



**City of Sunset Valley**  
**3205 Jones Road**  
**Sunset Valley, TX 78745**  
**P: 512-892-1383**  
**F: 512-892-6108**

Council and Citizens,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2010/11 for the City of Sunset Valley is filed for consideration by the City Council.

The total proposed budget for all funds is \$7,838,120, compared to the FY 09/10 budget of \$9,867,213. Most of the decrease is due to street projects that were included in FY 09/10. Like last year, this budget represents a projected decrease in general fund revenue. However, the decrease is only \$176,405.

The following table shows the proposed total expenditures by major operating fund:

<u>General Fund</u>	<u>Street Fund</u>	<u>Utility Fund</u>	<u>Drainage</u>	<u>HOT Fund</u>	<u>Green Tax</u>	<u>Total</u>
\$3,763,549	\$1,740,115	\$1,510,736	\$130,000	\$299,300	\$394,420	\$7,838,120

The proposed budget maintains city reserves as required by our financial policies. This budget continues many of the reductions made last year and proposed staffing levels remain the same. We again have a balanced, pay as you go budget that does not dip into our City reserves. Total general fund current revenue is \$3,589,196 and overall personnel, operation and maintenance expenses are \$3,498,549.

The FY 09/10 budget implemented several reductions to respond to reduced sales tax revenue and this budget maintains those reductions, but also contains some new programs from other funding sources:

- This budget establishes a new Drainage Utility that will be funded by user fees on all developed property in the city. This will establish an ongoing dedicated source of funding to maintain and improve the city's drainage and flood control system.
- Purchase of Mobile Data Terminals for 5 Police patrol vehicles at a cost of \$42,211. This will improve officer productivity and reduce the annual cost for dispatching services under contract with Travis County by \$16,028.

The City Council has again used the priority projects ranking to assist with establishing budget goals and this budget funds the top priority projects in each funding area.

<b>FY 10-11 Priority Projects</b>		
<b>RANK</b>	<b>PROJECT DESCRIPTION</b>	<b>FY 10/11</b>
<b><i>Administrative - General Fund</i></b>		
1	Computer Network Upgrades (Repair & Replacement Fund)	\$20,000
2	Salary Survey/Benefits/Pay Plan Review	\$ 5,000
3	LCRA Water Contract negotiation	\$10,000

4	Ordinance Review/Update	\$10,000
5	Land Development Code Revisions	\$40,000
6	Website Enhancements	\$ 5,000
7	Council Chambers Improvements	\$10,000
8	City Transportation Plan	\$50,000
<b>Community Improvements/General Government - General Fund</b>		
1	Pollution Reduction Program and Rebates	\$ 8,000
2	Southbound Brodie Right Turn Lanes (design)	\$35,000
3	City Hall Rain Collection	\$28,000
4	Trail Connections-Easements	\$10,000
5	Environmental Monitoring Program	\$ 9,000
6	Jones Road south side Sidewalk (phase I only – remove shrubs @ Reese)	\$ 5,500
7	Jones Road south side Sidewalk (design for full project)	\$25,000
8	37 Lone Oak Implementation (minimal 1 <sup>st</sup> phase landscaping)	\$ 5,000
<b>Water/Wastewater -Utility Fund</b>		
1	Waterline Service to 6405 and 6409 Brodie	\$99,000
2	Water tank replacement	\$350,000
3	Jones (Burger/SV Elementary) Master Meter Project	\$30,000
<b>Street Improvements -Street Fund</b>		
1	Brodie Overlay and Sidewalk repairs – grant funded	\$275,000
2	Pillow Road Street and Drainage Improvements	\$1,500,000
<b>Advertising/Promotion – HOT Fund</b>		
1	Marketing Plan Implementation	\$100,000
2	Recreational Venue	\$100,000
3	Multi-Use Facility – reserve fund contribution	\$ 50,000
<b>Drainage Improvements –Drainage Utility</b>		
1	Storm Water Program	\$130,000

It is proposed that the design work on the southbound Brodie Right Turn Lane and the Jones Road south side sidewalk not be initiated until the City Transportation Plan is completed to ensure that this design is consistent with the City Transportation Plan.

### Specific Budget Items

The following are changes from last year’s budget or specific recommendations that are included in the Mayor’s recommended budget:

- GIS Program – This was a new program started in FY 09/10 and it is proposed to be continued as a contractual item with specific projects identified with the intention of transitioning this over to existing staff during the year.
- Contract manager – This contractual service was added in FY 07/08 to manage city construction projects. It is continued but reduced from \$60,000 to \$45,000 to reflect less construction project activity.

- Lobbyist – The proposed budget does not include funding for a lobbyist for the City of Sunset Valley. It is proposed that we work with TML, other area cities, and our legislative committee to communicate our positions to our legislators.
- Drainage Utility – This was a planning project during FY 09/10 and the proposed budget makes the Drainage Utility effective in October 2010.
- Utility Rates – In recent years, the City has continued to increase the total amount of subsidies for residential utility service. The City Financial policies require that utility rates be set at full cost and our Auditor has recommended that we increase rates to allow our Water, Wastewater, and Solid Waste Utilities to operate more like a business. This budget proposes a modest increase in the base residential water rate, establishing a base rate for residential wastewater service, and establishing a base rate for residential solid waste collection. For the average household, the total increase for water, wastewater, solid waste, and the new drainage utility fee will be \$14.22 per month. While this is a significant increase, the monthly household subsidy will be \$113.63 per month after the increase. These increases will not be popular, but the City Council needs to address this issue over a period of years and this is proposed as a minimal first step. The subsidy is currently 10% of our total general fund revenue and our goal should be to stabilize the subsidy and develop a long term plan to reduce the subsidy amount and bring the City into compliance with our Financial Policies.
  - ◇ Water Rates – While still subsidized, the proposed residential base rate is proposed to increase from \$7.03 to \$8.00 per month. Commercial base rates were increased significantly last year and are proposed to increase 2.3%. Volume charges for both residential and commercial service are proposed to increase 8% to reflect an increase in treated water from the City of Austin.
  - ◇ Wastewater Rates – The City has not charged for residential Wastewater Service for many years. A base rate for residential wastewater service of \$2.50 per month is proposed. Commercial rates are proposed to increase to reflect an increase from the City of Austin.
  - ◇ Solid Waste collection – The City’s contractor, Texas Disposal Systems, has proposed to offer an enhanced “single stream” recycling program. The City does not currently charge residents for Solid Waste collection; however, with the new enhanced recycling program, the monthly cost to the city will be \$15.75 per month. Beginning October 1, 2010, the proposed monthly charge to residents for solid waste collection will be \$6.75 per month.
- Hotel Occupancy Tax (HOT) Fund – The requests of the Arts Commission, Powwow, and Farmers Market exceed the available funding for advertising. It is proposed that the Arts Commission and Powwow be funded at their requested amounts and that the Farmers Market be funded at \$30,000. Although not funded in the HOT Fund, there will continue to be additional financial support for the Farmers Market by not including maintenance and contract management costs for the lease of city property for the Farmers Market. The annual contribution into the reserve fund for the future conference/exhibits center in compliance with state law is continued.

Respectfully submitted this 12<sup>th</sup> day of August, 2010

---

Barbara Wilson  
Mayor



CITY OF SUNSET VALLEY  
 UTILITY FUND BUDGET - SUMMARY TOTAL PAGES  
 FY 2010-2011

	Mayor's Proposed Budget 2010-2011	Finance Committee Recommends
Utility Fund Bal. Beg of Year: 10/01	\$2,700,333	\$2,700,333
<b>REVENUE:</b>		
Water	\$725,176	\$725,176
Wastewater	\$446,467	\$446,467
Solidwaste	\$0	\$0
Sub-total Revenue	\$1,171,643	\$1,171,643
Subsidy- transfer from General Fund		
Water	\$116,923	\$116,923
Wastewater	\$142,341	\$142,341
Solidwaste	\$81,629	\$81,629
Sub-total Subsidy	\$340,893	\$340,893
<b>INCOME REVENUE:</b>	\$1,512,536	\$1,512,536
<b>TOTAL FUNDS AVAILABLE:</b>	\$4,212,869	\$4,212,869
<b>EXPENDITURES:</b>		
<b>Personnel Services:</b>		
Water Department	\$109,569	\$109,569
Wastewater Department	\$56,083	\$56,083
Solidwaste Department	\$16,504	\$16,504
<b>Total Personnel Services</b>	\$182,156	\$182,156
<b>Community Programs:</b>		
Water Department	\$20,000	\$20,000
Wastewater Department	\$0	\$0
Solidwaste Department	\$0	\$0
<b>Total Community Programs</b>	\$20,000	\$20,000
<b>Contractual Services:</b>		
Water Department	\$417,980	\$417,980
Wastewater Department	\$519,250	\$519,250
Solidwaste Department	\$63,500	\$63,500
<b>Total Contractual Services:</b>	\$1,000,730	\$1,000,730
<b>Operational Expenses:</b>		
Water Department	\$44,550	\$44,550
Wastewater Department	\$13,475	\$13,475
Solidwaste Department	\$1,625	\$1,625
<b>Total Operational Expenses:</b>	\$59,650	\$59,650

	Mayor's Proposed Budget 2010-2011	Finance Committee Recommends
<b>Capital Outlay</b>		
Projects- Water Department	\$30,000	\$30,000
Reserve Addition	<u>\$218,200</u>	<u>\$218,200</u>
Total Capital Outlay	\$248,200	\$248,200
<b>SUB-TOTAL EXPENDITURES</b>	<b>\$1,510,736</b>	<b>\$1,510,736</b>
Operating Reserves		
Reserve- 3 months- Water	\$148,025	\$148,025
Reserve- 3 months- Wastewater	\$147,202	\$147,202
Reserve- 3 months- Solidwaste	\$20,407	\$20,407
Equipment- Reserve/Replacement Fund- Water	\$80,000	\$80,000
Infrastructure- Reserve/Replacement Fund- Water	\$1,272,049	\$1,272,049
Infrastructure- Reserve/Replacement Fund- Wastewater	\$826,020	\$826,020
Reserve- Projects	\$80,000	\$80,000
Other Liabilities	<u>\$126,630</u>	<u>\$126,630</u>
Total Operational Reserves:	\$2,700,333	\$2,700,333
<b>TOTAL EXPENDITURES:</b>	<b>\$4,211,069</b>	<b>\$4,211,069</b>
<b>BALANCE OF OPERATING FUNDS AVAILABLE</b>	<b>\$1,800</b>	<b>\$1,800</b>

CITY OF SUNSET VALLEY  
GENERAL FUND BUDGET - SUMMARY TOTAL PAGES  
FY 2010-2011

		Mayor's Proposed Budget 2010-2011	Finance Committee Recommends
General Fund Bal. Beg of Year: 10/01		\$5,010,710	\$5,010,710
G/L Code REVENUE:			
Taxes:			
	Property Taxes - Maintenance & Operational	\$0	\$0
4040	Fire District Tax Collections	\$21,000	\$21,000
4050	Franchise Tax	\$25,000	\$25,000
4180	Sales and Use Tax	\$3,421,546	\$3,421,546
4182	Sales and Use Tax - Mixed Beverage Receipts	<u>\$36,000</u>	<u>\$36,000</u>
	Total Taxes	\$3,503,546	\$3,503,546
4120	Permits, Licenses & Fees	\$5,000	\$5,000
Public Safety:			
4030	Fine Income	\$36,250	\$36,250
4020	Court Income	\$4,000	\$4,000
4230	Warrant Fees	<u>\$6,300</u>	<u>\$6,300</u>
	Total Public Safety	\$46,550	\$46,550
Interest Income:			
4095	General Fund Interest	\$20,000	\$20,000
4110	Miscellaneous	\$3,000	\$3,000
new	Credit Card Convenience Fees	\$2,500	\$2,500
new	Event Income	\$2,000	\$2,000
new	Rental Property Income	\$6,600	\$6,600
<b>INCOME REVENUE:</b>		<b>\$3,589,196</b>	<b>\$3,589,196</b>
<b>TRANSFERS BETWEEN OTHER FUNDS AND OTHER SOURCES:</b>			
7000	Transfer Reserve Funds to Utility Fund		
7000	Transfer to Utility Funds - Water Rate Subsidy		
7000	Transfer to Utility Funds - Wastewater Rate Subsidy		
7000	Transfer to Utility Funds - Solid Waste Pickup Service		
TOTAL TRANSFERS BETWEEN FUNDS/OTHER REVENUE:		\$350,000	\$350,000
<b>TOTAL FUNDS AVAILABLE:</b>		<b>\$8,249,906</b>	<b>\$8,249,906</b>

