

AUG 12 2015

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**City of Sunset Valley**  
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City Council and Citizens,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2015/2016 for the City of Sunset Valley is filed for consideration by the City Council.

This budget will be presented at the City Council meeting on August 18<sup>th</sup>. A public hearing will occur on September 1<sup>st</sup>. Council will adopt a final budget on September 15<sup>th</sup>. An additional work session will be held on September 8<sup>th</sup> should Council want or need it. Please provide your public input at these meetings.

**The following table shows the proposed total expenditures by major operating fund:**

| General Fund | Street Fund | Utility Fund | Drainage Fund | HOT Fund  | Green Tax Fund | Underground Utility Fund | Total       |
|--------------|-------------|--------------|---------------|-----------|----------------|--------------------------|-------------|
| \$4,548,675  | \$586,722   | \$1,821,116  | \$320,171     | \$307,475 | \$1,735,303    | \$0                      | \$9,319,662 |

**Significant Budget Items**

• **Revenue and Reserve Funding**

The current budget projects an increase in Sales Tax Revenue following the methods established by the Long Range Planning Committee in 2012. This budget proposes a \$123,930 increase to the General Fund reserve in accordance with the revised policy adopted by the City Council last year. The reserve policy requires that the General Fund reserve be set at 100% of the budgeted revenue from the previous year, so as revenue has increased, the reserve requirement has increased as well.

• **Water Planning**

The Water Planning project was funded for \$65,000 in the FY 14-15 budget, and although the staff worked with the Public Works Committee during the year, only a small amount of this funding was needed and the balance is being budgeted to continue this project. For this reason, I have not recommended that additional funding be set aside at this time.

• **Utility Rates**

The Finance Committee included a 5% increase in wholesale water and wastewater contract expenses from the City of Austin along with corresponding adjustments in rates for both

residential and commercial customers. This was based on an anticipated rate increase, but with the understanding that once the final rate increase amount was known, the budget (both revenue and expense) would be adjusted accordingly. With the changes in the residential utility rate structure that was implemented this year, the utility subsidy will remain constant as long as the rates are adjusted in proportion to the increase in the wholesale rate.

- **Employee Salaries**

Every two years, an internal salary and benefits survey is conducted by staff of area cities to ensure that the City of Sunset Valley employee salaries are competitive. A recommendation was submitted by the City Administrator for \$83,815 in market adjustments for review to the Mayor's Ad Hoc committee and the Budget and Finance committee. This was recommended for adoption by the Budget and Finance Committee and submitted to Council for review. Council and the Mayor wanted additional options, which will be presented and discussed at a work session on August 18<sup>th</sup>. I believe the final increase to be adopted for the upcoming budget will be higher once additional options and adjustments are discussed on the 18<sup>th</sup>. Since the recommended budget increase is already higher than with the past two salary survey increases (in 2011 and 2013), I would prefer that this be discussed and decided in open session.

- **Projects**

There are several projects that were not completed during FY 14-15 that are being carried over to the FY 15-16 Budget. Additionally, there are a few new projects. Total funding for these new projects is \$122,900.

This is a smaller amount for new projects than has been funded in recent years, but this is largely due to the need to continue to reserve funding for the proposed new Police and Public Works Facilities which I believe is long overdue. I asked the budget committee to focus on finding funds for this project to ensure that the work being done can continue (schematic design, budget planning and additional legal preparation). The proposed budget would add \$432,279 to the reserve for new facilities, bringing the total amount that will be in this reserve fund to \$928,612. I appreciate and support delegating these funds to this important project. This amount will ensure that progress is funded sufficiently to work through the next year. I hope to have council look at all options over this next year for how to best fund construction and completion of this project. Having a complete city complex and permanent building for our public works and police department will be a valuable and lasting asset to the residents, visitors and staff for many years.

Thank you to the members of the Mayor's Ad Hoc committee and the time they put into reviewing and providing feedback on the most recent salary survey process. Their assistance to staff and me was much appreciated and helped fine tune the results presented to the budget committee and council. As noted in the projects section above, this the one budget item where I believe additional changes need to be made. However, rather than deviate on my own from

the budget committee's recommendations, I prefer that it be discussed in open session. Ideally this would have been done at the previous council meeting and I would have incorporated additional changes into the Mayor's budget, but August 18<sup>th</sup> will be the first council meeting with everyone in attendance.

In closing I would like to acknowledge the work of the Budget and Finance committee in reviewing each of the budget requests and in assisting with the development of the budget. Because of our continued ability to work together, the Mayor's budget is consistent with their recommendations. As in past years, I couldn't do this without the help of Rae Gene Greenough, City Secretary and Clay Collins, City Administrator.

Respectfully submitted this 12<sup>th</sup> day of August, 2015



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Rose Cardona  
Mayor

| FY 2015-2016: GENERAL FUND - SUMMARY PAGE<br>8-12-2015 | PROPOSED<br>BUDGET<br>2015-2016 | ADOPTED/<br>BUDGET<br>2014-2015 | Over/Under<br>14/15 Budget | % of<br>Increase<br>/Decrease |
|--|---------------------------------|---------------------------------|----------------------------|-------------------------------|
| <b>Revenue</b>   |                                 |                                 |                            |                               |
| Court Revenue  | \$60,000                        | \$50,000                        | \$10,000                   | 20.00%                        |
| Event Income   | \$4,000                         | \$3,000                         | \$1,000                    | 33.33%                        |
| Fire District Collections                              | \$21,000                        | \$20,000                        | \$1,000                    | 5.00%                         |
| Interest   | \$10,000                        | \$15,000                        | -\$5,000                   | -33.33%                       |
| Miscellaneous  | \$5,000                         | \$4,644                         | \$356                      | 7.67%                         |
| Mixed Beverage Sales Tax                               | \$36,000                        | \$40,000                        | -\$4,000                   | -10.00%                       |
| Permits  | \$50,000                        | \$45,000                        | \$5,000                    | 11.11%                        |
| Rental Property  | \$7,150                         | \$7,150                         | \$0                        | 0.00%                         |
| Sales Tax Revenue                                      | \$4,808,503                     | \$4,668,450                     | \$140,053                  | 3.00%                         |
| <b>Total Revenue</b>                                   | <b>\$5,001,653</b>              | <b>\$4,853,244</b>              | <b>\$148,409</b>           | <b>3.06%</b>                  |
| <b>Expenses</b>  |                                 |                                 |                            |                               |
| <b>Operating Expenses</b>                              |                                 |                                 |                            |                               |
| Capital Outlay - General Government                    | \$9,000                         | \$288,375                       | -\$279,375                 | -96.88%                       |
| Community Programs - Administrative                    | \$3,300                         | \$4,635                         | -\$1,335                   | -28.80%                       |
| Community Programs - Arts Commission                   | \$8,100                         | \$8,100                         | \$0                        | 0.00%                         |
| Community Programs - C & E Committee                   | \$5,750                         | \$4,750                         | \$1,000                    | 21.05%                        |
| Community Programs - Police Department                 | \$6,350                         | \$6,100                         | \$250                      | 4.10%                         |
| Community Programs - Public Works                      | \$71,460                        | \$73,960                        | -\$2,500                   | -3.38%                        |
| Contingency Fund                                       | \$50,000                        | \$18,195                        | \$31,805                   | 174.80%                       |
| Contractual Services - Administrative                  | \$215,100                       | \$215,355                       | -\$255                     | -0.12%                        |
| Contractual Services - General Government              | \$487,033                       | \$473,036                       | \$13,997                   | 2.96%                         |
| Contractual Services - Municipal Court                 | \$25,750                        | \$26,550                        | -\$800                     | -3.01%                        |
| Contractual Services - Public Works                    | \$192,700                       | \$197,700                       | -\$5,000                   | -2.53%                        |
| New Equipment - Administrative                         | \$0                             | \$0                             | \$0                        | 0.00%                         |
| New Equipment - Police Department                      | \$52,046                        | \$0                             | \$52,046                   | 100.00%                       |
| New Equipment - Public Works                           | \$6,600                         | \$5,800                         | \$800                      | 13.79%                        |
| GN FUND Equipment Reserve Addition                     | \$206,976                       | \$150,064                       | \$56,912                   | 37.93%                        |
| Operational Expenses - Administrative                  | \$182,350                       | \$173,450                       | \$8,900                    | 5.13%                         |
| Operational Expenses - General Government              | \$22,000                        | \$22,000                        | \$0                        | 0.00%                         |
| Operational Expenses - Municipal Court                 | \$8,350                         | \$8,250                         | \$100                      | 1.21%                         |
| Operational Expenses - Police Department               | \$141,335                       | \$139,979                       | \$1,356                    | 0.97%                         |
| Operational Expenses - Public Works                    | \$126,550                       | \$117,738                       | \$8,812                    | 7.48%                         |
| Merit Increases  | \$38,617                        | \$0                             |                            |                               |
| Step Increases   | \$15,997                        | \$0                             |                            |                               |
| Personnel Services - Administrative                    | \$402,453                       | \$392,538                       | \$9,915                    | 2.53%                         |
| Personnel Services - Municipal Court                   | \$56,008                        | \$51,377                        | \$4,631                    | 9.01%                         |
| Personnel Services - Police Department                 | \$1,131,836                     | \$1,085,125                     | \$46,711                   | 4.30%                         |
| Personnel Services - Public Works                      | \$527,835                       | \$518,534                       | \$9,301                    | 1.79%                         |
| <b>Sub-Total: Operating Expenses</b>                   | <b>\$3,993,496</b>              | <b>\$3,981,611</b>              | <b>\$11,885</b>            | <b>0.30%</b>                  |
| <b>New Facility Reserve Funding</b>                    |                                 |                                 |                            |                               |
| Facility Reserve                                       | \$425,000                       | \$302,545                       | \$122,455                  | 40.47%                        |
| Added funds for Facility Reserve                       | \$7,279                         | \$0                             | \$7,279                    | 100.00%                       |
| <b>Sub-Total: Addition to the Facility reserve</b>     | <b>\$432,279</b>                | <b>\$302,545</b>                | <b>\$129,734</b>           | <b>42.88%</b>                 |
| <b>Projects</b>  |                                 |                                 |                            |                               |
| Proposed New Projects for Fee 15-16                    | \$122,900                       | \$304,143                       | -\$181,243                 | -59.59%                       |
| <b>Sub-Total: Projects</b>                             | <b>\$122,900</b>                | <b>\$304,143</b>                | <b>-\$181,243</b>          | <b>-59.59%</b>                |
| <b>Total Expenses</b>                                  | <b>\$4,548,675</b>              | <b>\$4,588,299</b>              | <b>-\$39,624</b>           | <b>-0.86%</b>                 |
| Funds Available after expenses                         | \$452,978                       | \$264,945                       | \$188,033                  | 70.97%                        |
| Funds Encumbered from FY 14-15 Projects                | \$293,575                       | \$291,500                       | \$2,075                    | 100.00%                       |
| Projects from FY 14-15                                 | -\$293,575                      | -\$291,500                      | -\$2,075                   | 100.00%                       |
| Estimates Excess Revenue from FY 14-15                 | \$250,000                       | \$260,000                       | -\$10,000                  | -3.85%                        |
| <b>Sub-Total: Funds Available</b>                      | <b>\$702,978</b>                | <b>\$524,945</b>                | <b>\$178,033</b>           | <b>33.91%</b>                 |
| <b>Transfers to Utility Funds</b>                      |                                 |                                 |                            |                               |
| Less funds for GN Contribution to UT Infrastructure    | \$191,228                       | \$40,658                        | \$150,570                  | 370.33%                       |
| Less Utility Fund Subsidy-Water                        | \$100,988                       | \$81,496                        | \$123,326                  | 151.33%                       |
| Less Utility Fund Subsidy-Wastewater                   | \$287,436                       | \$288,693                       | -\$1,257                   | -0.44%                        |
| Less Utility Fund Subsidy-Solid Waste                  | \$123,326                       | \$114,098                       | \$9,228                    | 8.09%                         |
| <b>Sub-Total: Subsidies</b>                            | <b>\$511,750</b>                | <b>\$484,287</b>                | <b>\$27,463</b>            | <b>5.67%</b>                  |
| <b>Total Transfers to Utility Fund</b>                 | <b>\$702,978</b>                | <b>\$524,945</b>                | <b>\$178,033</b>           | <b>33.91%</b>                 |
| <b>Balances Budget</b>                                 | <b>\$0</b>                      | <b>\$0</b>                      | <b>\$0</b>                 | <b>0.00%</b>                  |



**City of Sunset Valley, Texas  
Revenue Analysis  
FY 2015-2016**

Revenue projections formulated in this report are based on historical information, current trends of retail sales, future development and redevelopment, and the professional judgment and analysis of the Administration Department of the City of Sunset Valley.

**GENERAL FUND**

The City's General Operating Fund pays for the cost of running the day-to-day business of the City. Revenues are received primarily from local sales taxes, and also include fees and services, licenses and permits, and a variety of other revenues including interest income.

The General Operating Fund total projected revenue for FY 2015-2016 is \$5,001,653, with the majority of the revenue received from Sales Tax generated from the 3 major shopping centers and other retailers located within the City.

| <b>FY 2015-2016: GENERAL FUND -<br/>SUMMARY PAGE 8-12-<br/>2015</b> | <b>PROPOSED<br/>BUDGET<br/>2015-2016</b> | <b>ADOPTED/<br/>BUDGET<br/>2014-2015</b> | <b>Over/Under<br/>14/15 Budget</b> | <b>% of<br/>Increase<br/>/Decrease</b> |
|---|--|--|------------------------------------|--|
| <b>Revenue</b>  |  |  |                                    |  |
| Court Revenue   | \$60,000                                 | \$50,000                                 | \$10,000                           | 20.00%                                 |
| Event Income  | \$4,000                                  | \$3,000                                  | \$1,000                            | 33.33%                                 |
| Fire District Collections   | \$21,000                                 | \$20,000                                 | \$1,000                            | 5.00%                                  |
| Interest  | \$10,000                                 | \$15,000                                 | -\$5,000                           | -33.33%                                |
| Miscellaneous   | \$5,000                                  | \$4,644                                  | \$356                              | 7.67%                                  |
| Mixed Beverage Sales Tax  | \$36,000                                 | \$40,000                                 | -\$4,000                           | -10.00%                                |
| Permits   | \$50,000                                 | \$45,000                                 | \$5,000                            | 11.11%                                 |
| Rental Property   | \$7,150                                  | \$7,150                                  | \$0                                | 0.00%                                  |
| Sales Tax Revenue   | <u>\$4,808,503</u>                       | <u>\$4,668,450</u>                       | <u>\$140,053</u>                   | <u>3.00%</u>                           |
| <b>Total Revenue</b>  | <b>\$5,001,653</b>                       | <b>\$4,853,244</b>                       | <b>\$148,409</b>                   | <b>3.06%</b>                           |

The following discussion highlights each source of General Fund Revenue and any significant revenue issues that confront the City.

Court Revenue \$60,000

Revenue collected by the Municipal Court is classified into three categories: Fine Income \$45,000, Court Income \$10,000 and Warrant Fees \$5,000. Revenues generated are primarily from traffic citations. In FY 2012-2013, the City contracted with an outside source to collect outstanding warrants which caused an initial increase in FY 13-14 leveled off in FY14-15. This estimate is based on actual income received in FY 14-15.

Event Income \$4,000

The Art Fest is an annual event sponsored by the Arts Commission and is funded by Hotel Occupancy Tax. Booth fees are collected from outside vendors. This revenue cannot be deposited into the Hotel Occupancy Tax Fund, because that fund is restricted. The revenue collected from the ArtFest is expensed for the ArtFest. That amount is \$3,500. In FY 2012-2013, the City initiated a \$25.00 building use fee. These fees are included in this revenue line item. Based on history of the City Hall building use the proposed revenue for the building use is \$500.

Fire District Tax Collections \$21,000

Fire District tax payments are a result of an Interlocal Agreement between Travis County Emergency Services District No. 3 and Sunset Valley. The City's contract with the Austin Fire Department to provide fire protection services within Sunset Valley's City limits includes a provision covering the area within Sunset Valley's Extraterritorial Jurisdiction (ETJ). This was because the Austin Fire Department was concerned that not providing coverage to the ETJ would create islands with little to no coverage while creating loss in Sunset Valley should a substantial fire occur. The City negotiated agreement with Travis County ESD No. 3 provides any taxes collected be remitted to Sunset Valley to help offset the City's cost for providing the service.

Interest Earnings \$10,000

Historically interest income on funds deposited in TexPool had been a primary source of revenue generated by the City. Interest rates continue to stay at a low rate. The City continues to purchase some Certificates of Deposit to increase interest revenue.

Miscellaneous Revenue \$5,000

Miscellaneous service fees and charges are revenue from various fees charged for copies and services provided by the City.

Mixed Beverage Sales Tax \$36,000

Last year, the Texas Legislature made two changes to the taxation of mixed beverages in Texas. First, it reduced the mixed beverage gross receipts tax rate from 14% to 7%. The Legislature also imposed a new 8.25% mixed beverage sales tax on mixed beverage sold by restaurants licensed to sell liquor. The restaurant may collect the mixed beverage sales tax from its customers just like any other sales tax. However, the restaurant must still pay the 7% mixed beverage gross receipts tax itself. The projection for FY 14/15 was estimated from revenue received from the last quarter of the fiscal year. Sales dropped during the year, so the FY 15-16 was reduced to reflect the actual amount received during FY 14-15.

| <u>FY</u>       | <u>2010-11</u><br><u>Actual</u> | <u>2011-12</u><br><u>Actual</u> | <u>2012-13</u><br><u>Actual</u> | <u>2013-2014</u><br><u>Actual</u> | <u>2014-2015</u><br><u>Actual</u> |
|-----------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|-----------------------------------|
| Tax<br>Received | \$39,220                        | \$37,082                        | \$32,542                        | \$40,772                          | \$36,778                          |

Permits & License Fees \$50,000

Building and development revenue is collected from a variety of fees and charges for permits encompassing all activity from single family and commercial development. The majority of revenue generated will be from residential building and remodels and some commercial re-development. In FY 12-13, a revised permit fee schedule was approved by the City Council, which brought the City up to industry standards. A major component of the revised schedule includes recouping 100% of outside consulting fees for site plan reviews.

Rental Property

\$7,150

In 2010, Sunset Valley entered into an agreement with Sustainable Food Center to lease the property known as The Triangle, to operate a Farmer’s Market. SFC pays the City \$550 per month. Revenue is also generated from the tenant sign for the Homestead Shopping Center.

Sales and Use Tax – GENERAL FUND

\$4,808,503

This amount is the portion of the collected Sales Tax that is distributed to the General Fund. Below is detailed information regarding Sales and Use Tax Revenue.

General Sales and Use Tax are levied on the sale, lease, or rental of all taxable goods within the Sunset Valley City limits. The Texas Comptroller collects and remits a payment each month on the portion due to the City. Of the 8.125 cents for every dollar spent, the State keeps 6.25 cents, 1.5 cents is paid to the City for general operations and debt service, .25 cents is paid to the City for deposit into the street and maintenance fund, and .125 cents is deposited into the green tax fund for specific water quality land purchases.

As the primary source of revenue, the City’s sales tax collections typically may not follow the general economic predictions on a national or state level. Sunset Valley’s sales collections are more closely connected to our own internal growth and the external effects of economic growth of our neighbor cities.

The following table is the *actual* sales tax revenue received for the past SIX years, with the exception of August and September 2015, which are estimated amounts. This table is the *total tax collected*. The .25% portion collected for the street and maintenance fund and the .125% portion collected for green tax are deducted from this amount.

| Month      | 2010           | 2011           | 2012           | 2013           | 2014           | 2015           |      |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|------|
| OCT        | \$358,399.00   | \$351,919.00   | \$393,277.00   | \$410,768.52   | \$438,776.72   | \$479,736.97   |      |
| NOV        | \$330,276.00   | \$358,953.00   | \$396,353.00   | \$418,952.59   | \$460,773.99   | \$489,260.76   |      |
| DEC        | \$413,168.00   | \$378,347.00   | \$385,758.94   | \$463,848.00   | \$461,348.95   | \$506,340.68   |      |
| JAN        | \$364,755.00   | \$377,488.00   | \$410,421.00   | \$384,120.96   | \$477,612.79   | \$549,516.64   |      |
| FEB        | \$490,374.00   | \$534,759.00   | \$569,702.00   | \$594,757.25   | \$669,859.00   | \$668,782.00   |      |
| MAR        | \$312,006.00   | \$347,480.00   | \$363,652.39   | \$421,473.24   | \$385,006.35   | \$428,521.63   |      |
| APR        | \$310,022.00   | \$329,994.00   | \$399,307.84   | \$392,906.38   | \$403,225.49   | \$442,133.04   |      |
| MAY        | \$409,302.00   | \$444,716.00   | \$439,755.00   | \$480,231.30   | \$490,397.54   | \$503,245.42   |      |
| JUN        | \$376,350.00   | \$433,292.00   | \$450,772.06   | \$444,021.63   | \$503,421.64   | \$544,803.45   |      |
| JUL        | \$362,983.00   | \$455,572.50   | \$437,495.10   | \$447,959.00   | \$484,954.65   | \$463,153.50   |      |
| AUG        | \$392,429.00   | \$438,077.00   | \$440,985.49   | \$468,882.93   | \$492,323.01   | \$492,323.00   |      |
| SEP        | \$369,388.00   | \$405,857.00   | \$426,778.59   | \$472,277.00   | \$475,940.83   | \$475,941.00   |      |
| YEAR       | \$4,489,452.00 | \$4,856,454.50 | \$5,114,258.41 | \$5,400,198.80 | \$5,743,640.96 | \$6,043,758.09 |      |
| YoY Change |                | -1.4%          | 8.2%           | 5.3%           | 5.6%           | 6.4%           | 5.2% |

Estimate  
Estimate

REVENUE PROJECTIONS

For many years a complicated formula using square footage for each store and a 9 month history for the past three years for each store was used to calculate estimated revenues. That formula worked until 2007, when the averages became skewed because of the economy. In FY 2013-2014 the revenue projections were based on the Long Range Planning Committee’s recommendation of using a 3% growth increase for revenue. For budget purposes in FY 14-15 a 4% growth increase was used. For FY 15-16 a 3% growth increase was used based on year end projections.

Sales Tax Revenue Projections by Fund for FY 15-16

| Total Tax Collected | Fund Percentage | \$6,010,628.75 |
|---------------------|-----------------|----------------|
| General Fund        | 80.00%          | \$4,808,503.00 |
| Street Fund         | 13.33%          | \$801,397.13   |
| Green Tax           | 6.67%           | \$400,728.62   |
|                     |                 | \$6,010,628.75 |

A. General Operations and Debt Service \$4,808,503.00

General sales and use tax of 1.5% is paid to the City for general operations and debt service. In FY2015-2016 Sunset Valley does not have any debt.

B. Street Tax \$801,397.13

The revenue projections for the street tax are directly related to the collection of sales and use tax levied on the sale, lease, or rent of all taxable goods within Sunset Valley. After holding an election to consider increasing the City's sales tax rate an additional ¼ cent, the City began imposing the additional tax on January 1, 2001 and the tax was renewed at an election in 2009 and 2013. The legislative statute allowing the collection of this tax also includes restrictions on use of the proceeds and limitations on the number of years the tax can be collected before an election for reconsideration of the tax must be held.

C. Green Tax \$400,728.62

The City collects a local sales tax at the rate of .0125% to fund the Edwards Aquifer Protection Venue Project along Brodie Lane or Country White Lane.



CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Administration  
FY 2015-2016

| G/L Code |  | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected<br>to spend<br>2014/2015 | % of<br>Budget<br>projected to<br>spend | Adopted<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015-2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|----------|--|---------------------|---------------------|---------------------|------------------------------------|---|---|---------------------------------|--|--|
|          | <b>Personnel Services:</b>                       |                     |                     |                     |                                    |   |   |                                 |  |  |
|          | <b>SALARIES</b>                                  |                     |                     |                     |                                    |   |   |                                 |  |  |
| 5000     | Accountant/City Secretary (exempt)               | 61,766              | 63,628              | 66,125              | 68,198                             | 100.00%                                 | 68,198                                    | 68,198                          | 0.00%  | 0.00%  |
| 5057     | Administrative Assistant/Court Clerk             | 26,610              | 6,910               | 34,122              | 11,363                             | 100.00%                                 | 11,363                                    | 12,500                          | 10.01%   | 10.01%   |
| 5027     | Assistant City Administrator/IT Manager (exempt) | 61,819              | 63,680              | 70,002              | 72,359                             | 100.00%                                 | 72,359                                    | 81,041                          | 12.00%   | 12.00%   |
| 5001     | Bookkeeper/UT Billing Clerk (80%)                | 17,394              | 18,121              | 20,635              | 32,265                             | 100.00%                                 | 32,265                                    | 32,265                          | 0.00%  | 0.00%  |
| 5025     | City Administrator (exempt)                      | 110,686             | 114,012             | 120,815             | 124,722                            | 100.00%                                 | 124,722                                   | 124,722                         | 0.00%  | 0.00%  |
| 5070     | Receptionist                                     | 27,020              | 28,080              | 0                   | 0                                  | 0.00%                                   | 0   | 0                               | 0.00%  | 0.00%  |
| 5090     | City - Overtime (5% of full-time salaries)       | 1,073               | 1,511               | 1,525               | 2,181                              | 100.00%                                 | 2,181                                     | 2,238                           | 2.61%  | 2.61%  |
|          | <b>OTHER COMPENSATION</b>                        |                     |                     |                     |                                    |   |   |                                 |  |  |
| 5084     | Cell Phone Allowance                             | 960                 | 1,730               | 2,380               | 2,480                              | 100.00%                                 | 2,480                                     | 2,960                           | 19.35%   | 19.35%   |
| 5046     | Longevity Incentive                              | 528                 | 816                 | 624                 | 1,346                              | 100.00%                                 | 1,346                                     | 1,636                           | 21.55%   | 21.55%   |
| 5086     | Bilingual Incentive                              | 600                 | 175                 | 0                   | 0                                  | 0.00%                                   | 0   | 0                               | 0.00%  | 0.00%  |
| 5087     | Education Incentive                              | 1,200               | 775                 | 600                 | 600                                | 100.00%                                 | 600                                       | 0                               | -100.00%                                       | -100.00%   |
|          | Merit Increases (3% of total salaries)           |                     |                     |                     |                                    |   |   | 9,629                           | n/a  |  |
|          | Merit Increases Benefits (3% of benefits)        |                     |                     |                     |                                    |   |   | 1,265                           | n/a  |  |
|          | <b>BENEFITS</b>                                  |                     |                     |                     |                                    |   |   |                                 |  |  |
| 5120     | Insurance- Life                                  | 355                 | 235                 | 236                 | 300                                | 100.00%                                 | 300                                       | 240                             | -20.00%  | -20.00%  |
| 5121     | Insurance- Medical                               | 36,898              | 30,251              | 28,630              | 31,800                             | 100.00%                                 | 31,800                                    | 28,800                          | -9.43%   | -9.43%   |
| 5122     | Insurance- Dental                                | 2,046               | 1,921               | 1,844               | 2,100                              | 100.00%                                 | 2,100                                     | 1,920                           | -8.57%   | -8.57%   |
| 5123     | Insurance - Vision                               | \$232               | \$370               | \$642               | \$420                              | 100.00%                                 | \$420                                     | \$288                           | -31.43%  | -31.43%  |
| 5124     | Insurance - Long Term Disability                 | \$601               | \$971               | \$1,087             | \$126                              | 100.00%                                 | \$126                                     | \$1,116                         | 785.71%  | 785.71%  |
| 5126     | Insurance - Short Term Disability                | \$404               | \$652               | \$654               | \$680                              | 100.00%                                 | \$680                                     | \$708                           | 4.12%  | 4.12%  |
| 5150     | Insurance- Workman's Comp                        | \$821               | \$720               | \$814               | \$1,094                            | 100.00%                                 | \$1,094                                   | \$1,127                         | 3.02%  | 3.02%  |
| 5130     | Medicare Tax- Employer Match                     | 4,487               | 4,296               | 4,504               | 4,490                              | 100.00%                                 | 4,490                                     | 4,718                           | 5.08%  | 5.08%  |
| 5135     | Social Security Tax- Employer Match              | 0                   | 0                   | 0                   | 0                                  | 0.00%                                   | 0   | 0                               | 0.00%  | 0.00%  |
| 5131     | State Unemployment Insurance (SUTA)              | 1,566               | 48                  | 1,035               | 1,350                              | 100.00%                                 | 1,350                                     | 1,080                           | -20.00%  | -20.00%  |
| 5140     | TMRS (Retirement)                                | 31,760              | 28,941              | 30,995              | 35,116                             | 100.00%                                 | 35,116                                    | 36,896                          | 5.07%  | 5.07%  |
|          | <b>Total Personnel Services</b>                  | <b>388,827</b>      | <b>367,843</b>      | <b>387,270</b>      | <b>392,990</b>                     | <b>100.00%</b>                          | <b>392,990</b>                            | <b>413,347</b>                  | <b>5.18%</b>                                   | <b>5.18%</b>                                       |

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Administration  
FY 2015-2016

|      |  | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected<br>to spend<br>2014/2015 | % of<br>Budget<br>projected to<br>spend | Adopted<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015-2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|------|--|---------------------|---------------------|---------------------|------------------------------------|---|---|---------------------------------|--|--|
|      | <b>Contractual Services:</b>                             |                     |                     |                     |                                    |   |   |                                 |  |  |
| 5306 | Attorney   | 55,506              | 46,446              | 45,996              | 50,000                             | 100.00%                                 | 50,000                                    | 50,000                          | 0.00%  | 0.00%  |
| 5309 | Auditor/Financial Advisor                                | 45,479              | 40,399              | 49,896              | 40,000                             | 100.00%                                 | 40,000                                    | 45,000                          | 12.50%   | 12.50%   |
| 5312 | Inspections  | 13,206              | 19,616              | 29,985              | 20,000                             | 100.00%                                 | 20,000                                    | 20,000                          | 0.00%  | 0.00%  |
| 5327 | Engineer-Design  | 12,261              | 27,780              | 20,963              | 0                                  | 0.00%                                   | 30,000                                    | 30,000                          | 0.00%  | 100.00%  |
| 5330 | Engineer-Review & Inspect                                | 13,703              | 11,536              | 16,627              | 20,000                             | 100.00%                                 | 20,000                                    | 20,000                          | 0.00%  | 0.00%  |
| 5343 | IT Management  | 20,308              | 23,230              | 22,615              | 24,000                             | 100.00%                                 | 24,000                                    | 26,000                          | 8.33%  | 8.33%  |
| 5345 | Landscape Architect                                      | 2,181               | 2,350               | 1,574               | 4,000                              | 80.00%                                  | 5,000                                     | 5,000                           | 0.00%  | 25.00%   |
| 5362 | Ordinance Codification Maintenance                       | 0                   | 3,298               | 2,052               | 3,600                              | 90.00%                                  | 4,000                                     | 4,000                           | 0.00%  | 11.11%   |
| 5366 | Records Management                                       | 3,794               | 3,989               | 4,004               | 4,750                              | 98.96%                                  | 4,800                                     | 4,800                           | 0.00%  | 1.05%  |
| 5200 | Temporary Help/Teen Program                              | 0                   | 470                 | 0                   | 0                                  | 0.00%                                   | 300                                       | 300                             | 0.00%  | 100.00%  |
| 5367 | Payroll Services   | 4,356               | 4,796               | 4,786               | 4,800                              | 100.00%                                 | 4,800                                     | 5,000                           | 4.17%  | 4.17%  |
| 5370 | Travis Co. Tax Collection                                | 0                   | 0                   | 0                   | 0                                  | 0.00%                                   | 0   | 0                               | 0.00%  | 0.00%  |
| 5381 | Water Quality Consultant                                 | 5,280               | 4,863               | 540                 | 5,000                              | 100.00%                                 | 5,000                                     | 5,000                           | 0.00%  | 0.00%  |
|      | <b>Total Contractual Services:</b>                       | <b>176,075</b>      | <b>188,774</b>      | <b>199,040</b>      | <b>176,150</b>                     | <b>84.73%</b>                           | <b>207,900</b>                            | <b>215,100</b>                  | <b>3.46%</b>                                   | <b>22.11%</b>                                      |
|      | <b>Community Programs:</b>                               |                     |                     |                     |                                    |   |   |                                 |  |  |
| 5420 | City Directory   | 2,679               | 0                   | 1,375               | 1,125                              | 100.00%                                 | 1,125                                     | 0                               | -100.00%                                       | -100.00%   |
| 5480 | New Resident Information                                 | 0                   | 193                 | 0                   | 0                                  | 0.00%                                   | 0   | 300                             | 100.00%  | 100.00%  |
| 5475 | Volunteer Awards Banquet                                 | 1,971               | 2,483               | 2,012               | 3,010                              | 100.00%                                 | 3,010                                     | 3,000                           | -0.33%   | -0.33%   |
|      | <b>Total Community Programs</b>                          | <b>4,649</b>        | <b>2,676</b>        | <b>3,387</b>        | <b>4,135</b>                       | <b>100.00%</b>                          | <b>4,135</b>                              | <b>3,300</b>                    | <b>-20.19%</b>                                 | <b>-20.19%</b>                                     |
|      | <b>Operational Expenses:</b>                             |                     |                     |                     |                                    |   |   |                                 |  |  |
| 5515 | Bank Charges   | 417                 | 4,555               | 4,991               | 4,800                              | 92.31%                                  | 5,200                                     | 5,200                           | 0.00%  | 8.33%  |
| 5535 | Cell Phone (for City use)                                | 259                 | 281                 | 0                   | 0                                  | 0.00%                                   | 0   | 0                               | 0.00%  | 0.00%  |
| 5545 | Coffee / Food Service                                    | 7,763               | 7,879               | 8,969               | 9,000                              | 100.00%                                 | 9,000                                     | 10,000                          | 11.11%   | 11.11%   |
| 5600 | Dues, Fees & Subscriptions                               | 1,969               | 1,870               | 2,361               | 1,850                              | 92.50%                                  | 2,000                                     | 2,000                           | 0.00%  | 8.11%  |
| 5601 | Organizational Memberships                               | 0                   | 166                 | 962                 | 850                                | 85.00%                                  | 1,000                                     | 1,000                           | 0.00%  | 17.65%   |
| 5615 | Election Expenses  | 686                 | 0                   | 529                 | 0                                  | 0.00%                                   | 700                                       | 700                             | 0.00%  | #DIV/0!  |
| 5704 | Employee Appreciation by Employees                       | 723                 | 783                 | 999                 | 200                                | 20.00%                                  | 1,000                                     | 1,000                           | 0.00%  | 400.00%  |
| 5735 | Equipment Leases- Copier                                 | 8,065               | 8,880               | 9,153               | 9,500                              | 100.00%                                 | 9,500                                     | 9,500                           | 0.00%  | 0.00%  |
| 5655 | Insurance: Fire/Theft/Vandalism/Liability/Position Bonds | 16,932              | 16,842              | 22,923              | 29,289                             | 92.98%                                  | 31,500                                    | 26,400                          | -16.19%  | -9.86%   |
| 5706 | Postage and Postage Equipment & Supplies                 | 10,000              | 6,488               | 7,839               | 9,000                              | 100.00%                                 | 9,000                                     | 9,000                           | 0.00%  | 0.00%  |
| 5705 | Office Supplies: General Supplies - ALL DEPARTMENTS      | 13,929              | 12,784              | 10,189              | 14,000                             | 100.00%                                 | 14,000                                    | 14,000                          | 0.00%  | 0.00%  |
| 5725 | Printing and Copying                                     | 7,786               | 6,580               | 7,286               | 9,000                              | 100.00%                                 | 9,000                                     | 9,000                           | 0.00%  | 0.00%  |

**CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Administration  
FY 2015-2016**

|      |  | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected<br>to spend<br>2014/2015 | % of<br>Budget<br>projected to<br>spend | Adopted<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015-2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|------|--|---------------------|---------------------|---------------------|------------------------------------|---|---|---------------------------------|--|--|
|      | Operational Expenses Continued:                    |                     |                     |                     |                                    |   |   |                                 |  |  |
| 5500 | Public Notices/Employment Recruitment              | 2,805               | 2,160               | 2,829               | 3,800                              | 95.00%                                  | 4,000                                     | 4,000                           | 0.00%  | 5.26%  |
| 5770 | Small Office Equipment Repair & Replacement        | 270                 | 672                 | 1,800               | 1,380                              | 76.67%                                  | 1,800                                     | 1,800                           | 0.00%  | 30.43%   |
| 5782 | Software Maintenance Fees                          | 11,584              | 12,381              | 11,946              | 15,075                             | 99.83%                                  | 15,100                                    | 16,000                          | 5.96%  | 6.14%  |
| 5820 | Training & Education - Admin. Staff                | 485                 | 488                 | 735                 | 1,700                              | 68.00%                                  | 2,500                                     | 2,000                           | -20.00%  | 17.65%   |
| 5815 | Training & Education: Mileage Reimburse / per diem | 216                 | 2                   | 959                 | 0                                  | 0.00%                                   | 500                                       | 500                             | 0.00%  | 100.00%  |
| 5835 | Utilities: Electric/Water/Gas/Wastewater/Telephone | 60,494              | 61,603              | 70,759              | 65,000                             | 100.00%                                 | 65,000                                    | 70,000                          | 7.69%  | 7.69%  |
| 5720 | Vehicle Expense-Personal Mileage                   | 126                 | 80                  | 24                  | 100                                | 40.00%                                  | 250                                       | 250                             | 0.00%  | 150.00%  |
|      | <b>Total Operational Expenses:</b>                 | <b>144,507</b>      | <b>144,495</b>      | <b>165,253</b>      | <b>174,544</b>                     | <b>96.41%</b>                           | <b>181,050</b>                            | <b>182,350</b>                  | <b>0.72%</b>                                   | <b>4.47%</b>                                       |
|      | <b>Grand Total Administration</b>                  | <b>714,058</b>      | <b>703,788</b>      | <b>754,950</b>      | <b>747,819</b>                     | <b>95.13%</b>                           | <b>786,075</b>                            | <b>814,097</b>                  | <b>3.56%</b>                                   | <b>8.86%</b>                                       |

| CITY OF SUNSET VALLEY             |  |                |                |                |                |                | % of Budget   |                |  |                |                |                |
|-----------------------------------|--|----------------|----------------|----------------|----------------|----------------|---------------|----------------|--|----------------|----------------|----------------|
| GENERAL FUND - General Government |  |                |                |                |                | Projected      | projected to  | Adopted/       |  | Proposed       | % over/under   | % over/under   |
| FY 2015/2016                      |  | Actual         | Actual         | Actual         | Actual         | to spend       | spend         | Amended        |  | Budget         | Adopted        | Projected      |
|                                   |  | 2010/2011      | 2011/2012      | 2012/2013      | 2013/2014      | 2014/2015      | 2014/2015     | 2014/2015      |  | 2015-2016      | Budget         | Year End       |
|                                   |  |                |                |                |                |                |               |                |  |                |                |                |
|                                   | <b>Non-Committee Related</b>                   |                |                |                |                |                |               |                |  |                |                |                |
| G/L Code                          | <b>Contractual Services</b>                    |                |                |                |                |                |               |                |  |                |                |                |
| 5726                              | Property Lease Expense-AISD and Homestead Sign | 6,600          | 5,101          | 5,201          | 5,200          | 5,200          | 99.98%        | 5,201          |  | 5,200          | -0.02%         | 0.00%          |
| 5318                              | Committee Planning Funds                       | 1,000          | 0              | 0              | 0              | 0              | 0.00%         | 1,000          |  | 1,000          | 0.00%          | 100.00%        |
| 5336                              | Fire and Emergency Services                    | 410,645        | 418,064        | 426,727        | 453,038        | 466,585        | 100.00%       | 466,585        |  | 480,583        | 3.00%          | 3.00%          |
| 5348                              | Legal Defense Fund- n/r                        | 250            | 0              | 0              | 0              | 0              | 0.00%         | 250            |  | 250            | 0.00%          | 100.00%        |
|                                   | <b>Total Contractual Services</b>              | <b>418,495</b> | <b>423,165</b> | <b>431,928</b> | <b>458,238</b> | <b>471,785</b> | <b>99.74%</b> | <b>473,036</b> |  | <b>487,033</b> | <b>2.96%</b>   | <b>3.23%</b>   |
|                                   | <b>Operational Expenses</b>                    |                |                |                |                |                |               |                |  |                |                |                |
| 5535                              | Cell Phone - Mayor's use                       | 200            | 300            | 0              | 0              | 0              | 0.00%         | 0              |  | 0              | 0.00%          | 0.00%          |
| 5825                              | City Officials Expenses                        | 3,500          | 1,706          | 1,194          | 821            | 1,871          | 53.45%        | 3,500          |  | 3,500          | 0.00%          | 87.09%         |
| 7127                              | Community Fire Planning                        | 0              | 19,000         | 2,773          | 8,347          | 8,000          | 57.14%        | 14,000         |  | 14,000         | 0.00%          | 75.00%         |
| 5089                              | Tuition Reimbursements                         | 0              | 2,250          | 2,210          | 1,500          | 1,500          | 33.33%        | 4,500          |  | 4,500          | 0.00%          | 200.00%        |
|                                   | <b>Total Operational Expenses</b>              | <b>3,700</b>   | <b>23,256</b>  | <b>6,176</b>   | <b>10,668</b>  | <b>11,371</b>  | <b>51.69%</b> | <b>22,000</b>  |  | <b>22,000</b>  | <b>0.00%</b>   | <b>93.48%</b>  |
|                                   | <b>Contingency Fund</b>                        |                |                |                |                |                |               |                |  |                |                |                |
| 5321                              | Contingency Fund                               | 50,000         | 12,686         | 2,362          | 9,137          | 0              | 0.00%         | 18,195         |  | 50,000         | n/a            | n/a            |
|                                   | <b>Capital Outlay</b>                          |                |                |                |                |                |               |                |  |                |                |                |
| 5605                              | Easement Acquisition                           | 5,000          | 0              | 0              | 1,708          | 1,708          | 34.17%        | 5,000          |  | 5,000          | 0.00%          | 192.67%        |
| 5660                              | Land Acquisition                               | 4,000          | 0              | 0              | 0              | 283,375        | 100.00%       | 283,375        |  | 4,000          | -98.59%        | -98.59%        |
|                                   | <b>Total Capital Outlay</b>                    | <b>9,000</b>   | <b>0</b>       | <b>0</b>       | <b>1,708</b>   | <b>285,083</b> | <b>98.86%</b> | <b>288,375</b> |  | <b>9,000</b>   | <b>-96.88%</b> | <b>-96.84%</b> |
|                                   | <b>Total Non-Committee Related</b>             | <b>481,195</b> | <b>459,107</b> | <b>440,466</b> | <b>479,751</b> | <b>768,239</b> | <b>95.84%</b> | <b>801,606</b> |  | <b>568,033</b> | <b>-29.14%</b> | <b>-26.06%</b> |

| CITY OF SUNSET VALLEY                                 |                                    |                     |                     |                     |                                    |   |                                  | Proposed Budget<br>2015-2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|---|------------------------------------|---------------------|---------------------|---------------------|------------------------------------|---|----------------------------------|------------------------------|--|--|
| GENERAL FUND - General Government<br>FY 2015/2016     |                                    |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | Actual<br>2010/2011                | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected<br>to spend<br>2014/2015 | % of Budget<br>projected to<br>spend<br>2014/2015 | Adopted/<br>Amended<br>2014/2015 |                              |  |  |
| <b>Committee Related</b>                              |                                    |                     |                     |                     |                                    |   |                                  |                              |  |  |
| <b>Arts Commission</b>                                |                                    |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | <b>Community Programs</b>          |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | 0                                  | 0                   | 0                   | 0                   | 0                                  | 0.00%   | 0                                | (3,600)                      | 100.00%  | 100.00%  |
|   | ArtFest Revenue from Booths        |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | 0                                  | 0                   | 0                   | 0                   | 0                                  | 0.00%   | 0                                | 3,600                        | 100.00%  | 100.00%  |
|   | ArtFest Misc. Expenses             |                     |                     |                     |                                    |   |                                  |                              |  |  |
| 5552  | 6600                               | 5439                | 7995                | 7000                | 7000                               | 86.42%  | 8100                             | 8,100                        | 0.00%  | 15.71%   |
|   | <b>Sub-Total Arts Committee</b>    |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | <b>6,600</b>                       | <b>5,439</b>        | <b>7,995</b>        | <b>7,000</b>        | <b>7,000</b>                       | <b>86.42%</b>                                     | <b>8,100</b>                     | <b>8,100</b>                 | <b>0.00%</b>                                   | <b>15.71%</b>                                      |
| <b>Environmental &amp; Planning Committee</b>         |                                    |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | Community Programs                 |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | 0                                  | 0                   | 0                   | 0                   | 0                                  | 0.00%   | 0                                | 0                            | 0.00%  | 0.00%  |
|   | Sub-Total Environmental & Planning |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | 0                                  | 0                   | 0                   | 0                   | 0                                  | 0.00%   | 0                                | 0                            | 0.00%  | 0.00%  |
|   | 0                                  | 0                   | 0                   | 0                   | 0                                  | 0.00%   | 0                                | 0                            | 0.00%  | 0.00%  |
| <b>Community &amp; Economic Development Committee</b> |                                    |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | Community Programs                 |                     |                     |                     |                                    |   |                                  |                              |  |  |
| 5561  | 0                                  | 645                 | 1,000               | 380                 | 1,071                              | 100.01%   | 1,071                            | 1,000                        | -6.63%   | -6.64%   |
| 5555  | 0                                  | 0                   | 0                   | 549                 | 267                                | 100.10%   | 267                              | 500                          | 87.27%   | 87.08%   |
| 5559  | 0                                  | 62                  | 100                 | 99                  | 0                                  | 0.00%   | 0                                | 250                          | 100.00%  | 100.00%  |
| 5558  | 4,350                              | 3,417               | 3,279               | 3,491               | 3,947                              | 100.00%   | 3,947                            | 4,000                        | 1.34%  | 1.35%  |
|   | <b>Total C &amp; E Committee</b>   |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | <b>4,350</b>                       | <b>4,124</b>        | <b>4,379</b>        | <b>4,519</b>        | <b>5,285</b>                       | <b>100.00%</b>                                    | <b>5,285</b>                     | <b>5,750</b>                 | <b>8.80%</b>                                   | <b>8.79%</b>                                       |
|   | <b>TOTAL</b>                       |                     |                     |                     |                                    |   |                                  |                              |  |  |
|   | <b>492,145</b>                     | <b>468,670</b>      | <b>452,840</b>      | <b>491,270</b>      | <b>780,524</b>                     | <b>95.77%</b>                                     | <b>814,991</b>                   | <b>581,883</b>               | <b>-28.60%</b>                                 | <b>-25.45%</b>                                     |

