

AUG 12 2013

RECEIVED



City of Sunset Valley
3205 Jones Road
Sunset Valley, TX 78745
P: 512-892-1383
F: 512-892-6108

City Council and Citizens,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2013/2014 for the City of Sunset Valley is filed for consideration by the City Council.

I would like to acknowledge the work of the Budget and Finance Committee in reviewing the budget requests and in assisting with the development of the budget. Through collaboration and cooperation, the budget process has improved each year and this allows committee members, elected officials, and citizens to focus on the issues rather than the process.

The total proposed budget for all funds is \$8,103,203.

The following table shows the proposed total expenditures by major operating fund:

General Fund	Street Fund	Utility Fund	Drainage Fund	HOT Fund	Green Tax Fund	Underground Utility Fund	Total
\$3,612,717	\$819,100	\$1,610,613	\$257,000	\$293,691	\$1,470,082	\$40,000	\$8,103,203

Long Range Financial Plan

This budget has been prepared with a comparison to the projections made in the Long Range Financial Plan. The comparison shows that revenue is projected to exceed the Long Range projections; expenditures are below the Long Range projections; and the operating ratios are on target with the Long Range projections.

Reserve Funding

Many of the recommendations of the Long Range Financial Planning Committee have been implemented. The Finance Committee has proposed a revision to the Reserve Policy to address the recommendation that the reserve calculation be simplified.

The Finance Committee has recommended that the General Fund Reserve be set at 100% of the prior year's budgeted revenue. Currently, the sum total of the reserves equals 97.99% of total budgeted revenue. Under the new proposed policy, this would increase the General Fund Reserve by \$85,000. This is a simple calculation that actually increases reserves.

Utility Rates

The proposed budget includes a 4% increase to water and wastewater rates based on projected increases from the City of Austin. This may change depending on final rates passed by the City of Austin. There is no increase in Drainage Utility Fees and the budget proposes that there continue to be no charge for residential wastewater or solid waste services.

Comparison to Finance Committee Recommendations

By attending the Finance Committee meetings to review the budget and hear the deliberations, I support the recommendations from the Committee on the proposed budget, with very few exceptions.

In the Hotel Occupancy Tax (HOT) Fund, the committee made a recommendation to reduce the Advertising-Marketing Program by \$20,000. I am recommending funding the Advertising-Marketing Program not be reduced from the requested amount of \$99,711. The proposed amount already reduces the budget from last year by \$7,789 because of the deduction for billboards. Further reductions could reduce the progress we have made to promote our City retailers. With consideration of the available revenue in the HOT Fund, there is a corresponding reduction in the amount being added to the Visitor's Center reserve by \$20,000.

Last fiscal year, priority projects were presented in a three-year schedule and that format has continued for this fiscal year. Out of the proposed projects for FY 13-14, the Mayor's budget has three changes from the submitted amounts.

First, the Planning and Environmental Committee submitted a project for a Fitness Trail funded at \$20,000. The Finance Committee and I agree that this project should not be funded.

Second, funding for the 60th Anniversary Celebration was increased in the General Fund to \$10,000 and \$10,000 was added to the HOT Funds budget for a total budget of \$20,000. This will enable the City to include residents and the commercial areas to be a part of this major milestone event in our City's history. This project will have resident and commercial input and a plan will be submitted and approved by the City Council before any funds are expensed. With this amount of funding and planning, the City can have a significant event that will be beneficial to the City and be a great experience. The Finance Committee recommended this change and I am in agreement.

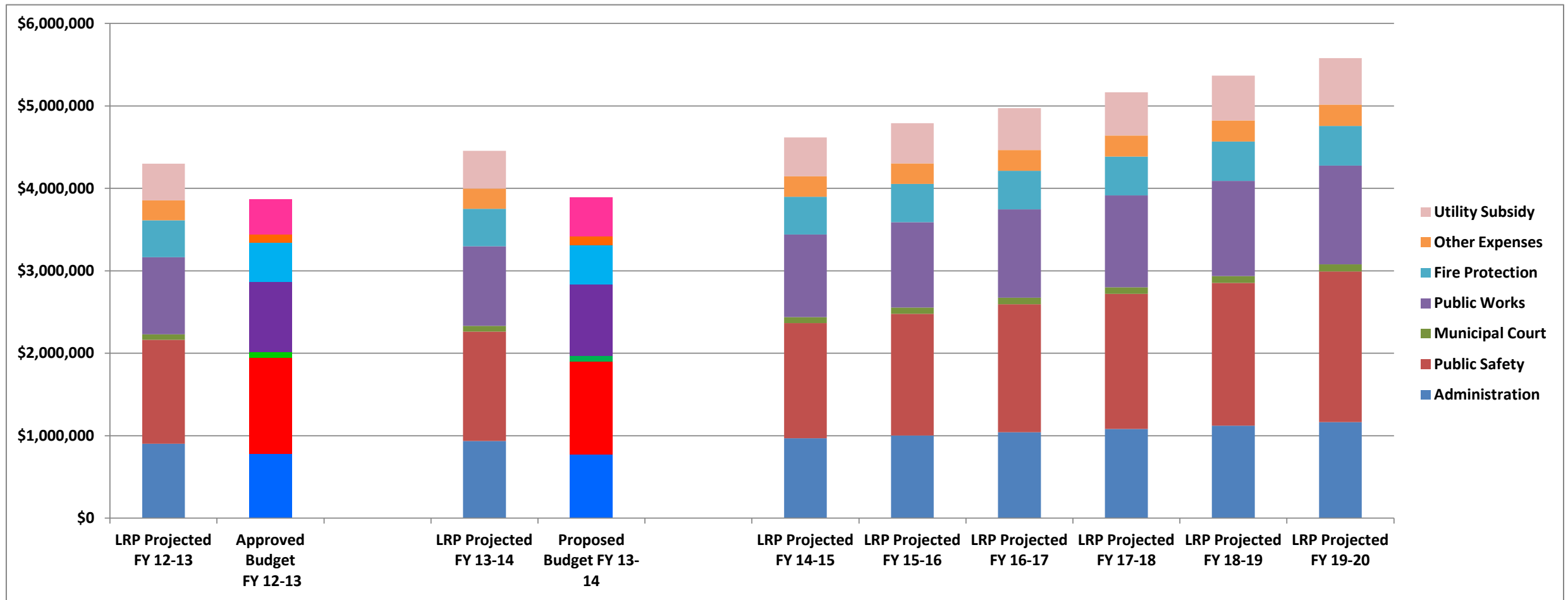
And finally, the Mayor's budget increases the Villas Landscaping Improvements from \$10,500 to \$18,000. Looking back at past landscaping projects that require irrigation, the increase in the funding will allow the City to properly landscape these three areas in the Villas in a manner consistent with the rest of the City. The Finance Committee suggested that low maintenance landscaping be implemented and I concur with this recommendation.

Respectfully submitted this 12th day of August, 2013

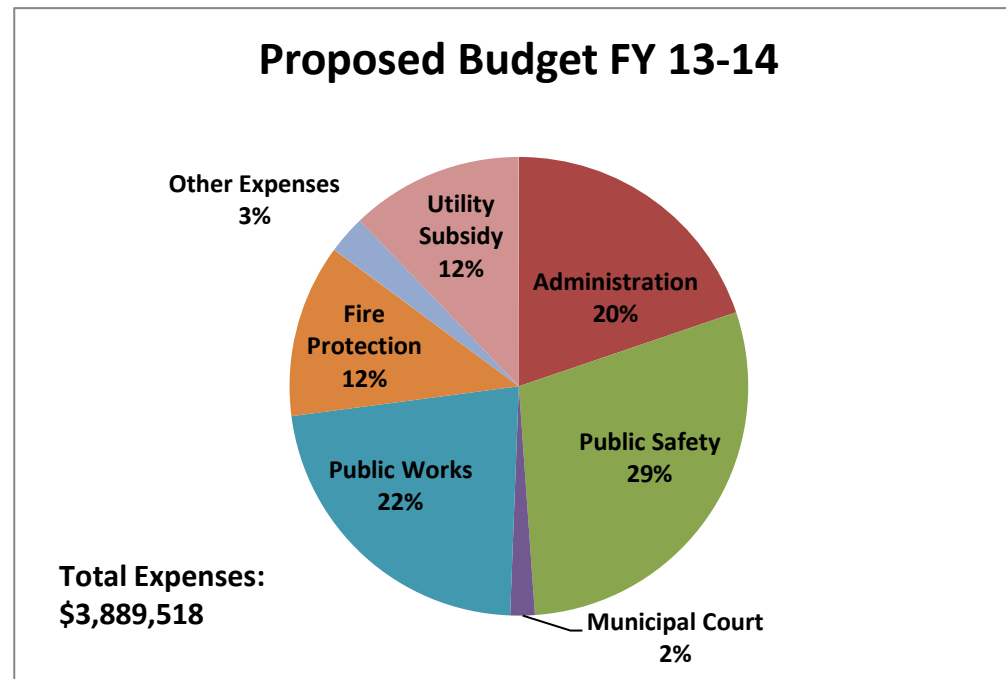
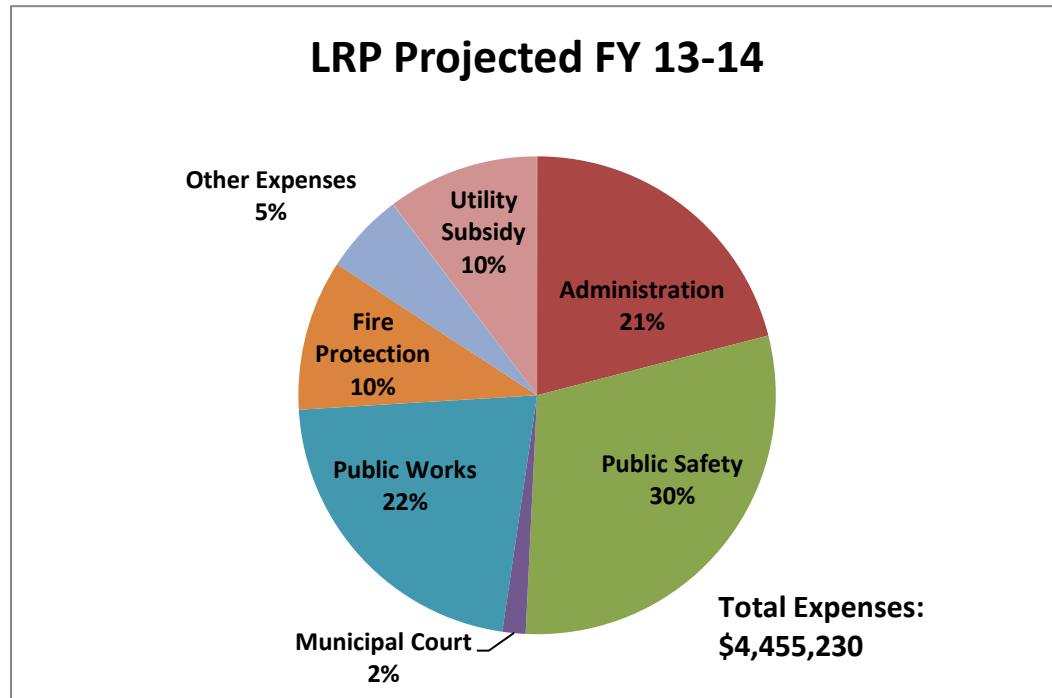


Rose Cardona
Mayor

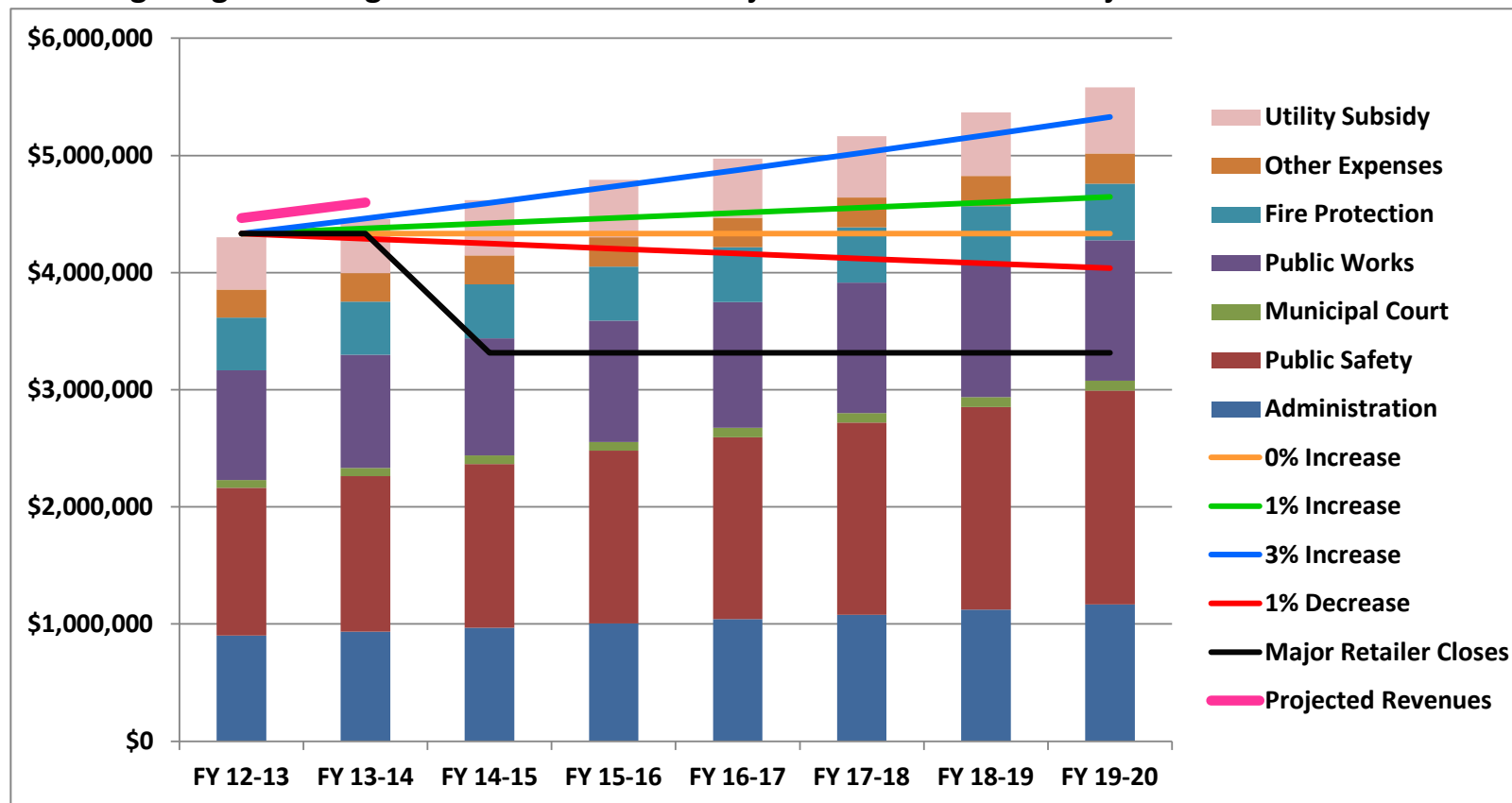
Long Range Planning Committee Expense Projections vs. Approved FY 12-13 & Proposed FY 13-14 Budgets



Long Range Planning Committee Expense Projections vs. Proposed FY 13-14 Budget



Long Range Planning Committee Revenue Projections vs. Actual & Projected Revenues



Memorandum

To: Finance Committee and City Council
From: Clay Collins
Date: 7/12/2013
Re: Salary and Benefit Survey

Attached is the Salary/Benefit Survey information and review of the Pay Plan.

This has been established as a biannual review to ensure that our salary and benefits remain competitive with other comparable cities in the region.

There are four recommendations included; the first one has budget implications.

- 1) Six positions are recommended for Market Adjustments. The total annual cost (including benefits) is \$25,068.
- 2) It is recommended that the entire pay plan be adjusted by 7%. There are no salary adjustments associated with this change.
- 3) It is recommended that the pay ranges for Patrol Officer I,II, and III and Senior Patrol Officer I, II, and III be revised from the current pay plan so that the mid-point still matches the current pay plan, but that the new ranges are not as wide as the current pay plan
- 4) It is recommended that as a part of the Benefits review, that consideration be given to amending the definition of “family member” for the use of sick leave.

This will be on the Finance Committee agenda for discussion on Wednesday July 17th. If you have any questions prior to the meeting, please let me know.

July 9, 2013

SALARY SURVEY AND PAY PLAN REVIEW- SUMMARY AND RECOMMENDATIONS

History and Background

Two years ago, the City of Sunset Valley conducted a Salary and Benefits Survey. The current pay plan was adopted in 2008, which was the first major overhaul of the city's pay structure in more than a decade. With the adoption of the new pay plan in 2008, the city also adopted a merit raise program and since that time, has annually budgeted 3% of total salaries to be allocated to employees based on performance reviews. Prior to adoption of this new pay plan and merit pay system, the city had historically given cost of living increases and employees would be eligible for promotions or pay adjustments as approved by the Mayor and City Council.

The 2010/11 Salary Survey resulted in salary market adjustments for eight job titles and adoption of pay plan administration guidelines to assist supervisors in determining hiring salaries. The City Council directed the survey be conducted every two years to continue to ensure that City positions are competitive to recruit and retain personnel.

2012/13 Salary and Benefit Survey

As with the 2011 Salary Survey, eight Central Texas cities were surveyed for current salary and pay plan data. The survey cities were selected based on criteria that made them somewhat comparable to Sunset Valley, although due to some of the unique characteristics about Sunset Valley, all of the comparison cities have a larger population and geographic area; although some have similar numbers of employees and/or budgets. While the largest cities in the region have not been included, the smaller and suburban communities were selected because they are considered to be the most comparable cities and also because they are potential competitors in attracting qualified applicants for city jobs.

In general, the data suggests that the City's adjustments made in 2011 and continuation of a consistent merit pay program has helped keep salaries for most Sunset Valley positions competitive. The minimum of the range is lower in Sunset Valley than the comparison cities, even though most actual salaries are generally comparable.

The Benefit Survey did not reveal any significant changes from 2011 when some benefits were adjusted (a holiday was added and holiday pay was increased for employees required to work certain holidays) and a disability insurance benefit was added to fill a gap in other existing benefits. The 2013 Benefits Survey continues to show that the overall benefit package offered by Sunset Valley is comparable to the survey cities.

During 2012, when the employee medical insurance carrier was changed, dependent coverage was made available to domestic partners (at the same cost to the employee for other dependent coverage). Although not typical to the smaller cities included in the benefit survey, some larger public and private employers allow employees to use medical leave to care for domestic partners. The city currently restricts the use of sick leave to family members, defined as "the employee's children (including foster children), grandchildren, parents, grandparents and spouse of the employee." This definition could be amended to allow for the use of sick leave for a broader definition of family.

July 9, 2013

Pay Plan Changes

In addition to the Market Adjustments, no adjustments have been made to the overall pay plan since it was adopted five years ago. While the ranges are relatively wide and provide room for growth over time based on performance, since the ranges have not changed in five years, the minimum of the range is too low for most positions and as such, most new hires are placed closer to mid-point than they were in 2008. Rather than change the pay grade of all positions, it is recommended that the entire pay plan be adjusted by 7%. This would equate to a 1.3% annual increase in each amount within the pay plan for the five year period since the plan as implemented. This adjustment in the pay plan is only intended to adjust the actual salary if the current salary of the incumbent is below the new proposed minimum salary for the position. No salary adjustments are associated with this change.

All City employees were placed on the same pay plan in 2008. This allows for internal equity between departments for positions with similar levels of responsibility, but there are some challenges to keeping all employees on a single pay plan. Typically, Public Safety employees are on different pay plan in other cities. With Sunset Valley being a small city, having multiple pay plans would be cumbersome; however, one of the features of the pay plan that was adopted in 2008 is that it has relatively wide ranges, which allow for salary growth over time (even if an employee is not promoted) however, the wide ranges also provide for significant overlap between positions. The Police Department has a career ladder with six steps between Patrol Officer I and Senior Patrol Officer III. Each step requires incremental increases in education and experience. While not automatic, promoting to the next step is a defined process that takes approximately 3 years.

It is recommended that the pay ranges for the Police Department utilize the same midpoint as all other positions in the pay plan; however, it is recommended that the pay ranges for the Police Department not be as wide. This will provide a higher starting minimum salary for each position (which is supported by the salary survey) and a lower maximum salary. This would allow an officer to stay at the same pay grade for 4 to 5 years prior to reaching the maximum of the range, but would also provide an incentive to promote to the next step. Promotional guidelines implemented in 2011 did not specifically address the amount of increase for these Police Department step increases; it is recommended that these be established at 5%. The higher minimum salary, narrower pay ranges, and better defined financial career ladder would make the Patrol Officer and Senior Patrol Officer positions more comparable to the other survey cities.

The job descriptions for Patrol Officer I, II, and III and Senior Patrol Officer I, II, and III will be revised later this year to provide more consistency for the career ladder in the Police Department.

Salary Survey Cities
General Information

City	Population Estimate Jan 2012	Number of Employees	FY13 Budget (General Fund)	Area (sq miles)
Bee Cave	4,296	35	\$5.96M	2.6
Buda	8,087	69	\$5.03M	2.4
Cedar Park	53,409	369	\$31.96M	17.1
Hutto	16,927	82	\$8.5M	7.75
Jonestown	1,900	25	\$2.5M	5.3
Kyle	30,212	151	\$13.1M	6.0
Lakeway	11,784	97	\$9.4M	6.1
Sunset Valley	648	29	\$4.2M	1.4
Westlake	3,116	26	\$3.9M	3.7
Source:	TX State Data Center	TML		Google

Current Pay Plan

GRADE	MINIMUM	MIDPOINT	MAXIMUM	RANGE SPREAD	MP PROG.
1	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00	50%	
2	\$ 21,400.00	\$ 26,750.00	\$ 32,100.00	50%	7%
3	\$ 22,898.00	\$ 28,622.50	\$ 34,347.00	50%	7%
4	\$ 24,500.86	\$ 30,626.08	\$ 36,751.29	50%	7%
5	\$ 26,215.92	\$ 32,769.90	\$ 39,323.88	50%	7%
6	\$ 28,051.03	\$ 35,063.79	\$ 42,076.55	50%	7%
7	\$ 30,014.61	\$ 37,518.26	\$ 45,021.91	50%	7%
8	\$ 32,115.63	\$ 40,144.54	\$ 48,173.44	50%	7%
9	\$ 34,363.72	\$ 42,954.65	\$ 51,545.59	50%	7%
10	\$ 36,769.18	\$ 45,961.48	\$ 55,153.78	50%	7%
11	\$ 39,343.03	\$ 49,178.78	\$ 59,014.54	50%	7%
12	\$ 42,097.04	\$ 52,621.30	\$ 63,145.56	50%	7%
13	\$ 45,043.83	\$ 56,304.79	\$ 67,565.75	50%	7%
14	\$ 48,196.90	\$ 60,246.13	\$ 72,295.35	50%	7%
15	\$ 51,570.68	\$ 64,463.35	\$ 77,356.02	50%	7%
16	\$ 55,180.63	\$ 68,975.79	\$ 82,770.95	50%	7%
17	\$ 59,043.27	\$ 75,280.18	\$ 91,517.08	55%	9%
18	\$ 64,357.17	\$ 82,055.39	\$ 99,753.61	55%	9%
19	\$ 70,792.89	\$ 90,260.93	\$ 109,728.97	55%	10%
20	\$ 77,872.18	\$ 101,233.83	\$ 124,595.48	60%	12%

PROPOSED PAY GRADE	CLASS TITLE
1	Part Time Intern
1	Teen Program
3	Maintenance Technician I
4	Maintenance Technician II
4	Receptionist
5	Maintenance Technician III
7	Associate Judge
7	Administrative Assistant
7	Accounting Clerk/Utility Clerk
8	Administrative Assistant/Court Clerk
8	Patrol Officer I
8	Contract Services Specialist
9	Environmental Code Compliance and PW Inspector
9	Patrol Officer II
10	Patrol Officer III
10	Accountant
10	Utilities Supervisor
10	Land Management Supervisor
12	Police Detective I
13	Police Detective II
11	Senior Patrol Officer I
12	Senior Patrol Officer II
13	Senior Patrol Officer III
14	Environmental Manager
14	Operations Manager - Public Works
14	Police Detective Sergeant
14	Police Sergeant
14	City Secretary/Accountant
15	Assistant Director of Public Works
16	Assistant City Administrator
16	Police Lieutenant
18	Police Chief
18	Director of Public Works
20	City Administrator

Revised Pay Plan

GRADE	MINIMUM	MIDPOINT	MAXIMUM	RANGE SPREAD	MP PROG.	PROPOSED PAY GRADE	CLASS TITLE
1	\$ 21,400.00	\$ 26,750.00	\$ 32,100.00	50%		1	Part Time Intern
2	\$ 22,898.00	\$ 28,622.50	\$ 34,347.00	50%	7%	1	Teen Program
3	\$ 24,500.86	\$ 30,626.08	\$ 36,751.29	50%	7%	3	Maintenance Technician I
4	\$ 26,215.92	\$ 32,769.90	\$ 39,323.88	50%	7%	4	Maintenance Technician II
5	\$ 28,051.03	\$ 35,063.79	\$ 42,076.55	50%	7%	4	Receptionist
6	\$ 30,014.61	\$ 37,518.26	\$ 45,021.91	50%	7%	5	Maintenance Technician III
7	\$ 32,115.63	\$ 40,144.54	\$ 48,173.44	50%	7%	7	Associate Judge
8	\$ 34,363.72	\$ 42,954.65	\$ 51,545.59	50%	7%	7	Administrative Assistant
9	\$ 36,769.18	\$ 45,961.48	\$ 55,153.78	50%	7%	7	Accounting Clerk/Utility Clerk
10	\$ 39,343.03	\$ 49,178.78	\$ 59,014.54	50%	7%	8	Administrative Assistant/Court Clerk
11	\$ 42,097.04	\$ 52,621.30	\$ 63,145.56	50%	7%	8	Patrol Officer I
12	\$ 45,043.83	\$ 56,304.79	\$ 67,565.75	50%	7%	8	Contract Services Specialist
13	\$ 48,196.90	\$ 60,246.13	\$ 72,295.35	50%	7%	9	Environmental Code Compliance and PW Inspector
14	\$ 51,570.68	\$ 64,463.95	\$ 77,356.02	50%	7%	9	Patrol Officer II
15	\$ 55,180.63	\$ 68,975.79	\$ 82,770.95	50%	7%	10	Patrol Officer III
16	\$ 59,043.27	\$ 73,804.09	\$ 88,564.91	50%	7%	10	Accountant
17	\$ 63,176.30	\$ 80,549.79	\$ 97,923.27	55%	9%	10	Utilities Supervisor
18	\$ 68,562.17	\$ 87,799.27	\$ 106,736.37	55%	9%	10	Land Management Supervisor
19	\$ 75,748.39	\$ 96,579.20	\$ 117,410.00	55%	10%	11	Senior Patrol Officer I
20	\$ 83,323.23	\$ 108,320.20	\$ 133,317.16	60%	12%	12	Senior Patrol Officer II
						12	Police Detective I
						13	Police Detective II
						13	Senior Patrol Officer III
						14	Environmental Manager
						14	Operations Manager - Public Works
						14	Police Detective Sergeant
						14	Police Sergeant
						14	City Secretary/Accountant
8	\$ 39,049.60	\$ 42,954.65	\$ 46,859.52	20%	7%	15	Assistant Director of Public Works
9	\$ 41,753.07	\$ 45,961.48	\$ 50,139.69	20%	7%	16	Assistant City Administrator
10	\$ 44,707.89	\$ 49,178.78	\$ 53,649.46	20%	7%	16	Police Lieutenant
11	\$ 47,837.44	\$ 52,621.30	\$ 57,404.93	20%	7%	18	Police Chief
12	\$ 51,186.06	\$ 56,304.79	\$ 61,423.27	20%	7%	18	Director of Public Works
13	\$ 54,769.08	\$ 60,246.13	\$ 65,722.90	20%	7%	20	City Administrator

Police Department - Patrol Officers

8	\$ 39,049.60	\$ 42,954.65	\$ 46,859.52	20%	7%
9	\$ 41,753.07	\$ 45,961.48	\$ 50,139.69	20%	7%
10	\$ 44,707.89	\$ 49,178.78	\$ 53,649.46	20%	7%
11	\$ 47,837.44	\$ 52,621.30	\$ 57,404.93	20%	7%
12	\$ 51,186.06	\$ 56,304.79	\$ 61,423.27	20%	7%
13	\$ 54,769.08	\$ 60,246.13	\$ 65,722.90	20%	7%

GENERAL FUND
FY 2013-2014 BUDGET

GENERAL FUND BUDGET	PROPOSED BUDGET FY 2013-2014	ADOPTED BUDGET FY 2012-2013	INCREASE/ DECREASE FROM FY 2012-2013	% OF INCREASE/ DECREASE FROM FY 2012-2013
Revenue				
Court Revenue	\$65,000	\$91,000	-\$26,000	-40.00%
Event Income	\$3,000	\$2,000	\$1,000	33.33%
Fire District Collections	\$20,000	\$17,700	\$2,300	11.50%
Interest	\$20,000	\$20,000	\$0	0.00%
Miscellaneous	\$5,800	\$5,000	\$800	13.79%
Mixed Beverage Sales Tax	\$30,000	\$38,000	-\$8,000	-26.67%
Permits	\$40,000	\$20,000	\$20,000	50.00%
Rental Property	\$6,600	\$6,600	\$0	0.00%
Sales Tax Revenue	\$4,369,600	\$4,004,242	\$365,358	8.36%
Utility Franchise Tax	\$40,000	\$25,000	\$15,000	37.50%
Total Revenue	\$4,600,000	\$4,229,542	\$370,458	8.05%
Expenses				
Capital Outlay - General Government	\$9,000	\$9,000	\$0	0.00%
Community Programs - Administrative	\$5,300	\$5,300	\$0	0.00%
Community Programs - Arts Commission	\$7,000	\$7,000	\$0	0.00%
Community Programs - C & E Committee	\$5,000	\$5,000	\$0	0.00%
Community Programs - P & E Committee	\$5,000	\$5,000	\$0	0.00%
Community Programs - Police Department	\$6,800	\$4,800	\$2,000	29.41%
Community Programs - Public Works	\$80,660	\$82,160	-\$1,500	-1.86%
Contingency Fund	\$50,000	\$50,000	\$0	0.00%
Contractual Services - Administrative	\$217,400	\$217,400	\$0	0.00%
Contractual Services - General Government	\$482,850	\$481,450	\$1,400	0.29%
Contractual Services - Municipal Court	\$12,550	\$19,550	-\$7,000	-55.78%
Contractual Services - Public Works	\$181,200	\$201,700	-\$20,500	-11.31%
New Equipment - Administrative	\$2,100	\$0	\$2,100	100.00%
New Equipment - Police Department	\$5,500	\$0	\$5,500	100.00%
New Equipment - Public Works	\$8,600	\$4,825	\$3,775	43.90%
GN FUND Equipment Reserve Addition	\$195,278	\$156,693	\$38,585	19.76%
Operational Expenses - Administrative	\$166,950	\$167,250	-\$300	-0.18%
Operational Expenses - General Government	\$22,000	\$22,000	\$0	0.00%
Operational Expenses - Municipal Court	\$9,460	\$8,650	\$810	8.56%
Operational Expenses - Police Department	\$131,475	\$142,822	-\$11,347	-8.63%
Operational Expenses - Public Works	\$99,950	\$120,450	-\$20,500	-20.51%
Personnel Services - Administrative	\$377,504	\$390,165	-\$12,661	-3.35%
Personnel Services - Municipal Court	\$44,275	\$42,799	\$1,476	3.33%
Personnel Services - Police Department	\$988,713	\$1,012,886	-\$24,173	-2.44%
Personnel Services - Public Works	\$498,152	\$444,360	\$53,792	10.80%
Total Expenses	\$3,612,717	\$3,601,260	\$11,457	0.32%
Funds Available after expenses	\$987,283	\$628,282	\$359,001	36.36%
Funds Available for Fy 12-13 Revenue overage	\$240,000	\$0	\$240,000	100.00%
TOTAL FUNDS AVAILABLE	\$1,227,283	\$628,282	\$599,001	48.81%

GENERAL FUND
FY 2013-2014 BUDGET

GENERAL FUND BUDGET	PROPOSED BUDGET FY 2013-2014	ADOPTED BUDGET FY 2012-2013	INCREASE/ DECREASE FROM FY 2012-2013	% OF INCREASE/ DECREASE FROM FY 2012-2013
GENERAL FUND BUDGET	PROPOSED BUDGET FY 2013-2014	ADOPTED BUDGET FY 2012-2013	INCREASE/ DECREASE FROM FY 2012-2013	% OF INCREASE/ DECREASE FROM FY 2012-2013
TOTAL FUNDS AVAILABLE	\$1,227,283	\$902,840	\$324,443	26.44%
Less funds for Proposed Projects	\$383,242	\$301,113	\$82,129	21.43%
Less funds for Proposed Salary Survey Increases	\$26,000	\$0	\$26,000	100.00%
Less Utility Fund Subsidy-Water	\$86,356	\$99,395	-\$13,039	-15.10%
Less Utility Fund Subsidy-Wastewater	\$278,497	\$222,170	\$56,327	20.23%
Less Utility Fund Subsidy-Solid Waste	<u>\$111,130</u>	<u>\$105,162</u>	<u>\$5,968</u>	5.37%
Total Subsidy	\$475,983	\$426,727	\$49,256	10.35%
Less GN Contribution to Utility Infrastructure	\$180,250	\$175,000	\$5,250	2.91%
Less amount needed for reserve (new policy)	\$85,029	\$0	\$85,029	100.00%
Less amount for City Facility Reserve	<u>\$76,779</u>	<u>\$0</u>	<u>\$76,779</u>	<u>100.00%</u>
TOTAL EXCESS/DEFICIT	\$0	\$0	\$0	0.00%

GENERAL FUND
FY 2013-2014 BUDGET

GENERAL FUND BUDGET	PROPOSED BUDGET FY 2013-2014	ADOPTED BUDGET FY 2012-2013	INCREASE/ DECREASE FROM FY 2012-2013	% OF INCREASE/ DECREASE FROM FY 2012-2013
BEGINNING BALANCE AND OPERATING RESERVE				
Total Operating Reserve	\$4,144,513	\$4,144,513	\$0	0.00%
Excess funds transferred to UT Lines R/R	\$0	\$327,941	-\$327,941	-
Equipment Repair and Replacement Fund	\$589,276	\$589,276	\$0	0.00%
Other Liabilities	<u>\$584,250</u>	<u>\$367,865</u>	\$216,385	37.04%
Total Beginning Balance	\$5,318,039	\$5,429,595	-\$111,556	-2.10%
Increase Operating Reserve	\$85,029	\$0	\$85,029	100.00%
Increase Equipment Repair and Replacement Fund	<u>\$195,278</u>	<u>\$0</u>	\$195,278	100.00%
Total Reserve/Liability Balance	\$5,598,346	\$5,429,595	\$168,751	3.01%

General Fund	PROPOSED BUDGET FY 2013-2014	APPROVED BUDGET FY 2012-2013	Amount of Increase- (Decrease) from FY 12-13 Budget	% Increase/ (Decrease)
--------------	------------------------------------	------------------------------------	---	---------------------------

Proposed Revenue				
Court Income	\$65,000	\$91,000	(\$26,000)	-28.57%
Event Income	\$3,000	\$2,000	\$1,000	100.00%
Fire District Collections	\$20,000	\$17,700	\$2,300	12.99%
Franchise Tax	\$40,000	\$25,000	\$15,000	60.00%
Interest	\$20,000	\$20,000	\$0	0.00%
Miscellaneous	\$5,800	\$5,000	\$800	16.00%
Mixed Beverage Sales Tax	\$30,000	\$38,000	(\$8,000)	-21.05%
Permits	\$40,000	\$20,000	\$20,000	100.00%
Rental Property	\$6,600	\$6,600	\$0	100.00%
Sales Tax Revenue	\$4,369,600	\$4,004,242	\$365,358	9.12%
Total Revenue	\$4,600,000	\$4,229,542	\$370,458	8.76%



City of Sunset Valley, Texas
Revenue Analysis
FY 2013-2014

Revenue projections formulated in this report are based on historical information, current trends of retail sales, future, and the professional judgment and analysis of the Administration Department of the City of Sunset Valley.

GENERAL FUND

The City's General Operating Fund pays for the cost of running the day-to-day business of the City. Revenues received primarily from local sales taxes, also include fees and services, licenses and permits, and a variety of other revenues including interest income.

The General Operating Fund total projected revenue for FY 2013-2014 is \$4,600,000. The methodology for calculating revenue estimates varies depending on the source of the revenue.

GENERAL FUND PROPOSED REVENUE	PROPOSED BUDGET FY 2013-2014	APPROVED BUDGET FY 2012-2013	Amount of Increase-(Decrease) from FY 12-13 Budget	% Increase/(Decrease)
Court Income	\$65,000	\$91,000	(\$26,000)	-28.57%
Event Income	\$3,000	\$2,000	\$1,000	100.00%
Fire District Collections	\$20,000	\$17,700	\$2,300	12.99%
Franchise Tax	\$40,000	\$25,000	\$15,000	60.00%
Interest	\$20,000	\$20,000	\$0	0.00%
Miscellaneous	\$5,800	\$5,000	\$800	16.00%
Mixed Beverage Sales Tax	\$30,000	\$38,000	(\$8,000)	-21.05%
Permits	\$40,000	\$20,000	\$20,000	100.00%
Rental Property	\$6,600	\$6,600	\$0	100.00%
Sales Tax Revenue	\$4,369,600	\$4,004,242	\$365,358	9.12%
Total Revenue	\$4,600,000	\$4,229,542	\$370,458	8.76%

The following discussion highlights each source of General Fund Revenue and any significant revenue issues that confront the City.

Court Revenue \$65,000

Revenue collected by the Municipal Court is classified into three categories: Fine Income \$45,000, Court Income \$10,000 and Warrant Fees \$10,000. Revenues generated are primarily from traffic citations. Payments by credit card were made available in FY 2010-2011. In FY 2012-2013, the City contracted with an outside source to collect outstanding warrants. The collection of past due tickets has increased, but the number of citations being issued has decreased therefore lowering revenue estimates.

Event Income \$3,000

The Art Fest is an annual event sponsored by the Arts Commission and is funded by Hotel Occupancy Tax. Booth fees are collected from outside vendors. This revenue cannot be deposited into the Hotel Occupancy Tax Fund, because that fund is restricted. In FY 2012-2013, the City initiated a \$25.00 building use fee. These fees are included in this revenue line item. Based on history of the City Hall building use the proposed revenue for the building use is \$500.

Fire District Tax Collections \$20,000

Fire District tax payments are a result of an Interlocal Agreement between Travis County Emergency Services District No. 3 and Sunset Valley. The City's contract with the Austin Fire Department to provide fire protection services within Sunset Valley's City limits includes a provision covering the area within Sunset Valley's Extraterritorial Jurisdiction (ETJ). This was because the Austin Fire Department was concerned that not providing coverage to the ETJ would create islands with little to no coverage while creating loss in Sunset Valley should a substantial fire occur. The City negotiated agreement with Travis County ESD No. 3 provides any taxes collected be remitted to Sunset Valley to help offset the City's cost for providing the service.

Franchise Tax \$40,000

Franchise fees are assessments for a company's use of the City's right-of-way such as telecommunications, gas, and cable. There were only two major franchises in Sunset Valley – telecommunications and gas. In FY 2010-2011, the City signed a Franchise Agreement with the City of Austin for the Electric Utility that is a designated fund for Underground Utilities. The City started collecting revenue in March 2010 but those funds are not included in the General Fund Revenue. In FY 2011, the City started receiving a significant amount of revenue from Time Warner Cable. Franchise fees generally increase because of increased customers and/or increased cost of service. Due to the City being built out, there is no expected increase. The Greater Austin Area Telecommunications Network has lines in the City ROW serving the AISD facilities. Based on the length of line within the City, an annual fee was adopted. The revenue breakdown for 2013-2014 is projected as follows; GAATN \$ 3,600, Telecommunications/Gas \$21,400, and Time Warner Cable \$15,000.

Interest Earnings \$20,000

Historically interest income on funds deposited in TexPool had been a primary source of revenue generated by the City. Interest rates are still at an all time low. The City continues to purchase some Certificates of Deposit to increase interest revenue.

Miscellaneous Revenue \$5,800

Miscellaneous service fees and charges are revenue from various fees charged for copies and services provided by the City.

Mixed Beverage Sales Tax \$30,000

Sales tax on mixed beverages are collected by the State Comptroller and remitted to the City on a quarterly basis. The tax is only applicable to alcoholic beverages served and does not apply to the sale of beer or wine. Of the 14% mixed beverage gross receipts collected, Sunset Valley is allocated 10.7143% with the State keeping the balance.

FY	2009/10 Actual	2010/11 Actual	2011/12 Actual	2012/13 Actual
Tax Received	\$39,865.	\$39,220	\$37,082	\$32,542

Permits & License Fees \$40,000

Building and development revenue is collected from a variety of fees and charges for permits encompassing all activity from single family and commercial development. The majority of revenue generated will be from residential building and remodels and some commercial re-development. In FY 12-13, a revised permit fee schedule was approved by the City Council, which brought the City up to industry standards. A major component of the revised schedule includes recouping 100% of outside consulting fees for site plan reviews.

Rental Property \$6,600

In 2010, Sunset Valley entered into an agreement with Sustainable Food Center to lease the property known as The Triangle, to operate a Farmer’s Market. SFC pays the City \$550 per month.

Sales and Use Tax \$5,462,000

General Sales and Use Tax are levied on the sale, lease, or rental of all taxable goods within the Sunset Valley City limits. The Texas Comptroller collects and remits a payment each month on the portion due to the City. Of the 8.125 cents for every dollar spent, the State keeps 6.25 cents, 1.5 cents is paid to the City for general operations and debt service, .25 cents is paid to the City for deposit into the street and maintenance fund, and .125 cents is deposited into the green tax fund for specific water quality land purchases.

As the primary source of revenue, the City’s sales tax collections typically do not follow the general economic predictions on a national or state level. Sunset Valley’s sales collections are more closely connected to our own internal growth and the external effects of economic growth of our neighbor cities.

The following table is the actual sales tax revenue received for the past three years, with the exception of September 2013, which is an estimated amount. This table is the *total tax collected*. The .25% portion collected for the street and maintenance fund and the .125% portion collected for green tax are deducted from this amount and expensed in each of those funds.

Fiscal Year			
MONTH	2010/2011	2011/2012	2012/2013
OCT	\$351,919.00	\$393,277.00	\$410,768.52
NOV	\$358,953.00	\$396,353.00	\$418,952.59
DEC	\$378,347.00	\$385,758.94	\$463,848.00
JAN	\$377,488.00	\$410,421.00	\$384,120.96
FEB	\$534,759.00	\$569,702.00	\$594,757.25
MAR	\$347,480.00	\$363,652.39	\$421,473.24
APR	\$329,994.00	\$399,307.84	\$392,906.38
MAY	\$444,716.00	\$439,755.00	\$480,231.30
JUN	\$433,292.00	\$450,772.06	\$444,021.63
JUL	\$455,572.50	\$437,495.10	\$447,959.00
AUG	\$438,077.00	\$440,985.49	\$468,882.93
SEP	\$405,857.00	\$426,778.59	\$448,116.59
TOTAL	\$4,856,454.50	\$5,114,258.41	\$5,376,038.39
Increase %	8.2%	5.3%	5.1%

For many years a complicated formula using square footage for each store and a 9 month history for the past three years for each store to calculate estimated revenues. That formula worked until 2007, when the averages became skewed because of the economy. For FY 2013/2014 the revenue projections are based on the Long Range Planning Committee's recommendation of using a 3% growth increase for revenue. The projected revenue was calculated prior to actual revenue received for July, August, and September 2013.

MONTH	Projected Revenue FY 2012-2013	3% Increase	Proposed Revenue FY 2013-2014
OCT	\$410,768.52	\$12,323.06	\$423,091.58
NOV	\$418,952.59	\$12,568.58	\$431,521.17
DEC	\$463,848.37	\$13,915.45	\$477,763.82
JAN	\$384,120.96	\$11,523.63	\$395,644.59
FEB	\$594,757.25	\$17,842.72	\$612,599.97
MAR	\$421,473.24	\$12,644.20	\$434,117.44
APR	\$392,906.38	\$11,787.19	\$404,693.57
MAY	\$480,231.30	\$14,406.94	\$494,638.24
JUNE	\$444,021.63	\$13,320.65	\$457,342.28
JULY	\$434,961.00	\$13,048.83	\$448,009.83
AUG	\$440,717.00	\$13,221.51	\$453,938.51
SEPT	\$416,155.00	\$12,484.65	\$428,639.65
	\$5,302,913.24	\$159,087.40	\$5,462,000.64

Sales Tax Revenue by Fund

Total Tax Collected	Fund Percentage	\$5,462,000
General Fund	80%	\$4,369,600
Street Fund	13.33%	\$728,248
Green Tax	6.67%	<u>\$364,152</u>
		\$5,462,000

A. General Operations and Debt Service \$4,369,600

General sales and use tax of 1.5% is paid to the City for general operations and debt service. In FY 2013/2014 Sunset Valley does not have any debt.

B. Street Tax \$728,249

The revenue projections for the street tax are directly related to the collection of sales and use tax levied on the sale, lease, or rent of all taxable goods within Sunset Valley. After holding an election to consider increasing the City's sales tax rate an additional ¼ cent, the City began imposing the additional tax on January 1, 2001 and the tax was renewed at an election in 2009. The tax will be on the November 5, 2013 election to renew the tax for another four years. The legislative statute allowing the collection of this tax also includes restrictions on use of the proceeds and limitations on the number of years the tax can be collected before an election for reconsideration must be held.

The statute requires that:

1. The proceeds derived from the additional tax are restricted for the sole purpose of repairing and maintaining those streets located within the City at the time the election was held; and
2. The imposition of the additional tax will expire after 4 years, unless another election is held for reconsideration. If approved at an election, the additional tax can be collected for another 4 years.
3. The proceeds collected by the State Comptroller under the ¼-cent tax are remitted each month with the general sales and use tax collections. The ¼-cent street tax represents 13.3% of the total sales collected each month. These monies are transferred each month out of the General Fund into a separate restricted fund.

C. Green Tax \$364,151

The City collects a local sales tax at the rate of .0125% to fund the Edwards Aquifer Protection Venue Project along Brodie Lane or Country White Lane proposition for watershed protection and preservation.