CITY OF SUNSET VALLEY  
GENERAL FUND BUDGET - SUMMARY TOTAL PAGES  
FY 2010-2011

	Mayor's Proposed Budget 2010-2011	Finance Committee Recommends
<b>EXPENDITURES:</b>		
<b>Personnel Services:</b>		
Administrative Dept	\$394,056	\$394,056
Municipal Court Dept	\$31,572	\$31,572
Public Works Dept.	\$393,316	\$393,316
Police Dept.	\$991,204	\$991,204
<b>Total Personnel Services</b>	<b>\$1,810,148</b>	<b>\$1,810,148</b>
<b>Community Programs:</b>		
Administrative Dept.	\$5,650	\$5,650
Arts Commission	\$6,600	\$6,600
Environmental and Planning	\$10,000	\$10,000
Community & Economic Development	\$4,710	\$4,710
Public Works Dept.	\$45,160	\$45,160
Police Dept.	\$4,800	\$4,800
<b>Total Community Programs</b>	<b>\$76,920</b>	<b>\$76,920</b>
<b>Contractual Services:</b>		
Administrative Dept.	\$212,900	\$212,900
General Government Operations	\$482,850	\$482,850
Municipal Court Dept	\$24,000	\$24,000
Public Works Dept.	\$247,419	\$257,419
<b>Total Contractual Services:</b>	<b>\$967,169</b>	<b>\$977,169</b>
<b>Operational Expenses:</b>		
Administrative Dept	\$180,250	\$180,250
General Government Operations	\$3,500	\$3,500
Municipal Court Dept	\$6,235	\$6,235
Police Dept.	\$132,896	\$132,896
Public Works Dept.	\$166,025	\$166,025
<b>Total Operational Expenses:</b>	<b>\$488,906</b>	<b>\$488,906</b>
<b>Contingency Fund</b>	<b>\$185,550</b>	<b>\$189,550</b>
<b>Capital Outlay:</b>		
General Government	\$9,000	\$9,000
Equipment - Administration	\$3,200	\$3,200
Equipment - Court	\$0	\$0
Equipment - Police Department	\$79,876	\$79,876
Equipment - Public Works	\$27,900	\$27,900
Projects	\$255,500	\$240,500
<b>Total Capital Outlay:</b>	<b>\$375,476</b>	<b>\$360,476</b>
<b>SUB-TOTAL EXPENDITURES</b>	<b>\$3,904,169</b>	<b>\$3,903,169</b>

CITY OF SUNSET VALLEY  
GENERAL FUND BUDGET - SUMMARY TOTAL PAGES  
FY 2010-2011

	Mayor's Proposed Budget 2010-2011	Finance Committee Recommends
Operating Reserves		
Current Liabilities	\$300,415	\$300,415
Reserve- 18 month (Personnel and Operating)	\$3,448,581	\$3,448,581
Reserve- 10% (Community Programs and Contract)	\$104,409	\$105,409
Contingency Fund - 12 month reserve	\$50,000	\$50,000
Reserve /Replacement Funds	\$392,332	\$392,332
Emergency Fund	\$50,000	\$50,000
Total Operational Reserves:	\$4,345,737	\$4,346,737
<b>TOTAL EXPENDITURES:</b>	<b>\$8,249,906</b>	<b>\$8,249,906</b>
<b>BALANCE OF OPERATING FUNDS AVAILABLE</b>	<b>\$0</b>	<b>\$0</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Administration  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
G/L Code	<b>Personnel Services:</b>			
	<b>SALARIES</b>			
5000	Accountant/City Secretary (exempt)	57,990	57,990	
new	Administrative Assistant/Court Clerk (reclassification)	35,006	35,006	
5057	Admin-Clerk/IT (position cut)	0	0	
5027	Assistant City Administrator/IT Manager (exempt)	53,997	53,997	
5001	Bookkeeper/UT Billing Clerk Part-time (80% Of \$22,495)	17,996	17,996	
5025	City Administrator (exempt)	105,997	105,997	
5020	City Secretary/IT Manager (position cut)	0	0	
5070	Receptionist (reclassification)	26,000	26,000	
5090	City - Overtime (5% of full-time salaries)	3,050	3,050	
	<b>OTHER COMPENSATION</b>			
5084	Cell Phone Allowance (for City Administrator)	960	960	
5046	Longevity Incentive	480	480	
5086	Bilingual Incentive	600	600	
5087	Education Incentive	900	900	
	Merit Increases (3% of total salaries)	9,001	9,001	
	Merit Increases Benefits (3% of benefits)	1,132	1,132	
	<b>BENEFITS</b>			
5120	Insurance- Life	576	576	
5121	Insurance- Medical	39,600	39,600	
5122	Insurance- Dental	1,944	1,944	
5150	Insurance- Workman's Comp	\$752	\$752	
5130	Medicare Tax- Employer Match	4,351	4,351	
5135	Social Security Tax- Employer Match	0	0	
5131	State Unemployment Insurance (SUTA)	1,080	1,080	
5140	TMRS (Retirement)	32,644	32,644	
	<b>Total Personnel Services</b>	<b>394,056</b>	<b>394,056</b>	
	<b>Contractual Services: (Recoupable &amp; Non-Recoupable)</b>			
5306	Attorney	75,000	75,000	
5309	Auditor/Financial Advisor	25,000	25,000	
5312	Building Inspector Structural Engineer (97% Recoupable)	5,000	5,000	
5327	Engineer-Design	58,000	58,000	
5330	Engineer-Review & Inspect (80% Recoupable)	13,500	13,500	
5339	Fire Safety Inspector	0	0	
5343	IT Management	20,000	20,000	
5338	Health Department Inspections	0	0	
	<b>Contractual Services: (Recoupable &amp; Non-Recoupable)- Continued</b>			
5345	Landscape Architect (50% Recoupable)	5,000	5,000	
5361	Lobbyist	0	0	
5366	Records Management	4,000	4,000	
5200	Temporary Help/Reserve	900	900	
5367	Payroll Services	4,000	4,000	
5370	Travis Co. Tax Collection	0	0	
5381	Water Quality Consultant (50% recoupable)	2,500	2,500	
	<b>Total Contractual Services:</b>	<b>212,900</b>	<b>212,900</b>	



CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Administration  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
	<b>Community Programs:</b>			
5420	City Directory	3,150	3,150	
5425	City Newsletter	0	0	
5450	Library Card Reimbursement Program	0	0	
5480	New Resident Information	300	300	
5475	Volunteer Awards Banquet	2,200	2,200	
	<b>Total Community Programs</b>	<b>5,650</b>	<b>5,650</b>	
	<b>Operational Expenses:</b>			
5515	Bank Charges	1,200	1,200	
5535	Cell Phone (for City use)	300	300	
5545	Coffee / Food Service	13,000	13,000	
5600	Dues, Fees & Subscriptions	2,700	2,700	
5615	Election Expenses	500	500	
5704	Employee Appreciation by Employees	1,000	1,000	
5735	Equipment Leases- Copier and Postage Equipment	13,000	13,000	
5655	Insurance: Fire/Theft/Vandalism/Liability/Position Bonds	22,000	22,000	
5706	Office Supplies - Postage	12,000	12,000	
5705	Office Supplies: General Supplies	16,000	16,000	
5725	Printing and Copying	12,000	12,000	
5500	Public Notices/Employment Recruitment	7,000	7,000	
5770	Small Office Equipment Repair & Replacement	1,800	1,800	
5782	Software Maintenance Fees	10,000	10,000	
5820	Training & Education - Admin. Staff	3,000	3,000	
5815	Training & Education: Mileage Reimburse / per diem	750	750	
5835	Utilities: Electric/Water/Gas/Wastewater/Telephone	63,500	63,500	
5720	Vehicle Expense-Personal Mileage	500	500	
	<b>Total Operational Expenses:</b>	<b>180,250</b>	<b>180,250</b>	
	<b>Grand Total Administration</b>	<b>792,856</b>	<b>792,856</b>	

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - General Government  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
G/L Code	<b>Contractual Services</b>			
new	AISD Parking Lot Lease Agreement	6,600	6,600	
5318	Committee Planning Funds	1,000	1,000	
5311	Education Initiative-SSV Elementary	0	0	
5336	Fire and Emergency Services	475,000	475,000	
5348	Legal Defense Fund- n/r	250	250	
	<b>Total Contractual Services</b>	<b>482,850</b>	<b>482,850</b>	
	<b>Operational Expenses</b>			
5825	City Officials Expenses	3,500	3,500	
	<b>Total Operational Expenses</b>	<b>3,500</b>	<b>3,500</b>	
	<b>Contingency Fund</b>			
5321	Contingency Fund- O&M	91,077	81,077	
5321	Contingency Fund- Projects	94,473	108,473	
	<b>Total Contingency Fund</b>	<b>185,550</b>	<b>189,550</b>	
	<b>Capital Outlay</b>			
5605	Easement Acquisition	5,000	5,000	
5660	Land Acquisition	4,000	4,000	
5661	Land Mitigation-Brodie Ln.	0	0	
	<b>Total Capital Outlay</b>	<b>9,000</b>	<b>9,000</b>	
	<b>Total Non-Committee Related</b>	<b>680,900</b>	<b>684,900</b>	
<b>Committee Related</b>				
<b>Arts Commission</b>				
	<b>Community Programs</b>			
5551	Community Outreach Programs	6600	6600	
	<b>Sub-Total Arts Committee</b>	<b>6,600</b>	<b>6,600</b>	
<b>Environmental &amp; Planning Committee</b>				
	<b>Community Programs</b>			
5436	Master Trails	10,000	10,000	
	<b>Sub-Total Environmental &amp; Planning</b>	<b>10,000</b>	<b>10,000</b>	



CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
 GENERAL FUND - General Government  
 FY 2010-2011

		Mayor's Proposed Budget 2010/2011	Finance Committee Reccomends	Comments
<b>Community &amp; Economic Development Committee</b>				
	<b>Community Programs</b>			
5551	Community Outreach	4,350	4,350	
	Economic Development Networking Meetings	360	360	
5435	Wellness Initiative	0	0	
	<b>Sub-Total Community &amp; Economic Development Committee</b>	<b>4,710</b>	<b>4,710</b>	

<b>TOTAL GENERAL GOVERNMENT</b>	<b>702,210</b>	<b>706,210</b>	
---------------------------------	----------------	----------------	--