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Court  
FY 2015-2016

| G/L Code |   | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected to<br>spend<br>in<br>2014/2015 | % of Budget<br>projected<br>to spend<br>2014/2015 | Adopted/<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015/2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>year End<br>2014/2015 |
|----------|---|---------------------|---------------------|---------------------|--|---|--|---------------------------------|--|--|
|          | <b>Personnel Services:</b>                  |                     |                     |                     |  |   |  |                                 |  |  |
|          | <b>SALARIES</b>                             |                     |                     |                     |  |   |  |                                 |  |  |
| 5005     | Associate Judge (Part-time position)        | 24,880              | 25,621              | 27,162              | 3,200                                    | 100.00%   | 3,200                                      | 0                               | -100.00%                                       | -100.00%   |
| 5006     | Court Administrator/Administrative Asst     | 0                   | 0                   | 0                   | 26,514                                   | 100.00%   | 26,514                                     | 29,166                          | 10.00%   | 10.00%   |
| 5.57     | Municipal Judge (monthly fee)               | 7,500               | 7,500               | 8,125               | 13,500                                   | 100.00%   | 13,500                                     | 12,000                          | -11.11%  | -11.11%  |
| 5090     | Overtime                                    | 158                 | 192                 | 348                 | 1,870                                    | 100.00%   | 1870                                       | 2,083                           | 11.39%   | 11.39%   |
|          | <b>OTHER COMPENSATION</b>                   |                     |                     |                     |  |   |  |                                 |  |  |
| 5046     | Incentive- Longevity                        | 384                 | 408                 | 540                 | 566                                      | 100.00%   | 566  | 248                             | -56.18%  | -56.18%  |
| 5086     | Incentive- Bilingual                        | 0                   | 0                   | 0                   | 0  | 0.00%   | 0  | 0                               | n/a  |  |
| 5087     | Incentive- Education.Certification          | 0                   | 0                   | 0                   | 0  | 0.00%   | 0  | 600                             | n/a  |  |
|          | Merit Increases- Salary (3% of salary)      | 0                   | 0                   | 0                   | 0  | 0.00%   | 0  | 875                             | n/a  |  |
|          | Merit Increases- Benefits (3% of benefits)\ | 0                   | 0                   | 0                   | 0  | 0.00%   | 0  | 113                             | n/a  |  |
|          | <b>BENEFITS</b>                             |                     |                     |                     |  |   |  |                                 |  |  |
| 5122     | Insurance- Dental                           | 341                 | 355                 | 369                 | 35                                       | 100.00%   | 35   | 480                             | 1271.43%                                       | 1271.43%   |
| 5120     | Insurance- Life                             | 47                  | 42                  | 47                  | 5  | 100.00%   | 5  | 60                              | 1100.00%                                       | 1100.00%   |
| 5121     | Insurance- Medical                          | 4720                | 4,054               | 4,335               | 367                                      | 100.00%   | 367  | 5,400                           | 1371.39%                                       | 1371.39%   |
| 5123     | Insurance-Vision                            | 39                  | 66                  | 68                  | 7  | 100.00%   | 7  | 72                              | 928.57%  | 928.57%  |
| 5124     | Insurance-Long Term Disability              | 53                  | 80                  | 94                  | 9  | 100.00%   | 9  | 120                             | 1233.33%                                       | 1233.33%   |
| 5126     | Insurance-Short Term Disability             | 36                  | 54                  | 57                  | 5  | 100.00%   | 5  | 72                              | 1340.00%                                       | 1340.00%   |
| 5150     | Insurance- Worker's Compensation            | 62                  | 77                  | 89                  | 127                                      | 100.00%   | 127  | 144                             | 13.39%   | 13.39%   |
| 5130     | Medicare Tax- Employer Match                | 423                 | 524                 | 516                 | 616                                      | 100.00%   | 616  | 639                             | 3.73%  | 3.73%  |
| 5135     | Social Security - Employer Match            | 194                 | 472                 | 504                 | 837                                      | 100.00%   | 837  | 744                             | 100.00%  | -11.11%  |
| 5131     | State Unemployment Insurance (SUTA)         | 409                 | 70                  | 353                 | 495                                      | 100.00%   | 495  | 540                             | 9.09%  | 9.09%  |
| 5140     | TMRS (Retirement) -Associate Judge          | 2591                | 2,529               | 2,700               | 3,225                                    | 100.00%   | 3,225                                      | 3,640                           | 12.87%   | 12.87%   |
|          | <b>Total Personnel Services</b>             | <b>41,836</b>       | <b>42,043</b>       | <b>45,306</b>       | <b>51,378</b>                            | <b>100.00%</b>                                    | <b>51,378</b>                              | <b>56,996</b>                   | <b>10.93%</b>                                  | <b>10.93%</b>                                      |
|          | <b>Contractual Services</b>                 |                     |                     |                     |  |   |  |                                 |  |  |
| 5306     | Attorney                                    | 8,730               | 11,000              | 9,285               | 25,000                                   | 100.00%   | 25,000                                     | 25,000                          | 0.00%  | 0.00%  |
| 5354     | Municipal Court Services                    | 390                 | 0                   | 198                 | 500                                      | 32.26%  | 1,550                                      | 750                             | -51.61%  | 50.00%   |
| 5378     | Warrant Fees                                | 2,415               | 0                   | 0                   | 0  | 0.00%   | 0  | 0                               | 0.00%  | 0.00%  |
|          | <b>Total Contractual Services</b>           | <b>11,535</b>       | <b>11,000</b>       | <b>9,483</b>        | <b>25,500</b>                            | <b>96.05%</b>                                     | <b>26,550</b>                              | <b>25,750</b>                   | <b>-3.01%</b>                                  | <b>0.98%</b>                                       |
|          | <b>Operational Expenses</b>                 |                     |                     |                     |  |   |  |                                 |  |  |
| 5600     | Dues, Subscriptions & Fees                  | 0                   | 0                   | 0                   | 0  | 0.00%   | 100  | 100                             | 0.00%  | 100.00%  |
| 5516     | Credit Card Fees                            | 1783.62             | 1,041               | 1,384               | 1,500                                    | 100.00%   | 1500                                       | 1,500                           | 0.00%  | 0.00%  |
| 5690     | Municipal Court Supplies                    | 0                   | 0                   | 0                   | 50                                       | 100.00%   | 50   | 50                              | 0.00%  | 0.00%  |
| 5725     | Printing                                    | 1350.97             | 177                 | 1,242               | 2,000                                    | 100.00%   | 2000                                       | 2,000                           | 0.00%  | 0.00%  |
| 5782     | Software Maintenance Fees                   | 4220.57             | 3,004               | 3,109               | 3,300                                    | 89.19%  | 3700                                       | 3,800                           | 2.70%  | 15.15%   |
| 5820     | Training & Education                        | 0                   | 300                 | 0                   | 0  | 0.00%   | 300  | 300                             | 0.00%  | 100.00%  |
| 5815     | Training & Education: Mileage Reimbursement | 0                   | 100                 | 0                   | 0  | 0.00%   | 600  | 600                             | 0.00%  | 100.00%  |
|          | <b>Total Operational Expenses:</b>          | <b>7,355</b>        | <b>4,621</b>        | <b>5,735</b>        | <b>6,850</b>                             | <b>83.03%</b>                                     | <b>8,250</b>                               | <b>8,350</b>                    | <b>1.21%</b>                                   | <b>21.90%</b>                                      |
|          | <b>Grand Total - Municipal Court</b>        | <b>60,727</b>       | <b>57,665</b>       | <b>60,524</b>       | <b>83,728</b>                            | <b>97.16%</b>                                     | <b>86,178</b>                              | <b>91,096</b>                   | <b>5.71%</b>                                   | <b>8.80%</b>                                       |

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Police Department  
FY 2015-2016

|      |  | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected to<br>spend<br>in<br>2014/2015 | % of Budget<br>projected<br>to spend<br>2014/2015 | Adopted/<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015/2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>year End<br>2014/2015 |
|------|--|---------------------|---------------------|---------------------|--|---|--|---------------------------------|--|--|
|      | <b>SALARIES</b>                              |                     |                     |                     |  |   |  |                                 |  |  |
| 5015 | Chief of Police (exempt)                     | 73,405              | 82,993              | 89,492              | \$92,443                                 | 100.00%   | \$92,443                                   | \$92,430                        | -0.01%   | -0.01%   |
| 5045 | <b>Detective Sgt.</b>                        | 55,686              | 57,294              | 64,802              | \$67,471                                 | 100.00%   | \$67,471                                   | \$70,169                        | 4.00%  | 4.00%  |
| 5048 | Lieutenant                                   | 73,460              | 55,990              | 72,020              | \$75,140                                 | 100.00%   | \$75,140                                   | \$75,140                        | 0.00%  | 0.00%  |
| 5050 | Patrol Officers                              | 368,658             | 365,966             | 338,833             | \$378,998                                | 100.00%   | \$378,998                                  | \$394,786                       | 4.17%  | 4.17%  |
| 5075 | Patrol Sergeants (2)                         | 118,794             | 119,497             | 117,894             | \$116,716                                | 100.00%   | \$116,716                                  | \$127,179                       | 8.96%  | 8.96%  |
| 5055 | Administrative Assistant - part time         | 26,604              | 0                   | 0                   | \$0                                      | 0.00%   | \$0  | \$0                             | 0.00%  | 0.00%  |
| 5055 | Administrative Assistant - full-time         | 0                   | 28,779              | 32,201              | \$37,431                                 | 100.00%   | \$37,431                                   | \$39,312                        | 5.03%  | 5.03%  |
| 5090 | Overtime: City                               | 7,218               | 22,404              | 34,445              | \$25,394                                 | 100.00%   | \$25,394                                   | \$23,970                        | -5.61%   | -5.61%   |
| 5092 | Overtime: Holiday Service                    | 3,537               | 3,141               | 3,718               | \$5,000                                  | 100.00%   | \$5,000                                    | \$5,000                         | 0.00%  | 0.00%  |
| 5090 | Overtime: Holiday Pay                        | 11,482              | 22,456              | 14,325              | \$20,000                                 | 100.00%   | \$20,000                                   | \$25,000                        | 25.00%   | 25.00%   |
| 5072 | Reserve Officers Expenses - non-salary       | 2,871               | 7,043               | 496                 | \$6,000                                  | 100.00%   | \$6,000                                    | \$6,000                         | 0.00%  | 0.00%  |
|      | Merit Increases for non salary adj employees |                     |                     |                     | \$0                                      | 0.00%   | \$7,283                                    | \$6,393                         | -12.22%  | 100.00%  |
|      | Step Increases                               |                     |                     |                     | \$0                                      | 0.00%   | \$7,500                                    | \$15,997                        | 113.29%  | 100.00%  |
|      | Benefits                                     |                     |                     |                     | \$0                                      | 0.00%   | \$3,025                                    | \$3,585                         |  |  |
|      | <b>OTHER COMPENSATION</b>                    |                     |                     |                     |  |   |  |                                 |  |  |
| 5084 | Cell Phone Allowance                         |                     | 2,540               | 5,240               | \$5,400                                  | 100.00%   | \$5,400                                    | \$5,400                         | 0.00%  | 0.00%  |
| 5086 | Incentive: Bilingual                         | 600                 | 700                 | 1,350               | \$1,200                                  | 100.00%   | \$1,200                                    | \$1,200                         | 0.00%  | 0.00%  |
| 5087 | Incentive: Education/Certification           | 2,475               | 2,700               | 3,600               | \$3,900                                  | 100.00%   | \$3,900                                    | \$3,000                         | -23.08%  | -23.08%  |
| NEW  | Certification                                | 0                   | 0                   | 0                   | \$0                                      | 0.00%   | \$0  | \$5,400                         |  |  |
| 5046 | Incentive: Longevity                         | 1,416               | 864                 | 768                 | \$2,076                                  | 100.00%   | \$2,076                                    | \$2,244                         | 8.09%  | 8.09%  |
| 5088 | Shift Differential                           | 7,200               | 9,200               | 6,200               | \$7,200                                  | 100.00%   | \$7,200                                    | \$7,200                         | 0.00%  | 0.00%  |
|      | <b>BENEFITS</b>                              |                     |                     |                     |  |   |  |                                 |  |  |
| 5100 | Exams, Testing & Certification               | 484                 | 93                  | 900                 | \$1,000                                  | 100.00%   | \$1,000                                    | \$1,000                         | 0.00%  | 0.00%  |
| 5122 | Insurance: Dental                            | 4,716               | 4,812               | 5,011               | \$5,880                                  | 100.00%   | \$5,880                                    | \$6,720                         | 14.29%   | 14.29%   |
| 5120 | Insurance: Life                              | 823                 | 582                 | 630                 | \$840                                    | 100.00%   | \$840                                      | \$840                           | 0.00%  | 0.00%  |
| 5121 | Insurance: Medical                           | 71,228              | 62,506              | 66,682              | \$76,080                                 | 100.00%   | \$76,080                                   | \$90,000                        | 18.30%   | 18.30%   |
| 5123 | Insurance - Vision                           | 530                 | 902                 | 935                 | \$1,176                                  | 100.00%   | \$1,176                                    | \$1,008                         | -14.29%  | -14.29%  |
| 5124 | Insurance - Short Term Disability            | 903                 | 1,470               | 1,508               | \$1,626                                  | 100.00%   | \$1,626                                    | \$1,885                         | 15.93%   | 15.93%   |
| 5126 | Insurance - Long Term Disability             | 1,345               | 2,189               | 2,505               | \$2,989                                  | 100.00%   | \$2,989                                    | \$2,988                         | -0.03%   | -0.03%   |
| 5150 | Insurance: Workman's Compensation            | 15,681              | 15,520              | 18,337              | \$20,136                                 | 100.00%   | \$20,136                                   | \$27,215                        | 35.16%   | 35.16%   |
| 5130 | Medicare Tax: Employer match                 | 11,026              | 11,076              | 10,640              | \$12,408                                 | 100.00%   | \$12,408                                   | \$13,605                        | 9.65%  | 9.65%  |
| 5131 | State Unemployment Insurance (SUTA)          | 3,913               | 267                 | 2,919               | \$3,780                                  | 100.00%   | \$3,780                                    | \$3,780                         | 0.00%  | 0.00%  |
| 5140 | TMRS (Retirement )                           | 80,789              | 74,522              | 77,212              | \$97,033                                 | 100.00%   | \$97,033                                   | \$99,365                        | 2.40%  | 2.40%  |
|      | <b>Total Personnel Services</b>              | <b>944,844</b>      | <b>955,507</b>      | <b>972,664</b>      | <b>1,067,317</b>                         | <b>98.36%</b>                                     | <b>1,085,125</b>                           | <b>\$1,157,811</b>              | <b>6.70%</b>                                   | <b>8.48%</b>                                       |

CITY OF SUNSET VALLEY 3-YEAR COMPARISON BUDGET  
GENERAL FUND - Police Department  
FY 2015-2016

|      |   | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected to<br>spend<br>in<br>2014/2015 | % of Budget<br>projected<br>to spend<br>2014/2015 | Adopted/<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015/2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>year End<br>2014/2015 |
|------|---|---------------------|---------------------|---------------------|--|---|--|---------------------------------|--|--|
|      | <b>Community Programs:</b>                |                     |                     |                     |  |   |  |                                 |  |  |
| 5439 | Business Watch                            | 0                   | 32                  | 0                   | \$50                                     | 50.00%  | \$100                                      | \$100                           | 0.00%  | 50.00%   |
| New  | Citizen Police Academy/Alumni Support     | 0                   | 0                   | 0                   | \$0                                      | 0.00%   | \$1,000                                    | \$1,000                         | 0.00%  | 100.00%  |
| 5440 | Crime Prevention Program/Child Safety     | 455                 | 1,614               | 473                 | \$1,500                                  | 100.00%   | \$1,500                                    | \$1,500                         | 0.00%  | 0.00%  |
| 5443 | D.A.R.E.                                  | 295                 | 1,199               | 0                   | \$0                                      | 0.00%   | \$0  | \$0                             | 0.00%  | 0.00%  |
| 5455 | National Crime "Night Out"                | 2,500               | 2,471               | 3,000               | \$3,000                                  | 100.00%   | \$3,000                                    | \$3,000                         | 0.00%  | 0.00%  |
| 5460 | Neighborhood Watch Program                | 194                 | 393                 | 482                 | \$500                                    | 100.00%   | \$500                                      | \$750                           | 50.00%   | 33.33%   |
|      | <b>Total Community Programs:</b>          | <b>3,444</b>        | <b>5,710</b>        | <b>3,955</b>        | <b>\$5,050</b>                           | <b>82.79%</b>                                     | <b>\$6,100</b>                             | <b>\$6,350</b>                  | <b>4.10%</b>                                   | <b>20.47%</b>                                      |
|      | <b>Operational Expenses:</b>              |                     |                     |                     |  |   |  |                                 |  |  |
| 5613 | 800 mghz Operations and Maintenance       | 6,684               | 6,684               | 6,988               | 7,568                                    | 100.00%   | \$7,568                                    | \$8,173                         | 7.99%  | 7.40%  |
| 5614 | 911 Share Call (based on MDT purchases)   | 51,955              | 43,815              | 31,159              | 32,919                                   | 100.00%   | \$32,919                                   | \$34,779                        | 5.65%  | 5.35%  |
| 5505 | Ammunition                                | 2,454               | 2,529               | 3,282               | 3,000                                    | 100.00%   | \$3,000                                    | \$3,000                         | 0.00%  | 0.00%  |
| 5535 | Cellular Phones                           | 1,868               | 1,611               | 1,030               | 1,600                                    | 100.00%   | \$1,600                                    | \$1,600                         | 0.00%  | 0.00%  |
| 5570 | CERT                                      | 769                 | 0                   |                     | 0  | 0.00%   | \$0  | \$0                             | 0.00%  | 0.00%  |
| 5570 | Consumables                               | 1,922               | 1,754               | 1,874               | 2,000                                    | 100.00%   | \$2,000                                    | \$2,000                         | 0.00%  | 0.00%  |
| 5600 | Dues, Subscriptions & Fees                | 1,200               | 1,188               | 1,006               | 1,250                                    | 125.00%   | \$1,000                                    | \$1,250                         | 25.00%   | 0.00%  |
| 5656 | Insurance: Professional Liability         | 6,469               | 7,767               | 8,527               | 8,539                                    | 100.00%   | \$8,539                                    | \$9,393                         | 10.00%   | 9.09%  |
| 5725 | Printing and Copying                      | 900                 | 898                 | 525                 | 900                                      | 100.00%   | \$900                                      | \$900                           | 0.00%  | 0.00%  |
| 5745 | Repairs & Maintenance - Equipment         | 2,051               | 2,301               | 2,561               | 2,250                                    | 100.00%   | \$2,250                                    | \$2,250                         | 0.00%  | 0.00%  |
| 5775 | Small Tools                               | 1,544               | 2,297               | 2,644               | 2,640                                    | 100.00%   | \$2,640                                    | \$2,640                         | 0.00%  | 0.00%  |
| 5782 | Software Maintenance                      | 7,983               | 7,985               | 9,861               | 10,500                                   | 100.00%   | \$10,500                                   | \$11,550                        | 10.00%   | 9.09%  |
| 5820 | Training & Education: Employees           | 2,181               | 2,687               | 4,820               | 5,000                                    | 100.00%   | \$5,000                                    | \$5,000                         | 0.00%  | 0.00%  |
| 5815 | Training & Education: Mileage/per diem    | 1,073               | 767                 | 1,660               | 1,700                                    | 100.00%   | \$1,700                                    | \$1,700                         | 0.00%  | 0.00%  |
| 5830 | Uniforms, Batons & Body Armor Vests       | 6,207               | 7,158               | 5,832               | 6,000                                    | 100.00%   | \$6,000                                    | \$6,000                         | 0.00%  | 0.00%  |
| 5645 | Vehicle Expenses: Fuel                    | 35,795              | 32,405              | 32,148              | 24,000                                   | 60.78%  | \$39,485                                   | \$33,100                        | -16.17%  | 27.49%   |
| 5755 | Vehicle Expenses: Repairs and Maintenance | 8,919               | 6,848               | 10,315              | 11,100                                   | 100.00%   | \$11,100                                   | \$12,000                        | 8.11%  | 7.50%  |
| 5860 | Vehicle Expenses; Insurance               | 3,921               | 3,747               | 4,353               | 5,450                                    | 100.00%   | \$5,450                                    | \$6,000                         | 10.09%   | 9.17%  |
|      | <b>Total Operational Expenses:</b>        | <b>143,895</b>      | <b>132,442</b>      | <b>128,585</b>      | <b>126,416</b>                           | <b>89.24%</b>                                     | <b>\$141,651</b>                           | <b>\$141,335</b>                | <b>-0.22%</b>                                  | <b>10.56%</b>                                      |
|      | <b>Total Police Department</b>            | <b>1,092,183</b>    | <b>1,093,659</b>    | <b>1,105,203</b>    | <b>1,198,783</b>                         | <b>97.23%</b>                                     | <b>1,232,876</b>                           | <b>1,305,496</b>                | <b>5.89%</b>                                   | <b>8.17%</b>                                       |



| CITY OF SUNSET VALLEY       |  |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
|-----------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|--|--|---|---------------------------------|--|--|
| GENERAL FUND - Public Works |  |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| FY 2015-2016                |  |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| G/L Code                    |  | Actual<br>2009/2010 | Actual<br>2010/2011 | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected<br>to spend<br>in<br>2014/2015 | Percentage<br>of budget<br>spent in<br>2014/2015 | Adopted<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015/2016 | % Over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|                             | <b>Personnel Services:</b>                                 |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
|                             | <b>SALARIES</b>  |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| 5071                        | Administrative Assistant (split)                           | 21,155              | 29,070              | 29,902              | 23,635              | 28,926              | 27,257                                   | 100.00%  | 27,257                                    | 25,553                          | -6.25%   | -6.25%   |
| 5010                        | Operations Manager (exempt) (split)                        | 29,503              | 29,250              | 9,377               | 38,957              | 40,125              | 42,179                                   | 100.00%  | 42,179                                    | 44,288                          | 5.00%  | 5.00%  |
| 5060                        | Director (exempt) (split)                                  | 56,320              | 58,367              | 60,047              | 57,429              | 59,704              | 61,583                                   | 100.00%  | 61,583                                    | 61,584                          | 0.00%  | 0.00%  |
| 5065                        | Environmental Code Compliance Inspector (no split)         | 35,726              | 39,936              | 39,786              | 39,235              | 40,565              | 41,809                                   | 100.00%  | 41,809                                    | 37,627                          | -10.00%  | -10.00%  |
| 5030                        | Environmental Manager (split)                              | 48,642              | 54,704              | 57,334              | 56,652              | 58,921              | 61,379                                   | 100.00%  | 61,379                                    | 67,517                          | 10.00%   | 10.00%   |
| 5066                        | Land Management Supervisor (split)                         | 40,654              | 40,034              | 41,573              | 40,955              | 42,600              | 44,367                                   | 100.00%  | 44,367                                    | 49,173                          | 10.83%   | 10.83%   |
| 5068                        | Maintenance Technician (JM) (split)                        | 10,700              | 12,366              | 12,606              | 5,238               | 5,589               | 6,011                                    | 100.00%  | 6,011                                     | 23,669                          | 293.76%  | 293.76%  |
| 5076                        | Maintenance Technician (QD) (split)                        | 22,037              | 25,047              | 26,019              | 25,673              | 26,669              | 27,539                                   | 100.00%  | 27,539                                    | 27,539                          | 0.00%  | 0.00%  |
| New                         | Maintenance Technician (MJ) (split)                        | 0                   | 0                   | 0                   | 0                   | 19,282              | 24,080                                   | 100.00%  | 24,080                                    | 2,981                           | -87.62%  | -87.62%  |
| 5090                        | Overtime   | 5,529               | 7,428               | 3,440               | 2,942               | 5,973               | 8,519                                    | 100.00%  | 8,519                                     | 8,327                           | -2.25%   | -2.25%   |
| 5077                        | Programs - Intern Program                                  | 15,866              | 10,000              | 13,058              | 12,600              | 13,725              | 15,840                                   | 100.00%  | 15,840                                    | 16,000                          | 1.01%  | 1.01%  |
| 5078                        | Programs - Teen Program                                    | 18,187              | 18,500              | 14,326              | 14,959              | 12,961              | 20,790                                   | 100.00%  | 20,790                                    | 21,000                          | 1.01%  | 1.01%  |
|                             | <b>Note: (split) = divided between PW and Utility Fund</b> |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
|                             | <b>OTHER COMPENSATION</b>                                  |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| 5084                        | Cell Phone Allowances                                      | 2,880               | 2,880               | 2,400               | 5,565               | 7,020               | 6,840                                    | 100.00%  | 6,840                                     | 6,840                           | 0.00%  | 0.00%  |
| 5046                        | Incentive - Longevity                                      | 1,872               | 2,400               | 2,736               | 2,256               | 2,736               | 2,776                                    | 100.00%  | 2,776                                     | 2,738                           | -1.37%   | -1.37%   |
| 5086                        | Incentive - Bilingual                                      | 1,800               | 2,400               | 1,800               | 1,700               | 2,000               | 3,000                                    | 100.00%  | 3,000                                     | 2,400                           | -20.00%  | -20.00%  |
| 5087                        | Incentive - Education/Certification                        | 2,675               | 1,800               | 3,300               | 3,200               | 3,250               | 3,600                                    | 100.00%  | 3,600                                     | 3,300                           | -8.33%   | -8.33%   |
|                             | Merit Increases (3% of salaries)                           | 0                   |                     |                     |                     |                     | 166                                      | 100.00%  | 166                                       | 10,708                          | n/a  | n/a  |
|                             | Merit Increases Benefits                                   | 0                   |                     |                     |                     |                     |  |  |   | 1,820                           | n/a  | n/a  |
|                             | <b>BENEFITS</b>  |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| 5100                        | Exams  | 64                  | 200                 | 37                  | 90                  | 146                 | 200                                      | 100.00%  | 200                                       | 200                             | 0.00%  | 0.00%  |
| 5122                        | Insurance - Dental   | 2,773               | 2,041               | 1,805               | 2,832               | 3,357               | 3,780                                    | 100.00%  | 3,780                                     | 4,320                           | 14.29%   | 14.29%   |
| 5120                        | Insurance - Life   | 728                 | 605                 | 230                 | 258                 | 372                 | 540                                      | 100.00%  | 540                                       | 540                             | 0.00%  | 0.00%  |
| 5121                        | Insurance - Medical  | 58,979              | 47,868              | 22,509              | 36,785              | 44,948              | 49,080                                   | 100.00%  | 49,080                                    | 53,400                          | 8.80%  | 8.80%  |
| 5123                        | Insurance - Vision   |                     |                     | 326                 | 498                 | 622                 | 756                                      | 100.00%  | 756                                       | 648                             | -14.29%  | -14.29%  |
| 5124                        | Insurance - LTD  |                     |                     | 697                 | 1,000               | 1,255               | 1,532                                    | 100.00%  | 1,532                                     | 1,620                           | 5.74%  | 5.74%  |
| 5126                        | Insurance - STD  |                     |                     | 468                 | 672                 | 746                 | 853                                      | 100.00%  | 853                                       | 1,044                           | 22.39%   | 22.39%   |
| 5150                        | Insurance - Workman's Compensation                         | 13,021              | 6,686               | 7,498               | 7,706               | 10,057              | 11,263                                   | 100.00%  | 11,263                                    | 13,230                          | 17.46%   | 17.46%   |
| 5130                        | Medicare Tax- Employer Match (.0145%)                      | 6,731               | 4,564               | 4,588               | 5,112               | 6,132               | 5,767                                    | 100.00%  | 5,767                                     | 5,808                           | 0.71%  | 0.71%  |
| 5135                        | Social Security Tax- Employer Match (teens and seasonal)   | 3,444               | 1,781               | 1,737               | 1,681               | 1,036               | 2,289                                    | 100.00%  | 2,289                                     | 2,294                           | 0.22%  | 0.22%  |
| 5131                        | State Unemployment Insurance (SUTA)                        | 2,602               | 1,652               | 2,629               | 88                  | 2,765               | 2,970                                    | 100.00%  | 2,970                                     | 2,970                           | 0.00%  | 0.00%  |
| 5140                        | TMRS (Retirement )   | 45,719              | 30,238              | 26,164              | 28,772              | 44,349              | 41,769                                   | 100.00%  | 41,769                                    | 41,225                          | -1.30%   | -1.30%   |
|                             | <b>Total Personnel Services:</b>                           | <b>447,607</b>      | <b>429,817</b>      | <b>386,392</b>      | <b>416,491</b>      | <b>485,832</b>      | <b>518,534</b>                           | <b>100.00%</b>                                   | <b>518,534</b>                            | <b>540,363</b>                  | <b>4.21%</b>                                   | <b>4.21%</b>                                       |

**CITY OF SUNSET VALLEY  
GENERAL FUND - Public Works**

**FY 2015-2016**

| G/L Code                     |   | Actual<br>2009/2010 | Actual<br>2010/2011 | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected<br>to spend<br>in<br>2014/2015 | Percentage<br>of budget<br>spent in<br>2014/2015 | Adopted<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015/2016 | % Over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|------------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|--|--|---|---------------------------------|--|--|
| <b>Community Programs:</b>   |   |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| 5400                         | Adopt-A-Tree Expenses                                     | 6,431               | 7,000               | 2,530               | 6,953               | 5,867               | 16,000                                   | 228.57%  | 7,000                                     | 7,000                           | 0.00%  | -56.25%  |
| 4000                         | Adopt-A-Tree-Revenue                                      | 5,668               | -7,000              | 2,035               | 5,882               | -6,187              | 16,320                                   | -233.14%   | -7,000                                    | -7,000                          | 0.00%  | -142.89%   |
| 5401                         | Ant Bait Program-Expenses                                 | 253                 | 800                 | 423                 | 667                 | 594                 | 800                                      | 100.00%  | 800                                       | 800                             | 0.00%  | 0.00%  |
| 4001                         | Ant Bait Program-Revenue                                  | 456                 | -800                | 340                 | 577                 | -485                | -800                                     | 100.00%  | -800                                      | -800                            | 0.00%  | 0.00%  |
| 5437                         | Community Garden  | 3,294               | 3,700               | 4,342               | 3,268               | 2,082               | 2,000                                    | 62.50%   | 3,200                                     | 3,200                           | 0.00%  | 60.00%   |
| 5438                         | Community Habitat Program - Rebates                       | 111.88              | 560                 | 0                   | 0                   | 0                   | 0  | 0.00%  | 560                                       | 560                             | 0.00%  | -100.00%   |
| 5565                         | Conservation Rangers                                      | 7,174               | 9,000               | 4,580               | 4,557               | 3,125               | 3,200                                    | 45.71%   | 7,000                                     | 6,000                           | -14.29%  | 87.50%   |
| 5695                         | Eco Events  | 5,599               | 8,000               | 2,894               | 3,876               | 1,676               | 3,000                                    | 60.00%   | 5,000                                     | 5,000                           | 0.00%  | 66.67%   |
| 5444-90                      | Energy Conservation Rebates - Energy Efficient Appliances | 6,300               | 4,231               | 0                   | 9,640               | 7,011               | 4,000                                    | 40.00%   | 10,000                                    | 10,000                          | 0.00%  | 150.00%  |
| 5444-91                      | Energy Conservation Rebates - Solar PV                    | 2,250               | 24,733              | 37,603              | 26,940              | 21,000              | 12,000                                   | 57.14%   | 21,000                                    | 21,000                          | 0.00%  | 75.00%   |
| 5444-92                      | Energy Conservation Rebates - Weatherization              | 0                   | 0                   | 0                   | 5,300               | 1,737               | 4,000                                    | 28.57%   | 14,000                                    | 14,000                          | 0.00%  | 250.00%  |
| 5446                         | Environmental Monitoring Program                          | 0                   | 9,000               | 0                   | 0                   | 0                   | 0  | 0.00%  | 3,000                                     | 4,000                           | 33.33%   | 100.00%  |
| 5445                         | Environmental & Planning Library                          | 420                 | 400                 | 0                   | 66                  | 0                   | 200                                      | 100.00%  | 200                                       | 200                             | 0.00%  | -100.00%   |
| 5447                         | Pollution Reduction Program                               | 0                   | 8,000               | 369                 | 0                   | 829                 | 1,000                                    | 16.67%   | 6,000                                     | 3,000                           | -50.00%  | 200.00%  |
| 5472                         | Spring Cleaning Program                                   | 735                 | 1,500               | 1,565               | 1,330               | 1,500               | 1,844                                    | 92.20%   | 2,000                                     | 2,500                           | 25.00%   | 35.57%   |
| 5476                         | Teen Program Expenses                                     | 2,135               | 2,000               | 1,471               | 892                 | 1,496               | 2,000                                    | 100.00%  | 2,000                                     | 2,000                           | 0.00%  | 0.00%  |
|                              | <b>Total Community Programs</b>                           | <b>40,826</b>       | <b>71,123</b>       | <b>58,153</b>       | <b>69,948</b>       | <b>40,245</b>       | <b>65,564</b>                            | <b>88.65%</b>                                    | <b>73,960</b>                             | <b>71,460</b>                   | <b>-3.38%</b>                                  | <b>8.99%</b>                                       |
| <b>Contractual Services:</b> |   |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| 5523                         | Building Services: All Buildings                          | 19,438              | 22,900              | 20,070              | 17,485              | 17,966              | 27,900                                   | 100.00%  | 27,900                                    | 27,900                          | 0.00%  | 0.00%  |
| 5325                         | Contract Manager Services                                 | 0                   | 45,000              | 9,760               | 4,981               | 4,896               | 5,000                                    | 33.33%   | 15,000                                    | 15,000                          | 0.00%  | 200.00%  |
| 5200                         | Contractual Labor Services                                | 14,560              | 17,000              | 16,958              | 16,990              | 12,999              | 13,000                                   | 100.00%  | 13,000                                    | 13,000                          | 0.00%  | 0.00%  |
| 5332                         | Planning Services   | 18,952              | 40,000              | 20,600              | 0                   | 0                   | 0  | 0.00%  | 20,000                                    | 15,000                          | -25.00%  | 100.00%  |
| 5350                         | Grounds Maintenance (Name chg. 06-07)                     | 96,804              | 96,800              | 93,206              | 92,425              | 94,772              | 116,300                                  | 99.15%   | 117,300                                   | 117,300                         | 0.00%  | 0.86%  |
| 5379                         | Traffic Consultant  | 4,500               | 4,500               | 3,763               | 1,939               | 4,545               | 2,000                                    | 44.44%   | 4,500                                     | 4,500                           | 0.00%  | 125.00%  |
|                              | <b>Total Contractual Services:</b>                        | <b>154,254</b>      | <b>226,200</b>      | <b>164,358</b>      | <b>133,821</b>      | <b>135,178</b>      | <b>164,200</b>                           | <b>83.06%</b>                                    | <b>197,700</b>                            | <b>192,700</b>                  | <b>-2.53%</b>                                  | <b>17.36%</b>                                      |
| <b>Operational Expenses:</b> |   |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| 5535                         | Cell Phones for Employees                                 | 1,319               | 1,800               | 1,753               | 1,140               | 587                 | 600                                      | 60.00%   | 1,000                                     | 1,000                           | 0.00%  | 66.67%   |
| 5570                         | Consumables   | 0                   | 500                 | 54                  | 96                  | 723                 | 850                                      | 94.44%   | 900                                       | 900                             | 0.00%  | 5.88%  |
| 5600                         | Dues, Subscriptions & Fees                                | 865                 | 900                 | 670                 | 561                 | 379                 | 400                                      | 44.44%   | 900                                       | 900                             | 0.00%  | 125.00%  |
| 5645                         | Fuel  | 9,873               | 14,000              | 12,505              | 12,449              | 13,564              | 14,000                                   | 100.00%  | 14,000                                    | 14,000                          | 0.00%  | 0.00%  |
| 5711                         | Open Space Management Plan                                | 0                   | 9,250               | 12,482              | 5,328               | 7,954               | 9,000                                    | 100.00%  | 9,000                                     | 12,000                          | 33.33%   | 33.33%   |
| 5547                         | Rental - Ice Machine                                      | 0                   | 0                   | 1,956               | 1,956               | 1,956               | 1,956                                    | 78.24%   | 2,500                                     | 2,500                           | 0.00%  | 27.81%   |
| 5735                         | Rental Expense - Equipment                                | 721                 | 750                 | 301                 | 715                 | 431                 | 750                                      | 100.00%  | 750                                       | 750                             | 0.00%  | 0.00%  |
| 5740                         | Repair and Maintenance - City Buildings                   | 5,527               | 8,000               | 5,531               | 7,481               | 6,598               | 11,000                                   | 100.00%  | 11,000                                    | 11,000                          | 0.00%  | 0.00%  |
| 5745                         | Repair and Maintenance - Equipment                        | 8,182               | 10,500              | 11,704              | 5,752               | 9,908               | 9,500                                    | 100.00%  | 9,500                                     | 12,100                          | 27.37%   | 27.37%   |
| 5748                         | Repair and Maintenance - Fencing                          | 749                 | 4,000               | 2,679               | 1,254               | 5,344               | 4,000                                    | 100.00%  | 4,000                                     | 5,500                           | 37.50%   | 37.50%   |
| 5743                         | Repair and Maintenance - Landscaped Areas                 | 5,496               | 5,250               | PW 5,165            | 5,942               | 4,499               | 6,500                                    | 100.00%  | 6,500                                     | 6,500                           | 0.00%  | 0.00%  |

**CITY OF SUNSET VALLEY  
GENERAL FUND - Public Works**

**FY 2015-2016**

| G/L Code                              |  | Actual<br>2009/2010 | Actual<br>2010/2011 | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected<br>to spend<br>in<br>2014/2015 | Percentage<br>of budget<br>spent in<br>2014/2015 | Adopted<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015/2016 | % Over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|---------------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|--|--|---|---------------------------------|--|--|
| <b>Operational Expenses Continued</b> |  |                     |                     |                     |                     |                     |  |  |   |                                 |  |  |
| 5744                                  | Repair and Maintenance - Parks & Grounds                                 | 3,803               | 3,750               | 3,728               | 2,179               | 3,169               | 5,000                                    | 100.00%  | 5,000                                     | 5,000                           | 0.00%  | 0.00%  |
| 5753                                  | Repair and Maintenance - Trails & Footpaths                              | 3,361               | 3,000               | 4,030               | 1,394               | 3,940               | 4,000                                    | 100.00%  | 4,000                                     | 4,000                           | 0.00%  | 0.00%  |
| 5761                                  | Repair and Maintenance - Water Quality Ponds (moved to Drainage Utility) | 2,456               | 5,000               | 3,351               | 0                   | 0                   | 0  | 0.00%  | 0   | 0                               | 0.00%  | 0.00%  |
| 5762                                  | Reprographics Services   |                     | 2,500               | 0                   | 88                  | 1,457               | 1,500                                    | 60.00%   | 2,500                                     | 2,500                           | 0.00%  | 66.67%   |
| 5775                                  | Small Tools  | 1,573               | 3,000               | 4,833               | 3,231               | 3,924               | 5,500                                    | 100.00%  | 5,500                                     | 5,500                           | 0.00%  | 0.00%  |
| 5699                                  | Storm Water Program (moved to Drainage Utility)                          | 20,238              | 70,000              | 6,795               | 0                   | 0                   | 0  | 0.00%  | 0   | 0                               | 0.00%  | 0.00%  |
| 5436                                  | Trails Master Plan   |                     | 29,047              | 3,610               | 707                 | 0                   | 0  | 0.00%  | 5,000                                     | 5,000                           | 0.00%  | 100.00%  |
| 5820                                  | Training & Education - Employee  | 1,832               | 3,700               | 2,875               | 1,920               | 2,594               | 3,700                                    | 100.00%  | 3,700                                     | 4,700                           | 27.03%   | 27.03%   |
| 5815                                  | Training & Education: Travel Reimburse                                   | 2,468               | 3,500               | 826                 | 785                 | 1,230               | 3,500                                    | 100.00%  | 3,500                                     | 3,500                           | 0.00%  | 0.00%  |
| 5830                                  | Uniforms   | 3,184               | 2,500               | 2,442               | 3,183               | 2,106               | 3,700                                    | 100.00%  | 3,700                                     | 3,700                           | 0.00%  | 0.00%  |
| 5133                                  | Urban Forestry   | 5,377               | 11,000              | 11,370              | 8,532               | 8,331               | 11,500                                   | 100.00%  | 11,500                                    | 11,500                          | 0.00%  | 0.00%  |
| 5860                                  | Vehicle Expense - Insurance  | 3,191               | 2,825               | 3,408               | 2,676               | 3,384               | 3,500                                    | 100.00%  | 3,500                                     | 3,500                           | 0.00%  | 0.00%  |
| 5755                                  | Vehicle Expense - Repairs & Maintenance                                  | 2,935               | 4,000               | 5,722               | 7,151               | 4,155               | 5,500                                    | 100.00%  | 5,500                                     | 5,500                           | 0.00%  | 0.00%  |
| 5720                                  | Vehicle Personal Mileage Reimbursement                                   | 93                  | 400                 | 315                 | 0                   | 0                   | 0  | 0.00%  | 0   | 0                               | 0.00%  | 0.00%  |
| 5575                                  | Wildlife Management Plan   | 1,515               | 3,500               | 353                 | 484                 | 2,000               | 3,500                                    | 100.00%  | 3,500                                     | 5,000                           | 42.86%   | 42.86%   |
| <b>Total Operational Expenses:</b>    |  | <b>87,630</b>       | <b>202,672</b>      | <b>108,459</b>      | <b>75,004</b>       | <b>88,231</b>       | <b>109,456</b>                           | <b>93.59%</b>                                    | <b>116,950</b>                            | <b>126,550</b>                  | <b>8.21%</b>                                   | <b>15.62%</b>                                      |
| <b>TOTAL PUBLIC WORKS</b>             |  | <b>730,317</b>      | <b>929,812</b>      | <b>717,362</b>      | <b>695,263</b>      | <b>749,486</b>      | <b>857,754</b>                           | <b>94.56%</b>                                    | <b>907,144</b>                            | <b>931,073</b>                  | <b>2.64%</b>                                   | <b>8.55%</b>                                       |

# PROJECTS

**FISCAL YEAR 2015-2016**



| PROJECT  | APPROVED<br>PROJECTS<br>2014/2015 | PROJECTED<br>EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED<br>PROJECTS<br>2015/2016 | PROPOSED<br>PROJECTS<br>2016/2017 | PROPOSED<br>PROJECTS<br>2017/2018 | UNFUNDED         |
|--|-----------------------------------|--|--|-----------------------------------|-----------------------------------|-----------------------------------|------------------|
| <b>GENERAL FUND</b>  |                                   |  |  |                                   |                                   |                                   |                  |
| AISD - Sunset Valley Elementary - Technology Instruction & Number Talks  | \$3,000                           | \$2,765                                | \$0  | \$4,000                           | \$0                               | \$0                               | \$0              |
| AISD - Sunset Valley Elementary Bike-Walk to School events   | \$250                             | \$250                                  |  | \$400                             | \$0                               | \$0                               | \$0              |
| City Facilities Planning   | \$53,000                          | \$53,000                               | \$0  | \$20,000                          | \$0                               | \$0                               | \$0              |
| City Facilities Reserve for future construction<br>(no funds were budgeted in the projects last year<br>but funds were put in the reserve) | \$302,545                         | \$302,545                              | \$0  | \$425,000                         | \$500,000                         | \$500,000                         | \$0              |
| Garage Workstation and storage improvement project   | \$8,451                           | \$3,501                                | \$4,950  | \$0                               | \$0                               | \$0                               | \$0              |
| Greenspace Boundary Fencing and signs **   | \$15,500                          | \$15,500                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Jones Road @ Westgate Right Turn Lane  | \$120,000                         | \$7,000                                | \$113,000  | \$40,000                          | \$0                               | \$0                               | \$0              |
| Jones Road Southside Pedestrian Trail and Drainage Improvements*   | \$144,500                         | \$144,500                              | \$0  | \$15,000                          | \$0                               | \$0                               |                  |
| Land Development Code Revision   | \$15,500                          | \$0                                    | \$15,500   | \$0                               | \$0                               | \$0                               | \$0              |
| Landscaping Improvements - 37 Lone Oak   | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$34,252         |
| Lovegrass Split Rail Fence Replacement 13/14   | \$3,700                           | \$3,700                                | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Low Water Crossing Warning System  | \$45,000                          | \$45,000                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| SFC Farmer's Fee Reimbursement program   | \$2,025                           | \$1,100                                | \$925  | \$0                               | \$0                               | \$0                               | \$0              |
| Trail Connections/Easements  | \$10,000                          | \$0                                    | \$10,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Trails Master Plan   | \$15,000                          | \$0                                    | \$15,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Uplands Planning   | \$34,200                          | \$0                                    | \$34,200   | \$0                               | \$0                               | \$0                               | \$0              |
| Valley Creek Park Improvements **  | \$24,900                          | \$24,900                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Villas Greenspace Upgrades   | \$14,900                          | \$14,354                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Water Source Planning Project  | \$76,000                          | \$2,000                                | \$74,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Yellow tail Trail Nature Trail Connection  | \$26,000                          | \$0                                    | \$26,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Trails Master Plan - Animal Waste Stations   | \$0                               | \$0                                    | \$0  | \$4,000                           | \$0                               | \$0                               | \$0              |
| 34 Reese - Environmental Survey  | \$0                               | \$0                                    | \$0  | \$5,000                           | \$0                               | \$0                               | \$0              |
| 34 Reese - Trail Head and property improvements  | \$0                               | \$0                                    | \$0  | \$34,500                          | \$0                               | \$0                               | \$0              |
| Sound and Light Pollution Study  | \$0                               | \$0                                    | \$0  | \$0                               | \$25,000                          | \$0                               | \$0              |
| Buffer Trail Pervious Concrete Extension   | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$20,000                          | \$0              |
| Homestead Creek Park Masterpan (Cougar Creek)  | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$40,000         |
| Brodie Lane Improvement Planning project   | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$50,000         |
| <b>TOTAL GENERAL FUND PROJECTS</b>   | <b>\$914,471</b>                  | <b>\$620,115</b>                       | <b>\$293,575</b>                                       | <b>\$547,900</b>                  | <b>\$525,000</b>                  | <b>\$520,000</b>                  | <b>\$124,252</b> |
| <b>** projected to be completed in 14/15 but if not, need to rebudget</b>  |                                   |  |  |                                   |                                   |                                   |                  |

