-	\$-	\$-
	(5606) Flood Control/Easement Acquisition	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	(7184) Sunset Trail Street	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	(7187) Westgate Bridge Feasibility Study (13/14)	\$9,320	\$-	\$-	\$-	\$-	\$-	\$-	\$-
<b>Other Operating Expenses</b>									
	(5761) Repair & Maintenance - Water Quality Ponds	\$2,649	\$4,269	\$12,199	\$5,387	\$4,085	\$5,815	\$1,429	\$4,000
	(5746) Repair & Maint. - Drainage-Streets & ROW	\$478	\$9,863	\$134	\$1,095	\$1,308	\$4,305	\$300	\$20,000
	(5749) Repair and Maintenance - Natural Waterway	\$3,630	\$5,342	\$320	\$12,000	\$-	\$-	\$-	\$-
	(5699) Storm Water Program	\$13,201	\$2,224	\$-	\$-	\$-	\$-	\$-	\$-
	(5880) Water Quality Ponds	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	(5823) Education Programs	\$1,773	\$163	\$-	\$-	\$230	\$-	\$-	\$750
	(5748) Repair & Maintenance - Fencing	\$-	\$-	\$-	\$-	\$-	\$-	\$1,138	\$-
<b>Transfers/Subsidies</b>									
	(7000) Operating Transfers Out	\$153,206	\$903	\$15,440	\$40,067	\$-	\$3,486	\$-	\$-
<b>Salary, Benefits, and Other Compensation</b>									
	(5000) Salaries	\$-	\$-	\$-	\$-	\$-	\$-	\$25,330	\$42,249
	(5121) Medical Insurance Benefits	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$6,215
	(5140) TMRS City Contribution	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$5,147
	(5150) Workers Compensation Benefits	\$-	\$-	\$-	\$-	\$-	\$-	\$1,272	\$1,982
	(5090) Salary - Overtime	\$-	\$-	\$-	\$-	\$-	\$-	\$435	\$1,197
	(5091) Salary - Licensing Incentives	\$-	\$-	\$-	\$-	\$-	\$-	\$135	\$2,058
	(5130) Medicare Tax - Employers Contribution	\$-	\$-	\$-	\$-	\$-	\$-	\$385	\$640
	(5084) Salary - Cell phone allowance	\$-	\$-	\$-	\$-	\$-	\$-	\$140	\$270
	(5122) Dental Insurance Benefits	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$316
	(5046) Salary - Longevity	\$-	\$-	\$-	\$-	\$-	\$-	\$116	\$209
	(5124) Long Term Disability Insurance	\$-	\$-	\$-	\$-	\$-	\$-	\$66	\$234
	(5126) Short Term Disability Insurance	\$-	\$-	\$-	\$-	\$-	\$-	\$45	\$180
	(5131) TWC - Employers Contribution	\$-	\$-	\$-	\$-	\$-	\$-	\$6	\$180
	(5086) Salary - Bilingual	\$-	\$-	\$-	\$-	\$-	\$-	\$129	\$90
	(5094) Salary-Water Sampling	\$-	\$-	\$-	\$-	\$-	\$-	\$357	\$-
	(5087) Salary - Education	\$-	\$-	\$-	\$-	\$-	\$-	\$41	\$90
	(5123) Vision Insurance	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$62
	(5093) Salary - Holiday Pay	\$-	\$-	\$-	\$-	\$-	\$-	\$62	\$-
	(5120) Life Insurance Benefits	\$-	\$-	\$-	\$-	\$-	\$-	\$11	\$35
	(5135) Social Security Contribution	\$-	\$-	\$-	\$-	\$-	\$-	\$40	\$-
<b>Contract Services</b>									
	(5327) Engineer - Design Fees	\$-	\$3,868	\$-	\$-	\$690	\$-	\$4,675	\$-
	(5350) Grounds Maintenance	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
	<b>Total Expenses</b>	\$184,257	\$26,632	\$29,293	\$58,549	\$6,313	\$15,244	\$36,112	\$85,904
	Revenues Less Expenses	(\$55,422)	\$76,110	\$74,157	\$49,255	\$105,576	\$95,016	\$67,548	\$16,491



# THE CAPITAL IMPROVEMENT BUDGET EXPLAINED

## RESPONSIBILITIES

Capital Projects were reviewed by City Staff, the City Engineer, and both the Public Works Committee and the Budget Committee. A 5-year plan is included as part of this budget adoption. The project amounts are budgeted out of reserves for the following projects:

Project Name	Amount
Public Safety Improvements - City Hall	\$ 115,000
Land Development Code	\$ 50,000
Mapping	\$ 25,000
Park and Open Space	\$ 50,000
Backflow Preventer Repair	\$ 15,000
Residential AMR Water Meter Replacement	\$ 105,000
Stearns Land Lift Station	\$ 112,000
US-290 Sewer	\$ 150,000
Lone Oak Turnaround & Street Maintenance Plan 2022	\$ 537,130
Valley Creek Park Trail Improvements	\$ 40,000
Lovegrass Water Quality Pnd	\$ 65,000
Sunset Trail Waterline Improvements	\$ 252,000
A/V Repair & Upgrade in City Hall	\$ 25,000
<b>Total</b>	<b>\$ 1,541,130</b>

## Budget at a Glance

Revenues \$1,541,130

- Transferred from each of the respective funds: Venue, Street, Wastewater, Water, Drainage, and the General Fund.

Expenses: \$1,541,130

A proforma or budgetary impact analysis is presented in the following pages by each impacted fund.

## Adopted FY 22 CIP Summary

Engineering Costs will be estimated at 15% of the

Project/Fund	Current Year	FY 22	FY 23	FY 24	FY 25	FY 26	Total
<b>Utility Fund (Water &amp; Wastewater)</b>							<b>\$ 1,774,000</b>
W -Lone Oak	\$ 190,000.00						
W -Sunset Trail	\$ 128,000.00	\$ 252,000.00					
W -Backflow Prevention		\$ 15,000.00					
W -Residential Automated Meter Reading		\$ 105,000.00					
WW- Lift Station	\$ 82,000.00	\$ 112,000.00					
WW - US 290 Sewer		\$ 150,000.00					
W - ERW Waterline			\$ 200,000				
W- Home Depot Water Vault			\$ 50,000				
W - AISD Meter Conversion			\$ 10,000				
W- Burger Center Fire Line			\$ 22,000				
W - AISD Meter Conversion				\$ 80,000			
W- Burger Center Fire Line				\$ 178,000			
W- Commercial AMR						\$ 200,000	
<b>Subtotal</b>	<b>\$ 400,000.00</b>	<b>\$ 634,000.00</b>	<b>\$ 282,000</b>	<b>\$ 258,000</b>	<b>\$0</b>	<b>\$ 200,000</b>	
<b>Streets</b>							<b>\$ 1,856,140</b>
S- Lone Oak Turnaround		\$ 80,000.00					
S- Lone Oak Related to Waterline Above		\$ 239,126.00					
S- Sunset Trail Related to Waterline Above		\$ 143,003.00					
S- Maintenance Plan FY 22		\$ 75,001.00					
S- Maintenance Plan FY 23			\$ 799,010				
S- ERW Repair			\$ 250,000				
S- Maintenance Plan FY 24				\$ 90,000			
S- Maintenance Plan FY 25					\$ 90,000		
S- Maintenance Plan FY 26						\$ 90,000	
<b>Subtotal</b>		<b>\$ 537,130.00</b>	<b>\$ 1,049,010</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	
<b>Drainage</b>							
<b>Subtotal</b>		<b>\$ -</b>					
<b>Venue Fund</b>							<b>\$ 65,000</b>
Lovegrass Water Quality Pond		\$ 65,000.00					
<b>Subtotal</b>		<b>\$ 65,000.00</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>General Fund</b>							<b>\$ 385,000</b>
Burger Center Trail			\$ 80,000				
Valley Creek Park		\$ 40,000.00					
Parks and Open Space Master Plan		\$ 50,000.00					
Land Development Code		\$ 50,000.00					
Public Safety Improvements-City Hall Complex		\$ 115,000.00					
IT improvements to City Hall		\$ 25,000.00					
GIS Mapping		\$ 25,000.00					
<b>Subtotal</b>		<b>\$ 305,000.00</b>	<b>\$ 80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Grand Total All Funds</b>	<b>\$ 400,000.00</b>	<b>1,541,130.00</b>	<b>\$ 1,411,010</b>	<b>\$ 348,000</b>	<b>\$ 90,000</b>	<b>\$ 290,000</b>	<b>\$ 4,080,140</b>



**FY 2021-2022**

**Capital Improvement Projects**

**Project Projects**

NOVEMBER 29, 2021



A stylized graphic featuring a central sun with rays in shades of orange and yellow. Below the sun are green hills and a blue body of water, all rendered in a flat, minimalist style.

# **WATER SYSTEM**

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Capital Improvement Projects

# PROJECT INFORMATION SHEET

**Project Name:** Sunset Trail Water Line Improvements

**Type of Improvements:** Water

**Project Description:**

Replace undersized water mains and construct water main connections to improve domestic and fire flows in the area.