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Court  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
G/L Code	<b>Personnel Services:</b>			
	<b>SALARIES</b>			
5005	Municipal Court Clerk/Assoc. Judge	19,820	19,820	
5090	Associate Judge Overtime (5% of salary)	991	991	
	<b>OTHER COMPENSATION</b>			
5046	Incentive- Longevity	360	360	
5086	Incentive- Bilingual	0	0	
5087	Incentive- Education.Certification	0	0	
	Merit Increases- Salary (3% of salary)	624	624	
	Merit Increases- Benefits (3% of benefits)\	79	79	
	<b>BENEFITS</b>			
5122	Insurance- Dental	324	324	
5120	Insurance- Life	96	96	
5121	Insurance- Medical	6480	6480	
5150	Insurance- Worker's Compensation	52	52	
5130	Medicare Tax- Employer Match	302	302	
5131	State Unemployment Insurance (SUTA)	180	180	
5140	TMRS (Retirement) -Associate Judge	2,264	2,264	
	<b>Total Personnel Services</b>	<b>31,572</b>	<b>31,572</b>	
	<b>Contractual Services</b>			
5306	Attorney	11,000	11,000	
5354	Municipal Court Services	100	100	
5357	Municipal Judge	7,500	7,500	
5378	Warrant Fees	5,400	5,400	
	<b>Total Contractual Services</b>	<b>24,000</b>	<b>24,000</b>	
	<b>Operational Expenses</b>			
5600	Dues, Subscriptions & Fees	135	135	
NEW	Credit Card Fees	2500	2500	
5690	Municipal Court Supplies	50	50	
5725	Printing	1100	1100	
5782	Software Maintenance Fees	1550	1550	
5820	Training & Education	300	300	
5815	Training & Education: Mileage Reimbursement	600	600	
	<b>Total Operational Expenses:</b>	<b>6,235</b>	<b>6,235</b>	
	<b>Grand Total - Municipal Court</b>	<b>61,807</b>	<b>61,807</b>	

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Police Department  
FY 2010-2011

			Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
<b>Personnel Services:</b>					
<b>SALARIES</b>					
5015	A	Chief of Police (exempt)	78,957	78,957	
5045	B	Detective	47,341	47,341	
5048	C	Lieutenant	62,254	62,254	
5050	D	Patrol Officer II	43,014	43,014	
5050	E	Patrol Officer II	42,370	42,370	
5050	F	Patrol Officer II	43,014	43,014	
5050	G	Patrol Officer II	43,014	43,014	
5050	H	Patrol Officer II	43,014	43,014	
5050	I	Patrol Officer III	48,464	48,464	
5050	J	Senior Patrol Officer II	53,290	53,290	
5050	K	Senior Patrol Officer III	51,210	51,210	
5055	L	Police Records Tech- Admin. Assistant (reclassification)	24,708	24,708	
5075	M	Patrol Sergeant	53,810	53,810	
5075	N	Patrol Sergeant	57,096	57,096	
5090		Overtime: City (5% of FT salaries)	26,529	26,529	
5092		Overtime: Holiday Service	3,000	3,000	
5072		Reserve/Part-time Non-Regular Officers	4,800	4,800	
<b>OTHER COMPENSATION</b>					
5084		Cell Phone Allowance	960	960	
5086		Incentive: Bilingual	600	600	
5087		Incentive: Education/Certification	3,375	3,375	
5046		Incentive: Longevity	1,680	1,680	
5088		Shift Differential	7,200	7,200	
		Merit Increases (3% of Salaries)	21,449	21,449	
		Merit Increases Benefits (3% of Benefits)	3,134	3,134	
<b>BENEFITS</b>					
5100		Exams, Testing & Certification	1,000	1,000	
5122		Insurance: Dental	4,536	4,536	
5120		Insurance: Life	1,344	1,344	
5121		Insurance: Medical	112,320	112,320	
5150		Insurance: Workman's Compensation	16,603	16,603	
5130		Medicare Tax: Employer match	10,470	10,470	
5131		State Unemployment Insurance (SUTA)	2,520	2,520	
5140		TMRS (Retirement )	78,128	78,128	
<b>Total Personnel Services</b>			<b>991,204</b>	<b>991,204</b>	

CITY OF SUNSET VALLEY FY BUDGET 2008-2009

3 Year Budget Comparison

General Fund - Police Department

		Proposed Budget 2010/2011	Proposed Budget 2010/2011
	<b>Community Programs:</b>		
5439	Business Watch	100	100
5440	Crime Prevention Program/Child Safety ID	500	500
5443	LDRSHIP (formally D.A.R.E.)	1,200	1,200
5455	National Crime "Night Out"	2,500	2,500
5460	Neighborhood Watch Program	500	500
	<b>Total Community Programs:</b>	<b>4,800</b>	<b>4,800</b>
	<b>Operational Expenses:</b>		
5613	800 mghz Operations and Maintenance	6,130	6,130
5614	911 Share Call (based on MDT purchases)	47,972	47,972
5505	Ammunition	2,000	2,000
5520	Building Lease	0	0
5535	Cellular Phones/Pagers	2,900	2,900
5570	CERT	2,000	2,000
5570	Consumables	2,000	2,000
5600	Dues, Subscriptions & Fees	1,200	1,200
5656	Insurance: Professional Liability	7,287	7,287
5725	Printing and Copying	900	900
5745	Repairs & Maintenance - Equipment	2,250	2,250
5775	Small Tools	2,637	2,637
5782	Software Maintenance	5,920	5,920
5820	Training & Education: Employees	3,000	3,000
5815	Training & Education: Mileage Reimbursement	1,200	1,200
5810	Training and Education: LEOSE Funds	3,256	3,256
	Training and Education: LEOSE Funds Contribution	-3,256	-3,256
5830	Uniforms, Batons & Body Armor Vests	7,000	7,000
5645	Vehicle Expenses: Fuel	25,000	25,000
5865	Vehicle Expenses: Lease	0	0
5755	Vehicle Expenses: Repairs and Maintenance	9,000	9,000
5860	Vehicle Expenses; Insurance	4,500	4,500
	<b>Total Operational Expenses:</b>	<b>132,896</b>	<b>132,896</b>
<b>Total Police Department</b>		<b>1,128,900</b>	<b>1,128,900</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET				
GENERAL FUND - Public Works				
FY 2010-2011		Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
G/L Code				
<b>Personnel Services:</b>				
<b>SALARIES</b>				
5071	Administrative Assistant (10-11: 80% of \$35,298) (09-10: 60% of \$35,298)	28,238	28,238	
5010	Assistant Director/Operations Manager (exempt) (45% of \$59,114)	26,601	26,601	
5060	Director (exempt) (70% of \$80,558)	56,391	56,391	
5065	Environmental Code Compliance Inspector (reclassification)	38,043	38,043	
5030	Environmental Manager	48,714	48,714	
5066	Land Management Supervisor	38,137	38,137	
5068	Maintenance Technician (CM) (50% of \$22,800)	11,440	11,440	
5076	Maintenance Technician (QD) (90% of \$26,000)	23,400	23,400	
5090	Overtime - 5% on hourly wages	6,963	6,963	
5067	Public Works-Contract Services Specialist (position eliminated in 09/10)	0	0	
<b>OTHER COMPENSATION</b>				
New	Cell Phone Allowances (for Director, Asst. Director, and Env. Mng)	2,880	2,880	
5046	Incentive - Longevity	2,544	2,544	
5086	Incentive - Bilingual	2,400	2,400	
5087	Incentive - Education/Certification	1,800	1,800	
	Merit Increases (3% of salaries)	8,338	8,338	
	Merit Increases Benefits (3% of benefits)	1,229	1,229	
<b>BENEFITS</b>				
5100	Exams	200	200	
5122	Insurance - Dental	2,041	2,041	
5120	Insurance - Life	605	605	
5121	Insurance - Medical	51,264	51,264	
5150	Insurance - Workman's Compensation	6,686	6,686	
5130	Medicare Tax- Employer Match (.0145%)	4,030	4,030	
5135	Social Security Tax- Employer Match (teens and seasonal)	0	0	
5131	State Unemployment Insurance (SUTA)	1,134	1,134	
5140	TMRS (Retirement )	30,238	30,238	
<b>Total Personnel Services:</b>		<b>393,316</b>	<b>393,316</b>	
<b>Community Programs:</b>				
5400	Adopt-A-Tree Expenses	7,000	7,000	
4000	Adopt-A-Tree-Revenue	-7,000	-7,000	
5401	Ant Bait Program-Expenses	800	800	
4001	Ant Bait Program-Revenue	-800	-800	
5437	Community Garden	3,700	3,700	
5438	Community Habitat Program - Rebates	560	560	
5565	Conservation Rangers	9,000	9,000	
5695	Eco Events	8,000	8,000	
5444	Energy Conservation Rebates	20,000	20,000	
5445	Environmental & Planning Library	400	400	
5472	Spring Cleaning Program	1,500	1,500	
5476	Teen Program Expenses	2,000	2,000	
<b>Total Community Programs</b>		<b>45,160</b>	<b>45,160</b>	

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET				
GENERAL FUND - Public Works				
FY 2010-2011		Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
G/L Code				
	<b>Contractual Services:</b>			
5523	Building Services: All Buildings	22,900	22,900	
	Contract Manager Services	45,000	45,000	
5200	Contractual Labor Services	17,000	17,000	
new	GIS Technician (moved from 09-10 New Projects)	30,000	40,000	Finance Committee recommends increasing the amount by \$10,000 to allow for more GIS projects
5350	Grounds Maintenance (Name chg. 06-07)	96,800	96,800	
5077	Programs - Intern Program	10,873	10,873	
5078	Programs - Teen Program	20,346	20,346	
5379	Traffic Consultant	4,500	4,500	
	<b>Total Contractual Services:</b>	<b>247,419</b>	<b>257,419</b>	
	<b>Operational Expenses:</b>			
5535	Cell Phones for Employees	1,800	1,800	
5570	Consumables (new)	500	500	
5600	Dues, Subscriptions & Fees	900	900	
5645	Fuel	9,000	9,000	
5711	Open Space Management Plan Implementation	4,000	4,000	
5735	Rental Expense - Equipment	750	750	
5740	Repair and Maintenance - City Buildings	8,000	8,000	
5742	Repair and Maintenance - Conservation Areas	5,250	5,250	
5745	Repair and Maintenance - Equipment	8,000	8,000	
5748	Repair and Maintenance - Fencing	4,000	4,000	
5743	Repair and Maintenance - Landscaped Areas	5,250	5,250	
5744	Repair and Maintenance - Parks & Grounds	3,750	3,750	
5753	Repair and Maintenance - Trails & Footpaths	3,000	3,000	
5761	Repair and Maintenance - Water Quality Ponds	5,000	5,000	
New	Reprographics Services	2,500	2,500	
5775	Small Tools	3,000	3,000	
5699	Storm Water Program (formally R & M Drainage)	70,000	70,000	
5820	Training & Education - Employee	3,700	3,700	
5815	Training & Education: Travel Reimburse	3,500	3,500	
5830	Uniforms	2,500	2,500	
5133	Urban Forestry	11,000	11,000	
5860	Vehicle Expense - Insurance	2,725	2,725	
5755	Vehicle Expense - Repairs & Maintenance	4,000	4,000	
5720	Vehicle Personal Mileage Reimbursement	400	400	
5575	Wildlife Management Plan	3,500	3,500	
	<b>Total Operational Expenses:</b>	<b>166,025</b>	<b>166,025</b>	
	<b>TOTAL PUBLIC WORKS</b>	<b>851,920</b>	<b>861,920</b>	