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET
GENERAL FUND - Administration
FY 2013-2014

G/L Code		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Amended Budget 2012/2013	Projected % of Adopted Budget 2012/2013	Proposed Budget 2013/2014	% over/under Adopted Budget 2012/2013	% over/under Projected Year End 2012/2013	Page
	Personnel Services:										
	SALARIES										
5000	Accountant/City Secretary (exempt)	58,140	59,956	61,766	63,700	63,700	100.00%	63,700	0.00%	0.00%	Admin 1
5057	Administrative Assistant/Court Clerk	32,594	36,006	26,610	6,910	19,219	35.96%	33,000	71.71%	377.54%	Admin 1
5027	Assistant City Administrator/IT Manager (exempt)	52,000	57,340	61,819	63,752	63,752	100.00%	63,752	0.00%	0.00%	Admin 1
5001	Bookkeeper/UT Billing Clerk Part-time (80% Of \$23281)	19,282	16,370	17,394	18,625	18,625	100.00%	18,625	0.00%	0.00%	Admin 1
5025	City Administrator (exempt)	106,490	109,479	110,686	114,136	114,136	100.00%	114,136	0.00%	0.00%	Admin 1
5020	City Secretary/IT Manager (position cut)	13,058	0	0	0	0	0.00%	0	0.00%	0.00%	Admin 1
5070	Receptionist	33,352	26,261	27,020	28,122	28,122	100.00%	0	-100.00%	-100.00%	Admin 1
5090	City - Overtime (5% of full-time salaries)	124	627	1,073	1,769	1,769	100.00%	1,836	3.79%	3.79%	Admin 1
	OTHER COMPENSATION										
5084	Cell Phone Allowance	960	960	960	1,730	1,730	100.00%	2,480	43.35%	43.35%	Admin 1
5046	Longevity Incentive	432	480	528	816	816	100.00%	624	-23.53%	-23.53%	Admin 1
5086	Bilingual Incentive	600	600	600	175	180	97.22%	0	-100.00%	-100.00%	Admin 1
5087	Education Incentive	50	1,200	1,200	775	900	86.11%	600	-33.33%	-22.58%	Admin 1
	Salary Survey Increase for Court Clerk							2,000	100.00%	100.00%	Admin 1
	Merit Increases (3% of total salaries)	0	0	0	0	0	0.00%	8,851	n/a	n/a	Admin 1
	Merit Increases Benefits (3% of benefits)	0	0	0	0	0	0.00%	1,016	n/a	n/a	Admin 1
	BENEFITS										
5120	Insurance- Life	336	474	355	235	504	46.63%	300	-40.48%	27.66%	Admin 1
5121	Insurance- Medical	28,009	37,458	36,898	30,250	34,800	86.93%	26,600	-23.56%	-12.07%	Admin 2
5122	Insurance- Dental	1,528	1,936	2,046	2,070	2,160	95.83%	2,160	0.00%	4.35%	Admin 2
5150	Insurance- Workman's Comp	\$2,417	\$1,360	\$821	\$725	\$760	95.39%	\$763	0.39%	5.24%	Admin 2
5123	Insurance - Vision			\$232	\$370	\$432	85.65%	\$360	-16.67%	-2.70%	Admin 2
5124	Insurance - Long Term Disability			\$601	\$915	\$915	100.00%	\$1,100	20.22%	20.22%	Admin 2
5126	Insurance - Short Term Disability			\$404	\$625	\$625	100.00%	\$750	20.00%	20.00%	Admin 2
5130	Medicare Tax- Employer Match	4,126	4,487	4,487	4,200	4,527	92.78%	4,329	-4.37%	3.07%	Admin 2
5135	Social Security Tax- Employer Match	510	0	0	0	0	0.00%	0	0.00%	0.00%	Admin 2
5131	State Unemployment Insurance (SUTA)	1,217	1,067	1,566	1,201	1,620	74.14%	1,350	-16.67%	12.41%	Admin 2
5140	TMRS (Retirement)	30,792	34,173	31,760	28,237	31,510	89.61%	29,169	-7.43%	3.30%	Admin 2
	Total Personnel Services	386,016	390,232	388,827	369,338	390,802	94.51%	377,501	-3.40%	2.21%	
	Contractual Services:										
5306	Attorney	62,235	47,544	55,506	56,000	60,000	93.33%	60,000	0.00%	7.14%	Admin 3
5309	Auditor/Financial Advisor	32,615	35,355	45,479	38,000	38,500	98.70%	38,500	0.00%	1.32%	Admin 3
5312	Inspections	21,159	15,267	13,206	16,000	20,000	80.00%	20,000	0.00%	25.00%	Admin 3
5327	Engineer-Design	30,284	12,901	12,261	30,000	30,000	100.00%	30,000	0.00%	0.00%	Admin 3
5330	Engineer-Review & Inspect	6,911	14,140	13,703	20,000	20,000	100.00%	20,000	0.00%	0.00%	Admin 3
5339	Fire Safety Inspector	275	0	0	0	0	0.00%	0	0.00%	0.00%	Admin 3
5343	IT Management	16,734	16,731	20,308	24,000	24,000	100.00%	24,000	0.00%	0.00%	Admin 3
5338	Health Department Inspections	0	0	0	0	0	0.00%	0	0.00%	0.00%	Admin 3

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET
GENERAL FUND - Administration
FY 2013-2014

	Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Amended Budget 2012/2013	Projected % of Adopted Budget 2012/2013	Proposed Budget 2013/2014	% over/under Adopted Budget 2012/2013	% over/under Projected Year End 2012/2013	Page	
Contractual Services:											
5345	Landscape Architect	3,544	236	2,181	2,500	5,000	50.00%	5,000	0.00%	100.00%	Admin 4
5361	Lobbyist	24,000	0	0	0	0	0.00%	0	0.00%	0.00%	Admin 4
5362	Ordinance Codification Maintenance	0	0	0	3,500	5,000	70.00%	5,000	0.00%	42.86%	Admin 4
5366	Records Management	2,856	3,243	3,794	4,800	4,800	100.00%	4,800	0.00%	0.00%	Admin 4
5200	Temporary Help/Reserve	210	0	0	300	300	100.00%	300	0.00%	0.00%	Admin 4
5367	Payroll Services	4,328	4,232	4,356	4,800	4,800	100.00%	4,800	0.00%	0.00%	Admin 4
5370	Travis Co. Tax Collection	0	0	0	0	0	0.00%	0	0.00%	0.00%	Admin 4
5381	Water Quality Consultant	855	1,805	5,280	5,000	5,000	100.00%	5,000	0.00%	0.00%	Admin 4
	Total Contractual Services:	206,006	151,454	176,075	204,900	217,400	94.25%	217,400	0.00%	6.10%	
Community Programs:											
5420	City Directory	1,609	3,150	2,679	0	2,500	0.00%	2,500	0.00%	#DIV/0!	Admin 5
5480	New Resident Information	300	0	0	0	300	0.00%	300	0.00%	#DIV/0!	Admin 5
5475	Volunteer Awards Banquet	1,642	2,684	1,971	2,500	2,500	100.00%	2,500	0.00%	0.00%	Admin 5
	Total Community Programs	3,551	5,834	4,649	2,500	5,300	47.17%	5,300	0.00%	112.00%	Admin 5
Operational Expenses:											
5515	Bank Charges	247	731	417	1,200	1,200	100.00%	1,200	0.00%	0.00%	Admin 5
5535	Cell Phone (for City use)	246	194	259	300	300	100.00%	0	-100.00%	-100.00%	Admin 5
5545	Coffee / Food Service	9,495	9,489	7,763	10,000	10,000	100.00%	10,000	0.00%	0.00%	Admin 5
5600	Dues, Fees & Subscriptions	2,123	2,337	1,969	2,000	2,000	100.00%	2,000	0.00%	0.00%	Admin 5
New	Organizational Memberships	0	0	0	0	1,000	0.00%	1,000	0.00%	#DIV/0!	Admin 5
5615	Election Expenses	258	659	686	0	700	0.00%	700	0.00%	#DIV/0!	Admin 5
5704	Employee Appreciation by Employees	20	616	723	700	1,000	70.00%	1,000	0.00%	42.86%	Admin 5
5735	Equipment Leases- Copier	10,920	8,834	8,065	8,880	9,000	98.67%	9,000	0.00%	1.35%	Admin 6
5655	Insurance: Fire/Theft/Vandalism/Liability/Position Bonds	18,840	18,291	16,932	17,000	24,200	70.25%	18,700	-22.73%	10.00%	Admin 6
5706	Postage and Postage Equipment & Supplies	7,500	9,000	10,000	12,000	12,000	100.00%	12,000	0.00%	0.00%	Admin 6
5705	Office Supplies: General Supplies - ALL DEPARTMENTS	15,116	16,261	13,929	14,000	14,000	100.00%	14,000	0.00%	0.00%	Admin 6
5725	Printing and Copying	7,340	6,596	7,786	9,000	9,000	100.00%	9,000	0.00%	0.00%	Admin 6
5500	Public Notices/Employment Recruitment	6,762	5,095	2,805	3,500	5,500	63.64%	4,000	-27.27%	14.29%	Admin 6
5770	Small Office Equipment Repair & Replacement	1,754	350	270	1,600	1,800	88.89%	1,800	0.00%	12.50%	Admin 6
5782	Software Maintenance Fees	13,215	10,213	11,584	12,000	12,000	100.00%	14,000	16.67%	16.67%	Admin 6
5820	Training & Education - Admin. Staff	3,000	1,137	485	1,500	3,000	50.00%	3,000	0.00%	100.00%	Admin 7
5815	Training & Education: Mileage Reimburse / per diem	336	24	216	300	300	100.00%	300	0.00%	0.00%	Admin 7
5835	Utilities: Electric/Water/Gas/Wastewater/Telephone	57,908	59,663	60,494	60,000	60,000	100.00%	65,000	8.33%	8.33%	Admin 7
5720	Vehicle Expense-Personal Mileage	30	64	126	250	250	100.00%	250	0.00%	0.00%	Admin 7
	Total Operational Expenses:	155,111	149,555	144,507	154,230	167,250	92.22%	166,950	-0.18%	8.25%	
	Grand Total Administration	750,684	697,075	714,058	730,968	780,752	93.62%	767,151	-1.74%	4.95%	

General Fund - Administrative Department FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
PERSONNEL SERVICES						
SALARIES						
01-01-5000	Accountant/City Secretary	Exempt Position	\$63,700	\$63,700	\$0	0.00%
01-01-5057	Administrative Assistant/Court Clerk	In FY 13-14 changing this position back to a full time position at 40 hours per week. It is proposed to move the current receptionist into this position to fulfill the responsibilities of this position and the receptionist responsibilities.	\$33,000	\$19,219	\$13,781	71.71%
01-01-5027	Assistant City Administrator/IT Manager	Exempt Position	\$63,752	\$63,752	\$0	0.00%
01-01-5001	Bookkeeper/UT Billing Clerk Part-time	Part-time Hourly. 80% of \$23,281 in Admin Department. Remaining 20% in Utility Fund.	\$18,625	\$18,625	\$0	0.00%
01-01-5025	City Administrator	Exempt Position	\$114,136	\$114,136	\$0	0.00%
01-01-5070	Receptionist	Hourly Position. Receptionist position merged with Admin Asst. Court Clerk position for FY 13-14.	\$0	\$28,122	-\$28,122	-100.00%
01-01-5025	Proposed Salary adjustments	Proposed adjustment due to salary survey-Court Clerk	\$2,000	\$0	\$2,000	100.00%
01-01-5090	Overtime on FT Hourly Positions	Based on 5% of all hourly employees annual salary.	\$1,836	\$1,769	\$67	3.79%
OTHER COMPENSATION						
01-01-5084	Cell Phone Allowance	Monthly allowance paid to key personnel in the admin. department maintain a cell phone for city use. Additional funds for replacement of device every two years.	\$2,480	\$1,730	\$750	43.35%
01-01-5046	Incentive- Longevity	Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.	\$624	\$816	-\$192	-23.53%
01-01-5086	Incentive- Bilingual	Paid to employees that passed a test that is certified by the City. Paid at \$50.00 per month.	\$0	\$180	-\$180	-100.00%
01-01-5087	Incentive- Education/Certification	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications.	\$600	\$900	-\$300	-33.33%
	Merit Increases	Calculated at 3% of total salaries	\$8,851	\$0	\$8,851	n/a
	Merit Increases Benefits		\$1,016	\$0	\$1,016	n/a

General Fund - Administrative Department FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
BENEFITS						
01-01-5120	Insurance- Life	Employer pays 100% of the Life Insurance Premium for the employee.	\$300	\$504	-\$204	-40.48%
01-01-5121	Insurance- Medical	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage. 6 employees/4 dependents	\$26,600	\$34,800	-\$8,200	-23.56%
01-01-5122	Insurance- Dental	Employer pays 100% of Dental Insurance Premiums for the employee.	\$2,160	\$2,160	\$0	0.00%
01-01-5150	Insurance- Worker's Comp	Provides state mandated coverage in the event an employee is injured on the job.	\$763	\$760	\$3	0.39%
01-02-5123	Insurance - Vision Insurance	New employee benefit approved by Council effective March 1, 2012.	\$360	\$432	-\$72	-16.67%
01-02-5124	Insurance - Long Term Disability Insurance	New employee benefit approved by Council effective March 1, 2012.	\$1,100	\$915	\$185	20.22%
01-02-5126	Insurance - Short Term Disability Insurance	New employee benefit approved by Council effective March 1, 2012.	\$750	\$625	\$125	20.00%
01-01-5130	Medicare Tax- Employer Match (.0145%)	Employer match to the Medicare portion of social security benefits.	\$4,329	\$4,527	-\$198	-4.37%
01-01-5135	Social Security Tax- Employer Match (6.2%)	Employer match to social security benefits. No employees that are time qualified.	\$0	\$0	\$0	0.00%
01-01-5131	State Unemployment Insurance (SUTA)	Provides funds for state mandated employer contribution to unemployment compensation fund.	\$1,350	\$1,620	-\$270	-16.67%
01-01-5140	TMRS Match (Retirement)	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. Rate is based on 10.88% per month.	\$29,169	\$31,510	-\$2,341	-7.43%
Total Personnel			\$377,501	\$390,802	-\$13,301	-3.40%

General Fund - Administrative Department FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
CONTRACTUAL SERVICES						
01-01-5306	Attorney	Provides funds for legal counsel to the City Council, Staff, Boards and Commissions. Includes research, advisement, and attendance at meetings. The attorney contract is based on a per hour basis. Budget is based on \$7500 per month.	\$60,000	\$60,000	\$0	0.00%
01-01-5309	Auditor/Financial Advisor	Provides for expenses related to performance of a yearly audit of City's prior year finances and any state or federal mandated single audit provisions as well as any expenses related to seeking advise from a financial advisor.	\$38,500	\$38,500	\$0	0.00%
01-01-5312	Building Inspector	Provide building plans and foundation reviews; building inspections during permit process and construction activities. 97% of costs are recoupable through permit fees collected at time of permit request. 3% are non-recoupable and is for inspections requested by the City.	\$20,000	\$20,000	\$0	0.00%
01-01-5327	Engineer Design	Provides funds to investigate or design potential projects that may come under consideration during the fiscal year that were not identified at a project during the budget process.	\$30,000	\$30,000	\$0	0.00%
01-01-5330	Engineer -Review and Inspections	Provides funding for engineering and planning services to Council, Commissions, Boards, and Staff; review of plan	\$20,000	\$20,000	\$0	0.00%
01-01-5339	Fire Safety Inspector	Services provided by City of Austin contract.	\$0	\$0	\$0	0.00%
01-01-5343	IT Management Services	Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Contract went out for bid in FY 2012-2013.	\$24,000	\$24,000	\$0	0.00%
01-01-5338	Heath Department Inspections	City of Austin began doing Health Inspections for the City of Sunset Valley in 2010/2011.	\$0	\$0	\$0	0.00%

General Fund - Administrative Department FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
01-01-5345	Landscape Architect	Provides landscape planning services. Funds allow for investigation of complaints and on-going compliance as well as potential design and review of city projects that are considered/presented through the year. Includes expenses related to review and inspection of landscape plan submittals, which are recoupable through permit fees. Consulting for substantial revisions of the City's landscape and tree regulations, develop additional regulations for seed and revegetation, have sufficient collaborations with the City Council and attend hearings as necessary.	\$5,000	\$5,000	\$0	0.00%
01-01-5361	Legislative Lobbyist	Provides funding for a legislative lobbyist. Proposed budget is based on \$2000 per month retainer.	\$0	\$0	\$0	0.00%
01-01-5362	Ordinance Codification Maintenance	Provide funds to keep the codification of the ordinances up to date and maintained.	\$5,000	\$5,000	\$0	0.00%
01-01-5366	Records Management	Provides funds for the proper storage and disposal of city documents. Includes off-site storage rental, supplies, professional document shredding, and required document destruction.	\$4,800	\$4,800	\$0	0.00%
01-01-5200	Temporary Help/Reserve	Provides funds for administrative support during absences and assignments or projects that are beyond the daily administrative work load.	\$300	\$300	\$0	0.00%
01-01-5367	Payroll Services	Provides funds for time clock services and for payroll services including pay checks and payroll tax services.	\$4,800	\$4,800	\$0	0.00%
01-01-5370	Travis County Tax Collections	Provide appraisal services associated with tax assessments and real/property tax collection in lieu of in-house processing. Proposed amount based on City adopting a "zero" tax rate for 2009-2010.	\$0	\$0	\$0	0.00%
01-01-5381	Water Quality Consultant	Provides funding for professional planning and inspection services related to water quality issues. Funds allow for investigation of complaints, concerns, on-going compliance and ordinance review. Expenses include review and inspection services of water quality facility applications, which are recoupable through permit fees.	\$5,000	\$5,000	\$0	0.00%
		Total Contractual	\$217,400	\$217,400	\$0	0.00%

General Fund - Administrative Department FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
COMMUNITY PROGRAMS						
01-01-5420	City Directory	The City will produce the City Directory every other year starting in 2011. Funds are not budgeted in FY 2011-2012 but will be funded again in FY 2012-2013.	\$2,500	\$2,500	\$0	100.00%
01-01-5480	New Resident Information	Provides funds to purchase tote bags to be used to provide new residents with information on city services and programs as well as to encourage involvement in the city government. Funds can also be used for small incidentals to be used to welcome new residents.	\$300	\$300	\$0	0.00%
01-01-5475	Volunteer Awards Banquet	Provides funds for Volunteer Awards Banquet hosted by the City to acknowledge volunteerism. Provides for food, beverages and door prizes.	\$2,500	\$2,500	\$0	0.00%
		Total Community Programs	\$5,300	\$5,300	\$0	0.00%
OTHER OPERATING						
01-01-5515	Bank Fees	Provides for expenses related to banking services.	\$1,200	\$1,200	\$0	0.00%
01-01-5535	Cell Phone	Provides funds for the monthly usage of a city cell phone with direct connect only to be used by the receptionist. Based on \$25 per month.	\$0	\$300	-\$300	-100.00%
01-01-5545	Coffee and Food Services	Provides funds for complimentary coffee service for employees and all visitors to City Hall. Also provides for complimentary food for City Council meetings, committee meetings, and some staff meetings.	\$10,000	\$10,000	\$0	0.00%
01-01-5600	Dues, Subscriptions and Fees	Provides for expenses related to newspaper subscriptions, Austin Business Journal subscription, Governmental Code updates, Governmental Filing fees (deed, etc.), CAPCOG dues, Municipal Clerks Association dues, TML dues and Purchasing Co-op dues.	\$2,000	\$2,000	\$0	0.00%
01-01-5601	Organizational Memberships	Membership dues for organizations that the City would join. Proposed for FY 2012-2013 \$500 for CAMPO.	\$1,000	\$1,000	\$0	0.00%
01-01-5615	Election Expenses	Funding provides for contracting with Travis County for up to two elections each year.	\$700	\$700	\$0	0.00%
01-01-5704	Employee Appreciation	Provides for funds for employee appreciation expenditures such as food, awards, and certificates.	\$1,000	\$1,000	\$0	0.00%

General Fund - Administrative Department						
FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
01-01-5735	Equipment Leases- Copier and Postage Equipment	Provides funds for the lease purchase of the Admin copier, PD copier and PW copier. Admin and PW copiers are also scanners.	\$9,000	\$9,000	\$0	0.00%
01-01-5655	Insurance: Fire/Theft/Vandalism/Liability, Bonds	Provides funds for insurance coverage for fire, theft or vandalism to city property, buildings, and mobile equipment. Provides for liability coverage and bonding positions that handle cash transactions.	\$18,700	\$24,200	-\$5,500	-22.73%
01-01-5705	Office Supplies: General Supplies	Provides for expenses related to general office supplies for all departmental operations of the City. Also includes all delivery service fees such as Federal Express, UPS, and inter-city delivery. Newsletter supplies are funded from this line item.	\$14,000	\$14,000	\$0	0.00%
01-01-5706	Postage and Postage Supplies	Provides for expenses related to postage costs and equipment rental, maintenance and supplies.	\$12,000	\$12,000	\$0	0.00%
01-01-5725	Printing and Copying	Provides for expenses related to reproducing documents, stationary, pre-printed forms, checks, purchase orders, business cards, the monthly newsletter, flyers, postcards, notices, GIS maps, and other city information.	\$9,000	\$9,000	\$0	0.00%
01-01-5500	Public Notices/Employment Recruitment	Provides funds for expenses related to the advertisement of public notices as required by ordinance and statute, job vacancies, request for proposals, bids, and other required notices and advertisements.	\$4,000	\$5,500	-\$1,500	-27.27%
01-01-5770	Small Office Equip Repair & Replacement	Provides funds for expenses related to the replacement, repair, service, and parts for office equipment, including maintenance agreements.	\$1,800	\$1,800	\$0	0.00%
01-01-5782	Software Maintenance Fees	Provides funding for software maintenance fees for accounting software, live streaming and video services and Firewall protection.	\$14,000	\$12,000	\$2,000	16.67%

General Fund - Administrative Department						
FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
01-01-5820	Training and Education	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills.	\$3,000	\$3,000	\$0	0.00%
01-01-5815	Training Travel Expenses	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.	\$300	\$300	\$0	0.00%
01-01-5835	Utilities	Provides funding for City Hall security services, phone equipment and phone services, natural gas, cable for emergency services, Internet and wireless services, electricity for Brodie Lane traffic lights, Home Depot traffic lights, Lovegrass street lights, Villas lights, trail lights, City Hall, PD and PW buildings, and water service for City use.	\$65,000	\$60,000	\$5,000	8.33%
01-01-5720	Vehicle -Personal Mileage Reimbursement	Provides funds to reimburse staff for using their personal vehicle on city business.	\$250	\$250	\$0	0.00%
		Total Operating Costs	\$166,950	\$167,250	-\$300	-0.18%
		Totals	\$767,151	\$780,752	-\$13,601	-1.74%

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET
GENERAL FUND - General Government
FY 2013-2014

		Actual 2010/2011	Actual 2011/2012	Projected 2012-2013	Adopted 2012-2013	Projected % of Adopted Budget 2012-2013	Proposed Budget 2013-2014	% over/under Adopted Budget 2012-2013	% over/under Projected Year End 2012-2013	Page
G/L Code	Contractual Services									
5726	Property Lease Expense-AISD and Homestead Sign	6,600	5,101	6,600	6,600	77.29%	6,600	0.00%	0.00%	Admin 1
5318	Committee Planning Funds	1,000	0	0	1,000	0.00%	1,000	0.00%	100.00%	Admin 1
5336	Fire and Emergency Services	410,645	418,064	475,000	475,000	88.01%	475,000	0.00%	0.00%	Admin 1
5348	Legal Defense Fund- n/r	250	0	0	250	0.00%	250	0.00%	100.00%	Admin 1
	Total Contractual Services	418,495	423,165	481,600	482,850	87.64%	482,850	0.00%	0.26%	
	Operational Expenses									
5535	Cell Phone - Mayor's use	200	300	0	0	0.00%	0			Admin 1
5825	City Officials Expenses	3,500	1,706	100	3,500	48.73%	3,500	0.00%	3400.00%	Admin 1
7127	Community Fire Planning	0	19,000	5,000	14,000	135.71%	14,000	0.00%	180.00%	Admin 1
5089	Tuition Reimbursements	0	2,250	2,210	4,500	50.00%	4,500	0.00%	103.67%	Admin 1
	Total Operational Expenses	3,700	23,256	7,310	22,000	105.71%	22,000	0.00%	200.98%	Admin 1
	Contingency Fund									
5321	Contingency Fund	50,000	12,686	12,686	50,000	25.37%	50,000	0.00%	294.13%	Admin 2
	Capital Outlay									
5605	Easement Acquisition	5,000	0	0	5,000	0.00%	5,000	0.00%	100.00%	Admin 2
5660	Land Acquisition	4,000	0	0	4,000	0.00%	4,000	0.00%	100.00%	Admin 2
	Total Capital Outlay	9,000	0	0	9,000	0.00%	9,000	0.00%	100.00%	
	Total Non-Committee Related	481,195	459,107	501,596	563,850	81.42%	563,850	0.00%	12.41%	
	This area left blank - please see page 2									
	Committee Related									

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET
GENERAL FUND - General Government
FY 2013-2014

		Actual 2010/2011	Actual 2011/2012	Projected 2012-2013	Adopted 2012-2013	Projected % of Adopted Budget 2012-2013	Proposed Budget 2013-2014	% over/under Adopted Budget 2012-2013	% over/under Projected Year End 2012-2013	
Arts Commission										
Community Programs										
5552	Community Outreach Programs	6600	5439	6233	7000	89.05%	7000	0.00%	12.30%	Other 1
Sub-Total Arts Committee		6,600	5,439	6,233	7,000	89.05%	7,000	0.00%	12.30%	
Environmental & Planning Committee										
Community Programs										
5436	Master Trails	10,000	3,611	707	5,000	14.14%	5,000	0.00%	607.03%	Other 1
Sub-Total Environmental & Planning		10,000	3,611	707	5,000	14.14%	5,000	0.00%	607.03%	
Community & Economic Development Committee										
Community Programs										
5561	Business Appreciation	0	645	198	1,000	19.77%	500	-50.00%	152.90%	Other 1
5310	Economic Development Networking Meetings	360	0	0	0	0.00%	0	0.00%	0.00%	Other 1
New	Halloween Event	0	0	0	0	0.00%	250	100.00%	100.00%	Other 1
New	Holiday Kickoff Event	0	0	0	0	0.00%	500	100.00%	100.00%	Other 1
5557	Neighbor Helping Neighbor	0	0	0	250	0.00%	0	-100.00%	-100.00%	Other 1
5559	Retired Residents Program Activity Program for Seniors	0	62	65	250	25.87%	250	0.00%	286.52%	Other 1
5558	Spring Fling	4,350	3,417	3,279	3,500	93.70%	3,500	0.00%	6.73%	Other 1
Total Community & Economic Development Committee		4,710	4,124	3,542	5,000	70.84%	5,000	0.00%	41.17%	
TOTAL		502,505	472,280	512,078	580,850		580,850	0.00%	13.43%	

General Fund - General Government - Non-Committee Related						
FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	Proposed Budget 2013/2014	Adopted Budget 2012/2013	Increase/ Decrease	% of Increase/ Decrease
CONTRACTUAL SERVICES						
01-09-5726	AISD Parking Lot Lease Agreement	Provides funds for the lease between AISD and the City of Sunset Valley to use a designated area of parking lot on Saturday and Sunday. Currently this space is used for parking during the Sustainable Food Center Farmer's Market. Revenue is received to offset this expense.	\$660	\$6,600	-\$5,940	-90.00%
01-09-5318	Committee Planning Funds	Provides funds for the Council Committees for projects that may be considered or presented during the fiscal year. Use of funds require plan, schedule, personnel costs and maintenance costs.	\$1,000	\$1,000	\$0	0.00%
01-09-5336	Fire and Emergency Services	Provides funds for fire emergency and medical emergency services through a contract with the City of Austin Fire Department.	\$475,000	\$475,000	\$0	0.00%
01-09-5348	Legal Defense Funds	Provides legal services for the defense and or filing of lawsuits.	\$250	\$250	\$0	0.00%
Total Contractual Services			\$476,910	\$482,850	-\$5,940	-1.23%
OTHER OPERATING EXPENSES						
01-09-5535	Cell Phone - Mayor	Provide funds for the Mayor to have a cell phone for emergency use.	\$0	\$0	\$0	0.00%
01-09-5825	City Official Expenses	Provides funds for the elected officials to purchase materials, equipment, furniture, and supplies to enhance their abilities to effectively govern the city. Also includes funds for expenses to attend seminars, conferences and training classes, subscriptions for needed materials, and all the expenses for the annual Council Retreat.	\$3,500	\$3,500	\$0	0.00%
01-09-7127	Community Fire Planning	Provides funds for education and annual event to maintain the City's Firewise Status and to provide funds to contract for management of new firebreaks. This was a new project in FY 2011-2012.	\$14,000	\$14,000	\$0	0.00%
01-09-5089	Tuition Reimbursements	Provides funds to reimburse tuition fees paid by employees.	\$4,500	\$4,500	\$0	0.00%
Total Other Operating Expenses			\$22,000	\$22,000	\$0	0.00%

General Fund - General Government - Non-Committee Related						
FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	Proposed Budget 2013/2014	Adopted Budget 2012/2013	Increase/ Decrease	% of Increase/ Decrease
CONTINGENCY FUND						
01-09-5321	Contingency Fund	Provides availability of funds to be transferred into approved line items needed for cost overruns, unanticipated, undetermined or unforeseen expenses.	\$50,000	\$81,874	-\$31,874	-38.93%
Total Contingency Fund			\$50,000	\$81,874	-\$31,874	-38.93%
CAPITAL OUTLAY						
01-09-5605	Easement Acquisition	Provides funds for easements, land services, and surveys to purchase land for the City.	\$5,000	\$5,000	\$0	0.00%
01-09-5660	Land Acquisition and Fees	Provides funds for the acquisition of property to expand greenspace. Includes all taxes and fees necessary to purchase the land.	\$4,000	\$4,000	\$0	0.00%
01-09-5661	Land Mitigation-Brodie Lane	Provides funds to purchase land based on the Lowe's settlement.	\$0	\$0	\$0	0.00%
Total Capital Outlay			\$9,000	\$9,000	\$0	0.00%
TOTAL GENERAL GOVERNMENT-NON-COMMITTEE RELATED			\$557,910	\$595,724	-\$37,814	-6.35%

General Fund - General Government - Committee Related						
FY 2013-2014 Budget						
G/L Code	Budget Item	Purpose and Description	Proposed Budget 2013/2014	Adopted Budget 2012/2013	Increase/Decrease	% of Increase/Decrease
Community & Economic Development Committee						
5561	Business Appreciation	Funds will be used for one (1) business breakfast to be held in the Fall. Expenses include but are not limited to a speaker, food, decorations, and certificates.	\$500	\$1,000	-\$500	-50.00%
New	Halloween Event	Funds used for annual event to encourage a safe trick or treat experience, business awareness, prizes, decorations, flyers, invitations, and other supplies.	\$250	\$0	\$250	100.00%
New	Holiday Kickoff event	Funds used for annual radio event in December. Expenses include supplies for pictures with Santa, decorations, rentals, and other supplies.	\$500	\$0	\$500	100.00%
5557	Neighbor Helping Neighbor	Funds to be used for supplies in the neighbor helping neighbor program. Assisted by the Police Department	\$0	\$250	-\$250	100.00%
5559	Retired Residents Program	Funds are used for a monthly social targeted to Sunset Valley seniors. Expenses include food, entry fees, craft supplies, materials, and other supplies.	\$250	\$250	\$0	0.00%
5558	Spring Fling	Funds for annual resident event n April or May. Expenses include food, prizes, decorations and other supplies.	\$3,500	\$3,500	\$0	0.00%
		TOTAL GENERAL GOVERNMENT-NON-COMMITTEE RELATED	\$5,000	\$5,000	\$0	0.00%

FY 2013-2014 Budget Request

City of Sunset Valley General Fund (Community Outreach)

2012/2013 Budgeted	2012/2013 Projected	2013/2014 Proposed	Dollars (+ or -)
\$7,000	\$7,000	\$7,000	\$0

Comments:

The Arts Commission may sponsor certain arts events and projects primarily for our residents without using Hotel Occupancy Tax funds. The Arts Commission will make recommendations to the City Council on art events and projects. Activities may include, but are not limited to, a musical concert, art lectures, movies, featured artist displays, sculpture show, quilt show, art demonstrations, cultural events, or classes for the benefit and enjoyment of our citizens.

General Fund

Sunset Valley Arts Commission Community Events

Funding Request for FY 2013/2014:

FY 2013/2014 request for this item is \$7,000

Up to 4 events to be determined. Examples of past events:

- Art Workshop – Day long hands-on fun in different mediums
- Hidden Treasures (similar to Antiques Roadshow on PBS)
- Summer and Winter Movie Nights on Alamo's big screen in City Hall
- Lectures on the making of "Lonesome Dove" and "Spy Kids" movies, and presentations on the Art of Fire, painting, trompe l'oeil murals, digital photography, modern dance, etc.
- Concerts at City Hall
- World Art & Culture series – music/food/art/ and dance from France, Germany, Argentina, Mexico, Thailand and Peru

Historical Example

Presentations in FY 2012/2013:

Hidden Treasures and Afternoon Tea
Winter Movie Night – "Polar Express"

History:

These are presentations and activities held at City Hall for the community. The purpose is to provide cultural education and appreciation. The events may include food, a lecture, and demonstrations. The funding for this project is from the **General Fund**.

General Fund

Community Event Budget Budget Request FY 2013/2014

June 10, 2013

4 Events Total

Budget from general funds

Operation Budget \$7,000	
Professional fees (teachers and appraiser)	3,000
Refreshments	1,500
Printing/Materials	500
Equipment rentals	1,000
Supplies	1,000
Total	\$7,000

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET
GENERAL FUND - Court
FY 2013/2014

G/L Code		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Amended 2012/2013	Projected % of Adopted Budget 2012/2013	Proposed Budget 2013/2014	% over/under Adopted Budget 2012/2013	% over/under Projected Year End 2012/2013	Page	Reserve
	Personnel Services:											
	SALARIES											18 months
5005	Associate Judge (Part-time position)	20,468	24,124	24,880	25,649	25,649	100.00%	25,649	0.00%	0.00%	MC 1	38,474
5.57	Municipal Judge (monthly fee)	7,500	7,500	7,500	7,500	7,500	100.00%	7,500	0.00%	0.00%	MC 1	11,250
5090	Associate Judge Regular Overtime	281	572	158	207	207	100.00%	256	23.67%	23.67%	MC 1	384
	OTHER COMPENSATION											
5046	Incentive- Longevity	336	360	384	408	408	100.00%	544	33.33%	33.33%	MC 1	816
5086	Incentive- Bilingual	0	0		0	0	n/a	0	n/a	n/a	MC 1	-
5087	Incentive- Education.Certification	0	0		0	0	n/a	0	n/a	n/a	MC 1	-
	Merit Increases- Salary (3% of salary)	0	0		0	0	n/a	777	n/a	n/a	MC 1	1,166
	Merit Increases- Benefits (3% of benefits)	0	0		0	0	n/a	89	n/a	n/a	MC 1	134
	BENEFITS											
5122	Insurance- Dental	306	319	341	355	360	98.61%	432	20.00%	21.69%	MC 1	648
5120	Insurance- Life	59	66	47	43	84	51.19%	60	-28.57%	39.53%	MC 1	90
5121	Insurance- Medical	5608	5713	4720	4054	4200	96.52%	4360	3.81%	7.55%	MC 2	6,540
5123	Insurance-Vision	0	0	39	66	72	91.67%	72	0.00%	9.09%	MC 2	108
5124	Insurance-Long Term Disability	0	0	53	80	84	95.24%	220	161.90%	175.00%	MC 2	330
5126	Insurance-Short Term Disability	0	0	36	54	60	90.00%	150	150.00%	177.78%	MC 2	225
5150	Insurance- Worker's Compensation	72	92	62	77	81	95.06%	85	4.94%	10.39%	MC 2	128
5130	Medicare Tax- Employer Match	306	363	423	494	490	100.82%	492	0.41%	-0.40%	MC 2	738
5135	Social Security - Employer Match	0	0	194	465	465	100.00%	465	100.00%	100.00%	MC 2	698
5131	State Unemployment Insurance (SUTA)	189	133	409	75	495	15.15%	540	9.09%	620.00%	MC 2	810
5140	TMRS (Retirement) -Associate Judge	2,580	2732	2591	2,430	2,644	91.91%	2,584	-2.27%	6.34%	MC 2	3,876
	Total Personnel Services	37,704	34,472	41,836	41,957	42,799	98.03%	44,275	3.45%	5.52%		66,413
	Contractual Services											10% of Expense
5306	Attorney	10,936	8,562	8,730	9,500	11,000	86.36%	11,000	0.00%	15.79%	MC 3	1,100
5354	Municipal Court Services	0	0	390	750	1,550	48.39%	1,550	0.00%	0.00%	MC 3	155
5378	Warrant Fees	6,825	7,875	2,415	0	7,000	0.00%	0	-100.00%	0.00%	MC 3	-
	Total Contractual Services	17,761	16,437	11,535	10,250	19,550	52.43%	12,550	-35.81%	22.44%	MC 3	1,255
	Operational Expenses											18 months
5600	Dues, Subscriptions & Fees	366	210	0	100	100	100.00%	100	0.00%	0.00%	MC 3	150
5516	Credit Card Fees	0	1304.25	1783.62	1000	2500	100.00%	1500	-40.00%	50.00%	MC 3	2,250
5690	Municipal Court Supplies	300	400	0	50	50	100.00%	50	0.00%	0.00%	MC 3	75
5725	Printing	1047	2237.93	1350.97	1500	2000	75.00%	2000	0.00%	33.33%	MC 3	3,000
5782	Software Maintenance Fees	1405	1075	4220.57	3100	3100	100.00%	4910	58.39%	58.39%	MC 3	7,365
5820	Training & Education	442	362	0	300	300	100.00%	300	0.00%	0.00%	MC 3	450
5815	Training & Education: Mileage Reimbursement	0	400	0	600	600	100.00%	600	0.00%	0.00%	MC 3	900
	Total Operational Expenses:	3,561	5,989	7,355	6,650	8,650	76.88%	9,460	9.36%	42.26%		14,190
	Grand Total - Municipal Court	59,025	56,899	60,727	58,857	70,999	82.90%	66,285	-6.64%	12.62%		81,858

General Fund - Municipal Court FY 2013-2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Amended Budget	Increase/ Decrease	% of Increase/ Decrease
PERSONNEL SERVICES						
01-03-5005	Associate Judge Part-Time Position (25 hours/wk.) Hourly Paid Position	Employee performs clerical and administrative duties related to the operations of the municipal court. Serves in an executive capacity to the presiding judge while working under the broad administration direction of the City Administrator. The administrative assistant in the Administration department acts as back-up for this position.	\$25,649	\$25,649	\$0	0.00%
01-03-5357	Municipal Judge	This is an appointed position and is paid based on a monthly fee of \$625.00. The municipal judge presides over court once a month and at all jury trials held in the City. This position is a non-regular part-time positions and is not paid any benefits except those mandated by law.	\$7,500	\$7,500	\$0	0.00%
01-03-5090	OT for Associate Judge	Overtime based on 1% of proposed salary for Associate Judge. Funding for additional hours to cover monthly court, jury trials, or to handle the disposition of a defendant with warrants if the Municipal Judge is unavailable. This is actually paid at regular time unless the judge works over 40 hours per week.	\$256	\$207	\$49	23.67%
01-03-5086	Incentive- Bilingual	This incentive started in FY 09/10. Employee must be tested. If eligible, the employee received \$50 per month. This employee is not certified.	\$0	\$0	\$0	0.00%
01-03-5087	Incentive- Education/Certification	This incentive started in FY 09/10. Based on higher education and certification. Paid once a month.	\$0	\$0	\$0	0.00%
01-03-5046	Incentive- Longevity	This incentive is paid annually. Incentive pay is based on years of service. Paid one time annually. As of October 1, 2013, this employee has been with the City for 18 years. For employees in regular part-time positions, longevity pay is pro-rated based on the hours worked as a percentage of a 2,080 hours worked per week. For this position it calculates to \$2.52 per month. (216 months x \$2.52 per month)	\$544	\$408	\$136	33.33%
	Merit Increases	Provides funds for merit increases based on performance reviews.	\$777	n/a	\$0	0.00%
	Merit Increase Benefits	Provides for additional benefits for merit increases based on performance reviews.	\$89	n/a	\$0	0.00%
01-03-5122	Insurance- Dental	Employer pays 100% of Dental Insurance Premiums for the employee. Proposed budget includes a 10% increase in costs from 12-13.	\$432	\$360	\$72	20.00%
01-03-5120	Insurance- Life	Employer pays 100% of the Life Insurance Premium for the employee. Decrease is due to new carrier. Even at a decrease the proposed budget for FY 13-14 includes a 10% increase.	\$60	\$84	-\$24	-28.57%

General Fund - Municipal Court FY 2013-2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Amended Budget	Increase/ Decrease	% of Increase/ Decrease
01-03-5121	Insurance- Medical	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage. 6 months at \$337/month and 6 months at 380 per month which includes an increase starting March 2014.	\$4,360	\$4,200	\$160	3.81%
01-02-5123	Insurance - Vision Insurance	New employee benefit approved by Council effective March 1, 2012. Proposed budget includes a 10% increase after the two year period.	\$72	\$72	\$0	0.00%
01-02-5124	Insurance - Long Term Disability Insurance	New employee benefit approved by Council effective March 1, 2012. Proposed budget includes a 10% increase after the two year period.	\$220	\$84	\$136	161.90%
01-02-5126	Insurance - Short Term Disability Insurance	New employee benefit approved by Council effective March 1, 2012. Proposed budget includes a 10% increase after the two year period.	\$150	\$60	\$90	150.00%
01-03-5150	Insurance- Worker's Compensation	Provides state mandated coverage in the event an employee is injured on the job. FY 13-14 increased due to Municipal Judge is now considered an non-exempt employee and is included in W/C coverage.	\$85	\$81	\$4	4.94%
01-03-5130	Medicare Tax- Employer Match (.0145%)	Employer match to the Medicare portion of social security benefits	\$492	\$479	\$13	2.71%
01-03-5135	Social Security -Employer Match (6.2%)	Employer's portion of the Social Security benefits.	\$465	\$465	\$0	100.00%
01-03-5131	State Unemployment Insurance (SUTA)	Provides funds for state mandated employer contribution to unemployment compensation fund.	\$540	\$495	\$45	9.09%
01-03-5140	TMRS Match	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. Rate is based on 9.77%.	\$2,584	\$2,498	\$86	3.44%
		Total Personnel	\$44,275	\$42,642	\$1,633	3.83%

General Fund - Municipal Court FY 2013-2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Amended Budget	Increase/ Decrease	% of Increase/ Decrease
CONTRACTUAL SERVICES						
01-03-5306	Attorney	Provides funds for prosecuting attorney for the Municipal Court. Includes research, advisement, attendance at monthly court dockets, and jury trials. \$750/month retainer and \$2000 for other matters.	\$11,000	\$11,000	\$0	0.00%
01-03-5354	Municipal Court Services	Provides for expenses related to auxiliary aids and services to ensure due process of law and the right to a fair trial. For example: interpreter. In FY 12-13 this amount was increased due to increased rates for interpreters.	\$1,550	\$1,550	\$0	0.00%
01-03-5378	Warrant Fees	Warrant fees are collected by an agency. Their services are provided to the City at no cost to the City.	\$0	\$7,000	-\$7,000	-100.00%
Total Contractual			\$12,550	\$19,550	-\$7,000	-35.81%
OTHER OPERATING EXPENSES						
01-03-5600	Dues, Subscriptions, Fees	Provides for expenses related to dues, fees, and subscriptions to journals, traffic law updates, and participation in associations.	\$100	\$100	\$0	0.00%
01-03-5516	Fees: Credit Card	Provides for fees charged by the credit card company and by Incode to allow credit card payments in-house, over the phone, and online via the website.	\$1,500	\$2,500	-\$1,000	-40.00%
01-03-5690	Municipal Court Supplies	Provides for expenses related to supplies or equipment used solely by the Municipal Court to provide more efficient or professional services.	\$50	\$50	\$0	0.00%
01-03-5725	Printing	Provides for expenses related to printing of tickets and file jackets/envelopes (red envelopes) and business cards.. Increase due to amount of tickets being printed. 2 sets per year.	\$2,000	\$2,000	\$0	0.00%
01-03-5782	Software Maintenance Fees	Provides funding for software maintenance fees for InCode Court System and On-line Payments. Includes an increase for FY 13-14. Also increased due to budgeting adjustment. In FY 12-13 budget for software maintenance for credit cards was in credit card fees.	\$4,910	\$3,100	\$1,810	58.39%
01-03-5820	Training and Education: Employees	Provides funding for annual classes for state and legislative updates affecting Municipal operations.	\$300	\$300	\$0	0.00%
01-03-5815	Training and Education: Travel Expenses	Provides funding for mileage, per diem meals, and other travel expenses incurred for Training and Education.	\$600	\$600	\$0	0.00%
Total Operating Costs			\$9,460	\$8,650	\$810	9.36%
Totals			\$66,285	\$70,842	-\$4,557	-6.43%

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET
GENERAL FUND - Police Department
FY 2013-2014

	Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Budget 2012/2013	Projected % of Adopted Budget 2012/2013	Proposed Budget 2013/2014	% over/under Adopted Budget 2012/2013	% over/under Projected year End 2012/2013	Page	
SALARIES											
5015	Chief of Police (exempt)	72,813	82,485	73,405	83,000	87,100	95.29%	83,000	-4.71%	0.00%	PD 1
5045	Detective Sgt.	48,771	50,362	55,686	57,294	55,817	102.65%	62,982	12.84%	9.93%	PD 1
5048	Lieutenant	53,179	67,459	73,460	55,990	72,728	76.99%	66,177	-9.01%	18.19%	PD 1
5050	Patrol Officers	353,174	374,837	368,658	374,242	376,566	99.38%	370,174	-1.70%	-1.09%	PD 1
5075	Patrol Sergeants	112,042	115,835	118,794	120,114	119,892	100.19%	120,432	0.45%	0.26%	PD 1
5055	Administrative Assistant - part time	19,103	24,452	26,604	0	0	0.00%	0	0.00%	0.00%	PD 1
5055	Administrative Assistant - full-time	0	0	0	28,799	32,989	87.30%	34,632	4.98%	20.25%	PD 1
15509	Overtime: City	10,822	7,307	7,218	15,509	8,779	176.66%	15,509	76.66%	0.00%	PD 1
5092	Overtime: Holiday Service	2,689	5,592	3,537	2,960	3,600	82.22%	3,852	7.00%	30.14%	PD 1
5090	Overtime: Holiday Pay	0	0	11,482	18,700	18,700	100.00%	18,700	0.00%	0.00%	PD 1
5072	Reserve Officers Expenses - non salary expense	4,400	4,800	2,871	7,000	7,000	100.00%	7,000	0.00%	0.00%	PD 1
OTHER COMPENSATION											
5084	Cell Phone Allowance	960	80		1,450	0	0.00%	0	100.00%	-100.00%	PD 1
5086	Incentive: Bilingual	600	600	600	600	1,200	50.00%	1,200	0.00%	100.00%	PD 1
5087	Incentive: Education/Certification	2,400	2,550	2,475	2,700	3,600	75.00%	3,600	0.00%	33.33%	PD 1
5046	Incentive: Longevity	1,536	1,680	1,416	864	1,152	75.00%	1,152	0.00%	33.33%	PD 1
5088	Shift Differential	7,767	8,100	7,200	8,400	7,200	116.67%	7,200	0.00%	-14.29%	PD 1
	Merit Increases (3% of Salaries)				0	23,285	0.00%	0	-100.00%	n/a	PD 1
	Merit Increases Benefits (3% of Benefits)				0	3,087	0.00%	0	-100.00%	n/a	PD 2
BENEFITS											
5100	Exams, Testing & Certification	915	1,164	484	250	1,000	25.00%	1,000	0.00%	300.00%	PD 2
5122	Insurance: Dental	4,146	4,436	4,716	4,800	5,040	95.24%	5,040	0.00%	5.00%	PD 2
5120	Insurance: Life	1,066	1,103	823	600	1,176	51.02%	1,176	0.00%	96.00%	PD 2
5121	Insurance: Medical	76,994	81,445	71,228	61,000	68,400	89.18%	68,400	0.00%	12.13%	PD 2
5123	Insurance - Vision	0	0	530	900	1,008	89.29%	1,008	0.00%	12.00%	PD 2
5124	Insurance - Short Term Disability	0	0	903	1,500	1,670	89.82%	2,484	48.74%	65.60%	PD 2
5126	Insurance - Long Term Disability	0	0	1,345	2,200	2,484	88.57%	1,670	-32.77%	-24.09%	PD 2
5150	Insurance: Workman's Compensation	13,871	16,603	15,681	15,462	17,071	90.58%	17,071	0.00%	10.40%	PD 2
5130	Medicare Tax: Employer match	10,049	10,698	11,026	11,174	11,445	97.63%	11,535	0.79%	3.23%	PD 2
5131	State Unemployment Insurance (SUTA)	2,938	2,777	3,913	3,780	3,780	100.00%	3,780	0.00%	0.00%	PD 2
5140	TMRS (Retirement)	77,547	80,423	80,789	74,000	77,117	95.96%	79,939	3.66%	8.03%	PD 2
	Total Personnel Services	877,781	944,788	944,844	953,288	1,012,886	94.12%	988,713	-2.39%	3.72%	
Community Programs:											
5439	Business Watch	0	0	0	0	100	0.00%	100	0.00%	100.00%	PD 3
New	Citizen Police Academy/Alumni Support	0	0	0	0	0	0.00%	1,500	100.00%	100.00%	PD 3
5440	Crime Prevention Program/Child Safety ID	488	257	455	500	500	100.00%	500	0.00%	0.00%	PD 3
5443	D.A.R.E.	1,114	889	295	1,000	1,200	83.33%	1,200	0.00%	20.00%	PD 3
5455	National Crime "Night Out"	2,585	2,834	2,500	2,500	2,500	100.00%	3,000	20.00%	20.00%	PD 3
5460	Neighborhood Watch Program	82	0	194	500	500	100.00%	500	0.00%	0.00%	PD 3
	Total Community Programs:	4,269	3,980	3,444	4,500	4,800	93.75%	6,800	41.67%	51.11%	

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET
GENERAL FUND - Police Department
FY 2013-2014

		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Budget 2012/2013	Projected % of Adopted Budget 2012/2013	Proposed Budget 2013/2014	% over/under Adopted Budget 2012/2013	% over/under Projected year End 2012/2013	Page
	Operational Expenses:										
5613	800 mghz Operations and Maintenance	5,774	6,448	6,684	6,684	7,110	94.01%	7,600	6.89%	13.70%	PD 3
5614	911 Share Call (based on MDT purchases)	46,672	47,972	51,955	43,815	43,815	100.00%	31,160	-28.88%	-28.88%	PD 3
5505	Ammunition	1,896	1,908	2,454	2,500	2,500	100.00%	3,000	20.00%	20.00%	PD 3
5535	Cellular Phones/Pagers	2,734	2,569	1,868	1,700	2,900	58.62%	1,600	-44.83%	-5.88%	PD 3
5570	CERT	3,684	2,000	769	0	2,000	0.00%	0	-100.00%	0.00%	PD 3
5570	Consumables	2,262	1,698	1,922	2,000	2,000	100.00%	2,000	0.00%	0.00%	PD 4
5600	Dues, Subscriptions & Fees	1,193	1,675	1,200	1,000	1,700	58.82%	1,000	-41.18%	0.00%	PD 4
5656	Insurance: Professional Liability	6,533	6,467	6,469	7,767	7,110	109.25%	7,825	10.06%	0.74%	PD 4
5725	Printing and Copying	718	900	900	900	900	100.00%	900	0.00%	0.00%	PD 4
5745	Repairs & Maintenance - Equipment	2,206	2,007	2,051	1,000	2,250	44.44%	2,250	0.00%	125.00%	PD 4
5775	Small Tools	2,229	2,097	1,544	2,637	2,637	100.00%	2,640	0.11%	0.11%	PD 4
5782	Software Maintenance	5,431	5,644	7,983	7,984	8,000	99.80%	8,800	10.00%	10.22%	PD 4
5820	Training & Education: Employees	2,806	3,204	2,181	2,500	3,000	83.33%	5,000	66.67%	100.00%	PD 4
5815	Training & Education: Mileage/per diem	1,150	1,221	1,073	1,000	1,200	83.33%	1,700	41.67%	70.00%	PD 4
5830	Uniforms, Batons & Body Armor Vests	6,877	5,484	6,207	7,000	7,000	100.00%	6,000	-14.29%	-14.29%	PD 4
5645	Vehicle Expenses: Fuel	24,060	32,512	35,795	35,000	37,000	94.59%	35,000	-5.41%	0.00%	PD 4
5755	Vehicle Expenses: Repairs and Maintenance	8,375	9,175	8,919	7,200	7,200	100.00%	10,000	38.89%	38.89%	PD 4
5860	Vehicle Expenses; Insurance	4,259	3,792	3,921	3,746	4,500	83.24%	5,000	11.11%	33.48%	PD 4
	Total Operational Expenses:	128,858	136,773	143,895	134,433	142,822	94.13%	131,475	-7.94%	-2.20%	
	Total Police Department	1,010,908	1,085,541	1,092,183	1,092,222	1,160,508	94.12%	1,126,988	-2.89%	3.18%	

FY 2013-2014 - General Fund - Police department						
G/L Code	Budget Item	Purpose and Description	FY 13/14 Proposed Budget	FY 12/13 Adopted Budget	Increase/ Decrease	% of Change
PERSONNEL SERVICES						
SALARIES						
01-02-5015	Chief of Police	Exempt Position	\$83,000	\$87,100	\$0	-4.71%
01-02-5045	Detective Sergeant	Hourly Position	\$62,982	\$55,817	\$0	12.84%
01-02-5048	Lieutenant Salary	Exempt Position	\$66,177	\$72,728	\$0	-9.01%
01-02-5050	Patrol Officers	Hourly Position	\$370,174	\$376,566	\$0	-1.70%
01-02-5075	Patrol Sergeants	Hourly Position	\$120,432	\$119,892	\$0	0.45%
01-02-5055	Administrative Assistant	Full -Time Position	\$34,632	\$32,989	\$1,643	0.00%
	Promotion Increases	4 positions	\$9,433	\$0	\$9,433	100.00%
01-02-5092	Overtime - Holiday Service	Salary paid at time and a half for traffic control during the holiday season. These hours are not part of the regular work week.	\$3,800	\$3,600	\$200	5.26%
01-02-5090	Overtime on FT Hourly Positions	Based on hourly employees annual salary.	\$11,764	\$8,779	\$2,985	25.37%
01-02-5090	Overtime - Holiday Pay	In FY 11-12 City Council approved a new pay rate for employees that work holidays. If employee works a holiday they receive double time, except for Thanksgiving Day, Christmas Day, and New Years Day they receive Double time and a half.	\$20,000	\$18,700	\$1,300	6.50%
01-02-5072	Reserve Officer Expenses	Non-salary expenses. Funds are used for supplies, uniforms, training, etc. for the reserve officers. Funds are not paid to the reserve officer.	\$7,000	\$7,000	\$0	0.00%
OTHER COMPENSATION						
01-02-5084	Cell Phone Allowance	Monthly allowance paid to the Police Chief , LT. and 2 Sgts. Paid once a month.	\$5,400	\$0	\$5,400	0.00%
01-02-5086	Incentive- Bilingual	Employee incentive started in FY 09/10. Employee must be tested. Paid once a month.	\$1,800	\$1,200	\$600	33.33%
01-02-5087	Incentive- Education	Employee incentive started in FY 09/10. Based on higher education and certification. Paid once a month.	\$4,800	\$3,600	\$1,200	25.00%
01-02-5046	Incentive- Longevity	Employee incentive started in FY 09/10. Based on service years. Paid one time annually.	\$1,440	\$1,152	\$288	20.00%
01-02-5088	Shift Differential	Employee incentive started in FY 09/10. Paid to employees on a monthly basis for working the nightshift.	\$7,200	\$7,200	\$0	0.00%
	Merit Increases- 3%	Provides funds for merit increases based on performance reviews.	\$21,790	\$23,285	n/a	

FY 2013-2014 - General Fund - Police department						
G/L Code	Budget Item	Purpose and Description	FY 13/14 Proposed Budget	FY 12/13 Adopted Budget	Increase/ Decrease	% of Change
	Merit Increase Benefits- 3%	Provides for additional benefits for merit increases based on performance reviews.	\$353	\$3,087	n/a	
BENEFITS						
01-02-5100	Exams, Testing, Certification	Applicant testing, includes physical and drug screens, psychological test, written and physical aptitude test for applicants.	\$750	\$1,000	-\$250	-25.00%
01-01-5122	Insurance- Dental	Employer pays 100% of Dental Insurance Premiums for the employee.	\$6,048	\$5,040	\$1,008	20.00%
01-01-5120	Insurance- Life	Employer pays 100% of the Life Insurance Premium for the employee.	\$840	\$1,176	-\$336	-28.57%
01-01-5121	Insurance- Medical	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.	\$75,000	\$68,400	\$6,600	9.65%
01-02-5123	Insurance - Vision Insurance	Employer pays 100% of the premium for the employee.	\$1,008	\$1,008	\$0	0.00%
01-02-5124	Insurance - Short Term Disability Insurance	Employer pays 100% of the premium for the employee.	\$2,800	\$2,484	\$316	12.72%
01-02-5126	Insurance - Long Term Disability Insurance	Employer pays 100% of the premium for the employee.	\$4,200	\$1,670	\$2,530	151.50%
01-01-5150	Insurance- Worker's Comp	Provides state mandated coverage in the event an employee is injured on the job.	\$16,714	\$17,071	-\$357	-2.09%
01-01-5130	Medicare Tax- Employer Match (.0145%)	Employer match to the Medicare portion of social security benefits	\$11,305	\$11,445	-\$140	-1.22%
01-01-5131	State Unemployment Insurance (SUTA)	Provides funds for state mandated employer contribution to unemployment compensation fund.	\$3,510	\$3,780	-\$270	-7.14%
01-01-5140	TMRS Match	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. Rate is based on 9.77% per month.	\$76,173	\$77,117	-\$944	-1.22%
		Total Personnel Services	\$1,030,525	\$1,012,886	\$17,639	1.74%