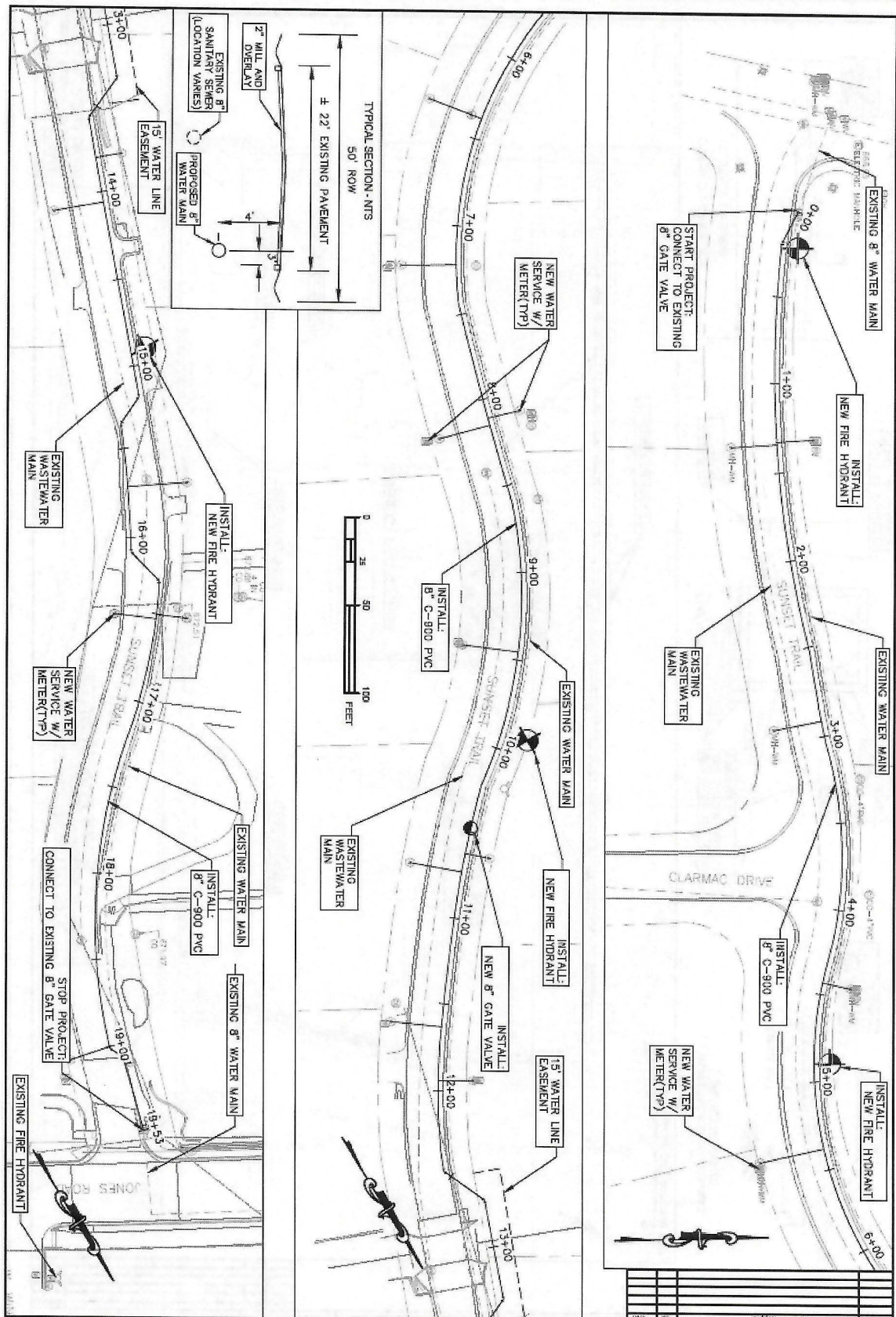
The improvements include installing an 8” waterline in Sunset Trail from Jones Road to Reese Street and constructing an 8” water main loop connection between Reese Drive and Pillow Drive.

**Notable Project Challenges:**

- Water line separation from existing sanitary sewer main.
- This project will require the acquisition of water line easements.

**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 45,000	
Right-of-way Acquisition	\$ 20,000	
Construction	\$ 290,000	
Contingency	\$ 35,000	
<b>TOTAL</b>	<b>\$ 390,000</b>	



<b>B</b> SHEET EXH B	FILE C:\120-105 PLAN.dwg
	DRAWN BY: CF
	DESIGNED BY: GF
	REVIEWED BY: GVT
	PROJECT NO.: 120-105

CITY OF SUNSET VALLEY  
 JONES ROAD AND SUNSET TRAIL  
 STREET, DRAINAGE, AND WATERLINE IMPROVEMENTS  
 PRELIMINARY SCHEMATIC

**Freeland & Turk**  
ENGINEERING GROUP

150 CREEKSIDE PARK RD. STE 200 (330) 435-0329  
 SPRING BRANCH, TX 75076 TBPE FIRM 5-21047

## PROJECT INFORMATION SHEET

**Project Name:** Lone Oak Trail Water Line Improvements

**Type of Improvements:** Water

**Project Description:**

Replace undersized water mains and construct water main connections to improve domestic and fire flows in the area.

The improvements consist of replacing the undersized water main with an 8" water line from the City water treatment plant to the existing 8" main in Jones Road and establishing water system loop connections between Lone Oak Trail at Curley Mesquite.

**Notable Project Challenges:**

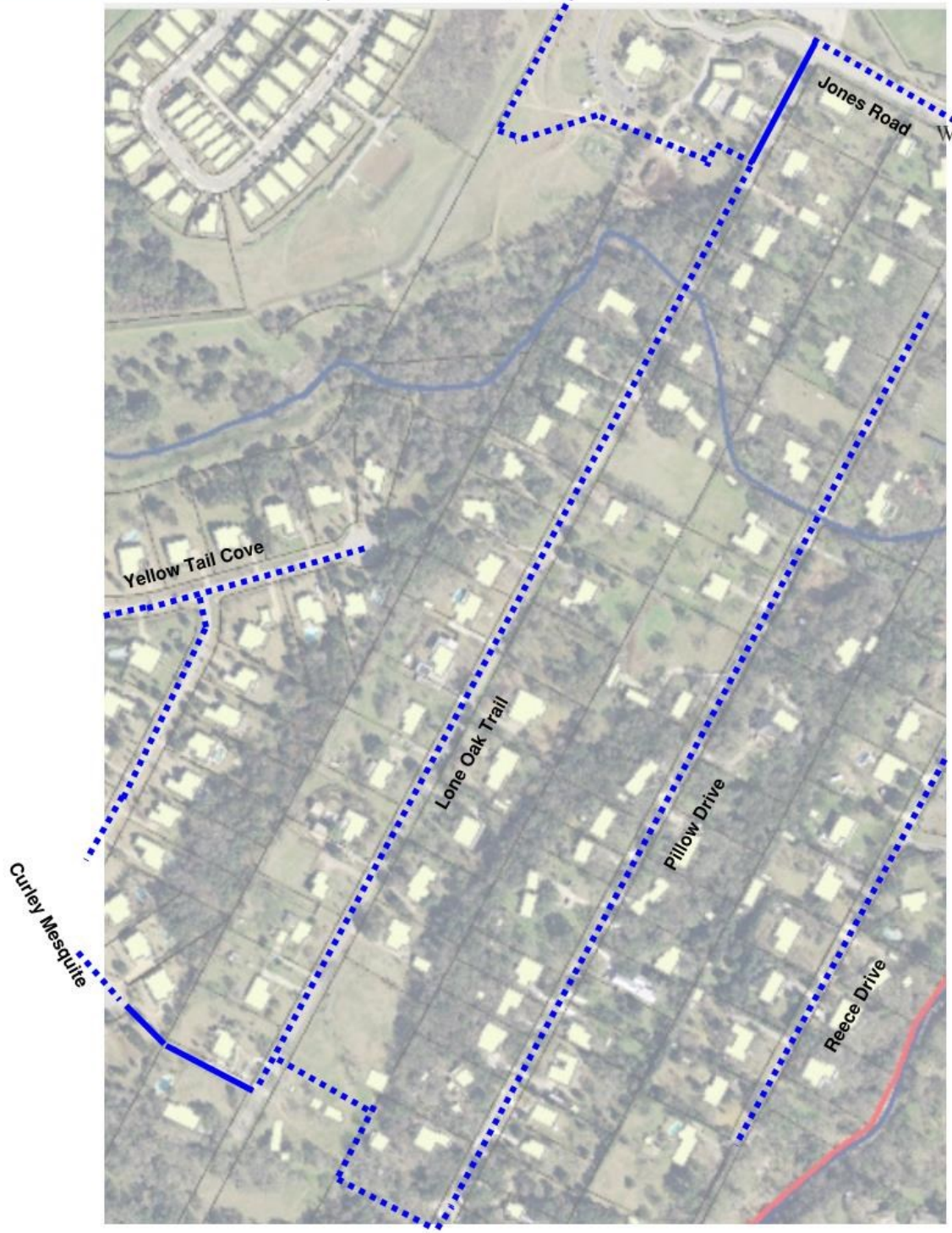
- Water line loop connections will be intrusive to landowners.
- Water utility easements required (2 parcels).

**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 20,000	
Right-of-way Acquisition/Permitting	\$ 30,000	
Construction	\$ 120,000	
Contingency	\$ 20,000	
<b>TOTAL</b>	<b>\$ 190,000</b>	



..... Existing 8" Water Mains  
————— Proposed 8" Water Mains



SHEET:  
 \_\_\_\_\_  
 JOB:  
 \_\_\_\_\_  
 DATE:  
 \_\_\_\_\_

City of Sunset Valley  
 Lone Oak Trail Water Line  
 Improvements



**Freeland Turk**  
**ENGINEERING GROUP**  
 160 CREEKSIDE PARK ROAD, SUITE 200  
 SPRING BRANCH, TX 78070  
 TBPE FIRM F-21047

# PROJECT INFORMATION SHEET

**Project Name:** Backflow Preventer Repair and Winterization

**Type of Improvements:** Water

**Project Description:**

Repair / replace and winterize backflow preventers maintained by the CoSV.



**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 15,000	
Right-of-way Acquisition		
Construction	\$110,000	
Contingency	\$ 15,000	
<b>TOTAL</b>	<b>\$140,000</b>	

# PROJECT INFORMATION SHEET

**Project Name:** Residential and Commercial AMR Water Meter Replacement

**Type of Improvements:** Water

**Project Description:**

Replace existing residential and commercial water meters with AMR meters. AMR water metering allows data to be read electronically using cell technology and data processed using Incode Technology billing software.