01-7174

| PROJECT   | APPROVED<br>PROJECTS<br>2014/2015 | PROJECTED<br>EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED<br>PROJECTS<br>2015/2016 | PROPOSED<br>PROJECTS<br>2016/2017 | PROPOSED<br>PROJECTS<br>2017/2018 | UNFUNDED   |
|---|-----------------------------------|--|--|-----------------------------------|-----------------------------------|-----------------------------------|------------|
| <b>STREET FUND</b>  |                                   |  |  |                                   |                                   |                                   |            |
| Ernest Robles Way South (maintenance/repair)  | \$245,766                         | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               |            |
| Home Depot Blvd (maintenance/repair)  | \$151,633                         | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               |            |
| Scheduled Overlays: Oakdale, Reese, Lovegrass, Yellow Tail Cove,<br>Curley Mesquite Cove, Sunflower | \$850,733                         | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               |            |
| Jones Road @ Westgate Right Turn Lane   | \$50,000                          |  | \$50,000   | \$0                               |                                   |                                   |            |
| Lone Oak Trail Street Project   | \$75,000                          | \$0                                    | \$0  | \$75,000                          | \$650,000                         | \$0                               |            |
| Pillow Road Phase II -Drainage/Low water crossing improvements**                                    | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$550,000                         |            |
| Sunset Trail Street Project   | \$75,000                          | \$0                                    | \$0  | \$75,000                          | \$650,000                         | \$0                               |            |
| Ernest Robles Way Bridge Repair   | \$0                               | \$0                                    | \$0  | \$20,000                          | \$0                               | \$0                               |            |
| <b>TOTAL STREET FUND PROJECTS</b>   | <b>\$1,448,132</b>                | <b>\$0</b>                             | <b>\$50,000</b>  | <b>\$170,000</b>                  | <b>\$1,300,000</b>                | <b>\$550,000</b>                  | <b>\$0</b> |

| PROJECT                                       | APPROVED<br>PROJECTS<br>2014/2015 | PROJECTED<br>EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED<br>PROJECTS<br>2015/2016 | PROPOSED<br>PROJECTS<br>2016/2017 | PROPOSED<br>PROJECTS<br>2017/2018 | UNFUNDED   |
|---|-----------------------------------|--|--|-----------------------------------|-----------------------------------|-----------------------------------|------------|
| <b>GREEN TAX</b>                              |                                   |  |  |                                   |                                   |                                   |            |
| Brodie Lane Haz Mat Maintenance               | \$35,000                          | \$0                                    | \$35,000   | \$0                               | \$0                               | \$0                               |            |
| Country White Waste Water Line                | \$145,000                         |  |  | \$145,000                         |                                   | \$250,000                         |            |
| 3617 Country White Perimeter Fencing          | \$0                               | \$0                                    | \$0  | \$13,000                          | \$0                               | \$0                               |            |
| <b>TOTAL PROPOSED GREEN TAX FUND PROJECTS</b> | <b>\$180,000</b>                  | <b>\$0</b>                             | <b>\$0</b>   | <b>\$158,000</b>                  | <b>\$0</b>                        | <b>\$250,000</b>                  | <b>\$0</b> |
|   |                                   |  |  |                                   |                                   |                                   |            |
|   |                                   |  |  |                                   |                                   |                                   |            |
|   |                                   |  |  |                                   |                                   |                                   |            |
|   |                                   |  |  |                                   |                                   |                                   |            |
|   |                                   |  |  |                                   |                                   |                                   |            |
|   |                                   |  |  |                                   |                                   |                                   |            |
|   |                                   |  |  |                                   |                                   |                                   |            |

| PROJECT  | APPROVED PROJECTS<br>2014/2015 | PROJECTED EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED PROJECTS<br>2015/2016 | PROPOSED PROJECTS<br>2016/2017 | PROPOSED PROJECTS<br>2017/2018 | UNFUNDED  |
|--|--------------------------------|-------------------------------------|--|--------------------------------|--------------------------------|--------------------------------|-----------|
| <b>UTILITY FUND</b>                            |                                |                                     |  |                                |                                |                                |           |
| Utility Rate Study                             | \$0                            | \$0                                 | \$0  | \$0                            | \$0                            | \$0                            | 0         |
| Water Tanks/Water Plant                        | \$0                            | \$0                                 | \$0  | \$0                            | \$0                            | \$0                            | \$800,000 |
| Country White Wastewater Line                  | \$145,000                      | \$0                                 | \$0  | \$0                            |                                | \$150,000                      | 0         |
| Jones Road/AISD Master Meter                   | \$0                            | \$0                                 | \$0  | \$0                            | \$95,000                       | \$0                            | 0         |
| Backhoe  | \$0                            | \$0                                 | \$0  | \$113,000                      |                                |                                | 0         |
| Water Tanks/Water Plant                        | \$0                            | \$0                                 | \$0  | \$0                            | \$0                            | \$0                            |           |
| Sunset Trail - Waterline                       | \$0                            | \$0                                 | \$0  | \$15,937                       | \$106,248                      | \$0                            | 0         |
| Interconnection - Lone Oak to Pillow waterline | \$0                            | \$0                                 | \$0  | \$8,458                        | \$56,388                       | \$0                            | 0         |
| Interconnection - Pillow to Reese waterline    | \$0                            | \$0                                 | \$0  | \$8,830                        | \$58,864                       | \$0                            | 0         |
| Sunset Trail - Section II Waterline            | \$0                            | \$0                                 | \$0  | \$16,646                       | \$110,975                      | \$0                            | 0         |
| Lone Oak Waterline                             | \$0                            | \$0                                 | \$0  | \$43,439                       | \$289,593                      | \$0                            |           |
| sub-total water department                     |                                |                                     |  | \$206,310                      |                                |                                |           |
| Lone Oak Wastewater Line                       | \$0                            | \$0                                 | \$0  | \$55,523                       | \$370,152                      | \$0                            | 0         |
| Sunset Trail Wastewater Line                   | \$0                            | \$0                                 | \$0  | \$35,369                       | \$235,794                      | \$0                            | 0         |
| Clarmac Wastewater Line                        | \$0                            | \$0                                 | \$0  | \$6,985                        | \$46,568                       | \$0                            | 0         |
| sub-total wastewater department                |                                |                                     |  | \$97,877                       |                                |                                |           |
| <b>Total</b>                                   | <b>\$0</b>                     | <b>\$0</b>                          | <b>\$0</b>   | <b>\$304,187</b>               | <b>\$0</b>                     | <b>\$0</b>                     | <b>0</b>  |



| PROJECT  | APPROVED<br>PROJECTS<br>2014/2015 | PROJECTED<br>EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED<br>PROJECTS<br>2015/2016 | PROPOSED<br>PROJECTS<br>2016/2017 | PROPOSED<br>PROJECTS<br>2017/2018 | UNFUNDED   |
|--|-----------------------------------|--|--|-----------------------------------|-----------------------------------|-----------------------------------|------------|
| <b>DRAINAGE UTILITY FUND</b>                                     |                                   |  |  |                                   |                                   |                                   |            |
| Jones Road Southside Pedestrian Trail and Drainage Improvements* | \$38,500                          | \$0                                    | \$38,500   | \$40,000                          | \$0                               | \$0                               |            |
| Pillow Road Phase II -Drainage/Low water crossing improvements** | \$52,000                          | \$0                                    | \$52,000   | \$0                               | \$0                               | \$250,000                         |            |
| Sunset Trail Drainage Swale                                      | \$38,000                          | \$0                                    | \$38,000   | \$32,000                          |                                   |                                   |            |
| Westgate Bridge Feasibility Study                                | \$9,355                           | \$9,320                                | \$0  | \$0                               | \$0                               | \$0                               |            |
| <b>TOTAL PROPOSED DRAINAGE UTILITY FUND PROJECTS</b>             | <b>\$137,855</b>                  | <b>\$9,320</b>                         | <b>\$0</b>   | <b>\$72,000</b>                   | <b>\$0</b>                        | <b>\$250,000</b>                  | <b>\$0</b> |
|  |                                   |  |  |                                   |                                   |                                   |            |

# GENERAL FUND

| PROJECT  | APPROVED<br>PROJECTS<br>2014/2015 | PROJECTED<br>EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED<br>PROJECTS<br>2015/2016 | PROPOSED<br>PROJECTS<br>2016/2017 | PROPOSED<br>PROJECTS<br>2017/2018 | UNFUNDED         |
|--|-----------------------------------|--|--|-----------------------------------|-----------------------------------|-----------------------------------|------------------|
| <b>GENERAL FUND</b>  |                                   |  |  |                                   |                                   |                                   |                  |
| AISD - Sunset Valley Elementary - Technology Instruction & Number Talks  | \$3,000                           | \$2,765                                | \$0  | \$4,000                           | \$0                               | \$0                               | \$0              |
| AISD - Sunset Valley Elementary Bike-Walk to School events   | \$250                             | \$250                                  |  | \$400                             | \$0                               | \$0                               | \$0              |
| City Facilities Planning   | \$53,000                          | \$53,000                               | \$0  | \$20,000                          | \$0                               | \$0                               | \$0              |
| City Facilities Reserve for future construction<br>(no funds were budgeted in the projects last year<br>but funds were put in the reserve) | \$302,545                         | \$302,545                              | \$0  | \$425,000                         | \$500,000                         | \$500,000                         | \$0              |
| Garage Workstation and storage improvement project   | \$8,451                           | \$3,501                                | \$4,950  | \$0                               | \$0                               | \$0                               | \$0              |
| Greenspace Boundary Fencing and signs **   | \$15,500                          | \$15,500                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Jones Road @ Westgate Right Turn Lane  | \$120,000                         | \$7,000                                | \$113,000  | \$40,000                          | \$0                               | \$0                               | \$0              |
| Jones Road Southside Pedestrian Trail and Drainage Improvements*   | \$144,500                         | \$144,500                              | \$0  | \$15,000                          | \$0                               | \$0                               |                  |
| Land Development Code Revision   | \$15,500                          | \$0                                    | \$15,500   | \$0                               | \$0                               | \$0                               | \$0              |
| Landscaping Improvements - 37 Lone Oak   | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$34,252         |
| Lovegrass Split Rail Fence Replacement 13/14   | \$3,700                           | \$3,700                                | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Low Water Crossing Warning System  | \$45,000                          | \$45,000                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| SFC Farmer's Fee Reimbursement program   | \$2,025                           | \$1,100                                | \$925  | \$0                               | \$0                               | \$0                               | \$0              |
| Trail Connections/Easements  | \$10,000                          | \$0                                    | \$10,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Trails Master Plan   | \$15,000                          | \$0                                    | \$15,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Uplands Planning   | \$34,200                          | \$0                                    | \$34,200   | \$0                               | \$0                               | \$0                               | \$0              |
| Valley Creek Park Improvements **  | \$24,900                          | \$24,900                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Villas Greenspace Upgrades   | \$14,900                          | \$14,354                               | \$0  | \$0                               | \$0                               | \$0                               | \$0              |
| Water Source Planning Project  | \$76,000                          | \$2,000                                | \$74,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Yellow tail Trail Nature Trail Connection  | \$26,000                          | \$0                                    | \$26,000   | \$0                               | \$0                               | \$0                               | \$0              |
| Trails Master Plan - Animal Waste Stations   | \$0                               | \$0                                    | \$0  | \$4,000                           | \$0                               | \$0                               | \$0              |
| 34 Reese - Environmental Survey  | \$0                               | \$0                                    | \$0  | \$5,000                           | \$0                               | \$0                               | \$0              |
| 34 Reese - Trail Head and property improvements  | \$0                               | \$0                                    | \$0  | \$34,500                          | \$0                               | \$0                               | \$0              |
| Sound and Light Pollution Study  | \$0                               | \$0                                    | \$0  | \$0                               | \$25,000                          | \$0                               | \$0              |
| Buffer Trail Pervious Concrete Extension   | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$20,000                          | \$0              |
| Homestead Creek Park Masterpan (Cougar Creek)  | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$40,000         |
| Brodie Lane Improvement Planning project   | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$50,000         |
| <b>TOTAL GENERAL FUND PROJECTS</b>   | <b>\$914,471</b>                  | <b>\$620,115</b>                       | <b>\$293,575</b>                                       | <b>\$547,900</b>                  | <b>\$525,000</b>                  | <b>\$520,000</b>                  | <b>\$124,252</b> |
| ** projected to be completed in 14/15 but if not, need to rebudget   |                                   |  |  |                                   |                                   |                                   |                  |

**New Program Worksheet**

|                 |   |                           |                           |
|-----------------|---|---------------------------|---------------------------|
| Program Name    | <b>Sunset Valley Elementary School-STEM Funding</b> | Fiscal Year               | <b>2015-2016</b>          |
| Department      | <b>Administration</b>                               | Continued Program or New? | <b>New and Old</b>        |
| Funding Source: | <b>General Fund</b>                                 | Primary Staff Contact:    | <b>Rae Gene Greenough</b> |

**Program Description**

**STEM Funding** See attached letter

Technology Instruction

Technology instruction is important in ensuring that our children have the skills to succeed in the 21<sup>st</sup> century. Sunset Valley Elementary has a computer lab with 25 computers available for all students to use every week.

Although AISD does not provide funding for technology instruction, we believe providing students with access and instruction in using the computer, internet, word processing, and design tools is an important part of their education.

For the 2015-16 school year, the SSV Elementary PTA will provide \$8,000 towards the salary of the half-time technology teacher. And through numerous fundraising efforts, the school will contribute \$5,500. We are requesting that the City of Sunset Valley contribute the remaining \$2,000.

Funding Request for Technology Instruction = \$2,000

Number Talks

The Math Committee at Sunset Valley Elementary is seeking funding to implement Number Talks. This program is a short daily session used by teachers in the classroom to increase number fluency from pre-k to 5<sup>th</sup> grade. The goal is strengthen every child’s ability to take numbers apart, recognize relationships among the numbers, and explain their reasoning in solving problems.

The Math Committee intends to implement this program by providing ongoing teacher training and modeling throughout the year. Additionally, this program will provide training to parents at a Principal Coffee Chat and Math Night. We want to give parents the tools they need to support math acquisition at home.

The Math Committee has submitted a grant for \$4000 to the National Council of Teachers of Mathematics to cover the professional development costs of implementing this program. We are requesting that the City of Sunset Valley contribute \$2,000 that will be used to purchase the manipulatives that will used in pre-k through 5<sup>th</sup> grade classrooms.

**Program Justification and Benefits**

Having a strong STEM program is essential for strengthening science, technology, engineering and mathematics (STEM) in the student achievement. Our school will use these funds to pay for a technology instructor and for an excellent math program aimed at increasing fluency with numbers.

**Conformance with Master Plan and other Plans/Policies**

The City has a history of supporting Sunset Valley Elementary in many ways. The City provides in-kind services and has provided monetary benefits as well.

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**

**\$4,000**

**Total Increases to the Budget for FY 2015-2016**

**\$4,000**

**SUNSET VALLEY ELEMENTARY PTA**

3000 Jones Road · Austin, Texas · 78745

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May 15, 2015

Representative Rudi Rosengarten  
City Council Representative  
Budget, Finance and Administration Committee  
3205 Jones Road  
Sunset Valley, Texas 78745

Dear Representative Rosengarten,

Thank you so much for meeting with me and Carrie Cothran-Williams to discuss the budget setting process for the City of Sunset Valley. We really appreciate the many ways the City of Sunset Valley contributes to the success of our school.

Based on our discussions and in consultation with our parents who live in Sunset Valley, I have prepared the attached funding request for consideration by the Budget, Finance and Administration Committee. The focus of our request is on strengthening science, technology, engineering and mathematics (STEM) instruction and increasing the number and safety of children who bike to school.

Having a strong STEM program is essential for student achievement. Our school will use these funds to pay for a technology instructor and for an excellent math program aimed at increasing fluency with numbers.

Additionally, we would like to host two Bike-Walk-to-School days - one each semester. Not only are bike riding and walking great forms of exercise, they can also be impactful in decreasing traffic around the school at drop-off and pick-up.

Thank for your consideration of these requests. And please let me know if I can provide any additional information.

Sincerely,

Holly Brewster  
President, 2013-2015  
Sunset Valley Elementary PTA

cc: Kimberly Placker, Principal  
Sara Wilson, Assistant City Administrator  
Marc Bruner and Zoe Trieff  
Ketan and Supriya Kharod  
John and Darby Perkins  
Nicole and Scott Pletka  
Sue Kolbly  
Omar Abusheik

## SUNSET VALLEY ELEMENTARY PTA

3000 Jones Road · Austin, Texas · 78745

### STEM Funding

#### Technology Instruction

Technology instruction is important in ensuring that our children have the skills to succeed in the 21<sup>st</sup> century. Sunset Valley Elementary has a computer lab with 25 computers available for all students to use every week.

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#### Funding Request for Technology Instruction = \$2,000

#### Number Talks

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The Math Committee has submitted a grant for \$4000 to the National Council of Teachers of Mathematics to cover the professional development costs of implementing this program. We are requesting that the City of Sunset Valley contribute \$2,000 that will be used to purchase the manipulatives that will used in pre-k through 5<sup>th</sup> grade classrooms.

#### Funding Request for Number Talks= \$2,000

## Bike-Walk-to-School Day

### Background

With the help of the City of Sunset Valley, we successfully hosted two bike-walk-to-school events, on October 8, 2014 and May 6, 2015. We counted more than 20 bikes at each event, even though the second event took place on a rainy morning!

In addition to the generous donation of \$250 from the City of Sunset Valley for these events, we were also able to obtain sponsorships from Fast Folks Cyclery, Bicycle Sport Shop, BikeAlot, The Yellow Bike Project, St. Philips, and Aspire Beverages.

The PTA would like to continue our partnership with the City of Sunset Valley and encourage even more children and families to walk and bike to school. The PTA is requesting \$400 in total from the City of Sunset Valley and will use \$200 at each event to provide breakfast, prizes, and safety information.

Funding Request = \$400

Total request = \$4,400

**New Program Worksheet**

Program Name Sunset Valley Elementary School-STEM Func Fiscal Year **2015-2016**  
 Department Administration Continued Program or New? **New and Old**  
 Funding Source: General Fund Primary Staff Contact: Rae Gene Greenough

| Cost of Project/Program FY 2015-2016 |                        |                 |
|--------------------------------------|------------------------|-----------------|
| Acct. #                              | Quantity / Description | Amount          |
|                                      | Stem Program           | \$ 4,000        |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      | <b>TOTAL</b>           | \$ <b>4,000</b> |

**FY 2015-2016**  
\$ 4,000

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2016-2017**  
\$ 0

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position | Months                    | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|----------|---------------------------|----------------|---|--------------|--------------|--------------|
|          |                           |                |   | 0            | 0            | 0            |
|          |                           |                |   | 0            | 0            | 0            |
|          |                           |                |   | 0            | 0            | 0            |
|          | <b>Subtotal Personnel</b> |                |   | 0            | 0            | 0            |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months               | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|----------------------|----------------|-------------|--------------|--------------|--------------|
|                        |                      |                |             | 0            | 0            | 0            |
|                        |                      |                |             | 0            | 0            | 0            |
|                        | <b>Subtotal Temp</b> |                | <b>0.00</b> | 0            | 0            | 0            |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    | Hours                      | Hourly Rate          |       | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------|----------------------------|----------------------|-------|--------------|--------------|--------------|
| Overtime           | 0                          |                      | x 1.5 | 0            | 0            | 0            |
|                    | Elig. Pers. No. of Weeks   |                      |       |              |              |              |
| Standby            | 0                          |                      | x 30  | 0            | 0            | 0            |
| FICA               | (Equals Total Salaries x ) |                      |       | 0            | 0            | 0            |
| Insurance          | (Equals No. of Mos. )      |                      |       |              |              |              |
| TMRS               | (Equals Total Salaries x ) |                      |       | 0            | 0            | 0            |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |              |              |              |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** 0 0 0

**Total New Program Costs** \$ **4,000** \$ **0** \$ **0**



**New Program Worksheet**

|                 |  |                           |                           |
|-----------------|--|---------------------------|---------------------------|
| Program Name    | <b>Sunset Valley Elementary School-Bike-Walk to School</b> | Fiscal Year               | <b>2015-2016</b>          |
| Department      | <b>Administration</b>                                      | Continued Program or New? | <b>New and Old</b>        |
| Funding Source: | <b>General Fund</b>  | Primary Staff Contact:    | <b>Rae Gene Greenough</b> |

**Program Description**

Additionally, we would like to host two Bike-Walk-to-School days - one each semester. Not only are bike riding and walking great forms of exercise, they can also be impactful in decreasing traffic around the school at drop-off and pick-up.

**Program Justification and Benefits**

Help to increase the number and safety of children who bike or walk to school.

**Conformance with Master Plan and other Plans/Policies**

The City has a history of supporting Sunset Valley Elementary in many ways. The City provides in-kind services and has provided monetary benefits as well.

**Total FTEs**  
0.00

**Total New Program Costs FY 2015-2016**      **\$400**

**Total Increases to the Budget for FY 2015-2016**      **\$400**

New Program Worksheet

Program Name **Sunset Valley Elementary School-Bike-Walk t** Fiscal Year **2015-2016**  
 Department **Administration** Continued Program or New? **New and Old**  
 Funding Source: **General Fund** Primary Staff Contact: **Rae Gene Greenough**

| Cost of Project/Program FY 2015-2016 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Bike-Walk to School    | \$ 400 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 400 |

**FY 2015-2016**  
\$ 400

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2016-2017**  
\$ 0

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

PERSONNEL

| Position                  | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|---------------------------|--------|----------------|---|--------------|--------------|--------------|
|                           |        |                |   | 0            | 0            | 0            |
|                           |        |                |   | 0            | 0            | 0            |
|                           |        |                |   | 0            | 0            | 0            |
|                           |        |                |   | 0            | 0            | 0            |
|                           |        |                |   | 0            | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |   | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                              | Hours                      | Hourly Rate          |  | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------------|----------------------------|----------------------|--|--------------|--------------|--------------|
| Overtime                     | 0                          | x 1.5                |  | 0            | 0            | 0            |
| Standby                      | 0                          | x 30                 |  | 0            | 0            | 0            |
| FICA                         | (Equals Total Salaries x ) |                      |  | 0            | 0            | 0            |
| Insurance                    | (Equals No. of Mos. )      |                      |  | 0            | 0            | 0            |
| TMRS                         | (Equals Total Salaries x ) |                      |  | 0            | 0            | 0            |
| Workers' Comp.               | #N/A                       | X Total Salaries     |  | 0            | 0            | 0            |
| TWC (Unemployment)           | 0.00                       | Persons x \$9000 x . |  | 0            | 0            | 0            |
| <b>TOTAL PERSONNEL COSTS</b> |                            |                      |  | <b>0</b>     | <b>0</b>     | <b>0</b>     |

**Total New Program Costs** \$ **400** \$ **0** \$ **0**

**New Program Worksheet**

|                 |                                 |                           |                     |
|-----------------|---------------------------------|---------------------------|---------------------|
| Program Name    | <b>City Facilities Planning</b> | Fiscal Year               | <b>2015-2016</b>    |
| Department      | <b>Administration</b>           | Continued Program or New? | <b>Continued</b>    |
| Funding Source: | <b>General Fund</b>             | Primary Staff Contact:    | <b>Clay Collins</b> |

**Program Description**

In 2013 the City began an internal assessment to determine Police and Public Works facility deficiencies. Departmental recommendations have been completed and the City Council authorized a Request for Qualifications for Architectural Services to develop a plan for permanent Police and Public Works facilities. This project is underway and the final report should be delivered by the end of the fiscal year.

Proposed funding in FY 2015-2016 for future construction.

Planning 20,000

Reserve 425,000

|                       |                  |
|-----------------------|------------------|
| 13/14 amount reserved | \$193,788        |
| 14/15 amount reserved | <u>\$302,545</u> |
| Total                 | \$496,333        |

**Completed in 2014/2015**

Complete needs assessment.

Evaluation options for the current location

Develop preliminary project design/construction costs

**Program Justification and Benefits**

The Police Department and the Public Works Department are currently housed in modular buildings. These buildings were planned as temporary facilities, only to be used until permanent offices were built. Due to budget limitations, planning for and development of these buildings has not occurred. The current buildings are on a tract of City property.

The project for the planning and preliminary design services is underway to develop cost estimates to be used for future budgets. Additional planning funding of \$20,000 is proposed with a future expense for design services once the final cost estimates are known.

**Conformance with Master Plan and other Plans/Policies**

Master Plan

Section 310 Public Facilities

If public facilities are developed for the City's use, every consideration should be given for secondary uses by the citizens. City facilities used by the public should only be done in a non-profit manner. Cost and efficiency benefits will be greater if consideration is given to co-locating City departments in one structure. These benefits include lower impact to the environment, adherence to impervious cover and drainage regulations, decreased maintenance and construction costs, as well as streamlined communication with citizens and staff.

**Total FTEs**

0.00

**Total New Program Costs FY 2014-2015**      **\$445,000**

**Total Increases to the Budget for FY 2014-2015**      **\$445,000**

New Program Worksheet

Program Name **City Facilities Planning** Fiscal Year **2015-2016**  
 Department **Administration** Continued Program or New? **Continued**  
 Funding Source: **General Fund** Primary Staff Contact: **Clay Collins**

| Cost of Project/Program FY 2014-2015 |                                 |                   |
|--------------------------------------|---------------------------------|-------------------|
| Acct. #                              | Quantity / Description          | Amount            |
|                                      | Planning Services               | \$ 20,000         |
|                                      | Reserve for future construction | \$ 425,000        |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
| <b>TOTAL</b>                         |                                 | \$ <b>445,000</b> |

**FY 2015-2016**  
\$ 445,000

| Cost of Project/Program FY 2015-2016 |                                 |                   |
|--------------------------------------|---------------------------------|-------------------|
| Acct. #                              | Quantity / Description          | Amount            |
|                                      | Reserve for Future Construction | \$ 500,000        |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
|                                      |                                 | \$                |
| <b>TOTAL</b>                         |                                 | \$ <b>500,000</b> |

**FY 2016-2017**  
\$ 500,000

| Cost of Project/Program FY 2016-2017 |                        |                   |
|--------------------------------------|------------------------|-------------------|
| Acct. #                              | Quantity / Description | Amount            |
|                                      |                        | \$ 500,000        |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
| <b>TOTAL</b>                         |                        | \$ <b>500,000</b> |

**FY 2017-2018**  
\$ 500,000

**PERSONNEL**

| Position                  | Months | Monthly Salary | %  | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 |
|---------------------------|--------|----------------|----|--------------|--------------|--------------|
|                           | 12     | 0              | 5% | 0            | 0            | 0            |
|                           | 12     | 0              | 5% | 0            | 0            | 0            |
|                           | 12     | 0              | 5% | 0            | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |    | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | % | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 |
|------------------------|--------|----------------|---|--------------|--------------|--------------|
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                |   | <b>0.00</b>  | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |              |       |   |   |   |
|--------------------|----------------------------|--------------|-------|---|---|---|
| Overtime           | Hours                      | Hourly Rate  |       |   |   |   |
|                    | 0                          |              | x 1.5 | 0 | 0 | 0 |
| Standby            | Elig. Pers.                | No. of Weeks |       |   |   |   |
|                    | 0                          |              | x 30  | 0 | 0 | 0 |
| FICA               | (Equals Total Salaries x ) |              |       | 0 | 0 | 0 |
| Insurance          | (Equals No. of Mos. )      |              |       | 0 | 0 | 0 |
| TMRS               | (Equals Total Salaries x ) |              |       | 0 | 0 | 0 |
| Workers' Comp.     | #N/A X Total Salaries      |              |       | 0 | 0 | 0 |
| TWC (Unemployment) | 0.00 Persons x \$9000 x .  |              |       | 0 | 0 | 0 |

**TOTAL PERSONNEL COSTS** 0 0 0

**Total New Program Costs** \$ **445,000** \$ **500,000** \$ **500,000**

**New Program Worksheet**

|                 |                                 |                           |               |
|-----------------|---------------------------------|---------------------------|---------------|
| Program Name    | Jones Road@ Westgate Right Turn | Fiscal Year               | 2015-2016     |
| Department      | Public Works                    | Continued Program or New? | Continued     |
| Funding Source: | General/ Street Fund            | Primary Staff Contact:    | Katy Phillips |

**Program Description**

Construction of a right turn bay on east bound Jones Road at the Westgate intersection. Turn bay construction will include the removal of the existing stamped concrete decorative pedestrian crossing and existing curb ramps. Crosswalk and ramps currently located within Sunset Valley right of way will be relocated to City of Austin right of way to become part of their ongoing maintenance. Project will include the installation of new traffic signal detection loops and new traffic markings, resurfacing of asphalt, minor drainage adjustments and traffic striping in the project area.

A portion of this project area lies within City of Austin jurisdiction. City of Austin permits have been obtained and will be good for three years ( July 2018). This project estimate includes \$14,000 in inspection fees due to the City of Austin.

This project was funded in FY 2014/2015 based on a construction estimate of \$162,100 . The project was bid during the summer of 2015. The revised funding request reflects the estimated cost submitted by the lowest bidder, City of Austin inspection fees and a 5% contingency fee.

| <b>FUNDING FROM TWO SOURCES</b> | FY 2014/2015      | FT 2015/2016     | INCREASE          |
|---------------------------------|-------------------|------------------|-------------------|
| General Fund                    | \$ 120,000        | \$160,000        | \$40,000          |
| Street Fund                     | <u>\$ 50,000</u>  | <u>\$ 50,000</u> | <u>          </u> |
| <b>Total Project</b>            | <b>\$ 170,000</b> | <b>\$210,000</b> | <b>\$40,000</b>   |

**Program Justification and Benefits**

Project would reduce traffic congestion and improve pedestrian mobility at the Jones and Westgate Blvd intersection .

**Conformance with Master Plan and other Plans/Policies**

Project was identified as a recommended improvement in the 2011 Phase 1 Transportation Plan.

**Section 302. Streets**

**Total FTEs**  
0.00

**Total New Program Costs**      **\$219,157**

**Total Budget**                      **\$210,000**

**New Program Worksheet**

Program Name: Jones Road@ Westgate Right Turn Fiscal Year: **2015-2016**  
 Department: Public Works Continued Program or New? **Continued**  
 Funding Source: General/ Street Fund Primary Staff Contact: Katy Phillips

| Cost of Project/Program FY 2015-2016 |                        |            |
|--------------------------------------|------------------------|------------|
| Acct. #                              | Quantity / Description | Amount     |
|                                      | Construction           | \$ 170,000 |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      | <b>TOTAL</b>           | \$ 210,000 |

**FY 2015-2016**  
\$ 210,000

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Street Replacement     | \$ 750 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 750 |

**FY 2016-2017**  
\$ 750

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Street Replacement     | \$ 750 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 750 |

**FY 2017-2018**  
\$ 750

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|---------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Operations Manager        | 6.00   | 4,463          | 20% | 5,356        | 0            | 0            |
| Public Works Director     | 6.00   | 7,666          | 5%  | 2,300        | 0            | 0            |
|                           |        |                |     | 0            | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |     | <b>7,655</b> | <b>0</b>     | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program: **0.00**

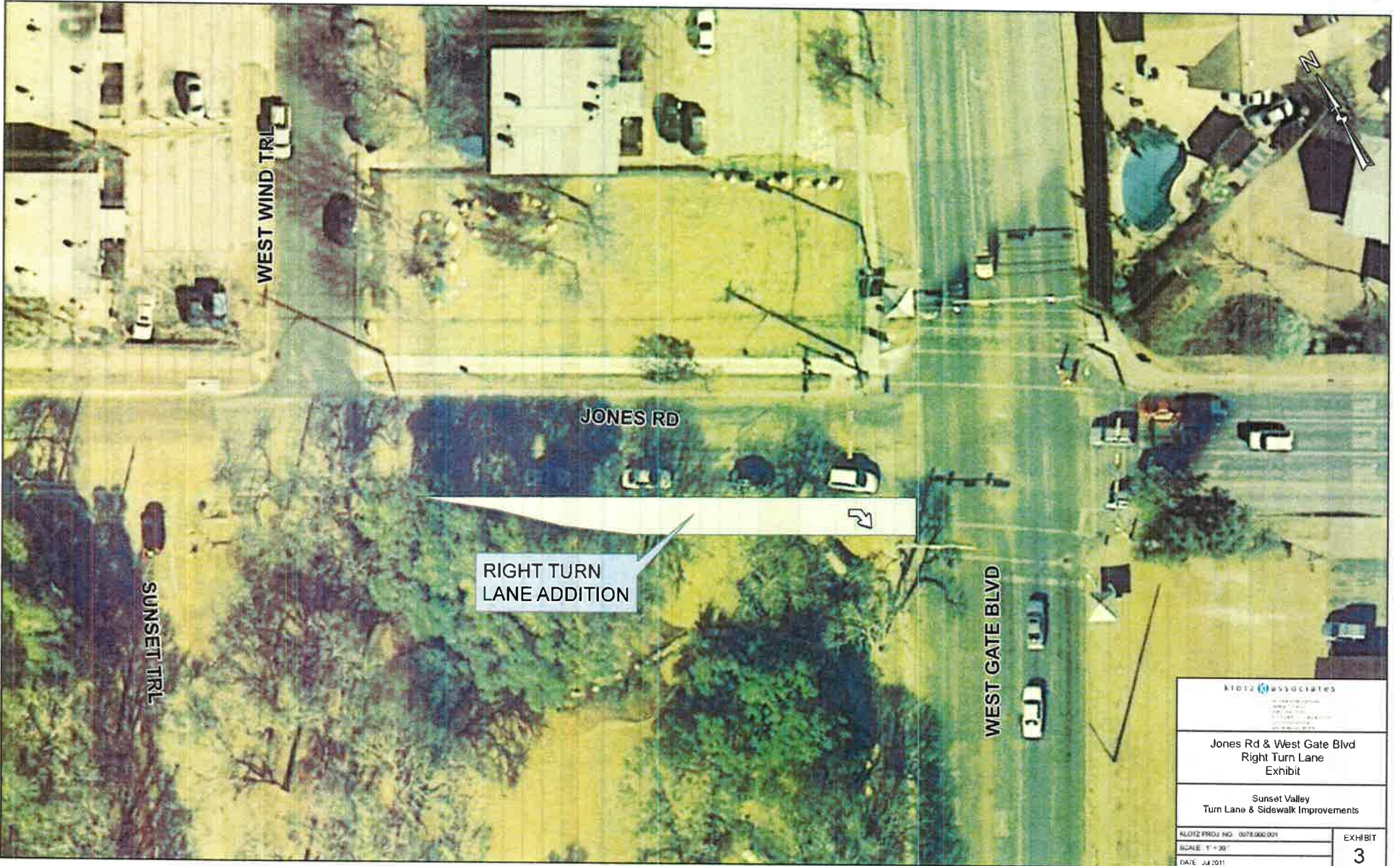
| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired): **0.00**

|  | Hours | Hourly Rate |  | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--|-------|-------------|--|--------------|--------------|--------------|
| Overtime                                     | 0     | x 1.5       |  | 0            | 0            | 0            |
| Standby                                      | 0     | x 30        |  | 0            | 0            | 0            |
| FICA (Equals Total Salaries x )              |       |             |  | 586          | 0            | 0            |
| Insurance (Equals No. of Mos. )              |       |             |  |              |              |              |
| TMRS (Equals Total Salaries x )              |       |             |  | 916          | 0            | 0            |
| Workers' Comp. (#N/A) X Total Salaries       |       |             |  |              |              |              |
| TWC (Unemployment) 0.00 Persons x \$9000 x . |       |             |  | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** \$ 9,157 \$ 0 \$ 0

**Total New Program Costs** \$ **219,157** \$ **0** \$ **0**



|   |              |
|---|--------------|
| KLOTZ ASSOCIATES<br>10000 W. CENTRAL EXPRESSWAY<br>SUITE 100<br>DALLAS, TEXAS 75243<br>TEL: 972.382.1100<br>WWW.KLOTZASSOCIATES.COM |              |
| Jones Rd & West Gate Blvd<br>Right Turn Lane<br>Exhibit   |              |
| Sunset Valley<br>Turn Lane & Sidewalk Improvements  |              |
| KLOTZ PROJ NO: 0078.000.001   | EXHIBIT<br>3 |
| SCALE: 1" = 30'   |              |
| DATE: JUL 2011  |              |

### RIGHT TURN ALIGNMENT DATA

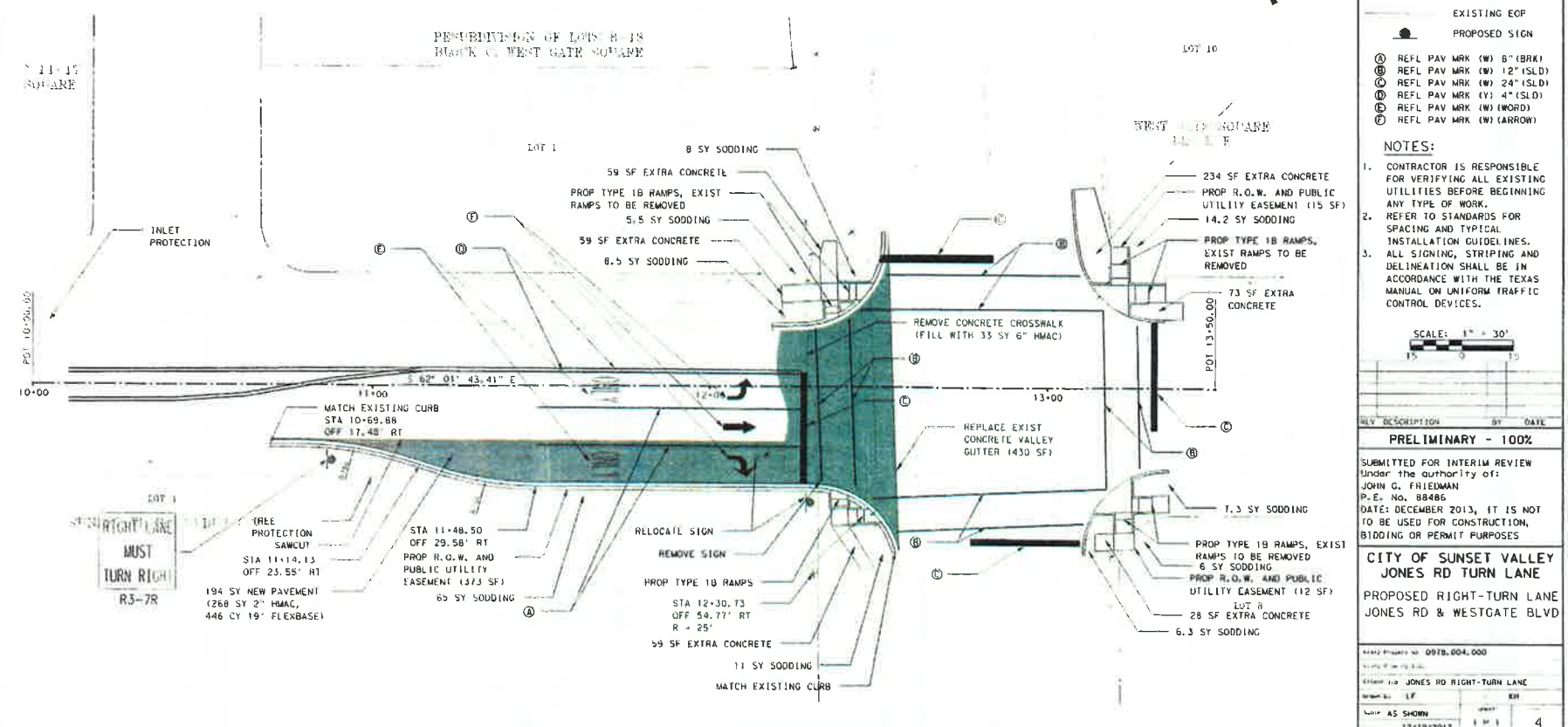
Beginning chain RIGHTTURN description

Point 100 N 10,054,979.8465 E 3,095,137.6522 Sta 10+00.00

Course from 100 to 101 S 62°01' 43.41" E Dist 350.0000

Point 101 N 10,054,815.6864 E 3,095,446.7662 Sta 13+50.00

Ending chain RIGHTTURN description



**klotz associates**

801 SOUTH MOPAC EXPRESSWAY  
BUILDING V, SUITE 220  
AUSTIN, TX 78746  
PHONE (512) 226-5221 FAX (512) 226-5244  
TX04 PC 2/08 Reg. 04-924

### LEGEND

- PROPOSED RIGHT-TURN LANE
- PROPOSED EOP
- PROPERTY LINE
- EXISTING EOP
- PROPOSED SIGN

- Ⓐ REF. PAV MRK (W) 8" (BRK)
- Ⓑ REF. PAV MRK (W) 12" (SLD)
- Ⓒ REF. PAV MRK (W) 24" (SLD)
- Ⓓ REF. PAV MRK (Y) 4" (SLD)
- Ⓔ REF. PAV MRK (W) (WORD)
- Ⓕ REF. PAV MRK (W) (ARROW)

### NOTES:

1. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL EXISTING UTILITIES BEFORE BEGINNING ANY TYPE OF WORK.
2. REFER TO STANDARDS FOR SPACING AND TYPICAL INSTALLATION GUIDELINES.
3. ALL SIGNING, STRIPING AND DELINEATION SHALL BE IN ACCORDANCE WITH THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.



REV DESCRIPTION BY DATE

**PRELIMINARY - 100%**

SUBMITTED FOR INTERIM REVIEW  
under the authority of:  
JOHN G. FRIEDMAN  
P.E. No. 88486  
DATE: DECEMBER 2013; IT IS NOT  
TO BE USED FOR CONSTRUCTION,  
BIDDING OR PERMIT PURPOSES

**CITY OF SUNSET VALLEY**  
**JONES RD TURN LANE**  
PROPOSED RIGHT-TURN LANE  
JONES RD & WESTGATE BLVD

|                                |            |     |
|--------------------------------|------------|-----|
| 43432 Project No. 097B.004.000 | DATE       | BY  |
| 43432 Project No. 097B.004.000 | 12/19/2013 | JK  |
| DATE                           | BY         | CHK |
| 12/19/2013                     | JG         | 4   |



**New Program Worksheet**

Program Name **Jones Road Southside Pedestrian Trail & Drainage Improvements** Fiscal Year **2015-2016**  
 Department **Continued Program or New?** **Continued**  
 Funding Source: **General Fund/ Drainage Fund** Primary Staff Contact: **Katy Phillips**

**Program Description**

Install a signature granite gravel walkway or concrete sidewalk on the South side of Jones Road from Westgate to Pillow. Final material selection is to be determined after comparing construction cost estimates. Additional easements will need to be acquired.

Upgrade the existing pedestrian crosswalk at the Pillow Road intersection and restripe crosswalks on the north side intersections at Sunset Trail and Westwind.

Some drainage improvements are included in portions of this project area. Storm water inlets must be installed and property easements will be required from adjacent property owners.

Relocation of existing utility poles and coordination of utility providers to move service lines is a significant expense in this project. Staff is working with the project engineer and the utility providers to come up with design alternatives to avoid pole relocation if possible.

This project was funded in 2013/2014 based on a construction estimate for a total of \$175,000 with \$144,500 from the General Fund and \$30,500 from the Drainage Utility Fund.

Due to increased costs associated with utility pole relocations and easement acquisitions the trail alignment is under review. An additional \$84,500 is requested for FY 2014/2015 while options are reviewed. This increase would provide funds to replace several utility poles along Jones Road and raise the wires above the tree canopy. The second option being considered would route the trail around trees and poles and only require an increase of \$25,000 and for easements and drainage improvements.

Additional Funds were requested in FY 15/16.

| FUNDING (FROM TWO SOURCES) | FY 2013/2014      | FY 2014/2015     | Additional Funds<br>FY 2015/2016 | TOTAL PROJECT    |
|----------------------------|-------------------|------------------|----------------------------------|------------------|
| GENERAL FUND               | \$ 144,500        | \$ 0             | \$15,000                         | \$159,500        |
| DRAINAGE UTILITY FUND      | \$ 30,500         | \$ 8,000         | \$40,000                         | \$ 78,500        |
| <b>Total Project</b>       | <b>\$ 175,000</b> | <b>\$ 84,500</b> | <b>\$65,000</b>                  | <b>\$238,800</b> |

**Program Justification and Benefits**

The project will improve pedestrian mobility and safety in the school zone. Promotes non-vehicular transportation and encourages physical exercise in the community. Drainage improvements the area between Reese and Sunset Trail have been incorporated into this project. The drainage improvements are essential to the project to prevent storm water runoff from increasing pre-existing drainage problems in the area. The proposed drainage inlets will improve drainage on two residential properties.

**Conformance with Master Plan and other Plans/Policies**

**Section 302. Streets**

The City desires to maintain and improve the current mobility level for all residential and commercial property owners, to ensure the safety of auto drivers, pedestrians, and bicyclists in the city, to enhance the natural beauty of street rights-of-way, and to improve traffic flow and safety by the optimal application of traffic control devices. Develop non-vehicular access (bike lanes, sidewalks, trails, and footpaths) between City streets.