FY 2013-2014 - General Fund - Police department						
G/L Code	Budget Item	Purpose and Description	FY 13/14 Proposed Budget	FY 12/13 Adopted Budget	Increase/ Decrease	% of Change
COMMUNITY PROGRAMS						
01-02-5439	Business Watch	Provides funds for materials and equipment for the Business Watch programs which working with the business to prevent crime through education, posting of signs, surveillance, and emails.	\$100	\$100	\$0	0.00%
New	Citizen's Police Academy/Alumni	Provides funds for class materials, consumables, transportations, training fees, awards, and continued support for alumni with citizens on patrol use.	\$1,500	\$0	\$1,500	100.00%
01-02-5440	Crime Prevention/Child Safety	Provides funds for material for programs that promote child safety and crime prevention to include, but not limited to, the annual Halloween event, stranger danger, and kid print.	\$500	\$500	\$0	0.00%
01-02-5453	National Night Out Event	Provides funds for planning and implementing the annual events held on National Night Out. Expenses can include food, beverages, entertainment, shirts and door prizes. 08/09 was for two years due to date change.	\$3,000	\$2,500	\$500	20.00%
01-02-5460	Neighborhood Watch	Provides funds for materials and equipment for the Neighborhood Watch Program. The funds are used to hold meetings, distribute literature, post / changed out street signs, and recruiting additional Block Captains.	\$500	\$500	\$0	0.00%
01-02-5443	D.A.R.E.Program	Provides funds for training, material and supplies for the program taught at Sunset Valley Elementary 5th grade.	\$1,200	\$1,200	\$0	0.00%
		Total Community Programs	\$6,800	\$4,800	\$2,000	41.67%
OTHER OPERATING EXPENSES						
01-02-5614	911 Call Share	Provides funds for 911 calls handled by Travis County. TCSO dispatches and monitors officers of the department through their CAD system. Funds are used to assist with personnel costs for TCSO dispatchers / 911 operators.	\$31,160	\$43,815	-\$12,655	-28.88%
02-02-5505	Ammunition	Provides funds to supply annual weapons qualification and issue ammunition to officers. Will also provide for training classes where officers must provide their own ammunition.	\$3,000	\$2,500	\$500	20.00%
01-02-5613	Annual 800 MhZ Radio Operations and Maintenance Fees	Provides funds for annual fees to Travis County for radio use. Annual operations and maintenance cost per radio for 22 radios is \$300.00 per radio.	\$7,600	\$7,110	\$490	6.89%
01-02-5535	Cell Phones	Provides funds for two (2) cell phones that are paid for by the City for city use only and for two (2) replacement phones.	\$1,600	\$2,900	-\$1,300	-44.83%
01-02-5570	CERT Program	Provides funds for the CERT Program. Funds will be used for training and the purchase / replenishing of supplies used during training exercises. Supplies may include first aid supplies, ropes, fire extinguishers, batteries, backpacks, gloves, etc.	\$0	\$2,000	-\$2,000	-100.00%

FY 2013-2014 - General Fund - Police department						
G/L Code	Budget Item	Purpose and Description	FY 13/14 Proposed Budget	FY 12/13 Adopted Budget	Increase/ Decrease	% of Change
OTHER OPERATING EXPENSES CONTINUED						
01-02-5570	Consumables	Provides funds to replace one-time use items such as drug test kits, film, evidence bags, crime scene supplies, batteries, flares, first aid supplies, latex gloves. etc.	\$2,000	\$2,000	\$0	0.00%
01-02-5600	Dues, Subscriptions and Fees	Provides funds for dues, subscriptions and fees such as TPCA, IACP, CALEEA, NATW, TPA and TCCLEDS.	\$1,000	\$1,700	-\$700	-41.18%
01-02-5656	Insurance - Professional Liability	Provides funds for liability insurance for police officers. Increase is a 10% increase from the actual amount for FY 11-12.	\$7,825	\$7,110	\$715	10.06%
01-02-5725	Printing	Provides funds for printing of letterhead, envelopes, business cards, certificates, ID cards, law books.	\$900	\$900	\$0	0.00%
01-02-5745	Repair and Maintenance-Equipment	Provides funds for parts and labor for the repair of items such as radios, weapons, in-car video systems, and other police equipment.	\$2,250	\$2,250	\$0	0.00%
01-02-5775	Small Tools	Provides funds for misc. small items for crime scene investigation, office accessories, storage, equipment, etc.	\$2,640	\$2,637	\$3	0.11%
01-02-5775	Software Maintenance Fees	Provides funds for software maintenance for the INCODE programs including upgrades and support for Calls for Service, Public Safety Records Base RMS System, TDEX Interface, On-line training, and Property Room Maintenance. The increase in budget is because we added the property room program and it covers the annual increase. For Fy 12-13 there is not an annual software maintenance fee for the MDCs because they are still under warranty.	\$8,800	\$8,000	\$800	10.00%
01-02-5820	Training and Education: Employees	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills. Also includes required training for officers.	\$5,000	\$3,000	\$2,000	66.67%
01-02-5815	Training and Education: Travel Expenses	Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education.	\$1,700	\$1,200	\$500	41.67%
01-02-5830	Uniforms	Provides funds to replace worn uniforms, jackets, raincoats, etc. Also provides funds for new uniforms for new hires and for body armor.	\$6,000	\$7,000	-\$1,000	-14.29%
01-02-5860	Vehicle Expense: Insurance	Provides funds for vehicle insurance including deductibles.	\$5,000	\$4,500	\$500	11.11%
01-02-5755	Vehicle Expense: Repair & Maintenance	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs.	\$10,000	\$7,200	\$2,800	38.89%
01-02-5645	Vehicles Expense: Fuel	Provides funds for fuel for police department vehicles. The costs of fuel has increased significantly during the past year and the increase in the budget reflects that rise in fuel costs.	\$35,000	\$37,000	-\$2,000	-5.41%
		Total Operating Costs	\$131,475	\$142,822	-\$11,347	-7.94%
		Totals	\$1,168,800	\$1,160,508	\$8,292	0.71%

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET											
GENERAL FUND - Public Works											
FY 2013-2014											
G/L Code		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Amended Budget 2012/2013	Projected % of Adopted Budget 2012/2013	Proposed Budget 2013/2014	% Over/under Adopted Budget 2012/2013	% over/under Projected Year End 2012/2013	Page
	Personnel Services:										
	SALARIES										
5071	Administrative Assistant (80% of \$38,438)	21,155	29,070	29,902	30,750	30,750	100.00%	30,750	0.00%	0.00%	PW 1
5010	Operations Manager (exempt) (75% of \$52,000)	29,503	29,250	9,377	38,972	39,000	99.93%	39,000	0.00%	0.07%	PW 1
5060	Director (exempt) (65% of \$88,452)	56,320	58,367	60,047	57,494	57,494	100.00%	57,494	0.00%	0.00%	PW 1
5065	Environmental Code Compliance Inspector (100%)	35,726	39,936	39,786	39,000	39,000	100.00%	39,395	1.01%	1.01%	PW 1
5030	Environmental Manager (95% of \$59,722)	48,642	54,704	57,334	56,652	56,736	99.85%	56,736	0.00%	0.15%	PW 1
5066	Land Management Supervisor (90% of \$45,573)	40,654	40,034	41,573	41,016	41,016	100.00%	41,016	0.00%	0.00%	PW 1
5068	Maintenance Technician (CM) (20% of \$30,046)	10,700	12,366	12,606	5,616	5,616	100.00%	6,009	7.00%	7.00%	PW 1
5076	Maintenance Technician (QD) (80% of \$32,136)	22,037	25,047	26,019	25,706	25,706	100.00%	25,709	0.01%	0.01%	PW 1
New	Maintenance Technician (new) (85% of \$26,000)	0	0		0	0	0.00%	22,100	100.00%	100.00%	
5090	Overtime	5,529	7,428	3,440	4,000	6,650	60.15%	8,249	24.05%	106.23%	PW 1
5077	Programs - Intern Program	15,866	10,000	13,058	14,400	14,400	100.00%	15,840	10.00%	10.00%	PW 1
5078	Programs - Teen Program	18,187	18,500	14,326	18,900	18,900	100.00%	20,790	10.00%	10.00%	PW 1
	OTHER COMPENSATION										
5084	Cell Phone Allowances (for Director, Asst. Director, and Env. Mng.)	2,880	2,880	2,400	5,375	2,880	186.63%	6,840	137.50%	27.26%	PW 1
5046	Incentive - Longevity	1,872	2,400	2,736	2,256	3,120	72.31%	2,736	-12.31%	21.28%	PW 1
5086	Incentive - Bilingual	1,800	2,400	1,800	1,800	1,800	100.00%	1,800	0.00%	0.00%	PW 1
5087	Incentive - Education/Certification	2,675	1,800	3,300	3,000	3,000	100.00%	3,000	0.00%	0.00%	PW 2
	Merit Increases (3% of salaries)	0	0	0	0	0	n/a	9,793	n/a	n/a	PW 2
	Merit Increases Benefits (3% of benefits)	0	0	0	0	0	n/a	1,353	n/a	n/a	PW 2
	BENEFITS										
5100	Exams	64	200	37	100	200	50.00%	200	0.00%	100.00%	PW 2
5122	Insurance - Dental	2,773	2,041	1,805	2,880	2,880	100.00%	3,888	35.00%	35.00%	PW 2
5120	Insurance - Life	728	605	230	350	672	52.08%	540	-19.64%	54.29%	PW 2
5121	Insurance - Medical	58,979	47,868	22,509	40,486	42,600	95.04%	45,300	6.34%	11.89%	PW 2
5123	Insurance - Vision			326	600	576	104.17%	648	12.50%	8.00%	PW 2
5124	Insurance - LTD			697	1,303	1,303	100.00%	2,700	107.21%	107.21%	PW 2
5126	Insurance - STD			468	881	881	100.00%	1,800	104.31%	104.31%	PW 2
5150	Insurance - Workman's Compensation	13,021	6,686	7,498	7,706	7,706	100.00%	9,894	28.39%	28.39%	PW 2
5130	Medicare Tax- Employer Match (.0145%)	6,731	4,564	4,588	5,022	5,022	100.00%	5,473	8.98%	8.98%	PW 2
5135	Social Security Tax- Employer Match (teens and seasonal)	3,444	1,781	1,737	2,065	2,065	100.00%	2,271	9.98%	9.98%	PW 2
5131	State Unemployment Insurance (SUTA)	2,602	1,652	2,629	2,970	2,970	100.00%	3,529	18.82%	18.82%	PW 2
5140	TMRS (Retirement)	45,719	30,238	26,164	31,416	31,416	100.00%	33,299	5.99%	5.99%	PW 2
	Total Personnel Services:	447,607	429,817	386,392	440,716	444,359	99.18%	498,152	12.11%	13.03%	

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET											
GENERAL FUND - Public Works											
FY 2013-2014											
G/L Code		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Amended Budget 2012/2013	Projected % of Adopted Budget 2012/2013	Proposed Budget 2013/2014	% Over/under Adopted Budget 2012/2013	% over/under Projected Year End 2012/2013	Page
Community Programs:											
5400	Adopt-A-Tree Expenses	6,431	7,000	2,530	7,000	7,000	100.00%	7,000	0.00%	0.00%	PW 3
4000	Adopt-A-Tree-Revenue	5,668	-7,000	2,035	-7,000	-7,000	100.00%	-7,000	0.00%	0.00%	PW 3
5401	Ant Bait Program-Expenses	253	800	423	800	800	100.00%	800	0.00%	0.00%	PW 3
4001	Ant Bait Program-Revenue	456	-800	340	-800	-800	100.00%	-800	0.00%	0.00%	PW 3
5437	Community Garden	3,294	3,700	4,342	3,200	3,700	86.49%	3,200	-13.51%	0.00%	PW 3
5438	Community Habitat Program - Rebates	111.88	560	0	560	560	100.00%	560	0.00%	0.00%	PW 3
5565	Conservation Rangers	7,174	9,000	4,580	5,500	9,000	61.11%	9,000	0.00%	63.64%	PW 3
5695	Eco Events	5,599	8,000	2,894	6,500	8,000	81.25%	7,000	-12.50%	7.69%	PW 3
5444-01	Energy Conservation Rebates - Energy Efficient Appliances	6,300	4,231	0	0	15,000	0.00%	15,000	0.00%	0.00%	PW 3
5444-02	Energy Conservation Rebates - Solar PV	2,250	24,733	37,603	45,000	15,000	300.00%	15,000	0.00%	-66.67%	PW 3
5444-03	Energy Conservation Rebates - Weatherization	0	0	0	0	15,000	0.00%	15,000	0.00%	0.00%	PW 3
5446	Environmental Monitoring Program	0	9,000	0	4,000	4,000	100.00%	4,000	0.00%	0.00%	PW 3
5445	Environmental & Planning Library	420	400	0	400	400	100.00%	400	0.00%	0.00%	PW 3
5447	Pollution Reduction Program	0	8,000	369	8,000	8,000	100.00%	8,000	0.00%	0.00%	PW 3
5472	Spring Cleaning Program	735	1,500	1,565	1,330	1,500	88.67%	1,500	0.00%	12.78%	PW 3
5476	Teen Program Expenses	2,135	2,000	1,471	2,000	2,000	100.00%	2,000	0.00%	0.00%	PW 3
Total Community Programs		40,826	71,123	58,153	76,490	82,160	93.10%	80,660	-1.83%	5.45%	
Contractual Services:											
5523	Building Services: All Buildings	19,438	22,900	20,070	27,900	27,900	100.00%	27,900	0.00%	0.00%	PW 4
5325	Contract Manager Services	0	45,000	9,760	15,000	15,000	100.00%	15,000	0.00%	0.00%	PW 4
5200	Contractual Labor Services	14,560	17,000	16,958	17,000	17,000	100.00%	13,000	-23.53%	-23.53%	PW 4
5332	GIS Technician Planning Services	18,952	40,000	20,600	25,000	25,000	100.00%	25,000	0.00%	0.00%	PW 4
5350	Grounds Maintenance (Name chg. 06-07)	96,804	96,800	93,206	95,000	96,800	98.14%	95,800	-1.03%	0.84%	PW 4
5379	Traffic Consultant	4,500	4,500	3,763	3,500	4,500	77.78%	4,500	0.00%	28.57%	PW 4
Total Contractual Services:		154,254	226,200	164,358	183,400	186,200	98.50%	181,200	-2.69%	-1.20%	
Operational Expenses:											
5535	Cell Phones for Employees	1,319	1,800	1,753	1,145	1,800	63.61%	1,000	-44.44%	-12.66%	PW 5
5570	Consumables	0	500	54	800	900	88.89%	900	0.00%	12.50%	PW 5
5600	Dues, Subscriptions & Fees	865	900	670	450	900	50.00%	900	0.00%	100.00%	PW 5
5645	Fuel	9,873	14,000	12,505	14,000	14,000	100.00%	14,000	0.00%	0.00%	PW 5
5711	Open Space Management Plan	0	9,250	12,482	12,000	12,000	100.00%	7,500	-37.50%	-37.50%	PW 5
5547	Rental - Ice Machine	0	0	1,956	2,000	2,500	80.00%	2,500	0.00%	25.00%	PW 5
5735	Rental Expense - Equipment	721	750	301	750	750	100.00%	750	0.00%	0.00%	PW 5
											PW 5

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET											
GENERAL FUND - Public Works											
FY 2013-2014											
						Adopted	Projected % of		% Over/under	% over/under	
		Acutal	Actual	Actual	Projected	Amended	Adopted	Proposed	Adopted	Projected	
		2009/2010	2010/2011	2011/2012	2012/2013	Budget	Budget	Budget	Budget	Year End	
G/L Code						2012/2013	2012/2013	2013/2014	2012/2013	2012/2013	Page
	Operational Expenses Continued										PW 5
5740	Repair and Maintenance - City Buildings	5,527	8,000	5,531	8,500	8,500	100.00%	6,000	-29.41%	-29.41%	PW 5
5742	Repair and Maintenance - Conservation Areas	4,192	0	0	0	0	0.00%	0	0.00%	0.00%	PW 5
5745	Repair and Maintenance - Equipment	8,182	10,500	11,704	12,000	12,000	100.00%	9,500	-20.83%	-20.83%	PW 5
5748	Repair and Maintenance - Fencing	749	4,000	2,679	6,000	6,000	100.00%	4,000	-33.33%	-33.33%	PW 5
5743	Repair and Maintenance - Landscaped Areas	5,496	5,250	5,165	6,500	6,500	100.00%	4,500	-30.77%	-30.77%	PW 5
5744	Repair and Maintenance - Parks & Grounds	3,803	3,750	3,728	5,500	5,500	100.00%	4,000	-27.27%	-27.27%	PW 5
5753	Repair and Maintenance - Trails & Footpaths	3,361	3,000	4,030	5,500	5,500	100.00%	4,000	-27.27%	-27.27%	PW 5
5761	Repair and Maintenance - Water Quality Ponds (moved to Drainage Utility)	2,456	5,000	3,351	0	0	0.00%	0	0.00%	0.00%	PW 5
5762	Reprographics Services		2,500	0	2,500	2,500	100.00%	2,500	0.00%	0.00%	PW 5
5775	Small Tools	1,573	3,000	4,833	5,000	5,000	100.00%	5,000	0.00%	0.00%	PW 5
5699	Storm Water Program (moved to Drainage Utility)	20,238	70,000	6,795	0	0	0.00%	0	0.00%	0.00%	PW 5
5820	Training & Education - Employee	1,832	3,700	2,875	3,700	3,700	100.00%	3,700	0.00%	0.00%	PW 5
5815	Training & Education: Travel Reimburse	2,468	3,500	826	3,500	3,500	100.00%	3,500	0.00%	0.00%	PW 5
5830	Uniforms	3,184	2,500	2,442	3,700	3,700	100.00%	3,700	0.00%	0.00%	PW6
5133	Urban Forestry	5,377	11,000	11,370	111,000	13,000	853.85%	11,500	-11.54%	-89.64%	PW6
5860	Vehicle Expense - Insurance	3,191	2,825	3,408	3,000	3,000	100.00%	3,000	0.00%	0.00%	PW6
5755	Vehicle Expense - Repairs & Maintenance	2,935	4,000	5,722	6,700	6,700	100.00%	5,500	-17.91%	-17.91%	PW6
5720	Vehicle Personal Mileage Reimbursement	93	400	315	0	0	0.00%	0	0.00%	0.00%	PW6
5575	Wildlife Management Plan	1,515	3,500	353	1,800	2,500	72.00%	2,000	-20.00%	11.11%	PW6
	Total Operational Expenses:	87,630	173,625	104,849	216,045	120,450	179.36%	99,950	-17.02%	-53.74%	
	TOTAL PUBLIC WORKS	730,317	900,765	713,752	916,651	833,169	110.02%	859,962	3.22%	-6.18%	

General Fund - Public Works Department							
FY 2013/2014 Budget							
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Proposed Budget	Increase/Decrease	% of Increase/Decrease	
PERSONNEL SERVICES							
SALARIES							
01-04-5057	Administrative Assistant (80% of \$38,438)	Hourly position	\$30,750	\$30,750	\$0	0.00%	\$0
01-04-5010	Assistant Director/Operations Mgr. (45% of \$65,000)	Exempt Position - this position was replaced with the Operations Manager Position in May 2012	\$0	\$0	\$0	0.00%	\$0
01-04-5011	Operations Manager (exempt) (75% of \$52,000)	Exempt Position	\$39,000	\$39,000	\$0	0.00%	\$0
01-04-5060	Director (exempt) (65% of \$88,452)	Exempt Position	\$57,494	\$57,494	\$0	0.00%	\$0
01-04-5065	Environmental Code Compliance Inspector (100%)	Hourly position - permitting, inspections	\$39,395	\$39,000	\$395	1.01%	\$395
01-04-5030	Environmental Manager (95 % of \$59,722)	Exempt Position	\$56,736	\$56,736	\$0	0.00%	\$0
01-04-5066	Land Management Supervisor (90% of \$45,573)	Hourly position	\$41,016	\$41,016	\$0	0.00%	\$0
01-04-5068	Maintenance Technician (CM) (20% of \$30,046)	Hourly position	\$6,009	\$5,616	\$393	7.00%	\$393
01-04-5076	Maintenance Technician (QD) (80% of \$32,136)	Hourly position	\$25,709	\$25,706	\$3	0.01%	\$3
	Maintenance Technician (New Position) (85% of \$26,000)	Hourly position	\$22,100	\$0	\$22,100	100.00%	\$22,100
01-04-5077	Programs - Intern Program	Provide funds for interns. Interns generally work more than the 9 weeks of the teen program	\$15,840	\$14,400	\$1,440	10.00%	\$1,440
01-04-5078	Programs - Teen Program	Teen program for Sunset Valley residents. Sliding pay scale based on number of years in the program.	\$20,790	\$18,900	\$1,890	10.00%	\$1,890
							\$0
01-04-5090	Overtime on FT Hourly Positions	Overtime calculates at 5% of hourly employees.	\$8,249	\$6,650	\$1,599	24.05%	\$1,599
OTHER COMPENSATION							
							\$0
01-04-5084	Cell Phone Allowance	Monthly personal phone allowance paid to employees that are required to have a cell phone/radio for city use.	\$6,840	\$2,880	\$3,960	137.50%	\$3,960
01-04-5046	Incentive - Longevity	Paid to employees to have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.	\$2,976	\$3,120	-\$144	-4.62%	-\$144
01-04-5086	Incentive - Bilingual	Paid to employees that passed a test that is certified by the City. Paid at \$50 per month.	\$1,800	\$1,800	\$0	0.00%	\$0
01-04-5087	Incentive - Education/Certification	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications.	\$3,000	\$3,000	\$0	0.00%	\$0

	Merit Increases- 3% of salaries	Provides funds for merit increases based on performance reviews.	\$9,793	\$0	n/a	n/a	\$9,793
	Merit Increase Benefits- 3% of benefits	Provides for additional benefits for merit increases based on performance reviews.	\$1,429	\$0	n/a	n/a	\$1,429
	Benefits						\$0
01-04-5100	Exams, Testing, Certification	Applicant testing, includes physical and drug screens, psychological test, written and physical aptitude test for applicants.	\$200	\$200	\$0	0.00%	\$0
01-01-5122	Insurance - Dental	Employer pays 100% of Dental Insurance Premiums for the employee.	\$3,888	\$2,880	\$1,008	35.00%	\$1,008
01-01-5120	Insurance - Life	Employer pays 100% of the Life Insurance Premium for the employee.	\$540	\$672	-\$132	-19.64%	-\$132
01-01-5121	Insurance - Medical	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.	\$45,300	\$42,600	\$2,700	6.34%	\$2,700
01-04-5123	Insurance - Vision	New benefit started in March 2012. Employer pays 100% of premium	\$648	\$576	\$72	12.50%	\$72
01-04-5124	Insurance - Long Term Disability	New benefit started in March 2012. Employer pays 100% of premium	\$2,700	\$1,303	\$1,397	107.21%	\$1,397
01-04-5216	Insurance - Short Term Disability	New benefit started in March 2012. Employer pays 100% of premium	\$1,800	\$881	\$919	104.31%	\$919
01-01-5150	Insurance - Worker's Comp	Provides state mandated coverage in the event an employee is injured on the job.	\$12,419	\$7,706	\$4,713	61.16%	\$4,713
01-01-5130	Medicare Tax- Employer Match (.0145%)	Employer match to the Medicare portion of social security benefits for teens, interns, and non-regular part-time	\$5,477	\$5,022	\$455	9.06%	\$455
01-01-5135	Social Security Tax- Employer Match (6.2%)	Employer match to social security benefits for teens, interns, and non-regular part-time employees.	\$2,271	\$2,065	\$206	9.98%	\$206
01-01-5131	State Unemployment Insurance (SUTA)	Provides funds for state mandated employer contribution to unemployment compensation fund. \$9000 max salary. Increase due to an increase in the rate.	\$3,529	\$2,970	\$559	18.82%	\$559
01-01-5140	TMRS Match	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. Rate is based on 10.88 per month for 3 months and 9.33% for 9 months.	\$33,323	\$31,416	\$1,907	6.07%	\$1,907
		Total Personnel Services	\$501,021	\$444,359	\$56,662	12.75%	\$56,662

COMMUNITY PROGRAMS			\$501,021	\$444,359			
01-04-5400	Adopt-A-Tree - Expenses	Residents can utilize this program for purchasing various plants and trees at wholesale prices.	\$7,000	\$7,000	\$0	0.00%	
01-04-4000	Adopt-A-Tree - Revenue	Total reimbursed to the City by residents purchasing plants and trees at wholesale prices.	-\$7,000	-\$7,000	\$0	0.00%	
01-04-5401	Ant Bait Program - Expense	Ant bait is purchased by the City and is sold to the residents at wholesale prices.	\$800	\$800	\$0	0.00%	
01-04-4001	Ant Bait Program - Revenue	Revenue from ant bait sold to the citizens at wholesale prices	-\$800	-\$800	\$0	0.00%	
01-04-5438	Community Garden	Provides funds to help support a Community Garden, including seeds, plants, supplies, promotional materials and professional services.	\$3,200	\$3,700	-\$500	-15.63%	
01-04-5438	Community Habitat Program Rebates	Funds to provide rebates for residents that receive habitat certification.	\$560	\$560	\$0	0.00%	
01-04-5565	Conservation Rangers	Educational sessions, tools, incentives (field guides, badges, t-shirts), materials, and food and beverages for the environmental education programs and Eco-Kids programs	\$9,000	\$9,000	\$0	0.00%	
01-04-5695	Eco Events	Provides funds for materials, refreshments, and supplies for citizen and participation projects: Arbor Day, National Trails Day, Fall Trails and Trees Planting, and workshops.	\$7,000	\$8,000	-\$1,000	-14.29%	
01-04-5444	Energy Conservation Rebates	Funds to provide rebates for energy conservation programs initiated by the city. Funds divided into three categories: Solar PV-\$15,000; Home Energy (Weatherization/audits) \$15,000; \$15,000 Energy Efficient Appliances	\$45,000	\$45,000	\$0	0.00%	
01-04-5446	Environmental Mentoring Program	Program to monitor surface water and sediments in Sunset Valley creeks and provide air quality testing.	\$4,000	\$4,000	\$0	0.00%	
01-04-5445	Environmental & Planning Library	Provides funds for books and materials in the Environmental Learning Library.	\$400	\$400	\$0	0.00%	
01-04-5447	Pollution Reduction Program	This program aims to reduce air, light, solid, and water pollution. This includes rebates and program activities such as electronics recycling and hazardous waste drives. Proposed addition to provide funding for residential compost bin rebate program FY 2013/2014. (no additional funding requested)	\$8,000	\$8,000	\$0	0.00%	
01-04-5472	Spring Cleaning Program	Funds for the educational and promotional materials associated with the Spring Cleaning Month Program.	\$1,500	\$1,500	\$0	0.00%	
01-04-5476	Teen Program Supplies	Provides uniforms, training, and misc. costs associated with the Teen Program.	\$2,000	\$2,000	\$0	0.00%	
		Total Community Programs	\$80,660	\$82,160	-\$1,500	-1.86%	

CONTRACTUAL SERVICES:							
01-04-5523	Building Services: All Buildings	Contractual Building Services for Admin, Police, and Public Works to include janitorial services, pest control, fire extinguishers/inspections, heating and AC maintenance, door mat service, inside plant rental & maintenance, and solar panel semi-annual maintenance.	\$27,900	\$27,900	\$0	0.00%	
01-04-5325	Contract Management Services	Provides funds for contract project management assistance for city improvements.	\$15,000	\$15,000	\$0	0.00%	
01-04-5200	Contractual Labor Services	Funds for temporary/seasonal help to assist staff with department projects and services.	\$13,000	\$17,000	-\$4,000	-30.77%	
01-04-5332	Planning Services	Provides funds for Planning services related to development review, subdivision and zoning applications, residential impervious cover analysis, report and map production, records and GIS management.	\$25,000	\$25,000	\$0	0.00%	
01-04-5350	Grounds Maintenance	Funds to employ contractors to mow, pick up litter and provide landscape and irrigation maintenance services on public grounds and right of ways.	\$95,800	\$96,800	-\$1,000	-1.04%	
01-04-5379	Traffic Consultant Services	Funds for professional services for traffic surveys and engineering.	\$4,500	\$4,500	\$0	0.00%	
		Total Contractual	\$181,200	\$186,200	-\$5,000	-2.76%	

OTHER OPERATING EXPENSES						
01-04-5535	Cell Phones for Employees	Provide funds for two (2) cell phones for staff that are required to be in available by phone, such as temporary employees, teens, and interns. Also provided funds for replacement phones as needed.	\$1,000	\$1,800	-\$800	-44.44%
01-04-5570	Consumables	Provides funds to replace one-time use items such as batteries and first aid supplies.	\$900	\$900	\$0	0.00%
01-04-5600	Dues, Subscriptions & Fees	Provides funds for payment of dues, subscriptions, and fees related to the Public Works field.	\$900	\$900	\$0	0.00%
01-04-5645	Fuel	Provides funds for fuel for Public Works department vehicles.	\$14,000	\$14,000	\$0	0.00%
01-04-5711	Open Space Management Plan	This line item was increased to provide repair and maintenance to the open areas and provide for invasive species and erosion control.	\$7,500	\$12,000	-\$4,500	-37.50%
01-04-5547	Rental - Ice Machine	Rental of ice machine for use in the City. Month to month rental.	\$2,500	\$2,500	\$0	0.00%
01-04-5735	Rental Expense: Equipment	Provides funds for rental equipment needed in the Public Works Department.	\$750	\$750	\$0	0.00%
01-04-5740	Repair and Maintenance: City Buildings	Provides funds for repair and maintenance of all City property including repair/replacement of mechanical equipment. Also includes janitorial, toiletries, and cleaning supplies.	\$6,000	\$8,500	-\$2,500	-29.41%
01-04-5745	Repair and Maintenance: Equipment	Provides funds for the repairs and maintenance of Public Works equipment.	\$9,500	\$12,000	-\$2,500	-20.83%
01-04-5748	Repair and Maintenance: Fencing	Provides funds for the repair, replacement, or minor construction of fencing, signage, gates, and other boundary markers.	\$4,000	\$6,000	-\$2,000	-33.33%
01-04-5743	Repair and Maintenance: Landscape Areas	provides funds to purchase replacement plants material, irrigation supplies and contractual assistance for the repair and maintenance of city landscaping.	\$4,500	\$6,500	-\$2,000	-30.77%
01-04-5744	Repair and Maintenance: Parks and Grounds	provides funding to maintain the safety and aesthetics of city parks and grounds including playground equipment, sidewalks, facilities, signage and landscaping.	\$4,000	\$5,500	-\$1,500	-27.27%
01-04-5753	Repair and Maintenance: Trails and Footpaths	Provides funds for the repair and maintenance of trails and footpaths in the city. Increase reflects added trail on Hwy 290 and increased maintenance needs due to drought conditions.	\$4,000	\$5,500	-\$1,500	-27.27%
01-04-5762	Reprographics Services	Provides funds for reproducing plans and other copies as required for misc. projects and file management.	\$2,500	\$2,500	\$0	0.00%
01-04-5775	Small Tools	Provides funds for the purchase of various smaller tools/supplies and accessories as needed.	\$5,000	\$5,000	\$0	0.00%
01-04-5820	Training and Education - Employee	Provides continued instructional and informational classes for employees in areas relating to departmental responsibilities.	\$3,700	\$3,700	\$0	0.00%
01-04-5815	Travel Expenses and Mileage Reimbursement	Provides funds to reimburse employees for travel expenses including hotel, travel expenses, meal per diem, and other expenses.	\$3,500	\$3,500	\$0	0.00%
01-04-5830	Uniforms	Funds to provide new or replacement uniforms for the Public Works personnel.	\$3,700	\$3,700	\$0	0.00%

01-04-5133	Urban Forestry	The Urban Forestry funds a cover the cost of maintaining and enhancing the Sunset Valley urban forest including residential assistance with Oak Wilt. Increase reflects increase tree removal due to 2011 drought.	\$11,500	\$13,000	-\$1,500	-11.54%	
01-04-5860	Vehicle Expense: Insurance	Provides funds for vehicle insurance including deductibles.	\$3,000	\$3,000	\$0	0.00%	
01-04-5755	Vehicle Expense: Repair and Maintenance	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs.	\$5,500	\$6,700	-\$1,200	-17.91%	
01-04-5575	Wildlife Management Plan	Provides funds for deer management and other wildlife management including supplies and equipment.	\$2,000	\$2,500	-\$500	-20.00%	
		Total Operating Costs	\$99,950	\$120,450	-\$20,500	-17.02%	
		Totals	\$862,831	\$833,169	\$29,662	3.56%	

CITY OF SUNSET VALLEY, TEXAS

FY 2013 - 2014 BUDGET

PROPOSED PROJECTS / PROGRAMS



2013 - 2014

PREPARED BY ADMINISTRATION 7-23-13



FY 2013-14 PROPOSED PROJECTS FUNDING

PROJECT	PROPOSED PROJECTS 2013/2014	PROPOSED PROJECTS 2014/2015	PROPOSED PROJECTS 2015/2016	UNFUNDED
GENERAL FUND				
10 Sunset Trail Demonstration Gardens	\$5,000	\$0	\$0	\$0
60th Anniversary Celebration	\$10,000	\$0	\$0	
City Facilities Planning/Reserve for future construction	\$53,000	\$200,000	\$400,000	
Fitness Trail	\$0	\$0	\$0	\$20,000
Jones Road @ Westgate Right Turn Lane	\$86,000	\$0	\$0	
Jones Road Southside Pedestrian Trail and Crosswalk Improvements*	\$144,500	\$0	\$0	
Jones Road/AISD Master Meter	\$0	\$95,000	\$0	
Land Development Code Revision	\$10,000	\$10,000	\$0	
Landscaping Improvements - 37 Lone Oak	\$0	\$41,252	\$0	
Lovegrass Split Rail Fence Replacement	\$35,742	\$0	\$0	
Trail Connections/Easements	\$10,000	\$0	\$0	
Utility Rate Study	\$0	\$15,000	\$0	
Villas Greenspace Upgrades	\$18,000	\$0	\$0	
Water Distribution System Master Plan	\$11,000	\$0	\$0	
Water Tanks/Water Plant	\$0	\$0	\$0	\$800,000
TOTAL PROPOSED GENERAL FUNDING	\$383,242	\$361,252	\$400,000	\$820,000
STREET FUND				
Ernest Robles Way South (maintenance/repair)	\$187,722	\$0	\$0	
Home Depot Blvd (maintenance/repair)	\$30,000	\$0	\$0	
Lovegrass, Yellowtail, and Curley Mesquite asphalt overlay (No project sheet)	\$336,809	\$0	\$0	
Lone Oak Trail Street Assessment	\$40,000	\$600,000	\$0	
Pillow Road Phase II -Drainage/Low water crossing improvements**	\$0	\$550,000	\$0	
Sunset Trail Street Assessment	\$40,000	\$600,000	\$0	
TOTAL PROPOSED STREET FUND PROJECTS	\$634,531	\$1,750,000	\$0	
DRAINAGE UTILITY FUND				
Brodie Lane WQ/HMT Maintenance	\$35,000	\$0	\$0	
Jones Road Southside Pedestrian Trail and Crosswalk Improvements*	\$30,500	\$0	\$0	
Pillow Road Phase II -Drainage/Low water crossing improvements**	\$52,000	\$250,000	\$0	
Westgate Bridge Feasibility Study	\$35,000	\$0	\$0	
TOTAL PROPOSED DRAINAGE UTILITY FUND PROJECTS	\$152,500	\$250,000	\$0	
* split funding between new projects and drainage utility				
** split funding between street fund and drainage utility				

CITY OF SUNSET VALLEY, TEXAS

FY 2013 - 2014 BUDGET

GENERAL FUND PROJECTS

2013 - 2014



New Program Worksheet

Program Name	10 Sunset Demonstration Gardens	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Carolyn Meredith

Program Description

Several years ago the City built backyard habitat demonstration gardens at 10 Sunset Trail. Since that time, several other demonstration projects have been considered. The funds for this project would build an arbor for vines, add benches, owl boxes, and improve several of the landscape beds.

Program Justification and Benefits

This project continues to support the City's Backyard Habitat program and environmental stewardship. These gardens provide a demonstration area for residents to learn about native plants.

Conformance with Master Plan and other Plans/Policies

Section 303. Scenic Streets, Lighting, and Landscaping- This project provides landscaping that will reinforce and distinguish Sunset Valley with the surrounding area.

Section 310. Public Facilities. Not only could this area be used during City-sponsored events, residents would also use the area for their own enjoyment.

Section 314. Urban Forest. This project would incorporate tree plantings thus increasing the urban forest.

Total FTEs
0.00

Total New Program Costs FY 2013-2014 **\$6,318**

Total Increases to the Budget for FY 2013-2014 **\$5,000**

New Program Worksheet

Program Name	Sunset Valley 60th Recognition	Fiscal Year	2013-2014
Department	Administration	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Sara Wilson

Program Description

The City of Sunset Valley was incorporated on September 17, 1954; therefore, in September 2014, the City will celebrate its 60th anniversary. The Community and Economic Development Committee proposes that the City recognize the milestone, as was done 10 years ago at the City's 50th anniversary.

Suggestions for such an event include a parade, rodeo or livestock show, and a party.

There are also funds in the HOT funds for advertising and promoting this event. Before funds are expended there should be citizen input and a plan approved by the City Council.

\$10,000 from General Funds
\$10,000 from HOT Funds

Program Justification and Benefits

Preservation of history and heritage
Social cohesion
Community pride

Conformance with Master Plan and other Plans/Policies

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$10,000

Total Increases to the Budget for FY 2013-2014

\$10,000

New Program Worksheet									
Program Name	City Facilities Planning	Fiscal Year	2013-2014						
Department	Public Works	Continued Program or New?	Continued						
Funding Source:	General Fund	Primary Staff Contact:	Katy Phillips						
Program Description									
<p>In 2013 the City began an internal assessment to determine Police and Public Works facility deficiencies. The Public Safety and Public Works Committees will review the departmental recommendations. Upon completion of these reports the next step is to engage a facilities planner to betting the formal needs assessment.</p> <p>Goals for 2013/2014</p> <p>(Phase II) Complete needs assessment. Identify an existing location and potential properties to make a determination if land acquisition will be needed. Hold public meetings to ensure public participation.</p> <p>(Phase III) Develop preliminary project design/construction costs</p> <p>Tasks may include but are not limited to: Needs Assessment/Stakeholder Planning Sessions Planning and/or Architectural Assistance Land Appraisals Project Management Engineering</p> <p>Proposed funding in FY 2014-2015 and FY 2015-2016 to have a reserve for future construction.</p>									
Program Justification and Benefits									
<p>The Police Department and the Public Works Department are currently housed in modular buildings. These buildings were planned as temporary facilities, only to be used until permanent offices were built. Due to budget limitations, planning for and development of these buildings has not occurred. The current buildings are on a tract of City property.</p> <p>This project provides funding for the planning and preliminary design services needed to develop cost estimates to be used for future budgets.</p>									
Conformance with Master Plan and other Plans/Policies									
<p>Master Plan Section 310 Public Facilities</p> <p>If public facilities are developed for the City's use, every consideration should be given for secondary uses by the citizens. City facilities used by the public should only be done in a non-profit manner. Cost and efficiency benefits will be greater if consideration is given to co-locating City departments in one structure. These benefits include lower impact to the environment, adherence to impervious cover and drainage regulations, decreased maintenance and construction costs, as well as streamlined communication with citizens and staff.</p>									
<table border="1"> <tr> <td>Total FTEs</td> <td>0.00</td> </tr> </table>		Total FTEs	0.00	<table border="1"> <tr> <td>Total New Program Costs FY 2013-2014</td> <td>\$56,394</td> </tr> <tr> <td>Total Increases to the Budget for FY 2013-2014</td> <td>\$53,000</td> </tr> </table>		Total New Program Costs FY 2013-2014	\$56,394	Total Increases to the Budget for FY 2013-2014	\$53,000
Total FTEs	0.00								
Total New Program Costs FY 2013-2014	\$56,394								
Total Increases to the Budget for FY 2013-2014	\$53,000								

New Program Worksheet

Program Name City Facilities Planning Fiscal Year **2013-2014**
 Department Public Works Continued Program or New? **Continued**
 Funding Source: General Fund Primary Staff Contact: Katy Phillips

Cost of Project/Program FY 2013-2014

Acct. #	Quantity / Description	Amount
	Consulting Services	8,000
	Needs Assessment -Pre Design	45,000
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 53,000

Cost of Project/Program FY 2014-2015

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 200,000

Cost of Project/Program FY 2015-2016

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 400,000

PERSONNEL

Position	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
Administration - CA	12	9,234	1%	1,108	1,108	1,108
Public Works - Director	12	7,156	1%	859	859	859
Police Department - Chief	12	7,258	1%	871	871	871
Subtotal Personnel				2,838	2,838	2,838

Total Number of FTE Positions that will be assigned to this program **0.00**

Temp Position Title(s)	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
				0	0	0
				0	0	0
				0	0	0
Subtotal Temp			0.00	0	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

Overtime	Hours	Hourly Rate				
	0		x 1.5	0	0	0
Standby	Elig. Pers.	No. of Weeks				
	0		x 30	0	0	0
FICA	(Equals Total Salaries x)			217	217	217
Insurance	(Equals No. of Mos.)					
TMRS	(Equals Total Salaries x)			339	339	339
Workers' Comp.	#N/A	X Total Salaries				
TWC (Unemployment)	0.00	Persons x \$9000 x .		0	0	0

TOTAL PERSONNEL COSTS **3,394** **3,394** **3,394**

Total New Program Costs **\$ 56,394** **\$ 203,394** **\$ 403,394**

City Facilities Planning Project 2013

The Police and the Public Works Departments are currently housed in modular buildings. These buildings were planned as temporary facilities, built in 2005 and 2008 only to be used until permanent offices were built. Planning for and development of these buildings has not occurred. The current buildings are located adjacent to City Hall.

Goals for 2013

1. Develop a plan to analyze the departmental needs of the Police and Public Works Departments for long term facilities.
2. Evaluate existing location and potential properties to make a determination if land acquisition will be needed.

Tasks may include but are not limited to:

- Needs Assessment/Stakeholder Planning Sessions
- Planning and/or Architectural Assistance
- Land Appraisals
- Project Management
- Engineering

Facility Planning Project (3 to 5 year)

Phase I: Project Initiation (*In Progress 2013*)

1. Identify and document facility problems (PD and PW independently)
2. Build internal planning team (PD and PW independently)
3. Build political support (Both)
4. Identify and secure planning funds (Both)
5. Document department philosophy
6. Establish project pre-design team (Combined team with outside assistance)
7. Establish community support for project

Phase II: Project Planning/Pre-Design (*Proposed 2014*)

8. Conduct space needs analysis
9. Evaluate facility options
10. Conduct site evaluation

Phase III: Budgeting & Funding (*Pre-Planning FY 2014/2015*)

11. Develop preliminary project design/construction costs
12. Obtain project funding
13. Secure & purchase site

Phase IV: Design & Delivery Phase

14. Deliver design & construction services
15. Select an architect
16. Design the facility
17. Build the facility
18. Develop occupancy strategy

New Program Worksheet

Program Name	Fitness Trail - Trails Master Plan	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Carolyn Meredith

Program Description

The Trails Master Plan included a proposal for a fitness trail to be constructed. This section of trail would include various outdoor fitness stations. there are various version of this available. However, LifeTrail offers fitness components for older adults, which would be beneficial to the growing senior population within Sunset Valley. These components can be set up as stations or at one central location. These funds would purchase 3-4 pieces of equipment.

NOT FUNDED IN FY 13/14.

Program Justification and Benefits

This project was proposed in the approved Trails Master Plan. This project will promote health and fitness for the entire community.

Conformance with Master Plan and other Plans/Policies

Section 310: Public Facilities

Trails Master Plan

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$0

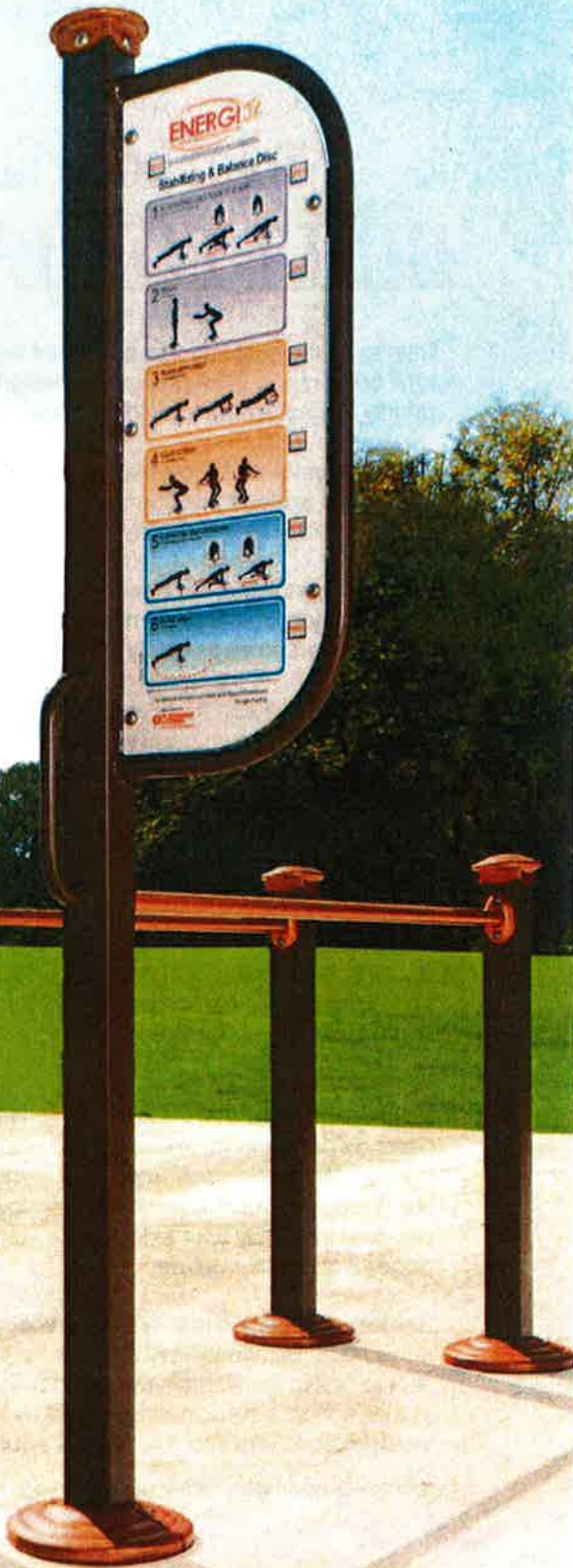
Total Increases to the Budget for FY 2013-2014

\$0

ENERGI.

TOTAL BODY FITNESS SYSTEM

2013



Manufactured by:
PLAYWORLD SYSTEMS®
The world needs play.®

Total body fitness system BUILT FOR EVERY BODY.

Train to be the best you can be. That's the principle behind ENERGI, the total body, outdoor fitness system designed to make personal fitness a priority in your school and community.

ENERGI combines functional fitness and body-weight training to deliver a synergistic workout that connects all five of the body's major anatomical systems and exercises nearly all of its 206 bones and 600 muscles.

Rather than isolating the muscles to work them independently, ENERGI uses multi-joint, multi-plane muscle movements, an integrated approach that better prepares the body for the demands of real life.

TOTAL BODY STRENGTH

Users apply their own body weight as resistance, to build total body strength, flexibility, and balance.

FUNCTIONAL FITNESS

All exercises emulate natural movement patterns (like squatting, bending, and pulling) for greater ease with real-life tasks, sports, and recreation.

FREE TAG TECHNOLOGY

Easy-to-understand signs instruct users on proper form, and with the addition of Microsoft Tags, it's like having your own free mobile personal trainer by your side (see pages 8 and 13 for details).

Studies show that fitness improves academic scores in adolescences. In his book, Dr. John Ratey explains how students in Naperville, IL scored first in the world in math and science by focusing on fitness in their school's curriculum'. Contact us today, to find out how to incorporate fitness into your school's curriculum with ENERGI.

**TIMSS test as noted in 'Spark, The Revolutionary New Science of Exercise and the Brain' by Dr. John Ratey.*

ENERGI was developed in partnership with fitness expert Michelle Simons, a Certified Strength and Conditioning Specialist (CSCS).

MIND-BODY CONNECTION

Repetition of movement builds a mind-body connection that makes users quicker and more responsive in daily life.

FREE PROGRAMMING

Includes lesson plans for middle or high schools, and advanced athletic and boot camp programs (see pages 3 & 9 for details).

LOW MAINTENANCE

No special surfacing is required and no mechanical systems to maintain. ENERGI is a long term, low-cost solution, perfect for public or private spaces.



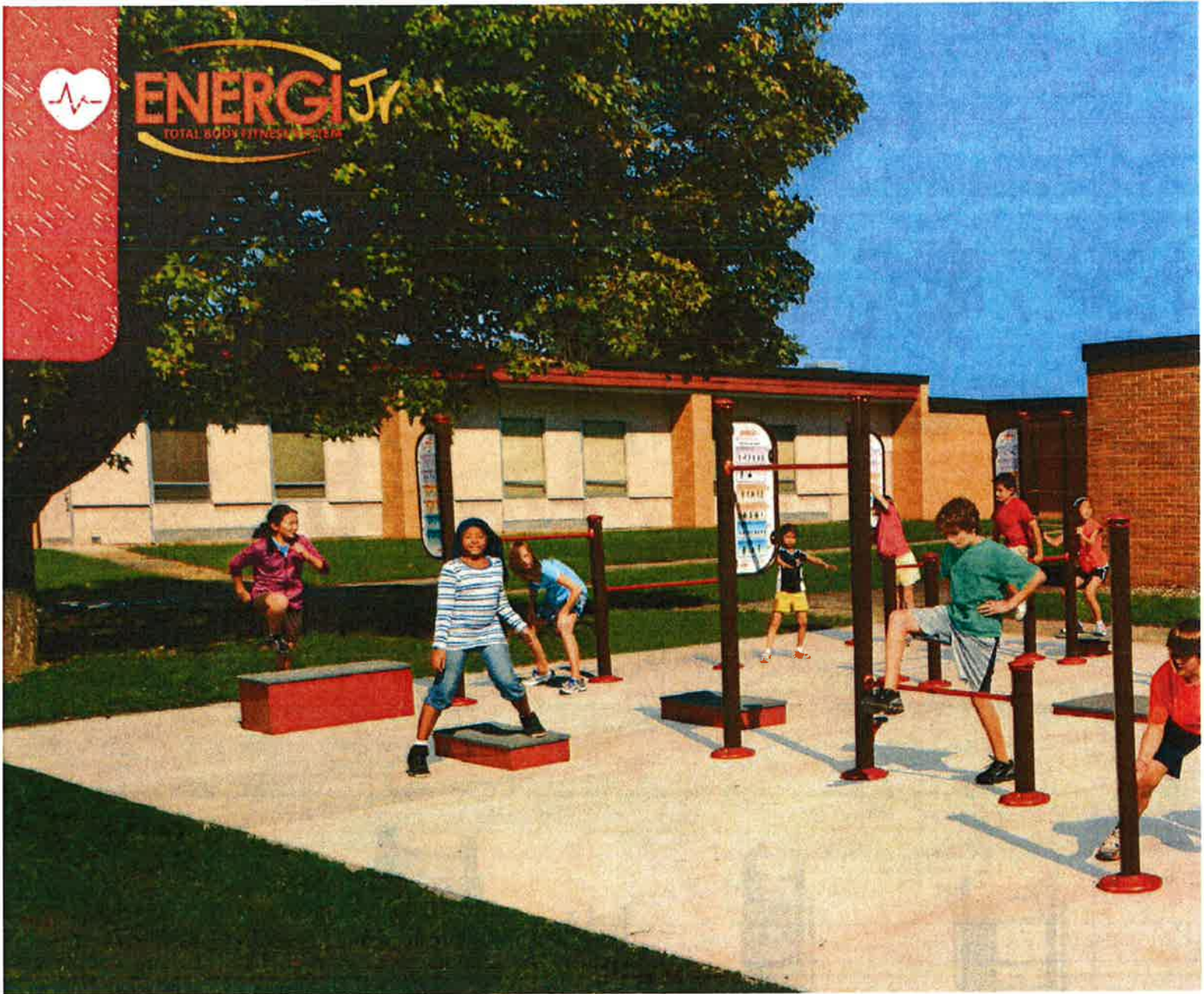
Available in two complete systems:



- Ages 9-14
- 7 stations
- 84 exercises
- Accomodates up to 28 users at once
- See pages 3-8



- Ages 13 and up
- 5 stations
- 120 exercises
- Accomodates up to 14 users at once
- See pages 9-13



Complete ENERGI Jr. System ENERGI-JR-700-SM

- Featuring all 7 stations and the welcome sign.
- Concrete pad size: 56' x 39' (17,07m x 11,89m)



1,187 lbs (525kg)

“The instructions on the panels made it easy to switch up the routine. Each day I spend on ENERGI is different, which makes it interesting.”

Megari, ENERGI user



ENERGI Jr. is ergonomically designed for pre-teens and teenagers, ages 9-14. It was specifically created for middle school PE classes, with free programming to hold up to 28 kids.

- 7 stations with easy-to-understand instructional signs that feature 2D code technology
- Exercises naturally progress from beginner to advanced
- 84 exercises provide enough activity for a workout regimen of up to 45 minutes a day, multiple days per week
- Users can work out at their comfort level and progress as their fitness improves



A complete workout for EVERY STUDENT BODY.



FOR AGES 9-14



FREE PROGRAMMING GUIDE

Developed with fitness curriculum specialist Nicholas Slotterback, and fitness expert and ENERGI co-creator Michelle Simons, the ENERGI Jr. Programming Guide features:

- Detailed lesson plans for middle schools
- Athletic program for coaches
- Instructional videos for all 84 exercises
- Activity log to track user progress
- Supportive materials

It's yours FREE with every ENERGI Jr. purchase. See samples at PlayworldSystems.com/ENERGI.