**FY 2010-2011 PRIORITY PROJECTS**

RANK	PROJECT DESCRIPTION	MAYOR'S PROPOSED PROJECT AMOUNT	Finance Committee Recommended PROJECT AMOUNT	COMMENTS
1	<b><u>General Fund - Repair and Replacement Fund</u></b> Computer Network Upgrades (Repair & Replacement Fund) Total Funds from Repair & Replacement Funds	<u>\$20,000</u>	<u>\$20,000</u>	
	<b><u>Administrative - General Fund</u></b>			
2	Salary Survey/Benefits/Pay Plan Review	\$5,000	\$5,000	
3	LCRA Water Contract negotiation	\$10,000	\$10,000	
4	Ordinance Review/Update	\$10,000	\$10,000	
5	Land Development Code Revisions	\$40,000	\$40,000	
6	Website Enhancements	\$5,000	\$5,000	
7	Council Chambers Improvements	\$10,000	\$10,000	
8	City Transportation Plan	\$50,000	\$50,000	
	<b><u>Community Improvements/General Government - General Fund</u></b>			
1	Pollution Reduction Program and Rebates	\$8,000	\$8,000	
2	Southbound Brodie Right Turn Lanes (design)	\$35,000	\$35,000	
3	City Hall Rain Collection	\$28,000	\$28,000	
4	Trail Connections-Easements	\$10,000	\$10,000	
5	Environmental Monitoring Program	\$9,000	\$9,000	
6	Jones Road south side Sidewalk (phase I only – remove shrubs @ Reese)	\$5,500	\$5,500	
7	Jones Road south side Sidewalk (design for full project)	\$25,000	\$0	The Finance Committee is in agreement with the Mayor about funding Phase 1, but feels that this is where the project should end. No additional funding should be allocated to this project.
8	37 Lone Oak Implementation (minimal 1 <sup>st</sup> phase landscaping)	<u>\$5,000</u>	<u>\$15,000</u>	The Finance Committee recommends an increase of \$10,000 so that a comprehensive plan can be developed. These funds are for <b>planning only</b>
	<b>Total funds from General Fund - Operating Funds</b>	<b>\$255,500</b>	<b>\$240,500</b>	

RANK	PROJECT DESCRIPTION	MAYOR'S PROPOSED PROJECT AMOUNT	Finance Committee Recommended PROJECT AMOUNT	COMMENTS
	<b><u>Water/Wastewater - Utility Fund</u></b>			
1	Waterline Service to 6405 and 6409 Brodie	\$99,000	\$99,000	
2	Water tank replacement	\$350,000	\$350,000	
3	Jones (Burger/SV Elementary) Master Meter Project	\$30,000	\$30,000	
	<b>Total funds from Utility Fund</b>	<b>\$479,000</b>	<b>\$479,000</b>	
	<b><u>Street Improvements - Street Fund</u></b>			
1	Brodie Overlay and Sidewalk repairs – grant funded	\$275,000	\$275,000	
2	Pillow Road Street and Drainage Improvements	\$1,500,000	\$1,500,000	
	<b>Total funds from Street Fund</b>	<b>\$1,775,000</b>	<b>\$1,775,000</b>	
	<b><u>Advertising/Promotion-HOT Funds</u></b>			
1	Marketing Plan Implementation	\$100,000	\$100,000	
2	Recreational Venue	\$100,000	\$100,000	
3	Multi-Use Facility – reserve fund contribution	\$50,000	\$50,000	
	<b>Total funds from HOT Funds</b>	<b>\$250,000</b>	<b>\$250,000</b>	
	<b><u>Drainage Improvements - Drainage Utility</u></b>			
1	Storm Water Program	\$130,000	\$130,000	
	<b>Total funds from Drainage Utility</b>	<b>\$130,000</b>	<b>\$130,000</b>	



City of Sunset Valley  
 Budget - FY 2010-2011  
 New Equipment - Administrative Department

Equipment	Mayor's Proposed Amount	Finance Committee Recommends	Comments
Artwork for Lobby and Conference Room	\$ 2,000	\$ 2,000	
Employee Recognition (Mayor)	<u>\$ 1,200</u>	<u>\$ 1,200</u>	
Total New Equipment	\$ 3,200	\$ 3,200	

City of Sunset Valley  
 Budget - FY 2010-2011  
 New Equipment - Police Department

Equipment	Mayor's Proposed Amount	Finance Committee Recommends	Comments
Mobile Data Computer Systems	\$ 42,211	\$ 42,211	This amount does not include the monthly wifi expense. Purchase would decrease operating cost for 911 dispatch service.
Replace Patrol Vehicle with equipment	\$ 35,635	\$ 35,635	
Rifle Digital Sights	\$ 2,030	\$ 2,030	
Total New Equipment	\$ 79,876	\$ 79,876	

City of Sunset Valley  
 Budget - FY 2010-2011  
 New Equipment - Public Works department

Equipment	Mayor's Proposed Amount	Finance Committee Recommends	Comments
Grader	\$1,500	\$1,500	
Ice Service	\$2,400	\$2,400	
Large Format Scanner	\$12,000	\$12,000	
Trail Utility Vehicle	\$12,000	\$12,000	
Total New Equipment	\$27,900	\$27,900	

CITY OF SUNSET VALLEY  
HOTEL OCCUPANCY TAX FY 2010-2011

	Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
Balance as of 10/01	709,265	709,265	
<b>REVENUE</b>			
4080 Hotel Occupancy Tax Revenue	200,000	200,000	
4095 Interest Earned	1,200	1,200	
<b>TOTAL REVENUE</b>	<b>201,200</b>	<b>201,200</b>	
<b>TOTAL FUNDS</b>	<b>910,465</b>	<b>910,465</b>	
Less Reserve for Future Visitor Center	510,875	510,875	
Less Reserve for Recreational Venue	100,000	100,000	
<b>TOTAL FUNDS AVAILABLE</b>	<b>299,590</b>	<b>299,590</b>	

**EXPENDITURES**

	Proposed Budget FY 2010/2011	Proposed Budget FY 2010/2011	Comments
<b>Promotional (minimum 15%)</b>			
5500 Advertising- Marketing Program	100,000	100,000	
Advertising - ArtsFest	35,000	35,000	
Advertising - SFC	30,000	40,000	The Finance Committee recommends increasing the amount by \$10,000 to continue support to the SFC.
5651 American Indian Heritage Pow Wow	30,000	30,000	
5649 Youth Event	3,000	3,000	
5652 Sunset Valley Farmer's Market-Old	0	0	
New Taste of Sunset Valley	10,000	0	The Finance Committee recommends not to fund this event as there are no concrete plans at this time.
New Donkey Dash	10,000	10,000	
<b>Sub-total Promotional</b>	<b>218,000</b>	<b>218,000</b>	
<b>Arts Commission (maximum 15%)</b>			
5551 Sunset Valley Arts Commission-Arts Fest	25,000	25,000	
5551 Sunset Valley Arts Commission-Concert Series	6,000	6,000	
<b>sub-total Arts Commission</b>	<b>31,000</b>	<b>31,000</b>	
New Future Visitor Center-Reserve re: 351.101 a(1) & 5 Add 25% of revenue	50,300	50,300	
<b>TOTAL EXPENDITURES</b>	<b>299,300</b>	<b>299,300</b>	
<b>Excess/Deficiency</b>	<b>290</b>	<b>290</b>	

CITY OF SUNSET VALLEY FY BUDGET 2010-2011  
 3 YEAR COMPARISON  
 General Fund - Green Tax

		Proposed Budget 2010/2011	Finance Committee Recommends	Comments
	<b>Balance as of 10/01/09</b>	<b>108,745</b>	<b>108,745</b>	
G/L Code	<b>REVENUE</b>			
4184	Sales Tax Revenue	286,555	286,555	
4095	Interest Earned	120	120	
	Total Revenue	286,675	286,675	
	<b>TOTAL FUNDS AVAILABLE</b>	<b>395,420</b>	<b>395,420</b>	
	<b>EXPENDITURES</b>			
5660	Watershed Venue Acquisition	394,420	394,420	
	<b>TOTAL EXPENDITURES</b>	<b>394,420</b>	<b>394,420</b>	
	<b>Balance as of 9/30</b>	<b>1,000</b>	<b>1,000</b>	

CITY OF SUNSET VALLEY FY BUDGET 2010-2011  
 3 YEAR COMPARISON  
 General Fund - Elementary School Playground

		Mayor's Proposed Budget 2010/2011	Finance Committee Recommends	Comments
	<b>Balance as of 10/01/10</b>	<b>10,158</b>	<b>10,158</b>	
G/L Code	<b>REVENUE</b>			
4130	AISD Contribution	0	0	
4300	Transfer from GN Fund-SSV Contribution	0	0	
4095	Interest Earned	20	20	
	Total Revenue	20	20	
	<b>TOTAL FUNDS AVAILABLE</b>	<b>10,178</b>	<b>10,178</b>	
	<b>EXPENDITURES</b>			
5360	Playground Repairs and Upgrades	0	0	
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	
	<b>Balance as of 9/30</b>	<b>10,178</b>	<b>10,178</b>	

CITY OF SUNSET VALLEY UTILITY FUND BUDGET - WATER DEPARTMENT FY 2010/2011		Mayor's Proposed Budget  2010-2011	Finance Committee Recommends  2010-2011	Comments
---	--	--	---	----------

### REVENUE

4060	General Fees and Inspections	2,500	2,500	
4095	Interest	300	300	
4100	Penalty Fees	0	0	
4210	Tap Fees/Reconnection Fees	3,000	3,000	
4220	Utility Sales	719,376	719,376	

### OTHER REVENUE SOURCES

N/A	Utility Reserves	(248,200)	(248,200)	
N/A	Transfer from General Fund	116,923	116,923	
<b>TOTAL WATER DEPT. REVENUE:</b>		<b>593,899</b>	<b>593,899</b>	

### EXPENDITURES

5057	Utility Clerk (30% of \$35,298) Administrative Assistant (15% of \$35,298)	\$5,295	\$5,295	
5027	Assistant Director (30% of \$59,176)	\$17,734	\$17,734	
5025	Director (15% of \$80,558)	\$12,084	\$12,084	
5020	Maintenance Technician (CM) (30% of \$22,800)	\$6,864	\$6,864	
5000	Utilities Supervisor (70% of \$48,006)	\$33,604	\$33,604	
5081	Utility Billing Clerk (20% of \$19,282)	\$3,856	\$3,856	
5090	Overtime	\$2,481	\$2,481	
n/a	Benefits	\$24,828	\$24,828	
n/a	Merit Increases (3% Salary + Benefits)	\$2,823	\$2,823	
<b>Total Personnel Services</b>		<b>109,569</b>	<b>109,569</b>	

### Community Programs

5877	Water Conservation Program	20,000	20,000	
<b>Total Community Programs</b>		<b>20,000</b>	<b>20,000</b>	

### Contractual Services

5303	Aquifer District Fee	3,500	3,500	
5327	Engineer Services	4,000	4,000	
5375	Inspections	500	500	
5512	Permitting Review and Inspections (80% Recoup)	3,000	3,000	
5373	Wholesale Water Purchases	406,980	406,980	
<b>Total Contractual Services</b>		<b>417,980</b>	<b>417,980</b>	



<b>CITY OF SUNSET VALLEY</b> <b>UTILITY FUND BUDGET - WATER DEPARTMENT</b> <b>FY 2010/2011</b>	<b>Mayor's Proposed Budget</b>  <b>2010-2011</b>	<b>Finance Committee Recommends</b>  <b>2010-2011</b>	<b>Comments</b>
--	--	---	-----------------

**Operational Expenses**

5600	Dues, Fees & Subscriptions	2,550	2,550	
5645	Fuel	500	500	
5705	Office Supplies, Postage, Printing	1,700	1,700	
5735	Rental Expense - Equipment	1,000	1,000	
5758	Repair & Maintenance: System	18,000	18,000	
5775	Small Tools & Supplies	3,000	3,000	
5782	Software Maintenance	4,200	4,200	
5820	Training and Education: Employees	6,000	6,000	
5815	Training and Education: Travel Expenses	600	600	
5830	Uniforms	500	500	
5835	Utilities: Electric/Gas/Telephone	6,000	6,000	
5755	Vehicle Expense: Repair and Maintenance	500	500	
	<b>Total Operational Expenses</b>	<b>44,550</b>	<b>44,550</b>	

<b>TOTAL WATER DEPT. EXPENDITURES</b>	<b>592,099</b>	<b>592,099</b>	
---------------------------------------	----------------	----------------	--

<b>EXCESS/DEFICIENCY</b>	<b>1,800</b>	<b>1,800</b>	
--------------------------	--------------	--------------	--



CITY OF SUNSET VALLEY UTILITY FUND BUDGET - WASTE WATER DEPARTMENT FY 2010/2011	Mayor's Proposed Budget	Finance Committee Recommends	Comments
	2010-2011	2010-2011	