TOTAL FY 2015-16 BUDGET - GENERAL FUND \$15,000  
 TOTAL FY 2015-2016 BUDGET - DRAINAGE FUND \$40,000  
 TOTAL FY 2014-2015 BUDGET - GENERAL FUND \$76,500 - DID NOT FUND  
 TOTAL FY 2014-2015 BUDGET - DRAINAGE FUND \$8,000

**Total FTEs**

0.00

**Total New Program Costs \$261,693**

**Total Project Budget \$238,000**

**New Program Worksheet**

Program Name **Jones Road Southside Pedestrian Trail & Dr** Fiscal Year **2015-2016**  
 Department \_\_\_\_\_ Continued Program or New? **Continued**  
 Funding Source: General Fund/ Drainage Fund Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program |                             |            |
|-------------------------|-----------------------------|------------|
| Acct. #                 | Quantity / Description      | Amount     |
|                         | Construction                | \$ 159,000 |
|                         | Easement acquisition & Misc | \$ 6,000   |
|                         | Utility Modifications       | \$ 94,500  |
|                         |                             | \$         |
|                         |                             | \$         |
|                         |                             | \$         |
|                         |                             | \$         |
|                         |                             | \$         |
|                         | <b>TOTAL</b>                | \$ 259,500 |

THESE NUMBER REFLECT ORIGINAL BUDGET SHEET

| Cost of Project/Program FY 2015-2016 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Maintenance Materials  | \$ 300 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 300 |

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Maintenance Materials  | \$ 500 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 500 |

**FY 2016-2017**

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 |
|---------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Operations Manager        | 4      | 4,463          | 10% | 1,785        | 0            | 0            |
| Maintenance Technician    | 1      | 2,422          | 2%  | 48           | 581          | 581          |
|                           |        |                |     | 0            | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |     | <b>1,834</b> | <b>581</b>   | <b>581</b>   |

Total Number of FTE Positions that will be assigned to this program

0.00

| Temp Position Title(s) | Months | Monthly Salary | %    | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 |
|------------------------|--------|----------------|------|--------------|--------------|--------------|
|                        |        |                |      | 0            | 0            | 0            |
|                        |        |                |      | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | 0.00 | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)

0.00

|  | Hours | Hourly Rate |       |     |    |    |
|--|-------|-------------|-------|-----|----|----|
| Overtime                                     | 0     |             | x 1.5 | 0   | 0  | 0  |
| Standby                                      | 0     |             | x 30  | 0   | 0  | 0  |
| FICA (Equals Total Salaries x )              |       |             |       | 140 | 44 | 44 |
| Insurance (Equals No. of Mos. )              |       |             |       |     |    |    |
| TMRS (Equals Total Salaries x )              |       |             |       | 219 | 70 | 70 |
| Workers' Comp. #N/A X Total Salaries         |       |             |       |     |    |    |
| TWC (Unemployment) 0.00 Persons x \$9000 x . |       |             |       | 0   | 0  | 0  |

**TOTAL PERSONNEL COSTS**

**2,193**

**695**

**695**

Total New Program Costs

\$ 261,693

\$ 695

\$ 695

**New Project Worksheet**

|                 |  |                           |                  |
|-----------------|--|---------------------------|------------------|
| Project Name    | <b>Trail Waste Stations</b>                    | Fiscal Year               | <b>2015-2016</b> |
| Department      | <b>Public Works and Environmental Services</b> | Continued Program or New? | <b>New</b>       |
| Funding Source: | <b>General Fund</b>                            | Primary Staff Contact:    | Carolyn Meredith |

**Program Description**

Installing new animal waste stations at trail entrance locations will provide convenient locations to dispose of animal waste. This project includes installing stations at most trail entrances and the Park, with stations similar to the station located behind City Hall. This would install approximately 10 stations. These stations are durable and should last many years before replacement is necessary. This would also cover manufacturing signage specific to Sunset Valley.

**Program Justification and Benefits**

Having animal waste stations located at the entries to the greenspaces helps aid in compliance to existing regulations. These stations provide bags and a convenient location for disposal. In addition the signage will educate residents on the regulations and benefits of cleaning up after pets.

**Conformance with Master Plan and other Plans/Policies**

Section 201. Goals-Preserve and protect the pleasant quality of life. Preserve the community's natural resources, including the native wildlife habitat, natural site features, and underground water supply.

Section 313. Parklands, Greenspaces/Preservation, and Conservation Areas

Section 310. Public Facilities. This project will add amenities to a public space that can be used by residents.

**Total FTEs**

0.00

**Total New Program Costs FY 2014-2015** \$5,845

**Total Increases to the Budget for FY 2014-2015** \$4,000

**New Project Worksheet**

Project Name **Trail Waste Stations** Fiscal Year **2015-2016**  
 Department **Public Works and Environmental Services** Continued Program or New? **New**  
 Funding Source: **General Fund** Primary Staff Contact: **Carolyn Meredith**

| Cost of Project/Program FY 2015-2016 |                        |                 |
|--------------------------------------|------------------------|-----------------|
| Acct. #                              | Quantity / Description | Amount          |
|                                      | Animal Waste Stations  | 3,000           |
|                                      | Signage                | 1,000           |
|                                      |                        |                 |
|                                      |                        |                 |
|                                      |                        |                 |
|                                      |                        |                 |
|                                      |                        |                 |
|                                      |                        |                 |
|                                      |                        | \$              |
|                                      | <b>TOTAL</b>           | \$ <b>4,000</b> |

**FY 2015-2016**  
\$ **4,000**

| Cost of Project/Program FY 2016-2017 |   |               |
|--------------------------------------|---|---------------|
| Acct. #                              | Quantity / Description                      | Amount        |
|                                      | Bags for waste stations                     | \$ 400        |
|                                      | (To be incorporated into Parks and Grounds) | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      | <b>TOTAL</b>                                | \$ <b>400</b> |

**FY 2016-2017**  
\$ **400**

| Cost of Project/Program FY 2017-2018 |   |               |
|--------------------------------------|---|---------------|
| Acct. #                              | Quantity / Description                      | Amount        |
|                                      | Bags for waste stations                     | \$ 400        |
|                                      | (To be incorporated into Parks and Grounds) | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      |   | \$            |
|                                      | <b>TOTAL</b>                                | \$ <b>400</b> |

**FY 2017-2018**  
**400**

**PERSONNEL**

| Position                       | Months | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Environmental Services Manager | 1.00   | 4,787          | 10% | 479          |              | 0            |
| Land Management Supervisor     | 1.00   | 3,652          | 15% | 548          |              | 0            |
| Maintenance Technician         | 1.00   | 2,580          | 20% | 516          |              | 0            |
| <b>Subtotal Personnel</b>      |        |                |     | <b>1,543</b> |              | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |                      |       |     |   |   |
|--------------------|----------------------------|----------------------|-------|-----|---|---|
| Overtime           | Hours                      | Hourly Rate          |       |     |   |   |
|                    | 0                          |                      | x 1.5 | 0   | 0 | 0 |
| Standby            | Elig. Pers.                | No. of Weeks         |       |     |   |   |
|                    | 0                          |                      | x 30  | 0   | 0 | 0 |
| FICA               | (Equals Total Salaries x ) |                      |       | 118 | 0 | 0 |
| Insurance          | (Equals No. of Mos. )      |                      |       |     |   |   |
| TMRS               | (Equals Total Salaries x ) |                      |       | 184 | 0 | 0 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |     |   |   |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0   | 0 | 0 |

**TOTAL PERSONNEL COSTS** **1,845** **0** **0**

**Total New Program Costs** \$ **5,845** \$ **400** **400**



**New Program Worksheet**

|                 |                                      |                           |                  |
|-----------------|--------------------------------------|---------------------------|------------------|
| Program Name    | <b>34 Reese Environmental Survey</b> | Fiscal Year               | <b>2015-2016</b> |
| Department      |                                      | Continued Program or New? | <b>New</b>       |
| Funding Source: | <b>General Fund</b>                  | Primary Staff Contact:    | Carolyn Meredith |

**Program Description**

The City recently purchased the property located at the end of Reese Road. This property is adjacent to the South Hills Conservation Area and Valley Creek Park. This project is to complete a baseline environmental survey. This will determine any critical environmental features and baseline vegetation survey.

**Program Justification and Benefits**

Having adequate knowledge of what is present on this property can help make more informed management decisions. This can include wildlife habitat, potential endangered species, and critical environmental features. This information can be included in the management plans that the City has in place for its other properties.

**Conformance with Master Plan and other Plans/Policies**

Section 201. Goals-Preserve and protect the pleasant quality of life. Preserve the community's natural resources, including the native wildlife habitat, natural site features, and underground water supply.

Section 313. Parklands, Greenspaces/Preservation, and Conservation Areas

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**

**\$6,436**

**Total Increases to the Budget for FY 2015-2016**

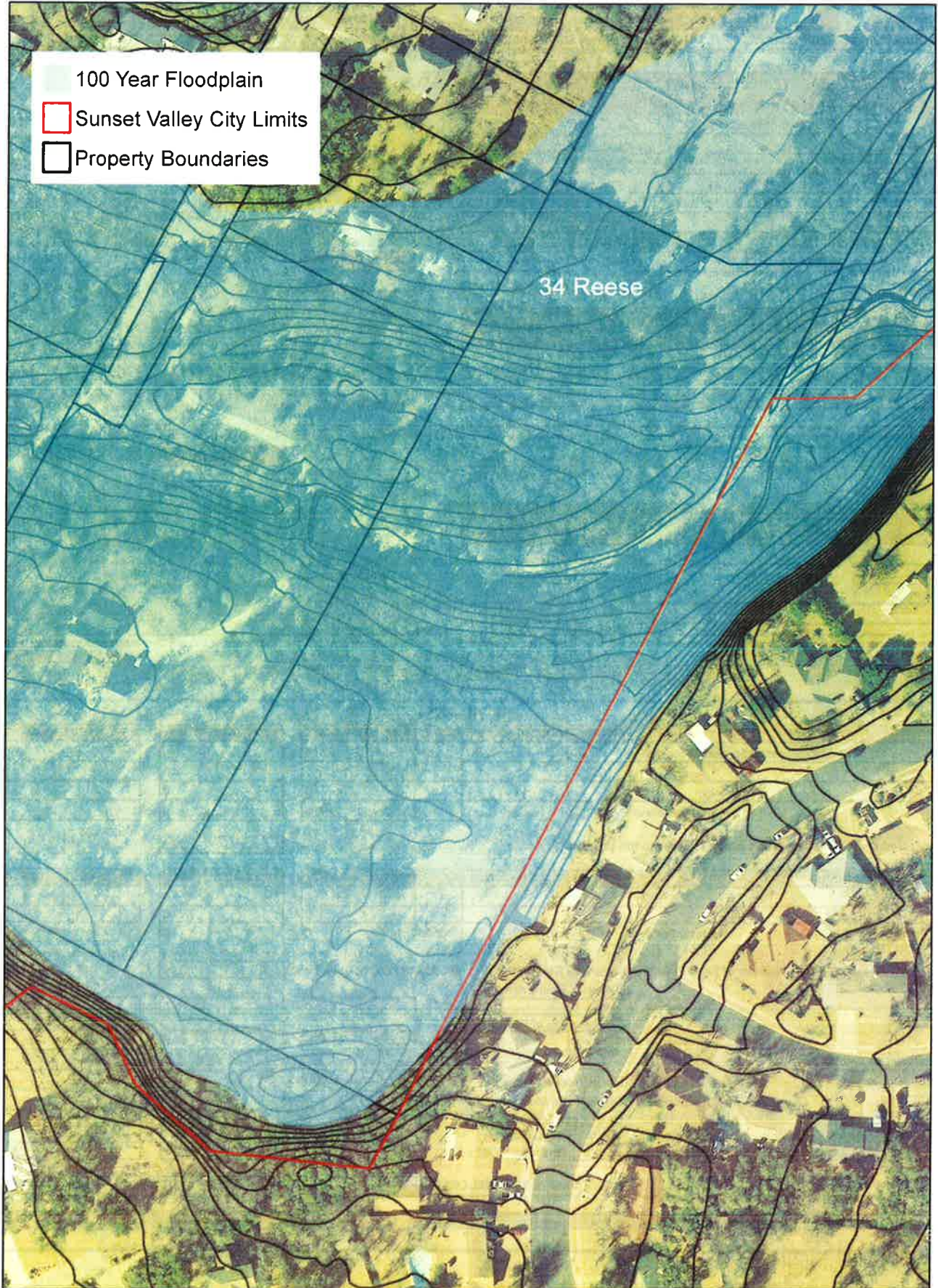
**\$5,000**





# 34 Reese

0 0.0050.01 0.02 Miles

A graphical scale bar showing increments of 0.005 miles, with markers for 0, 0.005, 0.01, and 0.02 miles.



**New Program Worksheet**

|                 |   |             |                  |
|-----------------|---|-------------|------------------|
| Program Name    | <b>34 Reese Improvement Projects</b>    | Fiscal Year | <b>2015-2016</b> |
| Department      | Continued Program or New?               |             |                  |
| Funding Source: | Primary Staff Contact: Carolyn Meredith |             |                  |

**Program Description**

The City recently purchased the property at 34 Reese. This property provides the opportunity for a long desired trail connection to the Conservation Area and Greenspaces from Reese and Sunset Trail. This would provide residents in those areas access to the trails without having to go to City Hall. In order to design the trail plans will need to be developed to address the drastic change in topography into the conservation area. The trail would then be constructed for access to the South Hills Conservation Area.

Even without trail improvements this property does require management. This includes removal of current solid panel fencing in the Floodway and replacing fences with the adjoining residents. It also includes removing or rehabilitating the existing barn structure on the property. The natural area requires the removal of invasive vegetation, trash debris disposal, and dead / diseased trees management.

**Program Justification and Benefits**

This is a project that has been long awaited by many residents. It provides easy access to the City's Greenspaces and Conservation Areas. The fencing is currently sheets of metal that restrict the flow of water, removing these would be very beneficial in flood control. The existing structure is also in the floodplain and should be removed or rehabilitated in such a way that water can flow freely through the area. When invasive species are not managed they tend to spread. Ashe Juniper can also form thickets that restricts the growth of other plants. This makes management more difficult and more costly in the future. The funds would be used to get invasive species under control and manage the juniper in such a way to increase species diversity.

**Conformance with Master Plan and other Plans/Policies**

Section 201. Goals-Preserve and protect the pleasant quality of life. Preserve the community's natural resources, including the native wildlife habitat, natural site features, and underground water supply.

Section 313. Parklands, Greenspaces/Preservation, and Conservation Areas.

Section 310. Public Facilities. This project will add amenities to a public space that can be used by residents.

|            |
|------------|
| Total FTEs |
| 0.00       |

|   |                 |
|---|-----------------|
| <b>Total New Program Costs FY 2015-2016</b> | <b>\$38,454</b> |
|---|-----------------|

|   |                 |
|---|-----------------|
| <b>Total Increases to the Budget for FY 2015-2016</b> | <b>\$34,500</b> |
|---|-----------------|

**New Program Worksheet**

Program Name **34 Reese Improvement Projects**

Fiscal Year **2015-2016**

Department \_\_\_\_\_ Continued Program or New?

Funding Source: \_\_\_\_\_ Primary Staff Contact: Carolyn Meredith

| Cost of Project/Program FY 2015-2016 |                                   |           |
|--------------------------------------|-----------------------------------|-----------|
| Acct. #                              | Quantity / Description            | Amount    |
|                                      | Engineering for South Hills Trail | \$ 15,000 |
|                                      | Fencing                           | \$ 7,500  |
|                                      | Invasive Species Control          | \$ 10,000 |
|                                      | Structure Removal                 | \$ 2,000  |
|                                      |                                   | \$        |
|                                      |                                   | \$        |
|                                      |                                   | \$        |
|                                      |                                   | \$        |
|                                      |                                   | \$        |
|                                      |                                   | \$        |
|                                      |                                   | \$        |
|                                      | <b>TOTAL</b>                      | \$ 34,500 |

**FY 2015-2016**  
\$ 34,500

| Cost of Project/Program FY 2016-2017 |                                |           |
|--------------------------------------|--------------------------------|-----------|
| Acct. #                              | Quantity / Description         | Amount    |
|                                      | Trail Connection and Trailhead | \$ 20,000 |
|                                      |                                | \$        |
|                                      |                                | \$        |
|                                      |                                | \$        |
|                                      |                                | \$        |
|                                      |                                | \$        |
|                                      |                                | \$        |
|                                      |                                | \$        |
|                                      | <b>TOTAL</b>                   | \$ 20,000 |

**FY 2016-2017**  
\$ 20,000

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                       | Months | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Environmental Services Manager | 3.00   | 4,787          | 10% | 1,436        | 1,436        | 0            |
| Land Management Supervisor     | 1.00   | 3,652          | 30% | 1,096        | 1,096        | 0            |
| Maintenance Technician         | 1.00   | 2,580          | 30% | 774          | 774          | 0            |
| <b>Subtotal Personnel</b>      |        |                |     | <b>3,306</b> | <b>3,306</b> | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |                      |       |     |     |   |
|--------------------|----------------------------|----------------------|-------|-----|-----|---|
| Overtime           | Hours                      | Hourly Rate          | x 1.5 |     |     |   |
|                    | 0                          |                      |       | 0   | 0   | 0 |
| Standby            | Elig. Pers.                | No. of Weeks         | x 30  |     |     |   |
|                    | 0                          |                      |       | 0   | 0   | 0 |
| FICA               | (Equals Total Salaries x ) |                      |       | 253 | 253 | 0 |
| Insurance          | (Equals No. of Mos. )      |                      |       |     |     |   |
| TMRS               | (Equals Total Salaries x ) |                      |       | 395 | 395 | 0 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |     |     |   |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0   | 0   | 0 |

**TOTAL PERSONNEL COSTS** **3,954** **3,954** **0**

**Total New Program Costs** \$ **38,454** \$ **23,954** \$ **0**

**New Program Worksheet**

|                 |  |                        |                  |
|-----------------|--|------------------------|------------------|
| Program Name    | Sound Pollution Study and Light Pollution Mitigation | Fiscal Year            | <b>2015-2016</b> |
| Department      | Continued Program or New?                            |                        | <b>New</b>       |
| Funding Source: | <b>General Fund</b>                                  | Primary Staff Contact: | Carolyn Meredith |

**Program Description**

This project has two separate components. The first part of the project is designed to determine levels of sound pollution within the residential areas and make recommendations for possible mitigation measures. This includes sound pollution from Highway 290 and Westgate Lane. The second portion of the project is to look into ways to mitigate light pollution from the Toney Burger Center.

**Program Justification and Benefits**

Sound and light pollution can affect a person's quality of life. A recent report in the European Heart Journal suggests that "constant exposure to traffic noise may increase risk of cardiovascular disease". Light pollution can disrupt the bodies natural circadian rhythm.

**Conformance with Master Plan and other Plans/Policies**

Sec. 412 Lights- Lowest lighting level compatible with safety should be used and light intrusion into residential areas and open spaces minimized. Dark Sky lighting is encouraged.

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**      **\$29,008**

**Total Increases to the Budget for FY 2015-2016**      **\$25,000**

**New Program Worksheet**

Program Name **Sound Pollution Study and Light Pollution Mitiga** Fiscal Year **2015-2016**  
 Department \_\_\_\_\_ Continued Program or New? **New**  
 Funding Source: General Fund Primary Staff Contact: Carolyn Meredith

| Cost of Project/Program FY 2015-2016 |                                     |           |
|--------------------------------------|-------------------------------------|-----------|
| Acct. #                              | Quantity / Description              | Amount    |
|                                      | Sound Pollution Study               | \$ 20,000 |
|                                      | Light Pollution Mitigation Proposal | \$ 5,000  |
|                                      |                                     | \$        |
|                                      |                                     | \$        |
|                                      |                                     | \$        |
|                                      |                                     | \$        |
|                                      |                                     | \$        |
|                                      |                                     | \$        |
|                                      |                                     | \$        |
|                                      | <b>TOTAL</b>                        | \$ 25,000 |

**FY 2015-2016**  
\$ 25,000

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2016-2017**  
\$ 0

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                       | Mon  | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------------------|------|----------------|-----|--------------|--------------|--------------|
| Environmental Services Manager | 2.00 | 4,787          | 35% | 3,351        |              | 0            |
|                                |      |                |     |              | 0            | 0            |
|                                |      |                |     |              | 0            | 0            |
| <b>Subtotal Personnel</b>      |      |                |     | <b>3,351</b> | <b>0</b>     | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Mon | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|-----|----------------|-------------|--------------|--------------|--------------|
|                        |     |                |             | 0            | 0            | 0            |
|                        |     |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |     |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |       |  |     |   |   |
|--------------------|----------------------------|-------|--|-----|---|---|
| Overtime           | Hours Hourly Rate          |       |  |     |   |   |
|                    | 0                          | x 1.5 |  | 0   | 0 | 0 |
| Standby            | Elig. Per No. of Weeks     |       |  |     |   |   |
|                    | 0                          | x 30  |  | 0   | 0 | 0 |
| FICA               | (Equals Total Salaries x ) |       |  | 256 | 0 | 0 |
| Insurance          | (Equals No. of Mos. )      |       |  |     |   |   |
| TMRS               | (Equals Total Salaries x ) |       |  | 401 | 0 | 0 |
| Workers' Comp.     | #N/A X Total Salaries      |       |  |     |   |   |
| TWC (Unemployment) | 0.00 Persons x \$9000 x.   |       |  | 0   | 0 | 0 |

**TOTAL PERSONNEL COSTS** 4,008 0 0

**Total New Program Costs** \$ 29,008 \$ 0 \$ 0

**New Program Worksheet**

|                 |  |   |           |
|-----------------|--|---|-----------|
| Program Name    | Buffer Trail Pervious Concrete Extension | Fiscal Year                             | 2015-2016 |
| Department      | Continued Program or New?                | <b>New</b>                              |           |
| Funding Source: | <b>General Fund</b>                      | Primary Staff Contact: Carolyn Meredith |           |

**Program Description**

Several years ago the City replaced a portion of the trail behind the shopping center with a pervious concrete trail. This has been a very successful endeavor and significantly reduced maintenance costs on that section of the trail. The remainder of the trail is granite gravel and experience erosion and is muddy for long periods of time following rain events. This is due to the trail's location in the middle of a re-irrigation field. This project would replace the section of granite gravel prone to maintenance and access problems with pervious concrete.

**Program Justification and Benefits**

The section of the trail is in need of improvements. The trail provides a crucial link for residents to and from City Hall, the elementary school, the Meadows Neighborhood, the Shopping Centers, and to other greenspaces. This project will create an improved surface trail that can reduce maintenance and make the path more easily accessible following wet weather.

**Conformance with Master Plan and other Plans/Policies**

This project will advance goals of the Trails Master Plan.

Section 201. Goals-Preserve and protect the pleasant quality of life. Preserve the community's natural resources, including the native wildlife habitat, natural site features, and underground water supply.

Section 313. Parklands, Greenspaces/Preservation, and Conservation Areas.

Section 310. Public Facilities. This project will add amenities to a public space that can be used by residents.

|   |            |                 |   |                 |
|---|------------|-----------------|---|-----------------|
| <table border="0" style="width: 100%;"> <tr> <td style="font-size: small;">Total FTEs</td> <td style="text-align: center;">0.00</td> </tr> </table> | Total FTEs | 0.00            | <b>Total New Program Costs FY 2015-2016</b> | <b>\$23,209</b> |
| Total FTEs  | 0.00       |                 |   |                 |
| <b>Total Increases to the Budget for FY 2015-2016</b>   |            | <b>\$20,000</b> |   |                 |

| New Program Worksheet  |  |   |           | Fiscal Year |  |
|--|--|---|-----------|-------------|--|
| Program Name <b>Buffer Trail Pervious Concrete Extension</b> |  |   | 2015-2016 |             |  |
| Department _____   |  | Continued Program or New?               |           | <b>New</b>  |  |
| Funding Source: General Fund                                 |  | Primary Staff Contact: Carolyn Meredith |           |             |  |

| Cost of Project/Program FY 2015-2016 |                         |                  |
|--------------------------------------|-------------------------|------------------|
| Acct. #                              | Quantity / Description  | Amount           |
|                                      | Pervious Concrete Trail | \$ 20,000        |
|                                      |                         | \$               |
|                                      |                         | \$               |
|                                      |                         | \$               |
|                                      |                         | \$               |
|                                      |                         | \$               |
|                                      |                         | \$               |
|                                      |                         | \$               |
|                                      |                         | \$               |
|                                      |                         | \$               |
| <b>TOTAL</b>                         |                         | \$ <b>20,000</b> |

**FY 2015-2016**

| Cost of Project/Program FY 2016-2017 |                        |             |
|--------------------------------------|------------------------|-------------|
| Acct. #                              | Quantity / Description | Amount      |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
| <b>TOTAL</b>                         |                        | \$ <b>0</b> |

**FY 2016-2017**

| Cost of Project/Program FY 2017-2018 |                        |             |
|--------------------------------------|------------------------|-------------|
| Acct. #                              | Quantity / Description | Amount      |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
| <b>TOTAL</b>                         |                        | \$ <b>0</b> |

**FY 2017-2018**

| PERSONNEL  |                            |                |              |              |              |              |  |
|--|----------------------------|----------------|--------------|--------------|--------------|--------------|--|
| Position   | Months                     | Monthly Salary | %            | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |  |
| Environmental Services Manager   | 3.00                       | 4,787          | 10%          | 1,436        |              | 0            |  |
| Land Management Supervisor   | 1.00                       | 3,652          | 20%          | 730          |              | 0            |  |
| Maintenance Technician   | 1.00                       | 2,580          | 20%          | 516          |              | 0            |  |
| <b>Subtotal Personnel</b>  |                            |                |              | <b>2,683</b> | <b>0</b>     | <b>0</b>     |  |
| <b>Total Number of FTE Positions that will be assigned to this program</b>                             |                            |                |              |              | 0.00         |              |  |
| Temp Position Title(s)   | Months                     | Monthly Salary | %            | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |  |
|  |                            |                |              | 0            | 0            | 0            |  |
|  |                            |                |              | 0            | 0            | 0            |  |
| <b>Subtotal Temp</b>   |                            |                |              | <b>0.00</b>  | <b>0</b>     | <b>0</b>     |  |
| <b>Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)</b> |                            |                |              |              | 0.00         |              |  |
| Overtime   | 0                          | Hourly Rate    | x 1.5        | 0            | 0            | 0            |  |
| Standby  | 0                          | Elig. Pers.    | No. of Weeks | 0            | 0            | 0            |  |
|  |                            |                | x 30         | 0            | 0            | 0            |  |
| FICA   | (Equals Total Salaries x ) |                |              | 205          | 0            | 0            |  |
| Insurance  | (Equals No. of Mos. )      |                |              | 321          | 0            | 0            |  |
| TMRS   | (Equals Total Salaries x ) |                |              | 0            | 0            | 0            |  |
| Workers' Comp.   | #N/A X Total Salaries      |                |              | 0            | 0            | 0            |  |
| TWC (Unemployment)   | 0.00 Persons x \$9000 x .  |                |              | 0            | 0            | 0            |  |
| <b>TOTAL PERSONNEL COSTS</b>   |                            |                |              | <b>3,209</b> | <b>0</b>     | <b>0</b>     |  |

|                                |    |               |    |          |    |          |
|--------------------------------|----|---------------|----|----------|----|----------|
| <b>Total New Program Costs</b> | \$ | <b>23,209</b> | \$ | <b>0</b> | \$ | <b>0</b> |
|--------------------------------|----|---------------|----|----------|----|----------|

# STREET FUND

| PROJECT  | APPROVED PROJECTS 2014/2015 | PROJECTED EXPENDITURES 2014/2015 | REBUDGET FUNDS TO FINISH PROJECT DURING FY 15/16 | PROPOSED PROJECTS 2015/2016 | PROPOSED PROJECTS 2016/2017 | PROPOSED PROJECTS 2017/2018 | UNFUNDED   |
|--|-----------------------------|----------------------------------|--|-----------------------------|-----------------------------|-----------------------------|------------|
| <b>STREET FUND</b>   |                             |                                  |  |                             |                             |                             |            |
| Ernest Robles Way South (maintenance/repair)   | \$245,766                   | \$0                              | \$0  | \$0                         | \$0                         | \$0                         |            |
| Home Depot Blvd (maintenance/repair)   | \$151,633                   | \$0                              | \$0  | \$0                         | \$0                         | \$0                         |            |
| Scheduled Overlays: Oakdale, Reese, Lovegrass, Yellow Tail Cove, Curley Mesquite Cove, Sunflower | \$850,733                   | \$0                              | \$0  | \$0                         | \$0                         | \$0                         |            |
| Jones Road @ Westgate Right Turn Lane  | \$50,000                    |                                  | \$50,000   | \$0                         |                             |                             |            |
| Lone Oak Trail Street Project  | \$75,000                    | \$0                              | \$0  | \$75,000                    | \$650,000                   | \$0                         |            |
| Pillow Road Phase II -Drainage/Low water crossing improvements**                                 | \$0                         | \$0                              | \$0  | \$0                         | \$0                         | \$550,000                   |            |
| Sunset Trail Street Project  | \$75,000                    | \$0                              | \$0  | \$75,000                    | \$650,000                   | \$0                         |            |
| Ernest Robles Way Bridge Repair  | \$0                         | \$0                              | \$0  | \$20,000                    | \$0                         | \$0                         |            |
| <b>TOTAL STREET FUND PROJECTS</b>  | <b>\$1,448,132</b>          | <b>\$0</b>                       | <b>\$50,000</b>                                  | <b>\$170,000</b>            | <b>\$1,300,000</b>          | <b>\$550,000</b>            | <b>\$0</b> |



**New Program Worksheet**

|                 |                              |                           |               |
|-----------------|------------------------------|---------------------------|---------------|
| Program Name    | Lone Oak Trail Improvements  | Fiscal Year               | 2015/2016     |
| Department      | Public Works                 | Continued Program or New? | Continued     |
| Funding Source: | Street Fund and Utility Fund | Primary Staff Contact:    | Katy Phillips |

**Program Description**

This project will provide for engineering services as required to design pavement, drainage and utility infrastructure.

Design will include the following:

- Street Repairs - may include the replacement of subgrade, asphalt and ribbon the curb the full length of the roadway.
- Drainage modifications - may include changes to ditch elevations and possible installation of a subsurface storm sewer system.
- Wastewater line replacement - may include replacement of the wastewater line the full length of the roadway.
- Waterline replacement - may include replacement of the water line the full length of the roadway.
- Bridge structural assessment and modification - may include the replacement of the existing bridge with a new bridge at the same elevation and flow. No significant changes are proposed for this project.
- Turn around - A turn around may be installed at the end of the street.
- Underground electrical - no conduit for undergrounding utilities is proposed for this project.

Additional funding for this project may be provided by the Utility Fund for water and wastewater line repair or replacement and the Drainage Utility Fund for storm water conveyance and water quality systems.

**Program Justification and Benefits**

In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.

A street assessment study is underway for this roadway. The street assessment assists in the cost benefit analysis for any resulting Capital Improvement Project and will be present to the Public Works Committee for a recommendation prior to council action. The assessment report is made available to the public and will be used in the justification and prioritization of the project.

**Conformance with Master Plan and other Plans/Policies**

**Section 306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

**Section 302. Streets**

- Develop a street maintenance plan to maintain and extend the life of City streets.

Total FTEs

0.00

**Total New Program Costs FY 2014-2015 \$195,541**

**Total Increases to the Budget for FY 2014-2015 \$174,000**

**New Program Worksheet**

Program Name **Lone Oak Trail Improvements** Fiscal Year **2015/2016**  
 Department **Public Works** Continued Program or New? **Continued**  
 Funding Source: **Street Fund and Utility Fund** Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program FY 2015-2016 |                                |            |
|--------------------------------------|--------------------------------|------------|
| Acct. #                              | Quantity / Description         | Amount     |
|                                      | Engineering Services - Streets | \$ 65,000  |
|                                      | Surveying and other - Streets  | 6,000      |
|                                      | Geotechnical Services-Streets  | \$ 4,000   |
|                                      | Engineering Services - Water   | \$ 43,500  |
|                                      | Engineering Services - WW      | \$ 55,500  |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      | <b>TOTAL</b>                   | \$ 174,000 |

**FY 2015-2016**  
\$ 174,000

| Cost of Project/Program FY 2016-2017 |                              |              |
|--------------------------------------|------------------------------|--------------|
| Acct. #                              | Quantity / Description       | Amount       |
|                                      | Street Construction          | \$ 650,000   |
|                                      | Waterline Construction       | \$ 290,000   |
|                                      | Wastewater line Construction | \$ 370,000   |
|                                      | Bridge & WQ Ponds TBD        | \$ 0         |
|                                      |                              | \$           |
|                                      |                              | \$           |
|                                      | <b>TOTAL</b>                 | \$ 1,310,000 |

**FY 2016-2017**  
\$ 1,310,000

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016  | FY 2016-2017  | FY 2017-2018  |
|---------------------------|--------|----------------|-----|---------------|---------------|---------------|
| Public Works Director     | 12     | 7,666          | 10% | 9,199         | 13,799        | 6,899         |
| Operations Manager        | 12     | 4,463          | 15% | 8,033         | 10,711        | 5,356         |
| Environmental Manager     | 3      | 5,176          | 5%  | 776           | 776           | 388           |
| <b>Subtotal Personnel</b> |        |                |     | <b>18,009</b> | <b>25,286</b> | <b>12,643</b> |

Total Number of FTE Positions that will be assigned to this program

0.00

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)

0.00

|  | Hours | Hourly Rate |  | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--|-------|-------------|--|--------------|--------------|--------------|
| Overtime                                     | 0     | x 1.5       |  | 0            | 0            | 0            |
| Standby                                      | 0     | x 30        |  | 0            | 0            | 0            |
| FICA (Equals Total Salaries x )              |       |             |  | 1,378        | 1,934        | 967          |
| Insurance (Equals No. of Mos. )              |       |             |  |              |              |              |
| TMRS (Equals Total Salaries x )              |       |             |  | 2,154        | 3,024        | 1,512        |
| Workers' Comp. (#N/A) X Total Salaries       |       |             |  |              |              |              |
| TWC (Unemployment) 0.00 Persons x \$9000 x . |       |             |  | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** 21,541 30,245 15,123

**Total New Program Costs** \$ 195,541 \$ 1,340,245 \$ 15,123

**New Program Worksheet**

|                 |                                     |                           |                      |
|-----------------|-------------------------------------|---------------------------|----------------------|
| Program Name    | <b>Sunset Trail Improvements</b>    | Fiscal Year               | <b>2015-2016</b>     |
| Department      | <b>Public Works</b>                 | Continued Program or New? | <b>Continued</b>     |
| Funding Source: | <b>Street Fund and Utility Fund</b> | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

This project will provide for engineering services as required to design pavement, drainage and utility infrastructure.

Design will include the following:

- Street Repairs - may include the replacement of subgrade, asphalt and ribbon the curb the full length of the roadway.
- Drainage modifications - may include changes to ditch elevations and possible installation of a subsurface storm sewer system.
- Wastewater line replacement - may include replacement of the wastewater line the full length of the roadway.
- Waterline replacement - may include replacement of the water line the full length of the roadway.
- Bridge structural assessment and modification - may include the replacement of the existing bridge with a new bridge at the same elevation and flow. No significant changes are proposed for this project.
- Underground electrical - no conduit for undergrounding utilities is proposed for this project.

Additional funding for this project may be provided by the Utility Fund for water and wastewater line repair or replacement and the Drainage Utility Fund for storm water conveyance and water quality systems.

**Program Justification and Benefits**

In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.

A street assessment study is underway for this roadway. The street assessment assists in the cost benefit analysis for any resulting Capital Improvement Project and will be present to the Public Works Committee for a recommendation prior to council action. The assessment report is made available to the public and will be used in the justification and prioritization of the project.

**Conformance with Master Plan and other Plans/Policies**

**Section 306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

**Section 302. Streets**

- Develop a street maintenance plan to maintain and extend the life of City streets.

Total FTEs

0.00

**Total New Program Costs FY 2014-2015 \$171,541**

**Total Increases to the Budget for FY 2014-2015 \$150,000**

**New Program Worksheet**

Program Name **Sunset Trail Improvements** Fiscal Year **2015-2016**  
 Department **Public Works** Continued Program or New? **Continued**  
 Funding Source: **Street Fund and Utility Fund** Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program FY 2015-2016 |                                |            |
|--------------------------------------|--------------------------------|------------|
| Acct. #                              | Quantity / Description         | Amount     |
|                                      | Engineering Services - Street  | \$ 65,000  |
|                                      | Geotechnical Services - Street | 4,000      |
|                                      | Surveying and other - Street   | \$ 6,000   |
|                                      | Engineering Services - Water   | \$ 32,500  |
|                                      | Engineering Services - WW      | \$ 42,500  |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      | <b>TOTAL</b>                   | \$ 150,000 |

**FY 2015-2016**  
\$ 150,000

| Cost of Project/Program FY 2016-2017 |                                 |              |
|--------------------------------------|---------------------------------|--------------|
| Acct. #                              | Quantity / Description          | Amount       |
|                                      | TBD Capital Improvement Project | \$ 650,000   |
|                                      | Waterline Construction          | \$ 217,500   |
|                                      | Wastewater Line Construction    | \$ 282,500   |
|                                      |                                 | \$           |
|                                      |                                 | \$           |
|                                      |                                 | \$           |
|                                      | <b>TOTAL</b>                    | \$ 1,150,000 |

**FY 2016-2017**  
\$ 1,150,000

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016  | FY 2016-2017  | FY 2017-2018  |
|---------------------------|--------|----------------|-----|---------------|---------------|---------------|
| Public Works Director     | 12     | 7,666          | 10% | 9,199         | 6,899         | 6,899         |
| Operations Manager        | 12     | 4,463          | 15% | 8,033         | 10,711        | 5,356         |
| Environmental Manager     | 3      | 5,176          | 5%  | 776           | 0             | 0             |
| <b>Subtotal Personnel</b> |        |                |     | <b>18,009</b> | <b>17,611</b> | <b>12,255</b> |

Total Number of FTE Positions that will be assigned to this program

0.00

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)

0.00

|  | Hours | Hourly Rate |  | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--|-------|-------------|--|--------------|--------------|--------------|
| Overtime                                       | 0     | x 1.5       |  | 0            | 0            | 0            |
| Standby  | 0     | x 30        |  | 0            | 0            | 0            |
| FICA (Equals Total Salaries x )                |       |             |  | 1,378        | 1,347        | 938          |
| Insurance (Equals No. of Mos. )                |       |             |  | 2,154        | 2,106        | 1,466        |
| TMRS (Equals Total Salaries x )                |       |             |  |              |              |              |
| Workers' Comp. (#N/A X Total Salaries)         |       |             |  | 0            | 0            | 0            |
| TWC (Unemployment) (0.00 Persons x \$9000 x .) |       |             |  |              |              |              |

**TOTAL PERSONNEL COSTS**      **21,541**      **21,064**      **14,658**

**Total New Program Costs**      \$ **171,541**      \$ **1,171,064**      \$ **14,658**

**New Program Worksheet**

|                 |                   |                                      |     |             |           |
|-----------------|-------------------|--------------------------------------|-----|-------------|-----------|
| Program Name    | ERW Bridge Repair | Continued Program or New?            | NEW | Fiscal Year | 2015/2016 |
| Department      | Public Works      |                                      |     |             |           |
| Funding Source: | Street Fund       | Primary Staff Contact: Katy Phillips |     |             |           |

**Program Description**

This project will provide for the repair of retaining walls adjacent to the Ernest Robles Way bridge and will allow for minor drainage modifications. The water quality pond in the Sunset Valley Village was designed to mitigate for a portion of the runoff from ERW but due to either settling of the roadway or an oversight in the engineering of the pond, water now accumulates on the roadway and runs off via the granite pedestrian trail and the retaining wall.

**Program Justification and Benefits**

The retaining walls on a few sides of the Ernest Roble Way bridge are showing signs of washout and possible failure. Some preliminary staff research by staff has determined that the cause of failure is due to a poor drainage design in the vicinity. Staff would like to request the services of a professional engineer to perform additional investigations, provide recommended repairs, and compile a project manual and/or blueprints as needed for these repairs. Staff would like to proceed with the city approved process of acquiring a responsible contractor to perform the needed repairs. At this point, no street failure has been observed keeping repair cost to a minimum.

**Conformance with Master Plan and other Plans/Policies**

**306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

**Section 302. Streets**

- Develop a street maintenance plan to maintain and extend the life of City streets.

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**

**\$22,469**

**Total Increases to the Budget for FY 2015-2016**

**\$20,000**

**New Program Worksheet**

Program Name **ERW Bridge Repair** Fiscal Year **2015/2016**  
 Department **Public Works** Continued Program or New? **NEW**  
 Funding Source: **Street Fund** Primary Staff Contact: **Katy Phillips**

**Cost of Project/Program FY 2015-2016**

| Acct. # | Quantity / Description | Amount    |                                  |
|---------|------------------------|-----------|----------------------------------|
|         | Eng Review and Design  | \$ 20,000 |                                  |
|         |                        | \$        |                                  |
|         |                        | \$        |                                  |
|         |                        | \$        |                                  |
|         |                        | \$        |                                  |
|         |                        | \$        |                                  |
|         |                        | \$        |                                  |
|         |                        | \$        |                                  |
|         |                        | \$        |                                  |
|         | <b>TOTAL</b>           |           | <b>FY 2015-2016</b><br>\$ 20,000 |

**Cost of Project/Program FY 2016-2017**

| Acct. # | Quantity / Description | Amount     |                                   |
|---------|------------------------|------------|-----------------------------------|
|         | Construction           | \$ 150,000 |                                   |
|         |                        | \$         |                                   |
|         |                        | \$         |                                   |
|         |                        | \$         |                                   |
|         |                        | \$         |                                   |
|         |                        | \$         |                                   |
|         |                        | \$         |                                   |
|         | <b>TOTAL</b>           |            | <b>FY 2016-2017</b><br>\$ 150,000 |

**Cost of Project/Program FY 2017-2018**

| Acct. # | Quantity / Description | Amount |                             |
|---------|------------------------|--------|-----------------------------|
|         |                        | \$     |                             |
|         |                        | \$     |                             |
|         |                        | \$     |                             |
|         |                        | \$     |                             |
|         |                        | \$     |                             |
|         |                        | \$     |                             |
|         | <b>TOTAL</b>           |        | <b>FY 2017-2018</b><br>\$ 0 |

**PERSONNEL**

| Position                        | Months | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|---------------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Public Works Operations Manager | 2      | 4,326          | 15% | 1,298        | 3,893        | 0            |
| Public Works Director           | 2      | 7,666          | 5%  | 767          | 2,300        | 0            |
|                                 |        |                |     | 0            | 0            | 0            |
| <b>Subtotal Personnel</b>       |        |                |     | <b>2,064</b> | <b>6,193</b> | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|  | Hours | Hourly Rate |                          | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--|-------|-------------|--------------------------|--------------|--------------|--------------|
| Overtime                                     | 0     | x 1.5       |                          | 0            | 0            | 0            |
|  |       |             | Elig. Pers. No. of Weeks |              |              |              |
| Standby                                      | 0     | x 30        |                          | 0            | 0            | 0            |
| FICA (Equals Total Salaries x )              |       |             |                          | 158          | 474          | 0            |
| Insurance (Equals No. of Mos. )              |       |             |                          |              |              |              |
| TMRS (Equals Total Salaries x )              |       |             |                          | 247          | 741          | 0            |
| Workers' Comp. #N/A X Total Salaries         |       |             |                          |              |              |              |
| TWC (Unemployment) 0.00 Persons x \$9000 x . |       |             |                          | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** **2,469** **7,408** **0**

**Total New Program Costs** **\$ 22,469** **\$ 157,408** **\$ 0**

# GREEN TAX

| PROJECT                                       | APPROVED PROJECTS<br>2014/2015 | PROJECTED EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED PROJECTS<br>2015/2016 | PROPOSED PROJECTS<br>2016/2017 | PROPOSED PROJECTS<br>2017/2018 | UNFUNDED   |
|---|--------------------------------|-------------------------------------|--|--------------------------------|--------------------------------|--------------------------------|------------|
| <b>GREEN TAX</b>                              |                                |                                     |  |                                |                                |                                |            |
| Brodie Lane Haz Mat Maintenance               | \$35,000                       | \$0                                 | \$35,000   | \$0                            | \$0                            | \$0                            |            |
| Country White Waste Water Line                | \$145,000                      |                                     |  | \$145,000                      |                                | \$250,000                      |            |
| 3617 Country White Perimeter Fencing          | \$0                            | \$0                                 | \$0  | \$13,000                       | \$0                            | \$0                            |            |
| <b>TOTAL PROPOSED GREEN TAX FUND PROJECTS</b> | <b>\$180,000</b>               | <b>\$0</b>                          | <b>\$0</b>   | <b>\$158,000</b>               | <b>\$0</b>                     | <b>\$250,000</b>               | <b>\$0</b> |
|   |                                |                                     |  |                                |                                |                                |            |
|   |                                |                                     |  |                                |                                |                                |            |
|   |                                |                                     |  |                                |                                |                                |            |
|   |                                |                                     |  |                                |                                |                                |            |
|   |                                |                                     |  |                                |                                |                                |            |
|   |                                |                                     |  |                                |                                |                                |            |
|   |                                |                                     |  |                                |                                |                                |            |



**New Program Worksheet**

|                 |                                      |                           |                      |
|-----------------|--------------------------------------|---------------------------|----------------------|
| Program Name    | <b>Country White Wastewater Line</b> | Fiscal Year               | <b>FY 2015/2016</b>  |
| Department      |                                      | Continued Program or New? | <b>Continued</b>     |
| Funding Source: | <b>Green Tax/Utility Fund</b>        | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

As a result of the purchase of the property located at 3617 Country White Lane the City has the opportunity to provide wastewater services to a section of the Sunset Valley wastewater service area not currently receiving sewer services. The proposed project is separated into two phases but could be installed as one project. An additional component to the project a cud-de-sac will be added to the end of Country White Ln. when the road repairs are completed.