ENERGI Jr.

TOTAL BODY FITNESS SYSTEM

A.



A. STATION 1: Static & Dynamic Stretches

ZZXX0447S

- Features 12 stretching exercises that are the perfect beginning and ending to your ENERGI Jr. exercise routine.
- Concrete pad size: 10' x 11' (3,05m x 3,36m)

 50 lbs (23kg)



B.



B. STATION 2: Parallel Bars, Stabilizing & Balance Disc Exercises

ZZXX0449S

- Features 12 exercises including horizontal chin-ups & pull-ups, squats, plank walk, and multiple balance movements.
- Balance disc has a gray textured, non-slip surface for safety.
- Concrete pad size: 17' x 17' (5,19m x 5,19m)

 189 lbs (85kg)

All ENERGI Jr. stations can be IPEMA certified with the correct safety surfacing, except Station 2. We offer an IPEMA certified version of Station 2, where the balance disc is replaced with a balance beam. For more information, please contact your local, authorized Playworld Systems representative.



C.



C. STATION 3: Agility, Fast Feet, & Sit-Up Exercises

ZZXX0450S

- Features 12 exercises including jumping jacks, lateral movements, leg lifts, and various forms of sit-ups.
- Platform has a gray textured, non-slip surface for safety.
- Concrete pad size: 17' x 14' (5,19m x 4,27m)

 229 lbs (104kg)





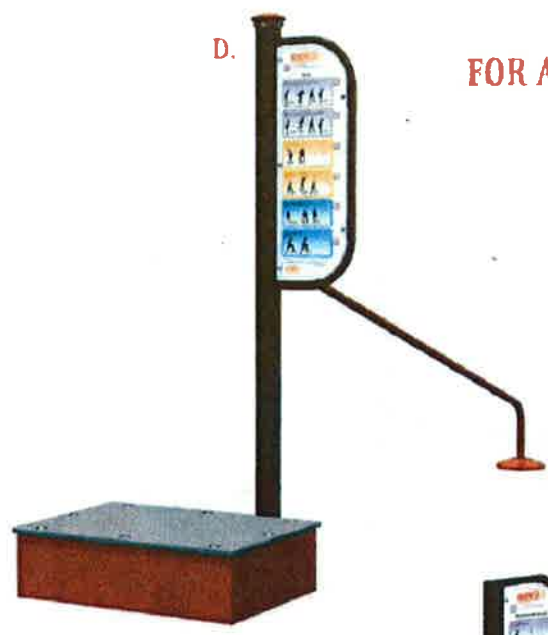
FOR AGES 9-14

D. STATION 4: Jumps & Angle Bar Exercises

ZZXX0451S

- Features 12 exercises including travel push-up, step overs, and various forms of jumping exercises.
- Platform has a gray textured, non-slip surface for safety.
- Concrete pad size: 11' x 20' (3,36m x 6,10m)

 131 lbs (59kg)



E. STATION 5: Directional Movement & Seat Exercises

ZZXX0448S

- Features 12 exercises including V-sit, sit-to-stand, running, quick shuffle, and lunges.
- For the quick shuffle exercises, users tap the 'clickers' (shown) as they run side-to-side.
- Concrete pad size: 19' x 15' (5,80m x 4,58m)

 146 lbs (66kg)



F. STATION 6: Agility Step, Pull-Ups & Low Hurdles

ZZXX0452S

- Features 12 exercises including chin-up, pull-up, static hang, lateral hop, and step exercises.
- Platform has a gray textured, non-slip surface for safety.
- Concrete pad size: 17' x 14' (5,19m x 4,27m)

 190 lbs (86kg)



For users to receive the most health benefits, we recommended purchasing all stations. Item numbers and pricing shown are for surface-mount stations. In-ground mount versions available upon request.



ENERGI Jr.

TOTAL BODY FITNESS SYSTEM



G. STATION 7: High Hurdles, Push Up, & Step Exercises ZZXX0453S

- Features 12 exercises including hurdle dips, 'T' push-ups, step-up, knee-up, and step-down exercises.
- Platform has a gray textured, non-slip surface for safety.
- Concrete pad size: 14' x 15' (4,27m x 4,58m)


 176 lbs (80kg)



H. Welcome Sign

ZZXX0459S

- Welcomes new users to ENERGI Jr. and features fit tips.

 47 lbs (22kg)



I. Custom Welcome Sign

ZZXX0458S

- One side features our standard welcome sign, welcoming new users and features fit tips.
- The second side will be customized to meet your specific needs. Ideal for promoting your facility or thanking a sponsor.

 229 lbs (104kg)

Side 1 - Standard Welcome Sign

Side 2 - Custom example

For users to receive the most health benefits, we recommend purchasing all stations. Item numbers and pricing shown are for surface-mount stations. In-ground mount version available upon request.



The "Anatomy" of an ENERGI JR. INSTRUCTIONAL SIGN

Pull Ups & Low Hurdles

- 1 FRONT-TO-BACK WALKOVER**
8 steps walking with right leg, 8 steps walking with left leg
- 2 STATIC HANG**
Hold for 10 seconds
- 3 LATERAL STEP-OVER TOUCH & BACK**
10 steps walking with right foot, 10 steps walking with left foot
- 4 ALTERNATING PULL-UP**
8 pull-ups with right hand in front of left, 8 pull-ups with left hand in front of right
- 5 LATERAL WALKOVER**
10 steps over and back
- 6 CHIN-UP**
3 to 5 Chins

For additional information and ideas, visit PlayworldSystems.com
Designed for ages 9 and up. Made in the U.S.A.

Manufactured by
PLAYWORLD SYSTEMS
The world needs play!

EACH SIGN FEATURES:

1. A 2D code (Tag) at the top explaining ENERGI Jr. It's like having your own free mobile personal trainer!



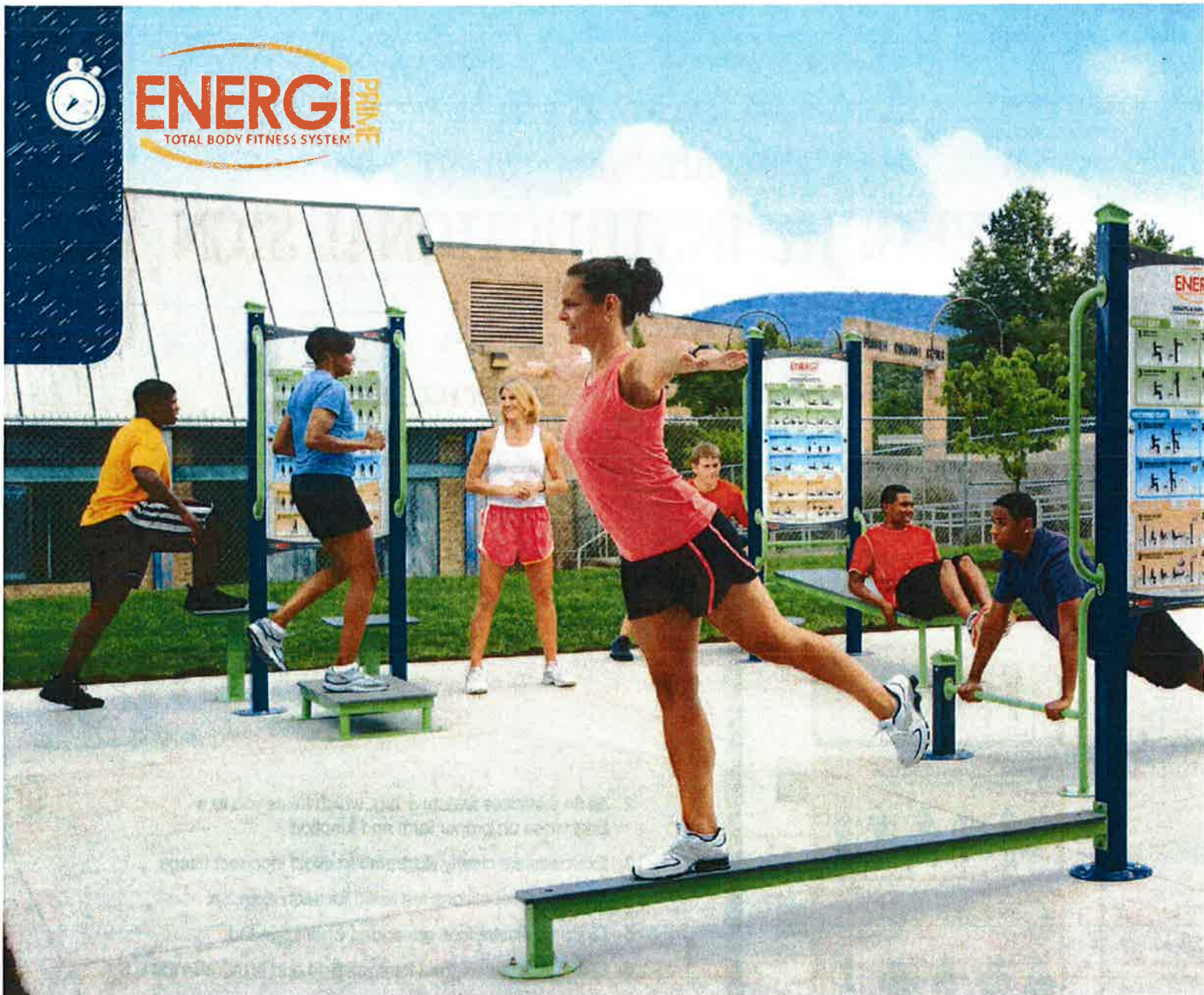
2. All 84 exercises feature a Tag, which takes you to a brief video on proper form and function.
3. Exercises are clearly illustrated to avoid incorrect usage.
4. Number of repetitions are listed for each exercise.
5. Close-up illustrations are added where needed.
6. ENERGI Jr. is designed for ages 9-14 and is made in the U.S.A.





ENERGI PRIME

TOTAL BODY FITNESS SYSTEM



Complete ENERGI Prime System ENERGI-PR-500-SM

- Featuring all 5 stations and the welcome sign.
- Concrete pad size: 42' x 36' (12,8m x 10,97m)



1,589 lbs (721kg)

“ ENERGI gave me a structured program with realistic, attainable goals. My clothes fit better, my arms have better definition. I would tell a friend: Just try it, you'll love it. ”

Laura, ENERGI user



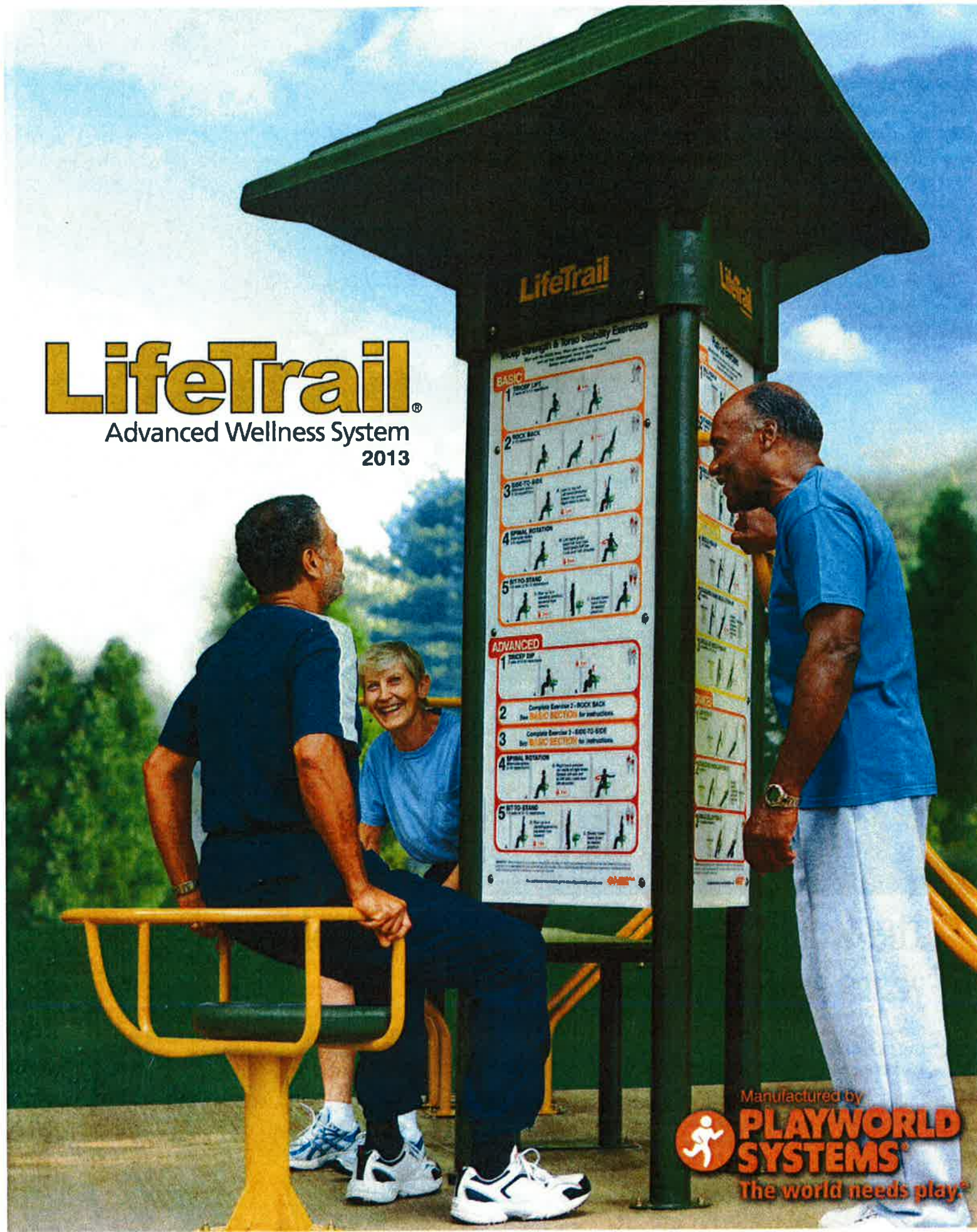
ENERGI Prime is ergonomically designed for up to fourteen teenagers and adults, ages 13 and over.

- 5 stations with easy-to-understand instructional signs
- Each sign features 2D code technology - it's like having your own free mobile personal trainer!
- 120 exercises provide enough activity for a workout regimen of up to 60 minutes a day, 3 days a week
- 3 levels of intensity – beginner, intermediate, advanced – allow users to work out at their comfort level and progress as their fitness improves



LifeTrail®

Advanced Wellness System
2013



LifeTrail

Keep Strength & Torso Stability Exercises

BASIC

- 1 TRUCK UP**
1. Stand with feet shoulder-width apart.
2. Lift one foot off the ground.
3. Push up with arms.
4. Lower back to ground.
5. Repeat with other foot.
- 2 ROCK BACK**
1. Stand with feet shoulder-width apart.
2. Lean back on heels.
3. Push up with arms.
4. Lower back to ground.
5. Repeat.
- 3 SIDE TO SIDE**
1. Stand with feet shoulder-width apart.
2. Lean to one side.
3. Push up with arms.
4. Lower back to ground.
5. Repeat on other side.
- 4 SPINAL ROTATION**
1. Stand with feet shoulder-width apart.
2. Turn torso to one side.
3. Push up with arms.
4. Lower back to ground.
5. Repeat on other side.
- 5 SIT TO STAND**
1. Sit on ground with feet flat.
2. Push up with arms.
3. Stand up.
4. Repeat.

ADVANCED

- 1 TRUCK UP**
1. Stand with feet shoulder-width apart.
2. Lift one foot off the ground.
3. Push up with arms.
4. Lower back to ground.
5. Repeat with other foot.
- 2 ROCK BACK**
1. Stand with feet shoulder-width apart.
2. Lean back on heels.
3. Push up with arms.
4. Lower back to ground.
5. Repeat.
- 3 SIDE TO SIDE**
1. Stand with feet shoulder-width apart.
2. Lean to one side.
3. Push up with arms.
4. Lower back to ground.
5. Repeat on other side.
- 4 SPINAL ROTATION**
1. Stand with feet shoulder-width apart.
2. Turn torso to one side.
3. Push up with arms.
4. Lower back to ground.
5. Repeat on other side.
- 5 SIT TO STAND**
1. Sit on ground with feet flat.
2. Push up with arms.
3. Stand up.
4. Repeat.

Manufactured by
PLAYWORLD SYSTEMS®
The world needs play.™



The workout designed to give our golden years a healthy glow.

Give older, active adults the freedom of revitalizing fitness with LifeTrail, the outdoor workout designed to make it easier for users to perform daily tasks and enjoy a better quality of life.

LifeTrail includes 21 activity panels built on the principles of functional fitness: progressively challenging exercises patterned after the twists, turns, and movements of everyday life.

The result: Adults are stronger and have more energy to complete the real-life activities that matter most.



Recommended surfacing is concrete.

How Does LifeTrail Work?

Rather than isolating the muscles to work them independently, LifeTrail uses functional fitness, an integrated approach that encourages all the muscles to work together to better prepare the body for the demands of real life.

- Each station offers three activity panels with multiple, progressive exercises to keep workouts fun and challenging.
- User-friendly instructions make it easy to customize the workout according to comfort level and ability.
- Users apply their own body weight as resistance to build total-body strength, flexibility, and balance.
- Safety bars help beginners get accustomed to the equipment, but can be relied upon less as comfort level grows.
- Smaller muscles that stabilize the joints get strengthened too, giving users greater movement and preventing injury.
- Closed-chain exercises, which keep the user's feet in contact with the ground as they bear their own weight, make the muscles work together in the same multi-joint movements they make in daily life.

What's Inside:



3 Proven Results



9 Customize Your System



4 Activity Panels



10 Ordering Information





Proven Results

LifeTrail promotes and supports the key elements of physical wellness that create a better quality of life.



Watch success story interviews, view instructional exercise videos, and get complete research results at PlayworldSystems.com/LifeTrail

1. **Result: Improved balance**
Benefit: Prevents dangerous falls
 Includes elements of controlled instability, a technique that builds a user's stability. As users become stronger, their balance improves.
2. **Result: Increased strength**
Benefit: Improves ability to lift heavy objects
 Each exercise uses your own body weight as resistance—rather than free weights or machines—to build strength in a way that's challenging without ever being intimidating.
3. **Result: More muscular endurance**
Benefit: Boosts energy and reduces fatigue
 With 159 possible exercises, LifeTrail offers enough variety to keep users motivated. The more they work out, the more their muscle endurance grows, and the longer they stay active.

LifeTrail Real-Life Success Stories

Participants of a 6-week LifeTrail study on average experienced:

- 49% increase in upper body strength
- 31% increase in lower body strength
- 14% increase in agility and dynamic balance
- 13% increase in balance

"LifeTrail is great for me because it makes me go outdoors to participate. I love the flexibility to make adjustments to the program and do the exercises at my own pace. I feel better

all over and have more energy to face life."

—Jeanette Cruse



"I had a stroke, which took away control of my right side. LifeTrail uses muscles I don't ordinarily use, even with my limited mobility, and gets me outside with friends. The

exercises are really helping me."

—Maxine Russell



21 Activity Panels. 159 Exercises. Countless Health Benefits.

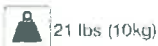
Choose from our complete line of 21 activity panels to create a system of up to 7 three-sided stations. Each activity panel features multiple exercises, for a total of 159 possible exercises.



Watch demonstration videos for all 159 exercises at PlayworldSystems.com/LifeTrail

A. Welcome Sign ZZLT0066

Provides helpful instructions on how to use LifeTrail and maintain proper form. Customize to promote local sponsors or community priorities, for an additional fee.



B. Inverted Row Exercises ZZLT0049S

Strengthens neck, rear deltoid, abdominal, and scapular retraction muscles, as well as the torso stabilizers, hip abductors, and gluteus medius. Platform features a non-slip surface for added safety.

Functional Fitness benefits:

- Greater ability to pull one's own body weight or open heavy doors
- Improved hip and knee stability
- Decreased knee pain

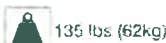


C. Hip Lift & Thigh Squeeze Exercises ZLT0057S

Strengthens the hamstrings, glutes, and lower-back muscles. Builds the hip adductor, pelvic floor, and transversus abdominus muscles. Lengthens the piriformis muscle. Platform features a non-slip surface for added safety.

Functional Fitness benefits:

- Increased lumbar spine stability
- Decreased back pain
- Increased pelvic floor control, which contributes to bowel control
- Improved posture
- Greater ability to stand up from a chair



Anatomy of an Activity Panel

Designed and fully tested to meet the needs of older, active adults.

- Each activity panel includes detailed instructions
- Multiple exercises cater to all fitness levels, from beginner to advanced
- Large images and text make the instructions easy to read and understand
- Text and colors have the most readability for older-adult optical health
- When necessary, exercise equipment can be adjusted to fit the user's height
- Risk management disclaimer appears at the bottom of every panel



A.



B.





LifeTrail Activity Panels (Continued)



A.

A. Lower-Body Cycling Exercises ZZLT0047S

Builds torso, leg, and glute strength, while raising muscle temperature by increasing blood flow to the muscles of the torso and lower body.

Functional Fitness benefits:

- Increased lower-body endurance
- Decreased knee pain
- Increased muscle temperature, which decreases risk of muscle strains with larger exercise movements

 136 lbs (62kg)



B.

B. Push-Up Exercises ZZLT0050S

Builds upper-body strength in the arms, chest, and torso; strengthens the muscles in the upper back; and increases arm and shoulder flexibility.

Functional Fitness benefits:

- Greater ability to push one's own body weight
- Greater ability to break a fall with arms and protect face if falling forward

 44 lbs (20kg)

C. Overhead Press Exercises ZZLT0058S

Extends the shoulders to strengthen the arm, shoulder, and upper-back muscles. Includes several wheelchair-accessible exercises.

Functional Fitness benefits:

- Greater ability to lift objects over head
- Stronger hip stabilizers when one foot is lifted

 216 lbs (98kg)



C.

D. Shoulder Stability & Strength Exercises ZZLT0048

Strengthens the small muscles that stabilize the shoulder joint, while increasing arm, shoulder, and middle-back muscle strength.

Functional Fitness benefits:

- Greater protection from shoulder joint and rotator cuff injury
- Improved posture
- Greater ability to pull one's own body weight, such as when using the handles to get out of a car

 39 lbs (18kg)



D.

For users to receive the most health benefits, we recommended purchasing all activity panels. A minimum of 3 activity panels and 1 frame (or 1 station) is necessary for purchase. Prices shown only include one activity panel. Item numbers are for surface-mount activity panels. In-ground mount available upon request. Activity panels shown on frames without a roof. Roof-topped versions also available.

E. Proprioceptive Neuromuscular Facilitation (PNF) Exercises ZZLT0054S

Builds coordination and flexibility in diagonal patterns through the shoulder and hip joints. Strengthens the rotator cuff muscles and facilitates scapular retraction, Builds the gluteus medius.

Functional Fitness benefits:

- Greater range of motion and reduced fatigue
- Increased shoulder strength and decreased shoulder pain
- Greater hip stability and decreased risk of overuse injuries
- Improved posture, balance and stability while walking



F. Stairs Exercises ZZLT0055S

Strengthens the hip-stabilizing muscles and stretches the hip flexors while developing single leg strength on linear and lateral planes.

Functional Fitness benefits:

- Increased lateral hip stability for improved balance while walking
- Greater ability to go up and down stairs
- Greater ability to keep hips over knees for improved posture



F.

G. Upper-Body Cycling Exercises ZZLT0046

Forward and backward circular movements increase muscular temperature; build cardiac endurance; promote joint lubrication; and increase torso, shoulder, and arm muscle strength.

Functional Fitness benefits:

- Increased upper-body endurance and torso strength
- Increased muscle temperature, which decreases risk of muscle strains with larger exercise movements



G.



H.

H. Squat Exercises ZZLT0052

Increases lower-body strength and flexibility in the ankles, hips, and hamstrings. Builds dynamic flexibility of inner thigh muscles and lateral strength in the hips and legs. Develops single leg strength, balance, and dynamic flexibility in the hip flexors.

Functional Fitness benefits:

- Stronger legs, and greater ability to stand up from a low chair
- Increased lower-body flexibility
- Improved gait when walking, and posture
- Decreased knee pain





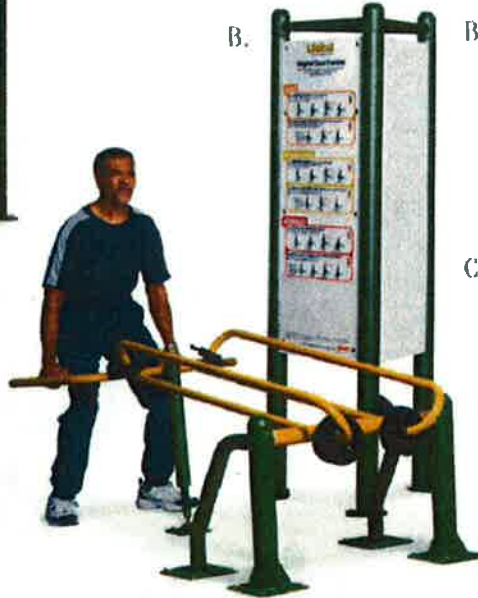
LifeTrail Activity Panels (Continued)



A. Standing Stretches & Yoga Poses ZZLT0063
Stretches the obliques and strengthens the muscles of the lower body.

- Functional Fitness benefits:**
- Improved balance
 - Increased single leg strength

 41 lbs (19kg)



B. Weighted Squat Exercises ZZLT0053S
Strengthens legs and hip stabilizers.

- Functional Fitness benefits:**
- Greater ability to lift heavy objects, such as laundry baskets, boxes, even grandchildren

 176 lbs (80kg)

C. Triceps Strength & Torso Stability Exercises ZZLT0056S

Stretches the oblique and lower-back muscles, while improving spinal rotation and increasing abdominal, tricep, and leg strength.

- Functional Fitness benefits:**
- Increased spinal flexibility, which helps nourish spinal discs
 - Increased leg strength, making it easier to stand up from a chair
 - Greater torso stability for decreased back pain
 - Greater ability to lift body weight with the tricep muscles

 50 lbs (23kg)



D. Wobble Board Exercises ZZLT0051S

Builds leg strength, and hip, knee and ankle flexibility, while challenging users to evenly distribute weight throughout the joints of their lower body. Wobble board features a non-slip surface for added safety.

- Functional Fitness benefits:**
- Improved balance
 - Improve posture

 80 lbs (36kg)



For users to receive the most health benefits, we recommend purchasing all activity panels. A minimum of 3 activity panels and 1 frame (or 1 station) is necessary for purchase. Prices shown only include one activity panel. Item numbers are for surface-mount activity panels. In-ground mount available upon request. Activity panels shown on frames without a roof. Roof-topped versions also available.

Wheelchair-Accessible Activity Panels &

Promote inclusive exercise in your community with these 6 activity panels, specially designed to meet ADA guidelines when accompanied by an accessible route and installed in accordance with our installation instructions.



F. Overhead Press Exercises (ADA) ZZLT0058S

Strengthens the arm, shoulder, and upper-back muscles via shoulder extensions. Includes several able-body exercises.

 208 lbs (95kg)



F. Stretches (ADA) ZZLT0064

Series of total body stretches to promote shoulder blade protraction/retraction, lower-back extension, neck rotation, hip abduction, deep belly breathing, and more.

 21 lbs (10kg)



G. Proprioceptive Neuromuscular Facilitation (PNF) Exercises (ADA) ZZLT0061S

Builds coordination and flexibility in diagonal patterns through the shoulder, while facilitating scapular retraction and strengthening the rotator cuff muscles. Also includes hamstring leg stretches for those who are able.

 27 lbs (19kg)



II. Triceps Strength & Torso Stability Exercises (ADA) ZZLT0062S

Strengthens the inner thigh, pelvic floor, and transverses abdominus muscles. Stretches the obliques, improves spinal rotation and strengthens the abdominal and tricep muscles.

 35 lbs (16kg)



I. Shoulder Stability & Strength Exercises (ADA) ZZLT0060

Strengthens the small muscles that stabilize the shoulder joint, while increasing arm, shoulder, abdominal, and middle-back muscle strength.

 39 lbs (18kg)



J. Upper-Body Cycling (ADA) ZZLT0059

Increase muscular temperature, build cardiac endurance, promote joint lubrication, and increase torso, shoulder, and arm muscle strength.

 76 lbs (36kg)



View Functional Fitness benefits for all six Wheelchair-Accessible Activity Panels at PlayworldSystems.com/LifeTrail



Customize Your System

LifeTrail is customizable to fit your budget and space. We will help you with the five steps below to create your own system. For a head start, choose one of our easy-order system packages on the next page.

1. Select Your Frame



A. Frame with a roof ZZLT0045S

204 lbs (93kg)



B. Frame without a roof ZZLT0044S

155 lbs (71kg)

2. Choose Your Activity Panels

Select three activity panels for each station. See all 21 activity panels on pages 4-8.



3. Assemble Your Stations

Your selected frame and activity panels will be assembled to create your own system of three-sided stations. See our recommended stations on the next page.



4. Choose Your Layout

Can be installed as a trail system for a walking-enhanced workout, or as a cluster system for circuit training. Recommend surfacing is concrete (concrete pad dimensions shown on page 10).



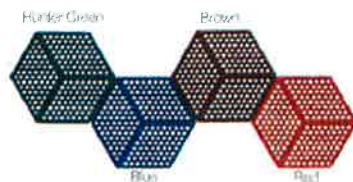
5. Create Your Color Palette

Choose from any of the colors below to create your own custom color palette.

Roof and Plastic Colors



Frame and Component Colors



Eco-Armor® Colors (for Stair Exercises, page 6)

Ordering Information

Easy-Order System Packages

All-Inclusive System &

- 7 three-sided stations (all shown below)
- 3 activity panels per station (15 activity panels and 6 wheelchair-accessible activity panels)
- Multiple exercises per activity panel, 159 exercises in total

7 Stations with a roof LAWS-7000R-SM

 3,405 lbs (1545kg)

7 Stations without a roof LAWS-7000C-SM

 3,062 lbs (1389kg)

Standard System

- 5 three-sided stations (stations 1-5 shown below)
- 3 activity panels per station (15 activity panels)
- Multiple exercises per activity panel, 113 exercises in total

5 Stations with a roof LAWS-5000R-SM

 2,592 lbs (1176kg)

5 Stations without a roof LAWS-5000C-SM

 2,347 lbs (1065kg)

Recommended Stations

The following station arrangement is recommended for your users to get the most out of every workout. You can also mix and match any of the 21 activity panels (pages 4-9) to create your own stations.

	Top View	ACTIVITY PANEL 1	ACTIVITY PANEL 2	ACTIVITY PANEL 3	STATION WITH A ROOF	STATION WITHOUT A ROOF
STATION 1		Welcome Sign	Lower-Body Cycling Exercises	PNF Exercises	Weight: 475 lbs (215kg) Item: LAWS-1R-SM	Weight: 427 lbs (194kg) Item: LAWS-1C-SM
					Concrete pad size: 16' x 13' (4,88m x 3,96m)	
STATION 2		Hip Lift & Thigh Squeeze Exercises	Push-Up Exercises	Wobble Board Exercises	Weight: 473 lbs (215kg) Item: LAWS-2R-SM	Weight: 424 lbs (192kg) Item: LAWS-2C-SM
					Concrete pad size: 18' x 15' (5,49m x 4,57m)	
STATION 3		Upper-Body Cycling Exercises	Squat Exercises	Tricep Strength & Torso Stability Exercises	Weight: 383 lbs (174kg) Item: LAWS-3R-SM	Weight: 334 lbs (152kg) Item: LAWS-3C-SM
					Concrete pad size: 14' x 13' (4,27m x 3,96m)	
STATION 4		Inverted Row & Core Exercises	Weighted Squat Exercises	Shoulder Stability & Strength Exercises	Weight: 590 lbs (268kg) Item: LAWS-4R-SM	Weight: 541 lbs (245kg) Item: LAWS-4C-SM
					Concrete pad size: 22' x 18' (6,71m x 4,88m)	
STATION 5		Stair Exercises	Overhead Press Exercises	Standing Stretches & Yoga Poses	Weight: 727 lbs (330kg) Item: LAWS-5R-SM	Weight: 678 lbs (308kg) Item: LAWS-5C-SM
					Concrete pad size: 18' x 21' (5,49m x 6,4m)	
STATION 6 (ADA)		PNF & Leg Extension Exercises (ADA)	Tricep Strength & Torso Stability Exercises (ADA)	Upper-Body Cycling Exercises (ADA)	Weight: 347 lbs (157kg) Item: LAWS-1R-ADA-SM	Weight: 298 lbs (135kg) Item: LAWS-1C-ADA-SM
					Concrete pad size: 16' x 17' (4,88m x 5,18m)	
STATION 7 (ADA)		Overhead Press Exercises (ADA)	Stretch Exercises (ADA)	Shoulder Stability & Strength Exercises (ADA)	Weight: 494 lbs (224kg) Item: LAWS-2R-ADA-SM	Weight: 445 lbs (202kg) Item: LAWS-2C-ADA-SM
					Concrete pad size: 21' x 20' (6,4m x 6,1m)	

Your authorized Playworld Systems® representative is:



Contract Holder
Contract: 9540316/11



Printed in the U.S.A.



FREE Programming Guide With Your Order

- Training with the presence of chronic disease and joint challenges
- Training for desired outcomes:
 - Improved posture
 - Improved joint stabilization
 - Increased core strength
 - Upper-body strength
 - Increased lower-body strength
 - Improved balance
- Activity log to track user progress
- All 21 activity panels and instructional signage
- Instructional videos for all 159 exercises
- Research and related materials



LifeTrail.
Advanced Wellness System

New Program Worksheet

Program Name	Jones Road@Westgate Right Turn	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	Continued
Funding Source:	General/Drainage	Primary Staff Contact:	Katy Phillips

Program Description

Construction of a right turn bay on east bound Jones Road at the Westgate intersection. This project may include some re-grading of the Westgate and Jones intersection to alleviate an existing drainage problem and pavement failure area. Turn bay construction will include the removal of the existing stamped concrete decorative pedestrian crossing and two existing curb ramps. Crosswalk and ramps will be relocated to City of Austin right of way. Projects will include the installation of new traffic signal detection loops and new traffic markings.

A portion of this project area lies within City of Austin jurisdiction. City of Austin permits are required. Funding for design and permits was provided in the 2012/2013 fiscal year.

This project will be ready for construction in FY 2013/2014.

Program Justification and Benefits

Project would reduce traffic congestion and improve pedestrian mobility at the Jones and Westgate Blvd intersection. This project is planned to run concurrently with the Jones Road Trail Project but cost estimates are based on a stand alone project.

Conformance with Master Plan and other Plans/Policies

This project was identified as a recommended improvement in the 2011 Phase 1 Transportation

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$88,261

Total Increases to the Budget for FY 2013-2014

\$86,000

New Program Worksheet

Program Name Jones Road@ Westgate Right Turn Fiscal Year **2013-2014**
 Department Public Works Continued Program or New? **Continued**
 Funding Source: General/Drainage Primary Staff Contact: Katy Phillips

Cost of Project/Program FY 2013-2014

Acct. #	Quantity / Description	Amount
	Construction	86,000
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 86,000

Cost of Project/Program FY 2014-2015

Acct. #	Quantity / Description	Amount
	Street Replacement	\$ 750
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 750

Cost of Project/Program FY 2015-2016

Acct. #	Quantity / Description	Amount
	Street Replacement	750
		\$
		\$
		\$
		\$
	TOTAL	\$ 750

PERSONNEL

Position	Hours	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operations Manager	60	24		1,440	0	0
Code Compliance Specialist	30	15		450	0	0
				0		0
				0		0
Subtotal Personnel				1,890	0	0
					0.00	

Total Number of FTE Positions that will be assigned to	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
Temp Position Title(s)				0	0	0
Subtotal Temp			0.00	0	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

Overtime	Hours	Hourly Rate				
	0		x 1.5	0	0	0
Standby	Elig. Pers.	No. of Weeks				
	0		x 30	0	0	0
FICA	(Equals Total Salaries x)			145	0	0
Insurance	(Equals No. of Mos.)					
TMRS	(Equals Total Salaries x)			226	0	0
Workers' Comp.	#N/A	X Total Salaries				
TWC (Unemployment)	0.00	Persons x \$9000 x .		0	0	0

TOTAL PERSONNEL COSTS **2,261** **0** **0**

Total New Program Costs **\$ 88,261** **\$ 0** **\$ 0**



KLOTZ ASSOCIATES Civil Engineers Surveyors Planners 10000 Westgate Blvd Westgate, TX 75168 (972) 440-1100	
Jones Rd & West Gate Blvd Right Turn Lane Exhibit	
Sunset Valley Turn Lane & Sidewalk Improvements	
KLOTZ PROJ. NO. 0078 000 001	EXHIBIT
SCALE 1" = 30'	3
GATE JUL 2011	

**SUNSET VALLEY
JONES ROAD RIGHT TURN LANE
ON THE CORNER OF JONES ROAD AND WESTGATE
OPINION OF PROBABLE CONSTRUCTION COST
PS&E 60% SUBMITTAL**

Project Length = 0.05 miles

klotz associates

FOR REVIEW ONLY
DO NOT USE FOR PERMITTING, BIDDING, OR
CONSTRUCTION.
AN ESCALATION / INFLATION FACTOR OF 10%
SHOULD BE ADDED FOR EACH ANTICIPATED
YEAR BETWEEN THE LETTING DATE AND
ACTUAL CONSTRUCTION.

KLOTZ PROJ. # 0978.002.000

PREPARED: 07/18/2013

BID NO.	CoA ITEM NO.	CoA DESCRIPTION	UNIT	PRICE PER UNIT	ESTIMATED QUANTITY	AMOUNT
Roadway						
1	104S-A	REMOVE PC CONCRETE CURB	LF	\$ 8.50	198	\$ 1,684.30
2	10140DEM1	SIGN REMOVAL	EA	\$ 150.00	1	\$ 150.00
3	111S-A	EXCAVATION	CY	\$ 14.00	87	\$ 1,211.15
4	210S-A	FLEXIBLE BASE	CY	\$ 60.00	305	\$ 18,273.89
5	340S-B	HOT MIX ASPHALTIC CONCRETE PAVEMENT, 2 INCHES, TYPE C	SY	\$ 30.00	192	\$ 5,770.70
6	340S-B6	HOT MIX ASPHALTIC CONCRETE TYPE C, SURFACE REPLACEMENT (REMOVE AND REPLACE), PARTIAL UP TO 6" DEPTH	SY	\$ 40.00	33	\$ 1,317.14
7	430S-A	PC CONCRETE CURB AND GUTTER (COMPLETE AND IN PLACE)	LF	\$ 22.00	198	\$ 4,359.38
8	432S-RP-1B	P.C. SIDEWALK CURB RAMP WITH PAVERS (TYPE1B), INCLUDING REMOVAL OF EXISTING RAMP	EA	\$ 1,550.00	4	\$ 6,200.00
9	SP432SR-4	RECONSTRUCT CONCRETE SIDEWALK TO 4-INCH THICKNESS, INCLUDING REMOVAL OF EXISTING SIDEWALK AND CURB CONSTRUCTION	SF	\$ 20.00	38	\$ 757.67
10	602S-D	GRASS SODDING	SY	\$ 9.00	91	\$ 817.85
11	609S-E	WATERING	SY	\$ 1.50	91	\$ 136.31
12	624-2009 *	GROUND BOX (TY B.) (122322)	EA	\$ 500.00	1	\$ 500.00
13	666-2012 *	REFL PAV MRK TY 1 (W) 4" (SLD) (100 MIL)	LF	\$ 1.50	200	\$ 299.82
14	666-2036 *	REFL PAV MRK TY 1 (W) 8" (SLD) (100 MIL)	LF	\$ 2.50	157	\$ 393.04
15	666-2042 *	REFL PAV MRK TY 1 (W) 12" (SLD) (100 MIL)	LF	\$ 4.70	475	\$ 2,231.24
16	666-2048 *	REFL PAV MRK TY 1 (W) 24" (SLD) (100 MIL)	LF	\$ 9.00	135	\$ 1,218.32
17	666-2054 *	REFL PAV MRK TY 1 (W) (ARROW) (100 MIL)	EA	\$ 190.00	3	\$ 570.00
18	666-2096 *	REFL PAV. MRK TY 1 (W) (WORD) (100 MIL)	EA	\$ 240.00	2	\$ 480.00
19	684-2012 *	TRF SIGN CBL (TY A) (12 AWG) (7 CONDR)	LF	\$ 5.00	110	\$ 550.00
20	803S-MO	BARRICADES, SIGNS & TRAFFIC HANDLING	MO	\$ 2,200.00	1	\$ 2,200.00
21	824S	RELOCATE EXISTING TRAFFIC SIGNS	EA	\$ 290.00	1	\$ 290.00
22	832S-VSM-5	VEHICULAR SIGNAL INSTALLATION, 5 SECTION, COMPLETE IN PLACE	EA	\$ 830.00	1	\$ 830.00
23	835S-LT3-P	TRAFFIC SIGNAL / LIGHTING CONDUIT (3" DIA)	LF	\$ 2.50	110	\$ 274.34
24	837S-TSLD	TRAFFIC SIGNAL LOOP DETECTOR	LF	\$ 20.00	402	\$ 8,045.24
25	860S-A	PAVEMENT MARKING 4" SOLID DOUBLE YELLOW	LF	\$ 2.00	322	\$ 644.94
26	831S-5	4" DIAMETER PEDESTRIAN SIGNAL FOUNDATION AND POLE	EA	\$ 1,800.00	1	\$ 1,800.00
Roadway						\$ 61,005
Sub-Total						\$ 62,000
	700S-TM	COA INSPECTION & REVIEW FEES (10%)	LS	\$ 6,200.00	1	\$ 6,200
		MOBILIZATION (8%)	LS	\$ 4,960.00	1	\$ 5,000
		CONTINGENCY (20%)	LS	\$ 12,400.00	1	\$ 12,400
PROJECT TOTAL						\$ 86,000

* Denotes TxDOT Item Number

New Program Worksheet

Program Name	Jones Road Southside Trail	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	Continued Construction
Funding Source:	General Fund/Drainage Fund	Primary Staff Contact:	Katy Phillips

Program Description

Install a signature granite gravel walkway or concrete sidewalk on the South side of Jones Road from Westgate to Pillow. Final material selection is to be determined after comparing construction cost estimates. Upgrade the existing pedestrian crosswalk at the Pillow Road intersection and restripe crosswalks on the north side intersections at Sunset Trail and Westwind. Some drainage improvements are included in portions of this project area. Storm water inlets must be installed and property easements will be required from adjacent property owners. Funding for drainage improvements would be allocated from existing the Drainage Utility Program as applicable.

FUNDING FROM TWO SOURCES

GENERAL FUND	\$144,500
DRAINAGE UTILITY FUND	\$ 30,500

Program Justification and Benefits

The project will improve pedestrian mobility and safety in the school zone. Promotes non-vehicular transportation and encourages physical exercise in the community. Drainage improvements the area between Reese and Sunset Trail have been incorporated into this project. The drainage improvement are essential to the project to prevent storm water runoff from increasing pre-existing drainage problems in the area.

Design for this project occurred during the 2012/2013 fiscal year. Project will be ready for construction in FY 2013/2014.

Conformance with Master Plan and other Plans/Policies

Section 302. Streets

The City desires to maintain and improve the current mobility level for all residential and commercial property owners, to ensure the safety of auto drivers, pedestrians, and bicyclists in the city, to enhance the natural beauty of street rights-of-way, and to improve traffic flow and safety by the optimal application of traffic control devices. Develop non-vehicular access (bike lanes, sidewalks, trails, and footpaths) between City streets.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$177,388

Total Increases to the Budget for FY 2013-2014

\$144,500



New crosswalks and stop bars

Approximately 1285 linear feet
and 6425 square feet of sidewalk

5 feet wide crushed granite gravel path
with 6.5 inch concrete borders



**Jones Road & Pillow Road Crosswalks
and
Jones Road Sidewalk**



**SUNSET VALLEY
JONES ROAD TRAIL
FROM PILLOW ROAD TO WESTGATE BOULEVARD
OPINION OF PROBABLE CONSTRUCTION COST
PS&E 60% SUBMITTAL**

FOR REVIEW ONLY
DO NOT USE FOR PERMITTING, BIDDING, OR CONSTRUCTION.
AN ESCALATION / INFLATION FACTOR OF 10% SHOULD BE ADDED FOR EACH ANTICIPATED YEAR BETWEEN THE LETTING DATE AND ACTUAL CONSTRUCTION.

Project Length = 0.23 miles

KLOTZ PROJ. # 0978.001.000

PREPARED: 7/18/2013

BID NO.	CoA ITEM NO.	CoA DESCRIPTION	UNIT	PRICE PER UNIT	ESTIMATED QUANTITY	AMOUNT
Roadway						
1	104S-AC	REMOVE ASPHALTIC CONCRETE	SF	\$ 1.00	765	\$ 765.00
2	104S-C	REMOVE PC CONCRETE SIDEWALKS AND DRIVEWAYS	SF	\$ 5.00	1,475	\$ 7,375.00
3	104S-D	REMOVE PC CONCRETE WALL	LF	\$ 50.00	13	\$ 650.00
4	111S-A	EXCAVATION	CY	\$ 14.00	777	\$ 10,871.78
5	132S-A	EMBANKMENT	CY	\$ 35.00	410	\$ 14,361.20
6	210S-A	FLEXIBLE BASE B"	CY	\$ 48.00	16	\$ 746.67
7	340S-B	HOT MIX ASPHALTIC CONCRETE PAVEMENT, 2 INCHES, TYPE C	SY	\$ 30.00	70	\$ 2,100.00
8	403S-SY-CA	CONCRETE APRON	SY	\$ 51.00	9	\$ 453.33
9	414S-C	CAST IN PLACE PC CONCRETE RETAINING WALL INCLUDING REINFORCEMENT	CY	\$ 650.00	7	\$ 4,604.17
10	432S-RP-1B	P.C. SIDEWALK CURB RAMP WITH PAVERS (TYPE 1B), INCLUDING REMOVAL OF EXISTING RAMP	EA	\$ 1,550.00	1	\$ 1,550.00
11	433S-A	TYPE 1 P.C. CONCRETE DRIVEWAY	SF	\$ 12.00	1,579	\$ 18,948.00
12	508S-A	TRENCH DRAIN, INCLUDING FRAME AND GRATE, COMPLETE AND IN-PLACE	LF	\$ 50.00	14	\$ 700.00
13	508S-I10S	INLET, STANDARD, 10-FOOT	EA	\$ 3,500.00	3	\$ 10,500.00
14	510-ASD18	PIPE, 18" DIA. RCP TYPE (ALL DEPTHS), INCLUDING EXCAVATION AND BACKFILL	LF	\$ 80.00	191	\$ 15,280.00
15	531-2041 *	CURB RAMPS (TY 10)	EA	\$ 1,625.00	2	\$ 3,250.00
16	591S-G-F	CONCRETE RIPRAP, FLUME	CY	\$ 430.00	0.8	\$ 358.33
17	602S-D	GRASS SODDING	SY	\$ 6.50	820	\$ 5,330.00
18	609S-E	WATERING	SY	\$ 1.50	820	\$ 1,230.00
19	610S-B	PROTECTIVE FENCING TYPE B WOOD FENCE	EA	\$ 14.00	2	\$ 28.00
20	803S-MO	BARRICADES, SIGNS & TRAFFIC HANDLING	MO	\$ 2,200.00	1	\$ 2,200.00
21	824S	TRAFFIC SIGNS REPLACE OR RELOCATE, COMPLETE IN PLACE	EA	\$ 290.00	2	\$ 580.00
22	1301S-B	GRANITE GRAVEL HIKE AND BIKE TRAIL	SY	\$ 25.00	667	\$ 16,669.44
23	SP430S-G-J	P.C. CONCRETE RIBBON CURB (FINE GRADING)	LF	\$ 9.00	1,594	\$ 14,346.00
24	SS1015	POWER POLE RELOCATION	EA	\$ 3,000.00	1	\$ 3,000.00
						Trail \$ 135,897
						Sub-Total \$ 136,000
	700S-TM	MOBILIZATION (8%)	LS	\$ 10,880.00	1	\$ 10,900
		CONTINGENCY (20%)	LS	\$ 27,200.00	1	\$ 27,200
						PROJECT TOTAL \$ 175,000

* Denotes TxDOT Item

New Program Worksheet

Program Name	Jones Road/AISD Master Meter	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	Continued Construction
Funding Source:	General Fund	Primary Staff Contact:	Katy Phillips

Program Description

PROJECT FOR 2014-2015

The project is to install a new master wholesale water meter on Jones Road near Sunset Valley Elementary School to provide water service to Toney Burger Athletic Facility, the AISD Transportation Center and to Sunset Valley Elementary. There have been different versions of this project over the last three years. These projects failed due to planning complications and complicated contract provisions with the City of Austin. Austin Water Utility is the current provider for these locations and this project would allow for service transfer to the City of Sunset Valley.

This project will require new taps on existing lines and some excavation of the pavement on Jones Road and on MSG Robert Horrigan Trail. It is anticipated that Sunset Valley will only match the existing service levels available in the area and no upgrades will be included for additional fire flow or line extensions beyond the current area.

Cost estimate does not include easement acquisition costs from AISD.

Program Justification and Benefits

Services will provide additional water utility revenue and reduce conflicts in overlapping utility provider service areas.

No applicable section of the Master Plan.

The transfer of these facilities is referenced in the Wholesale Water Contract with Austin Water Utility and included in Sunset Valley water consumption planning documents.