**REVENUE**

4060	General Fees and Inspections	2,000	2,000	
4095	Interest	300	300	
4210	Tap Fees/Reconnection Fees	2,300	2,300	
4220	Utility Sales	441,867	441,867	

**OTHER REVENUE SOURCES**

N/A	Utility Reserves			
N/A	Transfer from General Fund	142,341	142,341	

<b>TOTAL WASTE WATER DEPT. REVENUE:</b>	<b>588,808</b>	<b>588,808</b>	
---	----------------	----------------	--

**EXPENDITURES**

5057	Utility Clerk (10% of \$35,298)- Administrative Assistant (15% of \$35,298)	1,765	1,765	
5027	Assistant Director (20% of \$59,176)	11,823	11,823	
5025	Director (10% of \$80,558)	8,056	8,056	
5020	Maintenance Technician (CM) (20% of \$22,880)	4,576	4,576	
5000	Utilities Supervisor (30% of \$48,006)	14,402	14,402	
5090	Overtime	1,037	1,037	
n/a	Benefits	12,986	12,986	
n/a	Merit Increases and Benefits	1,438	1,438	
	<b>Total Personnel Services</b>	<b>56,083</b>	<b>56,083</b>	

**Contractual Services**

5303	Annual Waste Water Line Inspections	4,750	4,750	
5327	Engineer Services	8,000	8,000	
5375	Inspections	1,000	1,000	
5512	Permitting Design and Inspections (80% Recoupable)	1,500	1,500	
5373	Wholesale Waste Water Purchases	504,000	504,000	
	<b>Total Contractual Services</b>	<b>519,250</b>	<b>519,250</b>	

<b>CITY OF SUNSET VALLEY</b> <b>UTILITY FUND BUDGET - WASTE WATER DEPARTMENT</b> <b>FY 2010/2011</b>	<b>Mayor's Proposed Budget</b>  <b>2010-2011</b>	<b>Finance Committee Recommends</b>  <b>2010-2011</b>	<b>Comments</b>
--	--	---	-----------------

**Operational Expenses**

5600	Dues, Fees & Subscriptions	975	975	
5645	Fuel	500	500	
5705	Office Supplies, Postage, Printing	800	800	
5735	Rental Expense - Equipment	500	500	
5758	Repair & Maintenance: System	6,000	6,000	
5775	Small Tools & Supplies	1,100	1,100	
5820	Training and Education: Employees	1,000	1,000	
5815	Training and Education: Travel Expenses	600	600	
5830	Uniforms	500	500	
5835	Utilities: Electric/Gas/Telephone	1,000	1,000	
5755	Vehicle Expense: Repair and Maintenance	500	500	
<b>Total Operational Expenses</b>		<b>13,475</b>	<b>13,475</b>	

**Capital Expenditures**

None	0	0	
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	

<b>TOTAL WASTE WATER DEPT. EXPENDITURES</b>	<b>588,808</b>	<b>588,808</b>	
---	----------------	----------------	--

<b>EXCESS/DEFICIENCY</b>	<b>0</b>	<b>0</b>	
--------------------------	----------	----------	--

CITY OF SUNSET VALLEY UTILITY FUND BUDGET - SOLID WASTE DEPARTMENT FY 2010/2011		Mayor's Proposed Budget 2010-2011	Finance Committee Recommends 2010-2011	Comments
---	--	--	---	----------

### REVENUE

4220	Utility Sales	0	0	
4170	Recycle/Reclamation of Disposed Materials	0	0	

### OTHER REVENUE SOURCES

N/A	Utility Reserves	0	0	
N/A	Transfers from General Fund	81,629	81,629	

<b>TOTAL SOLID WASTE DEPT. REVENUE:</b>		<b>81,629</b>	<b>81,629</b>	
---	--	---------------	---------------	--

### EXPENDITURES

5027	Assistant Director (5% of \$59,176)	2,956	2,956	
5025	Director (5% of \$80,559)	4,028	4,028	
5066	Land Management Supervisor (5% of \$40,144)	2,007	2,007	
5020	Maintenance Tech (QD) (10% of \$26,000)	2,600	2,600	
5090	Overtime	230	230	
n/a	Benefits	4,274	4,274	
n/a	Merit Increases and benefits	409	409	
<b>Total Personnel Services</b>		<b>16,504</b>	<b>16,504</b>	

### Contractual Services

5410	Brush Chipping	12,000	12,000	
NEW	Dumpster Rental	6,000	6,000	
5373	Trash and Recycling Service	45,500	45,500	
<b>Total Contractual Services</b>		<b>63,500</b>	<b>63,500</b>	

### Operational Expenses

5510	Animal Control	1,000	1,000	
5650	Haz-Mat Material Disposal	250	250	
5665	Landfill Use	50	50	
5710	Oil Disposal/Disposal Program	75	75	
5795	Tire Recycling	250	250	
<b>Total Operational Expenses</b>		<b>1,625</b>	<b>1,625</b>	

<b>TOTAL SOLID WASTE DEPT. EXPENDITURES</b>		<b>81,629</b>	<b>81,629</b>	
---	--	---------------	---------------	--

<b>EXCESS/DEFICIENCY</b>		<b>0</b>	<b>0</b>	
--------------------------	--	----------	----------	--

CITY OF SUNSET VALLEY  
 UTILITY FUND - Drainage Utility  
 FY 2010-2011

		Mayor's Budget 2010-2011	Finance Committee Recommends	Comments
	<b>Balance as of 10/01/10</b>	<b>0</b>	<b>0</b>	
G/L Code	<b>REVENUE</b>			
New	Utility Drainage Fees (6 months)	130,000	130,000	
	Interest	130	130	
	<b>TOTAL FUNDS AVAILABLE</b>	<b>130,130</b>	<b>130,130</b>	
	<b>EXPENDITURES</b>			
New	Storm Water Project	<u>130,000</u>	<u>130,000</u>	
	<b>TOTAL EXPENDITURES</b>	<b>130,000</b>	<b>130,000</b>	
	<b>Balance as of 9/30</b>	<b>130</b>	<b>130</b>	





# FY 2010-11 Proposed Budget

## Budget Schedule

- May 15, 2010 - Departmental Budgets Submitted
- June – July - Finance Committee Reviews Budget
- August 12, 2010 - Mayor's Budget Filed
- August 17, 2010 - Mayor's Budget Presented to City Council
- August 18, 2010 - Finance Committee meeting with Mayor to review Mayor's Budget



# FY 2010-11 Proposed Budget

## Budget Schedule continued

- September 7, 2010 - City Council Public Hearing
- September 14, 2010 - possible Budget Worksession
- September 21, 2010 - City Council adopts Budget



# FY 2010-11 Proposed Budget

Budget continues “pay as you go” philosophy

Current expenditures are funded from current revenues

Reserve funds are maintained in accordance with City Financial Policies



# FY 2010-11 Proposed Budget

## Personnel/Staffing

- No new positions; continues full-time Police Lieutenant position upgraded during FY 09/10
- One reclassification in Police Department; one reclassification in Public Works;
- 3% funding pool for Merit Increases based on performance evaluations in each Department;
- Salary/Benefits and Pay Plan review to be conducted during FY 10/11





# FY 2010-11 Proposed Budget

- Priority Projects funded in order of City Council ranking with minor revisions
- Two projects funded for design only and recommended that they not start until after Transportation Plan is completed

Southbound Brodie Right Turn Lanes

Jones south side sidewalk



# FY 2010-11 Proposed Budget

- Drainage Utility to be established effective October 1, 2010 with annual budget of \$130,000 for annual drainage and flood control projects
- 75% of Drainage Utility Fees will be generated from Commercial and AISD facilities
- 25% of Drainage Utility Fees will be generated from residential fee of \$2.20 to \$6.80 per month; 75% of all houses fall in \$4 fee range.



# FY 2010-11 Proposed Budget

Utility Rates are proposed to increase as recommended by City Auditor and City Financial Policies to reduce the “subsidy” by General Fund

The subsidy has grown to approximately 10% of total general fund expenditures

- Base water rate increase from \$7.03 per month to \$8.00
- Reinstate additional rate tier from 5,000 gallons to 9,999 gallons per month; no rate increase but added in for tracking purposes to consider different rate next year.



# FY 2010-11 Proposed Budget

## Utility Rates continued

- Establish base residential wastewater rate of \$2.50 per month
- Establish base residential solid waste collection rate of \$6.75 in conjunction with Single Stream Recycling program

**CITY OF SUNSET VALLEY  
GENERAL FUND BUDGET - SUMMARY TOTAL PAGES  
FY 2010-2011**

		<b>Mayor's Proposed Budget 2010-2011</b>
General Fund Bal. Beg of Year: 10/01		\$5,010,710
<b>G/L Code REVENUE:</b>		
Taxes:		
	Property Taxes - Maintenance & Operational	\$0
4040	Fire District Tax Collections	\$21,000
4050	Franchise Tax	\$25,000
4180	Sales and Use Tax	\$3,421,546
4182	Sales and Use Tax - Mixed Beverage Receipts	<u>\$36,000</u>
	<b>Total Taxes</b>	<b>\$3,503,546</b>
4120	Permits, Licenses & Fees	\$5,000
Public Safety:		
4030	Fine Income	\$36,250
4020	Court Income	\$4,000
4230	Warrant Fees	<u>\$6,300</u>
	<b>Total Public Safety</b>	<b>\$46,550</b>
Interest Income:		
4095	General Fund Interest	\$20,000
4110	Miscellaneous	\$3,000
new	Credit Card Convenience Fees	\$2,500
new	Event Income	\$2,000
new	Rental Property Income	\$6,600
<b>INCOME REVENUE:</b>		<b>\$3,589,196</b>

<b>TRANSFERS BETWEEN OTHER FUNDS AND OTHER SOURCES:</b>		
7000	Transfer Reserve Funds to Utility Fund	
7000	Transfer to Utility Funds - Water Rate Subsidy	
7000	Transfer to Utility Funds - Wastewater Rate Subsidy	
7000	Transfer to Utility Funds - Solid Waste Pickup Service	
TOTAL TRANSFERS BETWEEN FUNDS/OTHER REVENUE:		\$350,000
<b>TOTAL FUNDS AVAILABLE:</b>		<b>\$8,249,906</b>

CITY OF SUNSET VALLEY  
GENERAL FUND BUDGET - SUMMARY TOTAL PAGES  
FY 2010-2011

	<b>Mayor's Proposed Budget 2010-2011</b>
<b>EXPENDITURES:</b>	
<b>Personnel Services:</b>	
Administrative Dept	\$394,056
Municipal Court Dept	\$31,572
Public Works Dept.	\$393,316
Police Dept.	\$991,204
<b>Total Personnel Services</b>	<b>\$1,810,148</b>
<b>Community Programs:</b>	
Administrative Dept.	\$5,650
Arts Commission	\$6,600
Environmental and Planning	\$10,000
Community & Economic Development	\$4,710
Public Works Dept.	\$45,160
Police Dept.	\$4,800
<b>Total Community Programs</b>	<b>\$76,920</b>
<b>Contractual Services:</b>	
Administrative Dept.	\$212,900
General Government Operations	\$482,850
Municipal Court Dept	\$24,000
Public Works Dept.	\$247,419
<b>Total Contractual Services:</b>	<b>\$967,169</b>
<b>Operational Expenses:</b>	
Administrative Dept	\$180,250
General Government Operations	\$3,500
Municipal Court Dept	\$6,235
Police Dept.	\$132,896
Public Works Dept.	\$166,025
<b>Total Operational Expenses:</b>	<b>\$488,906</b>
<b>Contingency Fund</b>	<b>\$185,550</b>
<b>Capital Outlay:</b>	
General Government	\$9,000
Equipment - Administration	\$3,200
Equipment - Court	\$0
Equipment - Police Department	\$79,876
Equipment - Public Works	\$27,900
Projects	\$255,500
<b>Total Capital Outlay:</b>	<b>\$375,476</b>
<b>SUB-TOTAL EXPENDITURES</b>	<b>\$3,904,169</b>