Phase 1 includes the installation of the new wastewater line from the tie in to the City of Austin collection line in Williamson Creek up to the end County White Lane in front of 3617. Phase 1 also includes the demolition of the septic system currently servicing the house and the installation of a wastewater service to the house.

Phase 2 of this project will be the extension of the wastewater line from the end of Country White Ln towards Brodie lane to serve the remaining parcels.

|                            |                  |  |
|----------------------------|------------------|--|
| Estimated cost for Phase 1 | \$145,000        | Funded in FY 14/15 from the Green TAX Fund |
| Estimated cost for Phase 2 | \$155,000        | Funded in FY 16/17 from the Utility Fund   |
| <b>Total Project Cost</b>  | <b>\$300,000</b> |  |

**Program Justification and Benefits**

The residential areas on County White have individual onsite septic systems for each developed lot. This proposed wastewater line would eventually allow 8 properties to convert from septic to the collection system. Any new development would be required to connect to this new system.

**Conformance with Master Plan and other Plans/Policies**

**Section 305. Water Quality and Conservation**

**Section 312 C. Utilities- Wastewater**

**FUNDED IN FY 14/15 \$145,000**

Total FTEs  
0.00

**Total New Program Costs \$150,954**

**Total Budget \$145,000**

New Program Worksheet

Program Name Country White Wastewater Line Fiscal Year FY 2015/2016  
Department \_\_\_\_\_ Continued Program or New? **Continued**  
Funding Source: Green Tax/Utility Fund Primary Staff Contact: Katy Phillips

Table with columns: Acct. #, Quantity / Description, Amount. Section: Cost of Project/Program FY 2015-2016. Includes row for Construction (\$145,000) and a TOTAL row for FY 2015-2016 (\$145,000).

Table with columns: Acct. #, Quantity / Description, Amount. Section: Cost of Project/Program FY 2016-2017. Includes a TOTAL row for FY 2016-2017 (\$155,000).

Table with columns: Acct. #, Quantity / Description, Amount. Section: Cost of Project/Program FY 2017-2018. Includes a TOTAL row for FY 2017-2018 (\$0).

PERSONNEL

Table with columns: Position, Months, Monthly Salary, %, FY 2015-2016, FY 2016-2017, FY 2017-2018. Rows include Public Works Director, Operation Manager, and Subtotal Personnel.

Total Number of FTE Positions that will be assigned to this program

0.00

Table with columns: Temp Position Title(s), Months, Monthly Salary, %, FY 2015-2016, FY 2016-2017, FY 2017-2018. Includes Subtotal Temp row.

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired)

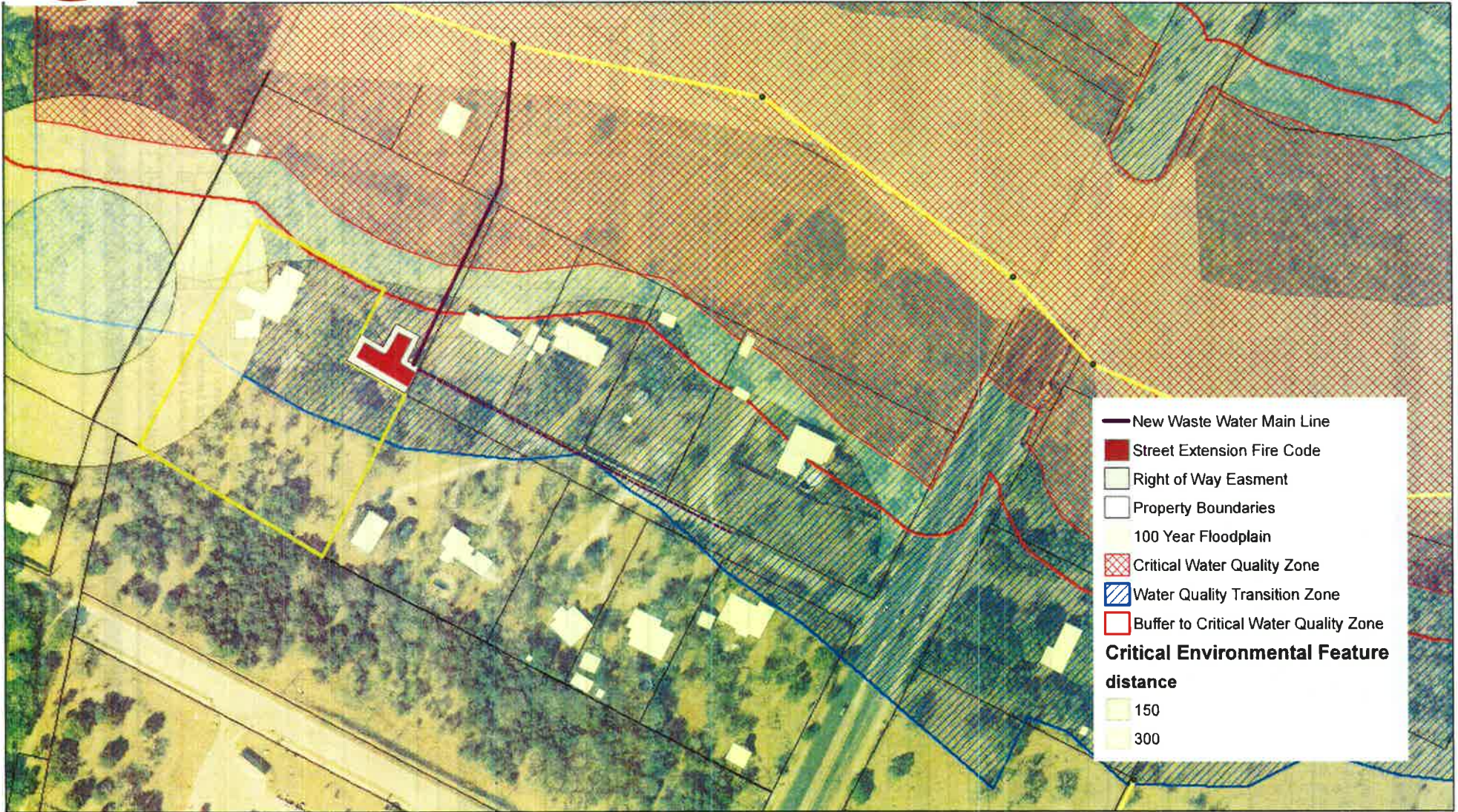
0.00

Table with columns for Overtime, Standby, FICA, Insurance, TMRS, Workers' Comp., TWC, and TOTAL PERSONNEL COSTS. Includes rows for Overtime, Standby, FICA (381), Insurance, TMRS (595), Workers' Comp. (#N/A), TWC (0), and TOTAL PERSONNEL COSTS (5,954).

Total New Program Costs \$ 150,954 \$ 0 \$ 0



# 3617 Country White Lane



- New Waste Water Main Line
- Street Extension Fire Code
- Right of Way Easement
- Property Boundaries
- 100 Year Floodplain
- Critical Water Quality Zone
- Water Quality Transition Zone
- Buffer to Critical Water Quality Zone
- Critical Environmental Feature distance**
  - 150
  - 300

**New Program Worksheet**

|                 |                                      |                        |                  |
|-----------------|--------------------------------------|------------------------|------------------|
| Program Name    | 3617 Country White Perimeter Fencing | Fiscal Year            | 2015-2016        |
| Department      | Continued Program or New?            |                        | <b>New</b>       |
| Funding Source: | <b>GREEN TAX</b>                     | Primary Staff Contact: | Carolyn Meredith |

**Program Description**

This City plans to Subdivide and sell off a portion of 3617 Country White Lane. As such the City needs to install fencing to separate the new single family lot from the City's greenspace. The project will be standard conservation area fencing with wire and either metal or wooden posts.

**Program Justification and Benefits**

Fencing off this area protects the City's greenspace and enhances the property for future sale.

**Conformance with Master Plan and other Plans/Policies**

Section 201. Goals-Preserve and protect the pleasant quality of life. Preserve the community's natural resources, including the native wildlife habitat, natural site features, and underground water supply.

Section 313. Parklands, Greenspaces/Preservation, and Conservation Areas.

Section 310. Public Facilities. This project will add amenities to a public space that can be used by residents.

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**

**\$14,436**

**Total Increases to the Budget for FY 2015-2016**

**\$13,000**

New Program Worksheet

Program Name 3617 Country White Perimeter Fencing Fiscal Year **2015-2016**  
 Department \_\_\_\_\_ Continued Program or New? **New**  
 Funding Source: GREEN TAX Primary Staff Contact: Carolyn Meredith

**Cost of Project/Program FY 2015-2016**

| Acct. # | Quantity / Description | Amount    |
|---------|------------------------|-----------|
|         | Perimeter Fencing      | \$ 13,000 |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         |                        | \$        |
|         | <b>TOTAL</b>           |           |

**FY 2015-2016**  
 \$ 13,000

**Cost of Project/Program FY 2016-2017**

| Acct. # | Quantity / Description | Amount |
|---------|------------------------|--------|
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         | <b>TOTAL</b>           |        |

**FY 2016-2017**  
 \$ 0

**Cost of Project/Program FY 2017-2018**

| Acct. # | Quantity / Description | Amount |
|---------|------------------------|--------|
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         |                        | \$     |
|         | <b>TOTAL</b>           |        |

**FY 2017-2018**  
 \$ 0

**PERSONNEL**

| Position                       | Months | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Environmental Services Manager | 2.00   | 4,787          | 15% | 1,436        |              | 0            |
|                                |        |                |     | 0            | 0            | 0            |
| <b>Subtotal Personnel</b>      |        |                |     | <b>1,436</b> | <b>0</b>     | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                                 | Hours | Hourly Rate |                      |   |   |   |
|---------------------------------|-------|-------------|----------------------|---|---|---|
| Overtime                        | 0     |             | x 1.5                | 0 | 0 | 0 |
| Standby                         | 0     |             | x 30                 | 0 | 0 | 0 |
| FICA (Equals Total Salaries x ) |       |             |                      |   | 0 | 0 |
| Insurance (Equals No. of Mos. ) |       |             |                      |   | 0 | 0 |
| TMRS (Equals Total Salaries x ) |       |             |                      |   | 0 | 0 |
| Workers' Comp. #N/A             |       |             | X Total Salaries     |   | 0 | 0 |
| TWC (Unemployment) 0.00         |       |             | Persons x \$9000 x . |   | 0 | 0 |

**TOTAL PERSONNEL COSTS** **1,436** **0** **0**

**Total New Program Costs** \$ **14,436** \$ **650** \$ **650**

# UTILITY FUND

| PROJECT  | APPROVED PROJECTS<br>2014/2015 | PROJECTED EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED PROJECTS<br>2015/2016 | PROPOSED PROJECTS<br>2016/2017 | PROPOSED PROJECTS<br>2017/2018 | UNFUNDED  |
|--|--------------------------------|-------------------------------------|--|--------------------------------|--------------------------------|--------------------------------|-----------|
| <b>UTILITY FUND</b>                            |                                |                                     |  |                                |                                |                                |           |
| Utility Rate Study                             | \$0                            | \$0                                 | \$0  | \$0                            | \$0                            | \$0                            | 0         |
| Water Tanks/Water Plant                        | \$0                            | \$0                                 | \$0  | \$0                            | \$0                            | \$0                            | \$800,000 |
| Country White Wastewater Line                  | \$145,000                      | \$0                                 | \$0  | \$0                            |                                | \$150,000                      | 0         |
| Jones Road/AISD Master Meter                   | \$0                            | \$0                                 | \$0  | \$0                            | \$95,000                       | \$0                            | 0         |
| Backhoe  | \$0                            | \$0                                 | \$0  | \$113,000                      |                                |                                | 0         |
| Water Tanks/Water Plant                        | \$0                            | \$0                                 | \$0  | \$0                            | \$0                            | \$0                            |           |
| Sunset Trail - Waterline                       | \$0                            | \$0                                 | \$0  | \$15,937                       | \$106,248                      | \$0                            | 0         |
| Interconnection - Lone Oak to Pillow waterline | \$0                            | \$0                                 | \$0  | \$8,458                        | \$56,388                       | \$0                            | 0         |
| Interconnection - Pillow to Reese waterline    | \$0                            | \$0                                 | \$0  | \$8,830                        | \$58,864                       | \$0                            | 0         |
| Sunset Trail - Section II Waterline            | \$0                            | \$0                                 | \$0  | \$16,646                       | \$110,975                      | \$0                            | 0         |
| Lone Oak Waterline                             | \$0                            | \$0                                 | \$0  | \$43,439                       | \$289,593                      | \$0                            |           |
| sub-total water department                     |                                |                                     |  | \$206,310                      |                                |                                |           |
| Lone Oak Wastewater Line                       | \$0                            | \$0                                 | \$0  | \$55,523                       | \$370,152                      | \$0                            | 0         |
| Sunset Trail Wastewater Line                   | \$0                            | \$0                                 | \$0  | \$35,369                       | \$235,794                      | \$0                            | 0         |
| Clarmac Wastewater Line                        | \$0                            | \$0                                 | \$0  | \$6,985                        | \$46,568                       | \$0                            | 0         |
| sub-total wastewater department                |                                |                                     |  | \$97,877                       |                                |                                |           |
| Total  | \$0                            | \$0                                 | \$0  | \$304,187                      | \$0                            | \$0                            | 0         |

**New Program Worksheet**

Program Name: **Backhoe** Fiscal Year: **2015-2016**  
 Department: **Public Works and Environmental Services** Continued Program or New? **Replacement**  
 Funding Source: **UT Repair and Replacement** Primary Staff Contact: **Katy Phillips**

**Program Description**

This request is for the replacement of the current backhoe which has the following options:

- front bucket
- 18" tooth bucket
- 48" flat bucket for drainage projects
- 24" tooth bucket
- enclosed cab with air conditioning
- welded brackets on the front bucket allowing for the attachment of after-market forks
- extendable backhoe

The proposal is to retain all of the above implements except the after-market forks, the 18" bucket, and the extendable backhoe which would either be replaced by new implements from an authorized dealer or not needed.

The backhoe we currently have was purchased in 2005 and due to the increase in the base price as well as the modifications needed for the safe and timely changeout of implements, the cost has risen significantly.

**Current Funding** **FY 14/15**  
 Water Repair and Replacement \$65,564

**Estimated Increase** **FY 15/16**  
 Water Repair and Replacement \$47,436

**Program Justification and Benefits**

The backhoe is one of the most important pieces of equipment used by the Public Works Department. It is highly depended upon 24/7 year round for reasons ranging from emergency response to maintaining the storage yard. It is used a minimum of 3 times daily just for routine operations. Due to an aggressive maintenance plan, we have been able to keep repairs to a minimum as it begins to age, however, we are soon to see more significant repairs needed.

**Conformance with Master Plan and other Plans/Policies**

Repair and Replacement fund amended and adopted annually within the Mayor's budget.

Total FTEs  
0.00

**Total New Program Costs FY 2015-2016 \$113,000**  
**Total Increases to the Budget for FY 2015-2016 \$113,000**



New Program Worksheet

Program Name Backhoe Fiscal Year 2015-2016  
 Department Public Works and Environmental Continued Program or New? Replacement  
 Funding Source: UT Repair and Replacement Primary Staff Contact: Katy Phillips

| Cost of Project/Program FY 2015-2016 |                        |                   |
|--------------------------------------|------------------------|-------------------|
| Acct. #                              | Quantity / Description | Amount            |
|                                      | Backhoe                | \$ 113,000        |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
|                                      |                        | \$                |
| <b>TOTAL</b>                         |                        | <b>\$ 113,000</b> |

**FY 2015-2016**  
 \$ 113,000

| Cost of Project/Program FY 2016-2017 |                                   |                  |
|--------------------------------------|-----------------------------------|------------------|
| Acct. #                              | Quantity / Description            | Amount           |
|                                      | Water Repair and Replacement Fund | \$ 11,300        |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
| <b>TOTAL</b>                         |                                   | <b>\$ 11,300</b> |

**FY 2016-2017**  
 \$ 11,300

| Cost of Project/Program FY 2017-2018 |                                   |                  |
|--------------------------------------|-----------------------------------|------------------|
| Acct. #                              | Quantity / Description            | Amount           |
|                                      | Water Repair and Replacement Fund | \$ 11,300        |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
|                                      |                                   | \$               |
| <b>TOTAL</b>                         |                                   | <b>\$ 11,300</b> |

**FY 2017-2018**  
 \$ 11,300

PERSONNEL

| Position           | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------|--------|----------------|---|--------------|--------------|--------------|
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
| Subtotal Personnel |        |                |   | 0            | 0            | 0            |

Total Number of FTE Positions that will be assigned to this program 0.00

| Temp Position Title(s) | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|---|--------------|--------------|--------------|
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
| Subtotal Temp          |        |                |   | 0.00         | 0            | 0            |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

|                    |                            |                      |       |   |   |   |
|--------------------|----------------------------|----------------------|-------|---|---|---|
|                    | Hours                      | Hourly Rate          |       |   |   |   |
| Overtime           | 0                          |                      | x 1.5 | 0 | 0 | 0 |
|                    | Elig. Pers.                | No. of Weeks         |       |   |   |   |
| Standby            | 0                          |                      | x 30  | 0 | 0 | 0 |
| FICA               | (Equals Total Salaries x ) |                      |       | 0 | 0 | 0 |
| Insurance          | (Equals No. of Mos. )      |                      |       |   |   |   |
| TMRS               | (Equals Total Salaries x ) |                      |       | 0 | 0 | 0 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       | 0 | 0 | 0 |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0 | 0 | 0 |

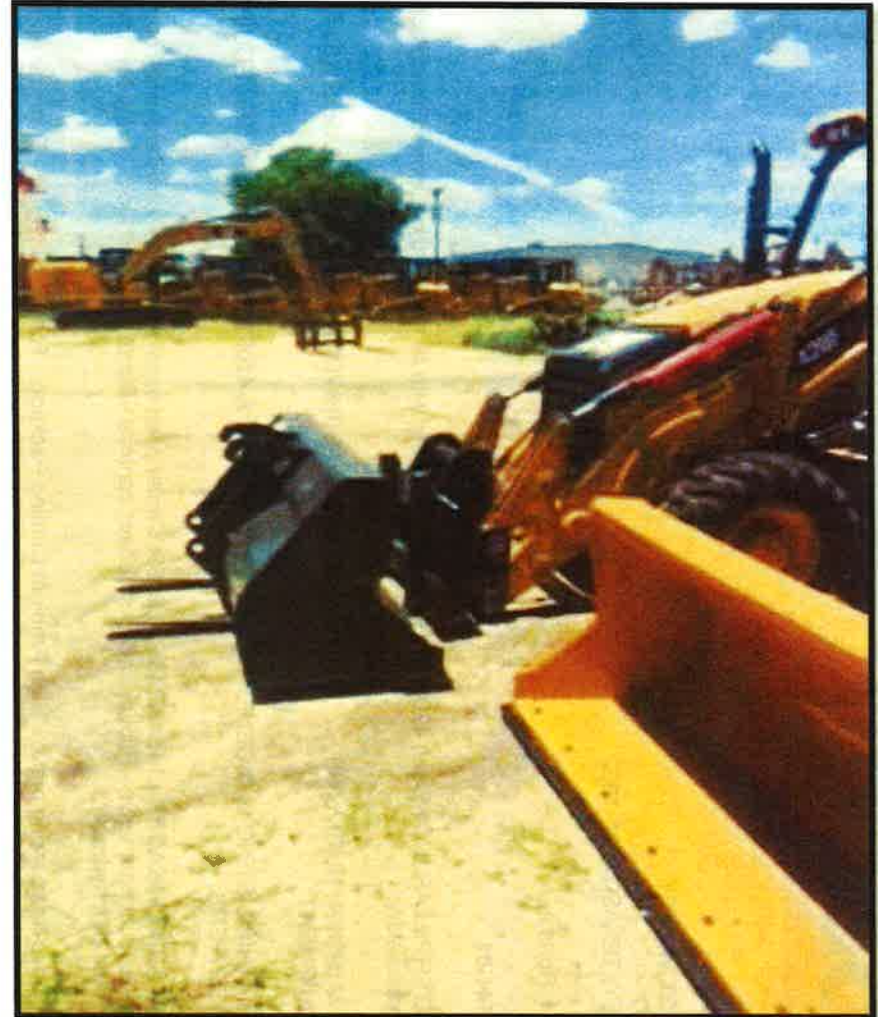
**TOTAL PERSONNEL COSTS** 0 0 0

**Total New Program Costs** \$ 113,000 \$ 0 \$ 0

# CAT 420 F2 DEF



CAT 420 F2 DEF





June 8, 2015

**CITY OF SUNSET VALLEY**

3205 JONES RD  
SUNSET VALLEY, TEXAS 78745-1332

Attention: Joshua Ronson

**RE: Quote 155141-01**

One (1) New CATERPILLAR INC Model: 420F ITC4E Backhoe Loader with all standard equipment in addition to the additional specifications listed below:

**STOCK NUMBER:** HLK025385      **SERIAL NUMBER:** 0HWD00268      **YEAR:** 2015      **SMU:** 0  
**STANDARD EQUIPMENT**

**CONSIST NOTE** - THIS LISTING IS A GENERAL DESCRIPTION - OF A 420F2 BACKHOE LOADER EQUIPPED WITH - THE LOWEST CHARGE ITEMS. -

**BOOMS, STICKS AND LINKAGES** - 14'3" Center pivot excavator style - backhoe - Pilot operated joystick hydraulic - controls with pattern changer valve - Pilot operated stabilizer controls - Boom transport lock - Swing transport lock - Street pads stabilizer shoes - Anti-drift hydraulics -

**POWERTRAIN** - Drive-line parking brake - High Ambient Cooling Package - Torque converter - Transmission--four speed synchro mesh - with power shuttle & neutral safety - switch - Spin-on fuel, engine oil & transmission - oil filters - Outboard planetary rear axles - Open Circuit Breather

**HYDRAULICS** - Load sensing, variable flow system - with 43 gpm axial piston pump - 6 micron hydraulic filter - O-ring face seal hydraulic fittings - Caterpillar XT-3 hose - Hydraulic oil cooler - Pilot control shutoff switch - PPPC, Flow-sharing hydraulic valves - Hydraulic suction strainer -

**ELECTRICAL** - 12 volt electrical start - 150 ampere alternator - Horn and Backup Alarm - Hazard flashers/turn signals - Halogen head lights (4) - Halogen rear flood lights (4) - Stop and tail lights - Audible system fault alarm - Key start/stop system - 880 CCA maintenance free battery - Battery disconnect switch - External/internal power receptacles(12v) - Diagnostic ports for engine and machine - Electronic Control Modules

**POWERTRAIN** - Differential lock - disk brake with dual pedals & interlock - Hydraulically boosted multi-plate wet - indicator - ejection system & filter condition - integral precleaner, automatic dust - A dry-type axial seal air cleaner with - Eco mode - Thermal starting aid system - Water separator with service indicator - with Selective Catalytic Reduction(SCR) - US EPA Tier4 Final Emissions Compliant - with ACERT technology. - Direct Injection Turbo Charged Engine, - Cat C4.4, 74.5KW (Net 93HP / 69kW) -

**BOOMS, STICKS AND LINKAGES** - Single Tilt Loader - Transmission neutralizer switch - control - Self-leveling loader with single lever - Return-to-dig (auto bucket positioner) - Lift cylinder brace - Bucket level indicator - Cat Cushion Swing(tm) system - (Boom, Stick and E-Stick) -

**ELECTRICAL** - Remote jump start connector -

**OPERATOR ENVIRONMENT** - Lighted gauge group - Interior rearview mirror - Rear fenders - ROPS canopy - 2-inch retractable seat belt - Tilt steering column - Steering knob - Hand and foot throttle - Automatic Engine Speed Control - One Touch Low Idle - Floor mat and Coat Strap - Lockable storage area - Air suspension seat -

**OTHER STANDARD EQUIPMENT** - Hydrostatic power steering - Standard Storage Box - Transport tie-downs - Ground line fill fuel tank with 44 - gallon capacity - Ground line fill diesel exhaust fluid - tank with 5 gallon capacity - Rubber impact strips on radiator guards - Bumper - CD-ROM Parts Manual - Backhoe Safety Manual - Operations and Maintenance Manual - Lockable hood - Tire Valve Stem Protection - Long Life Coolant -30C (-20F) - Padlocks (2 on ST, 3 on IT)

**MACHINE SPECIFICATIONS**

|                                |          |
|--------------------------------|----------|
| 420F2 BHL IT, TIER 4, HRC      | 450-8450 |
| BUCKET                         | 247-1950 |
| BUCKET                         | 251-1794 |
| FORKS                          | 6W-8832  |
| LANE 3 ORDER                   | 0P-9003  |
| STICK, EXTENDABLE, 14FT        | 450-8730 |
| PT, 4WD, STD SHIFT             | 450-8606 |
| ENGINE, 74.5KW,C4.4 ACERT, T4F | 450-8757 |
| HYDRAULICS, MP, 6FCN/8BNK, IT  | 450-8533 |
| CAB, DELUXE                    | 450-8683 |
| SEAT, DELUXE FABRIC            | 433-4806 |
| BELT, SEAT, 2" SUSPENSION      | 206-1747 |
| AIR CONDITIONER, T4            | 450-8715 |
| TIRES, 4WD, BIAS, FIRESTONE    | 380-8961 |
| COUNTERWEIGHT, 1015 LBS        | 337-9696 |
| STABILIZER PADS, FLIP-OVER     | 9R-6007  |
| INSTRUCTIONS, ANSI             | 430-9944 |
| SERIALIZED TECHNICAL MEDIA KIT | 421-8926 |
| RIDE CONTROL                   | 398-2681 |
| COUPLING,QD,THREADED WITH CAPS | 456-3390 |
| LINES, COMBINED AUX, E-STICK   | 398-2853 |
| FAN, DELUXE CAB                | 387-6682 |
| PRODUCT LINK, CELLULAR, PL6411 | 447-0049 |
| BATTERY, HEAVY DUTY            | 457-2797 |
| PLATE GROUP - BOOM WEAR        | 423-7607 |
| GUARD, STABILIZER              | 353-1389 |
| SERVICE FILTER PACK, T4/C4.4   | 399-0118 |
| COUPLER, PIN LOCK              | 222-7379 |
| RUST PREVENTATIVE APPLICATOR   | 0G-3273  |
| SHIPPING/STORAGE PROTECTION    | 0P-2266  |
| PACK, DOMESTIC TRUCK           | 0P-0210  |
| FORK TINE, 2" X 5" X 54"       | 195-6939 |
| CUTTING EDGE, TWO PIECE,WIDE   | 9R-5320  |

|              |                     |
|--------------|---------------------|
| Sell Price   | \$112,068.94        |
| Ext Warranty | Included            |
| <b>Total</b> | <b>\$112,068.94</b> |

**WARRANTY**

Standard Warranty:

Extended Warranty:

3yr/3000hr powertrain + hydraulics warranty parts and labor only

**F.O.B/TERMS: Austin - Machine Division**

**New Program Worksheet**

|                 |                                       |                           |                      |
|-----------------|---------------------------------------|---------------------------|----------------------|
| Program Name    | <b>Water System Line Replacements</b> | Fiscal Year               | <b>2015/2016</b>     |
| Department      | <b>Public Works</b>                   | Continued Program or New? | <b>New</b>           |
| Funding Source: | <b>UT Water Fund</b>                  | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

Two sections of exiting waterlines are scheduled for replacement due to age and size. Interconnections between Lone Oak and Pillow and between Pillow and Reese. These are 6" lines that were installed in 1994. The new lines would be upgraded to minimum 8" lines to improve flow for service and fire protection. These lines are located within existing easements on residential properties and replacement may require tree removals and fence reconstruction. The work proposed for the 2015/2016 Fiscal Year only includes survey and engineering design. Construction will follow in 2016/2017.

**This project should be delayed until the Water System Master Plan is complete.**

**Program Justification and Benefits**

Replacing infrastructure on a routine basis improves system function and reduces repair expenses. These lines are located in areas that are difficult to access for emergency repairs. A planned replacement will allow for communication with the affected property owners and ensure coordination for a safe work area. This line is undersized and the increase to 8" is consistent with upgrades in other areas of the City. This improvement increases system reliability and provides better fire protection.

**Conformance with Master Plan and other Plans/Policies**

Water Utility infrastructure repair and replacement is not addressed in the Comprehensive Master Plan. This project is consistent with other utility repair and replacement procedures similar to Streets, Wastewater and Equipment.

Total FTEs  
0.00

**Total New Program Costs FY 2015-2016**      **\$23,176**

**Total Increases to the Budget for FY 2015-2016**      **\$21,000**

**New Program Worksheet**

Program Name **Water System Line Replacements** Fiscal Year **2015/2016**  
 Department **Public Works** Continued Program or New? **New**  
 Funding Source: **UT Water Fund** Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program FY 2015-2016 |                           |           |
|--------------------------------------|---------------------------|-----------|
| Acct. #                              | Quantity / Description    | Amount    |
|                                      | Lone Oak to Pillow Design | \$ 8,500  |
|                                      | Pillow to Reese Design    | \$ 9,000  |
|                                      | Surveying                 | \$ 3,500  |
|                                      |                           | \$        |
|                                      |                           | \$        |
|                                      |                           | \$        |
|                                      |                           | \$        |
|                                      |                           | \$        |
|                                      |                           | \$        |
|                                      | <b>TOTAL</b>              | \$ 21,000 |

**FY 2015-2016**  
\$ 21,000

| Cost of Project/Program FY 2016-2017 |                        |            |
|--------------------------------------|------------------------|------------|
| Acct. #                              | Quantity / Description | Amount     |
|                                      | Construction           | \$ 115,250 |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      | <b>TOTAL</b>           | \$ 115,250 |

**FY 2016-2017**  
\$ 115,250

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                  | Months | Monthly Salary | %  | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|---------------------------|--------|----------------|----|--------------|--------------|--------------|
| Public Works Director     | 3      | 7,666          | 5% | 1,150        | 4,600        | 4,600        |
| Operations Manager        | 3      | 4,463          | 5% | 669          | 2,678        | 2,678        |
|                           |        |                |    | 0            | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |    | <b>1,819</b> | <b>7,277</b> | <b>7,277</b> |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |                      |       |     |     |     |
|--------------------|----------------------------|----------------------|-------|-----|-----|-----|
| Overtime           | Hours                      | Hourly Rate          |       |     |     |     |
|                    | 0                          |                      | x 1.5 | 0   | 0   | 0   |
| Standby            | Elig. Pers.                | No. of Weeks         |       |     |     |     |
|                    | 0                          |                      | x 30  | 0   | 0   | 0   |
| FICA               | (Equals Total Salaries x ) |                      |       | 139 | 557 | 557 |
| Insurance          | (Equals No. of Mos. )      |                      |       |     |     |     |
| TMRS               | (Equals Total Salaries x ) |                      |       | 218 | 870 | 870 |
| Workers' Comp.     | #N/A X Total Salaries      |                      |       |     |     |     |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0   | 0   | 0   |

**TOTAL PERSONNEL COSTS** **2,176** **8,704** **8,704**

**Total New Program Costs** \$ **23,176** \$ **8,704** \$ **8,704**

**New Program Worksheet**

|                 |                                     |                           |                      |
|-----------------|-------------------------------------|---------------------------|----------------------|
| Program Name    | <b>Lone Oak Trail Improvements</b>  | Fiscal Year               | <b>2015/2016</b>     |
| Department      | <b>Public Works</b>                 | Continued Program or New? | <b>Continued</b>     |
| Funding Source: | <b>Street Fund and Utility Fund</b> | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

This project will provide for engineering services as required to design pavement, drainage and utility infrastructure.

Design will include the following:

- Street Repairs - may include the replacement of subgrade, asphalt and ribbon the curb the full length of the roadway.
- Drainage modifications - may include changes to ditch elevations and possible installation of a subsurface storm sewer system.
- Wastewater line replacement - may include replacement of the wastewater line the full length of the roadway.
- Waterline replacement - may include replacement of the water line the full length of the roadway.
- Bridge structural assessment and modification - may include the replacement of the existing bridge with a new bridge at the same elevation and flow. No significant changes are proposed for this project.
- Turn around - A turn around may be installed at the end of the street.
- Underground electrical - no conduit for undergrounding utilities is proposed for this project.

Additional funding for this project may be provided by the Utility Fund for water and wastewater line repair or replacement and the Drainage Utility Fund for storm water conveyance and water quality systems.

**Program Justification and Benefits**

In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.

A street assessment study is underway for this roadway. The street assessment assists in the cost benefit analysis for any resulting Capital Improvement Project and will be present to the Public Works Committee for a recommendation prior to council action. The assessment report is made available to the public and will be used in the justification and prioritization of the project.

**Conformance with Master Plan and other Plans/Policies**

**Section 306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

**Section 302. Streets**

- Develop a street maintenance plan to maintain and extend the life of City streets.

Total FTEs

0.00

**Total New Program Costs FY 2014-2015 \$195,541**

**Total Increases to the Budget for FY 2014-2015 \$174,000**



**New Program Worksheet**

Program Name Lone Oak Trail Improvements Fiscal Year **2015/2016**  
 Department Public Works Continued Program or New? **Continued**  
 Funding Source: Street Fund and Utility Fund Primary Staff Contact: Katy Phillips

| Cost of Project/Program FY 2015-2016 |                                |                   |
|--------------------------------------|--------------------------------|-------------------|
| Acct. #                              | Quantity / Description         | Amount            |
|                                      | Engineering Services - Streets | \$ 65,000         |
|                                      | Surveying and other - Streets  | 6,000             |
|                                      | Geotechnical Services-Streets  | \$ 4,000          |
|                                      | Engineering Services - Water   | \$ 43,500         |
|                                      | Engineering Services - WW      | \$ 55,500         |
|                                      |                                | \$                |
|                                      |                                | \$                |
|                                      |                                | \$                |
|                                      | <b>TOTAL</b>                   | \$ <b>174,000</b> |

**FY 2015-2016**  
\$ 174,000

| Cost of Project/Program FY 2016-2017 |                              |                     |
|--------------------------------------|------------------------------|---------------------|
| Acct. #                              | Quantity / Description       | Amount              |
|                                      | Street Construction          | \$ 650,000          |
|                                      | Waterline Construction       | \$ 290,000          |
|                                      | Wastewater line Construction | \$ 370,000          |
|                                      | Bridge & WQ Ponds TBD        | \$ 0                |
|                                      |                              | \$                  |
|                                      |                              | \$                  |
|                                      | <b>TOTAL</b>                 | \$ <b>1,310,000</b> |

**FY 2016-2017**  
\$ 1,310,000

| Cost of Project/Program FY 2017-2018 |                        |             |
|--------------------------------------|------------------------|-------------|
| Acct. #                              | Quantity / Description | Amount      |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      |                        | \$          |
|                                      | <b>TOTAL</b>           | \$ <b>0</b> |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016  | FY 2016-2017  | FY 2017-2018  |
|---------------------------|--------|----------------|-----|---------------|---------------|---------------|
| Public Works Director     | 12     | 7,666          | 10% | 9,199         | 13,799        | 6,899         |
| Operations Manager        | 12     | 4,463          | 15% | 8,033         | 10,711        | 5,356         |
| Environmental Manager     | 3      | 5,176          | 5%  | 776           | 776           | 388           |
| <b>Subtotal Personnel</b> |        |                |     | <b>18,009</b> | <b>25,286</b> | <b>12,643</b> |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|  | Hours | Hourly Rate |       | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--|-------|-------------|-------|--------------|--------------|--------------|
| Overtime                                     | 0     |             | x 1.5 | 0            | 0            | 0            |
| Standby                                      | 0     |             | x 30  | 0            | 0            | 0            |
| FICA (Equals Total Salaries x )              |       |             |       | 1,378        | 1,934        | 967          |
| Insurance (Equals No. of Mos. )              |       |             |       |              |              |              |
| TMRS (Equals Total Salaries x )              |       |             |       | 2,154        | 3,024        | 1,512        |
| Workers' Comp. (#N/A x Total Salaries)       |       |             |       |              |              |              |
| TWC (Unemployment) 0.00 Persons x \$9000 x . |       |             |       | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** **21,541** **30,245** **15,123**

**Total New Program Costs** \$ **195,541** \$ **1,340,245** \$ **15,123**

**New Program Worksheet**

|                 |                              |                           |               |
|-----------------|------------------------------|---------------------------|---------------|
| Program Name    | Sunset Trail Improvements    | Fiscal Year               | 2015-2016     |
| Department      | Public Works                 | Continued Program or New? | Continued     |
| Funding Source: | Street Fund and Utility Fund | Primary Staff Contact:    | Katy Phillips |

**Program Description**

This project will provide for engineering services as required to design pavement, drainage and utility infrastructure.

Design will include the following:

- Street Repairs - may include the replacement of subgrade, asphalt and ribbon the curb the full length of the roadway.
- Drainage modifications - may include changes to ditch elevations and possible installation of a subsurface storm sewer system.
- Wastewater line replacement - may include replacement of the wastewater line the full length of the roadway.
- Waterline replacement - may include replacement of the water line the full length of the roadway.
- Bridge structural assessment and modification - may include the replacement of the existing bridge with a new bridge at the same elevation and flow. No significant changes are proposed for this project.
- Underground electrical - no conduit for undergrounding utilities is proposed for this project.

Additional funding for this project may be provided by the Utility Fund for water and wastewater line repair or replacement and the Drainage Utility Fund for storm water conveyance and water quality systems.

**Program Justification and Benefits**

In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.

A street assessment study is underway for this roadway. The street assessment assists in the cost benefit analysis for any resulting Capital Improvement Project and will be present to the Public Works Committee for a recommendation prior to council action. The assessment report is made available to the public and will be used in the justification and prioritization of the project.

**Conformance with Master Plan and other Plans/Policies**

**Section 306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

**Section 302. Streets**

- Develop a street maintenance plan to maintain and extend the life of City streets.

**Total FTEs**

0.00

**Total New Program Costs FY 2014-2015**      **\$171,541**

**Total Increases to the Budget for FY 2014-2015**      **\$150,000**

**New Program Worksheet**

Program Name **Sunset Trail Improvements** Fiscal Year **2015-2016**  
 Department **Public Works** Continued Program or New? **Continued**  
 Funding Source: **Street Fund and Utility Fund** Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program FY 2015-2016 |                                |            |
|--------------------------------------|--------------------------------|------------|
| Acct. #                              | Quantity / Description         | Amount     |
|                                      | Engineering Services - Street  | \$ 65,000  |
|                                      | Geotechnical Services - Street | 4,000      |
|                                      | Surveying and other - Street   | \$ 6,000   |
|                                      | Engineering Services - Water   | \$ 32,500  |
|                                      | Engineering Services - WW      | \$ 42,500  |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      | <b>TOTAL</b>                   | \$ 150,000 |

**FY 2015-2016**  
\$ 150,000

| Cost of Project/Program FY 2016-2017 |                                 |              |
|--------------------------------------|---------------------------------|--------------|
| Acct. #                              | Quantity / Description          | Amount       |
|                                      | TBD Capital Improvement Project | \$ 650,000   |
|                                      | Waterline Construction          | \$ 217,500   |
|                                      | Wastewater Line Construction    | \$ 282,500   |
|                                      |                                 | \$           |
|                                      |                                 | \$           |
|                                      |                                 | \$           |
|                                      | <b>TOTAL</b>                    | \$ 1,150,000 |

**FY 2016-2017**  
\$ 1,150,000

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016  | FY 2016-2017  | FY 2017-2018  |
|---------------------------|--------|----------------|-----|---------------|---------------|---------------|
| Public Works Director     | 12     | 7,666          | 10% | 9,199         | 6,899         | 6,899         |
| Operations Manager        | 12     | 4,463          | 15% | 8,033         | 10,711        | 5,356         |
| Environmental Manager     | 3      | 5,176          | 5%  | 776           | 0             | 0             |
| <b>Subtotal Personnel</b> |        |                |     | <b>18,009</b> | <b>17,611</b> | <b>12,255</b> |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|  | Hours | Hourly Rate |  | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--|-------|-------------|--|--------------|--------------|--------------|
| Overtime                                     | 0     | x 1.5       |  | 0            | 0            | 0            |
| Standby                                      | 0     | x 30        |  | 0            | 0            | 0            |
| FICA (Equals Total Salaries x )              |       |             |  | 1,378        | 1,347        | 938          |
| Insurance (Equals No. of Mos. )              |       |             |  |              |              |              |
| TMRS (Equals Total Salaries x )              |       |             |  | 2,154        | 2,106        | 1,466        |
| Workers' Comp. (#N/A) X Total Salaries       |       |             |  |              |              |              |
| TWC (Unemployment) 0.00 Persons x \$9000 x . |       |             |  | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** **21,541** **21,064** **14,658**

**Total New Program Costs** \$ **171,541** \$ **1,171,064** \$ **14,658**

# **DRAINAGE UTILITY FUND**

| PROJECT  | APPROVED<br>PROJECTS<br>2014/2015 | PROJECTED<br>EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED<br>PROJECTS<br>2015/2016 | PROPOSED<br>PROJECTS<br>2016/2017 | PROPOSED<br>PROJECTS<br>2017/2018 | UNFUNDED   |
|--|-----------------------------------|--|--|-----------------------------------|-----------------------------------|-----------------------------------|------------|
| <b>DRAINAGE UTILITY FUND</b>                                     |                                   |  |  |                                   |                                   |                                   |            |
| Jones Road Southside Pedestrian Trail and Drainage Improvements* | \$38,500                          | \$0                                    | \$38,500   | \$40,000                          | \$0                               | \$0                               |            |
| Pillow Road Phase II -Drainage/Low water crossing improvements** | \$52,000                          | \$0                                    | \$52,000   | \$0                               | \$0                               | \$250,000                         |            |
| Sunset Trail Drainage Swale                                      | \$38,000                          | \$0                                    | \$38,000   | \$32,000                          |                                   |                                   |            |
| Westgate Bridge Feasibility Study                                | \$9,355                           | \$9,320                                | \$0  | \$0                               | \$0                               | \$0                               |            |
| <b>TOTAL PROPOSED DRAINAGE UTILITY FUND PROJECTS</b>             | <b>\$137,855</b>                  | <b>\$9,320</b>                         | <b>\$0</b>   | <b>\$72,000</b>                   | <b>\$0</b>                        | <b>\$250,000</b>                  | <b>\$0</b> |
|  |                                   |  | 128,500  |                                   |                                   |                                   |            |

**New Program Worksheet**

Program Name **Jones Road Southside Pedestrian Trail & Drainage Improvements** Fiscal Year **2015-2016**  
 Department **Continued Program or New?**  
 Funding Source: **General Fund/ Drainage Fund** Primary Staff Contact: **Continued Katy Phillips**

**Program Description**

Install a signature granite gravel walkway or concrete sidewalk on the South side of Jones Road from Westgate to Pillow. Final material selection is to be determined after comparing construction cost estimates. Additional easements will need to be acquired.

Upgrade the existing pedestrian crosswalk at the Pillow Road intersection and restripe crosswalks on the north side intersections at Sunset Trail and Westwind.

Some drainage improvements are included in portions of this project area. Storm water inlets must be installed and property easements will be required from adjacent property owners.

Relocation of existing utility poles and coordination of utility providers to move service lines is a significant expense in this project. Staff is working with the project engineer and the utility providers to come up with design alternatives to avoid pole relocation if possible.

This project was funded in 2013/2014 based on a construction estimate for a total of \$175,000 with \$144,500 from the General Fund and \$30,500 from the Drainage Utility Fund.

Due to increased costs associated with utility pole relocations and easement acquisitions the trail alignment is under review. An additional \$84,500 is requested for FY 2014/2015 while options are reviewed. This increase would provide funds to replace several utility poles along Jones Road and raise the wires above the tree canopy. The second option being considered would route the trail around trees and poles and only require an increase of \$25,000 and for easements and drainage improvements.

Additional Funds were requested in FY 15/16.

| FUNDING (FROM TWO SOURCES) | FY 2013/2014 | FY 2014/2015 | Additional Funds<br>FY 2015/2016 | TOTAL PROJECT |
|----------------------------|--------------|--------------|----------------------------------|---------------|
| GENERAL FUND               | \$ 144,500   | \$ 0         | \$15,000                         | \$159,500     |
| DRAINAGE UTILITY FUND      | \$ 30,500    | \$ 8,000     | \$40,000                         | \$ 78,500     |
| Total Project              | \$ 175,000   | \$ 84,500    | \$65,000                         | \$238,800     |

**Program Justification and Benefits**

The project will improve pedestrian mobility and safety in the school zone. Promotes non-vehicular transportation and encourages physical exercise in the community. Drainage improvements the area between Reese and Sunset Trail have been incorporated into this project. The drainage improvements are essential to the project to prevent storm water runoff from increasing pre-existing drainage problems in the area. The proposed drainage inlets will improve drainage on two residential properties.

**Conformance with Master Plan and other Plans/Policies**

**Section 302. Streets**

The City desires to maintain and improve the current mobility level for all residential and commercial property owners, to ensure the safety of auto drivers, pedestrians, and bicyclists in the city, to enhance the natural beauty of street rights-of-way, and to improve traffic flow and safety by the optimal application of traffic control devices. Develop non-vehicular access (bike lanes, sidewalks, trails, and footpaths) between City streets.