Conformance with Master Plan and other Plans/Policies

Total FTEs

0.00

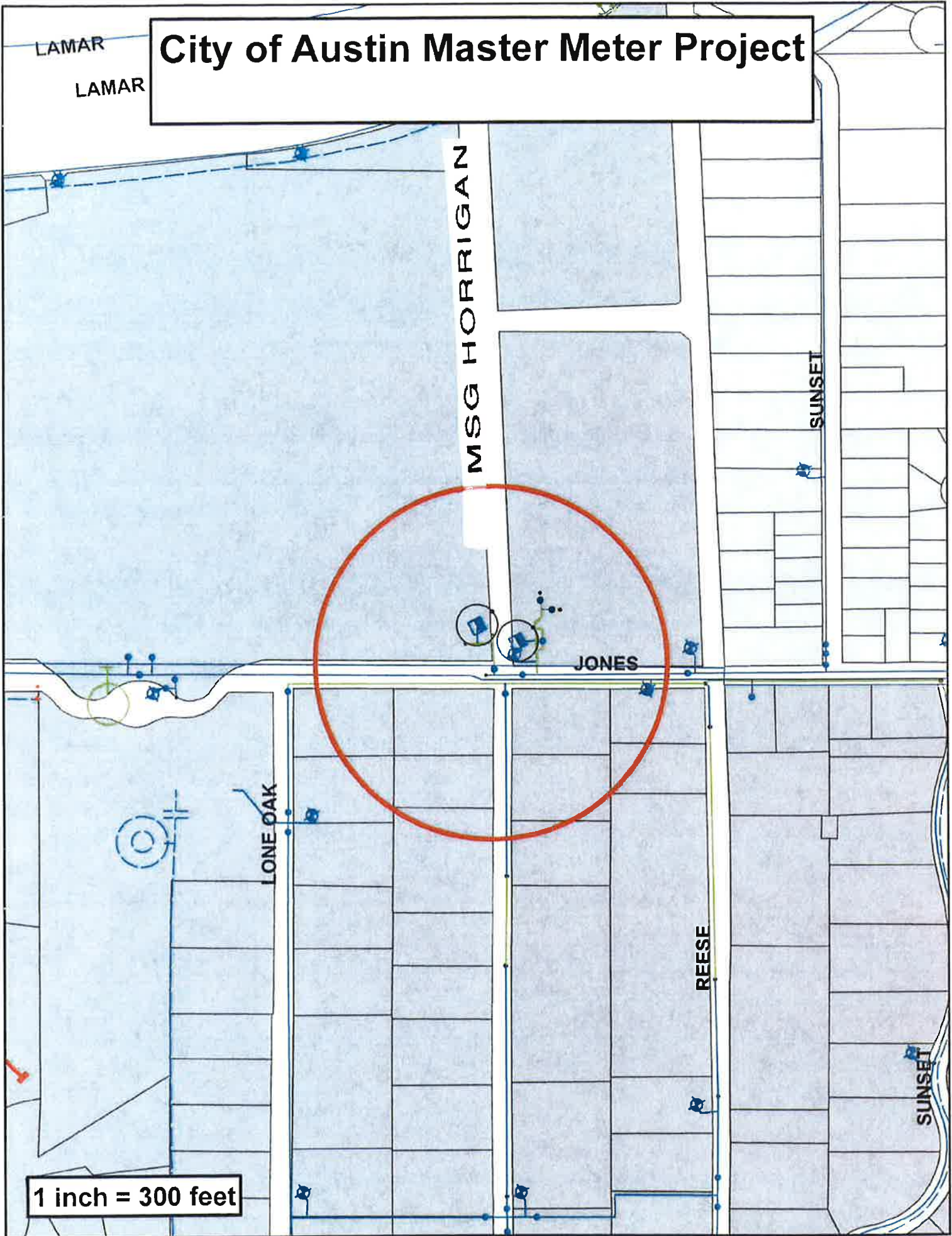
Total New Program Costs FY 2013-2014

\$0

Total Increases to the Budget for FY 2013-2014

\$0

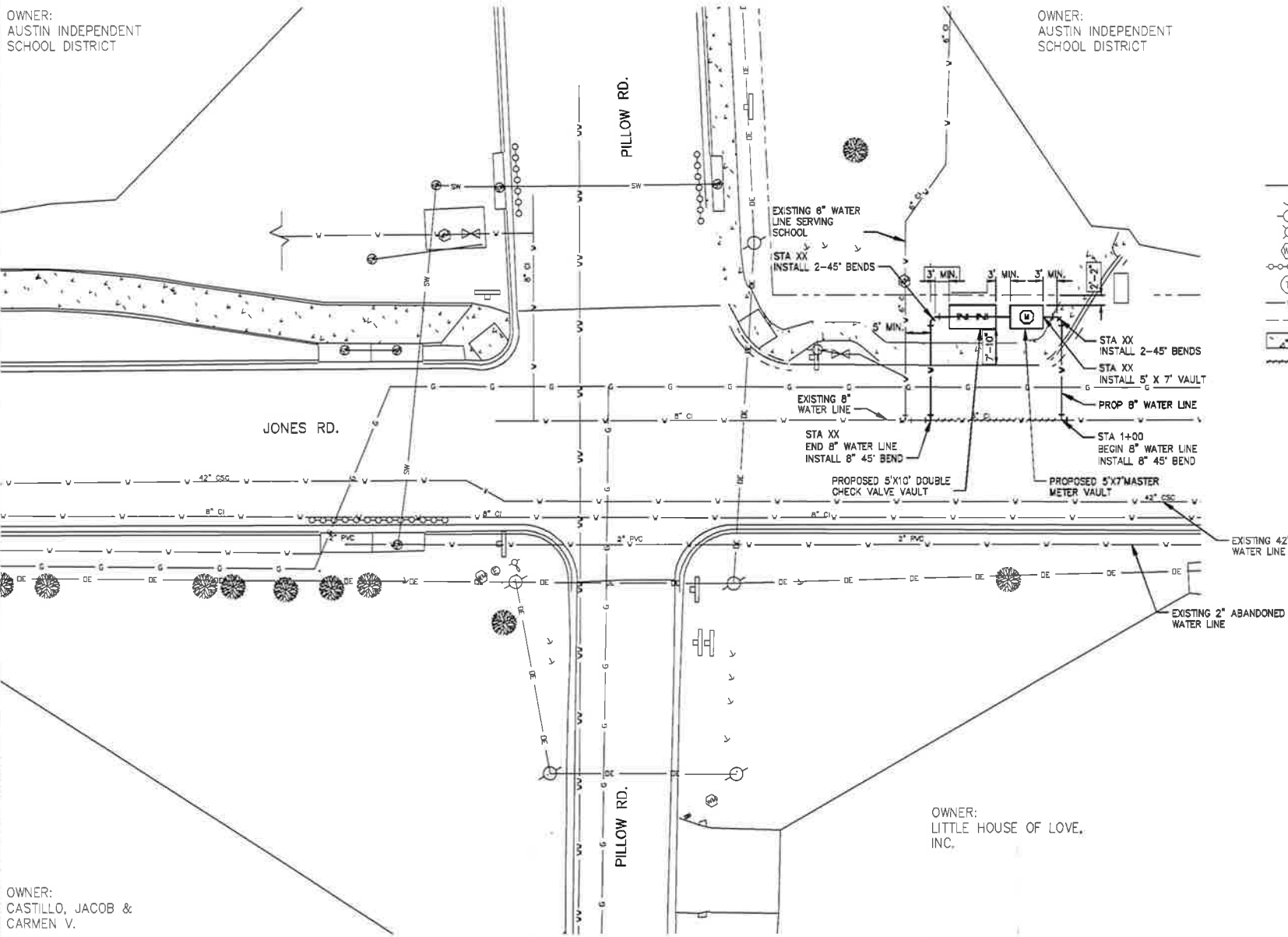
City of Austin Master Meter Project



1 inch = 300 feet

OWNER:
AUSTIN INDEPENDENT
SCHOOL DISTRICT

OWNER:
AUSTIN INDEPENDENT
SCHOOL DISTRICT



LEGEND

- GUIDE LINE
- POWER POLE
- FIRE HYDRANT
- WATER METER
- INLET PROTECTION
- TREE PROTECTION
- EXIST WATER LINE
- PROPERTY LINE
- EXISTING CONCRETE SIDEWALK
- PIPE TO BE ABANDONED IN PLACE

REV	DATE	COMMENTS	APPROVED

THE DESIGNER IS NOT RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED IN THIS DOCUMENT. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL INFORMATION PROVIDED IN THIS DOCUMENT. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES.



CITY OF SUNSET VALLEY
WATERLINE SERVICE NORTH PILLOW RD.
PLAN VIEW
SUNSET VALLEY - TRAVIS COUNTY, TEXAS

DRAWN BY: KG
CHECKED BY: RJD
APPROVED BY: SLK
PLOT SCALE: 1:20
DATE: 04/21/2010
PROJ #: 002174.01
SHEET

OWNER:
CASTILLO, JACOB &
CARMEN V.

OWNER:
LITTLE HOUSE OF LOVE,
INC.

DATE PLOTTED: 04/21/2010 10:40:00 AM

New Program Worksheet

Program Name	Land Development Code Revisions	Fiscal Year	FY 13-14
Department	Administration	Continued Program or New?	Continued
Funding Source:	General Fund	Primary Staff Contact:	Clay Collins

Program Description

Land Development Code Revisions
 Update sections of existing Land Development Code as needed. This project was begun during FY 10/11 and has continued each year. Of the 17 Chapters in the LDC the following chapters have been completed and approved by Council:

Chapter 1 Definitions - Chapter 1 has been amended with each chapter to allow for changes to definitions and format.
 Chapter 5 Flood Loss
 Chapter 12 Tree Regulations
 Chapter 13 Landscaping
 Chapter 16 Tree Protection
 Permit and Fee Schedules
 Chapter 2 Zoning - some changes have been made, but this Chapter is still being revised

Chapters are under review and should be ready for Council consideration in FY 13/14:

Chapter 2 Zoning (continued)
 Chapter 3 Subdivision
 Chapter 6 Building Construction
 Chapter 7 Underground Storage Tanks
 Chapter 8 Underground Utility Lines
 Chapter 9 Water and Wastewater
 Chapter 10 Parking
 Chapter 11 Blasting Permits
 Chapter 14 Signs
 Chapter 15 Moving of Buildings

Chapter 4 Watershed Development was last updated in 2009 and is proposed to be undertaken as a separate project in FY 14-15

Program Justification and Benefits

The Sunset Valley Land Development Code (LDC) contains the detailed standards and specifications and permit procedures for projects within the City Limits and Extra Territorial Jurisdiction (ETJ) of Sunset Valley. Basic contents include Zoning, Subdivision, Flood Protection, Building Construction, Water and Wastewater, Tree and Natural area protection, Watershed Protection, Parking and Fire Protection, Landscaping and Sign Regulations. Although much of the LDC is written in great detail there are many references to other technical manuals throughout the documents. In many cases these referenced documents were once reviewed by the City of Sunset Valley and the reviewed version was adopted. In some cases the LDC references these manuals "as amended" and in some cases the City has reference documents that actually conflict with other written sections of our Code.

The purpose of the LDC is to serve as a rule book to guide city professionals and to provide instructions to residents and developers as to the requirements for building in the City of Sunset Valley. Over the last few years complaints about our permits system and development regulations have increased. The intent of this project is to reduce complaints, increase staff efficiency, and provide a process to keep the LDC current. The review will also include review of any sections that relate to redevelopment.

Conformance with Master Plan and other Plans/Policies

The Land Development Code is the application of the Master Plan intended to meet the established goals of the City Master Plan:

- Preserve and protect the pleasant quality of life**
- Preserve the community's natural resources, including the native wildlife habitat, natural site features, and underground water supply.**
- Protect existing and future development from increased flooding potential and erosion of soils**
- Promote healthy development that maintains and enhances the City's unique character.**
- Provide quality services and public facilities without burdensome fees or taxes**

Total FTEs		Total New Program Costs FY 2013-2014	\$10,000
0.00		Total Increases to the Budget for FY 2013-2014	\$10,000

New Program Worksheet

Program Name **Landscaping Improvements - 37 Lone Oak** Fiscal Year **2013-2014**
 Department **Public Works** Continued Program or New? **Continued**
 Funding Source: **General fund** Primary Staff Contact: **Carolyn Meredith**

Program Description

PROJECT FOR FY 2014-2015

This will complete the final two stages of the 37 Lone Oak project. Stage 2 will grade and hydro mulch the entire upper lot with the exception of the berm areas. Stage 3 will relocate the trail to the center of the lot. This project also includes funds for additional plantings along the outer edges of the property.

Program Justification and Benefits

The Lone Oak ad hoc Committee recommended that this property be graded for drainage and provide landscaped areas. This project will benefit the surrounding neighborhood and trail users. Some of the projects will also provide wildlife benefits.

Conformance with Master Plan and other Plans/Policies

Section 303. Scenic Streets, Lighting, and Landscaping- This project provides landscaping that will reinforce and distinguish Sunset Valley with the surrounding area.

Section 306. Topography, Grading, and Drainage. This project was designed to improve drainage across the property.

Section 313. Parkland, Greenspace, and Conservation Area. This project will enhance existing open space.

Section 314. Urban Forest. This project would incorporate tree plantings thus increasing the urban forest.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$0

Total Increases to the Budget for FY 2013-2014

\$0

New Program Worksheet

Program Name	Lovegrass Split Rail Fence Replacement	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Katy Phillips

Program Description

Replacement of existing split rail fencing along Lovegrass Lane. The existing fencing is 10 years old and has deteriorated beyond basic repairs. The fence is currently owned and maintained by Meadows Homeowner's Association. The Homeowner's Association would like assistance with replacement and ongoing maintenance. There is approximately 2,550 liner feet of fencing located within portions of the public right of way and portions of the adjacent properties. This project would require an amendment to the current right of way license agreement that requires the HOA to maintain the fence and an easement with the adjacent commercial property owner to allow access for fence maintenance.

The cost estimate does not include relocation of the existing fence but it is anticipated that relocation of portions of the fence would be feasible within the same price range.

Program Justification and Benefits

This program has been requested by the Sunset Valley Meadow HOA. The fencing helps to control vehicular access to the Sunset Valley Conservation Area and protects the Sunset Valley Village re-irrigation fields. The split rail design is part of the original entryway beautification for the Subdivision.

Conformance with Master Plan and other Plans/Policies

Section 301. Design and Site Planning Overview

The policies of this Comprehensive Plan include the following objectives:

- To develop a visually dynamic identity for the City with identifiable City edges, pathways, entry points, and landmarks to distinguish Sunset Valley from the surrounding area.
- To first create a hierarchy of City components that consist of city, planning area, neighborhood, site project, and individual building scales then use building masses, architecture, and landscaping to help reinforce the identity and image of those components in a cohesive, yet diversified identity for the community.

Section 303. Scenic Streets, Lighting, and Landscaping

Streetscapes, setbacks, and landscaping, whether natural or human-made, should retain the characteristics and features of the surrounding natural environment to help reinforce the image that distinguishes the City of Sunset Valley from the surrounding area.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$35,742

Total Increases to the Budget for FY 2013-2014

\$35,742



New Program Worksheet

Program Name	Trail Connection Easements	Fiscal Year	2013-2014
Department	General Government	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Carolyn Meredith

Program Description

Funds will be used for surveying, acquisition, and legal fees associated with obtaining trail easements to provide connections between Pillow, Reese, and Lone Oak Trail. There are not specific locations proposed for easements at this time.

Program Justification and Benefits

In the Trails Master Plan several trail connections were suggested to provide non-vehicular connectivity throughout the city. These links would be between Lone Oak Trail and Pillow Road and between Reese Road and Pillow Road. In order to obtain these links the city may request and purchase an easement from interested homeowners. These funds would be available to purchase the easements and cover all associated legal and engineering fees to establish these connections.

Conformance with Master Plan and other Plans/Policies

Section 310. Public Facilities. This project will add amenities to a public space that can be used by residents.

Section 313: Parkland, Greenspace/Preservation, and Conservation Areas. This project would add trail connections to link these areas.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$10,000

Total Increases to the Budget for FY 2013-2014

\$10,000

New Program Worksheet

Program Name	Utility Rate Study	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Katy Phillips

Program Description

PROJECT FOR FY 2014-2015

Utility Rate Study

This project is to produce a workable, clearly understandable document that will provide a fair, equitable framework for setting utility rates and fees now and into the future.

See attached Program Sheet.

Program Justification and Benefits

The purpose of this Utility Rate and Fee Study is to accomplish the following:

- Provide recommendations for rate structures that incorporate standardized transfers from the General Fund and will fund water, and wastewater collection operations and maintenance as well as system rehabilitation and replacement.
- Provide recommendations for restructuring existing and new fees (e.g., impact fees, development fees, capacity fees, etc.) that will ensure recovery of actual costs associated with services and development-related expansion of existing utility systems.
- Provide cost breakdown to provide for implementation of improvements for both infrastructure replacement and expansion.
- Propose a financing plan options for current and future debt service and major capital improvement projects.
- Provide a comparison of rates and fees with other similar utility agencies using accepted industry benchmarks.
- Evaluate utility fund reserves and compare to other similar utility agencies and accepted industry benchmarks.
- Provide a simple rate model to be used for forecasting and planning.

Conformance with Master Plan and other Plans/Policies

Section 201. Goals

- Provide quality services and public facilities without burdensome fees or taxes.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$0

Total Increases to the Budget for FY 2013-2014

\$0

Utility Rate Study

As part of this Study, the City is looking for a consultant to produce a workable, clearly understandable document that will provide a fair, equitable framework for setting utility rates and fees now and into the future.

STUDY OBJECTIVES

This Utility Rate and Fee Study must meet the following objectives:

1. Provide recommendations for rate structures that incorporate standardized transfers from the General Fund and will fund water, and wastewater collection operations and maintenance as well as system rehabilitation and replacement.
2. Provide recommendations for restructuring existing and new fees (e.g., impact fees, development fees, capacity fees, etc.) that will ensure recovery of actual costs associated with services and development-related expansion of existing utility systems.
3. Provide cost breakdown to provide for implementation of improvements for both infrastructure replacement and expansion.
4. Propose a financing plan options for current and future debt service and major capital improvement projects.
5. Provide a comparison of rates and fees with other similar utility agencies using accepted industry benchmarks.
6. Evaluate utility fund reserves and compare to other similar utility agencies and accepted industry benchmarks.
7. Provide a simple rate model to be used for forecasting and planning.

In addition, the Utility Rate and Fee Study should also incorporate the following goals:

- Reflect a fair and equitable cost of providing services to customers.
- Comply with applicable codes, laws and regulations
- Provide strategies to maintain or improve revenue stability.
- Be technically sound, yet easy to administer and understand.
- Provide recommendations that are compatible with the City's existing billing system,
- Encourage water conservation without destabilizing revenue.
- Avoid large variations in annual rates.

SCOPE OF SERVICES

A proposed list of major work tasks to be included in the scope of work is provided below. Proposers are encouraged to use their expertise to propose modifications to the study objectives (above) and scope of work items (below) where the proposers believe a different approach would better serve the City.

1. Review current rules, regulations and policies that affect the City's rates
2. Review and summarize the City's current rate structure, utility fees, operating expenses, capital costs, revenue stream, reserve funds and billing program.
3. Provide a comparison of current City utility rates, fees and reserves with comparable neighboring communities and utility operators.
4. Review impacts of projected new development and redevelopment on rates and fees.
5. Recommend rate structures and fees for water and wastewater services that will fairly recover allocated costs.
6. Review advantages and disadvantages of the various rate structures and fees proposed.
7. Provide a simple computer model/spreadsheet that projects future cost of services and rates for water, and wastewater services.
 - The model/spreadsheet should allow City staff to input costs (including wholesale water rates), revenues sources and amounts, and cash flows on a year-to-year basis for the purpose of evaluating alternative scenarios and determining rates.

New Program Worksheet

Program Name	Villas Greenspace Upgrades	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Carolyn Meredith

Program Description

Several residents within the Sunset Valley Villas have asked about the possibility of adding amenities and improving the empty lots in the Villas neighborhood. This project would add benches, irrigation, and landscaping. Currently these lots have no irrigation or access to water making it difficult to maintain ground cover. These improvements would create opportunities for community interaction and a place for neighbors to gather.

Program Justification and Benefits

These areas within the Villas are in need of rehabilitation. In order to maintain grass within these areas irrigation is needed.

Conformance with Master Plan and other Plans/Policies

Section 303. Scenic Streets, Lighting, and Landscaping- This project provides landscaping that will reinforce and distinguish Sunset Valley with the surrounding area. This project will also add a scenic streetscape within the neighborhood.

Section 310. Public Facilities. This project will add amenities to a public space that can be used by residents.

Section 314. Urban Forest. This project would incorporate tree plantings thus increasing the urban forest.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$12,704

Total Increases to the Budget for FY 2013-2014

\$18,000

New Program Worksheet

Program Name Villas Greenspace Upgrades Fiscal Year **2013-2014**
 Department Public Works Continued Program or New? **New**
 Funding Source: General Fund Primary Staff Contact: Carolyn Meredith

Cost of Project/Program FY 2013-2014		
Acct. #	Quantity / Description	Amount
	Landscaping Supplies	\$ 4,000
	Sod	\$ 2,500
	Irrigation Supplies	\$ 2,500
	Benches	\$ 1,500
	Misc. Supplies for project	\$ 7,500
		\$
		\$
		\$
	TOTAL	\$ 18,000

FY 2013-2014
\$ 18,000

Cost of Project/Program FY 2014-2015		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 0

FY 2014-2015
\$ 0

Cost of Project/Program FY 2015-2016		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 0

FY 2015-2016
\$ 0

PERSONNEL

Position	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
Environmental Services Manager	1.0	4,787	20%	957	383	383
Land Management Supervisor	1.0	3,652	20%	730	365	365
Maintenance Tech	1.0	2,580	20%	516	361	361
Subtotal Personnel				2,204	1,109	1,109

Total Number of FTE Positions that will be assigned to this program **0.00**

Temp Position Title(s)	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
				0	0	0
				0	0	0
Subtotal Temp			0.00	0	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

	Hours	Hourly Rate		FY 2013-2014	FY 2014-2015	FY 2015-2016
Overtime	0		x 1.5	0	0	0
Standby	0		x 30	0	0	0
FICA (Equals Total Salaries x)				169	85	85
TMRS (Equals No. of Mos. x)				264	133	133
Workers' Comp. (#N/A x Total Salaries)				0	0	0
TWC (Unemployment) (0.00 Persons x \$9000 x .)				0	0	0

TOTAL PERSONNEL COSTS **2,636** **1,327** **1,327**

Total New Program Costs \$ **12,704** \$ **1,109** \$ **1,109**





New Program Worksheet

Program Name	Water Distribution Plan	Fiscal Year	2013/2014
Department	Public Works	Continued Program or New?	Continued
Funding Source:	General Fund/Water Utility	Primary Staff Contact:	Katy Phillips

Program Description

Update the City of Sunset Valley Water Distribution Plan.

This project is to update the existing 2003 Water Distribution Plan and adopt a current map of existing and future water distribution system improvements. Development of this map will require engineering services and field tests to determine waterline sizing, line location, flow rates and existing conditions. Some legal assistance may be required in the drafting of the adoption ordinance.

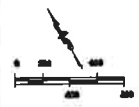
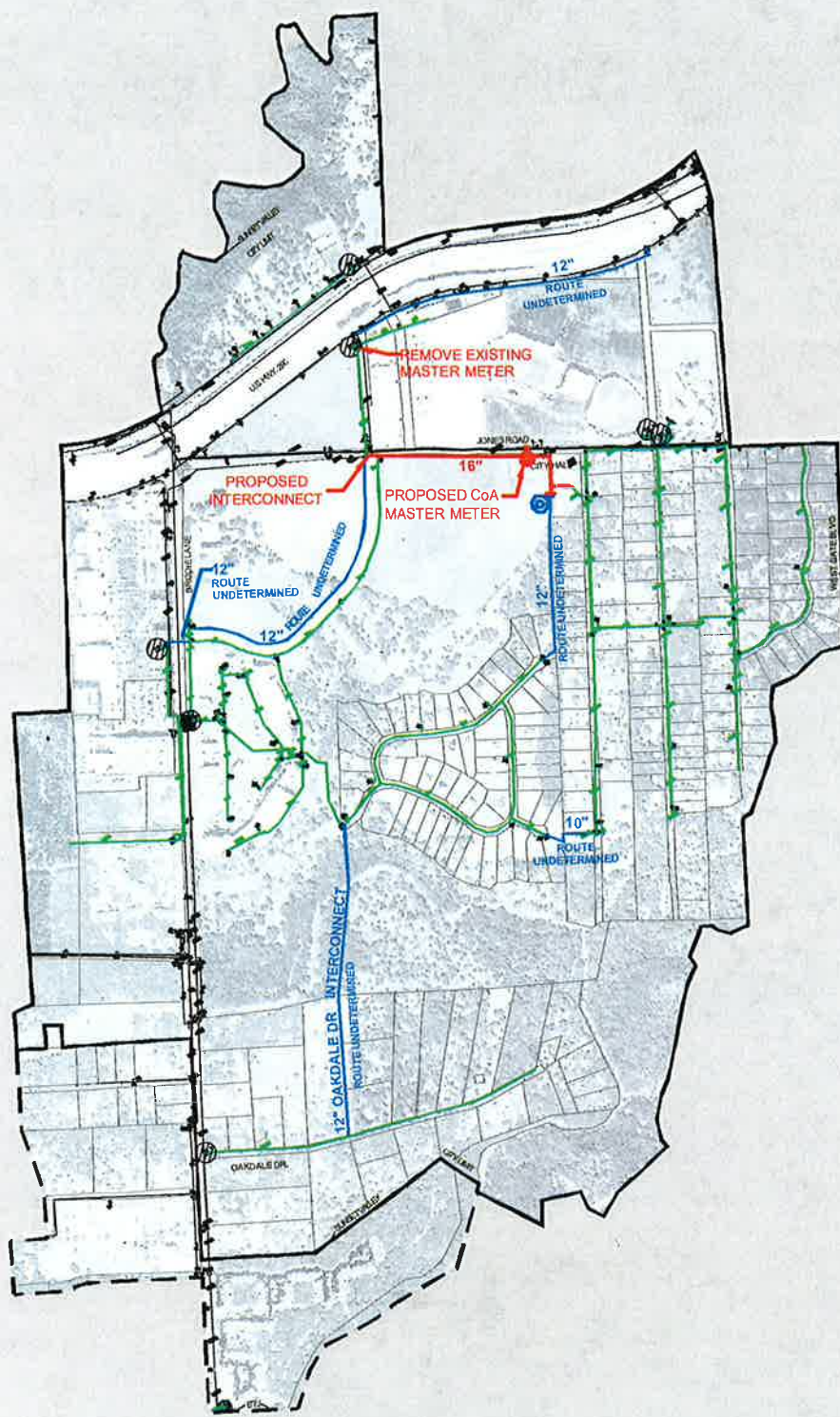
This plan will be developed with the understanding that the distribution system is designed to provide for a dual source water system.

Program Justification and Benefits

The existing planning map was adopted in 2003 and the majority of the proposed improvements have been completed or are no longer applicable. The map is used to plan for the construction and financing of infrastructure improvements . The Water System Master Plan is referred to in the City's Land Development Code and is used as a guidance document for land development and system planning.

Conformance with Master Plan and other Plans/Policies

Total FTEs	Total New Program Costs FY 2013-2014	\$12,884
0.00	Total Increases to the Budget for FY 2013-2014	\$11,000



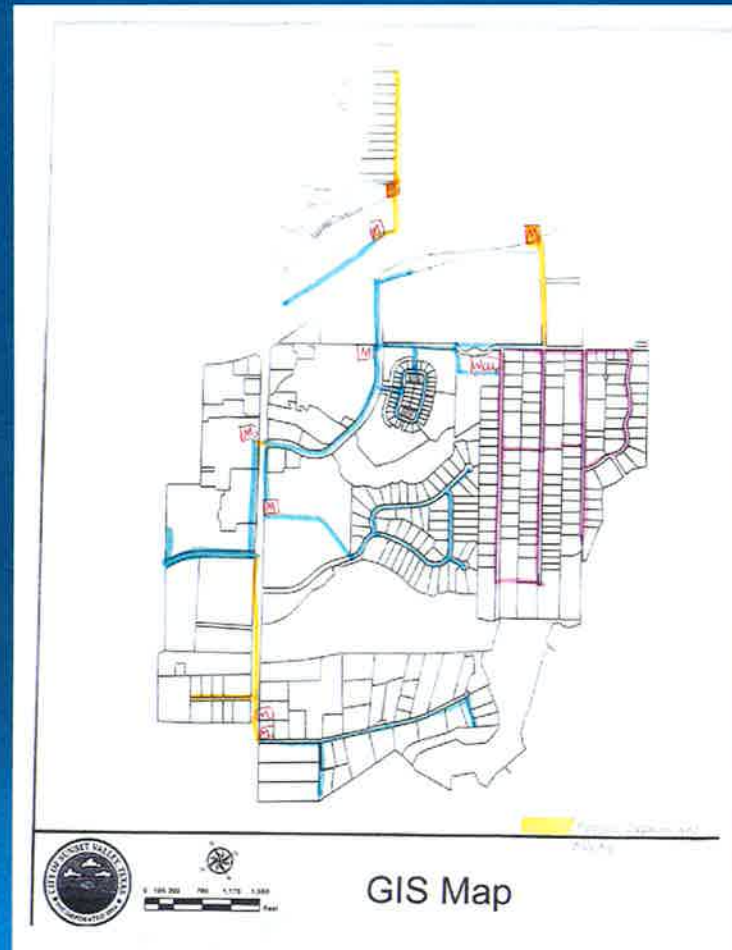
LEGEND	
	CITY LIMIT LINE
	ET A LINE
	QUADRANT LINE
	COV WATER LINE
	PHASE 1
	ULTRAVIA
	GATE OR OPERATING VALVE
	FIRE HYDRANT ASSEMBLY
	SEWER METER
	CoA MASTER METER

EC Espey Consultants, Inc.
Environmental & Engineering Services

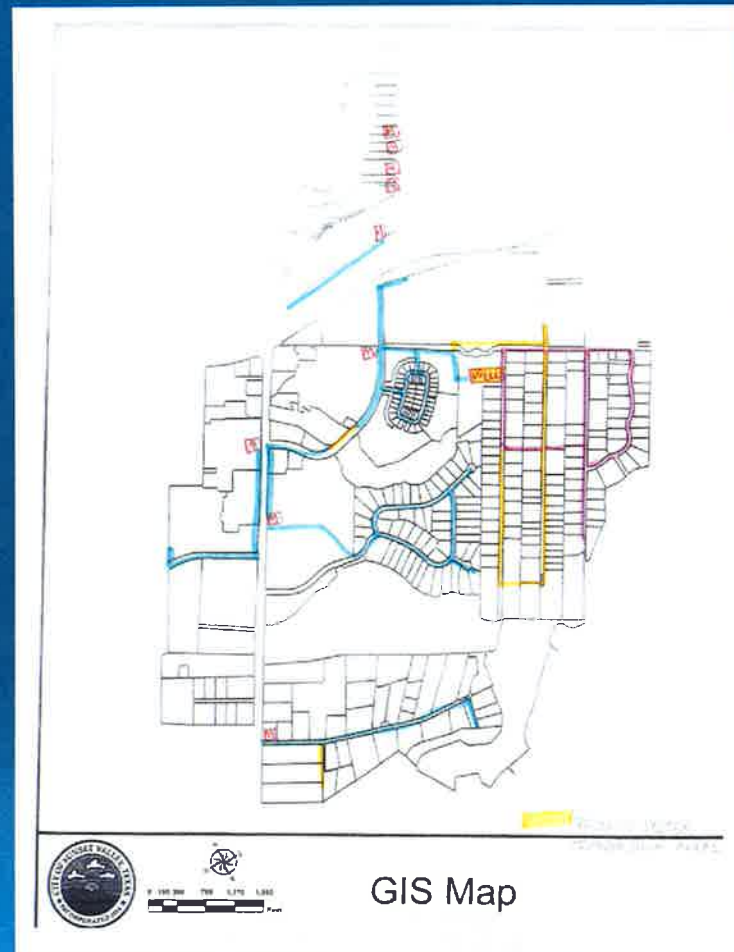
PROPOSED PH-1 WATER SYSTEM
CITY OF SUNSET VALLEY

JUNE 2003

Projected Service Area



Priority Improvement area



CITY OF SUNSET VALLEY, TEXAS

FY 2013 - 2014 BUDGET

STREET PROJECTS

2013 - 2014



New Program Worksheet

General Fund

Division # Public Works Department

Fiscal Year Implemented 2013-2014

Program Ernest Robles Way and Home Depot Street Repairs

Priority _____

Program Description (attach additional pages if needed)

Structural road repairs are needed in several locations on Ernest Robles Way and on Home Depot Blvd. These streets were constructed in the 1990's. These are concrete roads and there are signs of cracking and vertical separation at expansion joints and retaining walls. Project will include testing, engineering design, traffic control and Construction Project Management.

Program Justification and Benefits

Repairs are needed to avoid further road failure.

Division Goal(s) Affected

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$

\$217,722

New Program Worksheet **General Fund** **0** **0**

Division # Public Works Department iscal Year Implemented 2013-2014
 Program Ernest Robles Way and Home Depot Street Repairs Priority #

Contractual Services		
Acct. #	Quantity / Description	Amount
	Engineering Services	\$ 35,000
	Testing	\$ 7,000
	Construction and Proj Manageme	\$ 175,722
Total Contractual Services		

FY 2013-2014	FY 2014-2015	FY 2015-2016
\$ 217,722	\$	\$ 0

Materials and Supplies		
Acct. #	Quantity / Description	Amount
Total Materials and Supplies		

FY 2013-2014	FY 2014-2015	FY 2015-2016
\$ 0	\$ 0	\$ 0

Other Expenses		
Acct. #	Quantity / Description	Amount
		\$
		\$
Total Other Expenses		

FY 2013-2014	FY 2014-2015	FY 2015-2016
\$ 0	\$	\$

Capital Outlay		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
Total Capital Outlay		

FY 2013-2014	FY 2014-2015	FY 2015-2016
\$ 0	\$ 0	\$ 0

PERSONNEL							
Pay Grade	FTE Position Title	Months	Monthly Salary	FTE	FY 2013-2014	FY 2014-2015	FY 2015-2016
					0	0	0
					0	0	0
					0	0	0
					0	0	0
					0	0	0
Subtotal FTES				0.00	0	0	0
Total Number of FTE Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
Temp Position Title(s)	Months	Monthly Salary	FTE	FY 2013-2014	FY 2014-2015	FY 2015-2016	
				0	0	0	
				0	0	0	
Subtotal Temp				0.00	0	0	
Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)						0.00	
	Hours	Hourly Rate					
Overtime	0		x 1.5	0	0	0	
	Elig. Pers.	No. of Weeks					
Standby	0		x 30	0	0	0	
FICA	(Equals Total Salaries x)			0	0	0	
Insurance	(Equals No. of Mos.)			0	0	0	
TMRS	(Equals Total Salaries x)			0	0	0	
Workers' Comp.	#N/A	X Total Salaries		0	0	0	
TWC (Unemployment)	0.00	Persons x \$9000 x .		0	0	0	
TOTAL PERSONNEL COSTS					0	0	0

Total New Program Costs \$ 217,722 \$ \$

New Program Worksheet

Program Name	Lone Oak Trail Street Assessment	Fiscal Year	2013/2014
Department	Public Works	Continued Program or New?	Continued
Funding Source:	Street Fund	Primary Staff Contact:	Katy Phillips

Program Description

This project will provide for engineering services as required to assess pavement, drainage and utility infrastructure. Should repairs or replacement needs be determined additional services will be contracted to provide project options and cost estimates.

Assessment will include a determination of the following:

- pavement level of serviceability based on standard criteria
- drainage assessments based on documented complaints, field observations and drainage hydraulic analysis
- Wastewater assessment based on camera inspection data and field reports.
- Waterline analysis based on fire flow tests, age and documented service reports.
- Evaluation of trees and roadside vegetation.

Program Justification and Benefits

In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.

Information provided from the street assessment will assist in the cost benefit analysis for any resulting Capital Improvement Project. The assessment report is made available to the public and will be used in the justification and prioritization of the project.

Conformance with Master Plan and other Plans/Policies

Section 306. Topography, Grading, and Drainage

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

Section 302. Streets

- Develop a street maintenance plan to maintain and extend the life of City streets.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$46,878

Total Increases to the Budget for FY 2013-2014

\$40,000

New Program Worksheet

Program Name **Lone Oak Trail Street Assessment** Fiscal Year **2013/2014**
 Department **Public Works** Continued Program or New? **Continued**
 Funding Source: **Street Fund** Primary Staff Contact: **Katy Phillips**

Cost of Project/Program FY 2013-2014		
Acct. #	Quantity / Description	Amount
	Engineering Services	30,000
	Geotechnical Services	4,000
	Survey and other	6,000
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	

FY 2013-2014
\$ 40,000

Cost of Project/Program FY 2014-2015		
Acct. #	Quantity / Description	Amount
	TBD Capital Improvement Project	\$ 600,000
		\$
		\$
		\$
		\$
		\$
	TOTAL	

FY 2014-2015
\$ 600,000

Cost of Project/Program FY 2015-2016		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
	TOTAL	

FY 2015-2016
\$ 0

Position	Hours	Monthly Salary %	FY 2013-2014	FY 2014-2015	FY 2015-2016
Public Works Director	60	41	2,460	0	0
Operations Manager	60	24	1,440	0	0
Utility Supervisor	50	23	1,150		
Environmental Manager	25	28	700		
				0	0
Subtotal Personnel			5,750	0	0

0.00

Total Number of FTE Positions that will be assigned to	Months	Monthly Salary %	FY 2013-2014	FY 2014-2015	FY 2015-2016
			0	0	0
Temp Position Title(s)			0	0	0
Subtotal Temp		0.00	0	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

	Hours	Hourly Rate		FY 2013-2014	FY 2014-2015	FY 2015-2016
Overtime	0	x 1.5		0	0	0
Standby	0	x 30		0	0	0
FICA (Equals Total Salaries x)				440	0	0
Insurance (Equals No. of Mos.)						
TMRS (Equals Total Salaries x)				688	0	0
Workers' Comp. (#N/A X Total Salaries)						
TWC (Unemployment) 0.00 Persons x \$9000 x .				0	0	0

TOTAL PERSONNEL COSTS 6,878 0 0

Total New Program Costs \$ 46,878 \$ 0 \$ 0

New Program Worksheet

Program Name	Pillow Road Phase II	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	Continued
Funding Source:	Drainage Utility	Primary Staff Contact:	Katy Phillips

Program Description

2ND PHASE OF PROJECT - FOR FY 2014-2015

This project addresses the portion of Pillow Road located between Jones Road and the Low Water Crossing on Sunset Valley Tributary to Williamson Creek. The area was originally included in the 2012 Pillow Road Reconstruction Project but was deleted due to extensive drainage conflicts. Additional field investigations, drainage analysis and engineering design is required to develop options for possible improvements .

Drainage Area Project Limits

Study Sunset Valley Tributary from the Retention Pond outfall to the new Reese bridge. Optimize channel to ensure maximum flow from existing creek -identify 'tiered' options for improving creek flow.

Initial tasks include:

- 1) Creek bed elevation survey for this stretch
- 2) Channel cross sectional survey every (?)feet
- 3) Identification of existing conditions that restrict flow
- 4) Create recommendations for modifications to existing creek bed that would enhance flow that can be conducted by City and/or Property Owners
- 5) List of Tier 1 Projects and potential costs for each - can be made without 'significant' channel modifications (minor bottom grading, clean-out, side grading, etc.)
- 6) List of Tier 2 Projects and potential costs for each - can be made to the existing channel route but would require more significant widening, benching, etc. but retain existing 2-box culvert at Pillow
- 7) List of Tier 3 Projects and potential costs for each - ideas such as re-routing some of the flow across private property(easements required), additional 3- or 4-box culvert under Pillow, etc.

The cost estimate provided does not include design or construction services.

Program Justification and Benefits

Project would identify options and cost estimates for projects design to address nuisance drainage and small flood events.
Low water crossing improvements could potentially improve road access and emergency access during storm events.

Conformance with Master Plan and other Plans/Policies

Section 306. Topography, Grading, and Drainage

Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

Total FTEs
0.00

Total New Program Costs FY 2013-2014 \$0

Total Increases to the Budget for FY 2013-2014 \$0

New Program Worksheet

Program Name Pillow Road Phase II Fiscal Year **2013-2014**
 Department Public Works Continued Program or New? **Continued**
 Funding Source: Drainage Utility Fund Primary Staff Contact: Katy Phillips

Cost of Project/Program FY 2013-2014		
Acct. #	Quantity / Description	Amount
	Engineering Services	45,000
	Survey and other	7,500
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	

FY 2013-2014
\$ 52,000

Cost of Project/Program FY 2014-2015		
Acct. #	Quantity / Description	Amount
	Construction	\$ 250,000
		\$
		\$
		\$
		\$
		\$
	TOTAL	

FY 2014-2015
\$ 250,000

Cost of Project/Program FY 2015-2016		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
	TOTAL	

FY 2015-2016
\$ 0

Position	Hours	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
Public Works Director	120	41		4,920	0	0
					0	0
				0		0
Subtotal Personnel				4,920	0	0

0.00

Total Number of FTE Positions that will be assigned to	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
				0	0	0
Temp Position Title(s)				0	0	0
Subtotal Temp			0.00	0	0	0

0.00

	Hours	Hourly Rate				
Overtime	0		x 1.5	0	0	0
			Elig. Pers. No. of Weeks			
Standby	0		x 30	0	0	0
FICA		(Equals Total Salaries x)		376	0	0
Insurance		(Equals No. of Mos.)				
TMRS		(Equals Total Salaries x)		588	0	0
Workers' Comp.	#N/A	X Total Salaries				
TWC (Unemployment)	0.00	Persons x \$9000 x .		0	0	0

TOTAL PERSONNEL COSTS 5,885 0 0

Total New Program Costs \$ 57,885 \$ 250,000 \$ 0

New Program Worksheet

Program Name	Sunset Trail Street Assessment	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	Continued
Funding Source:	Street Fund	Primary Staff Contact:	Katy Phillips

Program Description

This project will provide for engineering services as required to assess pavement condition, drainage performance and utility infrastructure . Should repairs or replacement needs be determined additional services will be contracted to provide project options and cost estimates.

Assessment will include a determination of the following:

- pavement level of serviceability based on standard criteria
- drainage assessments based on documented complaints, field observations and drainage hydraulic analysis
- wastewater assessment based on camera inspection data and field reports.
- waterline analysis based on fire flow tests, age and documented service reports.
- evaluation of trees and roadside vegetation

Program Justification and Benefits

In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.

Information provided from the street assessment will assist in the cost benefit analysis for any resulting Capital Improvement Project. The assessment report is made available to the public and will be used in the justification and prioritization of the project.

Conformance with Master Plan and other Plans/Policies

Section 306. Topography, Grading, and Drainage

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

Section 302. Streets

- Develop a street maintenance plan to maintain and extend the life of City streets.

Total FTEs
0.00

Total New Program Costs FY 2013-2014 **\$46,878**

Total Increases to the Budget for FY 2013-2014 **\$40,000**

New Program Worksheet

Program Name **Sunset Trail Street Assessment** Fiscal Year **2013/2014**
 Department **Public Works** Continued Program or New? **Continued**
 Funding Source: **Street Fund** Primary Staff Contact: **Katy Phillips**

Cost of Project/Program FY 2013-2014		
Acct. #	Quantity / Description	Amount
	Engineering Services	30,000
	Geotechnical Services	4,000
	Survey and other	6,000
		\$
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 40,000

Cost of Project/Program FY 2014-2015		
Acct. #	Quantity / Description	Amount
	TBD Capital Improvement Project	\$ 600,000
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 600,000

Cost of Project/Program FY 2015-2016		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
	TOTAL	\$ 0

Position	Hours	Monthly Salary %	FY 2013-2014	FY 2014-2015	FY 2015-2016
Public Works Director	60	41	2,460	0	0
Operations Manager	60	24	1,440	0	0
Utility Supervisor	50	23	1,150		
Environmental Manager	25	28	700		
Subtotal Personnel			5,750	0	0

Total Number of FTE Positions that will be assigned to this program **0.00**

Temp Position Title(s)	Months	Monthly Salary %	FY 2013-2014	FY 2014-2015	FY 2015-2016
			0	0	0
			0	0	0
Subtotal Temp		0.00	0	0	0

	Hours	Hourly Rate		FY 2013-2014	FY 2014-2015	FY 2015-2016
Overtime	0	x 1.5	Elig. Pers. No. of Weeks	0	0	0
Standby	0	x 30		0	0	0
FICA (Equals Total Salaries x)				440	0	0
Insurance (Equals No. of Mos.)						
TMRS (Equals Total Salaries x)				688	0	0
Workers' Comp. (#N/A) X Total Salaries						
TWC (Unemployment) 0.00 Persons x \$9000 x .				0	0	0

TOTAL PERSONNEL COSTS **6,878** **0** **0**

Total New Program Costs **\$ 46,878** **600,000** **\$ 0**

CITY OF SUNSET VALLEY, TEXAS

FY 2013 - 2014 BUDGET

DRAINAGE UTILITY PROJECTS

2013 - 2014



New Program Worksheet

Program Name	Brodie Lane WQ/HMT Maintenance	Fiscal Year	2013/2014
Department	Public Works	Continued Program or New?	New
Funding Source:	Drainage Utility	Primary Staff Contact:	Katy Phillips

Program Description

There are several large vaults under Brodie that that are designed to catch hazardous material spills, grit and general stormwater run off that may occur on Brodie Lane within the Sunset Valley city limits. The maintenance of these vaults every 5 years is required by the Texas Commission for Environmental Quality (TCEQ). The project includes daytime lane closures, extensive traffic control signage, the removal and disposal of any contaminated sediment within the vault traps, and the installation of new filter sand and fabric.

Program Justification and Benefits

This is a reoccurring maintenance activity required by the TCEQ every 5 years. Regular cleaning will improve water quality and ensure proper trap function should a chemical spill occur on Brodie Lane.

Conformance with Master Plan and other Plans/Policies

Required by TCEQ permit.

Total FTEs
0.00

Total New Program Costs FY 2013-2014 \$36,722

Total Increases to the Budget for FY 2013-2014 \$35,000

New Program Worksheet

Program Name	Jones Road Southside Trail	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	Continued Construction
Funding Source:	General Fund/Drainage Fund	Primary Staff Contact:	Katy Phillips

Program Description

Install a signature granite gravel walkway or concrete sidewalk on the South side of Jones Road from Westgate to Pillow. Final material selection is to be determined after comparing construction cost estimates. Upgrade the existing pedestrian crosswalk at the Pillow Road intersection and restripe crosswalks on the north side intersections at Sunset Trail and Westwind. Some drainage improvements are included in portions of this project area. Storm water inlets must be installed and property easements will be required from adjacent property owners. Funding for drainage improvements would be allocated from existing the Drainage Utility Program as applicable.

FUNDING FROM TWO SOURCES

GENERAL FUND	\$144,500
DRAINAGE UTILITY FUND	\$ 30,500

Program Justification and Benefits

The project will improve pedestrian mobility and safety in the school zone. Promotes non-vehicular transportation and encourages physical exercise in the community. Drainage improvements the area between Reese and Sunset Trail have been incorporated into this project. The drainage improvement are essential to the project to prevent storm water runoff from increasing pre-existing drainage problems in the area.

Design for this project occurred during the 2012/2013 fiscal year. Project will be ready for construction in FY 2013/2014.

Conformance with Master Plan and other Plans/Policies

Section 302. Streets

The City desires to maintain and improve the current mobility level for all residential and commercial property owners, to ensure the safety of auto drivers, pedestrians, and bicyclists in the city, to enhance the natural beauty of street rights-of-way, and to improve traffic flow and safety by the optimal application of traffic control devices. Develop non-vehicular access (bike lanes, sidewalks, trails, and footpaths) between City streets.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$177,388

Total Increases to the Budget for FY 2013-2014

\$30,500

New Program Worksheet

Program Name	Pillow Road Phase II	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	Continued
Funding Source:	Drainage Utility	Primary Staff Contact:	Katy Phillips

Program Description

Engineering and Design Only.

This project addresses the portion of Pillow Road located between Jones Road and the Low Water Crossing on Sunset Valley Tributary to Williamson Creek. The area was originally included in the 2012 Pillow Road Reconstruction Project but was deleted due to extensive drainage conflicts. Additional field investigations, drainage analysis and engineering design is required to develop options for possible improvements .

Drainage Area Project Limits

Study Sunset Valley Tributary from the Retention Pond outfall to the new Reese bridge. Optimize channel to ensure maximum flow from existing creek -identify 'tiered' options for improving creek flow.

Initial tasks include:

- 1) Creek bed elevation survey for this stretch
- 2) Channel cross sectional survey every (?)feet
- 3) Identification of existing conditions that restrict flow
- 4) Create recommendations for modifications to existing creek bed that would enhance flow that can be conducted by City and/or Property Owners
- 5) List of Tier 1 Projects and potential costs for each - can be made without 'significant' channel modifications (minor bottom grading, clean-out, side grading, etc.)
- 6) List of Tier 2 Projects and potential costs for each - can be made to the existing channel route but would require more significant widening, benching, etc. but retain existing 2-box culvert at Pillow
- 7) List of Tier 3 Projects and potential costs for each - ideas such as re-routing some of the flow across private property(easements required), additional 3- or 4-box culvert under Pillow, etc.

The cost estimate provided does not include design or construction services.

Program Justification and Benefits

Project would identify options and cost estimates for projects design to address nuisance drainage and small flood events. Low water crossing improvements could potentially improve road access and emergency access during storm events.

Conformance with Master Plan and other Plans/Policies

Section 306. Topography, Grading, and Drainage

Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$57,885

Total Increases to the Budget for FY 2013-2014

\$52,000

New Program Worksheet

Program Name Pillow Road Phase II Fiscal Year **2013-2014**
 Department Public Works Continued Program or New? **Continued**
 Funding Source: Drainage Utility Fund Primary Staff Contact: Katy Phillips

Cost of Project/Program FY 2013-2014

Acct. #	Quantity / Description	Amount
	Engineering Services	45,000
	Survey and other	7,500
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 52,000

Cost of Project/Program FY 2014-2015

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
	TOTAL	\$ 0

Cost of Project/Program FY 2015-2016

Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
	TOTAL	\$ 0

Position	Hours	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
Public Works Director	120	41		4,920	0	0
					0	0
				0		0
Subtotal Personnel				4,920	0	0

Total Number of FTE Positions that will be assigned to	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
				0	0	0
Temp Position Title(s)				0	0	0
Subtotal Temp		0.00		0	0	0

Overtime	Hours	Hourly Rate				
	0		x 1.5	0	0	0
Standby	Elig. Pers.	No. of Weeks				
	0		x 30	0	0	0
FICA	(Equals Total Salaries x)			376	0	0
Insurance	(Equals No. of Mos.)					
TMRS	(Equals Total Salaries x)			588	0	0
Workers' Comp.	#N/A X Total Salaries					
TWC (Unemployment)	0.00 Persons x \$9000 x .			0	0	0

TOTAL PERSONNEL COSTS	5,885	0	0
Total New Program Costs	\$ 57,885	\$ 0	\$ 0

New Program Worksheet

Program Name	Westgate Bridge Feasibility Study	Fiscal Year	2013/2014
Department	Public Works	Continued Program or New?	Continued
Funding Source:	Drainage Utility	Primary Staff Contact:	Katy Phillips

Program Description

Westgate Bridge Feasibility Study

This is the first phase of a proposed drainage project to be located at the Westgate bridge over the Sunset Valley Tributary on Williamson Creek. The creek is sometimes referred to as Cougar Creek or Sunset Valley Creek. The Bridge is located and operated by the City of Austin. Project would include the removal of the bottom portion of the box culverts under the bridge. The concept is to replace these at a lower elevation to alleviate standing water and to accelerate passage of the frequent low flow storm event. Some hydraulic analysis has already be done that indicates a benefit to the immediate area on Sunset Trail adjacent to the low water crossing. Additional analysis is required to determine if any benefit is indicated upstream of the immediate area (Reese, Pillow and Lone Oak) .

There are potentially 5 residential properties that could see some relief at the frequency level of a 1 year storm event. Additionally, 1 of these structures could see a reduction in surface water elevation at a 5 year storm event. Current analysis showed no improvement for Lone Oak or Pillow low water crossings at the 5 year storm event.

The feasibility Study would include additional hydraulic analysis by outside engineers, final floor elevation surveys of residential structures and low water crossings, cost estimates for proposed improvements, cost estimates and timelines for City of Austin permits and project coordination, and additional project management services.

Program Justification and Benefits

Project has the potential to reduce nuisance flooding in the residential area adjacent to Sunset Valley Tributary. This feasibility study will provide information such as effectiveness of the proposed project, cost of the project, timeline for the project and potential environmental impacts of the project to the creek upstream and downstream of the project area.

Conformance with Master Plan and other Plans/Policies

Section 201. Goals

Protect existing and future development from increased flooding potential and erosion of soils.

Section 306. Topography, Grading, and Drainage

Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

Total FTEs
0.00

Total New Program Costs FY 2013-2014 **\$37,140**

Total Increases to the Budget for FY 2013-2014 **\$35,000**

City of Sunset Valley
FY 2013-2014
New Equipment - Administration Department

Equipment		Proposed Budget
City Council Chairs (7 each)		\$2,100
Total Requested		\$2,100

New Program Worksheet

Program Name	City Council Executive Chairs	Fiscal Year	FY 2013-2014
Department	Administration	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Rae Gene Greenough

Program Description

7 each - Executive Chairs - estimated at \$300 per chair

Program Justification and Benefits

The chairs that are currently in use are over 7 years old and show the wear and tear of those years. These chairs are used for all City Council meetings, Zoning Commission meetings, Board of Adjustment meetings, and other meetings that occur in the Council Chambers.

Conformance with Master Plan and other Plans/Policies

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$2,100

Total Increases to the Budget for FY 2013-2014

\$2,100

ADVERTISEMENT



[Favorites Lists](#) | [Easy Reorder](#) | [Order by Catalog Item #](#)

[My Account](#)

[Log in](#) |

[Office Chairs](#) [Executive Chairs](#)



[view larger](#)

Example ONLY.



Staples® Stanmore™ Top Grain Leather Executive High-Back Chair, Black

Item: 923279 Model: 21082-CC

[Read 154 Reviews](#)

Black top grain leather seating surfaces with chrome arms and base

Padded fixed arms

Pneumatic seat height adjustment

FREE SHIPPING

In Stock Online

See more details

Expected Delivery: 1 Business Day

FREE Shipping to store (Learn More)

Check in Store Availability



Qty.

Ad

Reserve now and pick up in store, usually within two hours. See details [Learn More](#)

Product Info

Reviews

Q & A

Supplies & Accessories

[Product Details](#) | [Specifications](#) | [Manufacturer Specs](#)

Product Details

Unique ergonomically contoured seat & back cushions with adjustable lumbar support provides exceptional

Knee tilt functionality allows user to keep feet on the floor for balanced ergonomic support while reclining.



- Black top grain leather seating surfaces with chrome arms and base
- Padded fixed arms
- Pneumatic seat height adjustment
- Adjustable lumbar support can be positioned to fit individual preferences
- Knee tilt functionality with adjustable tilt tension and lock
- Infinite lock allows user to lock seat back at any angle
- 5-star chrome base with 2" casters
- Dimensions: 45-7/8" - 48-3/4"H x 28"W x 29-1/8"D
- Seat size: 21-1/4" - 24-1/8"H x 21-1/2"W x 19-1/2"D
- Back size: 22"W x 26-3/8"H
- Meets or exceeds ANSI/BIFMA standards
- Weight rating up to 250 lbs based on 5-10 hours of use
- Full assembly required
- Mfr. limited lifetime warranty

Compare with similar items

Overall dimensions

45-7/8" - 48-3/4"H x 28"W x 29-1/8"D

Back Material

Top Grain Leather

City of Sunset Valley
FY 2013-2014
New Equipment - Police Department

Equipment		Proposed Budget
CID Equipment - several items		\$2,500
Office Furniture - several items		\$3,000
Total Requested		\$5,500

New Program Worksheet

Program Name	CID Equipment	Fiscal Year	2013-2014
Department	Police Department	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Lt. R. Andreucci

Program Description

The Criminal Investigations Division handles approximately 25-30 cases a month pertaining to active investigations. Those investigations revolve around criminal offenses such as theft, robbery, family violence, and other violent offenses. When investigating crimes, criminal investigators or patrol officers must interview witnesses, suspects, and victims. Those interviews are required to be recorded for the prosecution portion of the case. Video and audio recorded statements are vital. The need for working equipment is required and not optional.