**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 30,000	
Right-of-way Acquisition		
Construction	\$250,000	
Contingency	\$ 20,000	
<b>TOTAL</b>	<b>\$300,000</b>	



# **WASTEWATER SYSTEM**

---

Capital Improvement Projects

# PROJECT INFORMATION SHEET

**Project Name:** Stearns Lane Lift Station Improvements

**Type of Improvement:** Wastewater

**Project Description:**

Rehabilitate the Stearns Lane lift station to meet code requirements and increase its capacity to accommodate future growth. Improvements include grinder pumps, pump controls, and SCADA.

**Notable Project Challenges**

- Additional easement acquisition.
- Sewage bypass pumping.



**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 44,000	
Right-of-way Acquisition	\$ 0	
Construction	\$115,000	
Contingency	\$ 25,000	
<b>TOTAL</b>	<b>\$184,000</b>	

# PROJECT INFORMATION SHEET

**Project Name:** US 290 Sanitary Sewer Main Repairs

**Type of Improvement:** Wastewater

**Project Description:**

Replacement and repairs of sewer pipe will eliminate sag conditions and protruding service connections, reducing maintenance effort and costs. The effort includes replacement and repair of the existing sewer pipe at 8 locations, totaling over 325 feet.

**Notable Project Challenges:**

- Constrained work area
- Potential utility conflicts during construction
- Damage to landscaping
- Short term single driveway closures
- Bypass pumping

**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 20,000	
Right-of-way Acquisition	\$	
Construction	\$100,000	
Contingency	\$ 30,000	
<b>TOTAL</b>	<b>\$150,000</b>	

 Sewer Main Repairs



SHEET:

JOB:

DATE:

City of Sunset Valley  
US 290 Sanitary Sewer Main Repairs



**Freeland Turk**  
**ENGINEERING GROUP**

160 CREEKSIDE PARK ROAD, SUITE 200  
SPRING BRANCH, TX 78070  
TBPE FIRM F-21047

A stylized graphic featuring a central sun with rays in shades of orange and yellow. Below the sun are green hills and a light blue body of water. The word "STREETS" is centered over the sun.

# **STREETS**

---

Capital Improvement Projects



# PROJECT INFORMATION SHEET

**Project Name:** Lone Oak Trail Turnaround Improvements

**Type of Improvements:** Street

**Project Description:**

Construct turnaround at the south end of Lone Oak Trail for emergency vehicles. The improvements include a handicap parking space.

**Notable Project Challenges:**

- Conversion of City Property to Right-of-way



**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 15,000	
Right-of-way Acquisition	\$ 5,000	
Construction	\$ 50,000	
Contingency	\$ 10,000	
<b>TOTAL</b>	<b>\$ 80,000</b>	



Not To Scale



SHEET:

JOB:  
DATE:

City of Sunset Valley  
Lone Oak Trail Turnaround



**Freeland Turk**  
**ENGINEERING GROUP**

160 CREEKSIDE PARK ROAD, SUITE 200  
SPRING BRANCH, TX 78070  
TBPE FIRM F-21047

# PROJECT INFORMATION SHEET

Project Name: 5-Year Street Maintenance Plan

Type of Improvements: Street

**Project Description:**

Maintenance of all streets in Sunset Valley including crack sealing, patching, joint repair, micro-surfacing, and mill and overlay.



FREELAND TURK ENGINEERING GROUP, LLC FIRM F-21047  
 160 CREEKSIDE PARK ROAD, SUITE 160  
 SPRING BRANCH, TX 78070 830-377-4555

PROJECT CITY OF SUNSET VALLEY 5-YR STREET MAINTENANCE PROGRAM SUMMARY  
 DATE 4/15/2021

**5 YR STREET MAINTENANCE PROGRAM**

Street Name	Segment	Construction Type	Composite Rating		Lane-Foot (Estimated)	Patching / Joint Repair	Micro-surfacing	Mill & Overlay	5-Year Maintenance Cost
Crack Sealing Program	Citywide				109122.4				\$ 356,970.44
Brodie Lane	Entire	HMAC	59.5	Fair	22387.2				\$ 391,331.33
Ernest Robles Way	S of Jones Road	PCC	63.0	Fair	14439				\$ 213,772.36
Ernest Robles Way	N of Jones	HMAC	76.5	Good	2460				\$ 40,959.00
Jones Road	Entire	HMAC	70.0	Fair	10405				\$ 173,219.84
Home Depot Boulevard	Entire	PCC	66.5	Fair	7300				\$ 113,480.33
Oakdale Drive	Entire	HMAC	86.5	Good	5740				\$ -
Lovegrass Lane	Entire	HMAC	86.5	Good	7600				\$ -
Yellowtail Cove	Entire	HMAC	80.0	Good	3896				\$ -
Curley Mesquite	Entire	HMAC	80.0	Good	774				\$ -
Lone Oak Trail	Entire	HMAC	60.5	Fair	6124				\$ 239,126.08
Pillow Road	N of Jones Road	HMAC	80.0	Good	10466				\$ -
Reese Drive	S of Jones Road	HMAC	73.5	Good	4574				\$ -
Sunset Trail	Entire	HMAC	67.0	Fair	3908				\$ 143,003.49
Clarmac Drive	Entire	HMAC	67.0	Fair	340				\$ -
Sunflower Trail	Entire	HMAC	73.5	Good	4530				\$ -
Muni Complex Parking Lot	Entire	HMAC	83.5	Good	1300				\$ -
<b>Total 5-YR Maintenance Cost</b>									<b>\$ 1,671,862.86</b>

A stylized graphic featuring a central sun with rays in shades of orange and yellow. Below the sun are green hills and a blue body of water, all rendered in a flat, minimalist style.

# **DRAINAGE**

---

Capital Improvement Projects

## PROJECT INFORMATION SHEET

**Project Name:** Lovegrass Water Quality Pond Repairs

**Type of Improvements:** Drainage

**Project Description:**

Make repairs and return the water quality pond back to service. The improvements include the installation of a new pump and electrical controls, repair pond leak, and replace stone stack.



**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 10,000	
Right-of-way Acquisition		
Construction	\$ 50,000	
Contingency	\$ 5,000	
TOTAL	\$ 65,000	

A stylized graphic featuring a central sun with rays in shades of orange and yellow. Below the sun are green hills and a blue body of water, all rendered in a flat, minimalist style.

# **OPEN SPACE**

---

Capital Improvement Projects

## PROJECT INFORMATION SHEET

**Project Name:** Valley Creek Park Trail Improvements

**Type of Improvement:** Open Space

**Project Description:**

Create a trailhead and extend trail across creek to South Hill Conservation Area trail.

**Notable Project Challenges:**

- Create a stable trail crossing at the creeks.



**Project Costs**

Activity	Cost	
Engineering / Planning	\$ 5,000	
Right-of-way Acquisition		
Construction	\$30,000	
Contingency	\$ 5,000	
<b>TOTAL</b>	<b>\$40,000</b>	

Not to Scale



 New Trail

Pillow Drive

Reese Drive



SHEET:

City of Sunset Valley

Valley Creek Park Trail

JOB:

DATE:



**Freeland Turk**  
**ENGINEERING GROUP**

160 CREEKSIDE PARK ROAD, SUITE 200  
SPRING BRANCH, TX 78070  
TBPE FIRM F-21047





# AFFECTED FUND PROFORMAS FOR FUND CONTRIBUTING INTO THE CIP

## RESPONSIBILITIES

Sunset Valley has historically operated in a Pay-As-You-Go format, meaning, no debt is assumed to carry out any of the annual capital improvement projects or other big-ticket items; rather a transfer in from Reserves of each fund into the operating account of the respective department to fund the proposed projects per year.

It's important for the community to understand the impact to the funds who regularly fund the 5-year Capital Improvement Plan.

Assumptions in the proformas were a 1.15% growth in revenues and a 1% growth in expenses per fund.

All of the impacted funds end in strong financial position.

Should the Council decide to amend the assumptions, a simple adjustment in the spreadsheet formula can be made and updated quickly.

The impacted funds include General Fund, Utility Fund, Street Fund, and Venue Fund. The other funds have little or no capital expense programmed in the next 5 years.

## Budget at a Glance

Revenues \$1,541,130

- Transferred from each of the respective funds: Venue, Street, Utility, and the General Fund.

Expenses: \$1,541,130

## Street Fund

### Actuals Last 5 Years - Types

	<u>FY15 Actual</u>	<u>FY16 Actual</u>	<u>FY17 Actual</u>	<u>FY18 Actual</u>	<u>FY19 Actual</u>	<u>FY20 Actual</u>	<u>Avg</u>
Revenues	\$ 827,590	\$ 820,977	\$ 851,229	\$ 907,948	\$ 951,733	\$ 810,343	\$ 861,637
Expenses	\$ 65,814	\$ 370,544	\$ 81,918	\$ 104,523	\$ 83,516	\$ 262,658	\$ 161,496
<b>Total</b>	\$ 761,776	\$ 450,433	\$ 769,312	\$ 803,424	\$ 868,217	\$ 547,685	

### Proforma

	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	
<b>Beginning Balance</b>	\$ 7,297,694	\$ 7,408,064	\$ 7,016,957	\$ 7,595,425	\$ 8,184,626	
<b>Revenue (Avg for 5 yrs)</b>	\$ 785,592	\$ 797,376	\$ 809,337	\$ 821,477	\$ 833,799	Assumes 1.15% growth per year
<b>Expenses</b>						
<b>Operating</b>	\$ 138,092	\$ 139,473	\$ 140,868	\$ 142,276	\$ 143,699	Assumes 1% growth per year
<b>Capital Projects</b>	\$ 537,130	\$ 1,049,010	\$ 90,000	\$ 90,000	\$ 90,000	
<b>Closing Balance</b>	\$ 7,408,064	\$ 7,016,957	\$ 7,595,425	\$ 8,184,626	\$ 8,784,725	

## General Operating Fund

Budget Vs Actuals Last 5 Years - Types

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg
<b>Revenues</b>	\$ 5,552,797	\$ 5,296,025	\$ 5,275,012	\$ 5,398,497	\$ 5,486,381	\$ 4,725,780	\$ 5,289,082
<b>Expenses</b>	\$ 4,528,471	\$ 4,983,590	\$ 9,202,012	\$ 4,875,304	\$ 4,617,728	\$ 3,813,472	\$ 5,336,763
<b>Revenues Less Expenses</b>	\$ 1,024,326	\$ 312,436	\$ (3,926,999)	\$ 523,193	\$ 868,653	\$ 912,308	