TOTAL FY 2015-16 BUDGET-GENERAL FUND \$13,000  
 TOTAL FY 2015-2016 BUDGET-DRAINAGE FUND - \$40,000  
 TOTAL FY 2014-2015 BUDGET-GENERAL FUND \$76,500 - DID NOT FUND  
 TOTAL FY 2014-2015 BUDGET-DRAINAGE FUND \$8,000

Total FTEs  
0.00

Total New Program Costs \$261,693

Total Project Budget \$238,000

**New Program Worksheet**

Program Name **Jones Road Southside Pedestrian Trail & Drainage Improvements** Fiscal Year **2015-2016**  
 Department \_\_\_\_\_ Continued Program or New? **Continued**  
 Funding Source: General Fund/ Drainage Fund Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program |                             |            |
|-------------------------|-----------------------------|------------|
| Acct. #                 | Quantity / Description      | Amount     |
|                         | Construction                | \$ 159,000 |
|                         | Easement acquisition & Misc | \$ 6,000   |
|                         | Utility Modifications       | \$ 94,500  |
|                         |                             | \$         |
|                         |                             | \$         |
|                         |                             | \$         |
|                         |                             | \$         |
|                         |                             | \$         |
|                         |                             | \$         |
|                         | <b>TOTAL</b>                | \$ 259,500 |

THESE NUMBER REFLECT ORIGINAL BUDGET SHEET

| Cost of Project/Program FY 2015-2016 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Maintenance Materials  | \$ 300 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 300 |

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Maintenance Materials  | \$ 500 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 500 |

**FY 2016-2017**  
\$ 500

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 |
|---------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Operations Manager        | 4      | 4,463          | 10% | 1,785        | 0            | 0            |
| Maintenance Technician    | 1      | 2,422          | 2%  | 48           | 581          | 581          |
|                           |        |                |     | 0            | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |     | <b>1,834</b> | <b>581</b>   | <b>581</b>   |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2014-2015 | FY 2015-2016 | FY 2016-2017 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |                      |       |     |    |    |
|--------------------|----------------------------|----------------------|-------|-----|----|----|
| Overtime           | Hours                      | Hourly Rate          |       |     |    |    |
|                    | 0                          |                      | x 1.5 | 0   | 0  | 0  |
| Standby            | Elig. Pers.                | No. of Weeks         |       |     |    |    |
|                    | 0                          |                      | x 30  | 0   | 0  | 0  |
| FICA               | (Equals Total Salaries x ) |                      |       | 140 | 44 | 44 |
| Insurance          | (Equals No. of Mos. )      |                      |       |     |    |    |
| TMRS               | (Equals Total Salaries x ) |                      |       | 219 | 70 | 70 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |     |    |    |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0   | 0  | 0  |

**TOTAL PERSONNEL COSTS** **2,193** **695** **695**

**Total New Program Costs** \$ **261,693** \$ **695** \$ **695**

**New Program Worksheet**

|                 |                                    |                           |                      |
|-----------------|------------------------------------|---------------------------|----------------------|
| Program Name    | <b>Sunset Trail Drainage Swale</b> | Fiscal Year               | <b>2015-2016</b>     |
| Department      | <b>Public Works</b>                | Continued Program or New? | <b>Continued</b>     |
| Funding Source: | <b>Drainage Utility Fund</b>       | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

This project will provide for engineering services and construction services as required to install a drainage swale or culvert pipe between several properties in the Flournoy Acres Subdivision located between Reese Rd and Sunset Trail. The project will create a storm water conveyance system that diverts storm water runoff into Sunset Valley Tributary during small to medium rain events (equivalent to a 1 to 5 year storm). Components of the project include easement acquisition, excavation, vegetation and fence replacement. This project only provides an opportunity for residents to grade to the improvements. Some residents must perform private property grading to benefit from the project.

Preliminary engineering has been completed on this project but this project has not been presented to the public for consideration. The preliminary construction cost estimate is \$55,000. The project will require final engineering drawings, construction specifications and bid documents estimated at \$10,000. Easements may be required and are estimated at \$5,000.

| <b>FUNDING SOURCE</b> | <b>FY 2014/2015</b> | <b>FY 2015/2016</b> | <b>INCREASE</b> |
|-----------------------|---------------------|---------------------|-----------------|
| Drainage Fund         | \$ 38,000           | \$70,000            | \$32,000        |

**Program Justification and Benefits**

The project is located in an existing subdivision that was developed in the 1950's. Subdivision and property development was regulated by the county at the time most of the houses were built. No drainage easements were dedicated to the public at the time of subdivision and there is no comprehensive drainage plan directing water to the creek or to the roadside drainage ditches. This area was identified as having extensive drainage issues during a City drainage assessment performed in 2007. It is anticipated that 4-8 properties may benefit from the proposed project.

**Conformance with Master Plan and other Plans/Policies**

**Section 306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

Total FTEs  
0.00

**Total New Program Costs FY 2015-2016 \$74,128**

**Total Increases to the Budget for FY 2015-2016 \$70,000**



**New Program Worksheet**

Program Name **Sunset Trail Drainage Swale** Fiscal Year **2015-2016**  
 Department **Public Works** Continued Program or New? **Continued**  
 Funding Source: **Drainage Utility Fund** Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program FY 2015-2016 |                        |           |
|--------------------------------------|------------------------|-----------|
| Acct. #                              | Quantity / Description | Amount    |
|                                      | Engineering Design     | \$ 10,000 |
|                                      | Easement Acquisition   | \$ 5,000  |
|                                      | Construction           | \$ 55,000 |
|                                      |                        | \$        |
|                                      |                        | \$        |
|                                      |                        | \$        |
|                                      |                        | \$        |
|                                      |                        | \$        |
|                                      |                        | \$        |
|                                      | <b>TOTAL</b>           | \$ 70,000 |

**FY2015-2016**  
\$ 70,000

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2016-2017**  
\$ 0

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                  | Months | Monthly Salary | %  | FY2015-2016  | FY 2016-2017 | FY 2016-2017 |
|---------------------------|--------|----------------|----|--------------|--------------|--------------|
| Public Works Director     | 6      | 7,666          | 5% | 2,300        | 0            | 0            |
| Operations Manager        | 4      | 4,463          | 5% | 893          | 0            | 0            |
| Environmental Manager     | 1      | 5,176          | 5% | 259          | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |    | <b>3,451</b> | <b>0</b>     | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program

0.00

| Temp Position Title(s) | Months | Monthly Salary | %           | FY2015-2016 | FY 2015-2016 | FY 2016-2017 |
|------------------------|--------|----------------|-------------|-------------|--------------|--------------|
|                        |        |                |             | 0           | 0            | 0            |
|                        |        |                |             | 0           | 0            | 0            |
|                        |        |                |             | 0           | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>    | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

|                    |                            |                      |       |     |   |   |
|--------------------|----------------------------|----------------------|-------|-----|---|---|
| Overtime           | Hours                      | Hourly Rate          |       |     |   |   |
|                    | 0                          |                      | x 1.5 | 0   | 0 | 0 |
| Standby            | Elig. Pers.                | No. of Weeks         |       |     |   |   |
|                    | 0                          |                      | x 30  | 0   | 0 | 0 |
| FICA               | (Equals Total Salaries x ) |                      |       | 264 | 0 | 0 |
| Insurance          | (Equals No. of Mos. )      |                      |       |     |   |   |
| TMRS               | (Equals Total Salaries x ) |                      |       | 413 | 0 | 0 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |     |   |   |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0   | 0 | 0 |

**TOTAL PERSONNEL COSTS** 4,128 0 0

**Total New Program Costs** \$ 74,128 \$ 0 \$ 0



**TECHNICAL MEMORANDUM**  
*Transmitted via Email*

4801 Southwest Parkway, Parkway 2, Suite 150, Austin, Texas 78735, USA  
T +1 512 326 5659 F +1 512 326 5723 W www.rpsgroup.com

**DATE:** February 25, 2015

**TO:** Ms. Katy Phillips, Director of Public Works  
City of Sunset Valley  
2 Lone Oak Trail  
Sunset Valley, Texas 78745

**FROM:** Travis Wilson, PE, CFM – *Project Manager*  
Colin Slagle, PE, CFM – *Project Engineer*

**SUBJECT:** Preliminary Engineering: Reese & Sunset Relief Channel

**ATTACHMENTS:** Exhibit 1 – Conceptual Design Schematic



## Purpose

This technical memorandum provides the conceptual design of the proposed drainage relief system to be located between Reese Drive and Sunset Trail in Sunset Valley, Travis County, Texas. As reported in Section 4.3.1 of the *Sunset Valley Master Drainage Plan* prepared by Espey Consultants in July 2007, localized runoff moving east across Reese Drive ponds in low-lying areas within residential lots between Reese Drive and Sunset Trail, inundating properties and structures.

As recommended in the 2007 report, drainage relief may be provided through the construction of a swale along the property lines between the affected lots along Reese Drive and Sunset Trail extending toward the Sunset Valley Tributary. The swale, or relief channel, would collect local runoff and direct it toward the tributary. The relief channel would also serve as an outfall to which residents could grade towards to reduce localized ponding.

## Preliminary Engineering

Upon review of the design route survey conducted in November 2014, and subsequent meeting with city staff on January 20, 2015, the open channel concept was ruled out due to multiple factors (i.e., extensive heritage tree critical root zone (CRZ) encroachment, minimum slope/depth requirements, maintenance concerns, potential nuisance flooding within currently unaffected properties, etc.). Instead, RPS proposed a four-sided area inlet located along the property boundary of 14 Sunset Trail and 9 Reese Drive that would drain to a 24-inch reinforced concrete pipe (RCP) along the originally proposed channel alignment and outfall into the Sunset



Valley Tributary. The preliminary alignment and conceptual design schematic of the proposed subsurface drainage system is included as Exhibit 1.

The proposed subsurface drainage system would reduce localized ponding near the problem area (i.e., 9 Reese, 13 Reese, 14 Sunset, and 16 Sunset) without permanent surface modifications to currently unaffected properties. Since the required pipe trench width is significantly less than the required width associated with an open channel, the number of encroachments within the critical root zone (CRZ) of existing heritage trees is reduced to only four, none of which are within 1/2 of the CRZ radius. Furthermore, the minimum constructible slope to maintain positive drainage and reduce maintenance requirements for concrete pipe is considerably less than an earthen channel (i.e., 0.5% vs. 2%), thereby minimizing the required depth of the system and the construction disturbance area.

### Cost Estimate

RPS has developed a preliminary cost estimate for the proposed subsurface drainage system. As shown in Table 1, the estimated total cost is approximately \$55,000.

Table 1 – Preliminary Cost Estimate

| PROPOSED SUBSURFACE DRAINAGE SYSTEM |   |          |      |           |                  |
|-------------------------------------|---|----------|------|-----------|------------------|
| No.                                 | Item Description                          | Quantity | Unit | Unit Cost | Estimated Cost   |
| 1                                   | Four-sided Area Inlet                     | 1        | LS   | \$ 6,000  | \$ 6,000         |
| 2                                   | 24-inch RCP Storm Drain                   | 400      | LF   | \$ 55     | \$ 22,000        |
| 3                                   | 48-inch Storm Drain Manhole               | 1        | LS   | \$ 5,000  | \$ 5,000         |
| 4                                   | Concrete Outfall Structure                | 1        | LS   | \$ 5,000  | \$ 5,000         |
| 5                                   | Demolish Existing Metal Shed              | 2        | EA   | \$ 1,000  | \$ 2,000         |
| 6                                   | Relocate/Replace Existing Chainlink Fence | 200      | LF   | \$ 5      | \$ 1,000         |
| 7                                   | Revegetation                              | 500      | SY   | \$ 5      | \$ 2,500         |
| Subtotal                            |   |          |      |           | \$ 43,500        |
| Contingency (25%)                   |   |          |      |           | \$ 10,875        |
| <b>TOTAL ESTIMATED COST</b>         |   |          |      |           | <b>\$ 55,000</b> |

P:\active\07074.28\_CoSV\_Reese\_and\_Sunset\docs\150225 KPhillips Reese-Sunset TM.docx

RESUBDIVISION OF LOTS 4, 5 AND 6  
FLOURNOY ACRES  
SECTION THREE  
VOL 67 PAGE 78  
P.R.T.C.T.X

0.50 ACRES  
REBECCA FORLUDA &  
SHANNON MCKINNEY  
DOC # 2008065338  
D.P.R.T.C.T.X

11 REESE DR  
1.00 ACRES  
MAX H. NAVF  
VOL 4525, PAGE 2365  
D.R.T.C.T.X

PROPOSED FOUR-SIDED  
AREA INLET  
ELEV = 660'

9 REESE DR  
REMAINDER OF 3.00 ACRES  
MAX H. NAVF  
VOL 1297 PAGE 518  
D.R.T.C.T.X

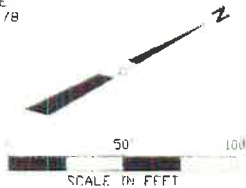
LOT 4a  
RESUBDIVISION OF LOTS 4, 5 AND 6  
FLOURNOY ACRES  
SECTION THREE  
VOL 67, PAGE 78  
P.R.T.C.T.X

LOT 3  
FLOURNOY ACRES  
SECTION THREE  
VOL 6, PAGE 152  
P.R.T.C.T.X

14 SUNSET TRAIL  
LOT 2  
FLOURNOY ACRES  
SECTION THREE  
VOL 6, PAGE 152  
P.R.T.C.T.X

12 SUNSET TRAIL  
REMAINDER OF LOT  
FLOURNOY ACRES  
SECTION THREE  
VOL 6, PAGE 152  
P.R.T.C.T.X

10 SUNSET TRAIL  
1.209 ACRES



| LEGEND |                         |
|--------|-------------------------|
|        | PROPERTY LINE           |
|        | CHAIN LINK FENCE        |
|        | EX. CONTOURS            |
|        | PROP. CONTOURS          |
|        | IMPACTED HERITAGE TREES |

**RPS**  
4801 Southwest Parkway,  
Parkway 2, Suite 150  
Austin, Texas 78735  
(512) 326-5659  
TBPE #F-293

**EXHIBIT 1-C**  
**CONCEPTUAL DESIGN SCHEMATIC**  
REESE & SUNSET DRAINAGE RELIEF SYSTEM  
CITY OF SUNSET VALLEY

FEBRUARY 2015

PROJECT NUMBER 07074.26

P:\Projects\07074.26\_CSDV\_Planes\101\_Schematic\04\01\_70742015\_101.dwg

CITY OF SUNSET VALLEY  
 GENERAL FUND - NEW EQUIPMENT  
 POLICE DEPARTMENT  
 FY 2015-2016

|  | PROPOSED<br>Budget<br>2015-2016 |
|--|---------------------------------|
| <b>Police Department - New Equipment</b>     |                                 |
| (5) - Radar Systems with 36 month warranty   | \$17,475                        |
| (5) - Body Cameras (Merge)                   | \$10,605                        |
| (20) - Tasers - Option 1 without TAP Program | \$23,966                        |
| <b>Total New Equipment</b>                   | <b>\$52,046</b>                 |

**New Equipment Worksheet**

|                 |                                  |                           |                  |
|-----------------|----------------------------------|---------------------------|------------------|
| Project Name    | <b>Radar Replacement/Install</b> | Fiscal Year               | <b>2015-2016</b> |
| Department      | <b>Police</b>                    | Continued Program or New? | <b>New</b>       |
| Funding Source: | <b>General Fund</b>              | Primary Staff Contact:    | Rich Andreucci   |

**Equipment Description**

Purchase of 5 Radar Systems with a 36 month warranty.

The radar systems will be installed in the patrol units to replace older units that have exceeded thier life expectancy and no longer function as designed. This equipment is used in all patrol vehicles to enforce reckless driving or speeding in and around the city, including the school zone and residential areas.

**Equipment Justification and Benefits**

The Police Department currently has radars installed in all patrol vehicles. The majority of the radars are no longer functioning properly and are anywhere from 8 to 13 years in age. The cost to remove the defective pieces, ship to manufactor for an out of warranty repair and reinstall is not cost effective. Any of the units older than 10 year cannot be repaired and the minimum repair charge is \$138 for newer equipment. That will only repair the non-working issue and not refurb the entire unit making subsequent repairs likely. There is only one radar unit that is less than 10 years old.

**Conformance with Master Plan and other Plans/Policies**

The Department and City have replaced equipment that have either expired their "shelf life" or have beocme unreliable or unsafe. The City has a repair and replacement fund for equipment. Several years ago radar units were removed from that list because each radar unit cost less than \$5000. Since all of the replacement radar units will be purchased at the same time, they can be placed on the repair and replacement list as a group. The City will accumalte \$3,600 annually, so when it is time to replace these new radar units the funds will be available.

**Total FTEs**

0.00

**Total New Program Costs FY2015-2016 \$17,475**

**Total Increases to the Budget for FY 2015-2016 \$17,475**

**New Equipment Worksheet**

Project Name Radars Replacement/Install Fiscal Year **2015-2016**  
 Department Police Continued Program or New? **Replace**  
 Funding Source: General Fund Primary Staff Contact: Rich Andreucci

| Cost of Equipment FY 2015-2016 |                         |           |
|--------------------------------|-------------------------|-----------|
| Acct. #                        | Quantity / Description  | Amount    |
|                                | Stalker Rader Equipment | \$ 16,325 |
|                                | Installation            | \$ 1,150  |
|                                |                         | \$        |
|                                |                         | \$        |
|                                |                         | \$        |
|                                |                         | \$        |
|                                |                         | \$        |
|                                |                         | \$        |
|                                |                         | \$        |
|                                | <b>TOTAL</b>            | \$ 17,475 |

**FY 2015-2016**  
\$ 17,475

| Cost of Project/Program FY 2016-2017 |   |          |
|--------------------------------------|---|----------|
| Acct. #                              | Quantity / Description                    | Amount   |
|                                      | Repair and Replacement Funds contribution | \$ 3600  |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      | <b>TOTAL</b>                              | \$ 3,600 |

**FY 2016-2017**  
\$ 3,600

| Cost of Project/Program FY 2017-2018 |   |          |
|--------------------------------------|---|----------|
| Acct. #                              | Quantity / Description                    | Amount   |
|                                      | Repair and Replacement Funds contribution | \$ 3600  |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      |   | \$       |
|                                      | <b>TOTAL</b>                              | \$ 3,600 |

**FY 2017-2018**  
\$ 3,600

**PERSONNEL**

| Position           | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------|--------|----------------|---|--------------|--------------|--------------|
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
| Subtotal Personnel |        |                |   | 0            |              | 0            |

Total Number of FTE Positions that will be assigned to this program 0.00

| Temp Position Title(s) | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|---|--------------|--------------|--------------|
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
| Subtotal Temp          |        |                |   | 0.00         | 0            | 0            |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

|                              |                            |                      |       |          |          |          |
|------------------------------|----------------------------|----------------------|-------|----------|----------|----------|
| Overtime                     | Hours                      | Hourly Rate          |       |          |          |          |
|                              | 0                          |                      | x 1.5 | 0        | 0        | 0        |
| Standby                      | Elig. Pers.                | No. of Weeks         |       |          |          |          |
|                              | 0                          |                      | x 30  | 0        | 0        | 0        |
| FICA                         | (Equals Total Salaries x ) |                      |       | 0        | 0        | 0        |
| Insurance                    | (Equals No. of Mos. )      |                      |       |          |          |          |
| TMRS                         | (Equals Total Salaries x ) |                      |       | 0        | 0        | 0        |
| Workers' Comp.               | #N/A                       | X Total Salaries     |       |          |          |          |
| TWC (Unemployment)           | 0.00                       | Persons x \$9000 x . |       | 0        | 0        | 0        |
| <b>TOTAL PERSONNEL COSTS</b> |                            |                      |       | <b>0</b> | <b>0</b> | <b>0</b> |

**Total New Program Costs** \$ 17,475 \$ 3,600 \$ 3,600

Purchase Replacement Fund Replacement Fund



applied concepts, inc.

2609 Technology Dr.  
 Plano, TX 75074  
 Phone: 972-398-3780  
 Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Mgr | Ed Kosanke  
 | 972-801-4818

**QUOTE**  
**# 128589**

Page 1 of 1

Date: 04/20/15

Reg Sales Mgr: | Tim Carrio  
 | 214-585-2674

Effective From : 04/20/2015

Valid Through: 07/19/2015

Lead Time 21 working days

|  |   |  |  |
|--|---|--|--|
| <b>Bill To:</b><br>Sunset Valley Police Dept<br>3205 Jones Road<br>Sunset Valley, TX 78745 | <b>Customer ID:</b> 787451<br><br><b>Accounts Payable</b> | <b>Ship To:</b><br>Sunset Valley Police Dept<br>3205 Jones Road<br>Sunset Valley, TX 78745 | <i>UPS Ground</i><br><br>Lieutenant Rich Andreucci |
|--|---|--|--|

| Grp                | Qty       | Package     | Description                        | Wrnty/Mo                               | Price            | Ext Price    |                    |
|--------------------|-----------|-------------|------------------------------------|--|------------------|--------------|--------------------|
| 1                  | 5         | 807-0001-00 | DSR 2X Radar with Fast Lock Remote | 36                                     | \$3,250.00       | \$16,250.00  |                    |
|                    | <b>Ln</b> | <b>Qty</b>  | <b>Part Number</b>                 | <b>Description</b>                     | <b>Est. Ship</b> | <b>Price</b> | <b>Ext Price</b>   |
|                    | 1         | 5           | 200-0965-00                        | 2X Counting Unit, 1.5 PCB              |                  |              | \$0.00             |
|                    | 2         | 5           | 200-0875-00                        | 2X Modular LED Display                 |                  |              | \$0.00             |
|                    | 3         | 5           | 200-0326-30                        | DSR KA Antenna                         |                  |              | \$0.00             |
|                    | 4         | 5           | 200-0326-32                        | DSR KA Rear Antenna                    |                  |              | \$0.00             |
|                    | 5         | 5           | 200-0919-00                        | 2X Fast Lock Remote w/Screw Latch      |                  |              | \$0.00             |
|                    | 6         | 5           | 200-0769-00                        | 25 MPH/40 KPH KA Tuning Fork           |                  |              | \$0.00             |
|                    | 7         | 5           | 200-0770-00                        | 40 MPH/64 KPH KA Tuning Fork           |                  |              | \$0.00             |
|                    | 8         | 5           | 200-0648-00                        | Display Sun Shield                     |                  |              | \$0.00             |
|                    | 9         | 5           | 200-0345-00                        | Counting Unit/Display Short Dash Mount |                  |              | \$0.00             |
|                    | 10        | 5           | 200-0244-00                        | Antenna Dash Mount                     |                  |              | \$0.00             |
|                    | 11        | 5           | 200-0245-00                        | Antenna Tall Deck Mount                |                  |              | \$0.00             |
|                    | 12        | 5           | 155-2055-08                        | Antenna Cable, 8 Ft                    |                  |              | \$0.00             |
|                    | 13        | 5           | 155-2055-20                        | Antenna Cable, 20 Ft                   |                  |              | \$0.00             |
|                    | 14        | 5           | 155-2283-50                        | CAN/VSS Power Cable                    |                  |              | \$0.00             |
|                    | 15        | 5           | 200-0619-00                        | 2X User Manual                         |                  |              | \$0.00             |
|                    | 16        | 5           | 035-0361-00                        | Shipping Container, Dash Mounted Radar |                  |              | \$0.00             |
|                    | 17        | 5           | 060-1000-36                        | 36 Month Warranty                      |                  |              | \$0.00             |
|                    | 18        | 5           | 155-2211-00                        | Remote Display Interconnect Cable      |                  | \$0.00       | \$0.00             |
| <b>Group Total</b> |           |             |                                    |  |                  |              | <b>\$16,250.00</b> |

|           |             |                      |                    |
|-----------|-------------|----------------------|--------------------|
| Product   | \$16,250.00 | Sub-Total:           | \$16,250.00        |
| Discount  | 0.00        | Sales Tax 0          | \$0.00             |
| Trade-in: |             | Shipping & Handling: | \$75.00            |
|           |             | <b>Total:</b>        | <b>\$16,325.00</b> |

Payment Terms: Net 30 days

\*\*\* Stalker DSR-2X for Tahoe and Explorer SUV's





# CAP FLEET UPFITTERS

4715 S General Bruce Drive  
Temple, TX 76502  
254-773-1959 - O  
254-773-1245 - F

# QUOTE

Date 4/27/2015  
Quote # CAPQ6376

Name / Address  
**CITY OF SUNSET VALLEY  
3205 JONES RD  
SUNSET VALLEY, TX 78745**

Job :  
Project :  
Prepared By: **Wayne Jacobs**

| Part #  | Qty | Description  | Unit Price | Total    |
|---------|-----|--|------------|----------|
| INSTALL |     |  |            |          |
| LABOR   | 5   | INSTALLATION   | 225.00     | 1,125.00 |
| SSUPPLY | 5   | SHOP SUPPLIES  | 5.00       | 25.00    |
| CT-CAPH | 1   | CAP FLEET WIRING HARNESS                                       | 0.00       | 0.00     |
| SHIP    | 1   | SHIPPING & HANDLING  | 0.00       | 0.00     |
| DEALER  | 1   | DEALER PREP  | 0.00       | 0.00     |
| INSPECT | 1   | ALL CAP FLEET INSTALLATIONS COME WITH AGENCY LIFETIME WARRANTY | 0.00       | 0.00     |
|         |     |  |            | 1,150.00 |

This quote is good for 30 days from date of quote.

**Total \$1,150.00**



4715 S General Bruce Drive  
Temple, TX 76502  
254-773-1959  
254-773-1245

WWW.CAPFLEETUPFITTERS.COM

4715 S General Bruce Drive  
Temple, TX 76502  
254-773-1959  
254-773-1245

**New Program Worksheet**

Program Name **BODY CAMERAS (MERGE)** Fiscal Year **FY 2015 - 2016**  
 Department **POLICE** Continued Program or New? **CONTINUED**  
 Funding Source: **OPERATIONS AND REPLACEMENT** Primary Staff Contact: **CHIEF FORD**

**Program Description**

In 2013, the City Council approved the implementation of the body cameras as a preventative for liability, public protection, and police officer protection or accountability. Officers began using the Axon Cameras on a regular basis, outfitting every patrol officer with the needed technology. Since the implementation, additional local agencies have begun to implement the cameras as a tool for the City to provide some added protection for the employees and the community served. The body cameras have assisted in a decrease in hours spent investigating alleged police mis-conduct incidents, and assisted in the determination of whether or not to prosecute. In addition, the cameras have offered officers a independent witness to their actions and provided supervisory ability to monitor the treatment of citizens that are handled or dealt with on incidents.

**Program Justification and Benefits**

Since the City implementation of the body cameras, there has been an increased direction towards state and federal law requiring the use of said cameras by all law enforcement patrol officers who deal with the public on a daily basis. Due to an increase in officer related deadly encounters, the body cameras are moving in the direction of a permanent mandate for use in all public-police interaction. This mandate is reported to have validity with the federal government and may be implemented as soon as 2016 or the beginning of 2017 for all local, county and state law enforcement officers.

The Department replaced all in car video camera systems (Watch Guard) in 2014-2015 as they were up for replacement. Due to the large amount of storage that the video systems require, both in-car and body cameras, the City and PD have been looking for more cost effective and efficient ways to maintain the system while being fiscaly responsible. With the new in car Watch Guard video system, there is an option to merge Watch Guard body cameras with our current in car system, thus saving on future purchases of more storage availability and servers. In addition, the Watch Guard body cameras are warrantied fully for 36 months versus our current system using the Axon cameras that are only warrantied for 12 months.

The current Axon cameras that the officers wear on duty are out of warranty. The Axon repair assessment is very expensive and at this time, we have had to also have three replaced at a cost of approximately \$500 per device. In addition, the current cameras are not water proof and do not sync or link to the current video storage we have for in car video systems.

The proposed replacement cameras through Watch Guard are water proff, work in sync with our current Watch Guard in car video system, are warrantied completely for 36 months, and will reduce storage needs. Although the upfront cost is more, the overall savings and guarantee outweigh the potential expense for replacing the other Axon cameras.

The IT Department is in support of this purchase.

**Conformance with Master Plan and other Plans/Policies**

These cameras will be added to the Repair and Replacement list and annual contribution will be made to the fund.

This purchase is also consistent with the body camera policy that was approved by PSC and adopted under PD policy in 2013 and 2014.

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**

**\$10,605**

**Total Increases to the Budget for FY 2015-2016**

**\$10,605**





415 Century Parkway, Allen, TX 75013  
 (972) 423-9777 Fax: (972) 423-9778  
 National Toll-Free 1-800-605-MPEG (6734)  
 www.watchguardvideo.com

# CAMERA QUOTE

**Quote #:** QUO-21986-H0Z6 **Rev #:** 0

|   |              |
|---|--------------|
| <b>Customer</b>                         |              |
| Sunset Valley Police Department         |              |
| Attn: Lt. Andreucci                     |              |
| 3205 Jones Rd, Sunset Valley, TX, 78745 |              |
| Telephone Number                        | Fax Number   |
| 512-892-1384                            | 512-891-9108 |
| Email Address                           |              |
| randreucci@sunsetvalley.org             |              |

|                          |                           |               |
|--------------------------|---------------------------|---------------|
| <b>Quote Information</b> |                           |               |
| Quote Valid From:        | 5/20/2015                 | To: 7/30/2015 |
| Quote Presented By:      | Don Hans                  |               |
| Presenter Contact:       | DHans@WatchGuardVideo.com |               |
| Est. Ship Date           | Ship Via                  | Payment Terms |
| 30 days                  | UPS Ground                | Net 30        |

| #  | Part Number     | Description   | Unit Price | Qty | Ext Price  |
|----|-----------------|---|------------|-----|------------|
| 1  | VIS-CAM-EXT-002 | VISTA HD, Extended Version, Wearable Camera                                     | \$895.00   | 5   | \$4,475.00 |
| 2  | SVC-4RE-BRG-400 | SW/Install/Config. of Bridge App. for existing EL cust. per machine (WG-TS)     | \$350.00   | 1   | \$350.00   |
| 3  | WAR-VIS-CAM-2ND | Warranty, VISTA 2nd Year (Months 13-24)   | \$195.00   | 5   | \$975.00   |
| 4  | WAR-VIS-CAM-3RD | Warranty, VISTA 3rd Year (Months 25-36)   | \$195.00   | 5   | \$975.00   |
| 5  | SFW-ELB-VIS-2ND | Software Protection, Evidence Library, VISTA 2nd Year (Months 13-24)            | \$150.00   | 5   | \$750.00   |
| 6  | SFW-ELB-VIS-3RD | Software Protection, Evidence Library, VISTA 3rd Year (Months 25 - 36 )         | \$150.00   | 5   | \$750.00   |
| 7  | SFW-ELB-VIS-1ST | Software Protection, Evidence Library, VISTA 1st Year (Months 1-12)             | \$150.00   | 5   | \$750.00   |
| 8  | VIS-CHG-BSE-KIT | VISTA Charging Base Kit, incl. Power and USB Cables                             | Included   | 5   | Included   |
| 9  | SFW-ELX-KIT-300 | Software Installation Disc, 4RE Evidence Library Express3, w/ Case and Document | Included   | 1   | Included   |
| 10 | VIS-MNT-KIT-001 | VISTA HD, Locking Magnetic Chest Mount (Without Straps) - KIT1                  | Included   | 5   | Included   |
| 11 | SFW-ELX-VWR     | ELX3 Viewer Software Installation Disc w/ Case and Document                     | Included   | 1   | Included   |
| 12 | WAR-VIS-CAM-1ST | Warranty, VISTA 1st Year (Months 1-12) Included                                 | Included   | 5   | Included   |

Comments:

Estimated ship date mid-July

|              |                   |
|--------------|-------------------|
| Subtotal     | \$9,025.00        |
| Shipping     | \$60.00           |
| Taxes        |                   |
| <b>Total</b> | <b>\$9,085.00</b> |



**New Equipment Worksheet**

|                 |                                     |                                      |                    |
|-----------------|-------------------------------------|--------------------------------------|--------------------|
| Project Name    | <b>Taser Replacement - Option 1</b> | Fiscal Year                          | <b>2015-2016</b>   |
| Department      | <b>Police</b>                       | Continued Program or New?            | <b>Replacement</b> |
| Funding Source: | <b>General Fund</b>                 | Primary Staff Contact Rich Andreucci |                    |

**Equipment Description**

The Tasers are a less-lethal weapon carried by all officers. They are used to assist in the apprehension and arrest of combative individuals when officers are met with resistance or aggression. This purchase would also warranty the Tasers for the suggested life of 5 years.

**Equipment Justification and Benefits**

The Police Department issues all full-time officers a Taser and has additional spares to use when one is damaged, destroyed or used for training. Currently, the Tasers are 8 to 10 years old and are no longer covered under warranty. Taser charges a minimum \$400 to repair any out of warranty products. Taser suggests the life of their product to be 5 years. The model carried by officers is now obsolete. Taser's newer model is designed to be more resistant to weather and uses the power pack (battery) more efficiently. The Department currently has 21 Tasers. 4 of them are inoperable and 1 is assigned to training. We currently have two spares that are used by Reserve Officers when they are working. The Department is requesting to replace 20 Tasers.

**Conformance with Master Plan and other Plans/Policies**

The Department and City have replaced equipment that have either expired their "shelf life" or have become unreliable or unsafe. The City has a repair and replacement fund for equipment. Several years ago tasers were removed from that list because each taser cost less than \$5000. Since all of the replacement tasers will be purchased at the same time, they can be placed on the repair and replacement list as a group. The City will accumulate \$4800 annually, so when it is time to replace these new tasers the funds will be available.

**Total FTEs**

0.00

**Total New Program Costs FY2015-2016 \$23,966**

**Total Increases to the Budget for FY 2015-2016 \$23,966**

**New Equipment Worksheet**

Project Name **Taser Replacement - Option 1** Fiscal Year **2015-2016**  
 Department **Police** Continued Program or New? **Replace**  
 Funding Source **General Fund** Primary Staff Contact: **Rich Andreucci**

| Cost of Equipment FY 2015-2016 |                               |                  |
|--------------------------------|-------------------------------|------------------|
| Acct. #                        | Quantity / Description        | Amount           |
|                                | Taser X26P                    | \$ 15,999        |
|                                | 4 Year Warranty               | 5,559            |
|                                | Power Magazine (battery pack) | \$ 1,090         |
|                                | Holster for Tasers            | \$ 1,065         |
|                                | Dataport - USB Data Download  | \$ 165           |
|                                | Shipping                      | 88               |
|                                |                               | \$               |
|                                |                               | \$               |
|                                | <b>TOTAL</b>                  | \$ <b>23,966</b> |

**FY 2015-2016**

| Cost of Project/Program FY 2016-2017 |  |                 |
|--------------------------------------|--|-----------------|
| Acct. #                              | Quantity / Description                   | Amount          |
|                                      | Repair and Replacement Fund contribution | \$ 4,800        |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      | <b>TOTAL</b>                             | \$ <b>4,800</b> |

**FY 2016-2017**

| Cost of Project/Program FY 2017-2018 |  |                 |
|--------------------------------------|--|-----------------|
| Acct. #                              | Quantity / Description                   | Amount          |
|                                      | Repair and Replacement Fund contribution | \$ 4,800        |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      |  | \$              |
|                                      | <b>TOTAL</b>                             | \$ <b>4,800</b> |

**FY 2017-2018**

**PERSONNEL**

| Position           | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------|--------|----------------|---|--------------|--------------|--------------|
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
| Subtotal Personnel |        |                |   | 0            |              | 0            |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|---|--------------|--------------|--------------|
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
| Subtotal Temp          |        |                |   | 0.00         | 0            | 0            |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |                      |       |   |   |   |
|--------------------|----------------------------|----------------------|-------|---|---|---|
| Overtime           | Hours                      | Hourly Rate          |       |   |   |   |
|                    | 0                          |                      | x 1.5 | 0 | 0 | 0 |
| Standby            | Elig. Pers.                | No. of Weeks         |       |   |   |   |
|                    | 0                          |                      | x 30  | 0 | 0 | 0 |
| FICA               | (Equals Total Salaries x ) |                      |       | 0 | 0 | 0 |
| Insurance          | (Equals No. of Mos. )      |                      |       |   |   |   |
| TMRS               | (Equals Total Salaries x ) |                      |       | 0 | 0 | 0 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |   |   |   |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0 | 0 | 0 |

**TOTAL PERSONNEL COSTS** 0 0 0

|                                |                  |                  |                  |
|--------------------------------|------------------|------------------|------------------|
| <b>Total New Program Costs</b> | \$ <b>23,966</b> | \$ <b>4,800</b>  | \$ <b>4,800</b>  |
|                                | Purchase         | Replacement Fund | Replacement Fund |

# TASER International

Protect Truth

17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 Phone: (800) 978-2737  
 Fax: (480) 658-0673



**Rich Andreucci**  
 512-600-2611  
 randreucci@sunsetvalley.org

## Quotation

**Quote:** Q-27479-1  
**Date:** 4/29/2015 10:44 AM  
**Quote Expiration:** 10/31/2015  
**Contract Start Date\*:** 11/1/2015  
**Contract Term:** 1 year

**Bill To:**  
 SUNSET VALLEY POLICE DEPT. -TX  
 2 Lone Oak Trail  
 Sunset Valley, TX 78745  
 US

**Ship To:**  
 Rich Andreucci  
 SUNSET VALLEY POLICE DEPT. -TX  
 2 Lone Oak Trail  
 Sunset Valley, TX 78745  
 US

| SALESPERSON     | PHONE          | EMAIL           | DELIVERY METHOD | PAYMENT METHOD |
|-----------------|----------------|-----------------|-----------------|----------------|
| Kyle Panasewicz | (480) 905-2071 | kylep@taser.com | Fedex - Ground  | Net 30         |

\*Note this will vary based on the shipment date of the product.

### Hardware

| QTY                        | ITEM # | DESCRIPTION   | UNIT PRICE | Total Before Discount | DISC (\$)    | NET TOTAL     |
|----------------------------|--------|---|------------|-----------------------|--------------|---------------|
| 20                         | 11003  | HANDLE, YELLOW, CLASS III, X26P                       | USD 899.95 | USD 17,999.00         | USD 2,000.00 | USD 15,999.00 |
| 20                         | 22012  | TPPM, BATTERY PACK, TACTICAL, PINKY EXTENDER, X2/X26P | USD 54.50  | USD 1,090.00          | USD 0.00     | USD 1,090.00  |
| 20                         | 11501  | HOLSTER, BLACKHAWK, RIGHT, X26P                       | USD 53.25  | USD 1,065.00          | USD 0.00     | USD 1,065.00  |
| 1                          | 22013  | KIT, DATAPORT DOWNLOAD, USB, X2/ X26P                 | USD 164.75 | USD 164.75            | USD 0.00     | USD 164.75    |
| <b>Hardware Total:</b>     |        |   |            |                       |              | USD 20,318.75 |
| <b>Hardware Net Price:</b> |        |   |            |                       |              | USD 18,318.75 |

### Extended Warranties

| QTY                                   | ITEM # | DESCRIPTION            | UNIT PRICE | Total Before Discount | DISC (\$) | NET TOTAL    |
|---------------------------------------|--------|------------------------|------------|-----------------------|-----------|--------------|
| 20                                    | 11004  | WARRANTY, 4 YEAR, X26P | USD 277.95 | USD 5,559.00          | USD 0.00  | USD 5,559.00 |
| <b>Extended Warranties Total:</b>     |        |                        |            |                       |           | USD 5,559.00 |
| <b>Extended Warranties Net Price:</b> |        |                        |            |                       |           | USD 5,559.00 |

|   |               |
|---|---------------|
| <b>Subtotal</b>                               | USD 23,877.75 |
| <b>Estimated Shipping &amp; Handling Cost</b> | USD 87.75     |
| <b>Grand Total</b>                            | USD 23,965.50 |



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for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers or, in the alternative, TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers for Sales with Financing if your purchase involves financing with TASER. If your purchase includes the TASER Assurance Plan (TAP), then you are also agreeing to TASER's current Sales Terms and Conditions for the AXON Flex™ and AXON Body™ Cameras TASER Assurance Plan (U.S. Only) and/or Sales Terms and Conditions for the X2/X26P and TASER CAM HD Recorder TASER Assurance Plan (U.S. Only), as applicable to your product purchase. All of the sales terms and conditions, as well as, the TAP terms and conditions are posted at <http://www.taser.com/sales-terms-and-conditions>. If your purchase includes AXON hardware and/or EVIDENCE.com services you are also agreeing to the terms in the EVIDENCE.com Master Service Agreement posted at <https://www.taser.com/serviceagreement14>. If your purchase includes Professional Services, you are also agreeing to the terms in the Professional Service Agreement posted at <https://www.taser.com/professional-services-agreement>. If your purchase includes Integration Services, you are also agreeing to the terms in the SOW posted at <https://www.taser.com/integrationstatementofwork14>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to TASER that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

|                         |       |               |       |
|-------------------------|-------|---------------|-------|
| <b>Signature:</b>       | _____ | <b>Date:</b>  | _____ |
| <b>Name (Print):</b>    | _____ | <b>Title:</b> | _____ |
| <b>PO# (if needed):</b> | _____ |               |       |

Please sign and email to Kyle Panasewicz at [kylep@taser.com](mailto:kylep@taser.com) or fax to (480) 658-0673

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**New Equipment Worksheet**

|                 |                                     |                           |                       |
|-----------------|-------------------------------------|---------------------------|-----------------------|
| Project Name    | <b>Taser Replacement - Option 2</b> | Fiscal Year               | <b>2015-2016</b>      |
| Department      | <b>Police</b>                       | Continued Program or New? | <b>Replace</b>        |
| Funding Source: | <b>General Fund</b>                 | Primary Staff Contact:    | <b>Rich Andreucci</b> |

**Equipment Description**

The Tasers are a less-lethal weapon carried by all officers. They are used to assist in the apprehension and arrest of combative individuals when officers are met with resistance or aggression. This purchase would require an annual fee to Taser for 4 additional years. At 5th year, Taser will supply the department with all new Tasers at no additional cost. This is a plan offered through Taser called the Taser Assurance Plan (TAP). The TAP will cost \$3811.00 annually and cover all equipment with Taser's warranty. When the 5th year is reached, the department has the option to keep using the TAP or simply buy the warranty and place the tasers on the department's 5 year replacement plan. If the department continues the TAP the annual charge could be higher or lower than it is now.

**Equipment Justification and Benefits**

The Police Department issues all full-time officers a Taser and has additional spares to use when one is damaged, destroyed or used for training. Currently, the Tasers are 8 to 10 years old and are no longer covered under warranty. Taser charges a minimum \$400 to repair any out of warranty products. Taser suggests the life of their product to be 5 years. The model carried by officers is now obsolete. Taser's newer model is designed to be more resistant to weather and uses the power pack (battery) more efficiently. The Department currently has 21 Tasers. 4 of them are inoperable and 1 is assigned to training. We currently have two spares that are used by Reserve Officers when they are working. The Department is requesting to replace 20 Tasers. Taser gives a discount if we replace all of our Tasers at once. If we don't, we would lose a discount of \$4000 if we went with the TAP and \$2,000 if we bought them outright.

**Conformance with Master Plan and other Plans/Policies**

The Department and City have replaced equipment that have either expired their "shelf life" or have become unreliable or unsafe. The Department is asking the City to continue that practice. This is a second option to purchase tasers and the City would not add this equipment to the repair and replacement list. The vendor would have to include a opt-out clause so if the City choose not to fund the \$3811, the City would not be liable for the payment.

**Total FTEs**

0.00

**Total New Program Costs FY2015-2016 \$20,130**

**Total Increases to the Budget for FY 2015-2016 \$20,130**

New Equipment Worksheet

Project Name **Taser Replacement - Option 2** Fiscal Year **2015-2016**  
 Department **Police** Continued Program or New? **Replace**  
 Funding Source: General Fund Primary Staff Contact: Rich Andreucci

| Cost of Equipment FY 2015-2016 |                        |                  |
|--------------------------------|------------------------|------------------|
| Acct. #                        | Quantity / Description | Amount           |
|                                | Taser X26P             | \$ 13,999        |
|                                | Taser Assurance Plan   | 3,811            |
|                                | Battery for Taser      | \$ 1,090         |
|                                | Holsters for Tasers    | \$ 1,065         |
|                                | Data Download Kit      | \$ 165           |
|                                |                        | \$               |
|                                |                        | \$               |
|                                |                        | \$               |
|                                | <b>TOTAL</b>           | <b>\$ 20,130</b> |

**FY 2015-2016**

| Cost of Project/Program FY 2016-2017 |                        |                 |
|--------------------------------------|------------------------|-----------------|
| Acct. #                              | Quantity / Description | Amount          |
|                                      | Taser Assurance Plan   | \$ 3,811        |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      | <b>TOTAL</b>           | <b>\$ 3,811</b> |

**FY 2016-2017**

| Cost of Project/Program FY 2017-2018 |                        |                 |
|--------------------------------------|------------------------|-----------------|
| Acct. #                              | Quantity / Description | Amount          |
|                                      | Taser Assurance Plan   | \$ 3,811        |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      | <b>TOTAL</b>           | <b>\$ 3,811</b> |

**FY 2017-2018**

**PERSONNEL**

| Position           | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------|--------|----------------|---|--------------|--------------|--------------|
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
|                    |        |                |   | 0            |              | 0            |
| Subtotal Personnel |        |                |   | 0            |              | 0            |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|---|--------------|--------------|--------------|
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
| Subtotal Temp          |        |                |   | 0.00         | 0            | 0            |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    | Hours                      | Hourly Rate         |       | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--------------------|----------------------------|---------------------|-------|--------------|--------------|--------------|
| Overtime           | 0                          |                     | x 1.5 | 0            | 0            | 0            |
| Standby            | 0                          |                     | x 30  | 0            | 0            | 0            |
| FICA               | (Equals Total Salaries x ) |                     |       | 0            | 0            | 0            |
| Insurance          | (Equals No. of Mos. )      |                     |       |              |              |              |
| TMRS               | (Equals Total Salaries x ) |                     |       | 0            | 0            | 0            |
| Workers Comp.      | #N/A X Total Salaries      |                     |       |              |              |              |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x. |       | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** **0** **0** **0**

**Total New Program Costs** **\$ 20,130** **\$ 3,811** **\$ 3,811**

plus additional 3 years.