In addition, evidence procedures involving the handling, processing, and documentation of [evidence] is mandated to be secured and properly recorded accordingly. The need for equipment and resources to perform these duties are mandated by State requirements and department policy.

Items requested:

- Blood Evidence - Supersticks
- Blood Patter Kit 2015
- Steel Double Pedestal Desk
- GPS Tracking Device
- Voice Recorder
- 39" LED HDTV
- Interview/Interrogation Video Recording System
- DVD Recorder

Program Justification and Benefits

Over the past 10 years, the increase in criminal activity both in Sunset Valley commercial area as well as other area commercial districts had validated the need for a CID division. The investigators and officers that are charged with this duty must be provided with the required equipment and tools to successfully perform their job functions. The benefit of having properly equipped detectives and officers conducting intensive criminal investigations is the ability to deter other offenses by building sound cases.

The current equipment is outdated, unreliable, broken, and not consistent with other agencies or business IT standards.

Conformance with Master Plan and other Plans/Policies

Total FTEs

0.00

Total New Program Costs FY 2013-2014 **\$2,500**

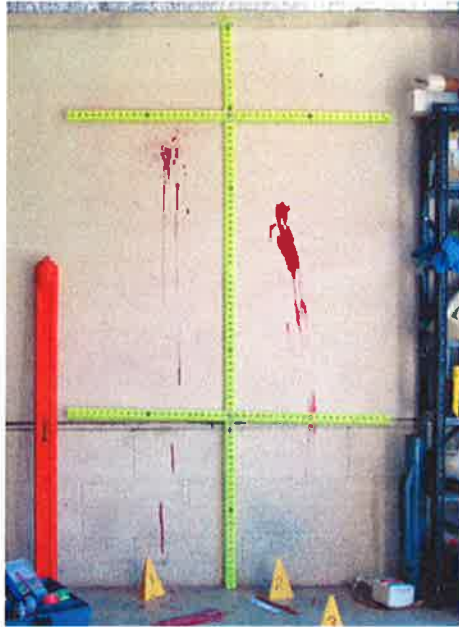
Total Increases to the Budget for FY 2013-2014 **\$2,500**



Blood Evidence

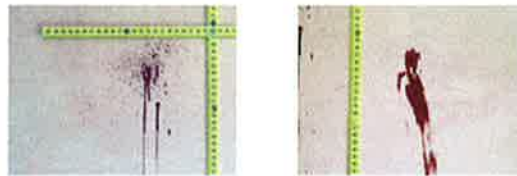
Bluestar - Luminoi - Hemastix - SuperSticks - Forenstix - Blood Tests

ADDITIONAL PRODUCT LINKS
DNA Collection

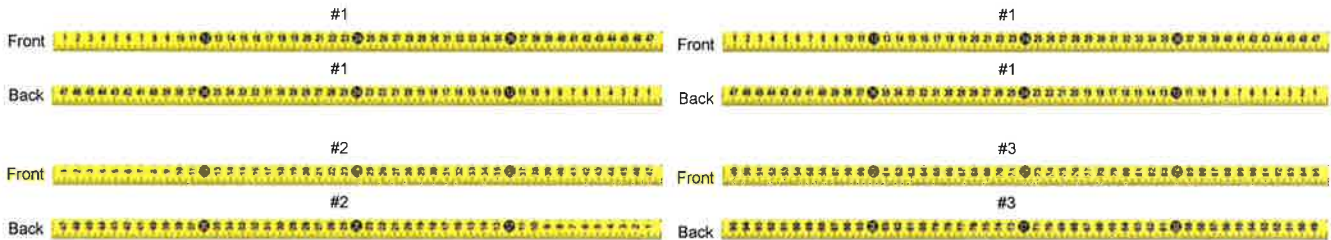


SUPERSTICKS®

Every crime scene unit should have a set of these multi-purpose Super Sticks for blood spatter analysis and general photographic needs. Bold black numbers on a bright yellow background provide excellent contrast for both black and white and color photography. Two horizontal sticks numbered left to right and right to left and one vertical stick numbered top to bottom and bottom to top. Constructed of flexible PVC material for easy cleaning. Sold in sets of four 48" Super Sticks in a durable vinyl carrying case with a threaded cap for your protection and convenience.



SUPERSTICKS®



#5091SS	4 - 48" SuperSticks & Case	\$85.00
#5091-S1	1 - 48" SuperStick #1	\$20.00
#5091-S2	1 - 48" SuperStick #2	20.00
#5091-S3	1 - 48" SuperStick #3	20.00
#5091-CLP	1 - SuperStick Clip	4.00



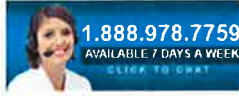
Blood Spatter Kit 2015

Everything needed for blood spatter evidence recovery and analysis in a single kit. Includes SuperSticks and a Trajectory String Kit. All items packaged in a plastic field case.

KIT CONTENTS:

- | | |
|-----------------------------|-------------------------------|
| 4 - 48" SuperSticks w/ Case | 1 - Mounting Putty |
| 1 - Protractor | 1 - Folding Magnifier |
| 1 - 30' Measuring Tape | 2 - Adhesive Photo Scale Pads |
| 1 - Scientific Calculator | 1 - Ultra Fine Black Sharpie |
| 1 - Trajectory String Kit | 1 - Fine Black Sharpie |
| 1 - Scissors | 1 - Ultra Fine Red Sharpie |
| 6 - Magnet Clips | 1 - Fine Red Sharpie |

Shop Office Partitions, Computer Furniture, Picnic Tables, Folding Picnic Tables, Stacking Chairs, Mobile Workstations, Chair Mats, Park Benches & more!



Log In | Shopping Cart 0 Items - (\$0.00)

Shop Categories

Help

Welcome Log In (0)

Enter Stock # or Keyword

SEARCH

Return to Category List

Home > Furniture & Office > Desks > Steel > Global - Steel Double Pedestal Desks

Browse Desks (2,468 Items)

Sub Category Steel (300) Remove

Global - Steel Double Pedestal Desks Remove

Narrow Your Results By:

Accessory Type

- Center Drawer (3)
- Keyboard Drawer (3)

Width Inches

- 14 (3)
- 16-1/2 (3)
- 30 (9)
- 36 (6)

Brand

- MBI (12)
- Sandusky (9)

Our Price

- Under \$45.00 (1)
- \$48.00 - \$49.00 (5)
- \$386.00 - \$387.00 (3)
- \$396.00 - \$397.00 (3)
- \$452.00 - \$453.00 (3)
- \$460.00 - \$461.00 (3)
- Over \$480.00 (3)

Global - Steel Double Pedestal Desks



Steel double pedestal office desks include a 1-1/8" thick laminate top that is stain, water and scratch resistant. All drawers include chrome plated drawer pull handles. 1" x 1" chrome plated tubular steel legs are scratch resistant and include adjustable leveling floor glides. Double Pedestal Desks include two 3/4 height pedestals. File drawers include full extension glides and high drawer sides that accommodate hanging files. Box drawers include a divider for organized storage. **Double Pedestal Desk** includes a right pedestal with one box and one file drawer. The left 3/4 height pedestal includes 3 box drawers. **Double Pedestal Desk with Center Drawer & Teacher's Desk** includes 2 pedestals with one box and one file drawer on each end. **Optional Center Drawer** provides lockable storage under the work surface. **Optional Keyboard Drawer** offers convenient storage for keyboard and mouse. **Teacher Desk** features a 6" rear overhang for easy student conferencing and two grommets for easy cable and wire management. Meets or exceeds ANSI/BIFMA standards. Limited Lifetime Warranty.

Click here to see our matching [Global Vertical Files](#)

Global - Steel Double Pedestal Desks

Click on a model number to view additional specifications, photo galleries and accessories. Click on an underlined title to change sort order.

Add Items to Cart

DESCRIPTION DIMENSIONS L" DIMENSIONS W" COLOR FRAME COLOR TOP Clear Filters

DESCRIPTION	DIMENSIONS			COLOR		IMAGE	MODEL	QTY	PRICE EACH	
	L"	W"	H"	FRAME	TOP				1-2	3+
Double Pedestal Desk with Center Drawer	60	30	29-1/2	Black	Walnut		T9A256543BW		\$396.95	\$373.95
Double Pedestal Desk with Center Drawer	60	30	29-1/2	Gray	Gray		T9A256543GG		\$396.95	\$373.95
Double Pedestal Desk with Center Drawer	60	30	29-1/2	Putty	Oak		T9A256543PO		\$396.95	\$373.95
Double Pedestal Desk with Center Drawer	72	36	29-1/2	Black	Walnut		T9A256544BW		\$480.95	\$450.95
Double Pedestal Desk with Center Drawer	72	36	29-1/2	Gray	Gray		T9A256544GG		\$480.95	\$450.95
Double Pedestal Desk with Center Drawer	72	36	29-1/2	Putty	Oak		T9A256544PO		\$480.95	\$450.95
Double Pedestal Teacher Desk	60	30	29-1/2	Black	Maple		T9A256549BM		\$452.95	\$423.95
Double Pedestal Teacher Desk	60	30	29-1/2	Black	Medium Oak		T9A256549BO		\$452.95	\$423.95
Double Pedestal Teacher Desk	60	30	29-1/2	Putty	Medium Oak		T9A256549PO		\$452.95	\$423.95
Double Pedestal Desk	60	30	29-1/2	Black	Walnut		T9A294301BW		\$386.95	\$363.95
Double Pedestal Desk	60	30	29-1/2	Gray	Gray		T9A294301GG		\$386.95	\$363.95
Double Pedestal Desk	60	30	29-1/2	Putty	Oak		T9A294301PO		\$386.95	\$363.95
Double Pedestal Desk	72	36	29-1/2	Black	Walnut		T9A294305BW		\$460.95	\$433.95
Double Pedestal Desk	72	36	29-1/2	Gray	Gray		T9A294305GG		\$460.95	\$433.95
Double Pedestal Desk	72	36	29-1/2	Putty	Oak		T9A294305PO		\$460.95	\$433.95

Add Items to Cart

[Join Prime](#) [Your Amazon.com](#) [Today's Deals](#) [Gift Cards](#) [Sell](#) [Help](#)

Shop by Department

Search Electronics

Go

Hello [Sign in](#) Your Account

Join Prime

0 Cart

Wish List

[GPS & Navigation](#) [All Electronics](#) [Brands](#) [Best Sellers](#) [Vehicle GPS](#) [Sports & Outdoor GPS](#) [Two-Way Radios](#) [Marine GPS](#) [Aviation GPS](#) [GPS Accessories](#)



Rand McNally Intelliroute TND 520 Truck GPS with Lifetime Maps

by [Rand McNally](#)

[\(1 customer review\)](#)

List Price: ~~\$299.99~~

Price: **\$262.98** & **FREE Shipping**. [Details](#)

You Save: **\$37.01 (12%)**

In Stock.

Ships from and sold by **Amazon.com**. Gift-wrap available.

Want it tomorrow, June 14? Order within **4 hrs 53 mins** and choose **One-Day Shipping** at checkout. [Details](#)

22 new from **\$262.25**

[Share your own customer images](#)

Customers Viewing This Page May Be Interested in These Sponsored Links [\(What's this?\)](#)

[Truck Fleet GPS Routing](#)

DOT-Compliant **Truck** Fleet Tracking. Get a Free Demo & Brochure Now! www.teletrac.com/

[Don't Buy Fleet Tracking](#)

Before Reading our Must-Know Fleet Tracking Guide. 100% Free Download. www.fleetmanagementsolutions.com/Guide

[GPS For Tracking Trucks](#)

Easily Compare Price Quotes On **GPS** For Tracking **Truck** Fleets! www.gpsfleetsoftwarepricequotes.com/

See a problem with these advertisements? [Let us know](#)

Product Features

- Weather - Show current conditions and forecast, or choose from 10 different map overlays, including precipitation and wind speed
- Fuel prices - View fuel prices on the map, or search by price, fuel type, or brand
- Local search - Find local businesses, restaurants, and more by name or keyword as well as Route comparison, choose between a primary and alternate route
- Fuel log - Track fuel purchases by date and by state; calculate current and average fuel economy
- Team driving support - Keep timers and mileage separately for two team members

> [See more product details](#)

Need Help Deciding Which GPS Product to Buy?

Need Help? We are open now.

Order by phone and get advice or dial **(866-216-1243)**

or

Need help with an order you have already placed? Dial **(866-216-1072)**

You are viewing item number: **B00C7FKT2A**.

Frequently Bought Together



+



Price for both: **\$299.96**

These items are shipped from and sold by different sellers. [Show details](#)

This item: Rand McNally Intelliroute TND 520 Truck GPS with Lifetime Maps by Rand McNally **\$262.98**

SquareTrade 3-Year GPS Accident Protection Plan (\$250-300) by SquareTrade **\$36.98**

Product Information

Quantity: 1

Yes, I want **FREE Two-Day Shipping** with [Amazon Prime](#)

or

[Sign in](#) to turn on 1-Click ordering.

Add Accessories

3-Year Drops & Spills Warranty **\$36.98**

More Buying Choices

Good Luck Bargains **\$262.99** & FREE Shipping [Details](#)

JM PRIME **\$262.25** + \$6.57 shipping

TechnGnet **\$282.98** + \$9.95 shipping

22 new from **\$262.25**

Have one to sell?

[Share](#)

Join Prime Your Amazon.com Today's Deals Gift Cards Sell Help

Shop by Department

Search Musical instruments

Go

Hello Sign in Your Account

Join Prime

0

Cart

Wish List

Musical Instruments Best Sellers Guitars Bass Keyboards Drums DJ & Lighting Recording Live Sound Band & Orchestra Accessories Top Deals



Roll over image to zoom in Share your own customer images

Zoom H2n Handy Recorder

by Zoom (88 customer reviews)

List Price: \$340.99 Price: \$179.99 & FREE Shipping. Details You Save: \$170.00 (49%)

In Stock. Ships from and sold by Amazon.com. Gift-wrap available.

Want it tomorrow, June 14? Order within 2 hrs 59 mins and choose One-Day Shipping at checkout. Details

30 new from \$169.99 6 used from \$132.00

Instant Savings on Top Brands For a limited time, save an additional 10% select items from top brands, including Meinl, Roland, and Zildjian. Simply add eligible products to your Shopping Cart, and we'll apply the discount at checkout. Offer good while supplies last. See all eligible items See more product promotions

Quantity: 1 Yes, I want FREE Two-Day Shipping with Amazon Prime or Sign in to turn on 1-Click ordering. Add Accessories 2-Year Warranty \$14.99 More Buying Choices Fulfillment Direct \$176.99 & FREE Shipping Details MagsTrading \$173.99 + \$4.99 shipping FP Logistics \$179.99 & FREE Shipping Details 36 used & new from \$132.00 Have one to sell? Share

Product Features

- Over 20 hours of operation using two standard AA batteries
Key Control, A-B Repeat, File Dividing, Normalize, MP3 Post-Encode, Marker and Surround Mixer
Additional functions include Lo-cut Filter, Compressor/Limiter, Auto Gain, Pre-Rec, Auto-Rec, Tuner, Metronome, Variable Speed Playback
Records in WAV up to 24-bit/96kHz and MP3 up to 320kbps
See more product details

Special Offers and Product Promotions

- Buy Used and Save: Get the "Zoom H2n Handy Recorder" for a lot less. Amazon Warehouse Deals offers deep discounts on open-box or used versions of this item. Products are eligible for Amazon's 30-day returns policy and Prime or Super Saver Shipping. See all Used offers from Amazon Warehouse Deals.
Six-Month Financing: For a limited time, purchase \$149 or more using the Amazon.com Store Card and pay no interest for 6 months on your entire order if paid in full in 6 months. Interest will be charged to your account from the purchase date if the promotional balance is not paid in full within 6 months. Minimum monthly payments required. Subject to credit approval. 1-Click and phone orders do not apply. See complete details and restrictions.

Customers Viewing This Page May Be Interested in These Sponsored Links (What's this?)

- Zoom H2n Handy Recorder - Guaranteed Lowest Prices on Gear Free Shipping on Most Items www.musiciansfriend.com/
Zoom H2n Recorder Sale - Free Shipping & Financing. Portable Recorder Bundles w/ Remote Control! www.kraftmusic.com/Zoom-H2n-Recorder
Zoom H2n Recorder - Free shipping. We'll beat any price on Zoom Recorders! www.zzounds.com/

See a problem with these advertisements? Let us know

Frequently Bought Together

Zoom H2n Handy Recorder + Zoom APH2n Accessory Pack for H2n Portable Recorder + Transcend 32GB Class 10 SDHC Flash Memory Card (TS32GSDHC10E) Price for all three: \$239.83 Show availability and shipping details

- This item: Zoom H2n Handy Recorder by Zoom \$179.99
Zoom APH2n Accessory Pack for H2n Portable Recorder by Zoom \$35.73
Transcend 32 GB Class 10 SDHC Flash Memory Card (TS32GSDHC10E) \$24.11

Available Warranties or Services for This Item



Samsung - 39" Class (38-5/8" Diag.) - LED - 1080p - 60Hz - HDTV

Model: UN39FH5000FXZA | SKU: 8812414 | Customer Rating:

4.8 (4 customer reviews)

\$399.99

ON SALE

Regular Price: \$429.99

You Save: \$30.00

FREE SHIPPING

Overview



Product Availability

Shipping: Usually leaves our warehouse in 1 business day

[Estimate Arrival Time](#)

Store Pickup:

[Check Stores](#)

[Learn about Store Pickup](#)

Special Offers

[See All \(3\) Special Offers](#)

Cardholder Offers

[See All \(2\) Financing Offers](#)

What's Included

- Samsung 39" Class - LED - 1080p - 60Hz - HDTV
- Square stand
- Remote (TM1240B) with 2 AAA batteries
- Owner's manual

Watch your favorite TV shows and movies with this Samsung UN39FH5000FXZA LED HDTV that features 1080p resolution for clear, realistic images and a 120 Clear Motion Rate to smoothly display fast-paced action scenes

Specifications

Warranty Terms - Parts: 1 year

TV Type: LED Flat-Panel

Screen Size Class: 39"

Screen Size (Measured Diagonally): 38-5/8"

Vertical Resolution: 1080p

Product Features

38-5/8" screen measured diagonally from corner to corner

For optimal viewing in medium-size rooms.

120 Clear Motion Rate

Helps prevent blurring and ghosting during fast-paced scenes, so movies, video games and sporting events with intense action sequences are displayed in arresting clarity.

1080p display

Provides the highest quality progressive-scan picture possible from a high-definition source.

DTS Studio Sound

Along with DTS 2.0 technology and a 10W sound system with 2 down-firing, full-range speakers delivers rich, clear audio. Auto volume leveler prevents volume fluctuations and is ideal for night viewing.

Inputs


Include 2 HDMI, 1 component video and 1 composite A/V.

2 HDMI inputs


HDMI cable not included. High-speed HDMI cable is the only connection that can deliver a full HDTV experience with a full 1080p picture and digital surround sound.

Interview Room Video Recording Sample Video




 added bonus, a built in status light indicates the system is functioning properly.

Quad Zone™ High Quality Audio

 With an electronically filtered microphone built into each PRO-VISION® Camera and system configurations including up to four cameras, you will have complete audio coverage. Each available channel of audio is individually selectable during video review. Additional external microphones are also available.

Rugged Solid State Design

 Solid State means the absence of all moving parts. All hard drive based systems have moving parts in the actual hard drive or in the CD burning mechanism. It is not a matter of *if* these moving parts are going to fail but *when*. These inevitable failures cause a loss of video evidence, time and money. The PRO-VISION® Solid State Interview Room Video System has a state-of-the-art Solid State Design. Because there are no moving parts, a PRO-VISION® system is more reliable than any system with a hard drive. PRO-VISION® backs this bold reliability claim with the longest standard warranty in the industry—5 YEARS!

The PRO-VISION® Interview Room Video System will deliver irrefutable video evidence, protection from false claims, and an effective training tool.

Single Camera Systems Include:

- Solid State DVR
- Lockable Cage
- 64 GB SDXC Memory Card
- 2.8mm Dome Camera
- 10m AV Cable
- Software & Guides
- AC Wall Plug

Popular Options and Accessories:

- SDXC Card Reader
- 128GB SDXC Memory Card
- Enhanced Event Marker Button
- Additional 2.8mm Dome Camera(s)
- Remote Live Viewing KIT
- Wireless File Transfer KIT



Contact Us to Learn More or Schedule a Demo!

PRO-VISION.
Video Systems

SEEING IS SAFETY®

PURE MICHIGAN

2013
MICHIGAN 50
GOVERNMENT PURCHASER

MEMBER
VERIFICATION PROGRAM
MVP
THE ASSOCIATION FOR THE BEST POLICE EQUIPMENT
DEVELOPER MEMBER

HOME -REAR VISION -VIDEO RECORDING -VIDEO GALLERY -LITERATURE -COMPANY -CONTACT US

Specifications and design subject to change without notice.
© Copyright PRO-VISION, Inc. 2013
PRO-VISION's aggressive IPX protects all products
and copyrighted materials with patents and trademarks.

[Join Prime](#)

[Your Amazon.com](#)

[Today's Deals](#)

[Gift Cards](#)

[Sell](#)

[Help](#)

Shop by Department

Search

Electronics

dvd recorder with hard drive

Go

Hello [Sign in](#) Your Account

Join Prime

0

Cart

Wish List

All Electronics

Best Sellers

Electronics Accessories

Audio & Home Theater

Camera & Photo

Car Electronics & GPS

Cell Phones & Accessories

Computers

MP3 Players

TV & Video

Trade-In

Deals



Panasonic DMR-EH69 320GB HDD Multizone DVD Recorder - PAL

by [Panasonic](#)

[\(12 customer reviews\)](#)

Price: **\$413.33** & **FREE Shipping**. [Details](#)
[Special Offers Available](#)

Only 7 left in stock.

Sold by [Bombay Electronics](#) and [Fulfilled by Amazon](#). Gift-wrap available.

Want it tomorrow, June 14? Order within **3 hrs 45 mins** and choose **One-Day Shipping** at checkout. [Details](#)

- Built-in Tuner is PAL/SECAM

[7 new](#) from \$399.99 [2 used](#) from \$252.40



Quantity: 1

Yes, I want **FREE Two-Day Shipping** with [Amazon Prime](#)

or

[Sign In](#) to turn on 1-Click ordering.

More Buying Choices

Gandhi Appliances
\$399.99 - \$13.34 shipping

Digital World NYC
\$399.99 - \$24.95 shipping

9 used & new from \$252.40

Have one to sell?

[Share](#)

[Share your own customer images](#)

Frequently Bought Together

Price for both: **\$419.32**



[Show availability and shipping details](#)

This item: Panasonic DMR-EH69 320GB HDD Multizone DVD Recorder - PAL **\$413.33**

Orei 6-Foot HDMI Cable V1.4 with Ethernet Category 2 Certified 3D Support and Audio Return Channel - Superior Quality **\$5.99**

Customers Who Bought This Item Also Bought

New Program Worksheet

Program Name	New furniture for Police Department	Fiscal Year	2013-2014
Department	Police Department	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Chief Ford

Program Description

New office furniture

- Desks - Officers's office
- Computer Work station - Reception area
- L-Desk - CID office
- Corner Table - Reception area
- Corner Table - CID office
- Super Task Chair - Reception area
- Guest Chairs - 2 - Reception area
- 2 - CID office
- 2 - LT. office
- 2 - Chief's office

Program Justification and Benefits

The furniture in the Police Department needs replacement.

Conformance with Master Plan and other Plans/Policies

Total FTEs

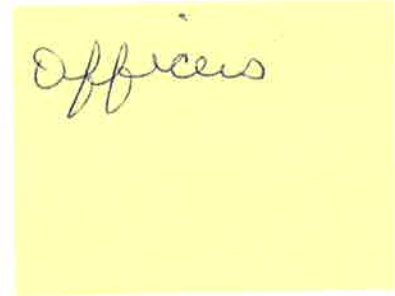
0.00

Total New Program Costs FY 2013-2014

\$3,000

Total Increases to the Budget for FY 2013-2014

\$3,000



Bush Envoy Double Pedestal Desk, Hansen Cherry

Avg. Customer Rating: ☆☆☆☆☆ Write the First Review

Your Price: \$349.99

SHOP THE ENVOY COLLECTION, HANSEN CHERRY



Example only

Ships In: 3-5 Days
Item #: 23308742
Manufacturer #: PR76560K

Take a Product Tour

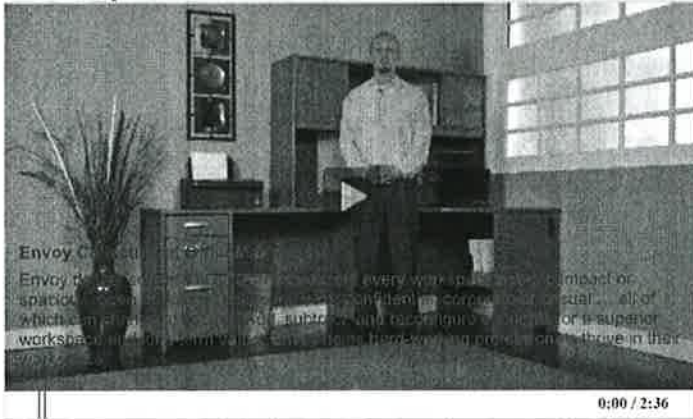
PRODUCT OVERVIEW TECHNICAL DETAILS ACCESSORIES CUSTOMER REVIEWS

The Envoy double pedestal desk offers an integrated 4 port USB hub as well as closed storage.

Features

- Finished approach side allows placement in the middle of a room
- Integrated 4port USB hub
- Two integrated full-extension file drawers and one 3/4 extension box drawer with ball-bearing slides
- Closed storage compartment provides additional room for supplies

Bush Envoy Collection at OfficeMax



**Bush Envoy Collection for OfficeMax
Envoy Overview**

The Envoy Office Collection delivers successful solutions to a world of workspace needs: open or private, collaborative or confidential, corporate or home office. Envoy lets you easily add, subtract, and reconfigure elements for a superior workspace and long-term value, no matter where you work. The Envoy Collection includes:



Bestar Harmony U-Shape Computer Work Station, Bordeaux & Cherry

Avg. Customer Rating: ☆☆☆☆☆ Write the First Review

Your Price: \$849.99

Ships In: 7-14 Days

Item #: 21771147

Manufacturer #: 52411-39



Example only

PRODUCT OVERVIEW TECHNICAL DETAILS ACCESSORIES CUSTOMER REVIEWS

The Harmony series is a perfect blend of style and function.

Features

- The work surface is made of a durable 1" melamine finish
- Resists scratches, stains and burns
- The unit accepts the bridge on the right or left side of desk
- File drawer has letter/legal capabilities
- One lock secures both drawers
- Large keyboard shelf
- Assembly required



Global Genoa Pull-Out Keyboard Shelf
Mahogany



Landon Desk with Hutch
Cherry



Sauder Office Port Computer Credenza
Hutch



Sauder Heritage Hill Executive Desk
Cherry

B:
D:



Bush Enterprise L-Desk, 60" W, Mocha Cherry

Avg. Customer Rating:☆☆☆☆Write the First Review

Your Price: **\$559.99**

SHOP THE ENTERPRISE COLLECTION, MOCHA CHERRY

Ships In: 3-5 Days
Item #: 21918944
Manufacturer #: 2930MC-03K



PRODUCT OVERVIEW TECHNICAL DETAILS ACCESSORIES CUSTOMER REVIEWS

Compact footprints, complimentary styling are perfect for home businesses and telecommuters.

Features

- Integrated 4-port USB hub
- Full extension drawers with ball bearing slides
- Durable 1" thick work surface resists stains and scratches
- Built-in wire/cable management system
- File drawers accommodate letter and legal-size files
- Files ship pre-assembled
- Meets or exceeds ANSI/BIFMA standards
- Complete assembly in 30 minutes or less

Example ONLY



Basyx by HON Corner Table Mahogany Laminate



Fuego Multi-Function Super Task Chair



Basyx VL506 Stacking Guest Chair without Arms Black



Basyx by HON Corner Table, Mahogany Laminate

Avg. Customer Rating: ☆☆☆☆☆ Write the First Review

Your Price: \$149.99

Ships In: N/A

Item #: 22200217

Manufacturer #: BLH3170N



1- Rec area
1- CID

PRODUCT OVERVIEW TECHNICAL DETAILS ACCESSORIES CUSTOMER REVIEWS

Sleek contemporary occasional table, ideal for reception areas, lounges and offices.

Features

- Laminate tops have a hollow core honeycomb substructure, making them extremely light weight
- Meets/exceeds ANSI/BIFMA performance standards

EXAMPLE ONLY



Fuego Multi-Function Super Task Chair



Basyx VL506 Stacking Guest Chair without Arms Black



2 Rec. Area

Fuego Multi-Function Super Task Chair

Avg. Customer Rating:★★★★★4.3 out of 5 (136 reviews)
Read reviews | Write a review

Reg: \$169.99
Save 35% :\$60.00
Your Price: \$109.99
INSTANT SAVINGS

Ships In: 1 to 3 days
Item #: 21777533
Manufacturer #: OM02489



EXAmple ONLY

PRODUCT OVERVIEW TECHNICAL DETAILS ACCESSORIES CUSTOMER REVIEWS

Comfortable mesh task chair has multi function controls to fit any user.

Features

- Upholstered in black mesh fabric
- Ergonomically designed for lasting comfort
- 3-lever control: seat height adjustment, seat tilt lock, and back tilt lock
- Adjustable arm height and back height
- Pneumatic seat adjusts 17"~20-1/4"
- Some Assembly Required
- Waterfall seat edge helps relieve pressure points on legs

Printable Reviews



Basyx VL506 Stacking Guest Chair without Arms Black



Basyx VL506 Stacking Guest Chair without Arms, Black

Avg. Customer Rating: ☆☆☆☆☆ Write the First Review

Your Price: \$99.99

Ships In: 1 to 3 days

Item #: 22348201

Manufacturer #: VL506MM10



2 - Rec area
2 - CID
2 - Lt
2 - chief

PRODUCT OVERVIEW TECHNICAL DETAILS ACCESSORIES CUSTOMER REVIEWS

Breathable mesh guest chair stacks up to 4 high.

Features

- Breathable mesh back for all-day support
- Mesh seat cushion has two layers of padding for increased comfort
- Stacks up to 4 high for space-saving storage
- Package Includes: one chair

Example
only



**Fuego Multi-Function
Super Task Chair**

City of Sunset Valley
FY 2013-2014
New Equipment - Public Works

Equipment		Proposed Budget
Water Trailer		\$7,000
Office Furniture - several items		\$1,600
Total Requested		\$8,600

New Program Worksheet

Program Name	Public Works Water Trailer	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Katy Phillips

Program Description

Provide funds for the purchase of a trailer mounted water tank with gas powered pump system and attachments.

Program Justification and Benefits

Water trailer would allow staff to water non irrigated City trees and other vegetation. Trailer will also be used to provide water for dust control and moisture control on small city projects. Portable system will be able to access areas within portions of the nature areas.

Current rental for similar trailer mounted tank is \$900 per month. Rental is anticipated 3 months per year under drought conditions July-September. If owned by the City staff anticipates this equipment to be used year round on small projects and plantings. A portable tank attachment will be added to allow a more efficient method of herbicide/fertilizer applications.

Conformance with Master Plan and other Plans/Policies

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$7,000

Total Increases to the Budget for FY 2013-2014

\$7,000

New Program Worksheet

Program Name **Public Works Water Trailer** Fiscal Year **2013-2014**
 Department **Public Works** Continued Program or New? **NEW**
 Funding Source: **General Fund** Primary Staff Contact: **Katy Phillips**

Cost of Project/Program FY 2013-2014		
Acct. #	Quantity / Description	Amount
	Water Trailer	\$ 7,000
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL		\$ 7,000

FY 2013-2014
\$ 7,000

Cost of Project/Program FY 2014-2015		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL		\$ 0

FY 2014-2015
\$ 0

Cost of Project/Program FY 2015-2016		
Acct. #	Quantity / Description	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL		\$ 0

FY 2015-2016
\$ 0

PERSONNEL

Position	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
	0	0	0%	0	0	0
	0	0	0%	0	0	0
				0	0	0
Subtotal Personnel				0	0	0

Total Number of FTE Positions that will be assigned to this program 0.00

Temp Position Title(s)	Months	Monthly Salary	%	FY 2013-2014	FY 2014-2015	FY 2015-2016
				0	0	0
				0	0	0
				0	0	0
Subtotal Temp				0.00	0	0

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

Overtime	Hours	Hourly Rate				
	0		x 1.5	0	0	0
Standby	Elig. Pers.	No. of Weeks				
	0		x 30	0	0	0
FICA	(Equals Total Salaries x)			0	0	0
Insurance	(Equals No. of Mos.)					
TMRS	(Equals Total Salaries x)			0	0	0
Workers' Comp.	#N/A	X Total Salaries				
TWC (Unemployment)	0.00	Persons x \$9000 x .		0	0	0

TOTAL PERSONNEL COSTS 0 0 0

Total New Program Costs \$ 7,000 \$ 0 \$ 0



NO
PARKING
ANY
TIME

STOP

TEXASCAPES
Landscape Watering Solutions

TEXASCAPES
Landscape Watering Solutions

NON-
D
E I AG
LE WATER
DRINK
POTABLE

New Program Worksheet

Program Name	New furniture for Public Works Department	Fiscal Year	2013-2014
Department	Public Works	Continued Program or New?	New
Funding Source:	General Fund	Primary Staff Contact:	Katy Phillips

Program Description

New office furniture

- Desk - Land Manager
- Computer Work station - Mapping/GIS Station
- L-Desk - Environmental Manager
- Work Chairs - Environmental Manager, Land Manager, Utilities Supervisor
- Task Chairs - 3 general use task chairs for field staff

Program Justification and Benefits

The existing departmental furniture needs replacement.

Conformance with Master Plan and other Plans/Policies

Total FTEs

0.00

Total New Program Costs FY 2013-2014

\$1,600

Total Increases to the Budget for FY 2013-2014

\$1,600

Public Works Dept. Replacement Furniture 2013/2014 - Examples



REPAIR AND REPLACEMENT FUND

GENERAL FUND

This is a reserve account within the General Fund that is used for the repair and replacement of capital equipment that is valued at more than \$5,000. Each piece of equipment is included on a replacement schedule based on estimated useful life and annual payments are budgeted in this account so that when the equipment is in need of replacement, there is a sufficient amount to fund its purchase. Equipment is not always replaced as soon as scheduled if it is still serviceable, but this reserve account allows for a level amount of funding each year in the operating budget

FY 2013-2014								
REPAIR/REPLACEMENT FUND								
GENERAL FUND EQUIPMENT								
	Average	Estimate	Age		Adopted	Expenses	Add Year	Proposed
EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT	Year Life	to Replace	as of		2012/2013	2012/2013	2013/2014	Budget
			9/30/2013					2013/2014
Administrative								
Computer /Software Upgrades/Battery/Servers	varies	75,000			46,200	11,000	5,000	40,200
Audio System (3205 Jones Rd) (upgraded in 08/09)	5	25,000	1	years	20,000	23,581	8,581	5,000
City Facilities Infrastructure								
AC/HEATING/Water Heaters/Appliances/Parking Lot Lights, Floors		110,000			99,000	925	11,925	110,000
City Solar Array	20	125,000	2	years			18,750	18,750
Rainwater Collection System	20	30,000	1	years	0		1,500	1,500
Homestead Recreational Venue	10	60,000	3	years	0		18,000	18,000
Police Department								
Communication 800mghz System								
- 5 Motorola Car Radios at \$4581 ea	5	24,900	6	years	24,900		0	24,900
- Hand Held Radios (3-2010) \$4318 ea (4 each)	5	17,275	4	years	10,365		3,455	13,820
- Hand Held Radios (6-2011) \$4318 ea (2 each)	5	8,650	3	years	3,460		1,730	5,190
- Hand Held radios (old) \$4318 ea (9 each)	5	38,870	9	years	38,870		0	38,870
- Hand Held radios (01-2012) \$4318 (2 each)	5	8,650	2	years	1,730		1,730	3,460
MDC - 5 each - 1 per vehicle \$7500 w/installation	5	37,500	3	years	15,000		7,500	22,500
Evidence Cage	20	8,000	9	years	3,200		400	3,600
Police Equipment Reserve	-	-		years	5,000	3,900	3,900	5,000
Speed Trailer	7	7,500	8	years	7,500		0	7,500
ATV Vehicle PD-purchased from confiscated funds (12)	5	18,000	2	years	3,600		3,600	7,200
Digital In-Car Video Cameras (5 each)-Digital Ally	4	25,000	4	years	18,750		6,250	25,000
Crown Vic with Accessories (10/21/2010) Unit # 1123	5	35,000	3	years	14,000		7,000	21,000
Crown Vic with Accessories (Unit # 0922) (11/6/2009)	5	35,000	5	years	28,000		7,000	35,000
Ford Freestar Van (Unit # 0416)-pending sale at auction	10	25,000			22,500	22,500	0	0
Tahoe (purchase 09-2011) Unit # 1124	5	35,000	3	years	14,000		7,000	21,000
Tahoe (purchase 12/2011) Unit # 1125	5	35,000	3	years	14,000		7,000	21,000
Tahoe (purchase 2/2012) Unit # 1226	5	35,000	2	years	7,000		7,000	14,000
Impala (purchase 2/2013) Unit 1301	5	25,000	1	years	0		5,000	5,000

FY 2013-2014							
REPAIR/REPLACEMENT FUND							
GENERAL FUND EQUIPMENT							
	Average	Estimate	Age	Adopted	Expenses	Add Year	Proposed
	Year Life	to Replace	as of	2012/2013	2012/2013	2013/2014	Budget
EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT			9/30/2013				2013/2014
Public Works							
ESRI GPS Tablet	5	6,200	3 years	2,480		1,240	3,720
Brush Chipper 12" **	5	30,000	5 years	24,000		6,000	30,000
Mower -01 Kubota 48"	5	8,000	3 years	3,200		1,600	4,800
Mower -02 Gravely	5	6,000	4 years	3,600		1,200	4,800
Plotter Printer	6	6,000	3 years	2,000		1,000	3,000
Ferrotech Large Color Format Scanner	5	12,000	3 years	4,800		2,400	7,200
Re-irrigation Pond Pumps	5	20,000	7 years	24,000		4,000	28,000
Tractor Package (purchased 2012)	5	32,500	2 years	6,500		6,500	13,000
Ford Dump Truck F450 (6841)(purchased 04) Unit #401	8	52,000	9 years	32,375		19,625	52,000
2013 Chevy Silverado 1500 4x4 (3385)(8/14/2013) Unit #402	8	28,000	2 years	3,500		3,500	7,000
Chevy Utility 2500 (6915) (purchased 04) Unit # 500	8	35,000	9 years	29,375		5,625	35,000
Silverado Hybrid 2006 (3544) Unit #403	7	28,000	8 years	28,000		0	28,000
Ford Super Cab F250 4x4 (1001) Unit #400	8	28,000	4 years	10,500		3,500	14,000
ATV Vehicle (purchased 12)	5	15,000	2 years	3,000		3,000	6,000
ATV Vehicle (purchased 11)	5	15,500	3 years	6,200		3,100	9,300
TRAIL BRIDGE REPLACEMENT							
Village Trail Buffer Bridge	30	20,000	14 years	8,671		667	9,338
Total Equipment Replacement Costs:				589,276	61,906	195,278	722,648
Replacement 2013/2014							
Brush Chipper 12" **		30,000					
Silverado Hybrid 2006 Unit #403 (Proposed Rav 4 or Ford Escape 4x4)		28,000					
Ford Dump Truck F450 (6841)(purchased 04) Unit #401		52,000					



Quote for the City of Sunset Valley

Public Works

2013 Vermeer BC1000XL 12" Chipper with a 74 HP Cummins Diesel Engine.

Sell Price \$31,746.00

14% Buy Board Discount -\$ 4,444.44

Sell price after Discount \$ 27,301.56

Freight and Prep \$775.00

TOTAL \$28,076.56

BUY BOARD # 345-10

7-23-13

Scott Shuffield

512-461-2290

scotts@vermeertexas.com

QUOTE# 001

CONTRACT PRICING WORKSHEET

End User: CITY OF SUNSET VALLEY	Contractor: CALDWELL COUNTRY
Contact Name: JOSHUA RONSON	CALDWELL COUNTRY
Email: JRONSON@SUNSETVALLEY.ORG	Prepared By: Averyt Knapp
Phone #: 512-891-9103 /512-600-2623	Email: aknapp@caldwellcountry.com
Fax #: 512-891-9836	Phone #: 800-299-7283 or 979-567-6116
Location City: SUNSET VALLEY, TX	Fax #: 979-567-0853
Date Prepared: JULY 23, 2013	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #358-10	Tax ID # 14-1856872
Product Description: 2015 CHEVROLET 2500HD SILVERADO EXT DOUBLE CAB 4X4 LWB CK25953	

A Base Price (\$19,558) & Options:	\$37,919.
------------------------------------	-----------

B Published Options

Code	Description	Cost	Code	Description	Cost
	4X4-DOUBLE CAB/EXT CAB, 6.0LV8-V8, 6-SPD HD AUTOMATIC, AIR CONDITION, AMFM-STEREO, TILT, CRUISE, 40-20-40 VINYL BENCH FRONT/REAR, FULL RUBBER FLOOR, 56" CA, 4.10 LOCKING REAR AXLE DIFFERENTIAL, LT265/70R17E ALL TERRAIN TIRES (W/FULL SIZE SPARE TIRE & WHEEL) (5), ELECTRONIC SHIFT 4X4 TRANSFER CASE WITH ROTARY DIAL CONTROLS, OEM INTEGRATED TRAILER BRAKE CONTROLLER, SKID PLATE PACKAGE, OEM DEEP TINT GLASS, OEM LIGHT TINT FRONT TWO WINDOWS & W/SHIELD, 8' KNAPEIDE 696J1 SERVICE BODY, 3 COMPARTMENTS PER SIDE, 14.6" DEEP COMPARTMENTS, STANDARD SHELVING & DIVIDERS, 49" WIDE FLOOR, LIGHTS, REFLECTORS, 8" STEEL TREADPLATE BUMPER, CLASS V HITCH W/7-WAY PLUG, LED	INCL			

	STROBES IN FRONT HEADLIGHTS & TAILLIGHTS, WARN II BRUSH GUARD W/WINCH MOUNT, WARN 8K WINCH, VISE MOUNT AND 6" MECHANICS VISE, MOUNTED CURBSIDE REAR, THOR 3000 WATT INVERTER INSTALLED IN EITHER FRONT COMPARTMENT				
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY	
				PO BOX 27	
				CALDWELL, TEXAS 77836	
Subtotal B					INCL
C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc..)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$37,919
X	Quantity Ordered				1
Subtotal E					\$37,919
F Non-Equipment Charges (Trade-In, Warranty, Etc..)					
BUY BOARD					\$400
G. Color of Vehicle: WHITE					
H. Total Purchase Price (E+F)					\$38,319
				Estimated Delivery Date:	LATE WINTER-SPRING

Sam Pack's Five Star Ford
 1635 S. IH 35E Carrollton Texas, 75006
 (888) 8 FLEET 9 (888-835-3389) - FAX 972-245-5278

CUSTOMIZED PRODUCT PRICING SUMMARY BASED ON CONTRACT

Cars and Light Trucks

Team Members - Don McCormick - Bill Harkins - Grace Torres - Bill Dutton - Alan Rosner

Contract Name: State of Texas A-071 - B-072

End User: Sunset Valley Sam Pack's Rep: William Harkins

Contact: Joshua Ronson Date: 7/22/2013

Contact TN/Email ironson@sunsetvalley.org Phone # 512.891.9103

Product Description: 2014 Ford F-450 Super Cab, 6.7L Diesel, 84" CA, Quote: 13-2014

A. Bid Series: 930D F4G (650A) Base Price: \$ 36,583.00

B. Published Options (Itemize Each Below)

Code	Description	Bid Price	Code	Description	Bid Price
44W	Automatic Transmission	Included			
	Air Conditioning	Included			
650A	All Standard XL Trim Equipment	Included			
AS	Steel Gray Vinyl	Included			
Z1	White Exterior	Included	W4G	Crew Cab - Add \$3195	
99T	6.7L V-8 Diesel	Included			
	4.10 Regular Rear Axle	Included			
942	Daytime Running Lights	Included			
512	Spare Tire & Wheel	Included			
	16500# GVWR	Included			
213	Shift on Fly	\$ 185.00			
Total of B. - Published Options					\$ 185.00

C. Dealer Published Options

Code	Description	Bid Price	Code	Description	Bid Price
125	Electric Brake Controller (52B)	\$ 199.00			
147	Upfitter Switches	\$ 175.00			
1	KNAP KFB13560SA 14 YD FORESTRY BODY, 11' - STRAIGHT FRONT	\$ 12,299.00			
Total of C. - Dealer Published Options					\$ 12,673.00

D. Off Menu Options

Code	Description	Bid Price	Code	Description	Bid Price
	TinT	\$225.00			
TAL	Traffic Advisor Mounted on Dump	\$755.00			
HIT	Hitch w/ 6-Pin Wiring	\$350.00			
GG	Grill Guard	\$595.00			
Total of D. - Off Menu Options					\$ 1,925.00

Off Menu Options limited to 25% of Published Price Current % 3.89%

F.	Delivery Charges	<u>0 Miles @ \$2.45/mile</u>			\$ -
G.	Option Discounts				\$ (7.40)
H.	Total of A + B + C + D + E = F				\$ 51,358.60
I.	Floor Plan Assistance				\$0.00
J.	Lot Insurance Coverages				\$0.00
K.	Quantity Ordered <u>1</u> X F =				\$ 51,358.60
L.	Administrative Fee				\$ -
M.	Non-Equip Charges & Credits				
N.	TOTAL PURCHASE PRICE INCLUDING ADMIN FEE				\$51,358.60

STREET REPAIR AND MAINTENANCE FUND

STREET FUND

In 2001, an election was held and the voters authorized the collection of a 1/4th of one percent Sales Tax under Chapter 327 Texas Tax Code to repair and maintain streets. This tax provides funding for the maintenance and repair of municipal streets existing on the date of the election to adopt or reauthorize the tax. “Municipal Street” is defined in as the entire width of a right of way held by a municipality in fee or by easement or dedication that has a part open for public use for vehicular travel. This does not include a designated state or federal highway or road or a designated county road.

A ten-year schedule of street repair and maintenance activities is updated annually as part of the budget process to project the use of this tax to repair and maintain city streets.

Collection of this tax began in January 2002 and was authorized again in May 2009. This tax must be authorized every 4 years so the residents will vote on November 5, 2012 to reauthorize the tax.