## Proforma

	FY22	FY23	FY24	FY25	FY26	
<b>Beginning Balance</b>	\$ 8,142,214	\$ 7,941,717	\$ 7,990,077	\$ 8,142,875	\$ 8,320,703	
<b>Revenue</b>	\$ 4,562,453	\$ 4,630,890	\$ 4,700,353	\$ 4,770,858	\$ 4,842,421	Assumes 1.15% growth per year
<b>Expenses</b>						
<b>Operating</b>	\$ 4,457,950	\$ 4,502,530	\$ 4,547,555	\$ 4,593,031	\$ 4,638,961	Assumes 1% growth per year
<b>Capital Projects</b>	\$ 305,000	\$ 80,000	\$ -	\$ -	\$ -	
<b>Closing Balance</b>	\$ 7,941,717	\$ 7,990,077	\$ 8,142,875	\$ 8,320,703	\$ 8,524,163	

## Utility Fund

Budget Vs Actuals Last 5 Years - Types

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg
<b>Revenues</b>	\$ 1,656,026	\$ 1,921,699	\$ 1,747,173	\$ 1,861,032	\$ 1,948,923	\$ 1,447,285	\$ 1,763,690
<b>Expenses</b>	\$ 1,437,361	\$ 1,402,597	\$ 1,490,347	\$ 1,762,714	\$ 1,533,455	\$ 1,427,619	\$ 1,509,016
<b>Revenues Less Expenses</b>	\$ 218,665	\$ 519,103	\$ 256,827	\$ 98,318	\$ 415,468	\$ 19,666	

## Proforma

	FY22	FY23	FY24	FY25	FY26	
<b>Beginning Balance</b>	\$ 4,760,797	\$ 3,728,765	\$ 3,457,966	\$ 3,220,628	\$ 3,250,989	
<b>Revenue</b>	\$ 1,842,508	\$ 1,870,146	\$ 1,898,198	\$ 1,926,671	\$ 1,955,571	Assumes 1.15% growth per year
<b>Expenses</b>						
<b>Operating</b>	\$ 1,840,540	\$ 1,858,945	\$ 1,877,535	\$ 1,896,310	\$ 1,915,273	Assumes 1% growth per year
<b>Capital Projects</b>	\$ 1,034,000	\$ 282,000	\$ 258,000	\$ -	\$ 200,000	
<b>Closing Balance</b>	\$ 3,728,765	\$ 3,457,966	\$ 3,220,628	\$ 3,250,989	\$ 3,091,287	

## Venue

Actuals Last 5 Years - Types

	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Actual	Avg
<b>Revenues</b>	\$ 410,953	\$ 528,819	\$ 1,049,728	\$ 429,119	\$ 436,052	\$ 386,161	\$ 540,139
<b>Expenses</b>	\$ 945	\$ 154,213	\$ 954,468	\$ 852,071	\$ 157,263	\$ 103,692	\$ 370,442
<b>Total</b>	\$ 410,008	\$ 374,606	\$ 95,260	\$ (422,952)	\$ 278,789	\$ 282,469	

## Proforma

	FY22	FY23	FY24	FY25	FY26	
<b>Beginning Balance</b>	\$ 1,905,118	\$ 1,840,118	\$ 1,841,975	\$ 1,845,737	\$ 1,851,451	
<b>Revenue (Avg for 5 yrs)</b>	\$ 371,572	\$ 377,146	\$ 382,803	\$ 388,545	\$ 394,373	Assumes 1.15% growth per year
<b>Expenses</b>						Assumes 1% growth per year
<b>Operating</b>	\$ 371,572	\$ 375,288	\$ 379,041	\$ 382,831	\$ 386,660	
<b>Capital Projects</b>	\$ 65,000					
<b>Closing Balance</b>	\$ 1,840,118	\$ 1,841,975	\$ 1,845,737	\$ 1,851,451	\$ 1,859,164	



# APPENDIX I

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## STAFF LIST AND BREAKOUT BY FUND