# TASER International

Protect Truth

17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 Phone: (800) 978-2737  
 Fax: (480) 658-0673



**Rich Andreucci**  
 512-600-2611  
 randreucci@sunsetvalley.org

## Quotation

**Quote:** Q-27478-2  
**Date:** 4/29/2015 10:40 AM  
**Quote Expiration:** 10/31/2015  
**Contract Start Date\*:** 11/1/2015  
**Contract Term:** 5 years

**Bill To:**  
 SUNSET VALLEY POLICE DEPT. -TX  
 2 Lone Oak Trail  
 Sunset Valley, TX 78745  
 US

**Ship To:**  
 Rich Andreucci  
 SUNSET VALLEY POLICE DEPT. -TX  
 2 Lone Oak Trail  
 Sunset Valley, TX 78745  
 US

| SALESPERSON     | PHONE          | EMAIL           | DELIVERY METHOD | PAYMENT METHOD |
|-----------------|----------------|-----------------|-----------------|----------------|
| Kyle Panasewicz | (480) 905-2071 | kylep@taser.com | Fedex - Ground  | Net 30         |

\*Note this will vary based on the shipment date of the product.

### TAP Year 1 + Hardware

| QTY                                     | ITEM # | DESCRIPTION   | UNIT PRICE | Total Before Discount | DISC (\$)    | NET TOTAL     |
|---|--------|---|------------|-----------------------|--------------|---------------|
| 20                                      | 11003  | HANDLE, YELLOW, CLASS III, X26P                       | USD 899.95 | USD 17,999.00         | USD 4,000.00 | USD 13,999.00 |
| 20                                      | 85058  | TASER ASSURANCE PLAN CEW, X26P                        | USD 0.00   | USD 0.00              | USD 0.00     | USD 0.00      |
| 20                                      | 85059  | TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X26P         | USD 190.55 | USD 3,811.00          | USD 0.00     | USD 3,811.00  |
| 20                                      | 22012  | TPPM, BATTERY PACK, TACTICAL, PINKY EXTENDER, X2/X26P | USD 54.50  | USD 1,090.00          | USD 0.00     | USD 1,090.00  |
| 20                                      | 11501  | HOLSTER, BLACKHAWK, RIGHT, X26P                       | USD 53.25  | USD 1,065.00          | USD 0.00     | USD 1,065.00  |
| 1                                       | 22013  | KIT, DATAPORT DOWNLOAD, USB, X2/X26P                  | USD 164.75 | USD 164.75            | USD 0.00     | USD 164.75    |
| <b>TAP Year 1 + Hardware Total:</b>     |        |   |            |                       |              | USD 24,129.75 |
| <b>TAP Year 1 + Hardware Net Price:</b> |        |   |            |                       |              | USD 20,129.75 |

### TAP Year 2

| QTY                          | ITEM # | DESCRIPTION                                   | UNIT PRICE | Total Before Discount | DISC (\$) | NET TOTAL    |
|------------------------------|--------|---|------------|-----------------------|-----------|--------------|
| 20                           | 85059  | TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X26P | USD 190.55 | USD 3,811.00          | USD 0.00  | USD 3,811.00 |
| <b>TAP Year 2 Total:</b>     |        |   |            |                       |           | USD 3,811.00 |
| <b>TAP Year 2 Net Price:</b> |        |   |            |                       |           | USD 3,811.00 |

TAP Year 3

| QTY                          | ITEM # | DESCRIPTION                                   | UNIT PRICE | Total Before Discount | DISC (\$) | NET TOTAL    |
|------------------------------|--------|---|------------|-----------------------|-----------|--------------|
| 20                           | 85059  | TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X26P | USD 190.55 | USD 3,811.00          | USD 0.00  | USD 3,811.00 |
| <b>TAP Year 3 Total:</b>     |        |   |            |                       |           | USD 3,811.00 |
| <b>TAP Year 3 Net Price:</b> |        |   |            |                       |           | USD 3,811.00 |

TAP Year 4

| QTY                          | ITEM # | DESCRIPTION                                   | UNIT PRICE | Total Before Discount | DISC (\$) | NET TOTAL    |
|------------------------------|--------|---|------------|-----------------------|-----------|--------------|
| 20                           | 85059  | TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X26P | USD 190.55 | USD 3,811.00          | USD 0.00  | USD 3,811.00 |
| <b>TAP Year 4 Total:</b>     |        |   |            |                       |           | USD 3,811.00 |
| <b>TAP Year 4 Net Price:</b> |        |   |            |                       |           | USD 3,811.00 |

TAP Year 5

| QTY                          | ITEM # | DESCRIPTION                                   | UNIT PRICE | Total Before Discount | DISC (\$) | NET TOTAL    |
|------------------------------|--------|---|------------|-----------------------|-----------|--------------|
| 20                           | 85059  | TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X26P | USD 190.55 | USD 3,811.00          | USD 0.00  | USD 3,811.00 |
| <b>TAP Year 5 Total:</b>     |        |   |            |                       |           | USD 3,811.00 |
| <b>TAP Year 5 Net Price:</b> |        |   |            |                       |           | USD 3,811.00 |

|   |               |
|---|---------------|
| <b>Subtotal</b>                               | USD 35,373.75 |
| <b>Estimated Shipping &amp; Handling Cost</b> | USD 212.14    |
| <b>Grand Total</b>                            | USD 35,585.89 |

**TASER International, Inc.'s Sales Terms and Conditions  
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By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers or, in the alternative, TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers for Sales with Financing if your purchase involves financing with TASER. If your purchase includes the TASER Assurance Plan (TAP), then you are also agreeing to TASER's current Sales Terms and Conditions for the AXON Flex™ and AXON Body™ Cameras TASER Assurance Plan (U.S. Only) and/or Sales Terms and Conditions for the X2/X26P and TASER CAM HD Recorder TASER Assurance Plan (U.S. Only), as applicable to your product purchase. All of the sales terms and conditions, as well as, the TAP terms and conditions are posted at <http://www.taser.com/sales-terms-and-conditions>. If your purchase includes AXON hardware and/or EVIDENCE.com services you are also agreeing to the terms in the EVIDENCE.com Master Service Agreement posted at <https://www.taser.com/serviceagreement14>. If your purchase includes Professional Services, you are also agreeing to the terms in the Professional Service Agreement posted at <https://www.taser.com/professional-services-agreement>. If your purchase includes Integration Services, you are also agreeing to the terms in the SOW posted at <https://www.taser.com/integrationstatementofwork14>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to TASER that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

|                         |       |               |       |
|-------------------------|-------|---------------|-------|
| <b>Signature:</b>       | _____ | <b>Date:</b>  | _____ |
| <b>Name (Print):</b>    | _____ | <b>Title:</b> | _____ |
| <b>PO# (if needed):</b> | _____ |               |       |

Please sign and email to Kyle Panasewicz at [kylep@taser.com](mailto:kylep@taser.com) or fax to (480) 658-0673

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CITY OF SUNSET VALLEY  
GENERAL FUND - NEW EQUIPMENT  
PUBLIC WORKS DEPARTMENT  
FY 2015-2016

|                                     | <b>PROPOSED<br/>Budget<br/>2015-2016</b> |
|-------------------------------------|--|
| <b>Public Works - New Equipment</b> |  |
|                                     |  |
| (3) - Tablets                       | \$4,600                                  |
| PW Maintenance Software             | \$2,000                                  |
| <b>Total New Equipment</b>          | <b>\$6,600</b>                           |

**New Program Worksheet**

|                 |                                  |                           |                  |
|-----------------|----------------------------------|---------------------------|------------------|
| Program Name    | <b>Public Work Field Tablets</b> | Fiscal Year               | <b>2015-2016</b> |
| Department      | <b>Public Works</b>              | Continued Program or New? | <b>New</b>       |
| Funding Source: | <b>General Fund</b>              | Primary Staff Contact:    | Carolyn Meredith |

**Program Description**

The Public Works Department is looking to purchase 3 new tablets that can be used in the field or as remote workstations. The tablets are wi-fi and USB compatible. They are also able to fully support Microsoft Office .

**Program Justification and Benefits**

The Public Works employees spend many hours in the field visiting sites and working with residents on permitting. These tablets would increase efficiency and allow employees to document site visits and permits in the field. The tablets can also be used offsite and allow remote access. This would be beneficial during emergencies in that maps can be saved onto the devices and be readily available. The tablets can also be taken to meetings for notes and to share data with other agencies in a quick and easy manner.

**Conformance with Master Plan and other Plans/Policies**

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**

**\$4,600**

**Total Increases to the Budget for FY 2015-2016**

**\$4,600**



| New Program Worksheet                         |  |  |  | Fiscal Year      |
|---|--|--|--|------------------|
| Program Name <b>Public Work Field Tablets</b> |  |  |  | <b>2015-2016</b> |
| Department <b>Public Works</b>                | Continued Program or New? <b>New</b>           |  |  |                  |
| Funding Source: <b>General Fund</b>           | Primary Staff Contact: <b>Carolyn Meredith</b> |  |  |                  |

| Cost of Project/Program FY 2015-2016 |                        |                 |
|--------------------------------------|------------------------|-----------------|
| Acct. #                              | Quantity / Description | Amount          |
|                                      | Surface Pro 3 (3)      | \$ 3,000        |
|                                      | Accessories and Cases  | \$ 800          |
|                                      | Equipment Protection   | \$ 450          |
|                                      | Microsoft Office 365   | \$ 150          |
|                                      | Docking Station        | \$ 200          |
|                                      |                        | \$              |
|                                      |                        | \$              |
|                                      |                        | \$              |
| <b>TOTAL</b>                         |                        | \$ <b>4,600</b> |

| Cost of Project/Program FY 2016-2017 |                        |               |
|--------------------------------------|------------------------|---------------|
| Acct. #                              | Quantity / Description | Amount        |
|                                      | Microsoft Office 365   | \$ 150        |
|                                      |                        | \$            |
|                                      |                        | \$            |
|                                      |                        | \$            |
|                                      |                        | \$            |
|                                      |                        | \$            |
| <b>TOTAL</b>                         |                        | \$ <b>150</b> |

| Cost of Project/Program FY 2017-2018 |                        |               |
|--------------------------------------|------------------------|---------------|
| Acct. #                              | Quantity / Description | Amount        |
|                                      | Microsoft Office 365   | \$            |
|                                      |                        | \$            |
|                                      |                        | \$            |
|                                      |                        | \$            |
|                                      |                        | \$            |
|                                      |                        | \$            |
| <b>TOTAL</b>                         |                        | \$ <b>150</b> |

| PERSONNEL   |                            |                      |       |                 |               |               |
|---|----------------------------|----------------------|-------|-----------------|---------------|---------------|
| Position  | Months                     | Monthly Salary       | %     | FY 2015-2016    | FY 2016-2017  | FY 2017-2018  |
|   |                            |                      |       | #VALUE!         | #VALUE!       | #VALUE!       |
|   |                            |                      |       | #VALUE!         | #VALUE!       | #VALUE!       |
|   |                            |                      |       | 0               | 0             | 0             |
| Subtotal Personnel  |                            |                      |       | #VALUE!         | #VALUE!       | #VALUE!       |
| Total Number of FTE Positions that will be assigned to this program                             |                            |                      |       |                 | 0.00          |               |
| Temp Position Title(s)  | Months                     | Monthly Salary       | %     | FY 2015-2016    | FY 2016-2017  | FY 2017-2018  |
|   |                            |                      |       | 0               | 0             | 0             |
|   |                            |                      |       | 0               | 0             | 0             |
|   |                            |                      |       | 0               | 0             | 0             |
| Subtotal Temp   |                            |                      |       | 0.00            | 0             | 0             |
| Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) |                            |                      |       |                 | 0.00          |               |
|   | Hours                      | Hourly Rate          |       |                 |               |               |
| Overtime  | 0                          |                      | x 1.5 | 0               | 0             | 0             |
|   | Elig. Pers.                | No. of Weeks         |       |                 |               |               |
| Standby   | 0                          |                      | x 30  | 0               | 0             | 0             |
| FICA  | (Equals Total Salaries x ) |                      |       | #VALUE!         | #VALUE!       | #VALUE!       |
| Insurance   | (Equals No. of Mos. )      |                      |       |                 |               |               |
| TMRS  | (Equals Total Salaries x ) |                      |       | #VALUE!         | #VALUE!       | #VALUE!       |
| Workers' Comp.  | #N/A                       | x Total Salaries     |       |                 |               |               |
| TWC (Unemployment)  | 0.00                       | Persons x \$9000 x . |       | 0               | 0             | 0             |
| <b>TOTAL PERSONNEL COSTS</b>  |                            |                      |       | #VALUE!         | #VALUE!       | #VALUE!       |
| <b>Total New Program Costs</b>  |                            |                      |       | \$ <b>4,600</b> | \$ <b>150</b> | \$ <b>150</b> |





Surface Pro 3 - 128GB / Intel i5

\$999.00

The 12-inch Surface Pro 3 is the tablet that can replace your laptop (Type Cover sold separately).

Free sleeve included with all models.\*



Surface Pro Type Cover (Black)

\$129.99

Transform your Surface Pro 3 into a premium laptop with Surface Pro Type Cover. It's enhanced with magnetic stability to keep the cover steady.

Get red exclusively at Microsoft Store.



Urban Armor Gear Case for Surface Pro 3  
\$69.99



Microsoft Complete Accident Protection for Surface Pro 3  
\$149.00

# Memo

**To:** Katy Phillips, Clay Collins, Rae Gene Greenough

**Date:** July 23, 2015

**Re:** 4G Tablets

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I have reviewed additional tablet options for the Public Works Department. At this time the Surface Pro 3 seems to offer the most laptop level qualities while being closer to the weight and size of a tablet. However, there is not a 4G option for the Surface Pro 3. This can be overcome in the same manner that the Police Department utilizes for the Toughbooks in the field. The Police Department has USB plug-in devices that connect their laptops to the cellular network. The City has an account with Verizon for the cellular service for the five connections that the Police Department has at this time. Based on the cost the city is currently paying for the service, each device costs approximately \$40 a month.

There are other tablets available, but most do not offer the same level of functionality that the Surface Pro is reported to have. The only other option would be to use iPad Air 2 that are equipped for cellular and Wi-Fi connections. These are available in 128GB varieties and Microsoft Office has been made available for iPad. The cost for connecting three of these devices would be about \$100 a month and if the City purchases the items through the carrier it includes equipment protection. This means if the device is damaged, lost, or stolen it can be replaced for the cost of the deductible, instead of full purchase price. The iPad option has a similar upfront cost for the equipment although the monthly fee for all three devices is reduced. Or the cost of the devices with the cellular service can be spread out over time. Basically, it is like the cell phone plans most people have now where every two years you get a new phone. The cost for this is approximately \$200.00 a month for three devices with 4G LTE capabilities but would be a longterm commitment.

I do have some concerns about the ability to use the iPads and transfer data to a desktop. They do not have USB ports so we cannot plug in a USB drive to the tablet. However, I do not have any concerns regarding their speed and functionality. Univista may be able to provide advice on an easy way to transfer the data between devices. I believe it can be done through iTunes or we could also take advantage of the cloud servers to transfer between devices.

Overall it seems both the USB plug in device or the iPad could be used to provide tablets that have access to the internet from wherever we are in the City regardless of Wi-Fi availability.

Please let me know if you need additional information.

Carolyn Meredith  
Environmental Services Manager  
City of Sunset Valley

**New Program Worksheet**

Program Name **Public Works Software** Fiscal Year **2015-2016**  
Department **Public Works** Continued Program or New? **New**  
Funding Source: **General Fund** Primary Staff Contact: Carolyn Meredith

**Program Description**

This is a program to allow Public Works to make and track work order requests and projects. The Public Works Department is currently testing a product and providing feedback to the developer to improve the program. The program seems to be an easy and beneficial way for employees to track progress on requests.

**Program Justification and Benefits**

Currently the Public Works Department has no organizational software for managing work requests. This program will allow Public Works to create, assign, and track work orders. This is essential to helping to create department efficiency. The program is web-based making it readily available on tablets and other devices, This will be used to aid the Public Works Department in managing work orders and projects.

**Conformance with Master Plan and other Plans/Policies**

**Total FTEs**  
0.00

**Total New Program Costs FY 2015-2016** **\$2,000**

**Total Increases to the Budget for FY 2015-2016** **\$2,000**

| New Program Worksheet |                       |                           |                  |  |
|-----------------------|-----------------------|---------------------------|------------------|--|
| Program Name          | Public Works Software | Fiscal Year               | 2015-2016        |  |
| Department            |                       | Continued Program or New? | New              |  |
| Funding Source:       | General Fund          | Primary Staff Contact:    | Carolyn Meredith |  |

| Cost of Project/Program FY 2015-2016 |                         |                 |
|--------------------------------------|-------------------------|-----------------|
| Acct. #                              | Quantity / Description  | Amount          |
|                                      | Maintenance MVP Program | \$ 2,000        |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      | <b>TOTAL</b>            | \$ <b>2,000</b> |

| Cost of Project/Program FY 2016-2017 |                         |                 |
|--------------------------------------|-------------------------|-----------------|
| Acct. #                              | Quantity / Description  | Amount          |
|                                      | Maintenance MVP Program | \$ 2,200        |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      | <b>TOTAL</b>            | \$ <b>2,200</b> |

| Cost of Project/Program FY 2017-2018 |                         |                 |
|--------------------------------------|-------------------------|-----------------|
| Acct. #                              | Quantity / Description  | Amount          |
|                                      | Maintenance MVP Program | \$ 2,220        |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      |                         | \$              |
|                                      | <b>TOTAL</b>            | \$ <b>2,220</b> |

| PERSONNEL   |                            |                      |       |              |              |              |
|---|----------------------------|----------------------|-------|--------------|--------------|--------------|
| Position  | Months                     | Monthly Salary       | %     | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|   |                            |                      |       |              |              | 0            |
|   |                            |                      |       |              |              | 0            |
|   |                            |                      |       |              | 0            | 0            |
| Subtotal Personnel  |                            |                      |       | 0            | 0            | 0            |
| Total Number of FTE Positions that will be assigned to this program                             |                            |                      |       |              | 0.00         |              |
| Temp Position Title(s)  | Months                     | Monthly Salary       | %     | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|   |                            |                      |       | 0            | 0            | 0            |
|   |                            |                      |       | 0            | 0            | 0            |
| Subtotal Temp   |                            |                      |       | 0.00         | 0            | 0            |
| Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) |                            |                      |       |              | 0.00         |              |
| Overtime  | Hours                      | Hourly Rate          |       |              |              |              |
|   | 0                          |                      | x 1.5 | 0            | 0            | 0            |
| Standby   | Elig. Pers.                | No. of Weeks         |       |              |              |              |
|   | 0                          |                      | x 30  | 0            | 0            | 0            |
| FICA  | (Equals Total Salaries x ) |                      |       | 0            | 0            | 0            |
| Insurance   | (Equals No. of Mos. )      |                      |       |              |              |              |
| TMRS  | (Equals Total Salaries x ) |                      |       | 0            | 0            | 0            |
| Workers' Comp.  | #N/A                       | x Total Salaries     |       |              |              |              |
| TWC (Unemployment)  | 0.00                       | Persons x \$9000 x . |       | 0            | 0            | 0            |
| <b>TOTAL PERSONNEL COSTS</b>  |                            |                      |       | <b>0</b>     | <b>0</b>     | <b>0</b>     |

|                                |    |              |    |              |    |              |
|--------------------------------|----|--------------|----|--------------|----|--------------|
| <b>Total New Program Costs</b> | \$ | <b>2,000</b> | \$ | <b>2,200</b> | \$ | <b>2,220</b> |
|--------------------------------|----|--------------|----|--------------|----|--------------|





| FY 2015/2016                                     |  |           |            |           |       |           |           |           |         |
|--|--|-----------|------------|-----------|-------|-----------|-----------|-----------|---------|
| GENERAL FUND - EQUIPMENT REPAIR/REPLACEMENT      |  |           |            |           |       |           |           |           |         |
|  |  | Average   | Estimate   | Age as of |       | Adopted   | Expenses  | Add Year  | Adopted |
|  |  | Year Life | to Replace | 9/30/2015 |       | 2014/2015 | 2014/2015 | 2015/2016 | Budget  |
| EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT |  |           |            |           |       |           |           |           |         |
| Administrative                                   |  |           |            |           |       |           |           |           |         |
| 5560-01  | Computer /Software Upgrades/Battery/Servers  | varies    | 75,000     |           |       | 38,118    | 26,629    | 25,000    | 36,489  |
| 5727-01  | Audio System (3205 Jones Rd) (upgraded in 08/09)                                   | 5         | 25,000     | 3         | years | 10,000    |           | 5,000     | 15,000  |
| 5696-01  | AC/HEATING/Water Heaters/Appliances/Parking Lot, Lights, Floors                    |           | 110,000    |           |       | 89,471    | 644       | 8,000     | 96,827  |
| 5764-01  | All Facilities - Security System   | 10        | 30,000     | 2         | years | 3,000     |           | 3,000     | 6,000   |
| 7019-01  | City Solar Array - City Hall   | 20        | 125,000    | 5         | years | 25,000    | 0         | 6,250     | 31,250  |
| 7019-01  | City Solar Educational Display   | 20        | 17,000     | 5         | years | 3,400     |           | 850       | 4,250   |
| 7166-01  | Rainwater Collection System  | 20        | 30,000     | 3         | years | 3,000     |           | 1,500     | 4,500   |
| 5360-01  | Homestead Recreational Venue   | 10        | 60,000     | 5         | years | 24,000    |           | 6,000     | 30,000  |
| <b>Police Department</b>                         |  |           |            |           |       |           |           |           |         |
| 5550-02  | Communication 800mghz System   |           |            |           |       |           |           |           |         |
|  | - 5 Motorola Car Radios (old format)   | 5         | 24,900     | 7         | years | 24,900    | 24,900    | 0         | 0       |
|  | - 5 Motorola Car Radios (new format)   | 5         | 27,000     | 5         | years | 0         |           | 5,400     | 5,400   |
|  | Hand Held radios - RZ (APX 6000 - old format)                                      | 5         | 63,070     | 5         | years | 63,090    | 51,342    | 0         | 11,748  |
|  | Hand Held radios - RZ (APX 6000 - new format)                                      | 5         | 50,000     | 5         | years | 0         | 0         | 10,000    | 10,000  |
|  |  |           |            |           |       |           |           |           | 0       |
| 5698-02  | MDC - 5 each - 1 per vehicle \$7500 w/installation                                 | 5         | 37,500     | 5         | years | 30,000    |           | 7,500     | 37,500  |
| 5623-02  | Evidence Cage  | 20        | 8,000      | 11        | years | 4,000     |           | 400       | 4,400   |
| 5622-02  | Police Equipment Reserve   | -         | -          |           |       | 5,000     | 4,030     | 4,021     | 4,991   |
| 5525-02  | Police Bullet Proof Vests - 14 vests total   | 4         | 14,000     | 2         | years | 0         |           | 7,000     | 7,000   |
| 5627-02  | Speed Trailer (purchased Oct. 2013)  | 5         | 7,500      | 2         | years | 1,500     |           | 1,500     | 3,000   |
| 5626-02  | John Deere - ATV Vehicle PD-treasury 12/6/2011                                     | 5         | 18,000     | 4         | years | 10,800    |           | 3,600     | 14,400  |
| 5870-02  | In-Car Video Cameras (5 each)-Digital Ally   | 4         | 25,000     | 5         | years | 25,000    | 25,000    | 0         | 0       |
| 5870-02  | In Car Video Cameras (5 each) -WatchGuard and Software - 12/1/2014                 | 3         | 35,000     | 1         | years | 0         |           | 11,667    | 11,667  |
| 5845-02  | Crown Vic (10/21/2010) Unit # 1023 (crashed-replaced early reserve and ins. Money. | 5         | 37,000     | 5         | years | 29,600    | 29,600    | 0         | 0       |
|  | Tahoe (purchase 09-2011) Unit # 1124   | 5         | 37,000     | 5         | years | 27,349    | 0         | 9,651     | 37,000  |
|  | Tahoe (purchase 12/2011) Unit # 1125   | 5         | 37,000     | 5         | years | 29,600    |           | 8,400     | 38,000  |
|  | Tahoe (purchase 2/2012) Unit # 1226  | 5         | 37,000     | 4         | years | 22,200    |           | 8,200     | 30,400  |
|  | Impala (purchase 2/2013) Unit 1327   | 5         | 25,000     | 3         | years | 10,000    |           | 5,000     | 15,000  |
|  | Ford Explorer - purchased (8/2014) Unit 1428                                       | 5         | 37,000     | 1         | years | 0         |           | 7,400     | 7,400   |
|  | Ford Explorer - purchased 4/10/2015 Unit 1529                                      | 5         | 37,000     | 0         | years | 0         |           | 0         | 0       |

| FY 2015/2016                                     |   |           |            |           |       |                |                |                |                |
|--|---|-----------|------------|-----------|-------|----------------|----------------|----------------|----------------|
| GENERAL FUND - EQUIPMENT REPAIR/REPLACEMENT      |   |           |            |           |       |                |                |                |                |
| EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT |   | Average   | Estimate   | Age as of |       | Adopted        | Expenses       | Add Year       | Adopted        |
| Public Works                                     |   | Year Life | to Replace | 9/30/2015 |       | 2014/2015      | 2014/2015      | 2015/2016      | Budget         |
|  |   |           |            |           |       |                |                |                | 2015/2016      |
| 5618-04  | ESRI GPS Tablet   | 5         | 6,200      | 5         | years | 4,960          |                | 1,240          | 6,200          |
| 5619-04  | Plotter Printer   | 6         | 6,000      | 5         | years | 4,000          |                | 1,000          | 5,000          |
| 5629-04  | Ferrotech Large Color Format Scanner                                    | 5         | 12,000     | 5         | years | 9,600          |                | 2,400          | 12,000         |
| moved  | Re-irrigation Pond Pumps  | 5         | 20,000     | 8         | years | 28,000         | 28,000         | 0              | 0              |
| 5410-04  | 2014 Vermeer Brush Chipper 12" (purchased Jan 2014)                     | 5         | 30,000     | 2         | years | 0              |                | 12,000         | 12,000         |
| 5685-04  | 2009 SCAG Pro V Mower - 03 (new on list)                                | 5         | 6,000      | 6         | years | 0              |                | 6,000          | 6,000          |
| 5685-04  | Mower - 01 - Kubota 48" <b>REPLACED 14/15</b>                           | 4         | 8,000      | 4         | years | 8,000          | 8,000          |                | 0              |
| 5685-04  | 2015 SCAG 61" Tiger Cat Mower - 01 4-22-2015                            | 4         | 8,000      | 1         | years | 0              |                | 2,000          | 2,000          |
| 5685-04  | Mower -02 Gravely <i>Sold</i>   | 5         | 8,000      | 5         | years | 6,000          |                | 2,000          | 8,000          |
| 5621-04  | 2012 Kubota Utility Tractor Package (purchased 2012)                    | 5         | 32,500     | 4         | years | 19,500         |                | 6,500          | 26,000         |
| 5845-04  | 2004 Chevy Silverado 2500 Utility (6915) (purchased 04) Unit # 500      | 8         | 40,250     | 11        | years | 40,250         |                | 0              | 40,250         |
|  | 2009 Ford Super Cab F250 4x4 Environmental (1001)                       | 8         | 32,000     | 7         | years | 20,000         | 1,335          | 6,000          | 24,665         |
|  | 2013 Chevy Silverado 1500 4x4 General Svcs (3385)( 8/14/2013) Unit #402 | 8         | 32,000     | 4         | years | 12,000         |                | 5,000          | 17,000         |
|  | Dump Truck - (6841)(purchased 04) Unit #401 <b>REPLACED 14-15</b>       | 8         | 52,000     | 11        | years | 52,000         | 51,735         | -265           | 0              |
|  | 2015 Ford Dump Truck F450 4x4 Environmental (1523) 2-15-2015            | 8         | 52,000     | 1         | years | 0              | 0              | 6,500          | 6,500          |
|  | Silverado Hybrid 2006 (3544) Unit #403 <b>REPLACED 14/15</b>            | 7         | 28,000     | 7         | years | 28,000         | 23,406         | 0              | 4,594          |
|  | 2015 Chevy Silverado 1500 Utility 6-5-2015 (4832)                       | 8         | 32,000     | 1         | years | 0              |                | 4,000          | 4,000          |
| 5626-04  | 2010 Kubota RTV 900 (ATV Vehicle Kubota (purchased 11-23-2010)          | 5         | 16,000     | 5         | years | 12,800         |                | 3,200          | 16,000         |
| 5626-04  | 2011 Kubota RTV 1140 (ATV Vehicle - Kubota (purchased 12-6-11) )        | 5         | 17,000     | 4         | years | 10,200         |                | 3,400          | 13,600         |
| 5808-04  | Village Trail Buffer Bridge   | 30        | 20,000     | 16        | years | 10,000         |                | 662            | 10,662         |
| 7178-04  | Lovegrass Lane Split Rail Fence (installed Aug. 2014)                   | 10        | 35,000     | 0         | years | 0              |                | 0              | 0              |
| <b>Total Equipment Replacement Costs:</b>        |   |           |            |           |       | <b>744,338</b> | <b>274,621</b> | <b>206,976</b> | <b>676,692</b> |

| FY 2015/2016                                     |   |           |            |           |       |           |           |           |                     |
|--|---|-----------|------------|-----------|-------|-----------|-----------|-----------|---------------------|
| GENERAL FUND - EQUIPMENT REPAIR/REPLACEMENT      |   |           |            |           |       |           |           |           |                     |
| EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT |   |           |            |           |       |           |           |           |                     |
|  |   | Average   | Estimate   | Age as of |       | Adopted   | Expenses  | Add Year  | Adopted             |
|  |   | Year Life | to Replace | 9/30/2015 |       | 2014/2015 | 2014/2015 | 2015/2016 | Budget<br>2015/2016 |
| 5698-02  | MDC - 5 each - 1 per vehicle \$7500 w/installation              | 5         | 37,500     | 5         | years | 30,000    |           | 7,500     | 37,500              |
| 5525-02  | Bullet Proof vests - some of them to be replaces                | 4         | 14,000     | 2         | years | 0         |           | 7,000     | 7,000               |
| 5560-01  | Computer /Software Upgrades/Battery/Servers                     | varies    | 75,000     |           |       |           |           |           |                     |
| 5696-01  | City Hall Parking Lot-Asphalt failure, sealcoat, and restriping |           | various    |           |       |           |           |           | 4500                |
| 5618-04  | ESRI GPS Tablet   | 5         | 6,200      | 5         | years | 4,960     |           | 1,240     | 6,200               |
| 5685-04  | Mower -02 Gravely   | 5         | 8,000      | 5         | years | 6,000     |           | 2,000     | 8,000               |
| 5629-04  | Ferrotech Large Color Format Scanner                            | 5         | 12,000     | 5         | years | 9,600     |           | 2,400     | 12,000              |
| 5626-04  | 2010 Kubota RTV 900 (ATV Vehicle Kubota (purchased 11-23-2010)) | 5         | 16,000     | 5         | years | 12,800    |           | 3,200     | 16,000              |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |
|  |   |           |            |           |       |           |           |           |                     |

# **STREET REPAIR AND MAINTENANCE FUND**

## **STREET FUND**

In 2001, an election was held and the voters authorized the collection of a 1/4<sup>th</sup> of one percent Sales Tax under Chapter 327 Texas Tax Code to repair and maintain streets. This tax provides funding for the maintenance and repair of municipal streets existing on the date of the election to adopt or reauthorize the tax. "Municipal Street" is defined in as the entire width of a right of way held by a municipality in fee or by easement or dedication that has a part open for public use for vehicular travel. This does not include a designated state or federal highway or road or a designated county road.

A ten-year schedule of street repair and maintenance activities is updated annually as part of the budget process to project the use of this tax to repair and maintain city streets.

Collection of this tax began in January 2002 and was authorized again in November 2012. This tax must be authorized every 4 years so the residents will vote on November 2016 to reauthorize the tax.

| <b>CITY OF SUNSET VALLEY</b>              |   |                                      |
|---|---|--------------------------------------|
| <b>STREET REPAIR AND REPLACEMENT FUND</b> |   |                                      |
| <b>FY 2015/2016</b>                       |   |                                      |
|   |   | <b>Proposed Budget<br/>2015-2016</b> |
|   | Beginning Yr Balance 10/1                                 | \$2,029,339                          |
|   | REVENUE:  |                                      |
| 4185                                      | Sales Tax Revenue   | \$801,397                            |
| 4095                                      | Interest Income   | \$1,500                              |
|   | Total Revenue:  | \$802,897                            |
|   | <b>TOTAL FUNDS AVAILABLE</b>                              | <b>\$2,832,236</b>                   |
| 5750                                      | <b>OPERATION AND STREET MAINTENANCE</b>                   |                                      |
|   | Brodie Lane   | \$147,107                            |
|   | Curley Mesquite   | \$299                                |
|   | Ernest Robles Way North                                   | \$86,593                             |
|   | Ernest Robles Way South                                   | \$8,438                              |
|   | Home Depot Blvd   | \$5,206                              |
|   | Jones Road  | \$86,593                             |
|   | Lone Oak Trail  | \$4,874                              |
|   | Lovegrass Lane  | \$4,702                              |
|   | Msg. Sgt. Horrigan Trail (formally Pillow Rd. North)      | \$4,058                              |
|   | Oakdale Drive   | \$4,292                              |
|   | Pillow Road   | \$3,604                              |
|   | Reese Road  | \$3,016                              |
|   | Sunset Trail  | \$2,813                              |
|   | Yellow Tail Cove  | \$2,146                              |
|   | Sunflower   | \$2,981                              |
|   | <b>TOTAL OPERATION AND STREET MAINTENANCE PROPOSED</b>    | <b>\$366,722</b>                     |
|   | <b>STREET DRAINAGE, CONSTRUCTION, AND REPAIR PROJECTS</b> |                                      |
| 7136                                      | Jones Road @ West Gate Right Turn Lane                    | \$50,000                             |
|   | <b>TOTAL STREET &amp; DRAINAGE PROJECTS</b>               | <b>\$50,000</b>                      |
|   | <b>ENGINEERING FOR STREETS</b>                            |                                      |
| 7183                                      | Lone Oak Trail Design                                     | \$75,000                             |
| 7184                                      | Sunset Trail Design                                       | \$75,000                             |
|   | <b>ERW Bridge Repair (New)</b>                            | <b>\$20,000</b>                      |
|   | <b>TOTAL ENGINEERING FOR STREETS</b>                      | <b>\$170,000</b>                     |
|   | <b>TOTAL PROJECT EXPENSES</b>                             | <b>\$220,000</b>                     |
|   | <b>TOTAL EXPENSES</b>                                     | <b>\$586,722</b>                     |
|   | <b>TOTAL SURPLUS/DEFICIT</b>                              | <b>\$2,245,514</b>                   |

| PROJECT   | APPROVED<br>PROJECTS<br>2014/2015 | PROJECTED<br>EXPENDITURES<br>2014/2015 | REBUDGET FUNDS TO<br>FINISH PROJECT<br>DURING FY 15/16 | PROPOSED<br>PROJECTS<br>2015/2016 | PROPOSED<br>PROJECTS<br>2016/2017 | PROPOSED<br>PROJECTS<br>2017/2018 | UNFUNDED   |
|---|-----------------------------------|--|--|-----------------------------------|-----------------------------------|-----------------------------------|------------|
| <b>STREET FUND</b>  |                                   |  |  |                                   |                                   |                                   |            |
| Ernest Robles Way South (maintenance/repair)  | \$245,766                         | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$0        |
| Home Depot Blvd (maintenance/repair)  | \$151,633                         | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$0        |
| Scheduled Overlays: Oakdale, Reese, Lovegrass, Yellow Tail Cove,<br>Curley Mesquite Cove, Sunflower | \$850,733                         | \$0                                    | \$0  | \$0                               | \$0                               | \$0                               | \$0        |
| Jones Road @ Westgate Right Turn Lane   | \$50,000                          |  | \$50,000   | \$0                               |                                   |                                   |            |
| Lone Oak Trail Street Project   | \$75,000                          | \$0                                    | \$0  | \$75,000                          | \$650,000                         | \$0                               |            |
| Pillow Road Phase II -Drainage/Low water crossing improvements**                                    | \$0                               | \$0                                    | \$0  | \$0                               | \$0                               | \$550,000                         |            |
| Sunset Trail Street Project   | \$75,000                          | \$0                                    | \$0  | \$75,000                          | \$650,000                         | \$0                               |            |
| Ernest Robles Way Bridge Repair   | \$0                               | \$0                                    | \$0  | \$20,000                          | \$0                               | \$0                               |            |
| <b>TOTAL STREET FUND PROJECTS</b>   | <b>\$1,448,132</b>                | <b>\$0</b>                             | <b>\$50,000</b>  | <b>\$170,000</b>                  | <b>\$1,300,000</b>                | <b>\$550,000</b>                  | <b>\$0</b> |

**New Program Worksheet**

|                 |  |                           |                      |
|-----------------|--|---------------------------|----------------------|
| Program Name    | <b>Jones Road@ Westgate Right Turn</b> | Fiscal Year               | <b>2015-2016</b>     |
| Department      | <b>Public Works</b>                    | Continued Program or New? | <b>Continued</b>     |
| Funding Source: | <b>General/ Street Fund</b>            | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

Construction of a right turn bay on east bound Jones Road at the Westgate intersection. Turn bay construction will include the removal of the existing stamped concrete decorative pedestrian crossing and existing curb ramps. Crosswalk and ramps currently located within Sunset Valley right of way will be relocated to City of Austin right of way to become part of their ongoing maintenance. Project will include the installation of new traffic signal detection loops and new traffic markings, resurfacing of asphalt, minor drainage adjustments and traffic striping in the project area.

A portion of this project area lies within City of Austin jurisdiction. City of Austin permits have been obtained and will be good for three years ( July 2018). This project estimate includes \$14,000 in inspection fees due to the City of Austin.

This project was funded in FY 2014/2015 based on a construction estimate of \$162,100 . The project was bid during the summer of 2015. The revised funding request reflects the estimated cost submitted by the lowest bidder, City of Austin inspection fees and a 5% contingency fee.

| <b>FUNDING FROM TWO SOURCES</b> | <b>FY 2014/2015</b> | <b>FT 2015/2016</b> | <b>INCREASE</b> |
|---------------------------------|---------------------|---------------------|-----------------|
| General Fund                    | \$ 120,000          | \$160,000           | \$40,000        |
| <b>Street Fund</b>              | <b>\$ 50,000</b>    | <b>\$ 50,000</b>    |                 |
| Total Project                   | \$ 170,000          | \$210,000           | \$40,000        |

**Program Justification and Benefits**

Project would reduce traffic congestion and improve pedestrian mobility at the Jones and Westgate Blvd intersection .

**Conformance with Master Plan and other Plans/Policies**

Project was identified as a recommended improvement in the 2011 Phase 1 Transportation Plan.  
**Section 302. Streets**

**Total FTEs**

0.00

**Total New Program Costs \$219,157**

**Total Budget FY 15-16 \$50,000 street fund**

**New Program Worksheet**

Program Name **Jones Road@ Westgate Right Turn** Fiscal Year **2015-2016**  
 Department **Public Works** Continued Program or New? **Continued**  
 Funding Source: **General/ Street Fund** Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program FY 2015-2016 |                        |            |
|--------------------------------------|------------------------|------------|
| Acct. #                              | Quantity / Description | Amount     |
|                                      | Construction           | \$ 170,000 |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      |                        | \$         |
|                                      | <b>TOTAL</b>           | \$         |

**FY 2015-2016**  
 \$ 210,000

| Cost of Project/Program FY 2016-2017 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Street Replacement     | \$ 750 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$     |

**FY 2016-2017**  
 \$ 750

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      | Street Replacement     | \$ 750 |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$     |

**FY 2017-2018**  
 \$ 750

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|---------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Operations Manager        | 6.00   | 4,463          | 20% | 5,356        | 0            | 0            |
| Public Works Director     | 6.00   | 7,666          | 5%  | 2,300        | 0            | 0            |
|                           |        |                |     | 0            | 0            | 0            |
| <b>Subtotal Personnel</b> |        |                |     | <b>7,655</b> | <b>0</b>     | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program 0.00

| Temp Position Title(s) | Months | Monthly Salary | % | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|---|--------------|--------------|--------------|
|                        |        |                |   | 0            | 0            | 0            |
|                        |        |                |   | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                |   | <b>0.00</b>  | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) 0.00

|                    |                            |                      |       |     |   |   |
|--------------------|----------------------------|----------------------|-------|-----|---|---|
| Overtime           | Hours                      | Hourly Rate          |       |     |   |   |
|                    | 0                          |                      | x 1.5 | 0   | 0 | 0 |
| Standby            | Elig. Pers.                | No. of Weeks         |       |     |   |   |
|                    | 0                          |                      | x 30  | 0   | 0 | 0 |
| FICA               | (Equals Total Salaries x ) |                      |       | 586 | 0 | 0 |
| Insurance          | (Equals No. of Mos. )      |                      |       |     |   |   |
| TMRS               | (Equals Total Salaries x ) |                      |       | 916 | 0 | 0 |
| Workers' Comp.     | #N/A X Total Salaries      |                      |       |     |   |   |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0   | 0 | 0 |

**TOTAL PERSONNEL COSTS** 9,157 0 0

**Total New Program Costs** \$ 219,157 \$ 0 \$ 0



**New Program Worksheet**

|                 |                                     |                           |                      |
|-----------------|-------------------------------------|---------------------------|----------------------|
| Program Name    | <b>Lone Oak Trail Improvements</b>  | Fiscal Year               | <b>2015/2016</b>     |
| Department      | <b>Public Works</b>                 | Continued Program or New? | <b>Continued</b>     |
| Funding Source: | <b>Street Fund and Utility Fund</b> | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

This project will provide for engineering services as required to design pavement, drainage and utility infrastructure.

Design will include the following:

- Street Repairs - may include the replacement of subgrade, asphalt and ribbon the curb the full length of the roadway.
- Drainage modifications - may include changes to ditch elevations and possible installation of a subsurface storm sewer system.
- Wastewater line replacement - may include replacement of the wastewater line the full length of the roadway.
- Waterline replacement - may include replacement of the water line the full length of the roadway.
- Bridge structural assessment and modification - may include the replacement of the existing bridge with a new bridge at the same elevation and flow. No significant changes are proposed for this project.
- Turn around - A turn around may be installed at the end of the street.
- Underground electrical - no conduit for undergrounding utilities is proposed for this project.

Additional funding for this project may be provided by the Utility Fund for water and wastewater line repair or replacement and the Drainage Utility Fund for storm water conveyance and water quality systems.

**Program Justification and Benefits**

In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.

A street assessment study is underway for this roadway. The street assessment assists in the cost benefit analysis for any resulting Capital Improvement Project and will be present to the Public Works Committee for a recommendation prior to council action. The assessment report is made available to the public and will be used in the justification and prioritization of the project.

**Conformance with Master Plan and other Plans/Policies**

**Section 306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

**Section 302. Streets**

- Develop a street maintenance plan to maintain and extend the life of City streets.