CITY OF SUNSET VALLEY
STREET REPAIR AND REPLACEMENT FUND
FY 2013-2014

	Proposed Budget 2013-2014
Beginning Yr Balance 10/1	\$1,953,000
REVENUE:	
Sales Tax Revenue	\$728,248
Interest Income	<u>\$3,500</u>
Total Revenue:	\$731,748
TOTAL FUNDS AVAILABLE	\$2,684,748
<u>OPERATION AND STREET MAINTENANCE</u>	
Brodie Lane	\$11,555
Curley Mesquite	\$14,069
Ernest Robles Way North	\$68,018
Ernest Robles Way South	\$7,954
Home Depot Blvd	\$4,907
Jones Road	\$68,018
Lone Oak Trail	\$4,461
Lovegrass Lane	\$221,613
Msg. Sgt. Horrigan Trail (formally Pillow Rd. North)	\$3,825
Oakdale Drive	\$4,046
Pillow Road South	\$3,397
Reese Road	\$2,843
Sunset Trail	\$2,651
Yellow Tail Cove	\$101,127
Sunflower	\$2,894
Sycamore (Sycamore was changed to Sunflower)	\$0
TOTAL OPERATION AND STREET MAINTENANCE PROPOSED	\$521,378
<u>STREET DRAINAGE, CONSTRUCTION, AND REPAIR PROJECTS</u>	
Ernest Robles Way South	\$187,722
Home Depot Blvd	<u>\$30,000</u>
TOTAL STREET & DRAINAGE PROJECTS	\$217,722
ENGINEERING FOR STREETS	
Lone Oak Trail Assessment	\$40,000
Sunset Trail Assessment	<u>\$40,000</u>
TOTAL ENGINEERING FOR STREETS	\$80,000
TOTAL PROJECT EXPENSES	\$297,722
TOTAL EXPENSES	\$819,100
TOTAL SURPLUS/DEFICIT	\$1,865,648

FY 2013/2014
CITY OF SUNSET VALLEY

Estimated Street Repair & Maintenance Costs with Crack seal, Overlay and Chip seal applications

STREET/COST CATEGORY	Unit Cost (sq yd)		Length (feet)	Width (feet)	Pvt Type														
	0.03					1	2	3	4	5	6	7	8	9	10	11	12	13	14
	\$25.00					2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Annual cost inflation rate (decimal percentage)						2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2020-22	2020-23	2020-24	2020-25	2020-26	2020-27
Overlay coat every 7 year unit cost	\$0.50																		
Crack Filling, every year, unit cost	\$5.00																		
Chipseal coat every 5 year, unit cost	\$5.00																		
Oakdale			3235	20	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$4,046	\$208,347	\$4,292	\$4,421	\$4,553	\$4,690	\$4,831	\$4,976	\$256,241	\$5,279	\$5,437	\$5,600	\$5,768	\$5,941
Lone Oak			3674	20	HMAC														
Capital Cost						\$40,000	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3	\$4	\$6	\$7
O&M Cost						\$4,461	\$4,732	\$4,874	\$251,031	\$5,171	\$5,326	\$5,486	\$5,651	\$5,820	\$5,995	\$308,736	\$6,360	\$6,551	\$6,747
Pillow South			3018	18	HMAC														
Capital Cost						\$0	\$550,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$3,397	\$3,499	\$3,604	\$185,588	\$3,823	\$3,938	\$4,056	\$4,178	\$4,303	\$4,432	\$228,250	\$4,702	\$4,843	\$4,988
Reese			2526	18	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$2,843	\$146,416	\$3,016	\$3,107	\$3,200	\$3,296	\$3,395	\$3,497	\$180,074	\$3,710	\$3,821	\$3,935	\$4,053	\$4,175
MSG Robert Horrigan Trail			1492	41	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$3,825	\$3,940	\$4,058	\$4,180	\$4,305	\$4,434	\$228,361	\$4,567	\$4,704	\$4,845	\$4,991	\$5,140	\$5,295	\$280,856
Sunset			2019	21	HMAC														
Capital Cost						\$40,000	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$2,651	\$2,731	\$2,813	\$144,848	\$2,984	\$3,073	\$3,166	\$3,261	\$3,358	\$3,459	\$178,145	\$3,670	\$3,780	\$3,893
Lovegrass			3938	18	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$221,613	\$4,565	\$4,702	\$4,843	\$4,989	\$5,138	\$5,138	\$272,556	\$5,451	\$5,615	\$5,783	\$5,957	\$6,135	\$6,319
Yellow Tail			1797	18	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$101,127	\$2,083	\$2,146	\$2,210	\$2,276	\$2,345	\$2,415	\$124,373	\$2,562	\$2,639	\$2,718	\$2,800	\$2,884	\$2,970
Curley Mesquite			250	18	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$14,069	\$290	\$299	\$307	\$317	\$326	\$336	\$17,303	\$356	\$367	\$378	\$389	\$401	\$413
Jones Road			3626	30	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$68,018	\$7,006	\$7,216	\$7,433	\$7,656	\$78,852	\$8,122	\$8,365	\$8,616	\$8,875	\$91,411	\$9,415	\$9,698	\$9,989
Brodie Lane			3850	48	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$11,555	\$119,019	\$12,259	\$12,627	\$13,006	\$13,396	\$137,975	\$14,211	\$14,638	\$15,077	\$15,529	\$159,951	\$16,475	\$16,969
Home Depot			1962	40	JRCP														
Capital Cost						\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$4,907	\$5,054	\$5,206	\$5,362	\$5,523	\$5,689	\$5,859	\$6,035	\$6,216	\$6,403	\$6,595	\$6,793	\$6,997	\$7,206
Ernest Robles South			2650	48	JRCP														
Capital Cost						\$187,722	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$7,954	\$8,192	\$8,438	\$8,691	\$8,952	\$9,220	\$9,497	\$9,782	\$10,075	\$10,378	\$10,689	\$11,010	\$11,340	\$11,680
Ernest Robles North			0	0	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$68,018	\$8,192	\$8,438	\$8,691	\$8,952	\$78,852	\$9,497	\$9,782	\$10,075	\$10,378	\$91,411	\$11,010	\$11,340	\$11,680
Sunflower			2104	22	HMAC														
Capital Cost						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M Cost						\$2,894	\$149,057	\$3,071	\$3,163	\$3,258	\$3,355	\$3,456	\$3,560	\$183,321	\$3,776	\$3,890	\$4,006	\$4,127	\$4,250
TOTAL O&M COST						\$521,378	\$673,124	\$74,431	\$646,502	\$78,963	\$221,930	\$431,590	\$492,096	\$695,812	\$91,227	\$957,784	\$240,738	\$99,686	\$378,078
TOTAL ANNUAL COST						\$819,100	\$2,423,124	\$74,431	\$646,502	\$78,963	\$221,930	\$431,590	\$492,096	\$695,812	\$91,227	\$957,787	\$240,742	\$99,691	\$378,085
ANNUAL ROAD FUND INCOME AT 0.25% TAX RATE						\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248
Beginning Fund Balance						\$1,953,000	\$1,862,149	\$1,672,273	\$821,091	\$902,838	\$1,552,123	\$2,058,441	\$2,355,100	\$2,591,252	\$2,623,688	\$3,260,710	\$3,031,172	\$3,518,678	\$4,147,235
ANNUAL FUND SURPLUS (DEFICIT)						(\$90,851)	(\$1,694,875)	\$653,818	\$81,747	\$649,285	\$506,318	\$296,658	\$236,153	\$32,436	\$637,022	(\$229,538)	\$487,506	\$628,557	\$350,163
Ending Fund Balance						\$1,862,149	\$167,273	\$821,091	\$902,838	\$1,552,123	\$2,058,441	\$2,355,100	\$2,591,252	\$2,623,688	\$3,260,710	\$3,031,172	\$3,518,678	\$4,147,235	\$4,497,399

CITY OF SUNSET VALLEY

Estimated Street Repair & Maintenance Costs with Crack seal, Overlay and Chip seal applications

STREET/COST CATEGORY	Unit Cost (sq yd)			Length (feet)	Width (feet)	Pvt Type	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	0.03	2027	2028				2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042		
	\$25.00	2020-28	2020-29				2020-30	2020-31	2020-32	2020-33	2020-34	2020-35	2020-36	2020-37	2020-38	2020-39	2020-40	2020-41	2020-42	2020-43		
Annual cost inflation rate (decimal percentage)	0.03																					
Overlay coat every 7 year unit cost	\$25.00																					
Crack Filling, every year, unit cost	\$0.50																					
Chipseal coat every 5 year, unit cost	\$5.00																					
Oakdale		3235	20	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$6,119	\$315,144	\$6,492	\$6,687	\$6,887	\$7,094	\$7,307	\$7,526	\$387,587	\$7,984	\$8,224	\$8,471	\$8,725	\$8,986	\$9,256	\$476,684		
O&M Cost																						
Lone Oak		3674	20	HMAC	\$9	\$10	\$12	\$13	\$15	\$16	\$18	\$19	\$21	\$22	\$24	\$25	\$27	\$28	\$30	\$31		
Capital Cost					\$6,950	\$7,158	\$7,373	\$379,707	\$7,822	\$8,057	\$8,298	\$8,547	\$8,804	\$9,068	\$466,991	\$9,620	\$9,909	\$10,206	\$10,512	\$10,827		
O&M Cost																						
Pillow South		3018	18	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$5,138	\$5,292	\$5,451	\$280,718	\$5,783	\$5,956	\$6,135	\$6,319	\$6,509	\$6,704	\$345,248	\$7,112	\$7,325	\$7,545	\$7,772	\$8,005		
O&M Cost																						
Reese		2526	18	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$4,300	\$221,468	\$4,562	\$4,699	\$4,840	\$4,985	\$5,135	\$5,289	\$272,377	\$5,611	\$5,779	\$5,953	\$6,131	\$6,315	\$6,505	\$334,990		
O&M Cost																						
MSG Robert Horrigan Trail		1492	41	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$5,617	\$5,786	\$5,959	\$6,138	\$6,322	\$6,512	\$345,417	\$6,908	\$7,116	\$7,329	\$7,549	\$7,775	\$8,009	\$424,819	\$8,496	\$8,751		
O&M Cost																						
Sunset		2019	21	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$4,010	\$4,130	\$4,254	\$219,096	\$4,513	\$4,649	\$4,788	\$4,932	\$5,080	\$5,232	\$269,461	\$5,551	\$5,717	\$5,889	\$6,066	\$6,248		
O&M Cost																						
Lovegrass		3938	18	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$335,209	\$6,704	\$6,905	\$7,112	\$7,326	\$7,546	\$7,772	\$412,265	\$8,245	\$8,493	\$8,747	\$9,010	\$9,280	\$9,559	\$507,034	\$10,141		
O&M Cost																						
Yellow Tail		1797	18	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$152,964	\$3,151	\$3,246	\$3,343	\$3,443	\$3,547	\$3,653	\$188,126	\$3,875	\$3,992	\$4,111	\$4,235	\$4,362	\$4,493	\$231,371	\$4,766		
O&M Cost																						
Curley Mesquite		250	18	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$21,280	\$438	\$452	\$465	\$479	\$493	\$508	\$26,172	\$539	\$555	\$572	\$589	\$607	\$625	\$32,189	\$663		
O&M Cost																						
Jones Road		3626	30	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$10,288	\$105,970	\$10,915	\$11,242	\$11,580	\$11,927	\$122,849	\$12,653	\$13,033	\$13,424	\$13,827	\$142,415	\$14,669	\$15,109	\$15,562	\$16,029		
O&M Cost																						
Brodie Lane		3850	48	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$17,478	\$18,003	\$185,427	\$19,099	\$19,672	\$20,262	\$20,870	\$214,961	\$22,141	\$22,805	\$23,489	\$24,194	\$249,199	\$25,667	\$26,438	\$27,231		
O&M Cost																						
Home Depot		1962	40	JRCP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$7,423	\$7,645	\$7,875	\$8,111	\$8,354	\$8,605	\$8,863	\$9,129	\$9,403	\$9,685	\$9,975	\$10,275	\$10,583	\$10,900	\$11,227	\$11,564		
O&M Cost																						
Ernest Robles South		2650	48	JRCP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$12,031	\$12,391	\$12,763	\$13,146	\$13,540	\$13,947	\$14,365	\$14,796	\$15,240	\$15,697	\$16,168	\$16,653	\$17,153	\$17,667	\$18,197	\$18,743		
O&M Cost																						
Ernest Robles North		0	0	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$12,031	\$105,970	\$12,763	\$13,146	\$13,540	\$13,947	\$122,849	\$14,796	\$15,240	\$15,697	\$16,168	\$142,415	\$17,153	\$17,667	\$18,197	\$18,743		
O&M Cost																						
Sunflower		2104	22	HMAC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Cost					\$4,378	\$4,509	\$4,645	\$4,784	\$4,927	\$5,075	\$5,227	\$5,384	\$5,546	\$5,712	\$5,884	\$6,060	\$6,242	\$6,429	\$6,622	\$6,821		
O&M Cost					\$605,216	\$823,761	\$279,082	\$977,494	\$119,030	\$122,617	\$684,053	\$937,823	\$780,755	\$138,010	\$1,202,218	\$400,327	\$375,063	\$571,877	\$915,443	\$960,205		
TOTAL O&M COST					\$605,216	\$823,761	\$279,082	\$977,494	\$119,030	\$122,617	\$684,053	\$937,823	\$780,755	\$138,010	\$1,202,218	\$400,327	\$375,063	\$571,877	\$915,443	\$960,205		
TOTAL ANNUAL COST					\$605,224	\$823,771	\$279,093	\$977,507	\$119,044	\$122,617	\$684,053	\$937,823	\$780,755	\$138,010	\$1,202,218	\$400,352	\$375,089	\$571,905	\$915,473	\$960,236		
ANNUAL ROAD FUND INCOME AT 0.25% TAX RATE					\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248	\$728,248
Beginning Fund Balance					\$4,497,399	\$4,620,423	\$4,524,900	\$4,974,056	\$4,724,797	\$5,334,001	\$5,939,633	\$5,983,828	\$5,774,253	\$5,721,746	\$6,311,984	\$5,838,015	\$6,165,911	\$6,519,071	\$6,675,414	\$6,675,414	\$6,488,189	\$6,488,189
ANNUAL FUND SURPLUS (DEFICIT)					\$123,024	(\$95,522)	\$449,155	(\$249,259)	\$609,204	\$605,632	\$44,195	(\$209,575)	(\$52,507)	\$590,238	(\$473,969)	\$327,896	\$353,159	\$156,343	(\$187,224)	(\$231,988)		
Ending Fund Balance					\$4,620,423	\$4,524,900	\$4,974,056	\$4,724,797	\$5,334,001	\$5,939,633	\$5,983,828	\$5,774,253	\$5,721,746	\$6,311,984	\$5,838,015	\$6,165,911	\$6,519,071	\$6,675,414	\$6,488,189	\$6,256,202		

HOTEL OCCUPANCY TAX FUND

HOT FUNDS

This fund accounts for the collection and expenditures of a 7% local occupancy tax imposed on the cost of a hotel room. This local tax is in addition to the state tax and is authorized by Chapter 351 of the Texas Tax Code. Funds can only be used for the enhancement and promotion of tourism, the convention industry, the arts, and historical restoration programs. Revenue is received quarterly from the hotel located in Sunset Valley. There are very specific criteria for spending these funds. Some of the annual programs funded from these funds include the city's Marketing Campaign, the Annual Powwow, the Farmer's Market, the Donkey Dash, and ArtFest. Other items funded from the HOT Funds include the Recreational Venue (playscape) adjacent to the Homestead Shopping Center in 2010 and a reserve fund has been established for a future convention center facility or visitor information center. In FY 2013-2014 funds will be used to promote the City's 60th Anniversary Celebration.

CITY OF SUNSET VALLEY
HOTEL OCCUPANCY TAX
FY 2013-2014

		Proposed Budget 2013-2014	% of Revenue	Adopted Budget 2012-2013	% of Revenue	Increase/ Decrease from 2012-2013	% of Increase/ Decrease
	Balance as of 10/01	669,085		710,000			
	REVENUE						
4080	Hotel Occupancy Tax Revenue	205,000		210,000		(5,000)	-2.44%
4095	Interest Earned	2,000		1,500		500	25.00%
	TOTAL REVENUE	207,000		211,500		(4,500)	-2.17%
	TOTAL FUNDS	876,085		921,500		(45,415)	-5.18%
	Less Reserve for Future Visitor Center	466,050		413,175		52,875	11.35%
	TOTAL FUNDS AVAILABLE	410,035		508,325		(98,290)	-23.97%
	EXPENDITURES						
	Promotional (minimum 15%)						
5500	Advertising- Marketing Program	\$99,711		107,500		(7,789)	-7.81%
	Total Advertising - Marketing Program	\$99,711		\$107,500		-\$7,789	-7.81%
New	City 60th Anniversary Celebration	\$10,000		0		10,000	100.00%
5551	Advertising - ArtsFest	\$38,830		37,100		1,730	4.46%
5556	Advertising - SFC	\$41,900		39,950		1,950	4.65%
5651	American Indian Heritage Pow Wow	\$27,000		27,000		0	0.00%
5649	Youth Event in conjunction with POWWOW	\$3,000		3,000		0	0.00%
5554	Donkey Dash	\$10,000		10,000		0	0.00%
	Total Advertising - Events	\$130,730	63%	\$117,050	55%	\$13,680	10.46%
	Sub-total Promotional	\$230,441		\$224,550		\$5,891	2.56%
	Arts Commission (maximum 15%)						
5551	Sunset Valley Arts Commission-Arts Fest	31,500		25,100		6,400	20.32%
5551	Sunset Valley Arts Commission-Concert Series	0		6,000		(6,000)	-100.00%
	sub-total Arts Commission	31,500	15%	31,100	15%	400	1.27%
	Future Visitor Center-Reserve re: 351.101 a(1) & 5 (25% of revenue)	31,750	15.34%	52,875	25%	(21,125)	-66.54%
	TOTAL EXPENDITURES	293,691	93.71%	308,525		-14,834	-5.05%
	Excess/Deficiency	116,344		199,800			

**Sunset Valley
Ad Hoc Marketing Committee Action Plan**

No.	Marketing Activity	Budget FY11	Budget FY 12	Budget FY13	Budget FY14
1	Outdoor Advertising (Billboards)	\$90,000	\$13,844	\$22,000	\$0
2	Print	\$11,000	\$13,251	\$13,281	\$12,711
3	Creative Design Services	\$0	\$14,400	\$14,500	\$14,500
4	Radio	\$90,000	\$53,000	\$53,000	\$53,000
5	Banners	\$12,000	\$0	\$0	\$6,000
6	Promotions	\$20,000	\$2,655	\$2,719	\$2,500
7	Map Brochure for Holiday Inn	\$0	\$2,850	\$2,000	\$2,000
8	Online Advertising				\$9,000
	TOTAL	\$223,000	\$100,000	\$107,500	\$99,711

NO.	MARKETING ACTIVITY	Detail	FY14 BUDGET
1	Outdoor Advertising (Billboards) Contract with area billboard operators (Reagan), to host a billboard directing visitors to Sunset Valley. Holiday (November-December 2013) Reagan Billboard 290 W @ Lamar (Target) (reserved 11/25/13 to 12/22/13)	Reserved 11/2012 and Paid FY13	\$0
2	Print. Print includes local/regional newspaper – Community Impact Community Impact - six - ½ page ads rate: \$2,230 Less 5% Discount for paying in full rather than monthly: (\$863)		\$12,711
3	Creative Design Services. Contract for services with an organization to provide creative design services to help complete marketing activities. Development of billboards and radio ads. Creative Services- Holiday Print Ad, Online Ads Creative Services- Spring Radio and Print and On Line Ads Creative Services- Back to School Radio, Print and On line Ads Creative Services– Update Brochure/Maps On line Stock Image Purchases		\$14,500
4	Radio. Production and cost of airing three (3) :30 commercials, one (1) per season (Holiday, Spring, Back to School). Holiday Sunset Valley Majic of Christmas KKMJ : \$20,000 Other Target Stations: \$8,000 Spring (1st Quarter January - March) KKMJ: \$10,000 Back to School (August) All target stations: 15,000	28,000 10,000 15,000	\$53,000
5	Banners. Reprint 25 “Everything Under the Sun” Banners. FY 11-12 purchase 50 at cost \$11,250		\$6,000

NO.	MARKETING ACTIVITY	Detail	FY14 BUDGET
6	<p>Promotions. Funding for various promotions that are made available through the year. Example: Capital City Marching Festival, Big Concert Sponsorship, and Radio Remotes.</p> <p>Promotions – Ground Water to Gulf. Promotion of annual Educator Conference. Purchase of promotional items related to conference held in Sunset Valley/Holiday Inn each year.</p>	<p>\$1,000</p> <p>\$1,500</p>	<p>\$2,500</p>
NO.	MARKETING ACTIVITY		
7	<p>Map/Brochure. Update and print map/brochure of the shopping area to be primarily distributed at Holiday and City Hall Kiosk. Reprint. 4 1/4 x 11, 8-panel brochure</p>		<p>\$2,000</p>
NO.	MARKETING ACTIVITY		
8	<p>On line Advertising. First time project to increase on line advertising. This is not updates to City website. Possible online schedules:</p> <ul style="list-style-type: none"> - 2-3 week push online. Running an online display ad schedule on a geo-targeted network featuring sites often visited by our target market: moms or women 25-54. These sites would be chosen based on their ranking the highest with our target audience. - Run a paid search campaign based on a list of keywords we identify based on our target audience. An example of this would be paid search ads on Google AdWords. We would identify the key words people that are shopping would search for so that the Sunset Valley website would come up. - Run decent online schedules for all 3 campaigns, B) Run great schedules for 2 campaigns OR C) Run a big push including both display ads and search for one of the campaigns. 		<p>\$9,000</p>
			<p>\$99,711</p>

Sunset Valley Arts Commission

FY 2013-2014 Budget Request

City of Sunset Valley Hotel Occupancy Tax Fund (HOT Fund)

Line Item Description: Expenses: Sunset Valley Arts Commission
Hotel - HOT Fund: Category: Art 351.101.4 and Advertising 351.101.3

Line Item Purpose: To provide funds for art projects and events in the City as presented by the Arts Commission and authorized by City Council.

2012/2013 Budgeted	2012/2013 Projected	2013/2014 Proposed	Dollars (+ or -)
\$68,200	\$68,200	\$72,330	+\$4,130

Comments: The Arts Commission may sponsor and advertise certain art events and projects as allowed by the statute and rules for the use of Hotel Occupancy Tax Funds (HOT funds). The Arts Commission will make recommendations to the City Council on art events and projects. Activities will include an annual Sunset Valley ArtFest Spring Event. The plan and budget for each event or project will be submitted to City Council for approval.

HOTEL OCCUPANCY TAX FUND (HOT FUND)

2013 - 2014 Sunset Valley ArtFest Budget - PROPOSED Budget Request FY 2013/2014	6/10/2013
--	-----------

Operation Budget \$35,230	Budget
<i>Budget from Arts HOT fund - 351.101.4</i>	
Music	14,000.00
Production Manager	6,000.00
Stage equipment & engineers, emcee	8,700.00
Tent/table/permits	1,580.00
Installation for Art Seen tents	1,200.00
Austin Outhouse	900.00
Dumpster, recycle, trash, EMT	500.00
Refreshments for volunteers	150.00
Labor	2,200.00
total	35,230.00
Income	
Booth and shirt sales	2,000.00

Advertising Budget \$37,100	
<i>Budget from Advertising HOT fund-351.101.3</i>	
Radio advertising	8,800.00
Television advertising	9,400.00
Print advertising	3,800.00
Production	3,000.00
Advertising Management	7,000.00
Shirts and Bags	2,000.00
Posters, Flyers, cards	1,000.00
Promotional decoration and signage	2,100.00
total	37,100.00

Grand Total **\$72,330.00**

Hotel Occupancy Tax Fund (HOT fund)

Eighth Annual Sunset Valley ArtFest 2014

Funding Request for FY 2013-2014:

The Sunset Valley Arts Commission (SVAC) requests City Council approval for the expenditure of HOT funds, dedicated to arts funding Section 351.101.4, for production of ArtFest 2014 and Section 351.101.3, for advertising to promote the 8th Annual Sunset Valley ArtFest.

Event Date:

Saturday, April 26, 2014

History:

This is a community art and music festival produced by the Sunset Valley Arts Commission, funded by Hotel Occupancy Tax funds. The 7th Annual Sunset Valley ArtFest drew approximately 7,000 attendees, 500 kids for the Adventure Build, Home Depot interactive area and kids' stage featuring the Biscuit Brothers, and 70 vendors including many resident artists. Sunset Valley Elementary art students have participated every year and continue to impress visitors with their wonderful art display. The show is held on the parking lot of the Toney Berger Center and triangle in conjunction with the Sunset Valley Farmer's Market. This is a growing and successful show bringing together Public Works-Adventure Build, Sunset Valley Elementary School, Sunset Valley Arts Commission, local businesses including Home Depot, food vendors, and others for a day of family fun in our community.

Comments from ArtFest 2013:

I liked that there was a diverse crowd, the people were very friendly, and the vendors were very friendly as well. I also thought it was great that the farmers market was going on in the morning so there was a steady flow of people all day.

Well organized, good parking for all, great music, good food, lots of real art this year - really a fine show!

I think I want two booths next year and I love my spot.

Requirements for Exhibiting Artists:

Entries must be the original work of the artist. All prints, lithographs, serigraphs, etchings, work on linoleum blocks, etc., must be hand pulled and signed by the artist. All booth spaces are to be 10' x 10'; artists must provide their own tents, tables, chairs, etc. Booth fees are \$50 general and FREE for Sunset Valley residents.

Parking:

Parking will be at the Toney Berger Center with Sunset Valley PD directing traffic.

WORKSHEET

Sunset Valley Arts Commission FY 2013 - 2014 Work Plan

	Activity	Activity Date	Hotel Occupancy Tax Funds (HOT Funds)*	General Funds
	Artfest	April	\$72,330 (\$ 35,230 - 351.101.4 - arts) (\$ 37,100 - 351.101.3 - advertising)	
	Produce several events for the community such as: movie nights, art workshops, bike workshop, etc.	TBD throughout the year		\$7,000
		Funding Source	HOT Funds	General Funds
		(351.101.4 Arts)	\$ 35,230	
		(351.101.3 - Advertising)	\$ 37,100	
		Total	\$72,330	\$7,000
TOTAL BUDGET	\$79,330			



Case Statement

Hot Funds Advertising for SFC Farmers' Market at Sunset Valley

- We are increasing our funding request primarily to reach new audiences, and to also keep up with the increase of radio formats of one of Austin's most popular stations, KUT.
- We are also constantly aware of increasing competition for shoppers' dollars from either close by farmers' markets or from new farmers' markets being established on Sundays as well as Saturdays.
- The feature of the farmers' market is an attractive focal point to draw people to Sunset Valley. More than 75% of customers responding to a survey at the market said that they would not have come to Sunset Valley if the market had not been there. As we collect consumer surveys now, mid-June through July. We are finding out that there are many, many repeat families, retirees, and couples that come because they like the friendly environment, music, play scape, and the advantage to "get everything they need" from the market.
- Our focus on a majority of farmers in the vendor base is a marketing advantage. We can capitalize on this feature to make us unique and sought after. We are the only 501 (c)(3) operating a market in the Austin area with the strictest adherence to our mission and this also sets us apart.
- This budget proposal is for a very heavy schedule of paid advertising during the height of spring/summer season. The campaign would be developed to integrate paid airtime and print, printed promotional materials, and outdoor marketing.
- The messaging and branding of this campaign will be based on a 'public issues' call to action to obtain better understanding and commitment from shoppers and media to the unique case of the SFC Farmers' Market at Sunset Valley. There still continues to be confusion about names, locations and operators of markets and a robust integrated push is needed.

EXHIBIT A

	BUDGET
Edible Austin X 5 issues (1/4 page)	4,500
KGSR prime time live spots, Fri-Sat / April-mid July & Oct move, holidays	4,200
KUT-News prime, Fri-Sat / April-mid July & Oct move, holidays	6,000
KUT-X Music, Fri-Sat/ April-mid July & Oct move, holidays	6,000
KLBJ prime live liner, esp. Garden Show, Fri-Sat / April-mid July & Oct move, holidays	5,000
Production costs for radio ads	700
20,000 full color brochures majority of cost - SFC Farmers' Market all	1,400
40,000 low-literacy hand outs for Double Dollar Incentive Program: distribute at schools, churches, etc.	2,000
Outdoor Billboard on S. Lamar or other locations in area for 6 months	18,000
Replace billboard vinyl that will 'wear out' from two year's of use	1,500
Design work on print production of flyers and promotional handouts and design any other future pieces	600
TOTAL	<u>49,900</u>

Budget narrative:

Edible Austin continues to be well read food magazine and is offered to "new" customers of local food system via restaurant, grocery store, coffee shop and festival distribution of 40,000 copies quarterly.

KGSR, KUT, KLBJ are where the main body of listeners are also Farmers' Market shoppers; the radio serves as a constant reminder to not let the FM slip out of awareness and to also switch brands/markets to SV. We have added KUT-X, the new spin-off music formatted sister station of KUT (which is now all news), this adds another \$6,000.

Our color brochures of the markets are distributed throughout the year at restaurants, boutique farm to table outlets coffee shops, other SFC programs and festivals and health fairs as well as at Visitor's Bureau and hotels We also distribute culturally appropriate low-literacy flyers (English and Spanish) to more grass roots points of contact to encourage families to visit the market from their nearby neighborhoods to take advantage of the Double Dollar Incentive Program, where we double the buying power of low-income individuals and families for farmers' fruits and vegetables, enabling them to buy other products, and to keep repeating visits to the market.

Outdoor has been an added marketing strategy in 2011-12 and serves well for the provincial type of shopper who becomes a new customer as they continuously see the outdoor billboard on their daily travels and finally they try out the market. It is also good for Saturday shoppers from other areas to spot the board and add the market to their shopping routine for the day. We especially want to secure a S. Lamar spot in the advent of the new Wheatsville Food Coop opening up, which will cause more visitors to their store to see our constant billboard presence.

SFC FARMERS' MARKET AT SUNSET VALLEY

Saturday Market Year-Round

— Double Dollars Here —



3200 Jones Road
Toney Burger Center
Saturday, 9 am to 1 pm
Bus Route: 5, 238, 311

Also featuring Sunset Valley
Artisan Market!



DELIGHT YOUR SENSES
at the Sustainable Food Center (SFC)
Farmers' Market that includes four
sites and hosts more local farmers
than anywhere else in Austin!

- Dozens of **FRUIT & VEGETABLE** farmers
- Cheeses, meats, eggs, milk, butter
- Flowers, plants, herbs, soaps
- Delicious **JAMS, SALSAS, HONEY**, pickled goods and probiotic foods
- **CAFÉ FOODS**, drinks & take-home deli items
- Live music every week
- **LONE STAR** (SNAP and WIC) accepted
- Chef's demos, **WORKSHOPS** and festivals



www.sustainablefoodcenter.com



SFC FARMERS' MARKET

A project of Sustainable Food Center



**SEE WHAT
GROWS ON.**

SUNSET VALLEY



Saturday Market
3200 Jones Road
Toney Burger Center
9 am to 1 pm

DOWNTOWN



Saturday Market
4th & Guadalupe
Republic Square Park
9 am to 1 pm

EAST



Tuesday Market
2835 E. MLK Jr. Blvd
3 pm to 7 pm

THE TRIANGLE



Wednesday Market
46th & Lamar
The Triangle
3 pm to 7 pm

www.sfcfarmersmarket.org

SFC FARMERS MARKET DOWNTOWN

Saturday Market Year-Round



4th & Guadalupe
Republic Square Park
Saturday, 9 am to 1 pm

Bus Route: Please visit www.capmetro.org

SFC FARMERS MARKET EAST

Tuesday Market Year-Round

— Double Dollars Here —



2835 E. MLK Jr. Blvd
Near CapMetro MLK, Jr. Rail Station
Tuesday, 3 pm to 7 pm

Bus Route: 18, 464, 465

SFC FARMERS MARKET AT THE TRIANGLE

Wednesday Market Year-Round



46th & Lamar
The Triangle
Wednesday, 3 pm to 7 pm

Bus Route: Please visit www.capmetro.org

BRING YOUR BAGS | RIDE YOUR BIKE | TAKE A BUS | LEARN TO COOK | TASTE THE PLACE | SHOP WEEKLY



DOUBLE DOLLAR INCENTIVE PROGRAM (For more information please visit www.sfcfarmersmarket.org)

If you spend up to \$20 for fruits and vegetables with SNAP Lone Star or WIC fruit and vegetable benefits, we will give you up to \$20 more in "Double Dollars" to spend on fruits and vegetables! The doubling of your dollars is valid weekly, year-round. Other farmer or food items may be purchased normally, with cash or SNAP Lone Star card benefits.

Si usted gasta hasta \$20 en frutas y verduras con la tarjeta SNAP Lone Star o sus beneficios de WIC frutas y verduras, le daremos hasta \$20 más en "Double Dollars" para gastar en frutas y verduras! El programa es válido cada semana, durante todo el año. Otros artículos de agricultores o alimentos se pueden comprar normalmente, con dinero en efectivo o la tarjeta SNAP Lone Star.

City of Sunset Valley preliminary results from 2013 Customer Survey

We are not quite complete with taking the bi-annual surveys from our market customers, but here are some results so far from respondents:

78% of the customers would not have come to Sunset Valley if it had not been for the market.

39% of the respondents do plan on going shopping elsewhere in Sunset Valley.

67% of customers have increased their fruit and vegetable consumption.

97% are highly satisfied with the vendors' attitudes.

100% like the social atmosphere.

Most customers come from a median of 3 miles away. 94% are not residents of Sunset Valley.

The reasons why a customer likes coming to the market is as varied as the individual, but some themes do appear constant:

- Love to support local farmers and eat local, fresh, nutritious foods
- Great way to teach kids about good food
- Most favorite family time for the week
- Gets me up early on Saturdays, and a healthy way to start the day
- It's fun, meet new friends

Quote from a customer, "This is a new family ritual. My daughter has come to the market almost every week since she was born in 2011."

Annual Review of Metrics

2012 Calendar Year : \$ 765,170 in gross sales
63,764 customers

2013 first 6 mos 431,122 in gross sales (up 9%)
35,927 customers

Average farmer stall revenue Up 61% from \$624 to \$1014 in fruits and vegetables

OCT 26 2012

**AGREEMENT BETWEEN THE CITY OF SUNSET VALLEY
AND THE SUSTAINABLE FOOD CENTER
CONCERNING THE USE OF FUNDS FROM THE HOTEL OCCUPANCY TAX FUND**

RECEIVED

STATE OF TEXAS §

COUNTY OF TRAVIS §

This Agreement is made effective this 9th day of October, 2012, by and between the City of Sunset Valley, a Municipal Corporation of the State of Texas, hereinafter called "City," acting herein by and through its Mayor, and the Sustainable Food Center, hereinafter called "SFC," acting by and through its duly elected officer.

SECTION 1. LEGAL AUTHORITY

The City of Sunset Valley collects a local hotel occupancy tax as authorized by Chapter 351 of the Texas Tax Code ("Act"). Pursuant to the Act, the City may expend the funds collected for the purpose of enhancing and promoting tourism and the convention and hotel industry within the City of Sunset Valley, Texas.

SECTION 2. TERM OF AGREEMENT

This Agreement shall become effective on the date provided above and terminate on September 30, 2013.

SECTION 3. SERVICES TO BE PROVIDED

3.1 As part of its obligation under the Act to use hotel occupancy tax funds for attracting and promoting tourism and the convention and hotel industry, the City hereby agrees to pay the SFC an amount not to exceed \$39,950, which is an amount permitted to be allocated of the money actually received by the City from the local hotel occupancy tax for purposes described in § 351.101 (a) (3) of the Act for advertising and conducting solicitations and promotional programs to attract tourists to the City of Sunset Valley.

3.2 SFC agrees to advertise in various ways and conduct promotional programs in the form of fairs, festivals and markets. The advertising shall include the name and logos of the City and the Sunset Valley Holiday Inn Express, prominently displayed or otherwise incorporated into all of the advertising. The actions and approximate costs SFC plans to undertake are listed in Exhibit "A" and the monies received from the hotel tax funds will pay towards those activities and only those activities. The figures on Exhibit "A" are estimates and there may be adjustments between line items during the year. If any line item exceeds the budget by more than 20%, written approval must be obtained from the City Administrator prior to the expenditure.

SECTION 4. RELATIONSHIP OF THE PARTIES

It is expressly understood and agreed by and between the parties that SFC is not an officer, agent or employee of the city.

SECTION 5. MANAGEMENT OF FUNDS

5.1 SFC agrees to maintain a separate accounting of the hotel occupancy tax funds received from the City and may not commingle the funds with other accounts. It is understood and agreed by and between the parties that upon budget approval by the City, a fiduciary duty is created in SFC with respect to expenditure of the revenue provided.

5.2 SFC agrees to maintain complete and accurate financial records of each receipt and expenditure of the hotel occupancy funds and upon request of the City Council or other person, shall make the records available for inspection and review during normal business hours in accordance with the Texas Public Information Act.

5.3 It is understood and agreed by and between the parties that hotel occupancy funds may be spent by SFC for items detailed in Exhibit "A".

5.4 SFC shall make periodic reports to the City at least biannually listing the expenditures made by SFC with revenue received from the City.

5.5 SFC shall submit a final financial report to the City, showing in detail the expenditures of funds requested for reimbursement of hotel occupancy funds, no later than sixty (60) days after the end of the term of this Agreement.

5.6 In addition, the City reserves the right to request an annual audited financial statement reflecting the financial position of the entire operation of the SFC for the duration of this Agreement.

SECTION 6. TRANSFER OF FUNDS

6.1 The City shall reimburse SFC from the hotel occupancy funds collected by the City on a quarterly basis for expenditures made under this agreement. A report of expenditures including paid receipts shall be submitted within 30 days of the close of each calendar quarter as follows:

Quarter Ending Date	Report Due Date
December 31, 2012	January 31, 2013
March 31, 2013	April 30, 2013
June 30, 2013	July 30, 2013
September 30, 2013	November 30, 2013

6.2 Under no circumstances shall this Agreement be construed to require the City to transfer monies from any other fund owned by the City to SFC.

6.3 SFC shall return to the City any funds paid by the City to SFC pursuant to this Agreement that are not used for a purpose specified in this Agreement including funds expended by SFC that are later determined by a court or other authority with jurisdiction to make such a determination to have not been expended in compliance with the Act.

SECTION 7 INDEMINIFICATION

SFC agrees to indemnify the City, its officers, agents, and employees from any and all claims, losses, causes of action and damages, suite, and liability of every kind including all expenses of litigation, court costs, and attorney fees, for injury to or death to any person, or for damage to any property arising from or in connection with the operations of SFC, its officers, agents and employees under this Agreement.

SECTION 8. INSURANCE

8.1 SFC shall maintain a comprehensive general liability or special event liability insurance policy, with an insurance company or companies authorized to do business in the State of Texas, which shall include bodily injury, property damage, contractual and automobile liability coverage with a minimum bodily injury liability coverage of not less than \$1,000,000 per person with \$2,000,000 aggregate coverage per incident.

8.2 Under the comprehensive general liability insurance policy, the City shall be listed as an additional insured with the policy providing the City shall be provided with a copy of all notices of termination or cancellation of the insurance policy that are sent to the insured.

8.3 A copy of the comprehensive general liability insurance policy with evidence that the annual premium has been paid shall be provided to the City prior to SFC receiving any monies under this Agreement.

8.4 Failure to maintain the comprehensive general liability insurance policy in effect for the entire term of this Agreement shall constitute a material breach of this Agreement. Unless the insurance policy is reinstated or alternative insurance coverage is obtained within seven days following notice of termination or cancellation of the insurance coverage, this Agreement terminates immediately and SFC does not have the thirty day cure rights under Section 9. All unspent funds provided to SFC under this Agreement shall be returned to the City within three business days after termination.

SECTION 9. TERMINATION

If either party materially breaches this Agreement, the other party shall provide notice in writing to the defaulting party. The defaulting party shall have thirty (30) days to cure all noticed defaults. If the defaulting party fails to cure all noticed defaults within thirty (30) days, the other party may immediately terminate the Agreement.

SECTION 10. NOTICE

All communications required by this Agreement between the City and SFC shall be addressed to the City Administrator of the City of Sunset Valley, at 3205 Jones Road, Sunset Valley, Texas 78745, and to SFC Executive Director Ronda Rutledge at 1106 Clayton Lane, Suite 480W, Austin, Texas 78723.

SECTION 11. COMPLIANCE WITH LAWS

In performing its duties under this Agreement, SFC shall, at all times, comply with the ordinances of the City of Sunset Valley and all applicable laws of the State of Texas.

SECTION 12. CONTROLLING LAW

It is understood and agreed that in the event any provision of this Agreement is inconsistent with the requirements of the Act, or any other applicable State law the requirements of the law will control.

SECTION 13. ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the parties, relative to the hotel occupancy tax funds made the basis hereof. It is understood and agreed that the City of Sunset Valley requires that all contracts and all amendments of contracts with the City be in writing and adopted by the City Council.

STATE OF TEXAS §

COUNTY OF TRAVIS §

IN WITNESS WHEREOF, the parties have hereunto set their hands in duplicate originals, in Travis County, Texas on this 9th day of October 2012.

CITY OF SUNSET VALLEY

SUSTAINABLE FOOD CENTER

By: 
Rose Cardona, Mayor

By: 
Ronda Rutledge, Executive Director

EXHIBIT A

FY 12/13

Budget for SFC Farmers' Market at Sunset Valley October 2012 to September 2013

Edible Austin X 5 Issues (1/4 page)	4,050
KGSR prime time live spots, Fri-Sat / April event & May-mid July & Oct move, holidays	4,200
KUT prime, Fri-Sat / April event & May-mid July, Oct move/Holidays	6,000
KLBJ prime live liner, esp. Garden Show, Fri-Sat / April event & May -1st of July, Oct move/Holidays	5,000
Production costs for radio ads	700
20,000 full color brochures majority of cost - SFC Farmers' Market all	1,400
Outdoor Billboard on S. Lamar for 6 months	18,000
Design work on print production of pieces, as well as design on special April event pieces, and design any other future pieces	600
TOTAL	<u>39,950</u>

Budget narrative:

Edible Austin continues to be well read food magazine and is offered to "new" customers of local food system via restaurant, grocery store, coffee shop and festival distribution of 30,000 copies quarterly

KGSR, KUT, KLBJ are where the main body of listeners are also Farmers' Market shoppers; the radio serves as a constant reminder to not let the FM slip out of awareness and to also switch brands/markets to SV

Our color brochures of the markets are distributed throughout the year at restaurants, boutique farm to table outlets coffee shops, other SFC programs and festivals and health fairs as well as at Visitor's Bureau and hotels

Outdoor has been an added marketing strategy in 2011-12 and serves well for the provincial type of shopper who becomes a new customer as they continuously see the outdoor billboard on their daily travels and finally they try out the market. It is also good for Saturday shoppers from other areas to spot the board and add the market to their shopping routine for the day. We were only able to have it up for three months in the previous year and would like to extend the contract to 6 months, using the vinyl that is already produced.



Great Promise for American Indians

3710 Cedar Street #10
Austin, Texas 78705
512-371-0628

To: City Council Members
Finance Committee Members
Clay Collins, City Administrator
Rae Gene Greenough, City Secretary

From: Lois Jebo Duncan
Executive Director

Great Promise for American Indians is requesting \$27,000 to present The American Indian Heritage Festival and Powwow of 2013. In addition, we request \$3,000 for Red Voices in the Schools, which has a program for each individual 4th grade classroom, plus a mini-powwow demo for all students. This year's annual event, held Nov. 2nd, is the 22th anniversary of the Powwow and Great Promise.

Previous attendees indicate that even with a cautious consumer economy, they will be here again.

The number of arts and crafts exhibit applications has increased and the number of returning sellers remains stable. A few new sellers with authentic native made goods will be added. Additional food vendors are sought; though only those with American Indian foods and cuisine will be added. This is one the best values, in family-oriented events of its size. People come from across the U.S. as well as Canada to attend. We even have tourists from Europe and Asia. American Indians often come from very rural areas and reservations. They take advantage of their time here to shop and enjoy local sites.

All Sunset Valley funds will be for the promotion of the event and of your city, using local and national media outlets. There is also added value for Sunset Valley with many Great Promise members attending out-of-state powwow from Spring to Fall. For out-of-state attendees to have time to make travel and lodging plans, they must know months ahead of time about this wonderful event.

Promotional ads and materials	FY 2013-14	\$27,000
School Program,	2013	\$ 3,000

Details are attached

powwow@grandecom.net

www.austinpowwow.net

Great Promise for American Indians

Proposal to Sunset Valley

Detailed Budget

FY 2013-2014

Marketing and Promotion

Layout and Printing	\$15,500
Print Media	\$ 3,500
Broadcast Media	\$, 4,500
Web Presence	\$ 1,000
Contract for national promotion Event magazines listings Liaison to feature writers Free air time features Interviews	\$2,500

Total Marketing and Promotion **\$27,000**

Youth/School Program **\$ 3,000**

		Great Promise for American Indians				
		Powwow Proposed Budget Resources				
	Funding Category		SV Funds		Other Fund Sources	Amount
<u>Income</u>						
1	Earned Income				Event Proceeds	70,000
2	Private Support				Individual & Businesses	15,500
3	City of Sunset Valley		30,000			30,000
4	City of Austin				45,000	45,000
5	Nati'l Endowment Arts				10,000	10,000
6	Tx Commission on the Arts				3,500	3,500
7	Regional Funds (MAAA)				2,500	2,500
8	Total Cash Income		30,000			176,500
9	In-Kind Support					22,570
10	Total Income		30,000			199,070
<u>Expenses</u>						
11	Staff Costs				26,000	26,000
	Vol.- In-Kind				22,570	22,570
12	Artists		3,000		51,000	51,000
13	Travel				15,500	15,500
14	Space Rental				7,500	7,500
15	Equipment Rental				2,500	2,500
16	Supplies & Materials				10,000	10,000
17	Marketing/Promotion		27,000			32,000
18	Production				32,000	32,000
19	Total Expenses		30000		167,070	199,070

Mission Statement

Great Promise for American Indians

The mission of Great Promise for American Indians is to preserve the traditions, heritage and culture of American Indians, and to support the health and education needs of their youth and families. We do this to honor the past, and to ensure the future.

We will achieve this mission by:

- supporting programs that preserve the traditions, heritage and culture of all American Indian people;
- dispelling myths about American Indians, and educating the public about American Indians and their many cultures;
- sponsoring and conducting the annual Austin Powwow and American Indian Heritage Festival;
- supporting and promoting the activities of the Native American Parents Committee;
- supporting the health and education needs of American Indian youth and their families; and,
- networking with other groups and organizations that share our goals and values.



Great Promise for American Indians

3710 Cedar Street #10
Austin, Texas 78705
512-371-0628

Event Description:

Great Promise for American Indians (GPAI), works to preserve the traditions, heritage and culture of American Indians through presentations of their arts to all audiences, and through education of native ways to all ages of visitors. GPAI reaches out, in particular, to the youth of native ancestry who want to know the story of their pasts. Acceptance and appreciation of the rich cultures of the First Peoples depends on passing down the legacy and knowledge to everyone. Acceptance of American Indians by everyone is key to our mission.

To accomplish this mission, GPAI presents the annual Austin Powwow and American Indian Heritage Festival. The activities that make up this twin event are held the first Saturday of November each year; this year it is 11/02. The venue is the Toney Burger Center, an Austin ISD facility with a large arena for dancing and drumming and other Powwow activities. The several acres around the arena accommodate the traffic generated by this event.

The Austin Powwow has become the largest single day Powwow in the country. The accompanying Indian Market, at which artists exhibit and sell their works of art and their native crafts runs 9:00 AM to 9:00 PM, which allows for even working guests and shoppers to experience the artistry of over two hundred exhibiting artists. The Powwow begins at 10:00 AM with two host drum groups of up to ten drummer/singers each, performing songs of welcome, national anthems, and a grand entry of several hundred native dancers. The multitude of dancers, all in their best regalia (attire), are an incredible sight. First time attendees report the feeling of thrill at this unique procession. The Heritage Stage opens at 11:00 AM with a traditional native blessing and continues until sundown, presenting storytellers and musicians for children and adults and includes historical tales, comedies and native poetry.

Other activities occur 11/01 – 11/03, and consist of an exhibition at the Bullock Texas State History Museum on Friday afternoon at which the details of the event in Sunset Valley are described, and Red Voices in the Schools, which takes advantage of the many American Indian artists coming to the Powwow; sending artisans, singers, dancers and storytellers into the Sunset Valley Elementary School, doing assembly and classroom activities on the Friday prior to the Saturday events. These presentations are educational; and, also alert students and parents to the coming weekend activities.

Participating artists are local, regional, from around the state and nation, as well as Canada. Dancing, drumming, native music on indigenous instruments, storytelling, poetry; plus visual arts, sculpture, jewelry and fine crafts are all part of the cultural celebration that make up these extraordinary events. Audiences are educated in what to look for in excellence in all the arts, and how these art forms would have applied to tribal life and practices.

Marketing Proposal

Print Media:

- Austin American Statesman. GPAI will advertise in the Austin 360 section of the paper on the Friday before the Powwow. The Statesman also made available a new type of electronic ad to accompany the display advertising that features a large “floating” banner when viewers visit the 360 website. An electronic banner describing the Powwow rolls down when all visitors first go to the 360 site, no matter the drop down topic selected. It then disappears after a few seconds. An icon remains on the page that allowed readers to revisit the ad for whatever duration they desired.
- The Austin Chronicle: Display ads are again being placed in the Austin Chronicle on the two consecutive Thursdays before the Powwow. Readers of the Chronicle remain a very likely target audience for the Austin Powwow.
- The Daily Texan: A display ad will be placed on the cover of the Friday, November 2nd widely read football edition of the UT newspaper.

Broadcast Media:

- KUT Radio. GPAI again purchased a series of 15 second rotator ads, and again received “bonus” ads because of its nonprofit status.
- KISS, KASE/KVET, KMFA. GPAI will again purchase rotator spots on all of these stations. In 2012, the stations provided some “bonus” ads as an added inducement for the Powwow’s business.
- KMFA. In 2012, GPAI expanded its media advertising to include KMFA, the area’s classical FM station. Their listener profile matched the demographics of people likely to attend the Powwow, and a series of rotator spots were purchased. The radio spots ran the week before the Powwow, focusing especially on Thursday and Friday, as people made final decisions about weekend activities.

Printed ads and promotions:

- **Program** – This 40 page, publication highlights the activities at the Powwow/Heritage Festival. In addition, it has native stories, historical features about varying nations, practices, and facts of the Indians of Texas. There is a four-color centerfold of dancers in full regalia. Community organization, small businesses and larger corporations have displays ads, some in color. Sunset Valley is prominently featured on the inside cover.
- **Brochures** in four-color tri-fold are a major part of the annual promotional effort. These tasteful marketing pieces are placed in many of the best restaurants, business billboards and shops. They are also displayed at the corporate offices of the major sponsors and supporters. The back panel has a map and driving directions to Sunset Valley.
- **Postcard** sized handout, two-sided, four-color with family friendly visuals are handed out at school functions, community meetings, and events that draw families. These are distributed year-round, carrying the message, Powwow, always the first Saturday in November, directions to Sunset Valley, TX.
- **Memorabilia** - Souvenirs and apparel carry the Sunset Valley imprint prominently featured at the top of a groups of supporters listed below.
- **Acknowledgment of Support** – Logo is featured on all materials, website, and other advertising materials. Banners are placed in the arena are both sides, so that they are seen by all seats. Arena announcements throughout the day carry a message of thanks and acknowledgement.
- **Entrance Banners** – New this year, entrance areas will have signs recognizing Sunset Valley.
- **Added value** – Fliers by the thousands are hand carried to Powwows across the country that Great Promise members attend. The traditional word-of-mouth communication of American Indians draws the many hundreds of people from across Texas, from around the region, and from nearly every state in the nation. This effort has little monetary cost to Sunset Valley, but is incredibly effective in drawing audiences.

The following pages are copies of pages from the program and copies of the flyer and post card.

21st Annual Austin Powwow & American Indian Heritage Festival




Wingope

PASSING DOWN THE LEGACY
Sunset Valley, November 3, 2012

TABLE OF CONTENTS

Program Of Events	3	NAPC/AIEP Missions	25
About Our Group	5	The Powwow Songs	27
Head Staff	8-9	The Powwow Drum	28
Gourd Dance	11	How To Become A Dancer	28
Dances Descriptions	12-15	The Origins Of The Buffalo Dance	32-33
Artists And Storytellers	17	Indians In Texas	35-36
Cover Artist Bio	18	T-Shirt & Souvenir Info.	37
2011 Competition Results	23	The Kiowa Five	40

COVER ARTWORK BY STEPHEN MOPOPE



This program is made possible in part by grants from City of Sunset Valley, City of Austin Cultural Arts Div, Texas Commission On the Arts, National Endowment for the Arts, Humanities Texas, a state partner of the National Endowment for the Humanities.

The Austin Powwow Committee wishes to thank all the major underwriters for their support of the 21st Annual Powwow and American Indian Heritage Festival.

Please note our many faithful local sponsors and visit their businesses.





Sunset Valley, Texas

Welcome to the City of Sunset Valley, Texas! We are very excited to be hosting the 21st Annual Pow American Indian Heritage Festival.

We are a proud community, which is surrounded by the City of Austin, and maintains a separate identity with a rich rural heritage. Founded in 1954, today, Sunset Valley is home to 648 residents and thousands of visitors each day to our retail centers and many diverse restaurants.

Sunset Valley has a strong environmental commitment as evidenced by the abundant natural beauty of more than 200 acres of open space and conservation land for native plants and animals. Our City is home to one of the largest farmers markets in Texas. The Farmers Market at Sunset Valley provides a wonderful venue for local farmers and the absolute freshest produce in the area. Please stop by every Saturday to refresh your senses to the delectable bounty.

While in Sunset Valley, you should take advantage of all the premier shopping and delicious dining opportunities our wonderful city has to offer, and if your visit involves an overnight stay, please spend your night at our local hotel, the Holiday Inn Express at 4892 Highway 290 West.

We applaud this fabulous cultural event that blesses us with the marvelous gift of the graceful arts of American Indian dance and music. We look forward to the festivities and are indeed proud to be sponsors of this celebration.

Again welcome to our City and enjoy the festivities!

Rose Cardona, Mayor
City of Sunset Valley, Texas

To honor and respect means to think of the land and the water and plants and animals who live here as having a right equal to our own to be here. We are not the supreme and all-knowing beings, living at the top of the pinnacle of evolution, but in fact we are members of the sacred hoop of life, along with the trees and rocks, the coyotes and the eagles and fish and toads, that each fulfill its purpose. They each perform their given task in the sacred hoop, and we have one, too.

– WOLF SONG, *Abenaki*

Austin Independent School District

Meria Joel Carstarphen, Ed.D.
Superintendent



Dear Friends,

Welcome to the 21st Annual Powwow and Heritage Festival! This is a wonderful celebration of American Indian heritage and a special gift to all of the citizens of Austin.

All around you at this event, there are marvelous things to see and do. A championship dance competition, arts and crafts, and singing are just some of the ways to enjoy your day at the Powwow. Proceeds from this day fund American Indian education, cultural programs and scholarships for area school children.

As Superintendent of the Austin Independent School District, I support programs like the Powwow and Heritage Festival that bring Indian heritage and culture to life for all of our students. Diversity is one of the greatest strengths of our District, and we are all made stronger by supporting and participating in events like this one.

Sincerely,

Meria Joel Carstarphen

**Welcome to the
Powwow and
Native American
Heritage Festival!**

The Woelk Family

*The Powwow committee wishes
to thank Holiday Inn Express in
Sunset Valley*



So many reasons to shop at Sunset Valley

THE PROUD HOST CITY OF THE POWWOW AND AMERICAN INDIAN HERITAGE FESTIVAL



SUNSET VALLEY *Everything Under the Sun*

OVER 90 STORES & RESTAURANTS
HWY 290 & BRODIE LANE

sunsetvalley.org/shopping



AMERICAN INDIAN HERITAGE FESTIVAL

In addition to the powwow several other family friendly activities are available the day of our event.

All ages are invited to the Heritage Stage to hear traditional storytellers recount tales and songs that have been passed down for generations.

Our Indian Market will feature authentic American Indian crafts made by traditional artisans from all over the U.S.

Also, don't forget to visit the food court for a taste of roasted corn, Indian tacos and many other favorites.



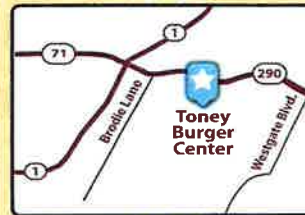
PASSING DOWN THE LEGACY

22ND ANNUAL AUSTIN POWWOW & AMERICAN INDIAN HERITAGE FESTIVAL

Saturday, November 2, 2013
9 a.m. - 10 p.m.

Always the First Saturday of November

Toney Burger Center
3200 Jones Road
Sunset Valley, TX 78745



This is a family friendly event.

Dancing - 10:00 a.m. to 10:00 p.m.
Indian Market - 9:00 a.m. to 9:00 p.m.
Food Court - 9:00 a.m. to 9:00 p.m.
Heritage Stage - Daylight hours

The Austin Powwow is a smoke-free festival.

No alcohol, no drugs, and no pets permitted
(Except assistive animals).

GREAT PROMISE
FOR AMERICAN INDIANS
3710 Cedar #10
Austin, TX 78705

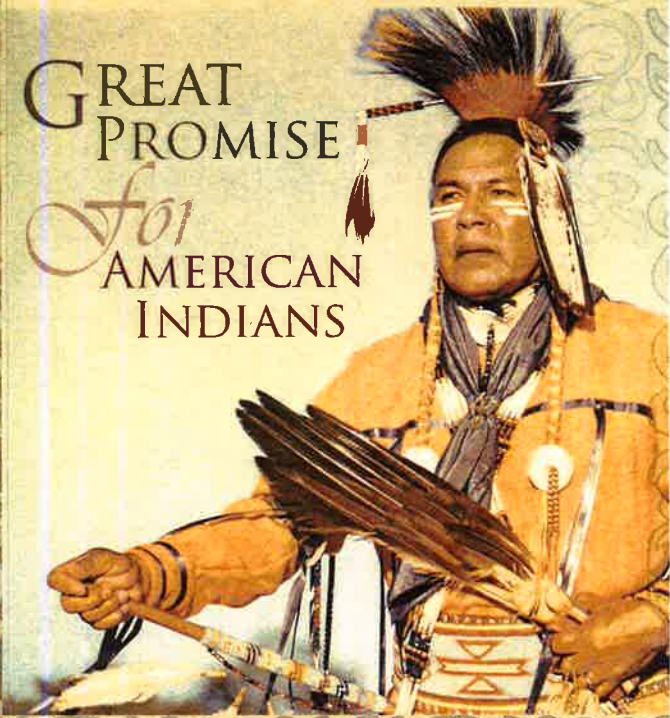
For more information
call 512-371-0628 or
powwow@grandecom.net

www.austinpovwow.net



PASSING DOWN THE LEGACY

GREAT PROMISE *for* AMERICAN INDIANS



22ND ANNUAL
AUSTIN POWWOW
- and -
AMERICAN INDIAN HERITAGE FESTIVAL
NOVEMBER 2, 2013
PASSING DOWN THE LEGACY

GREAT PROMISE FOR AMERICAN INDIANS

WHO WE ARE...