## Current Position List and Breakout by Fund

ID	Position Name	Allocation	Fund	Dpt	Incumbent Name	Salary	Overtime	Longevity	Education	Licensing	Shift Diff	Bilingual	Cell Phone	TMRS	Medicare	FICA	TWC	Work Comp	Dental	Medical	Vision	AD&D	LTD	STD	Total
05	Administrative Assistant	50%	01	01	Marquez, Melissa	\$26,780	\$1,339	\$0	\$0	\$0	\$0	\$300	\$0	\$3,316	\$412	\$0	\$120	\$121	\$210	\$4,863	\$41	\$23	\$156	\$120	\$37,802
05	Administrative Assistant	50%	01	03	Marquez, Melissa	\$26,780	\$1,339	\$0	\$0	\$0	\$0	\$300	\$0	\$3,316	\$412	\$0	\$120	\$121	\$210	\$4,863	\$41	\$23	\$156	\$120	\$37,802
15	Patrol Officer	100%	01	02	Open	\$57,578	\$2,879	\$0	\$600	\$0	\$0	\$600	\$0	\$7,125	\$885	\$0	\$240	\$2,148	\$421	\$7,327	\$82	\$47	\$312	\$240	\$80,484
07	Police Chief	100%	01	02	Carter, Lenn	\$128,720	\$0	\$0	\$900	\$600	\$0	\$0	\$360	\$15,169	\$1,885	\$0	\$240	\$4,801	\$421	\$9,727	\$82	\$47	\$312	\$240	\$163,503
21	Reserve Officers	100%	19	19	Various	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,501	\$435	\$1,860	\$240	\$1,119	\$421	\$0	\$82	\$47	\$312	\$240	\$38,257
09	Patrol Sargent	100%	01	02	Eller, Robert	\$69,832	\$3,492	\$0	\$0	\$0	\$0	\$0	\$360	\$8,599	\$1,068	\$0	\$240	\$2,605	\$421	\$9,727	\$82	\$47	\$312	\$240	\$97,024
13	Detective	100%	19	19	Stern, Robert	\$87,641	\$4,382	\$656	\$0	\$0	\$0	\$0	\$360	\$10,858	\$1,349	\$0	\$240	\$3,269	\$421	\$7,327	\$82	\$47	\$312	\$240	\$117,183
18	Patrol Officer	100%	01	02	Kristofer Laws	\$52,176	\$2,609	\$0	\$0	\$0	\$0	\$0	\$360	\$6,435	\$800	\$0	\$240	\$1,946	\$421	\$7,327	\$82	\$47	\$312	\$240	\$72,995
19	Patrol Officer	100%	01	02	Christopher Hawkins	\$34,320	\$1,716	\$0	\$0	\$0	\$0	\$0	\$0	\$4,205	\$523	\$0	\$240	\$1,280	\$421	\$9,727	\$82	\$47	\$312	\$240	\$53,113
26	Maintenance Tech 1	30%	02	05	Jordan Thompson	\$10,296	\$515	\$0	\$0	\$0	\$0	\$0	\$108	\$1,274	\$158	\$0	\$72	\$586	\$126	\$2,918	\$25	\$14	\$94	\$72	\$16,258
26	Maintenance Tech 1	20%	02	06	Jordan Thompson	\$6,864	\$343	\$0	\$0	\$0	\$0	\$0	\$72	\$849	\$106	\$0	\$48	\$391	\$84	\$1,945	\$16	\$9	\$62	\$48	\$10,839
26	Maintenance Tech 1	10%	01	04	Jordan Thompson	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
26	Maintenance Tech 1	10%	02	07	Jordan Thompson	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
26	Maintenance Tech 1	10%	14	14	Jordan Thompson	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
26	Maintenance Tech 1	10%	18	18	Jordan Thompson	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
26	Maintenance Tech 1	10%	25	25	Jordan Thompson	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
24	Utilities Supervisor	40%	02	05	Sandoval, Rolando	\$18,853	\$943	\$0	\$0	\$0	\$0	\$240	\$144	\$2,355	\$293	\$0	\$96	\$1,073	\$168	\$2,931	\$33	\$19	\$125	\$96	\$27,368
24	Utilities Supervisor	20%	02	06	Sandoval, Rolando	\$9,427	\$471	\$0	\$0	\$0	\$0	\$120	\$72	\$1,177	\$146	\$0	\$48	\$536	\$84	\$1,465	\$16	\$9	\$62	\$48	\$13,684
24	Utilities Supervisor	20%	14	14	Sandoval, Rolando	\$9,427	\$471	\$0	\$0	\$0	\$0	\$120	\$72	\$1,177	\$146	\$0	\$48	\$536	\$84	\$1,465	\$16	\$9	\$62	\$48	\$13,684
24	Utilities Supervisor	10%	01	04	Sandoval, Rolando	\$4,713	\$236	\$0	\$0	\$0	\$0	\$60	\$36	\$589	\$73	\$0	\$24	\$268	\$42	\$733	\$8	\$5	\$31	\$24	\$6,842
24	Utilities Supervisor	10%	18	18	Sandoval, Rolando	\$4,713	\$236	\$0	\$0	\$0	\$0	\$60	\$36	\$589	\$73	\$0	\$24	\$268	\$42	\$733	\$8	\$5	\$31	\$24	\$6,842
03	Assistant to the City Administrator	100%	01	01	Lingafelter, Matt	\$77,250	\$0	\$544	\$900	\$0	\$0	\$0	\$0	\$9,184	\$1,141	\$0	\$240	\$348	\$421	\$7,327	\$82	\$47	\$312	\$240	\$98,035
08	Lieutenant	100%	01	02	Early, Tyler	\$89,422	\$4,471	\$576	\$0	\$600	\$0	\$0	\$360	\$11,066	\$1,375	\$0	\$240	\$3,335	\$421	\$9,727	\$82	\$47	\$312	\$240	\$122,274
10	Patrol Sargent	100%	01	02	Gill, Crystal	\$69,832	\$3,492	\$0	\$0	\$0	\$0	\$0	\$360	\$8,599	\$1,068	\$0	\$240	\$2,605	\$421	\$9,727	\$82	\$47	\$312	\$240	\$97,024
29	Maintenance Tech 1	30%	02	05	Open	\$10,296	\$515	\$0	\$0	\$0	\$0	\$0	\$108	\$1,274	\$158	\$0	\$72	\$586	\$126	\$2,918	\$25	\$14	\$94	\$72	\$16,258
29	Maintenance Tech 1	20%	02	06	Open	\$6,864	\$343	\$0	\$0	\$0	\$0	\$0	\$72	\$849	\$106	\$0	\$48	\$391	\$84	\$1,945	\$16	\$9	\$62	\$48	\$10,839
29	Maintenance Tech 1	10%	01	04	Open	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
29	Maintenance Tech 1	10%	02	07	Open	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
29	Maintenance Tech 1	10%	14	14	Open	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
29	Maintenance Tech 1	10%	18	18	Open	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
29	Maintenance Tech 1	10%	25	25	Open	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,419
17	Patrol Officer	100%	01	02	Strong, Charles	\$57,578	\$2,879	\$0	\$0	\$0	\$0	\$0	\$0	\$7,055	\$877	\$0	\$240	\$2,148	\$421	\$7,327	\$82	\$47	\$312	\$240	\$79,205
28	Public Works Director	30%	02	05	Horry, J	\$28,500	\$0	\$0	\$0	\$0	\$0	\$0	\$108	\$3,339	\$415	\$0	\$72	\$1,200	\$126	\$2,198	\$25	\$14	\$94	\$72	\$36,162
28	Public Works Director	20%	02	06	Horry, J	\$19,000	\$0	\$0	\$0	\$0	\$0	\$0	\$72	\$2,226	\$277	\$0	\$48	\$800	\$84	\$1,465	\$16	\$9	\$62	\$48	\$24,108
28	Public Works Director	10%	01	04	Horry, J	\$9,500	\$0	\$0	\$0	\$0	\$0	\$0	\$36	\$1,113	\$138	\$0	\$24	\$400	\$42	\$733	\$8	\$5	\$31	\$24	\$12,054
28	Public Works Director	10%	02	07	Horry, J	\$9,500	\$0	\$0	\$0	\$0	\$0	\$0	\$36	\$1,113	\$138	\$0	\$24	\$400	\$42	\$733	\$8	\$5	\$31	\$24	\$12,054
28	Public Works Director	10%	14	14	Horry, J	\$9,500	\$0	\$0	\$0	\$0	\$0	\$0	\$36	\$1,113	\$138	\$0	\$24	\$400	\$42	\$733	\$8	\$5	\$31	\$24	\$12,054
28	Public Works Director	10%	18	18	Horry, J	\$9,500	\$0	\$0	\$0	\$0	\$0	\$0	\$36	\$1,113	\$138	\$0	\$24	\$400	\$42	\$733	\$8	\$5	\$31	\$24	\$12,054
28	Public Works Director	10%	25	25	Horry, J	\$9,500	\$0	\$0	\$0	\$0	\$0	\$0	\$36	\$1,113	\$138	\$0	\$24	\$400	\$42	\$733	\$8	\$5	\$31	\$24	\$12,054
11	Patrol Officer	100%	19	19	Jaime, Rigoberto	\$59,027	\$2,951	\$320	\$0	\$0	\$0	\$1,200	\$0	\$7,410	\$921	\$0	\$240	\$2,202	\$421	\$9,727	\$82	\$47	\$312	\$240	\$85,100
23	Parks and Neutral Resources Manager	40%	18	18	Meredith, Carolyn	\$35,209	\$0	\$334	\$360	\$0	\$0	\$0	\$144	\$4,207	\$523	\$0	\$96	\$1,482	\$168	\$2,931	\$33	\$19	\$125	\$96	\$45,726
23	Parks and Neutral Resources Manager	30%	01	04	Meredith, Carolyn	\$26,407	\$0	\$251	\$270	\$0	\$0	\$0	\$108	\$3,155	\$392	\$0	\$72	\$1,112	\$126	\$2,198	\$25	\$14	\$94	\$72	\$34,295
23	Parks and Neutral Resources Manager	10%	25	25	Meredith, Carolyn	\$8,802	\$0	\$84	\$90	\$0	\$0	\$0	\$36	\$1,052	\$131	\$0	\$24	\$371	\$42	\$733	\$8	\$5	\$31	\$24	\$11,432
23	Parks and Neutral Resources Manager	5%	02	05	Meredith, Carolyn	\$4,401	\$0	\$42	\$45	\$0	\$0	\$0	\$18	\$526	\$65	\$0	\$12	\$185	\$21	\$366	\$4	\$2	\$16	\$12	\$5,716
23	Parks and Neutral Resources Manager	5%	02	06	Meredith, Carolyn	\$4,401	\$0	\$42	\$45	\$0	\$0	\$0	\$18	\$526	\$65	\$0	\$12	\$185	\$21	\$366	\$4	\$2	\$16	\$12	\$5,716
23	Parks and Neutral Resources Manager	5%	02	07	Meredith, Carolyn	\$4,401	\$0	\$42	\$45	\$0	\$0	\$0	\$18	\$526	\$65	\$0	\$12	\$185	\$21	\$366	\$4	\$2	\$16	\$12	\$5,716
23	Parks and Neutral Resources Manager	5%	14	14	Meredith, Carolyn	\$4,401	\$0	\$42	\$45	\$0	\$0	\$0	\$18	\$526	\$65	\$0	\$12	\$185	\$21	\$366	\$4	\$2	\$16	\$12	\$5,716
16	Patrol Officer	100%	01	02	Saucedo, Luis	\$71,698	\$3,585	\$704	\$0	\$0	\$0	\$600	\$0	\$8,938	\$1,111	\$0	\$240	\$2,674	\$421	\$7,327	\$82	\$47	\$312	\$240	\$97,978
25	Maintenance Tech 1	30%	02	05	Moore, Duncan	\$10,296	\$515	\$0	\$0	\$0	\$0	\$0	\$108	\$1,274	\$158	\$0	\$72	\$586	\$126	\$2,918	\$25	\$14	\$94	\$72	\$15,538
25	Maintenance Tech 1	20%	02	06	Moore, Duncan	\$6,864	\$343	\$0	\$0	\$0	\$0	\$0	\$72	\$849	\$106	\$0	\$48	\$391	\$84	\$1,465	\$16	\$9	\$62	\$48	\$10,359
25	Maintenance Tech 1	10%	01	04	Moore, Duncan	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,179
25	Maintenance Tech 1	10%	02	07	Moore, Duncan	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,179
25	Maintenance Tech 1	10%	14	14	Moore, Duncan	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	\$5,179

## Current Position List and Breakout by Fund

ID	Position Name	Allocation	Fund	Dpt	Incumbent Name	Salary	Overtime	Longevity	Education	Licensing	Shift Diff	Bilingual	Cell Phone	TMRS	Medicare	FICA	TWC	Work Comp	Dental	Medical	Vision	AD&D	LTD	STD	Total	
06	Municipal Judge	100%	01	03	Johnson, Kent	\$13,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$189	\$806	\$240	\$0	\$421	\$0	\$82	\$47	\$312	\$240	<b>\$15,337</b>
12	Patrol Officer	100%	19	19	Caldwell, Laurence	\$66,779	\$3,339	\$336	\$0	\$0	\$1,200	\$0	\$0	\$8,362	\$1,039	\$0	\$240	\$2,491	\$421	\$9,727	\$82	\$47	\$312	\$240	<b>\$94,615</b>	
02	City Administrator	100%	01	01	Carrillo, Sylvia	\$160,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,672	\$2,320	\$0	\$240	\$720	\$421	\$9,727	\$82	\$47	\$312	\$240	<b>\$192,781</b>	
14	Patrol Officer	100%	01	02	LeBlanc, Brandon	\$57,578	\$2,879	\$0	\$0	\$0	\$1,200	\$0	\$0	\$7,195	\$894	\$0	\$240	\$2,148	\$421	\$9,727	\$82	\$47	\$312	\$240	<b>\$82,963</b>	
20	Records, Property, & Evidence Tech	100%	01	02	Neubauer, Shanna	\$58,509	\$2,925	\$448	\$0	\$0	\$0	\$0	\$0	\$7,222	\$897	\$0	\$240	\$2,182	\$421	\$7,327	\$82	\$47	\$312	\$240	<b>\$80,852</b>	
27	Maintenance Tech 1	30%	02	05	Michael Jimenez	\$10,296	\$515	\$0	\$0	\$0	\$0	\$0	\$108	\$1,274	\$158	\$0	\$72	\$586	\$126	\$2,918	\$25	\$14	\$94	\$72	<b>\$16,258</b>	
27	Maintenance Tech 1	20%	02	06	Michael Jimenez	\$6,864	\$343	\$0	\$0	\$0	\$0	\$0	\$72	\$849	\$106	\$0	\$48	\$391	\$84	\$1,945	\$16	\$9	\$62	\$48	<b>\$10,839</b>	
27	Maintenance Tech 1	10%	01	04	Michael Jimenez	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	<b>\$5,419</b>	
27	Maintenance Tech 1	10%	02	07	Michael Jimenez	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	<b>\$5,419</b>	
27	Maintenance Tech 1	10%	14	14	Michael Jimenez	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	<b>\$5,419</b>	
27	Maintenance Tech 1	10%	18	18	Michael Jimenez	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	<b>\$5,419</b>	
27	Maintenance Tech 1	10%	25	25	Michael Jimenez	\$3,432	\$172	\$0	\$0	\$0	\$0	\$0	\$36	\$425	\$53	\$0	\$24	\$195	\$42	\$973	\$8	\$5	\$31	\$24	<b>\$5,419</b>	
					<b>Total</b>	<b>\$1,864,771</b>	<b>\$59,776</b>	<b>\$5,256</b>	<b>\$3,900</b>	<b>\$1,200</b>	<b>\$3,600</b>	<b>\$3,000</b>	<b>\$5,400</b>	<b>\$225,476</b>	<b>\$28,204</b>	<b>\$2,666</b>	<b>\$6,960</b>	<b>\$59,934</b>	<b>\$12,204</b>	<b>\$233,818</b>	<b>\$2,391</b>	<b>\$1,357</b>	<b>\$9,048</b>	<b>\$6,960</b>	<b>\$2,535,923</b>	