**CITY OF SUNSET VALLEY  
GENERAL FUND BUDGET - SUMMARY TOTAL PAGES  
FY 2010-2011**

	<b>Mayor's Proposed Budget 2010-2011</b>
Operating Reserves	
Current Liabilities	\$300,415
Reserve- 18 month (Personnel and Operating)	\$3,448,581
Reserve- 10% (Community Programs and Contract)	\$104,409
Contingency Fund - 12 month reserve	\$50,000
Reserve /Replacement Funds	\$392,332
Emergency Fund	<u>\$50,000</u>
Total Operational Reserves:	\$4,345,737
<b>TOTAL EXPENDITURES:</b>	<b>\$8,249,906</b>
<b>BALANCE OF OPERATING FUNDS AVAILABLE</b>	<b>\$0</b>



CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Administration  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011
G/L Code	<b>Personnel Services:</b>	
	<b>SALARIES</b>	
5000	Accountant/City Secretary (exempt)	57,990
new	Administrative Assistant/Court Clerk (reclassification)	35,006
5057	Admin-Clerk/IT (position cut)	0
5027	Assistant City Administrator/IT Manager (exempt)	53,997
5001	Bookkeeper/UT Billing Clerk Part-time (80% Of \$22,495)	17,996
5025	City Administrator (exempt)	105,997
5020	City Secretary/IT Manager (position cut)	0
5070	Receptionist (reclassification)	26,000
5090	City - Overtime (5% of full-time salaries)	3,050
	<b>OTHER COMPENSATION</b>	
5084	Cell Phone Allowance (for City Administrator)	960
5046	Longevity Incentive	480
5086	Bilingual Incentive	600
5087	Education Incentive	900
	Merit Increases (3% of total salaries)	9,001
	Merit Increases Benefits (3% of benefits)	1,132
	<b>BENEFITS</b>	
5120	Insurance- Life	576
5121	Insurance- Medical	39,600
5122	Insurance- Dental	1,944
5150	Insurance- Workman's Comp	\$752
5130	Medicare Tax- Employer Match	4,351
5135	Social Security Tax- Employer Match	0
5131	State Unemployment Insurance (SUTA)	1,080
5140	TMRS (Retirement)	32,644
	<b>Total Personnel Services</b>	<b>394,056</b>
	<b>Contractual Services: (Recoupable &amp; Non-Recoupable)</b>	
5306	Attorney	75,000
5309	Auditor/Financial Advisor	25,000
5312	Building Inspector Structural Engineer (97% Recoupable)	5,000
5327	Engineer-Design	58,000
5330	Engineer-Review & Inspect (80% Recoupable)	13,500
5339	Fire Safety Inspector	0
5343	IT Management	20,000
5338	Health Department Inspections	0
	<b>Contractual Services: (Recoupable &amp; Non-Recoupable)- Continued</b>	
5345	Landscape Architect (50% Recoupable)	5,000
5361	Lobbyist	0
5366	Records Management	4,000
5200	Temporary Help/Reserve	900
5367	Payroll Services	4,000
5370	Travis Co. Tax Collection	0
5381	Water Quality Consultant (50% recoupable)	2,500
	<b>Total Contractual Services:</b>	<b>212,900</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Administration  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011
	<b>Community Programs:</b>	
5420	City Directory	3,150
5425	City Newsletter	0
5450	Library Card Reimbursement Program	0
5480	New Resident Information	300
5475	Volunteer Awards Banquet	2,200
	<b>Total Community Programs</b>	<b>5,650</b>
	<b>Operational Expenses:</b>	
5515	Bank Charges	1,200
5535	Cell Phone (for City use)	300
5545	Coffee / Food Service	13,000
5600	Dues, Fees & Subscriptions	2,700
5615	Election Expenses	500
5704	Employee Appreciation by Employees	1,000
5735	Equipment Leases- Copier and Postage Equipment	13,000
5655	Insurance: Fire/Theft/Vandalism/Liability/Position Bonds	22,000
5706	Office Supplies - Postage	12,000
5705	Office Supplies: General Supplies	16,000
5725	Printing and Copying	12,000
5500	Public Notices/Employment Recruitment	7,000
5770	Small Office Equipment Repair & Replacement	1,800
5782	Software Maintenance Fees	10,000
5820	Training & Education - Admin. Staff	3,000
5815	Training & Education: Mileage Reimburse / per diem	750
5835	Utilities: Electric/Water/Gas/Wastewater/Telephone	63,500
5720	Vehicle Expense-Personal Mileage	500
	<b>Total Operational Expenses:</b>	<b>180,250</b>
	<b>Grand Total Administration</b>	<b>792,856</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - General Government  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011
G/L Code	<b>Contractual Services</b>	
new	AISD Parking Lot Lease Agreement	6,600
5318	Committee Planning Funds	1,000
5311	Education Initiative-SSV Elementary	0
5336	Fire and Emergency Services	475,000
5348	Legal Defense Fund- n/r	250
	<b>Total Contractual Services</b>	<b>482,850</b>
	<b>Operational Expenses</b>	
5825	City Officials Expenses	3,500
	<b>Total Operational Expenses</b>	<b>3,500</b>
	<b>Contingency Fund</b>	
5321	Contingency Fund- O&M	91,077
5321	Contingency Fund- Projects	94,473
	<b>Total Contingency Fund</b>	<b>185,550</b>
	<b>Capital Outlay</b>	
5605	Easement Acquisition	5,000
5660	Land Acquisition	4,000
5661	Land Mitigation-Brodie Ln.	0
	<b>Total Capital Outlay</b>	<b>9,000</b>
	<b>Total Non-Committee Related</b>	<b>680,900</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
 GENERAL FUND - General Government  
 FY 2010-2011

		Mayor's Proposed Budget 2010/2011
<b>Committee Related</b>		
<b>Arts Commission</b>		
	<b>Community Programs</b>	
5551	Community Outreach Programs	6600
	<b>Sub-Total Arts Committee</b>	<b>6,600</b>
<b>Environmental &amp; Planning Committee</b>		
	<b>Community Programs</b>	
5436	Master Trails	10,000
	<b>Sub-Total Environmental &amp; Planning</b>	<b>10,000</b>
<b>Community &amp; Economic Development Committee</b>		
	<b>Community Programs</b>	
5551	Community Outreach	4,350
	Economic Development Networking Meetings	360
5435	Wellness Initiative	0
	<b>Sub-Total Community &amp; Economic Development Committee</b>	<b>4,710</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>702,210</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Court  
FY 2010-2011

		Mayor's Proposed Budget 2010/2011
G/L Code	<b>Personnel Services:</b>	
	<b>SALARIES</b>	
5005	Municipal Court Clerk/Assoc. Judge	19,820
5090	Associate Judge Overtime (5% of salary)	991
	<b>OTHER COMPENSATION</b>	
5046	Incentive- Longevity	360
5086	Incentive- Bilingual	0
5087	Incentive- Education.Certification	0
	Merit Increases- Salary (3% of salary)	624
	Merit Increases- Benefits (3% of benefits)\	79
	<b>BENEFITS</b>	
5122	Insurance- Dental	324
5120	Insurance- Life	96
5121	Insurance- Medical	6480
5150	Insurance- Worker's Compensation	52
5130	Medicare Tax- Employer Match	302
5131	State Unemployment Insurance (SUTA)	180
5140	TMRS (Retirement) -Associate Judge	2,264
	<b>Total Personnel Services</b>	<b>31,572</b>
	<b>Contractual Services</b>	
5306	Attorney	11,000
5354	Municipal Court Services	100
5357	Municipal Judge	7,500
5378	Warrant Fees	5,400
	<b>Total Contractual Services</b>	<b>24,000</b>
	<b>Operational Expenses</b>	
5600	Dues, Subscriptions & Fees	135
NEW	Credit Card Fees	2500
5690	Municipal Court Supplies	50
5725	Printing	1100
5782	Software Maintenance Fees	1550
5820	Training & Education	300
5815	Training & Education: Mileage Reimbursement	600
	<b>Total Operational Expenses:</b>	<b>6,235</b>
	<b>Grand Total - Municipal Court</b>	<b>61,807</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Police Department  
FY 2010-2011

			Mayor's Proposed Budget 2010/2011
		<b>Personnel Services:</b>	
		<b>SALARIES</b>	
5015	A	Chief of Police (exempt)	78,957
5045	B	Detective	47,341
5048	C	Lieutenant	62,254
5050	D	Patrol Officer II	43,014
5050	E	Patrol Officer II	42,370
5050	F	Patrol Officer II	43,014
5050	G	Patrol Officer II	43,014
5050	H	Patrol Officer II	43,014
5050	I	Patrol Officer III	48,464
5050	J	Senior Patrol Officer II	53,290
5050	K	Senior Patrol Officer III	51,210
5055	L	Police Records Tech- Admin. Assistant (reclassification)	24,708
5075	M	Patrol Sergeant	53,810
5075	N	Patrol Sergeant	57,096
5090		Overtime: City (5% of FT salaries)	26,529
5092		Overtime: Holiday Service	3,000
5072		Reserve/Part-time Non-Regular Officers	4,800
		<b>OTHER COMPENSATION</b>	
5084		Cell Phone Allowance	960
5086		Incentive: Bilingual	600
5087		Incentive: Education/Certification	3,375
5046		Incentive: Longevity	1,680
5088		Shift Differential	7,200
		Merit Increases (3% of Salaries)	21,449
		Merit Increases Benefits (3% of Benefits)	3,134
		<b>BENEFITS</b>	
5100		Exams, Testing & Certification	1,000
5122		Insurance: Dental	4,536
5120		Insurance: Life	1,344
5121		Insurance: Medical	112,320
5150		Insurance: Workman's Compensation	16,603
5130		Medicare Tax: Employer match	10,470
5131		State Unemployment Insurance (SUTA)	2,520
5140		TMRS (Retirement )	78,128
		<b>Total Personnel Services</b>	<b>991,204</b>

CITY OF SUNSET VALLEY FY BUDGET 2008-2009

3 Year Budget Comparison

General Fund - Police Department

		Mayor's Proposed Budget 2010/2011
	<b>Community Programs:</b>	
5439	Business Watch	100
5440	Crime Prevention Program/Child Safety ID	500
5443	LDRSHIP (formally D.A.R.E.)	1,200
5455	National Crime "Night Out"	2,500
5460	Neighborhood Watch Program	500
	<b>Total Community Programs:</b>	<b>4,800</b>
	<b>Operational Expenses:</b>	
5613	800 mghz Operations and Maintenance	6,130
5614	911 Share Call (based on MDT purchases)	47,972
5505	Ammunition	2,000
5520	Building Lease	0
5535	Cellular Phones/Pagers	2,900
5570	CERT	2,000
5570	Consumables	2,000
5600	Dues, Subscriptions & Fees	1,200
5656	Insurance: Professional Liability	7,287
5725	Printing and Copying	900
5745	Repairs & Maintenance - Equipment	2,250
5775	Small Tools	2,637
5782	Software Maintenance	5,920
5820	Training & Education: Employees	3,000
5815	Training & Education: Mileage Reimbursement	1,200
5810	Training and Education: LEOSE Funds	3,256
	Training and Education: LEOSE Funds Contribution	-3,256
5830	Uniforms, Batons & Body Armor Vests	7,000
5645	Vehicle Expenses: Fuel	25,000
5865	Vehicle Expenses: Lease	0
5755	Vehicle Expenses: Repairs and Maintenance	9,000
5860	Vehicle Expenses; Insurance	4,500
	<b>Total Operational Expenses:</b>	<b>132,896</b>
<b>Total Police Department</b>		<b>1,128,900</b>



CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET		
GENERAL FUND - Public Works		
FY 2010-2011		Mayor's Proposed Budget 2010/2011
G/L Code		
	<b>Personnel Services:</b>	
	<b>SALARIES</b>	
5071	Administrative Assistant (10-11: 80% of \$35,298) (09-10: 60% of \$35,298)	28,238
5010	Assistant Director/Operations Manager (exempt) (45% of \$59,114)	26,601
5060	Director (exempt) (70% of \$80,558)	56,391
5065	Environmental Code Compliance Inspector (reclassification)	38,043
5030	Environmental Manager	48,714
5066	Land Management Supervisor	38,137
5068	Maintenance Technician (CM) (50% of \$22,800)	11,440
5076	Maintenance Technician (QD) (90% of \$26,000)	23,400
5090	Overtime - 5% on hourly wages	6,963
5067	Public Works-Contract Services Specialist (position eliminated in 09/10)	0
	<b>OTHER COMPENSATION</b>	
New	Cell Phone Allowances (for Director, Asst. Director, and Env. Mng.)	2,880
5046	Incentive - Longevity	2,544
5086	Incentive - Bilingual	2,400
5087	Incentive - Education/Certification	1,800
	Merit Increases (3% of salaries)	8,338
	Merit Increases Benefits (3% of benefits)	1,229
	<b>BENEFITS</b>	
5100	Exams	200
5122	Insurance - Dental	2,041
5120	Insurance - Life	605
5121	Insurance - Medical	51,264
5150	Insurance - Workman's Compensation	6,686
5130	Medicare Tax- Employer Match (.0145%)	4,030
5135	Social Security Tax- Employer Match (teens and seasonal)	0
5131	State Unemployment Insurance (SUTA)	1,134
5140	TMRS (Retirement )	30,238
	<b>Total Personnel Services:</b>	<b>393,316</b>
	<b>Community Programs:</b>	
5400	Adopt-A-Tree Expenses	7,000
4000	Adopt-A-Tree-Revenue	-7,000
5401	Ant Bait Program-Expenses	800
4001	Ant Bait Program-Revenue	-800
5437	Community Garden	3,700
5438	Community Habitat Program - Rebates	560
5565	Conservation Rangers	9,000
5695	Eco Events	8,000
5444	Energy Conservation Rebates	20,000
5445	Environmental & Planning Library	400
5472	Spring Cleaning Program	1,500
5476	Teen Program Expenses	2,000
	<b>Total Community Programs</b>	<b>45,160</b>

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET		
GENERAL FUND - Public Works		
FY 2010-2011		Mayor's Proposed Budget 2010/2011
G/L Code		
	<b>Contractual Services:</b>	
5523	Building Services: All Buildings	22,900
	Contract Manager Services	45,000
5200	Contractual Labor Services	17,000
new	GIS Technician (moved from 09-10 New Projects)	30,000
5350	Grounds Maintenance (Name chg. 06-07)	96,800
5077	Programs - Intern Program	10,873
5078	Programs - Teen Program	20,346
5379	Traffic Consultant	4,500
	<b>Total Contractual Services:</b>	<b>247,419</b>
	<b>Operational Expenses:</b>	
5535	Cell Phones for Employees	1,800
5570	Consumables (new)	500
5600	Dues, Subscriptions & Fees	900
5645	Fuel	9,000
5711	Open Space Management Plan Implementation	4,000
5735	Rental Expense - Equipment	750
5740	Repair and Maintenance - City Buildings	8,000
5742	Repair and Maintenance - Conservation Areas	5,250
5745	Repair and Maintenance - Equipment	8,000
5748	Repair and Maintenance - Fencing	4,000
5743	Repair and Maintenance - Landscaped Areas	5,250
5744	Repair and Maintenance - Parks & Grounds	3,750
5753	Repair and Maintenance - Trails & Footpaths	3,000
5761	Repair and Maintenance - Water Quality Ponds	5,000
New	Reprographics Services	2,500
5775	Small Tools	3,000
5699	Storm Water Program (formally R & M Drainage)	70,000
5820	Training & Education - Employee	3,700
5815	Training & Education: Travel Reimburse	3,500
5830	Uniforms	2,500
5133	Urban Forestry	11,000
5860	Vehicle Expense - Insurance	2,725
5755	Vehicle Expense - Repairs & Maintenance	4,000
5720	Vehicle Personal Mileage Reimbursement	400
5575	Wildlife Management Plan	3,500
	<b>Total Operational Expenses:</b>	<b>166,025</b>
	<b>TOTAL PUBLIC WORKS</b>	<b>851,920</b>

**FY 2010-2011 PRIORITY PROJECTS**

RANK	PROJECT DESCRIPTION	MAYOR'S PROPOSED PROJECT AMOUNT
1	<b><u>General Fund - Repair and Replacement Fund</u></b> Computer Network Upgrades (Repair & Replacement Fund) Total Funds from Repair & Replacement Funds	<u>\$20,000</u>
	<b><u>Administrative - General Fund</u></b>	
2	Salary Survey/Benefits/Pay Plan Review	\$5,000
3	LCRA Water Contract negotiation	\$10,000
4	Ordinance Review/Update	\$10,000
5	Land Development Code Revisions	\$40,000
6	Website Enhancements	\$5,000
7	Council Chambers Improvements	\$10,000
8	City Transportation Plan	\$50,000
	<b><u>Community Improvements/General Government - General Fund</u></b>	
1	Pollution Reduction Program and Rebates	\$8,000
2	Southbound Brodie Right Turn Lanes (design)	\$35,000
3	City Hall Rain Collection	\$28,000
4	Trail Connections-Easements	\$10,000
5	Environmental Monitoring Program	\$9,000
6	Jones Road south side Sidewalk (phase I only – remove shrubs @ Reese)	\$5,500
7	Jones Road south side Sidewalk (design for full project)	\$25,000
8	37 Lone Oak Implementation (minimal 1 <sup>st</sup> phase landscaping)	\$5,000
	<b>Total funds from General Fund - Operating Funds</b>	<b>\$255,500</b>
	<b><u>Water/Wastewater - Utility Fund</u></b>	
1	Waterline Service to 6405 and 6409 Brodie	\$99,000
2	Water tank replacement	\$350,000
3	Jones (Burger/SV Elementary) Master Meter Project	\$30,000
	<b>Total funds from Utility Fund</b>	<b>\$479,000</b>
	<b><u>Street Improvements - Street Fund</u></b>	
1	Brodie Overlay and Sidewalk repairs – grant funded	\$275,000
2	Pillow Road Street and Drainage Improvements	\$1,500,000
	<b>Total funds from Street Fund</b>	<b>\$1,775,000</b>
	<b><u>Advertising/Promotion-HOT Funds</u></b>	
1	Marketing Plan Implementation	\$100,000
2	Recreational Venue	\$100,000
3	Multi-Use Facility – reserve fund contribution	\$50,000
	<b>Total funds from HOT Funds</b>	<b>\$250,000</b>
	<b><u>Drainage Improvements - Drainage Utility</u></b>	
1	Storm Water Program	\$130,000
	<b>Total funds from Drainage Utility</b>	<b>\$130,000</b>

City of Sunset Valley  
Budget - FY 2010-2011  
New Equipment - Administrative Department

<b>Equipment</b>	<b>Mayor's Proposed Amount</b>
Artwork for Lobby and Conference Room	\$ 2,000
Employee Recognition (Mayor)	\$ <u>1,200</u>
Total New Equipment	\$ 3,200

City of Sunset Valley  
Budget - FY 2010-2011  
New Equipment - Police Department

Equipment	Mayor's Proposed Amount
Mobile Data Computer Systems	\$ 42,211
Replace Patrol Vehicle with equipment	\$ 35,635
Rifle Digital Sights	\$ <u>2,030</u>
Total New Equipment	\$ 79,876



City of Sunset Valley  
Budget - FY 2010-2011  
New Equipment - Public Works department

<b>Equipment</b>	<b>Mayor's Proposed Amount</b>
Grader	\$1,500
Ice Service	\$2,400
Large Format Scanner	\$12,000
Trail Utility Vehicle	\$12,000
<b>Total New Equipment</b>	<b>\$27,900</b>

**CITY OF SUNSET VALLEY FY BUDGET 2010-2011**  
**General Fund - Street Repair and Replacement**

Beginning Yr Balance 10/1

**REVENUE:**

Sales Tax Revenue

Interest Income

Total Revenue:

**TOTAL FUNDS AVAILABLE**

OPERATION AND STREET MAINTENANCE

Brodie Lane  
 Curley Mesquite  
 ER Way North & South  
 Home Depot Blvd  
 Jones Road  
 Lone Oak Trail  
 Lovegrass Lane  
 Oakdale Drive  
 Pillow Road North & South  
 Reese Road  
 Sunset Trail  
 Yellow Tail Cove  
 Sycamore & Sunflower

**TOTAL OPERATION AND STREET MAINTENANCE PROPOSED**

**CITY OF SUNSET VALLEY  
 STREET REPAIR/REPLACEMENT FUND 2010-2011 FY BUDGET**

STREET DRAINAGE & CONSTRUCTION PROJECTS

Pillow Road  
**TOTAL STREET & DRAINAGE PROJECTS**

**ENGINEERING FOR STREETS**

Lone Oak Trail  
 Sunset Trail  
**TOTAL ENGINEERING FOR STREETS**

**TOTAL PROJECT EXPENSES**

**TOTAL EXPENSES**

**TOTAL SURPLUS/DEFICIT**

Proposed Budget 2010/11	Encumbered Funds	Mayor's Budget 2010/11
1,782,884		1,782,884
568,832		568,832
<u>200</u>		200
569,032		569,032
<b>2,351,916</b>	<b>0</b>	<b>2,351,916</b>
21149		\$21,149
515		\$515
18487		\$18,487
8720		\$8,720
62246		\$62,246
8164		\$8,164
8112		\$8,112
6664		\$6,664
7001		\$7,001
5204		\$5,204
4852		\$4,852
3702		\$3,702
5298		\$5,298
<b>160,114</b>	<b>0</b>	<b>160,114</b>

Proposed Budget 2009/10	Encumbered Funds	Proposed Budget 2009/10
1,500,000		1,500,000
<b>1,500,000</b>	<b>0</b>	<b>1,500,000</b>
40,000		40,000
<u>40,000</u>		<u>40,000</u>
<b>80,000</b>	<b>0</b>	<b>80,000</b>
<b>1,580,000</b>	<b>0</b>	<b>1,580,000</b>
<b>1,740,114</b>	<b>0</b>	<b>1,740,114</b>
<b>611,802</b>	<b>0</b>	<b>611,802</b>

CITY OF SUNSET VALLEY  
HOTEL OCCUPANCY TAX FY 2010-2011

		Mayor's Proposed Budget 2010/2011
G/L Code	Balance as of 10/01	709,265
	<b>REVENUE</b>	
4080	Hotel Occupancy Tax Revenue	200,000
4095	Interest Earned	1,200
	<b>TOTAL REVENUE</b>	<b>201,200</b>
	<b>TOTAL FUNDS</b>	<b>910,465</b>
	Less Reserve for Future Visitor Center	510,875
	Less Reserve for Recreational Venue	100,000
<b>TOTAL FUNDS AVAILABLE</b>		<b>299,590</b>
	<b>EXPENDITURES</b>	
	<b>Promotional (minimum 15%)</b>	<b>Proposed Budget FY 2010/2011</b>
5500	Advertising- Marketing Program	100,000
	Advertising - ArtsFest	35,000
	Advertising - SFC	30,000
5651	American Indian Heritage Pow Wow	30,000
5649	Youth Event	3,000
5652	Sunset Valley Farmer's Market-Old	0
New	Taste of Sunset Valley	10,000
New	Donkey Dash	10,000
<b>Sub-total Promotional</b>		<b>218,000</b>
	<b>Arts Commission (maximum 15%)</b>	
5551	Sunset Valley Arts Commission-Arts Fest	25,000
5551	Sunset Valley Arts Commission-Concert Series	6,000
<b>sub-total Arts Commission</b>		<b>31,000</b>
New	Future Visitor Center-Reserve re: 351.101 a(1) & 5 Add 25% of revenue	50,300
<b>TOTAL EXPENDITURES</b>		<b>299,300</b>
<b>Excess/Deficiency</b>		<b>290</b>