Great Promise for American Indians is a nonprofit organization whose mission is to preserve the traditions, heritage and culture of American Indians in Texas and to support the health and educational needs of their youth and families.

To achieve these goals we have aligned strategic partnerships with local, statewide and federal art and education programs, other nonprofits, and businesses that support our mission.

Our leadership includes tribal elders, parents, business owners and educators who are passionate about Great Promise and its programs.

PASSING DOWN THE LEGACY



WHAT WE DO...

We are the parent organization of the Austin Powwow and American Indian Heritage Festival, a free event that provides over 50,000 attendees the opportunity to learn more about American Indians and their culture.

We provide Red Voices in the Schools, an educational program that brings American Indian culture to public schools by showcasing nationally renowned American Indian artists who teach children about their Native culture and crafts.

We are affiliated with Central Texas First Nation's Education Consortium and the American Indian Education Program, both recognized by the Austin Independent School District as programs designed to assist American Indian and Alaskan Native students excel in schools.

PASSING DOWN THE LEGACY

HOW CAN YOU HELP?

We have been fortunate in facilitating our programs with the assistance of numerous volunteers, sponsors and donors throughout the years. However additional support is always welcome and needed.

If you would like to learn more about our programs please contact our office by calling (512) 371-0628 or by email at powwow@grandecom.net.

Volunteer opportunities include the many areas of the powwow and our education programs in Texas schools.

Become a sponsor by placing an ad in our commemorative Powwow program.

Monetary donations can be made at the Powwow or by visiting our website at www.austinpowwow.net



This project is funded and supported in part by the City of Austin through the Economic Growth & Redevelopment Services Office/Cultural Arts Division believing an investment in the Arts is an investment in Austin's future. Visit Austin at NowPlayingAustin.com

21st Annual **AUSTIN POWWOW**
 & AMERICAN INDIAN
 & HERITAGE FESTIVAL

www.austinpowwow.net

Join us for the 21st anniversary of the Austin Powwow!

We're a free, family oriented event and a great way to learn about the rich heritage of American Indian culture.

Saturday, November 3rd
 9:00 a.m. to 10:00 p.m.

Toney Burger Center
 3200 Jones Road



No alcohol, No drugs, No pets. (Except assistive animals)
 The Austin Powwow is a smoke-free festival.

21st
Annual **AUSTIN
POWWOW**
AMERICAN INDIAN
& HERITAGE FESTIVAL

Saturday, November 3, 2012
9:00am to 10:00pm

Always the First Saturday in November

Toney Burger Center
3200 Jones Road
Sunset Valley, TX

Southeast of the Intersection of
Hwy 290 West and South Lamar. Look for the Stadium

This is a family friendly event

Dancing – 10:00 a.m. to 10:00 p.m.
Indian Market – 9:00 a.m. to 9:00 p.m.
Food Court – 9:00 a.m. to 9:00 p.m.
Heritage Stage – Daylight hours

For more information contact:

Great Promise for American Indians
3710 Cedar #10
Austin, TX 78705
(512) 371-0628

www.austinpowwow.net
powwow@grandecom.net



Donkey Dash 2013 budget	October 19, 2013		
	\$10,000 Budget Amount		
PR Source	Note	Amount	Additional Information
Donkey Dash Website	Domain Name and Web Design	\$150	Maintenance of the www.donkeydash.com website (has been established since origin of race and maintained year round with tweets and facebook updates...has following and grows each year)
Austin Fit Mag	1 full page print ad	\$935	Will be included as feature event per relationship with magazine. Added benefit to placing ad.
Impact News	1/2+ page print ad	\$900	Included in event calendar listing for month.
YNN News (Channel 8)	30 sec custom ad	\$3,000	YNN will sponsor event as well and give additional PR via website and Active on 8/Fit for Friday segment.
Race Shirts (enough for volunt	Volunteers and Participants	\$3,500	Includes City of SV information, logo, date and information. Excellent quality shirts that people wear all over after the event. They have been sighted on the LBJ trail, Cedar Park, other events, etc... GREAT LONG LASTING PR!!!!
Posters	4 color posters	\$500	Design, Printing and allocation of posters all over greater Austin Area.
Radio		\$1,000	
	Total Budget Allocation	\$9,985	

GREEN TAX

EDWARDS AQUIFER VENUE PROJECT

In November 2007, an election was held and the voters authorized the collection of a 1/8th of one percent Sales Tax under Chapter 334 of the Local Government Code to establish a Watershed Protection and Preservation Project under Section 334.001 (4)(F). This tax provides for the planning, acquisition, and development of a watershed protection and preservation program, entitled the Edwards Aquifer Protection Venue Project along Brodie Land or Country White Lane, with funds to be limited to watershed protection, acquisition of property and acquisition of conservation easements. The tax began to be collected in April 2008. In 2009, the City acquired a 5-acre tract on Brodie Lane. No other expenditures or purchases have been made since that time. There is no requirement or provision to reauthorize this tax, as with the Street Maintenance tax. The City will continue to collect this tax until the City Council determines that the project has been completed.

CITY OF SUNSET VALLEY FY BUDGET 2013-2014
3 YEAR COMPARISON
Green Tax Fund

		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected Year End 2012/2013	Adopted Budget 2012-2013	Projected % of Adopted Budget 2011/2012		Proposed Budget 2013/2014	% over/under Projected Year End 2012/2013	% over/under Adopted Budget 2012/2013
	Balance as of 10/01	397,727	96,041	\$404,407	\$749,900	\$749,900		\$1,104,930			
G/L Code	REVENUE										
4184	Sales Tax Revenue	281,906	325,382	\$342,655	\$354,000	\$335,355	106%	\$364,152	2.79%	7.91%	
4095	Interest Earned	362	329	\$1,138	\$1,030	\$700	147%	\$1,000	-3.00%	30.00%	
	Total Revenue	282,268	325,711	343,793	355,030	336,055	106%	\$365,152	2.77%	7.97%	
	TOTAL FUNDS AVAILABLE	679,995	421,752	748,200	1,104,930	1,085,955	102%	\$1,470,082	24.84%	26.13%	
	EXPENDITURES										
5660	Watershed Venue Acquisition	583,954	17,345	\$0	\$0	\$1,085,955	0%	\$1,470,082	100.00%	26.13%	
	TOTAL EXPENDITURES	583,954	17,345	0	0	1,085,955	0%	\$1,470,082	100.00%	26.13%	
	Balance as of 9/30	96,041	404,407	748,200	1,104,930	0		\$0			

AISD PLAYGROUND FUND

AISD SUNSET VALLEY ELEMENTARY PLAYGROUND FUND

This fund, created in 1999 by an Interlocal Agreement between the City of Sunset Valley and the Austin Independent School District for the playground at Sunset Valley Elementary School. At that time, the PTA raised \$5,000 and the City contributed the same amount toward development of the Playground at the school. The agreement provides for funding of maintenance and improvements. Some playground equipment was replaced in 2007-2008 but otherwise the fund was not utilized. In 2012, the Sunset Valley Elementary PTA contacted the City to see about using the funds to pay for swing area in the new playground that was planned to be constructed in the summer of 2013. After reviewing the interlocal agreement and with the information that AISD was building a new playground, the City Council approved the expenditures of the funds and to terminate the interlocal.

CITY OF SUNSET VALLEY FY BUDGET 2013/2014
 3 YEAR COMPARISON
 Sunset Valley Elementary School Playground

		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted Budget 2011/2012	Projected % of Adopted Budget 2011/2012	Proposed Budget 2013/2014	% over/under Adopted Budget 2011/2012
	Balance as of 10/01	10,140	10,158	10,185	10,196	10,185		0	
G/L Code	REVENUE								
4130	AISD Contribution	0	0	0	0	0	0.00%	0	0.00%
4300	Transfer from GN Fund-SSV Contribution	0	0	0	0	0	0.00%	0	0.00%
4095	Interest Earned	18	20	11	10	15	66.67%	0	-100.00%
	Total Revenue	18	20	11	10	15	0.00%	0	-100.00%
	TOTAL FUNDS AVAILABLE	10,158	10,178	10,196	10,206	10,200		0	
	EXPENDITURES								
5360	Playground Repairs and Upgrades	0	0	0	0	10,200	0.00%	0	-100.00%
	TOTAL EXPENDITURES	0	0	0	10,206	10,200	0.00%	0	0.00%
	Balance as of 9/30	10,158	10,178	10,196	0	0	100.00%	0	

Comments: The City Council voted to terminate the existing agreement and to approve all funds for new swings at the elementary school.

CITY OF SUNSET VALLEY UTILITY FUND BUDGET FY 2013-2014		Water Proposed Budget 2013-2014	Wastewater Proposed Budget 2013-2014	Solid Waste Proposed Budget 2013-2014	Total Proposed Budget 2013-2014
---	--	--	---	--	--

REVENUE

4060	General Fees and Inspections	2,500	2,000	0	4,500
4095	Interest	300	300	0	600
4100	Penalty Fees	0	0	0	0
4210	Tap Fees/Reconnection Fees	1,500	1,200	0	2,700
4170	Recycle/Reclamation of Disposed Materials	0	0	100	100
4220	Utility Sales	560,000	386,000	480	946,480
TOTAL REVENUE:		564,300	389,500	580	954,380

	Contribution from the GN Fund for Utility Infrastructure	103,000	77,250	0	180,250
--	---	----------------	---------------	----------	----------------

	Subsidy from General Fund	86,356	278,497	111,130	475,983
--	----------------------------------	---------------	----------------	----------------	----------------

	TOTAL REVENUE AFTER TRANSFERS	753,656	745,247	111,710	1,610,613
--	--------------------------------------	----------------	----------------	----------------	------------------

EXPENDITURES

7000	Contribution for Utility Infrastructure	\$103,000	\$77,250	\$0	\$180,250
------	---	-----------	----------	-----	-----------

5057	Administrative Assistant	\$5,766	\$1,922	\$0	\$7,688
5027	Operations Manager	\$7,800	\$5,200	\$0	\$13,000
5025	Director	\$17,690	\$8,845	\$4,423	\$30,958
5027	Environmental Manager	\$0	\$0	\$2,986	\$2,986
5066	Land Management Supervisor	\$0	\$0	\$4,557	\$4,557
5020	Maintenance Technician (CM)	\$18,027	\$6,009	\$6,427	\$30,463
5021	Maintenance Technician (QD)	\$0	\$0	\$0	\$0
	Maintenance Technician New	\$0	\$0	\$3,900	\$3,900
5000	Utilities Supervisor	\$34,624	\$14,839	\$0	\$49,463
5081	Utility Billing Clerk	\$2,328	\$1,164	\$1,164	\$4,656
5090	Overtime	\$2,921	\$1,138	\$744	\$4,803
n/a	Merit Increases (3% Salary)	\$2,675	\$1,173	\$726	\$4,574
n/a	Benefit Increases	\$370	\$163	\$101	\$634
5084	Cell Phone Allowance	\$720	\$0	\$0	\$720
5046	Incentive - Longevity	\$864	\$0	\$0	\$864
5086	Incentive - Bilingual	\$0	\$0	\$0	\$0
5087	Incentive - Education	\$300	\$0	\$0	\$300
5122	Dental Insurance	\$432	\$0	\$0	\$432
5120	Life Insurance	\$60	\$0	\$0	\$60
5121	Medical Insurance	\$4,500	\$0	\$0	\$4,500
5123	Vision Insurance	\$72	\$0	\$0	\$72
5124	STD Insurance	\$200	\$0	\$0	\$200
5126	LTD Insurance	\$300	\$0	\$0	\$300
5150	Workers Comp Insurance	\$2,372	\$1,030	\$657	\$4,059
5130	Medicare Employer Match (.0145%)	\$1,320	\$567	\$351	\$2,238
5135	Social Security Employer Match (6.2%)	\$0	\$0	\$0	\$0
5140	TMRS Match	\$8,895	\$3,822	\$2,364	\$15,081
5131	Unemployment Insurance	\$270	\$0	\$0	\$270
Total Personnel Services		112,506	45,872	28,400	186,778

CITY OF SUNSET VALLEY UTILITY FUND BUDGET FY 2013-2014		Water Proposed Budget 2013-2014	Wastewater Proposed Budget 2013-2014	Solid Waste Proposed Budget 2013-2014	Total Proposed Budget 2013-2014
--	--	--	---	--	--

Community Programs

5877	Water Conservation Program	20,000	0	0	20,000
Total Community Programs		20,000	0	0	20,000

Contractual Services

5303	Aquifer District Fee	3,500	0	0	3,500
5798	Annual Wastewater Line Inspections	0	15,000	0	15,000
5410	Brush Chipping	0	0	16,000	16,000
5327	Engineer Services	5,000	8,000	0	13,000
5375	Inspections	500	1,500	0	2,000
5512	Permitting Review and Inspections	0	0	0	0
New	Industrial Waste Services	0	2,500	0	2,500
New	Dumpster Rental	0	0	6,000	6,000
5373	Utility Wholesale Purchases	472,000	580,000	59,760	1,111,760
Total Contractual Services		481,000	607,000	81,760	1,169,760

Operational Expenses

5510	Animal Control	0	0	800	800
5600	Dues, Fees & Subscriptions	2,350	575	0	2,925
5645	Fuel	500	500	0	1,000
5650	Haz-Mat Material Disposal	0	0	250	250
5665	Landfill Use	0	0	0	0
5705	Office Supplies, Postage, Printing	1,000	800	0	1,800
5710	Oil Disposal/Disposal Program	0	0	0	0
5735	Rental Expense - Equipment	1,000	750	0	1,750
5745	Repair & Maintenance - Equipment	2,000	3,000	0	5,000
5758	Repair & Maintenance: System	15,000	5,000	0	20,000
5775	Small Tools & Supplies	3,000	1,100	0	4,100
5782	Software Maintenance	4,200	0	0	4,200
5795	Tire Recycling	0	0	500	500
5820	Training and Education: Employees	4,000	800	0	4,800
5815	Training and Education: Travel Expenses	500	600	0	1,100
5830	Uniforms	600	500	0	1,100
5835	Utilities: Electric/Gas/Telephone	2,500	1,000	0	3,500
5755	Vehicle Expense: Repair and Maintenance	500	500	0	1,000
Total Operational Expenses		37,150	15,125	1,550	53,825

TOTAL EXPENDITURES	753,656	745,247	111,710	1,610,613
---------------------------	----------------	----------------	----------------	------------------

EXCESS/DEFICIENCY	0	0	0	0
--------------------------	----------	----------	----------	----------

Utility Fund- Water Department Budget						
FY 2013-2014						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
PERSONNEL SERVICES						
02-05-5070	Administrative Assistant	Hourly Position- 15%	\$5,766	\$5,766	\$0	0.00%
02-05-5027	Operations Manager	Exempt Position- 15%	\$7,800	\$7,800	\$0	0.00%
02-05-5025	Director	Exempt Position- 20%	\$17,690	\$17,690	\$0	0.00%
02-05-5020	Maintenance Technician II (CM)	Hourly Position- 60%	\$18,027	\$16,848	\$1,179	7.00%
02-05-5000	Utilities Supervisor	Hourly Position- 70%	\$34,624	\$34,624	\$0	0.00%
02-05-5001	Utility Billing Clerk	Part-Time Position- 10%	\$2,328	\$2,507	-\$179	-7.14%
02-05-5090	Overtime on FT Hourly Positions	Based on 5% of all hourly employees annual salary.	\$2,921	\$2,788	\$133	4.77%
	Merit Increases	Calculated at 3% of total salaries	\$2,675	\$0	\$2,675	100.00%
	Benefits Increases	Benefits calculated using merit increases totals.	\$370	\$0	\$370	100.00%
	Balance of funds for merit increases	Balance of funds for merit increases	\$0	\$98	-\$98	100.00%
02-05-5084	Cell Phone Allowance	Allowance paid to key employees.	\$720	\$0	\$720	100.00%
02-05-5046	Incentive - Longevity	Paid to employees to have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed.	\$864	\$864	\$0	0.00%
02-05-5087	Incentive - Education/Certification	Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications.	\$300	\$300	\$0	0.00%
02-05-5122	Insurance- Dental	Employer pays 100% of Dental Insurance Premiums for the employee.	\$432	\$360	\$72	20.00%
02-05-5120	Insurance- Life	Employer pays 100% of the Life Insurance Premium for the employee.	\$60	\$84	-\$24	-28.57%
02-05-5121	Insurance- Medical	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.	\$4,500	\$4,200	\$300	7.14%
02-05-5123	Insurance - Vision	Employer pays 100% of premium	\$72	\$72	\$0	0.00%
02-05-5124	Insurance - LTD	Employer pays 100% of premium	\$200	\$158	\$42	26.58%
02-05-5126	Insurance-STD	Employer pays 100% of premium	\$300	\$106	\$194	183.02%
02-05-5150	Insurance- Worker's Comp	Provides state mandated coverage in the event an employee is injured on the job.	\$2,372	\$2,206	\$166	7.52%
02-05-5130	Medicare Match (.0145%)	Employer match to the Medicare portion of social security benefits.	\$1,320	\$1,293	\$27	2.09%
02-05-5140	TMRS Match	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.	\$8,895	\$8,961	-\$66	-0.74%
02-05-5131	TWC Insurance	Provides funds for state mandated employer contribution to unemployment compensation fund. In 12/13 coded to Public Works Department.	\$270	\$0	\$270	100.00%
		Total Personnel	\$112,506	\$106,725	\$5,781	5.42%

Utility Fund- Water Department Budget						
FY 2013-2014						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
CONTRACTUAL SERVICES						
02-05-5303	Aquifer District Fee	Provides funds to cover expenses related to the pumpage of 18.5 million gallon of water sold to residential customers.	\$3,500	\$3,500	\$0	0.00%
02-05-5327	Engineer Services	Provides funds for general engineering review and design services related to water and to investigate or design potential projects that may come under consideration during the fiscal year that were not identified at a project during the budget process.	\$5,000	\$4,000	\$1,000	25.00%
02-05-5375	Inspections	Provides funds to cover expenses related to the plan review and inspection of public water system installations, repairs and connections.	\$500	\$500	\$0	0.00%
02-05-5512	Permitting Review and Inspections	Private waterlines, backflows and plumbing permits. (move to admin Building permits/Engineering.	\$0	\$3,000	-\$3,000	-100.00%
02-05-5373	Wholesale Water Purchases	Provides funds to cover expenses paid to the City of Austin for the purchase of water to serve both residential and commercial areas.	\$472,000	\$412,820	\$59,180	14.34%
		Total Contractual	\$481,000	\$423,820	\$57,180	13.49%
Community Programs						
02-05-5877	Water Conservation Program	Expend funds for educational and promotional materials to encourage water conservation within the community.	\$20,000	\$20,000	\$0	0.00%
		Total Community Programs	\$20,000	\$20,000	\$0	0.00%
OTHER OPERATING						
02-05-5600	Dues, Fees, and Subscriptions	Provides funds to cover expenses related to dues, fees, and subscriptions associated with the water system.	\$2,350	\$2,350	\$0	0.00%
02-05-5645	Fuel	Provides funds for fuel for the utility truck.	\$500	\$500	\$0	0.00%
02-05-5705	Office Supplies, Postage, Printing	Provides funds to cover expenses related to the purchase of office supplies, printed material, and postage to mail utility invoices, late notices, correspondence, and mail outs.	\$1,000	\$1,000	\$0	0.00%
02-05-5735	Rental Expense: Equipment	Provides funds to cover expenses for rental equipment needed in the repair of the water system.	\$1,000	\$1,000	\$0	0.00%
02-05-5745	Repair and Maintenance Equipment	Provides funds for the repair and maintenance of the Water Department equipment.	\$2,000	\$2,000	\$0	0.00%

Utility Fund- Water Department Budget						
FY 2013-2014						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
02-05-5758	Repair and Maintenance: System	Provides funds to cover expenses related to the repair, maintenance, and materials for the water system.	\$15,000	\$15,000	\$0	0.00%
OTHER OPERATING CONTINUED						
02-05-5775	Small Tools and Supplies	Provides funds to cover expenses for the purchase of small tools, supplies, and accessories related to the water system.	\$3,000	\$3,000	\$0	0.00%
02-05-5782	Software Maintenance	Provides funds for software maintenance fees.	\$4,200	\$4,200	\$0	0.00%
02-05-5820	Training and Education - Employee	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills.	\$4,000	\$4,000	\$0	0.00%
02-05-5815	Travel Expenses and Mileage Reimbursement	Provides funds to reimburse employees for travel expenses including hotel, travel expenses, meal per diem, and other expenses.	\$500	\$500	\$0	0.00%
02-05-5830	Uniforms	Funds to provide new or replacement uniforms for utility personnel.	\$600	\$600	\$0	0.00%
02-05-5835	Utilities: Electric, Gas, Telephone	Provides funds to cover expenses related to electrical power at the city water plant.	\$2,500	\$2,500	\$0	0.00%
02-05-5755	Vehicle Expense: Repair and Maintenance	Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs.	\$500	\$500	\$0	0.00%
		Total Operating Costs	\$37,150	\$37,150	\$0	0.00%
		SUB-TOTAL WATER DEPARTMENTAL EXPENSES	\$650,656	\$587,695	\$62,961	10.71%
	Contribution from General Fund to the Utility Infrastructure	Provides funds for transfer to Utility Infrastructure Reserve	\$103,000	\$100,000	\$3,000	3.00%
		Total Transfer	\$103,000	\$100,000	\$3,000	3.00%
		Totals	\$753,656	\$687,695	\$65,961	9.59%

Utility Fund- Wastewater Department									
FY 2013-2014 BUDGET									
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/Decrease	% of Increase/Decrease			
PERSONNEL SERVICES									
02-06-5070	Administrative Assistant	Hourly Position- 5%	\$1,922	\$1,922	\$0	0.00%			
02-06-5027	Operations Manager	Exempt Position- 10%	\$5,200	\$5,200	\$0	0.00%			
02-06-5025	Director	Exempt Position- 10%	\$8,845	\$8,845	\$0	0.00%			
02-06-5020	Maintenance Technician II (CM)	Hourly Position- 20%	\$6,009	\$5,616	\$393	7.00%			
02-06-5000	Utilities Supervisor	Exempt Position- 30%	\$14,839	\$14,839	\$0	0.00%			
02-05-5001	Utility Billing Clerk	Part-Time Position- 5%	\$1,164	\$1,254	-\$90	100.00%			
02-06-5090	Overtime on FT Hourly Positions	Based on 5% of all hourly employees annual salary.	\$1,138	\$1,091	\$47	4.31%			
	Merit Increases	Calculated at 3% of total salaries	\$1,173	\$0	\$1,173	100.00%			
	Benefits Increases	Benefits calculated using merit increases total.	\$163	\$0	\$163	100.00%			
	Balance remaining from merit increases		\$0	\$52	-\$52	100.00%			
02-06-5122	Insurance- Dental	Employer pays 100% of Dental Insurance Premiums for the employee.	\$0	\$0	\$0	0.00%			
02-06-5120	Insurance- Life	Employer pays 100% of the Life Insurance Premium for the employee.	\$0	\$0	\$0	0.00%			
02-06-5121	Insurance- Medical	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.	\$0	\$0	\$0	0.00%			
02-06-5150	Insurance- Worker's Comp	Provides state mandated coverage in the event an employee is injured on the job.	\$1,030	\$984	\$46	4.67%			
02-06-5130	Medicare Match (.0145%)	Employer match to the Medicare portion of social security benefits.	\$567	\$562	\$5	0.89%			
02-06-5140	TMRS Match	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.	\$3,822	\$3,895	-\$73	-1.87%			
02-06-5131	TWC Insurance	Provides funds for state mandated employer contribution to unemployment compensation fund.	\$0	\$0	\$0	0.00%			
		Total Personnel	\$45,872	\$44,260	\$1,612	3.64%			

Utility Fund- Wastewater Department									
FY 2013-2014 BUDGET									
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/Decrease	% of Increase/Decrease			
CONTRACTUAL SERVICES									
02-06-5303	Annual Wastewater Line Inspections	Provides funds for the annual wastewater line inspections including contractual camera/cleaning service, equipment rental and contractual labor.	\$15,000	\$15,000	\$0	0.00%			
02-06-5327	Engineer Services	Provides funds for general engineering <i>review and design</i> services related to wastewater and to investigate or design potential projects that may come under consideration during the fiscal year that were not identified at a project during the <i>budget process</i> .	\$8,000	\$8,000	\$0	0.00%			
02-06-5375	Inspections	Provides funds to cover expenses related to the plan review and inspection of public wastewater line installations, repairs and connections.	\$1,500	\$1,000	\$500	50.00%			
New	Industrial Waste Services	Provides funds for the review of industrial waste limits, pretreatment compliance, and inspections (COA services).	\$2,500	\$2,500	\$0	0.00%			
02-06-5512	Permitting Review and Inspections	Wastewater private yardlines and Plumbing Permits (move to Admin Building Permits/ Engineering)	\$0	\$1,500	-\$1,500	-100.00%			
02-06-5373	Wholesale Waste Water Purchases	Provides funds to cover expenses paid to the City of Austin for contractual wastewater treatment services for both residential and commercial areas.	\$580,000	\$457,785	\$122,215	26.70%			
		Total Contractual	\$607,000	\$485,785	\$121,215	24.95%			
OTHER OPERATING									
02-06-5600	Dues, Fees, and Subscriptions	Provides funds to cover expenses related to dues, fees, and subscriptions associated with the wastewater system.	\$575	\$575	\$0	0.00%			
02-06-5645	Fuel	Provides funds for fuel for the utility truck.	\$500	\$500	\$0	0.00%			
02-06-5705	Office Supplies, Postage, Printing	Provides funds to cover expenses related to the purchase of office supplies, printed material, and postage to mail utility invoices, late notices, correspondence, and mail outs.	\$800	\$800	\$0	0.00%			
02-06-5735	Rental Expense: Equipment	Provides funds to cover expenses for rental equipment needed in the repair of the wastewater system.	\$750	\$750	\$0	0.00%			
02-06-5745	Repair and Maintenance Equipment	Provides funds for equipment repair to the Backhoe, sewer jet, and other wastewater specialty equipment. Also provides for the purchase and replacement of small equipment.	\$3,000	\$3,000	\$0	0.00%			

Utility Fund- Wastewater Department									
FY 2013-2014 BUDGET									
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease			
OTHER OPERATING CONTINUED									
02-06-5758	Repair and Maintenance: System	Provides funds to cover expenses related to the repair, maintenance, and materials for the wastewater system.	\$5,000	\$5,000	\$0	0.00%			
02-06-5775	Small Tools and Supplies	Provides funds to cover expenses for the purchase of small tools, supplies, and accessories related to the wastewater system.	\$1,100	\$1,100	\$0	0.00%			
02-06-2820	Training and Education: Employees	Provides funding for attendance to seminars and educational programs to enhance/improve employee skills.	\$800	\$800	\$0	0.00%			
02-06-5815	Training and Education: Travel Expenses	Provides funds to reimburse employees for travel expenses including hotel, travel expenses, meal per diem, and other expenses.	\$600	\$600	\$0	0.00%			
02-06-5830	Uniforms	Funds to provide new or replacement uniforms for utility personnel.	\$500	\$500	\$0	0.00%			
02-06-5835	Utilities: Electric, Gas, Telephone	Provides funds to cover expenses related to electrical power at the city wastewater lift station.	\$1,000	\$1,000	\$0	0.00%			
02-05-5755	Vehicle Expenses: Repair and Maintenance	Provides funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs for the utility truck.	\$500	\$500	\$0	0.00%			
		Total Operating Costs	\$15,125	\$15,125	\$0	0.00%			
		SUB-TOTAL WASTEWATER DEPARTMENTAL EXPENSES	\$667,997	\$545,170	\$122,827	22.53%			
	Contribution from General Fund to the Utility Infrastructure	Provides funds for transfer to Utility Infrastructure Reserve	\$77,250	\$75,000	\$2,250	3.00%			
		Total Transfer	\$77,250	\$75,000	\$2,250	3.00%			
		Totals	\$745,247	\$620,170	\$125,077	20.17%			

Utility Fund- Solid Waste Department						
FY 2013-2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
PERSONNEL SERVICES						
02-07-5027	Environmental Manager	Exempt Position- 5%	\$2,986	\$2,986	\$0	0.00%
02-07-5025	Director	Exempt Position- 5%	\$4,423	\$4,423	\$0	0.00%
02-07-5066	Land Management Supervisor	Hourly Position- 10%	\$4,557	\$4,557	\$0	0.00%
02-07-5020	Maintenance Technician II (QD)	Hourly Position- 20%	\$6,427	\$6,427	\$0	0.00%
New	Maintenance Technician I	Hourly Position- 15%	\$3,900	\$0	\$3,900	100.00%
02-05-5001	Utility Billing Clerk	Part-Time Position- 5%	\$1,164	\$1,254	-\$90	0.00%
02-07-5090	Overtime on FT Hourly Positions	Based on 5% of FT hourly employees annual salary.	\$744	\$358	\$386	107.82%
	Merit Increases	Calculated at 3% of total salaries	\$726	\$0	\$726	0.00%
	Benefits Increases	Benefits calculated using merit increase total	\$101	\$0	\$101	0.00%
02-07-5122	Insurance- Dental	Employer pays 100% of Dental Insurance Premiums for the employee.	\$0	\$0	\$0	0.00%
02-07-5120	Insurance- Life	Employer pays 100% of the Life Insurance Premium for the employee.	\$0	\$0	\$0	0.00%
02-07-5121	Insurance- Medical	Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage.	\$0	\$0	\$0	0.00%
02-07-5150	Insurance- Worker's Comp	Provides state mandated coverage in the event an employee is injured on the job.	\$657	\$455	\$202	44.40%
02-07-5130	Medicare Match (.0145%)	Employer match to the Medicare portion of social security benefits.	\$351	\$293	\$58	19.80%
02-07-5140	TMRS Match	Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System.	\$2,364	\$2,027	\$337	16.63%
02-07-5131	TWC Insurance	Provides funds for state mandated employer contribution to unemployment compensation fund.	\$0	\$0	\$0	0.00%
		Total Personnel	\$28,400	\$22,780	\$5,620	24.67%

Utility Fund- Solid Waste Department						
FY 2013-2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/ Decrease	% of Increase/ Decrease
CONTRACTUAL SERVICES						
02-07-5410	Brush Chipping	Provides funds for expenses related to chipping of brush on-site and at City Hall. Decrease due to personnel changes.	\$16,000	\$18,000	-\$2,000	-11.11%
02-07-5374	Dumpster Rental/Landfill Disposal	Provides funds for dumpster rental for City and resident use and for landfill disposal if necessary.	\$6,000	\$6,000	\$0	0.00%
02-07-5373	Trash and Recycling Service	Provides funds for expenses related to City solid waste services account. Increase 4% per contract agreement. The City pays the tax to the State Comptroller.	\$59,760	\$57,458	\$2,302	4.01%
		Total Contractual	\$81,760	\$81,458	\$302	0.37%
OTHER OPERATING						
02-07-5510	Animal Control	Provides funds for expenses related to the proper disposal of animal carcass, live animal rescue, and animal handling equipment.	\$800	\$800	\$0	0.00%
02-07-5650	Haz-Mat Disposal	Provide funds for expenses related to the proper disposal of hazardous materials.	\$250	\$250	\$0	0.00%
02-07-5795	Tire Recycling	Provides funds for expenses related to the used tire recycling program.	\$500	\$500	\$0	0.00%
		Total Operating Costs	\$1,550	\$1,550	\$0	0.00%
		Totals	\$111,710	\$105,788	\$5,922	5.60%

WATER MODEL - FY 2012-2013

LOCATION/COST CATEGORY	Length (feet)	Width (dia)	Pipe Type	Installation Year	2013 Cost	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
						2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Water Facilities																					
Backhoe					\$ 60,000			67,531													
Sewer Jet Trailer					\$ 40,000										55,369						
Water Plant					\$ -																
Sunset Trail Section I	944	4	PVC	1989	\$ 94,400			103,153													
Interconnection Lone Oak to Pillow	501	6	PVC	1994	\$ 50,100			54,746													
Interconnection Pillow to Reese	523	6	PVC	1994	\$ 52,300			57,150													
Jones Road 8"	1693	8	PVC	1994	\$ 169,300																101390
Ernest Robles Way at Cannoli Joe's 6"	586	6	DI	1995	\$ 87,900													129,084			
Home Depot Blvd to Market Fair	557	12	DI	1996	\$ 83,550														126,377		
Ernest Robles South 6"	2650	6	PVC	1998	\$ 265,000																425,247
Sunset Trail Secton II	986	6	PVC	1998	\$ 98,600			107,743													
Lone Oak	2573	6	PVC	1998	\$ 257,300			281,159													
Sunset Valley Village 8"	585	8	DI	1998	\$ 87,750																140,813
Sunset Valley Village 16"	557	16	DI	1998	\$ 111,400																
Sunset Valley Meadows 12"	3338	12	DI	1998	\$ 500,700																
Oakdale Warken Line	848	8	PVC	1999	\$ 84,800																
Sunset Valley Meadows 8"	3338	8	PVC	2000	\$ 333,800																
Home Depot	1052	12	PVC	2002	\$ 105,200																
Meadowview 8"	437	8	PVC	2002	\$ 43,700																
Ernest Robles North 12 "	665	12	PVC	2002	\$ 99,750																
Highway 290 West Section I	1085	8	PVC	2004	\$ 108,500																
Highway 290 West Section II	650	8	PVC	2005	\$ 65,000																
Sunset Valley Villas	2317	8	DI	2005	\$ 347,550																
Jones Road 16"	1460	16	DI	2005	\$ 292,000																
Ernest Robles South 12 " La Madeline	437	12	DI	2006	\$ 65,550																
Ernest Robles South 12 "Homestead	835	12	DI	2006	\$ 125,250																
Oakdale	3288	8	PVC	2010	\$ 328,800																
Reese	2526	8	PVC	2011	\$ 252,600																
Interconnection Lone Oak to Pillow	677	8	PVC	2012	\$ 67,700																
Pillow	3123	8	PVC	2012	\$ 312,300																
Ernest Robles Interconnection 12(new)	1000			2013	\$ 150,000																
Future Country White	1250	8	PVC		\$ 250,000							307,468									
Future MSG Horrigan Master Meter					\$ 95,000							116,838									
Future Brodie Lane Extension	1000	8			\$ 200,000							245,975									
Future Stearns Lane Extension	1500	8			\$ 300,000							368,962									
Other meter/vault/backflow replacements					\$ 325,000			\$15,000	\$90,000	\$20,000	\$40,000		\$40,000	\$40,000	\$30,000		\$50,000	\$80,000			
TOTAL COST						0	0	686,481	0	90,000	0	1,059,243	0	40,000	55,369	40,000	30,000	129,084	176,377	181,390	1,706,525
BEGINNING BALANCE AS OF 10/1						1,178,857	1,281,857	1,387,947	810,739	923,290	949,217	1,068,622	132,366	259,043	349,521	428,543	526,966	639,543	657,312	632,194	606,601
add one time contribution in 12-13																					
LESS COSTS PAID IN FY						0	0	686,481	0	90,000	0	1,059,243	0	40,000	55,369	40,000	30,000	129,084	176,377	181,390	1,706,525
ANNUAL CONTRIBUTION						103,000	106,090	109,273	112,551	115,927	119,405	122,987	126,677	130,477	134,392	138,423	142,576	146,853	151,259	155,797	160,471
ENDING BALANCE AS OF 9/30						1,281,857	1,387,947	810,739	923,290	949,217	1,068,622	132,366	259,043	349,521	428,543	526,966	639,543	657,312	632,194	606,601	-939,454

LOCATION/COST CATEGORY	Length (feet)	Width (dia)	Pipe Type	17	18	19	20	21	22	23	24	25	26	27	28	29	30
				2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
Water Facilities																	
Backhoe																	
Sewer Jet Trailer																	
Water Plant																	
Sunset Trail Section I	944	4	PVC														
Interconnection Lone Oak to Pillow	501	6	PVC														
Interconnection Pillow to Reese	523	6	PVC														
Jones Road 8"	1693	8	PVC														
Ernest Robles Way at Cannoli Joe's 6"	586	6	DI														
Home Depot Blvd to Market Fair	557	12	DI														
Ernest Robles South 6"	2650	6	PVC														
Sunset Trail Secton II	986	6	PVC														
Lone Oak	2573	6	PVC														
Sunset Valley Village 8"	585	8	DI														
Sunset Valley Village 16"	557	16	DI														
Sunset Valley Meadows 12"	3338	12	DI														
Oakdale Warken Line	848	8	PVC	140,161													
Sunset Valley Meadows 8"	3338	8	PVC		568,272												
Home Depot	1052	12	PVC				190,003										
Meadowview 8"	437	8	PVC				78,927										
Ernest Robles North 12 "	665	12	PVC				180,160										
Highway 290 West Section I	1085	8	PVC							214,134							
Highway 290 West Section II	650	8	PVC							128,283							
Sunset Valley Villas	2317	8	DI							685,920							
Jones Road 16"	1460	16	DI							576,287							
Ernest Robles South 12 " La Madeline	437	12	DI								133,250						
Ernest Robles South 12 "Homestead	835	12	DI								254,607						
Oakdale	3288	8	PVC												752,271		
Reese	2526	8	PVC													595,268	
Interconnection Lone Oak to Pillow	677	8	PVC													159,539	
Pillow	3123	8	PVC													735,955	
Ernest Robles Interconnection 12(new)	1000																
Future Country White	1250	8	PVC														
Future MSG Horrigan Master Meter																	
Future Brodie Lane Extension	1000	8															
Future Stearns Lane Extension	1500	8															
Other meter/vault/backflow replacements							\$50,000			60000	\$30,000		\$90,000		\$30,000		
TOTAL COST				140,161	568,272	0	499,090	0	0	1,664,625	417,857	0	90,000	0	782,271	1,490,763	0
BEGINNING BALANCE AS OF 10/1				-939,454	-914,331	-1,312,359	-1,137,009	-1,455,487	-1,269,458	-1,077,847	-2,545,113	-2,759,691	-2,550,313	-2,424,654	-2,202,525	-2,756,003	-4,011,110
add one time contribution in 12-13																	
LESS COSTS PAID IN FY				140,161	568,272	0	499,090	0	0	1,664,625	417,857	0	90,000	0	782,271	1,490,763	0
ANNUAL CONTRIBUTION				165,285	170,243	175,351	180,611	186,029	191,610	197,359	203,279	209,378	215,659	222,129	228,793	235,657	242,726
ENDING BALANCE AS OF 9/30				-914,331	-1,312,359	-1,137,009	-1,455,487	-1,269,458	-1,077,847	-2,545,113	-2,759,691	-2,550,313	-2,424,654	-2,202,525	-2,756,003	-4,011,110	-3,768,384

LOCATION/COST CATEGORY	Length (feet)	Width (dia)	Pipe Type	Installation Year	2013 Cost	1	2	3	4	5	6	7	8	9	10
						2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Wastewater Facility															
Lift Station (Stearns/290)				1991	175,000									228,335	
Lone Oak Trail 8"	2631	8	SDR 35	1991	328,875			359,371							
Sunset Trail	1676	8	SDR 35	1991	209,500			228,926							
Clarmac	331	8	SDR 35	1991	41,375			45,212							
Reese Drive line O	284	8	SDR 35	1991	35,500										
Stearns Lane connection lift station to COA	473	8	SDR 26	1991	59,125									77,145	
Oakdale Drive line A	2676	8	SDR 35	1991	334,500										
Oakdale Drive line C	548	8	SDR 5	1991	68,500										
Sunset Valley Meadows	5164	8	SDR 35	1998	645,500										
Sunset Valley Village	420	8	SDR 35	1998	52,500										
Oakdale Drive line B	568	8	SDR 35	1998	71,000										
Home Depot Blvd	210	8	SDR 35	2001	26,250										
Stearns Lane	1101	8	SDR 35	2002	137,625										
Highway 290 East	1786	8	SDR 35	2002	223,250										
Highway 290 West	1892	8	SDR 26	2003	236,500										
Sunset Valley Villas (all streets)	2058	8	SDR 35	2005	257,250										
LaMadeline	325	8	SDR 35	2005	40,625										
Homestead	638	8	SDR 35	2009	79,750										
Reese Drive main line	1804	8	SDR 35	2011	225,500										
Pillow Road	2176	8	SDR 35	2012	272,000										
Future Country White	1950	8	SDR		292,500							359,738			
TOTAL COST PAID IN FY						0	0	633,508	0	0	0	359,738	0	305,480	0

BEGINNING BALANCE AS OF 10/1						1,214,936	1,292,186	1,371,754	820,200	904,613	991,558	1,081,112	813,615	908,622	701,000
add one time contribution in 12-13															
LESS COSTS PAID IN FY						0	0	633,508	0	0	0	359,738	0	305,480	0
ANNUAL CONTRIBUTION						77,250	79,568	81,955	84,413	86,946	89,554	92,241	95,008	97,858	100,794
ENDING BALANCE AS OF 9/30						1,292,186	1,371,754	820,200	904,613	991,558	1,081,112	813,615	908,622	701,000	801,794

WATER MODEL
SUNSET VALLEY

LOCATION/COST CATEGORY	Length (feet)	Width (dia)	Pipe Type	11	12	13	14	15	16	17	18	19	20	21	22
				2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Wastewater Facility															
Lift Station (Stearns/290)															
Lone Oak Trail 8"	2631	8	SDR 35									576,684			
Sunset Trail	1676	8	SDR 35												
Clarmac	331	8	SDR 35												
Reese Drive line O	284	8	SDR 35				53,697								
Stearns Lane connection lift station to COA	473	8	SDR 26												
Oakdale Drive line A	2676	8	SDR 35				505,961								
Oakdale Drive line C	548	8	SDR 5				103,612								
Sunset Valley Meadows	5164	8	SDR 35						1,035,838						
Sunset Valley Village	420	8	SDR 35						84,247						
Oakdale Drive line B	568	8	SDR 35						113,934						
Home Depot Blvd	210	8	SDR 35									46,030			
Stearns Lane	1101	8	SDR 35										248,566		
Highway 290 East	1786	8	SDR 35										403,214		
Highway 290 West	1892	8	SDR 26											439,960	
Sunset Valley Villas (all streets)	2058	8	SDR 35												
LaMadeline	325	8	SDR 35												
Homestead	638	8	SDR 35												
Reese Drive main line	1804	8	SDR 35												
Pillow Road	2176	8	SDR 35												
Future Country White	1950	8	SDR												
TOTAL COST PAID IN FY				0	0	0	663,271	0	1,234,019	0	0	622,714	651,780	439,960	0

BEGINNING BALANCE AS OF 10/1				801,794	905,612	1,012,544	1,122,684	572,857	689,705	-423,961	-299,998	-172,315	-663,516	-1,179,838	-1,480,276
add one time contribution in 12-13															
LESS COSTS PAID IN FY				0	0	0	663,271	0	1,234,019	0	0	622,714	651,780	439,960	0
ANNUAL CONTRIBUTION				103,818	106,932	110,140	113,444	116,848	120,353	123,964	127,682	131,513	135,458	139,522	143,708
ENDING BALANCE AS OF 9/30				905,612	1,012,544	1,122,684	572,857	689,705	-423,961	-299,998	-172,315	-663,516	#####	-1,480,276	-1,336,568

LOCATION/COST CATEGORY	Length (feet)	Width (dia)	Pipe Type	23	24	25	26	27	28	29
				2035	2036	2037	2038	2039	2040	2041
Wastewater Facility										
Lift Station (Stearns/290)										
Lone Oak Trail 8"	2631	8	SDR 35							
Sunset Trail	1676	8	SDR 35							
Clarmac	331	8	SDR 35							
Reese Drive line O	284	8	SDR 35							
Stearns Lane connection lift station to COA	473	8	SDR 26							
Oakdale Drive line A	2676	8	SDR 35							
Oakdale Drive line C	548	8	SDR 5							
Sunset Valley Meadows	5164	8	SDR 35							
Sunset Valley Village	420	8	SDR 35							
Oakdale Drive line B	568	8	SDR 35							
Home Depot Blvd	210	8	SDR 35							
Stearns Lane	1101	8	SDR 35							
Highway 290 East	1786	8	SDR 35							
Highway 290 West	1892	8	SDR 26							
Sunset Valley Villas (all streets)	2058	8	SDR 35	507,705						
LaMadeline	325	8	SDR 35	80,177						
Homestead	638	8	SDR 35					177,148		
Reese Drive main line	1804	8	SDR 35						515,928	
Pillow Road	2176	8	SDR 35							640,986
Future Country White	1950	8	SDR							
TOTAL COST PAID IN FY				587,882	0	0	0	177,148	515,928	640,986
BEGINNING BALANCE AS OF 10/1				-1,336,568	-1,776,431	-1,623,972	-1,466,938	-1,305,194	-1,315,745	-1,660,078
add one time contribution in 12-13										
LESS COSTS PAID IN FY				587,882	0	0	0	177,148	515,928	640,986
ANNUAL CONTRIBUTION				148,019	152,460	157,033	161,744	166,597	171,595	176,742
ENDING BALANCE AS OF 9/30				-1,776,431	-1,623,972	-1,466,938	-1,305,194	-1,315,745	-1,660,078	-2,124,322

DRAINAGE UTILITY FUND

DRAINAGE UTILITY

The City Council voted to implement a Drainage Utility effective October 1, 2010 in accordance with the provisions of Chapter 552 of the Local Government Code. An annual determination is made of the funding requirements of the Drainage Utility and all lots are assessed a monthly fee based on the impervious cover of the lot. For commercial properties, the fee is assessed on actual impervious cover. For residential lots, a table is used to classify the impervious cover of the lot into three different categories, with the majority of residential lots being in the middle category. The monthly fee for this middle category is determined to be one Living Unit Equivalent (LUE) and all other fees are based on the relationship to one LUE. For FY 13-14, the monthly assessment is \$4.00 per LUE. Funds generated by the fee are placed in a restricted Proprietary Fund in accordance with Chapter 552 requirements and are used for the maintenance and operation of the city's drainage and storm water system. Property located in the city's extraterritorial jurisdiction along Brodie Land and Country White Land is included in Drainage Utility because storm water from these properties drains into the city's storm water system.

CITY OF SUNSET VALLEY FY BUDGET 2012-2013
 Drainage Utility Fund
 FY 2013-2014

		Actual 2009/2010	Actual 2010/2011	Actual 2011-2012	Projected Actual 2012-2013	Adopted Budget 2012-2013	% Projected is over/under Adopted Budget		Proposed Budget 2013-2014	% over/under Adopted Budget 2011/2012	% over/under Projected Year End 2011/2012
	Balance as of 10/01	n/a	0	100,634	201,215	201,392		292,613			
G/L Code	REVENUE										
4220	Drainage Utility Fees	n/a	100,592	100,385	100,578	100,548	100.03%	100600	0.05%	0.02%	
4095	Interest Earned	n/a	42	196	270	240	112.50%	300	25.00%	11.11%	
	Total Revenue	n/a	100,634	100,581	100,848	100,788	100.06%	100,900	0.11%	0.05%	
	TOTAL FUNDS AVAILABLE	n/a	100,634	201,215	302,063	302,180		393,513	30.22%	30.28%	
	EXPENDITURES										
5595	Drainage Utility Projects (Construction)	0	0	0	0	50,000	0.00%	50,000	0.00%	100.00%	
5327	Engineering Design Fees	0	0	0	2,550	45,000	5.67%	45,000	0.00%	1664.71%	
5823	Drainage Utility - Education Programs	0	0	0	0	5,000	0.00%	5,000	0.00%	100.00%	
5660	Land Acquisition	0	0	0	0	100,000	0.00%	100,000	0.00%	100.00%	
5699	Storm Water Program (Lot to Lot)	0	0	0	1,200	22,000	5.45%	12,000	-45.45%	900.00%	
New	Repair & Maintenance-Natural Waterways	0	0	0	0	20,000	0.00%	15,000	-25.00%	100.00%	
5746	Repair and Maintenance Drainage-Streets and Right of Ways	0	0	0	700	18,500	3.78%	20,000	8.11%	2757.14%	
5761	Repair and Maintenance-Water Quality Ponds and Storm Water Controls	0	0	0	5,000	5,000	100.00%	10,000	100.00%	100.00%	
	TOTAL EXPENDITURES	0	0	0	9,450	265,500	3.56%	257,000	-3.20%	100.00%	
	Balance as of 9/30	0	100,634	201,215	292,613	36,680		136,513			

Drainage Utility						
FY 2013/2014 Budget						
G/L Code	Budget Item	Purpose and Description	13/14 Proposed Budget	12/13 Adopted Budget	Increase/Decrease	% of Increase/Decrease
REVENUE						
4220	Drainage Utility Fees	Funds received from the Utility Drainage Fees billed to residents and commercial customers. Fees are based on the total impervious cover on the property.	\$100,600	\$100,548	\$52	0.05%
4095	Interest Earned	Income derived from investment of principal and interest from funds on hand. Interest revenue is based on current interest rates.	\$300	\$65	\$235	361.54%
		Total Revenue	\$100,900	\$100,613	\$287	0.29%
EXPENSES						
5595	Drainage Utility Projects (Construction)	Provides funds for drainage related capital improvement projects.	\$50,000	\$50,000	\$0	0.00%
5327	Engineering Design Fees	Provides fund for engineering services for drainage projects.	\$45,000	\$45,000	\$0	0.00%
5823	Drainage Utility - Education Programs	FEMA Community Rating System Education Program. Provides funds for educational materials related to flood proofing and emergency preparedness.	\$5,000	\$5,000	\$0	0.00%
5660	Land Acquisition	Provides funds for easements and land acquisition.	\$100,000	\$100,000	\$0	0.00%
5699	Storm Water Program (Lot to Lot Drainage Program)	Lot-to-Lot Drainage Program identifies drainage problems that affect 2 or more adjacent properties. The city will assist with technical support to identify solutions and provide minor grading work within easements as needed.	\$12,000	\$22,000	-\$10,000	-45.45%
5749	Repair and Maintenance - Natural Waterways	Creek Debris and vegetation removal and post storm event clean up.	\$15,000	\$20,000	-\$5,000	-25.00%
5746	Repair and Maintenance Drainage - Streets and Rights of Way	This provides for the routine maintenance of ditch lines, storm water inlets, storm water lift stations, storm preparation, and clean up.	\$20,000	\$18,500	\$1,500	8.11%
5761	Repair and Maintenance: Water Quality Ponds and Storm Water Controls	Provides funds for the monitoring and repair and maintenance of water quality treatment facilities.	\$10,000	\$5,000	\$5,000	100.00%
		Total Operating Costs	\$257,000	\$265,500	-\$8,500	-3.20%
		Total Expenses	\$257,000	\$265,500	-\$8,500	-3.20%

UNDERGROUND UTILITY FUND

UNDERGROUND UTILITY

This fund was created in 2011 when an agreement was approved with Austin Energy for the City of Sunset Valley to begin receiving a 3% Franchise Fee on Electric Service provided in Sunset Valley. The City Council established this fund to use as a source to pay for future underground utility expenses related to Phase II underground utility relocations. The Electric Franchise Fee is not required to be dedicated for this purpose, but this local designation was approved with the budget.

CITY OF SUNSET VALLEY FY BUDGET
 UNDERGROUND UTILITIES
 FY 2013-2014

		Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Projected 2012/2013	Adopted 2012/2013	Projected % of Adopted Budget 2010/2011	Proposed Budget 2013/2014	% over/under Adopted Budget 2012/2013	% over/under Projected Year End 2012/2013
	Balance as of 10/01		-	28,751	121,019	98,155	123.29%	191,449		
G/L Code	REVENUE									
4228	COA Electric Franchise Fee	n/a	28,751	92,188	92,000	95,000	96.84%	92,000	-3.16%	0.00%
4095	Interest Earned	n/a	-	79	190	50	380.00%	200	300.00%	0.00%
	Total Revenue	n/a	28,751	92,268	92,190	95,050	96.99%	92,200	-3.00%	0.00%
	TOTAL FUNDS AVAILABLE	n/a	28,751	121,019	213,209	193,205	110.35%	283,649	46.81%	0.00%
	EXPENDITURES									
5596	Underground Utility Projects-Planning	n/a	-	-	21,760	40,000	54.40%	40,000	0.00%	0.00%
	TOTAL EXPENDITURES	n/a	-	-	21,760	40,000	54.40%	40,000	0.00%	0.00%
	Balance as of 9/30	n/a	28,751	121,019	191,449			243,649		