OpenGov Salaries & Benefits Total	<b>\$2,725,154</b>
Difference	<b>\$189,231</b>
Admin/Court 3% Salary Increase	\$12,293
Licensing Incentive Increase	\$29,400
PD Step Increase	\$67,765
Holiday Traffic Control	\$5,000
Summer Youth Program	\$38,880
Tuition Reimbursement	\$3,000
Holiday Pay	\$25,000
Water Sampling	\$7,893
	<b>\$189,231</b>





## APPENDIX 2

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# EQUIPMENT REPAIR AND REPLACEMENT

*Due to the need for a comprehensive inventory and needs assessment, this item is not fully funded in FY22. Requests will require Council Approval and a Balance Transfer from Reserve for any large purchases.*

## Repair and Replacement Budget FY22

	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
		<b>PW Vehicles &amp; Equip</b>				
		\$17,000.00	\$0.00	\$34,025.00		
		<b>Facilities</b>				
		\$164,250.00	\$0.00	\$108,359.18		
		<b>PD Vehicles &amp; Equip</b>				
		\$278,000.00	\$0.00	\$130,117.00		
		<b>Admin Equip</b>				
		\$6,000.00	\$0.00	\$4,350.00		
Reserve Balance 09/30/2021	\$522,975.56					
Total Expenditure FY22		\$465,250.00	\$0.00			
Total Addition FY22				\$276,851.18	\$102,806.00	
<b>Ending Balance 9/30/22</b>						<b>\$625,781.56</b>

## Utility Infrastructure Reserve Budget

FY22

	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
		<b>Equipment</b>				
	\$ 4,605,256.47	\$ -	\$ -	\$ 31,125.00		\$ -
		<b>Infrastructure</b>				
Water	\$ 2,302,628.24	\$ 690,000.00	\$ -	\$ 95,000.00	\$ 74,521.00	\$ 1,687,149.24
Waste Water	\$ 2,302,628.24	\$ 344,000.00	\$ -	\$ 30,000.00	\$ 55,892.00	\$ 2,014,520.24

**Administration Department  
FY22**

CITY OF SUNSET VALLEY GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND FY22											
	Date of Purchase	Amount to replace	Life Expentency of Item	Age as of 9/30/21	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve as of 9/30/2022	
<b>Administrative</b>											
5560-01	Computer /Software Upgrades/Battery/Servers	various	\$75,000	varies			\$20,010.00	\$6,000.00			\$20,010.00
5618-04	ESRI GPS Tablet (No replacement required)	2012	\$6,200	5 years	10	\$0.00			\$0.00		\$0.00
5629-04	Large Scanner and Color Printer - Canon - 1 units	5/30/2017	\$14,500	5 years	4	\$5,800.00			\$4,350.00		\$10,150.00
	<i>Court Clerk/City Sec/Envir Mgr/Presentation Laptop-purchased 13/14</i>										
	<i>PowerEdge R420 - purchases 2/12/2015</i>										
	<i>Rack-Old Govt Office - purchases 5/1/2015</i>										
	<i>Server installation - Printer - City Secretary 1/5/2015</i>										
	<i>Printer-Fronts Desk 10-30-2014</i>										
Reserve Balance 2021						\$25,810.00					
Total to be spent FY22							\$6,000.00	\$0.00			
Total to be added to Reserves for Equipment and Vehicles FY22								\$4,350.00	\$0.00		
<b>Ending Reserve Balance FY 22 Equipment and Vehicles</b>										<b>\$25,810.00</b>	

**Police Department  
FY22**

GL Code	Description	Date of Purchase	Amount to replace	Life Expen- tency of	Age as of 9/30/21	Deductions FY21	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve as of 9/30/2022
5550-02	Communication 800mghz System - 5 Motorola Car Radios (new format)	2021	\$35,000	6 years	0		\$0.00			\$5,833.33		\$5,833.33
	Hand Held radios (APX 6000) 2 each	2021	\$16,000	6 years	0	\$46,787.00	\$0.00			\$2,666.67		\$2,666.67
	Hand Held radios (14 hand held) RZ (APX 6000)	2013/2015	\$112,000	5 years	5		\$16,843.00	\$112,000.00				-\$95,157.00
5698-02	MDC - 5 each - 1 per vehicle - est. \$5000 w/installation (purchased April 2016)	2020	\$35,000	3 years	1	\$37,975.00				\$17,500.00		\$17,500.00
5625-02	Bicycles and Equipment	10/14/2016	\$8,000	8 years	5		\$2,667.00			\$1,777.67		\$4,444.67
5525-02	Police Bullet Proof Vests - 10 total Radar Systems (5 units) - purchases	Various	\$10,000	5 years	5		\$8,250.00	\$8,000.00		\$2,000.00		
5730-02	6/10/16	6/10/2016	\$17,500	8 years	4		\$3,500.00			\$4,666.67		\$8,166.67
5627-02	Speed Trailer (purchased Oct. 2013)	10/1/2013	\$10,000	6 years	7		\$7,500.00			\$2,500.00		\$10,000.00
5799-02	Taser with holster (20 each) purchased John Deere - ATV Vehicle PD-treasury	2/1/2016	\$36,000	5 years	4		\$14,400.00	\$36,000.00		\$7,200.00		-\$14,400.00
5626-02	12/6/2011	12/6/2011	\$18,000	6 years	9		\$18,000.00	\$18,000.00		\$3,000.00		\$3,000.00
5870-02	Video Cameras - Body Cam (5 each) Video Cameras - in Car (5 each) -	2021	\$10,000	5 years	0		\$0.00			\$2,000.00		\$2,000.00
5870-02	WatchGuard and Software - 12/1/2014 Impala (purchase 2/2013) Unit 1327	2021	\$75,000	4 years	0	\$75,450.00				\$18,750.00		\$18,750.00
5845-02	needs to be auctioned	2/1/2013					\$0.00			\$0.00		\$0.00
5845-02	Ford Explorer - purchased 4/10/2015 Unit 1529	4/10/2014	\$52,000	5 years	6		\$45,220.00	\$52,000.00		\$6,780.00		\$0.00
5845-02	Ford Explorer - purchased 12/11/2015 Unit 1530	12/11/2015	\$52,000	5 years	5		\$36,175.00	\$52,000.00		\$15,825.00		\$0.00
5845-02	Ford Explorer Police AWD 4 Dr. purchased 12/30/2016 - Unit # 1731	12/30/2016	\$52,000	5 years	4		\$27,132.00			\$12,434.00		\$39,566.00
5845-02	Ford Explorer Police AWD 4 Dr. purchased 1/16/2017 - Unit # 1732	1/16/2017	\$52,000	5 years	4		\$27,132.00			\$12,434.00		\$39,566.00
5845-02	Ford Explorer Police AWD 4 Dr. purchased 5/19/2019 - Unit # 1933 (replaced Impala)	5/19/2019	\$52,000	5 years	2		\$7,751.00	\$0.00		\$14,749.67		\$22,500.67
Estimated Reduction for FY21						\$160,212.00						
Estimated Vehicle and Equipment Assets			\$642,500									
Reserve Balance 2021							\$214,570					
Total to be spent FY22								\$278,000	\$0			
Total to be added to Reserves for Equipment and Vehicles FY22										\$130,117.00	\$0	
<b>Ending Reserve Balance FY 22 Equipment and Vehicles</b>											<b>\$64,437.00</b>	

\*Warranty of 5 years, must be replaced at 5 years.

22/23 Purchase

**Public Works Department  
FY22 Equipment/Vehicle Repair and Replacement**

**Equipment and Vehicle Replacement**

GL Code	Description	Date of Purchase	Estimated Amount to Replace	Life Expentency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22	
5685-04	2015 SCAG 61" Tiger Cat Mower - 4-22-2015	2015	\$8,000	5	years	6	\$ 8,000.00			\$ -		\$8,000.00	
5685-04	2016 52" Scag Cub Mower	2017	\$8,000	5	years	6	\$ 3,200.00			\$ 3,200.00		\$6,400.00	
5621-04	2012 Kubota Utility Tractor Package (purchased 2012)	2012	\$36,000	5	years	9	\$ 35,000.00			\$ 1,000.00		\$36,000.00	
5625-04	2017 Bob-cat Skid-steer with Auger Drive/Auger Bits/low prf. Bucketsweeper/track kit	6/30/2017	\$70,000	15	years	3	\$ 4,667.00			\$ 5,000.00		\$9,667.00	
5845-04	2013 Chevy Silverado 1500 4x4 General Svcs (3385)( 8/14/2013) Unit #402	2013	\$32,000	8	years	9	\$ 27,000.00			\$ 5,000.00		\$32,000.00	
5845-04	2015 Ford Dump Truck F450 4x4 Environmental (1523) 2-15-2015	2015	\$52,000	8	years	6	\$ 26,000.00			\$ 8,667.00		\$34,667.00	
5845-04	2018 Chevrolet Crew Cab	2018	\$37,038	8	years	3	\$ -			\$ 7,408.00		\$7,408.00	
5626-04	2011 Kubota RTV 1140 (ATV Vehicle - Kubota (purchased 12-6-11) )	2012	\$17,000	5	years	9	\$ 17,000.00	\$17,000		\$ -		\$17,000.00	
5626-04	2016 Kubota-RTV - Utility Vehicle RTV-X900W (purchased 03/25/2016)	2016	\$15,000	5	years	5	\$ -			\$ 3,750.00		\$3,750.00	
Estimated of Vehicle/Equipment Assets			\$275,038										
Reserve Balance 2021							\$120,867						
Total to be spent FY22								\$17,000					
Total to be added to Reserves for Equipment and Vehicles FY22										\$ 34,025.00			
<b>Ending Reserve Balance FY22 Equipment and Vehicles</b>												<b>\$120,867.00</b>	