CITY OF SUNSET VALLEY FY BUDGET 2010-2011  
 3 YEAR COMPARISON  
 General Fund - Green Tax

		Mayor's Proposed Budget 2010/2011
	<b>Balance as of 10/01/09</b>	<b>108,745</b>
G/L Code	<b>REVENUE</b>	
4184	Sales Tax Revenue	286,555
4095	Interest Earned	120
	Total Revenue	286,675
	<b>TOTAL FUNDS AVAILABLE</b>	<b>395,420</b>
	<b>EXPENDITURES</b>	
5660	Watershed Venue Acquisition	394,420
	<b>TOTAL EXPENDITURES</b>	<b>394,420</b>
	<b>Balance as of 9/30</b>	<b>1,000</b>

CITY OF SUNSET VALLEY FY BUDGET 2010-2011  
 3 YEAR COMPARISON  
 General Fund - Elementary School Playground

		Mayor's Proposed Budget 2010/2011
	<b>Balance as of 10/01/10</b>	<b>10,158</b>
G/L Code	<b>REVENUE</b>	
4130	AISD Contribution	0
4300	Transfer from GN Fund-SSV Contribution	0
4095	Interest Earned	20
	Total Revenue	20
	<b>TOTAL FUNDS AVAILABLE</b>	<b>10,178</b>
	<b>EXPENDITURES</b>	
5360	Playground Repairs and Upgrades	0
	<b>TOTAL EXPENDITURES</b>	<b>0</b>
	<b>Balance as of 9/30</b>	<b>10,178</b>



**CITY OF SUNSET VALLEY  
UTILITY FUND BUDGET - SUMMARY TOTAL PAGES  
FY 2010-2011**

	<b>Mayor's Proposed Budget 2010-2011</b>
Utility Fund Bal. Beg of Year: 10/01	\$2,700,333
<b>REVENUE:</b>	
Water	\$725,176
Wastewater	\$446,467
Solidwaste	<u>\$0</u>
Sub-total Revenue	\$1,171,643
<b>Subsidy- transfer from General Fund</b>	
Water	\$116,923
Wastewater	\$142,341
Solidwaste	<u>\$81,629</u>
Sub-total Subsidy	\$340,893
<b>INCOME REVENUE:</b>	<b>\$1,512,536</b>
<b>TOTAL FUNDS AVAILABLE:</b>	<b>\$4,212,869</b>
<b>EXPENDITURES:</b>	
<b>Personnel Services:</b>	
Water Department	\$109,569
Wastewater Department	\$56,083
Solidwaste Department	\$16,504
<b>Total Personnel Services</b>	<b>\$182,156</b>
<b>Community Programs:</b>	
Water Department	\$20,000
Wastewater Department	\$0
Solidwaste Department	\$0
<b>Total Community Programs</b>	<b>\$20,000</b>
<b>Contractual Services:</b>	
Water Department	\$417,980
Wastewater Department	\$519,250
Solidwaste Department	\$63,500
<b>Total Contractual Services:</b>	<b>\$1,000,730</b>
<b>Operational Expenses:</b>	
Water Department	\$44,550
Wastewater Department	\$13,475
Solidwaste Department	\$1,625
<b>Total Operational Expenses:</b>	<b>\$59,650</b>

	<b>Mayor's Proposed Budget 2010-2011</b>
<b>Capital Outlay</b>	
Projects- Water Department	\$30,000
Reserve Addition	<u>\$218,200</u>
Total Capital Outlay	\$248,200
<b>SUB-TOTAL EXPENDITURES</b>	<b>\$1,510,736</b>
Operating Reserves	
Reserve- 3 months- Water	\$148,025
Reserve- 3 months- Wastewater	\$147,202
Reserve- 3 months- Solidwaste	\$20,407
Equipment- Reserve/Replacement Fund- Water	\$80,000
Infrastructure- Reserve/Replacement Fund- Water	\$1,272,049
Infrastructure- Reserve/Replacement Fund- Wastewater	\$826,020
Reserve- Projects	\$80,000
Other Liabilities	<u>\$126,630</u>
Total Operational Reserves:	\$2,700,333
<b>TOTAL EXPENDITURES:</b>	<b>\$4,211,069</b>
<b>BALANCE OF OPERATING FUNDS AVAILABLE</b>	<b>\$1,800</b>

<b>CITY OF SUNSET VALLEY UTILITY FUND BUDGET - WATER DEPARTMENT FY 2010/2011</b>	<b>Mayor's Proposed Budget  2010-2011</b>
--	---

**REVENUE**

4060	General Fees and Inspections	2,500
4095	Interest	300
4100	Penalty Fees	0
4210	Tap Fees/Reconnection Fees	3,000
4220	Utility Sales	719,376

**OTHER REVENUE SOURCES**

N/A	Utility Reserves	(248,200)
N/A	Transfer from General Fund	116,923
<b>TOTAL WATER DEPT. REVENUE:</b>		<b>593,899</b>

**EXPENDITURES**

5057	Utility Clerk (30% of \$35,298) Administrative Assistant (15% of \$35,298)	\$5,295
5027	Assistant Director (30% of \$59,176)	\$17,734
5025	Director (15% of \$80,558)	\$12,084
5020	Maintenance Technician (CM) (30% of \$22,800)	\$6,864
5000	Utilities Supervisor (70% of \$48,006)	\$33,604
5081	Utility Billing Clerk (20% of \$19,282)	\$3,856
5090	Overtime	\$2,481
n/a	Benefits	\$24,828
n/a	Merit Increases (3% Salary + Benefits)	\$2,823
<b>Total Personnel Services</b>		<b>109,569</b>

**Community Programs**

5877	Water Conservation Program	20,000
<b>Total Community Programs</b>		<b>20,000</b>

**Contractual Services**

5303	Aquifer District Fee	3,500
5327	Engineer Services	4,000
5375	Inspections	500
5512	Permitting Review and Inspections (80% Recoup)	3,000
5373	Wholesale Water Purchases	406,980
<b>Total Contractual Services</b>		<b>417,980</b>

**Operational Expenses**

5600	Dues, Fees & Subscriptions	2,550
5645	Fuel	500
5705	Office Supplies, Postage, Printing	1,700
5735	Rental Expense - Equipment	1,000
5758	Repair & Maintenance: System	18,000
5775	Small Tools & Supplies	3,000
5782	Software Maintenance	4,200
5820	Training and Education: Employees	6,000
5815	Training and Education: Travel Expenses	600
5830	Uniforms	500
5835	Utilities: Electric/Gas/Telephone	6,000
5755	Vehicle Expense: Repair and Maintenance	500
<b>Total Operational Expenses</b>		<b>44,550</b>

<b>TOTAL WATER DEPT. EXPENDITURES</b>	<b>592,099</b>
---------------------------------------	----------------

<b>EXCESS/DEFICIENCY</b>	<b>1,800</b>
--------------------------	--------------



<b>CITY OF SUNSET VALLEY UTILITY FUND BUDGET - WASTE WATER DEPARTMENT FY 2010/2011</b>	<b>Mayor's Proposed Budget  2010-2011</b>
--	---

**REVENUE**

4060	General Fees and Inspections	2,000
4095	Interest	300
4210	Tap Fees/Reconnection Fees	2,300
4220	Utility Sales	441,867

**OTHER REVENUE SOURCES**

N/A	Utility Reserves	
N/A	Transfer from General Fund	142,341

<b>TOTAL WASTE WATER DEPT. REVENUE:</b>	<b>588,808</b>
---	----------------

**EXPENDITURES**

5057	Utility Clerk (10% of \$35,298) Administrative Assistant (15% of \$35,298)	1,765
5027	Assistant Director (20% of \$59,176)	11,823
5025	Director (10% of \$80,558)	8,056
5020	Maintenance Technician (CM) (20% of \$22,880)	4,576
5000	Utilities Supervisor (30% of \$48,006)	14,402
5090	Overtime	1,037
n/a	Benefits	12,986
n/a	Merit Increases and Benefits	1,438
<b>Total Personnel Services</b>		<b>56,083</b>

**Contractual Services**

5303	Annual Waste Water Line Inspections	4,750
5327	Engineer Services	8,000
5375	Inspections	1,000
5512	Permitting Design and Inspections (80% Recoupable)	1,500
5373	Wholesale Waste Water Purchases	504,000
<b>Total Contractual Services</b>		<b>519,250</b>

**Operational Expenses**

5600	Dues, Fees & Subscriptions	975
5645	Fuel	500
5705	Office Supplies, Postage, Printing	800
5735	Rental Expense - Equipment	500
5758	Repair & Maintenance: System	6,000
5775	Small Tools & Supplies	1,100
5820	Training and Education: Employees	1,000
5815	Training and Education: Travel Expenses	600
5830	Uniforms	500
5835	Utilities: Electric/Gas/Telephone	1,000
5755	Vehicle Expense: Repair and Maintenance	500
<b>Total Operational Expenses</b>		<b>13,475</b>

**Capital Expenditures**

None	0
<b>Total Capital Expenditures</b>	<b>0</b>

<b>TOTAL WASTE WATER DEPT. EXPENDITURES</b>	<b>588,808</b>
---	----------------

<b>EXCESS/DEFICIENCY</b>	<b>0</b>
--------------------------	----------

<b>CITY OF SUNSET VALLEY UTILITY FUND BUDGET - SOLID WASTE DEPARTMENT FY 2010/2011</b>	<b>Mayor's Proposed Budget  2010-2011</b>
--	---

**REVENUE**

4220	Utility Sales	0
4170	Recycle/Reclamation of Disposed Materials	0

**OTHER REVENUE SOURCES**

N/A	Utility Reserves	0
N/A	Transfers from General Fund	81,629

<b>TOTAL SOLID WASTE DEPT. REVENUE:</b>	<b>81,629</b>
---	---------------

**EXPENDITURES**

5027	Assistant Director (5% of \$59,176)	2,956
5025	Director (5% of \$80,559)	4,028
5066	Land Management Supervisor (5% of \$40,144)	2,007
5020	Maintenance Tech (QD) (10% of \$26,000)	2,600
5090	Overtime	230
n/a	Benefits	4,274
n/a	Merit Increases and benefits	409
<b>Total Personnel Services</b>		<b>16,504</b>

**Contractual Services**

5410	Brush Chipping	12,000
NEW	Dumpster Rental	6,000
5373	Trash and Recycling Service	45,500
<b>Total Contractual Services</b>		<b>63,500</b>

**Operational Expenses**

5510	Animal Control	1,000
5650	Haz-Mat Material Disposal	250
5665	Landfill Use	50
5710	Oil Disposal/Disposal Program	75
5795	Tire Recycling	250
<b>Total Operational Expenses</b>		<b>1,625</b>

<b>TOTAL SOLID WASTE DEPT. EXPENDITURES</b>	<b>81,629</b>
---	---------------

<b>EXCESS/DEFICIENCY</b>	<b>0</b>
--------------------------	----------

CITY OF SUNSET VALLEY  
 UTILITY FUND - Drainage Utility  
 FY 2010-2011

		Mayor's Budget 2010-2011
	<b>Balance as of 10/01/10</b>	<b>0</b>
G/L Code	<b>REVENUE</b>	
New	Utility Drainage Fees (6 months)	130,000
	Interest	130
	<b>TOTAL FUNDS AVAILABLE</b>	<b>130,130</b>
	<b>EXPENDITURES</b>	
New	Storm Water Project	130,000
	<b>TOTAL EXPENDITURES</b>	<b>130,000</b>
	<b>Balance as of 9/30</b>	<b>130</b>