**Facilities Repair and Replacement**

GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
	Fencing, Stone Walls, and Gates	2018	\$ 83,497.00	20	years	3	\$ -			\$ 4,174.85		\$4,174.85
	Jelly Fish replacement	2018	\$ 50,000.00	20	years	3	\$ -			\$ 2,500.00		\$2,500.00
	RPZ's and Double Checks	2018	\$ 8,000.00	20	years	3	\$ -			\$ 400.00		\$400.00
	Dumpster Doors	2019	\$ 2,500.00	20	years	3	\$ -			\$ 125.00		\$125.00
Estimated of Site Assets			\$143,997									
Reserve Balance 2021							\$0					
Total to be spent FY22								\$0	\$0			
Total to be added to Reserves for Site FY22										\$ 7,199.85	\$ 0.00	
<b>Subtotal Reserve Balance Site</b>												<b>\$0.00</b>

**Police Building**

GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
	Doors and Hardware	2019	\$ 67,500.00	30	years	2	\$ -			\$ 2,250.00		\$2,250.00
	Overhead Door	2019	\$ 3,500.00	15	years	2	\$ -			\$ 233.33		\$233.33
	Rubber Flooring	2019	\$ 8,400.00	15	years	2	\$ -			\$ 560.00		\$560.00
	Painting and Finishes	2019	\$ 60,000.00	10	years	2	\$ -			\$ 6,000.00		\$6,000.00
	Flooring	2019	\$ 30,000.00	20	years	2	\$ -			\$ 1,500.00		\$1,500.00
	Blackout Shades	2019	\$ 6,630.00	10	years	2	\$ -			\$ 663.00		\$663.00
	Appliances	2019	\$ 2,000.00	7	years	2	\$ -			\$ 285.71		\$285.71
	HVAC	2019	\$ 200,000.00	10	years	2	\$ -			\$ 20,000.00		\$20,000.00
	Drinking Fountains	2019	\$ 3,500.00	15	years	2	\$ -			\$ 233.33		\$233.33
	Gym Equipment	2019	\$ 20,000.00	20	years	2	\$ -			\$ 1,000.00		\$1,000.00
	Emergency Generator	2019		20	years	2	\$ -			\$ 0.00		\$0.00
	Water Heaters	2019	\$ 4,500.00	10	years	2	\$ -			\$ 450.00		\$450.00
Estimated of Police Building Assets			\$326,630									
Reserve Balance 2021							\$0					
Total to be spent FY22								\$0	\$0			
Total to be added to Reserves for Site FY 21-22										\$ 33,175.38	\$ 0.00	
<b>Subtotal Reserve Balance Police Building</b>												<b>\$0.00</b>

**Public Works Building**

GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
	Doors and Hardware	2019	\$ 33,000.00	30	years	2	\$ -			\$ 1,100.00		\$1,100.00
	Painting and Finishes	2019	\$ 28,000.00	10	years	2	\$ -			\$ 2,800.00		\$2,800.00
	Flooring	2019	\$ 20,000.00	20	years	2	\$ -			\$ 1,000.00		\$1,000.00
	Appliances	2019	\$ 2,000.00	7	years	2	\$ -			\$ 285.71		\$285.71
	HVAC	2019	\$ 125,000.00	10	years	2	\$ -			\$ 12,500.00		\$12,500.00
	Drinking Fountains	2019	\$ 2,000.00	15	years	2	\$ -			\$ 133.33		\$133.33
	Water Heater	2019	\$ 3,000.00	10	years	2	\$ -			\$ 300.00		\$300.00
Estimated of Public Works Building Assets			\$213,000									
Reserve Balance 2021							\$0					
Total to be spent FY22								\$0	\$0			
Total to be added to Reserves for Site FY22										\$ 18,119.05	\$ 0.00	
<b>Subtotal Reserve Balance Public Works Building</b>												<b>\$0.00</b>

**Maintenance Building**

GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve 2022
	Doors and Hardware	2019	\$ 12,000.00	30	years	2	\$ -			\$ 400.00		\$400.00
	Overhead Door	2019	\$ 10,000.00	5	years	2	\$ -			\$ 2,000.00		\$2,000.00
	Painting and Finishes	2019	\$ 9,700.00	10	years	2	\$ -			\$ 970.00		\$970.00
	Appliances	2019	\$ 1,500.00	7	years	2	\$ -			\$ 214.29		\$214.29

	HVAC	2019	\$ 12,000.00	10	years	2	\$ -			\$ 1,200.00		\$1,200.00
	Drinking Fountains	2019	\$ 2,000.00	15	years	2	\$ -			\$ 133.33		\$133.33
	Water Heater	2019	\$ 3,000.00	10	years	2	\$ -			\$ 300.00		\$300.00
Estimated of Maintenance Building Assets			\$50,200									
Reserve Balance 2021							\$0					
Total to be spent FY22								\$0				
Total to be added to Reserves for Site FY 21-22									\$ 5,217.62			
<b>Subtotal Reserve Balance Maintenance Building</b>												<b>\$0.00</b>
<b>City Hall</b>												
GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
	Doors and Hardware		\$ 34,500.00	20	years	17	\$ -			\$ 1,725.00		\$1,725.00
	Painting and Finishes		\$ 37,500.00	10	years	10	\$ -	\$ 37,500.00		\$ 3,750.00		\$3,750.00
	Exterior Finishes		\$ 20,000.00	10	years	17	\$ -	\$ 20,000.00		\$ 2,000.00		\$2,000.00
	Flooring		\$ 15,000.00	20	years	17	\$ -	\$ 15,000.00		\$ 750.00		\$750.00
	Sound System		\$ 25,000.00	5	years	??	\$ 25,000.00	\$ 25,000.00		\$ 5,000.00		\$30,000.00
	Appliances		\$ 1,500.00	7	years	2	\$ -			\$ 214.29		\$214.29
	HVAC		\$ 70,000.00	10	years	2 to 17 years		\$ 20,000.00		\$ 7,000.00		\$7,000.00
	Drinking Fountains		\$ 2,000.00	15	years	17	\$ -	\$ 2,000.00		\$ 133.33		\$133.33
	Trellis/Pergola		\$ 40,000.00	15	years	17	\$ -	\$ 40,000.00		\$ 2,666.67		\$2,666.67
	Solar Array		\$ 125,000.00	20	years	10	\$ 50,000.00			\$ 6,250.00		\$56,250.00
	Solar Educational Display		\$ 17,000.00	20	years	10	\$ 6,800.00			\$ 850.00		\$7,650.00
	Rain Water Collection		\$ 30,000.00	20	years	7	\$ 9,000.00			\$ 1,500.00		\$10,500.00
	Water Heater		\$ 750.00	10	years	17	\$ -	\$ 750.00		\$ 75.00		\$75.00
	Reserves/Flooring, Paint,						\$ 70,000.00					\$70,000.00
Estimated of City Hall Building Assets			\$286,250									
Reserve Balance 2021							\$160,800					
Total to be spent FY22								\$160,250				
Total to be added to Reserves for Site FY22									\$ 31,914.29			
<b>Subtotal Reserve Balance City Hall</b>												<b>\$160,800.00</b>
<b>Other Facilities</b>												
GL Code	Description	Date of Purchase	Amount to replace	Life Expentency of Item		Age as of 09/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
5808-04	Village Trail Buffer Bridge	1999	\$75,000	30	years	21	\$7,667	\$4,000		6,733		\$10,400.00
7178-04	Lovegrass Lane Split Rail Fence (installed Aug. 2014) (Will not be replaced)	2014	\$35,000	10	years	0	\$0			0		\$0.00
5360-01	Homestead Recreational Venue/(Docs)	2011	\$60,000	10	years	10	\$48,000			6,000		\$54,000.00
Estimated of Other Facilities Assets			\$170,000									
Estimated Value PW and Facilities Assets*			\$1,465,115									
Reserve Balance 2021							\$55,667					
Total to be spent FY22								\$4,000				
Total to be added to Reserves for Site FY22									\$ 12,733.00			
<b>Subtotal Reserve Balance Other Facilities</b>												<b>\$55,667.00</b>
Facilities Reserve Balance												\$216,467.00
Total to Repair and Replacement Reserves Facilities FY22												\$108,359.18
Total to Repair and Replacement Reserves Equipment/Vehicles FY22												\$34,025.00
Reserve Balance as of 9/30/2021												\$522,975.56
Total Expenditures FY22												\$0.00
<b>Remaining Repair and Replacement Reserves</b>												<b>\$665,359.74</b>

\*This represents replaceable/repairable items within buildings. It does not include the physical building structures.

**Utility Reserve and Replacement Equipment/Vehicles**

**FY22**

EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT	Purchase Date FY	Anticipated Replacement Date FY	Average Lifespan	Estimated Replacement Cost	Age as of 9/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
<b>WATER</b>											
Backhoe	2020	2035	20	\$160,000	1	years	\$0	\$0	\$8,000	\$0	
2018 Chevy Silverado 3500 UT w/Crane (6915) (Purch. 18) <b>02-12-5845</b>	2018	2026	8	\$73,000	3	years	\$0	\$0	\$9,125	\$0	\$9,125
2015 Chevy Silverado 1500 Utility 6-5-2015 (4832) <b>02-12-5845</b>	2015	2023	8	\$32,000	6	years	\$20,000	\$0	\$8,000	\$0	\$28,000
<b>TOTAL</b>							<b>\$20,000</b>	<b>\$0</b>	<b>\$25,125</b>	<b>\$0</b>	<b>\$37,125</b>

EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT	Purchase Date FY	Anticipated Replacement Date FY	Average Lifespan	Estimated Replacement Cost	Age as of 9/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
<b>WASTEWATER</b>											
Sewer Jet Trailer <b>02-12-5628</b>	2012	2023	10	\$60,000	8	years	\$0	\$0	\$6,000	\$0	\$0
Lift Station Pump 1 (2014) <b>02-12-5616</b>	2014	2019	5	\$8,200	6	years	\$8,200	\$0	\$0	\$0	\$0
Lift Station Pump 2 (2013) <b>02-12-5616</b>	2014	2019	5	\$8,200	6	years	\$8,200	\$0	\$0	\$0	\$0
<b>TOTAL</b>						<b>\$16,400</b>	<b>\$16,400</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>

\*Use these reserves for lift station repairs

EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT	Purchase Date FY	Anticipated Replacement Date FY	Average Lifespan	Estimated Replacement Cost	Age as of 9/30/2021	Balance of Reserve as of 9/30/2021	Recommended Expenses for FY22	Budgeted Expenses for FY22	Recommended Add Amount for FY22	Budgeted Add Amount for FY22	Balance of Reserve FY22
<b>SOLID WASTE</b>											
2014 Vermeer Brush Chipper 12" (purchased Jan 2014) 02-12-5625	FY 13/14	FY 17/18	4	\$36,000	7	years	\$32,000	\$0	\$4,000	\$0	\$36,000
<b>TOTAL</b>						<b>\$32,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$36,000</b>

\*Anticipated replacement FY23

<b>TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT</b>						<b>\$68,400</b>	<b>\$16,400</b>	<b>\$0</b>	<b>\$31,125</b>	<b>\$0</b>	<b>\$68,400</b>
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\*Move to CIP for the Lift Station

**UTILITY FUND - INFRASTRUCTURE REPAIR/REPLACEMENT/EXPANSION**

FY22															Beginning Reserve Balance					\$ 2,302,628.24
EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT	Build Date	Anticipated Replacement Date FY	Size	Length	Type	Average Life	Age as of 9/30/2021	Estimated Costs (2013)	Recommended Expenses FY22	Budgeted Expenses FY22	Capital Improvement Plan 21-26	Considered in 2027-2031 Capital Improvement Plan	Funds to Reserves FY22	Funds to Reserves FY23	Funds to Reserves FY24	Funds to Reserves FY25	Funds to Reserves FY26			
<b>Water</b>																				
Sunset Trail Section I	1989	2029	4	944	PVC	40	32 years	\$ 122,720.00												
Sunset Trail Section II	1998	2038	6	986	PVC	40	23 years	\$ 128,180.00	\$ 380,000.00											
Market Fair 12"	1991	2031	12	837	PVC	40	30 years	\$ 167,400.00				Yes	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
Interconnection Lone Oak to Pillow	1994	2034	6	501	PVC	40	27 years	\$ 50,100.00												
Interconnection Pillow to Reese	1994	2034	6	523	PVC	40	27 years	\$ 52,300.00												
Jones Road 8"	1994	2034	8	1693	PVC	40	27 years	\$ 169,300.00												
Ernest Robles Way at 4715 Lamar 6"	1995	2035	6	586	DI	40	26 years	\$ 117,200.00												
Home Depot Blvd to Market Fair	1996	2036	12	557	DI	40	25 years	\$ 139,250.00												
Ernest Robles South 6"	1998	2038	6	2650	PVC	40	23 years	\$ 265,000.00												
Lone Oak	1998	2038	6	2573	PVC	40	23 years	\$ 283,030.00	\$ 190,000.00											
Sunset Valley Village 8"	1998	2038	8	585	DI	40	23 years	\$ 87,750.00												
Sunset Valley Village 16"	1998	2038	16	557	DI	40	23 years	\$ 139,250.00												
Sunset Valley Meadows 12"	1998	2038	12	1750	DI	40	23 years	\$ 437,500.00												
Oakdale Warken Line	1999	2039	8	848	PVC	40	22 years	\$ 84,800.00												
Sunset Valley Meadows 8"	2000	2040	8	3338	PVC	40	21 years	\$ 333,800.00												
Home Depot	2002	2042	12	1052	PVC	40	19 years	\$ 157,800.00												
Meadowview 8"	2002	2042	8	437	PVC	40	19 years	\$ 43,700.00												
Ernest Robles North 12"	2002	2042	12	665	PVC	40	19 years	\$ 99,750.00												
Highway 290 West Section I	2004	2044	8	1085	PVC	40	17 years	\$ 108,500.00												
Highway 290 West Section II	2005	2045	8	650	PVC	40	16 years	\$ 65,000.00												
Sunset Valley Villas	2005	2045	8	2317	DI	40	16 years	\$ 463,400.00												
Jones Road 16"	2005	2045	16	1460	DI	40	16 years	\$ 365,000.00												
Ernest Robles South 12" La Madeline	2006	2046	12	437	DI	40	15 years	\$ 87,400.00												
Ernest Robles South 12" Homestead	2006	2046	12	835	DI	40	15 years	\$ 167,000.00												
Emergency Bypass 8"	2007	2047	8	700	PVC	40	14 years	\$ 140,000.00												
Oakdale	2010	2050	8	3288	PVC	40	11 years	\$ 328,800.00												
Reese	2011	2051	8	2526	PVC	40	10 years	\$ 252,600.00												
Interconnection Lone Oak to Pillow	2012	2052	8	677	PVC	40	9 years	\$ 67,700.00												
Pillow	2012	2052	8	3123	PVC	40	9 years	\$ 312,300.00												
Ernest Robles Midsection 12" Creek crossing	2013	2053	12	1000	DI	40	8 years	\$ 200,000.00												
City of Austin Bypass								\$ 25,000.00												
Backflow Preventor Upgrades								\$ 15,000.00	\$ 15,000.00											
AMI-Residential								\$ 105,000.00	\$ 105,000.00											
AMI-Commercial								\$ 200,000.00			\$ 200,000.00									
ERW Waterline								\$ 200,000.00			\$ 200,000.00									
Home Depot Meter Vault								\$ 50,000.00			\$ 50,000.00		\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00		
AISD Master Meter								\$ 90,000.00			\$ 90,000.00									
AISD Fire Line								\$ 200,000.00			\$ 200,000.00									
Total Water CIP 2021 and 2022									\$ 690,000.00	\$ -	\$ 740,000.00									
Total CIP Expense																				
Total Increase in Utility Reserves													\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00	\$ 95,000.00		
<b>Ending Reserves Balance</b>													<b>\$ 2,397,628.24</b>	<b>\$ 2,210,628.24</b>	<b>\$ 2,047,628.24</b>	<b>\$ 2,142,628.24</b>	<b>\$ 2,037,628.24</b>	<b>\$ 2,037,628.24</b>		

**Wastewater**

FY22															Beginning Reserve Balance					\$ 2,302,628.24
EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT	Build Date	Anticipated Replacement Date FY	Size	Length	Type	Average Life	Age as of 9/30/2021	Estimated Costs (2013)	Recommended Expenses FY22	Budgeted Expenses FY22	Capital Improvement Plan 21-26	Considered in 2027-2031 Capital Improvement Plan	Funds to Reserves FY 2021/2022	Funds to Reserves FY 2022/2023	Funds to Reserves FY 2023/2024	Funds to Reserves FY 2024/2025	Funds to Reserves FY 2026/2026			
Lone Oak Trail	1991	2031	8	2631	SDR 35	40	30 years	\$ 328,875.00				Yes								
Sunset Trail	1991	2031	8	1676	SDR 35	40	30 years	\$ 209,500.00				Yes								
Clarmac	1991	2031	8	331	SDR 35	40	30 years	\$ 41,375.00				Yes								
Reese Drive line O	1991	2031	8	284	SDR 35	40	30 years	\$ 35,500.00				Yes	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00			
Stearns Lane connection lift station to COA	1991	2031	8	473	SDR 26	40	30 years	\$ 59,125.00				Yes								
Oakdale Drive line A	1991	2031	8	2676	SDR 35	40	30 years	\$ 334,500.00				Yes								
Oakdale Drive line C	1991	2031	8	548	SDR 35	40	30 years	\$ 68,500.00				Yes								
Sunset Valley Meadows	1998	2038	8	5164	SDR 35	40	23 years	\$ 645,500.00												
Sunset Valley Village	1998	2038	8	420	SDR 35	40	23 years	\$ 52,500.00												
Oakdale Drive line B	1998	2038	8	568	SDR 35	40	23 years	\$ 71,000.00												
Home Depot Blvd	2001	2041	8	210	SDR 35	40	20 years	\$ 26,250.00												
Stearns Lane	2002	2042	8	1101	SDR 35	40	19 years	\$ 137,625.00												
Highway 290 East	2002	2042	8	1786	SDR 35	40	19 years	\$ 223,250.00												
Highway 290 West	2003	2043	8	1950	SDR 26	40	18 years	\$ 243,750.00	\$ 150,000.00											
Sunset Valley Villas (all streets)	2005	2045	8	2058	SDR 35	40	16 years	\$ 257,250.00												
LaMadeline	2005	2045	8	325	SDR 35	40	16 years	\$ 40,625.00												
Homestead	2009	2049	8	638	SDR 35	40	12 years	\$ 79,750.00												
Reese Drive main line	2011	2051	8	1804	SDR 35	40	10 years	\$ 225,500.00												
Pillow Road	2012	2052	8	2176	SDR 35	40	9 years	\$ 272,000.00												
Lift Station	2022	2062	N/A			40	-1 years	\$ 450,000.00	\$ 194,000.00											
Total Wastewater Expense FY 21 and 22									\$ 344,000.00	\$ -										
Total CIP Expense																				
Total Increase in Utility Reserves													\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00			
<b>Ending Reserves Balance</b>													<b>\$ 2,332,628.24</b>	<b>\$ 2,362,628.24</b>	<b>\$ 2,392,628.24</b>	<b>\$ 2,422,628.24</b>	<b>\$ 2,452,628.24</b>			

\*Anticipating upgrades to some of the lines but not all lines. Recommend reserving funds for a portion of the costs of replacement.

\*Funds to be moved to CIP