**Total FTEs**

0.00

**Total New Program Costs**

**\$195,541**

**Total Increases to the Budget for FY 2015-2016**

**\$75,000**

**New Program Worksheet**

Program Name **Lone Oak Trail Improvements** Fiscal Year **2015/2016**  
 Department **Public Works** Continued Program or New? **Continued**  
 Funding Source: **Street Fund and Utility Fund** Primary Staff Contact: **Katy Phillips**

**Cost of Project/Program FY 2015-2016**

| Acct. # | Quantity / Description         | Amount            |
|---------|--------------------------------|-------------------|
|         | Engineering Services - Streets | \$ 65,000         |
|         | Surveying and other - Streets  | 6,000             |
|         | Geotechnical Services-Streets  | \$ 4,000          |
|         | Engineering Services - Water   | \$ 43,500         |
|         | Engineering Services - WW      | \$ 55,500         |
|         |                                | \$                |
|         |                                | \$                |
|         |                                | \$                |
|         | <b>TOTAL</b>                   | <b>\$ 174,000</b> |

**Cost of Project/Program FY 2016-2017**

| Acct. # | Quantity / Description       | Amount              |
|---------|------------------------------|---------------------|
|         | Street Construction          | \$ 650,000          |
|         | Waterline Construction       | \$ 290,000          |
|         | Wastewater line Construction | \$ 370,000          |
|         | Bridge & WQ Ponds TBD        | \$ 0                |
|         |                              | \$                  |
|         |                              | \$                  |
|         | <b>TOTAL</b>                 | <b>\$ 1,310,000</b> |

**Cost of Project/Program FY 2017-2018**

| Acct. # | Amount       |             |
|---------|--------------|-------------|
|         | \$           |             |
|         | \$           |             |
|         | \$           |             |
|         | \$           |             |
|         | \$           |             |
|         | \$           |             |
|         | \$           |             |
|         | \$           |             |
|         | \$           |             |
|         | <b>TOTAL</b> | <b>\$ 0</b> |

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016  | FY 2016-2017  | FY 2017-2018  |
|---------------------------|--------|----------------|-----|---------------|---------------|---------------|
| Public Works Director     | 12     | 7,666          | 10% | 9,199         | 13,799        | 6,899         |
| Operations Manager        | 12     | 4,463          | 15% | 8,033         | 10,711        | 5,356         |
| Environmental Manager     | 3      | 5,176          | 5%  | 776           | 776           | 388           |
| <b>Subtotal Personnel</b> |        |                |     | <b>18,009</b> | <b>25,286</b> | <b>12,643</b> |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |                      |       |       |       |       |
|--------------------|----------------------------|----------------------|-------|-------|-------|-------|
| Overtime           | Hours                      | Hourly Rate          |       |       |       |       |
|                    | 0                          |                      | x 1.5 | 0     | 0     | 0     |
| Standby            | Elig. Pers.                | No. of Weeks         |       |       |       |       |
|                    | 0                          |                      | x 30  | 0     | 0     | 0     |
| FICA               | (Equals Total Salaries x ) |                      |       | 1,378 | 1,934 | 967   |
| Insurance          | (Equals No. of Mos. )      |                      |       |       |       |       |
| TMRS               | (Equals Total Salaries x ) |                      |       | 2,154 | 3,024 | 1,512 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |       |       |       |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0     | 0     | 0     |

**TOTAL PERSONNEL COSTS** **21,541** **30,245** **15,123**

**Total New Program Costs** \$ **195,541** \$ **1,340,245** \$ **15,123**

| New Program Worksheet  |                                     |   |                      |
|--|-------------------------------------|---|----------------------|
| Program Name   | <b>Sunset Trail Improvements</b>    | Fiscal Year   | <b>2015-2016</b>     |
| Department   | <b>Public Works</b>                 | Continued Program or New?                             | <b>Continued</b>     |
| Funding Source:  | <b>Street Fund and Utility Fund</b> | Primary Staff Contact:                                | <b>Katy Phillips</b> |
| Program Description  |                                     |   |                      |
| <p>This project will provide for engineering services as required to design pavement, drainage and utility infrastructure.</p> <p>Design will include the following:</p> <ul style="list-style-type: none"> <li>• Street Repairs - may include the replacement of subgrade, asphalt and ribbon the curb the full length of the roadway.</li> <li>• Drainage modifications - may include changes to ditch elevations and possible installation of a subsurface storm sewer system.</li> <li>• Wastewater line replacement - may include replacement of the wastewater line the full length of the roadway.</li> <li>• Waterline replacement - may include replacement of the water line the full length of the roadway.</li> <li>• Bridge structural assessment and modification - may include the replacement of the existing bridge with a new bridge at the same elevation and flow. No significant changes are proposed for this project.</li> <li>• Underground electrical - no conduit for undergrounding utilities is proposed for this project.</li> </ul> <p>Additional funding for this project may be provided by the Utility Fund for water and wastewater line repair or replacement and the Drainage Utility Fund for storm water conveyance and water quality systems.</p> |                                     |   |                      |
| Program Justification and Benefits   |                                     |   |                      |
| <p>In 2005 the City inventoried existing streets and evaluated the condition of the road surfaces and storm water facilities. As a result of this analysis a program was established for the periodic repair, maintenance and replacement of these roadways. Streets are maintained using traditional methods such as crack seal and pot hole repair and resurfacing. If streets are determined to have other needs such as substandard drainage or aging utility infrastructure, the streets are assessed to determine if a full replacement is required.</p> <p>A street assessment study is underway for this roadway. The street assessment assists in the cost benefit analysis for any resulting Capital Improvement Project and will be present to the Public Works Committee for a recommendation prior to council action. The assessment report is made available to the public and will be used in the justification and prioritization of the project.</p>  |                                     |   |                      |
| Conformance with Master Plan and other Plans/Policies  |                                     |   |                      |
| <p><b>Section 306. Topography, Grading, and Drainage</b></p> <ul style="list-style-type: none"> <li>• Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.</li> </ul> <p><b>Section 302. Streets</b></p> <ul style="list-style-type: none"> <li>• Develop a street maintenance plan to maintain and extend the life of City streets.</li> </ul>  |                                     |   |                      |
| <b>Total FTEs</b>  |                                     | <b>Total New Program Costs</b>                        | <b>\$171,541</b>     |
| 0.00   |                                     | <b>Total Increases to the Budget for FY 2015-2016</b> | <b>\$75,000</b>      |

**New Program Worksheet**

Program Name **Sunset Trail Improvements** Fiscal Year **2015-2016**  
 Department **Public Works** Continued Program or New? **Continued**  
 Funding Source: **Street Fund and Utility Fund** Primary Staff Contact: **Katy Phillips**

| Cost of Project/Program FY 2015-2016 |                                |            |
|--------------------------------------|--------------------------------|------------|
| Acct. #                              | Quantity / Description         | Amount     |
|                                      | Engineering Services - Street  | \$ 65,000  |
|                                      | Geotechnical Services - Street | 4,000      |
|                                      | Surveying and other - Street   | \$ 6,000   |
|                                      | Engineering Services - Water   | \$ 32,500  |
|                                      | Engineering Services - WW      | \$ 42,500  |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      |                                | \$         |
|                                      | <b>TOTAL</b>                   | \$ 150,000 |

**FY 2015-2016**  
\$ 150,000

| Cost of Project/Program FY 2016-2017 |                                 |              |
|--------------------------------------|---------------------------------|--------------|
| Acct. #                              | Quantity / Description          | Amount       |
|                                      | TBD Capital Improvement Project | \$ 650,000   |
|                                      | Waterline Construction          | \$ 217,500   |
|                                      | Wastewater Line Construction    | \$ 282,500   |
|                                      |                                 | \$           |
|                                      |                                 | \$           |
|                                      |                                 | \$           |
|                                      | <b>TOTAL</b>                    | \$ 1,150,000 |

**FY 2016-2017**  
\$ 1,150,000

| Cost of Project/Program FY 2017-2018 |                        |        |
|--------------------------------------|------------------------|--------|
| Acct. #                              | Quantity / Description | Amount |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      |                        | \$     |
|                                      | <b>TOTAL</b>           | \$ 0   |

**FY 2017-2018**  
\$ 0

**PERSONNEL**

| Position                  | Months | Monthly Salary | %   | FY 2015-2016  | FY 2016-2017  | FY 2017-2018  |
|---------------------------|--------|----------------|-----|---------------|---------------|---------------|
| Public Works Director     | 12     | 7,666          | 10% | 9,199         | 6,899         | 6,899         |
| Operations Manager        | 12     | 4,463          | 15% | 8,033         | 10,711        | 5,356         |
| Environmental Manager     | 3      | 5,176          | 5%  | 776           | 0             | 0             |
| <b>Subtotal Personnel</b> |        |                |     | <b>18,009</b> | <b>17,611</b> | <b>12,255</b> |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|                    |                            |                      |       |       |       |       |
|--------------------|----------------------------|----------------------|-------|-------|-------|-------|
| Overtime           | Hours                      | Hourly Rate          |       |       |       |       |
|                    | 0                          |                      | x 1.5 | 0     | 0     | 0     |
| Standby            | Elig. Pers.                | No. of Weeks         |       |       |       |       |
|                    | 0                          |                      | x 30  | 0     | 0     | 0     |
| FICA               | (Equals Total Salaries x ) |                      |       | 1,378 | 1,347 | 938   |
| Insurance          | (Equals No. of Mos. )      |                      |       |       |       |       |
| TMRS               | (Equals Total Salaries x ) |                      |       | 2,154 | 2,106 | 1,466 |
| Workers' Comp.     | #N/A                       | X Total Salaries     |       |       |       |       |
| TWC (Unemployment) | 0.00                       | Persons x \$9000 x . |       | 0     | 0     | 0     |

**TOTAL PERSONNEL COSTS** 21,541 21,064 14,658

**Total New Program Costs** \$ 171,541 \$ 1,171,064 \$ 14,658

**New Program Worksheet**

|                 |                          |                           |                      |
|-----------------|--------------------------|---------------------------|----------------------|
| Program Name    | <b>ERW Bridge Repair</b> | Fiscal Year               | <b>2015/2016</b>     |
| Department      | <b>Public Works</b>      | Continued Program or New? | <b>NEW</b>           |
| Funding Source: | <b>Street Fund</b>       | Primary Staff Contact:    | <b>Katy Phillips</b> |

**Program Description**

This project will provide for the repair of retaining walls adjacent to the Ernest Robles Way bridge and will allow for minor drainage modifications. The water quality pond in the Sunset Valley Village was designed to mitigate for a portion of the runoff from ERW but due to either settling of the roadway or an oversight in the engineering of the pond, water now accumulates on the roadway and runs off via the granite pedestrian trail and the retaining wall.

**Program Justification and Benefits**

The retaining walls on a few sides of the Ernest Roble Way bridge are showing signs of washout and possible failure. Some preliminary staff research by staff has determined that the cause of failure is due to a poor drainage design in the vicinity. Staff would like to request the services of a professional engineer to perform additional investigations, provide recommended repairs, and compile a project manual and/or blueprints as needed for these repairs. Staff would like to proceed with the city approved process of acquiring a responsible contractor to perform the needed repairs. At this point, no street failure has been observed keeping repair cost to a minimum.

**Conformance with Master Plan and other Plans/Policies**

**306. Topography, Grading, and Drainage**

- Reconstruct, as necessary, existing bar ditches, culverts, and bridge crossings of creeks to improve water flow from private property and public rights-of-way into drainage easements and creek channels.

**Section 302. Streets**

- Develop a street maintenance plan to maintain and extend the life of City streets.

**Total FTEs**

0.00

**Total New Program Costs FY 2015-2016**

**\$22,469**

**Total Increases to the Budget for FY 2015-2016**

**\$20,000**

**New Program Worksheet**

Program Name **ERW Bridge Repair** Fiscal Year **2015/2016**  
 Department **Public Works** Continued Program or New? **NEW**  
 Funding Source: Street Fund Primary Staff Contact: Katy Phillips

**Cost of Project/Program FY 2015-2016**

| Acct. # | Quantity / Description | Amount           |
|---------|------------------------|------------------|
|         | Eng Review and Design  | \$ 20,000        |
|         |                        | \$               |
|         |                        | \$               |
|         |                        | \$               |
|         |                        | \$               |
|         |                        | \$               |
|         |                        | \$               |
|         |                        | \$               |
|         |                        | \$               |
|         |                        | \$               |
|         | <b>TOTAL</b>           | \$ <b>20,000</b> |

**FY 2015-2016**

**Cost of Project/Program FY 2016-2017**

| Acct. # | Quantity / Description | Amount            |
|---------|------------------------|-------------------|
|         | Construction           | \$ 150,000        |
|         |                        | \$                |
|         |                        | \$                |
|         |                        | \$                |
|         |                        | \$                |
|         |                        | \$                |
|         |                        | \$                |
|         |                        | \$                |
|         |                        | \$                |
|         | <b>TOTAL</b>           | \$ <b>150,000</b> |

**FY 2016-2017**

**Cost of Project/Program FY 2017-2018**

| Acct. # | Quantity / Description | Amount      |
|---------|------------------------|-------------|
|         |                        | \$          |
|         |                        | \$          |
|         |                        | \$          |
|         |                        | \$          |
|         |                        | \$          |
|         |                        | \$          |
|         |                        | \$          |
|         |                        | \$          |
|         |                        | \$          |
|         | <b>TOTAL</b>           | \$ <b>0</b> |

**FY 2017-2018**

**PERSONNEL**

| Position                        | Months | Monthly Salary | %   | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|---------------------------------|--------|----------------|-----|--------------|--------------|--------------|
| Public Works Operations Manager | 2      | 4,326          | 15% | 1,298        | 3,893        | 0            |
| Public Works Director           | 2      | 7,666          | 5%  | 767          | 2,300        | 0            |
|                                 |        |                |     | 0            | 0            | 0            |
| <b>Subtotal Personnel</b>       |        |                |     | <b>2,064</b> | <b>6,193</b> | <b>0</b>     |

Total Number of FTE Positions that will be assigned to this program **0.00**

| Temp Position Title(s) | Months | Monthly Salary | %           | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|------------------------|--------|----------------|-------------|--------------|--------------|--------------|
|                        |        |                |             | 0            | 0            | 0            |
|                        |        |                |             | 0            | 0            | 0            |
| <b>Subtotal Temp</b>   |        |                | <b>0.00</b> | <b>0</b>     | <b>0</b>     | <b>0</b>     |

Total Number of Temp Positions that will be filled by this Program (No. of Persons to be hired) **0.00**

|  | Hours | Hourly Rate |       | FY 2015-2016 | FY 2016-2017 | FY 2017-2018 |
|--|-------|-------------|-------|--------------|--------------|--------------|
| Overtime                                     | 0     |             | x 1.5 | 0            | 0            | 0            |
| Standby                                      | 0     |             | x 30  | 0            | 0            | 0            |
| FICA (Equals Total Salaries x )              |       |             |       | 158          | 474          | 0            |
| Insurance (Equals No. of Mos. )              |       |             |       |              |              |              |
| TMRS (Equals Total Salaries x )              |       |             |       | 247          | 741          | 0            |
| Workers' Comp. (#N/A) X Total Salaries       |       |             |       |              |              |              |
| TWC (Unemployment) 0.00 Persons x \$9000 x . |       |             |       | 0            | 0            | 0            |

**TOTAL PERSONNEL COSTS** **2,469** **7,408** **0**

**Total New Program Costs** \$ **22,469** \$ **157,408** \$ **0**

CITY OF SUNSET VALLEY 3 YEAR COMPARISON BUDGET  
 GREEN TAX FUND  
 FY 2015/2016

|          |   | Actual<br>2010/2011 | Actual<br>2011/2012 | Actual<br>2012/2013 | Actual<br>2013/2014 | Projected to<br>receive/spend<br>in<br>2014/2015 | % of Budet<br>projected to<br>receive/spend<br>2014/2015 | Adopted<br>Budget<br>2014/2015 |  | Proposed<br>Budget<br>2015/2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Adopted<br>Budget<br>2014/2015 |
|----------|---|---------------------|---------------------|---------------------|---------------------|--|--|--------------------------------|--|---------------------------------|--|--|
|          | Balance as of 10/01                       | 96,041              | \$404,407           | \$747,872           | \$1,108,956         | \$593,845  |  | \$593,845                      |  | \$994,525                       |  |  |
| G/L Code | <b>REVENUE</b>                            |                     |                     |                     |                     |  |  |                                |  |                                 |  |  |
| 4184     | Sales Tax Revenue                         | 325,382             | \$342,655           | \$360,031           | \$382,929           | \$400,000  | 105.62%  | \$378,717                      |  | \$390,078                       | 3.00%  | -2.48%   |
| New      | Sale of Property **                       | 0                   | \$0                 | \$0                 | \$0                 | \$0  | 0.00%  | \$350,000                      |  | \$350,000                       | 100.00%  | 100.00%  |
| 4095     | Interest Earned                           | 329                 | \$809               | \$1,052             | \$399               | \$680  | 170.00%  | \$400                          |  | \$700                           | 75.00%   | 2.94%  |
|          | Total Revenue                             | 325,711             | 343,465             | 361,084             | 383,327             | 400,680  | 54.95%   | 729,117                        |  | \$740,778                       | 1.60%  | 84.88%   |
|          | <b>TOTAL FUNDS AVAILABLE</b>              | <b>421,752</b>      | <b>747,872</b>      | <b>1,108,956</b>    | <b>1,492,283</b>    | <b>994,525</b>                                   | <b>75.17%</b>  | <b>1,322,962</b>               |  | <b>\$1,735,303</b>              | <b>31.17%</b>                                  | <b>74.49%</b>                                  |
|          | <b>EXPENDITURES</b>                       |                     |                     |                     |                     |  |  |                                |  |                                 |  |  |
| 5660     | Non-committed Watershed Venue             | 17,345              | \$0                 | \$0                 | \$898,438           | \$0  | 0.00%  | \$1,142,962                    |  | \$1,542,303                     | 0.00%  | 0.00%  |
|          | 3617 Country White Lane Perimeter Fencing |                     |                     |                     |                     | \$0  | 0.00%  | \$0                            |  | \$13,000                        | 100.00%  | 100.00%  |
|          | Brodie Lane Haz MatTraps Maintenance      |                     |                     |                     |                     | \$0  | 0.00%  | \$35,000                       |  | \$35,000                        | 0.00%  | #DIV/0!  |
|          | Country White Lane Waste Water Line       |                     |                     |                     |                     | \$0  | 0.00%  | \$145,000                      |  | \$145,000                       | 0.00%  | #DIV/0!  |
|          | <b>TOTAL EXPENDITURES</b>                 | <b>17,345</b>       | <b>0</b>            | <b>0</b>            | <b>898,438</b>      | <b>0</b>   | <b>0.00%</b>   | <b>1,322,962</b>               |  | <b>\$1,735,303</b>              | <b>31.17%</b>                                  | <b>#DIV/0!</b>                                 |
|          | Balance as of 9/30                        | 404,407             | 747,872             | 1,108,956           | 593,845             | 994,525  | 75.17%   | \$0.00                         |  | \$0                             |  |  |

Note: Sale of Property is an accounting estimate.

| CITY OF SUNSET VALLEY<br>UTILITY FUND BUDGET<br>FY 2015-2016 |   | Water<br>Proposed<br>Budget<br>2015-2016 | Wastewater<br>Proposed<br>Budget<br>2015-2016 | Solid Waste<br>Proposed<br>Budget<br>2015-2016 | Total<br>Proposed<br>Budget<br>2015-2016 | Total<br>Budget<br>2014-2015 | Increase<br>Decrease | %              |
|--|---|--|---|--|--|------------------------------|----------------------|----------------|
| <b>REVENUE</b>   |   |  |   |  |  |                              |                      |                |
| 4060   | General Fees and Inspections                                    | 2,500                                    | 2,000   | 0  | 4,500                                    | 4,500                        | 0                    | 0.00%          |
| 4095   | Interest  | 300                                      | 300   | 0  | 600                                      | 600                          | 0                    | 0.00%          |
| 4100   | Late Fees for Utility Billing                                   | 0  | 0   | 0  | 0  | 0                            | 0                    | 0.00%          |
| 4115   | Penalties/Fine/Surcharges                                       | 1,000                                    | 0   | 0  | 1,000                                    | 1,000                        | 0                    | 0.00%          |
| 4210   | Tap Fees/Reconnection Fees                                      | 1,500                                    | 1,200   | 0  | 2,700                                    | 2,700                        | 0                    | 0.00%          |
| 4170   | Recycle/Reclamation of Disposed Materials                       | 0  | 0   | 200  | 200                                      | 200                          | 0                    | 0.00%          |
| 4220   | Utility Sales   | 668,029                                  | 437,110                                       | 4,000  | 1,109,139                                | 1,056,457                    | 52,682               | 4.99%          |
|  | <b>TOTAL REVENUE:</b>   | <b>673,329</b>                           | <b>440,610</b>                                | <b>4,200</b>                                   | <b>1,118,139</b>                         | <b>1,065,457</b>             | <b>52,682</b>        | <b>4.94%</b>   |
|  | <b>Contribution from the GN Fund for Utility Infrastructure</b> | <b>109,273</b>                           | <b>81,955</b>                                 | <b>0</b>                                       | <b>191,228</b>                           | <b>40,658</b>                | <b>150,570</b>       | <b>370.33%</b> |
|  | <b>Subsidy from General Fund</b>                                | <b>100,988</b>                           | <b>287,436</b>                                | <b>123,326</b>                                 | <b>511,750</b>                           | <b>484,287</b>               | <b>27,463</b>        | <b>5.67%</b>   |
|  | <b>TOTAL REVENUE AFTER TRANSFERS</b>                            | <b>883,590</b>                           | <b>810,001</b>                                | <b>127,526</b>                                 | <b>1,821,117</b>                         | <b>1,590,402</b>             | <b>230,715</b>       | <b>14.51%</b>  |
| <b>EXPENDITURES</b>  |   |  |   |  |  |                              |                      |                |
| 7000   | Contribution for Utility Infrastructure                         | \$109,273                                | \$81,955                                      | \$0  | \$191,228                                | \$40,658                     | 150,570              | 370.33%        |
|  | New Equipment   | \$0                                      | \$0   | \$0  | \$0                                      | \$5,476                      | -5,476               | -100.00%       |
| 5057   | Administrative Assistant  | \$5,111                                  | \$1,704                                       | \$1,704  | \$8,519                                  | \$6,816                      | 1,703                | 24.99%         |
| 5065   | Code Compliance Officer   | \$2,090                                  | \$290   | \$0  | \$2,380                                  | \$0                          | 2,380                | 100.00%        |
| 5060   | Director  | \$18,949                                 | \$9,474                                       | \$4,737  | \$33,160                                 | \$33,160                     | 0                    | 0.00%          |
| 5030   | Environmental Manager   | \$0                                      | \$0   | \$3,554  | \$3,554                                  | \$3,231                      | 323                  | 10.00%         |
| 5066   | Land Management Supervisor                                      | \$0                                      | \$0   | \$2,588  | \$2,588                                  | \$4,929                      | -2,341               | -47.49%        |
| 5068   | Maintenance Technician (JM)                                     | \$1,392                                  | \$0   | \$2,785  | \$4,177                                  | \$24,048                     | -19,871              | -82.63%        |
| 5021   | Maintenance Technician (QD)                                     | \$0                                      | \$0   | \$6,885  | \$6,885                                  | \$6,885                      | 0                    | 0.00%          |
| 5063   | Maintenance Technician (MJ)                                     | \$17,887                                 | \$2,453                                       | \$1,491  | \$21,831                                 | \$4,249                      | 17,582               | 413.79%        |
| 5010   | Operations Manager  | \$8,858                                  | \$5,905                                       | \$0  | \$14,763                                 | \$14,060                     | 703                  | 5.00%          |
| 5080   | Utilities Supervisor  | \$40,389                                 | \$17,310                                      | \$0  | \$57,699                                 | \$57,700                     | -1                   | 0.00%          |
| 5001   | Utility Billing Clerk   | \$4,033                                  | \$2,017                                       | \$2,017  | \$8,066                                  | \$8,067                      | -1                   | -0.01%         |
| 5090   | Overtime  | \$3,343                                  | \$0   | \$0  | \$3,343                                  | \$5,906                      | -2,563               | -43.40%        |
| n/a  | Merit Increases (3% Salary )                                    | \$22,982                                 | \$1,384                                       | \$748  | \$25,114                                 | \$0                          | 25,114               | n/a            |
| n/a  | Benefit Increases   | \$506                                    | \$235   | \$127  | \$868                                    | \$0                          | 868                  | n/a            |
| 5084   | Cell Phone Allowance  | \$720                                    | \$0   | \$0  | \$720                                    | \$720                        | 0                    | 0.00%          |



| CITY OF SUNSET VALLEY<br>UTILITY FUND BUDGET<br>FY 2015-2016 |                                       | Water<br>Proposed<br>Budget<br>2015-2016 | Wastewater<br>Proposed<br>Budget<br>2015-2016 | Solid Waste<br>Proposed<br>Budget<br>2015-2016 | Total<br>Proposed<br>Budget<br>2015-2016 | Total<br>Budget<br>2014-2015 | Increase<br>Decrease | %             |
|--|---------------------------------------|--|---|--|--|------------------------------|----------------------|---------------|
| <b>Personnel Continued</b>                                   |                                       |  |   |  |  |                              |                      |               |
| 5046   | Incentive - Longevity                 | \$0                                      | \$0   | \$0  | \$0                                      | \$0                          | 0                    | 0.00%         |
| 5086   | Incentive - Bilingual                 | \$0                                      | \$0   | \$0  | \$0                                      | \$0                          | 0                    | 0.00%         |
| 5087   | Incentive - Education                 | \$0                                      | \$0   | \$0  | \$0                                      | \$0                          | 0                    | 0.00%         |
| 5122   | Dental Insurance                      | \$480                                    | \$0   | \$0  | \$480                                    | \$420                        | 60                   | 14.29%        |
| 5120   | Life Insurance                        | \$60                                     | \$0   | \$0  | \$60                                     | \$60                         | 0                    | 0.00%         |
| 5121   | Medical Insurance                     | \$5,400                                  | \$0   | \$0  | \$5,400                                  | \$4,920                      | 480                  | 9.76%         |
| 5123   | Vision Insurance                      | \$72                                     | \$0   | \$0  | \$72                                     | \$84                         | -12                  | -14.29%       |
| 5124   | LTD Insurance                         | \$180                                    | \$0   | \$0  | \$180                                    | \$479                        | -299                 | -62.42%       |
| 5126   | STD Insurance                         | \$108                                    | \$0   | \$0  | \$108                                    | \$270                        | -162                 | -60.00%       |
| 5150   | Workers Comp Insurance                | \$3,905                                  | \$2,859                                       | \$1,075  | \$7,839                                  | \$4,696                      | 3,143                | 66.93%        |
| 5130   | Medicare Employer Match (.0145%)      | \$1,432                                  | \$658   | \$355  | \$2,445                                  | \$2,344                      | 101                  | 4.31%         |
| 5135   | Social Security Employer Match (6.2%) | \$0                                      | \$0   | \$0  | \$0                                      | \$0                          | 0                    | 0.00%         |
| 5140   | TMRS Match                            | \$11,197                                 | \$5,144                                       | \$2,780  | \$19,121                                 | \$14,884                     | 4,237                | 28.47%        |
| 5131   | Unemployment Insurance                | \$270                                    | \$0   | \$0  | \$270                                    | \$270                        | 0                    | 0.00%         |
| <b>Total Personnel Services</b>                              |                                       | <b>149,364</b>                           | <b>49,433</b>                                 | <b>30,846</b>                                  | <b>229,642</b>                           | <b>198,198</b>               | <b>31,444</b>        | <b>15.87%</b> |
| <b>Community Programs</b>                                    |                                       |  |   |  |  |                              |                      |               |
| 5877   | Water Conservation Program            | 26,000                                   | 0   | 0  | 26,000                                   | 26,000                       | 0                    | 0.00%         |
| <b>Total Community Programs</b>                              |                                       | <b>26,000</b>                            | <b>0</b>                                      | <b>0</b>                                       | <b>26,000</b>                            | <b>26,000</b>                | <b>0</b>             | <b>0.00%</b>  |
| <b>Contractual Services</b>                                  |                                       |  |   |  |  |                              |                      |               |
| 5303   | Aquifer District Fee                  | 3,500                                    | 0   |  | 3,500                                    | 3,500                        | 0                    | 0.00%         |
| 5798   | Annual Wastewater Line Inspections    | 0  | 15,000  |  | 15,000                                   | 15,000                       | 0                    | 0.00%         |
| 5410   | Brush Chipping                        | 0  | 0   | 16,000   | 16,000                                   | 16,000                       | 0                    | 0.00%         |
| 5324   | Emergency Repair Services             | 3,000                                    | 3,000   |  | 6,000                                    | 6,000                        | 0                    | 0.00%         |
| 5327   | Engineer Services                     | 5,000                                    | 8,000   |  | 13,000                                   | 13,000                       | 0                    | 0.00%         |
| 5375   | Inspections                           | 500                                      | 1,500   |  | 2,000                                    | 2,000                        | 0                    | 0.00%         |
| 5371   | Industrial Waste Services             | 0  | 2,500   |  | 2,500                                    | 2,500                        | 0                    | 0.00%         |
| 5374   | Dumpster Rental                       | 0  | 0   | 7,000  | 7,000                                    | 7,000                        | 0                    | 0.00%         |
| 5373   | Utility Wholesale Purchases           | 539,213                                  | 628,488                                       | 64,630   | 1,232,331                                | 1,174,247                    | 58,084               | 4.95%         |
| <b>Total Contractual Services</b>                            |                                       | <b>551,213</b>                           | <b>658,488</b>                                | <b>87,630</b>                                  | <b>1,297,331</b>                         | <b>1,239,247</b>             | <b>58,084</b>        | <b>4.69%</b>  |
| <b>Operational Expenses</b>                                  |                                       |  |   |  |  |                              |                      |               |
| 5510   | Animal Control                        | 0  |   | 800  | 800                                      | 800                          | 0                    | 0.00%         |
| 5510   | Animal Control-Training and Education | 0  | 0   | 6,000  | 6,000                                    | 0                            | 6,000                | 0.00%         |
| 5515   | Bank Fees                             | 2,500                                    |   |  | 2,500                                    | 0                            | 2,500                | 0.00%         |

| CITY OF SUNSET VALLEY<br>UTILITY FUND BUDGET<br>FY 2015-2016 |   | Water<br>Proposed<br>Budget<br>2015-2016 | Wastewater<br>Proposed<br>Budget<br>2015-2016 | Solid Waste<br>Proposed<br>Budget<br>2015-2016 | Total<br>Proposed<br>Budget<br>2015-2016 | Total<br>Budget<br>2014-2015 | Increase<br>Decrease | %             |
|--|---|--|---|--|--|------------------------------|----------------------|---------------|
|  | <b>Operational Expenses continued</b>   |  |   |  |  |                              |                      |               |
| 5516   | Credit Cards Fees                       | 1,500                                    |   |  | 1,500                                    | 0                            | 1,500                | 0.00%         |
| 5600   | Dues, Fees & Subscriptions              | 1,800                                    | 575   |  | 2,375                                    | 2,924                        | -549                 | -18.78%       |
| 5645   | Fuel                                    | 500                                      | 500   |  | 1,000                                    | 1,000                        | 0                    | 0.00%         |
| 5650   | Haz-Mat Material Disposal               | 0  |   | 250  | 250                                      | 250                          | 0                    | 0.00%         |
| 5665   | Landfill Use                            | 0  |   |  | 0  | 0                            | 0                    | 0.00%         |
| 5705   | Office Supplies, Postage, Printing      | 1,000                                    | 800   |  | 1,800                                    | 1,800                        | 0                    | 0.00%         |
| 5710   | Oil Disposal/Disposal Program           | 0  |   |  | 0  | 0                            | 0                    | 0.00%         |
| 5735   | Rental Expense - Equipment              | 1,000                                    | 750   | 1,500  | 3,250                                    | 3,250                        | 0                    | 0.00%         |
| 5745   | Repair & Maintenance - Equipment        | 2,000                                    | 5,000   |  | 7,000                                    | 10,500                       | -3,500               | -33.33%       |
| 5758   | Repair & Maintenance: System            | 18,500                                   | 8,000   |  | 26,500                                   | 40,000                       | -13,500              | -33.75%       |
| 5775   | Small Tools & Supplies                  | 3,000                                    | 1,100   |  | 4,100                                    | 4,100                        | 0                    | 0.00%         |
| 5782   | Software Maintenance                    | 7,340                                    |   |  | 7,340                                    | 4,200                        | 3,140                | 74.76%        |
| 5795   | Tire Recycling                          | 0  |   | 500  | 500                                      | 500                          | 0                    | 0.00%         |
| 5820   | Training and Education: Employees       | 3,000                                    | 800   |  | 3,800                                    | 4,800                        | -1,000               | -20.83%       |
| 5815   | Training and Education: Travel Expenses | 1,500                                    | 600   |  | 2,100                                    | 1,100                        | 1,000                | 90.91%        |
| 5830   | Uniforms                                | 600                                      | 500   |  | 1,100                                    | 1,100                        | 0                    | 0.00%         |
| 5835   | Utilities: Electric/Gas/Telephone       | 3,000                                    | 1,000   |  | 4,000                                    | 3,500                        | 500                  | 14.29%        |
| 5755   | Vehicle Expense: Repair and Maintenance | 500                                      | 500   |  | 1,000                                    | 1,000                        | 0                    | 0.00%         |
|  | <b>Total Operational Expenses</b>       | <b>47,740</b>                            | <b>20,125</b>                                 | <b>9,050</b>                                   | <b>76,915</b>                            | <b>80,824</b>                | <b>-3,909</b>        | <b>-4.84%</b> |
|  | <b>TOTAL EXPENDITURES</b>               | <b>883,590</b>                           | <b>810,001</b>                                | <b>127,526</b>                                 | <b>1,821,116</b>                         | <b>1,590,403</b>             | <b>230,713</b>       | <b>14.51%</b> |
|  | <b>EXCESS/DEFICIENCY</b>                | <b>0</b>                                 | <b>0</b>                                      | <b>0</b>                                       | <b>(0)</b>                               | <b>(1)</b>                   | <b>0</b>             |               |

CITY OF SUNSET VALLEY 3 YEAR COMPARISON BUDGET  
DRAINAGE UTILITY FUND  
FY 2015-2016

| No previous years |   | Actual<br>2010/2011 | Actual<br>2011-2012 | Actual<br>2012-2013 | Actual<br>2013-2014 | Projected to<br>receive/spend<br>2014/2015 | % of Budget<br>projected to<br>receive/spend<br>2014/2015 | Adopted/<br>Amended<br>Budget<br>2014/2015 | Proposed<br>Budget<br>2015/2016 | % over/under<br>Adopted<br>Budget<br>2014/2015 | % over/under<br>Projected<br>Year End<br>2014/2015 |
|-------------------|---|---------------------|---------------------|---------------------|---------------------|--|---|--|---------------------------------|--|--|
|                   | Balance as of 10/01   | 0                   | 100,634             | 201,215             | 285,283             | 271,042                                    | 94.46%  | 286,952                                    | 219,371                         |  |  |
|                   | Less Repair and Replacement Reserve                                 |                     |                     |                     |                     |  |   |  |                                 |  |  |
| G/L Code          | <b>REVENUE</b>  |                     |                     |                     |                     |  |   |  |                                 |  |  |
| 4220              | Drainage Utility Fees   | 100,592             | 100,385             | 100,494             | 100,458             | 100,600                                    | 100.00%   | 100,600                                    | 100,600                         | 0.00%  | 0.00%  |
| 4095              | Interest  | 42                  | 196                 | 254                 | 153                 | 200  | 100.00%   | 200  | 200                             |  |  |
| 4300              | Transfer in - from the Gn RR Fund                                   | 0                   | 0                   | 0                   | 0                   | 28,000                                     | 100.00%   | 28,000                                     | 0                               |  |  |
|                   | Total revenue   |                     | 100,581             | 100,748             | 100,611             | 128,800                                    | 100.00%   | 128,800                                    | 100,800                         | -21.74%  | -21.74%  |
|                   |   |                     | 0                   |                     |                     |  |   |  |                                 |  |  |
|                   | <b>Total Funds Available</b>  |                     | <b>201,215</b>      | <b>301,963</b>      | <b>385,894</b>      | <b>399,842</b>                             | <b>96.17%</b>   | <b>415,752</b>                             | <b>320,171</b>                  | <b>-22.99%</b>                                 | <b>-19.93%</b>                                     |
|                   | <b>EXPENDITURES</b>   |                     |                     |                     |                     |  |   |  |                                 |  |  |
| 5823              | Drainage Utility - Education Programs                               | 0                   | 0                   | 3,507               | 2,843               | 2,000                                      | 40.00%  | 5,000                                      | 5,000                           | 0.00%  | 150.00%  |
| 5595              | Drainage Utility Projects (Construction)                            | 0                   | 0                   | 0                   | 50,000              | 0  | 0.00%   | 128,500                                    | 72,000                          | -43.97%  | 0.00%  |
| 7187              | West Gate Bridge Feasibility  | 0                   | 0                   | 0                   | 3,645               | 9,320                                      | %   | 9,355                                      | -                               |  |  |
| 5327              | Engineering Design Fees   | 0                   | 0                   | 0                   | 15,262              | 16,201                                     | 51.47%  | 31,479                                     | 10,000                          | -68.23%  | -38.28%  |
| 5660              | Land Acquisition  | 0                   | 0                   | 0                   | 0                   | 136,250                                    | 100.00%   | 136,250                                    | 93,171                          | -31.62%  | 100.00%  |
| 5749              | Repair & Maintenance-Natural Waterways                              | 0                   | 0                   | 0                   | 15,000              | 1,200                                      | 15.00%  | 8,000                                      | 8,000                           | 0.00%  | 566.67%  |
| 5746              | Repair and Maintenance Drainage-Streets and Right of Ways           | 0                   | 0                   | 7,635               | 19,968              | 1,000                                      | 2.22%   | 45,000                                     | 50,000                          | 11.11%   | 4900.00%   |
| 5761              | Repair and Maintenance-Water Quality Ponds and Storm Water Controls | 0                   | 0                   | 4,698               | 2,730               | 2,500                                      | 7.14%   | 35,000                                     | 70,000                          | 100.00%  | 2700.00%   |
| 5699              | Storm Water Program (Lot to Lot)                                    | 0                   | 0                   | 840                 | 5,404               | 12,000                                     | 69.90%  | 17,168                                     | 12,000                          | -30.10%  | 0.00%  |
|                   | <b>TOTAL EXPENDITURES</b>   | <b>0</b>            | <b>0</b>            | <b>16,680</b>       | <b>114,852</b>      | <b>180,471</b>                             | <b>43.41%</b>   | <b>415,752</b>                             | <b>320,171</b>                  | <b>-22.99%</b>                                 | <b>77.41%</b>                                      |
|                   | Balance as of 9/30  | 100,634             | 201,215             | 285,283             | 271,042             | 219,371                                    | 52.76%  | 0  | -                               |  |  |

## **HOTEL OCCUPANCY TAX FUND**

### **Hot Funds**

**This fund accounts for the collection and expenditures of a 7% local occupancy tax imposed on the cost of a hotel room. This local tax is in addition to the state tax and is authorized by Chapter 351 of the Texas Tax Code. Funds can only be used for the enhancement and promotion of tourism, the convention industry, the arts, and historical restoration programs. Revenue is received quarterly from the hotel located in Sunset Valley. There are very specific criteria for spending these funds. Some of the annual programs funded from these funds include the city's Marketing Campaign, the Annual Powwow, the Farmer's Market, the Donkey Dash, and ArtFest. Other items funded from the HOT Funds include the Recreational Venue (playscape) adjacent to the Homestead Shopping Center in 2010 and a reserve fund has been established for a future convention center facility or visitor information center. In FY 2013-2014 funds were used to promote the City's 60<sup>th</sup> Anniversary Celebration.**

**The City started receiving revenue from Residential Property rentals in FY 14-15. This is reflected in the revenue projection for FY 2015-2016. The City continues to fund the City's Marketing Campaign as well as the other historical recipients. The Donkey Dash is no longer an event in Sunset Valley, so funds were not appropriated for that event.**



CITY OF SUNSET  
HOTEL OCCUPANCY TAX  
FY 2015-2016

|   | Adopted<br>Budget<br>2014-2015 | %<br>of<br>Revenue | Proposed<br>Budget<br>2015-2016 | %<br>of<br>Revenue | Increase/<br>Decrease<br>from<br>2014-2015 | % of<br>Increase/<br>Decrease |
|---|--------------------------------|--------------------|---------------------------------|--------------------|--|-------------------------------|
| <b>Balance as of 10/01</b>                    | <b>633,894</b>                 |                    | <b>625,781</b>                  |                    |  |                               |
| <b>REVENUE</b>                                |                                |                    |                                 |                    |  |                               |
| 4080 Hotel Occupancy Tax Revenue              | 240,000                        |                    | 252,000                         |                    | 12,000                                     | 5.00%                         |
| 4095 Interest Earned                          | 2,000                          |                    | 300                             |                    | (1,700)                                    | -85.00%                       |
| <b>TOTAL REVENUE</b>                          | <b>242,000</b>                 |                    | <b>252,300</b>                  |                    | <b>10,300</b>                              | <b>4.26%</b>                  |
| <b>TOTAL FUNDS</b>                            | <b>875,894</b>                 |                    | <b>878,081</b>                  |                    | <b>2,187</b>                               | <b>0.25%</b>                  |
| <b>Less Reserve for Future Visitor Center</b> | <b>497,550</b>                 |                    | <b>558,050</b>                  |                    | <b>60,500</b>                              | <b>12.16%</b>                 |
|   |                                |                    |                                 |                    |  |                               |
|   |                                |                    |                                 |                    |  |                               |
|   |                                |                    |                                 |                    |  |                               |
| <b>TOTAL FUNDS AVAILABLE</b>                  | <b>378,344</b>                 |                    | <b>320,031</b>                  |                    | <b>(58,313)</b>                            | <b>-15.41%</b>                |
| <b>Promotional (minimum 15%)</b>              |                                |                    |                                 |                    |  |                               |
| 5500 Advertising- Marketing Program           | \$99,883                       |                    | \$100,000                       |                    | 117  | 0.12%                         |
| Total Advertising - Marketing Program         | \$99,883                       |                    | \$100,000                       |                    | 117  | 0.12%                         |
|   |                                |                    |                                 |                    |  |                               |
| 7176 60th Anniversary Celebration             | \$0                            |                    | \$0                             |                    | 0  | 0.00%                         |
| 5551 Advertising - ArtsFest                   | \$38,830                       |                    | \$37,655                        |                    | (1,175)                                    | -3.03%                        |
| 5556 Advertising - SFC                        | \$41,900                       |                    | \$41,900                        |                    | 0  | 0.00%                         |
| 5651 American Indian Heritage Pow Wow         | \$27,000                       |                    | \$18,000                        |                    | (9,000)                                    | -33.33%                       |
| American Indian Heritage Pow Wow - 2nd        | \$27,000                       |                    | \$9,000                         |                    | (18,000)                                   | -66.67%                       |
| 5649 Youth Event in conjunction with POWWOW   | \$3,000                        |                    | \$0                             |                    | (3,000)                                    | -100.00%                      |
| Youth Event in conjunction with POWWOW (2nd)  | \$0                            |                    | \$0                             |                    | 0  | 0.00%                         |
| 5554 Donkey Dash                              | \$12,000                       |                    | \$0                             |                    | (12,000)                                   | -100.00%                      |
| Total Advertising - Events                    | \$149,730                      | <b>61.87%</b>      | \$106,555                       | <b>42.23%</b>      | (43,175)                                   | -28.84%                       |
|   |                                |                    |                                 |                    | 0  | #DIV/0!                       |
| <b>Sub-total Promotional</b>                  | <b>\$249,613</b>               |                    | <b>\$206,555</b>                |                    |  |                               |
| <b>Arts Commission (maximum 15%)</b>          |                                |                    |                                 |                    |  |                               |
| 5551 Sunset Valley Arts Commission-Arts Fest  | 31,500                         |                    | 34,845                          | <b>13.81%</b>      | 3,345                                      | 10.62%                        |
| 5649 Youth Event in conjunction with POWWOW   |                                |                    | 3,000                           | <b>1.19%</b>       | 3,000                                      | 0.00%                         |
| <b>sub-total Arts Commission</b>              | <b>31,500</b>                  | <b>13.02%</b>      | <b>37,845</b>                   | <b>15.00%</b>      | <b>6,345</b>                               | <b>20.14%</b>                 |
| Future Visitor Center-Reserve                 | <b>60,500</b>                  | <b>25.00%</b>      | <b>63,075</b>                   | <b>25.00%</b>      | <b>2,575</b>                               | <b>4.26%</b>                  |
| re: 351.101 a(1) & 5 (25% of revenue)         |                                |                    |                                 |                    |  |                               |
| <b>TOTAL EXPENDITURES</b>                     | <b>341,613</b>                 |                    | <b>307,475</b>                  |                    |  |                               |
| <b>Excess/Deficiency</b>                      | <b>36,731</b>                  |                    | <b>12,556</b>                   |                    |  |                               |

# Sunset Valley Arts Commission Budget Proposal FY 2015-2016

## Executive Summary

The SVAC produces multiple art and cultural events to benefit the City. ArtFest, the largest event, celebrates its 10<sup>th</sup> anniversary in 2016. The first festival held on the grounds of City Hall had 12 vendors. It has grown into the largest event the City does drawing approximately 11,000 attendees and 70 vendors in 2015. This event involves the Arts Commission and production team, Public Works, the Police Department, City staff, community volunteers, and our corporate partners Home Depot and Holiday Inn Express, our source for HOT funds. The other events SVAC will produce in FY 2014-15 are the Art Workshop, August 1, and World Art and Culture featuring Africa on September 19.

Cities can use up to 15% of HOT funds for the Arts. The SVAC utilizes 12.43% of this portion of the HOT fund for the operational costs to produce ArtFest. Cities can use a larger portion of the HOT fund for promoting their city and its lodging. Currently all of the portion to promote Sunset Valley is utilized by the CED committee to promote the shopping centers, SVAC to advertise ArtFest, the Pow Wow, and the SFC Farmer's Market. The requests for the HOT fund promotional monies for FY 2015-2016 are expected to exceed the projected revenue.

Many Texas cities depend on a Chamber of Commerce to advertise and support businesses in their community. We do not have that in Sunset Valley and currently rely solely on HOT funds. Our committees/commissions and outside entities fill this gap for Sunset Valley.

## Sunset Valley Arts Commission Proposals

### ArtFest 2016, 10<sup>th</sup> Anniversary

ArtFest has always been held at the end of April and is up against other established major events in the Austin area. Promotion of the event is extremely important. It has taken years to build our reputation as the most family friendly and fun event to attend. We are praised for our musical line up and proud to have many artisans and attendees returning year after year. This momentum has now culminated in our tenth year and it's an opportunity to celebrate this success.

SVAC is supported by both the HOT fund and the General fund we are proposing the following for FY 2015-2016 support:

|                                  |                 |
|----------------------------------|-----------------|
| HOT fund Arts (351.101.4)        | \$34,845        |
| HOT fund Advertising (351.101.3) | <u>\$37,655</u> |
| Total ArtFest Funds              | \$72,500        |

### Community Art Events FY2015-2016

SVAC will produce up to four community art events in FY 2015-2016. Activities may include, but are not limited to, a music concert, art lectures, movies, featured artist displays, sculpture show, art workshops, and cultural events for the benefit and enjoyment of our citizens.

|              |         |
|--------------|---------|
| General Fund | \$8,100 |
|--------------|---------|

**SUNSET VALLEY ARTFEST - 2015  
ITEMIZED BUDGET ACTUAL AND  
PROPOSED FY 15-16 BUDGET**

3-Jul

| ARTFEST GENERAL FUND  |                           | 2015 Budget | Actual   | Proposed 2016 |
|---|---------------------------|-------------|----------|---------------|
| Income - booth sales, shirt sales   | 61 paying vendors in 2015 | 2,800.00    | 3,050.00 | 3,600.00      |
| Expense - Tent/tables/chairs (need one more rented tent and increasing booth fee from \$50 to 60 for non-residents) |                           | -2,800.00   | 3,003.00 | -3,600.00     |
| <b>TOTAL:</b>   |                           |             | 47.00    | 0.00          |

**Budget from Arts HOT fund - 351.101.4**

| Operation Budget \$34,845             |  |          | 2015 Budget      | Actual           | Proposed 2016    |
|---------------------------------------|--|----------|------------------|------------------|------------------|
| Itemized                              |  |          |                  |                  |                  |
| Music                                 | <i>Bands, Grant Mgmt, Grant Credit</i> |          | 14,000.00        | 14,000.00        | 15,145.00        |
| Production Manager                    |  |          | 1,700.00         | 1,700.00         | 2,500.00         |
| Stage equipment & engineers           |  |          | 7,200.00         | 6,700.00         | 7,500.00         |
| Onsite entertainment (Balloon, Emcee) |  |          | 1,000.00         | 900.00           | 1,000.00         |
| Installation for Art Seen tents       |  |          | 1,200.00         | 1,200.00         | 2,000.00         |
| Austin Outhouse                       |  |          | 900.00           | 823.00           | 900.00           |
| Dumpster                              |  |          | 465.00           | 222.00           | 250.00           |
| Refreshments                          |  |          | 250.00           | 0.00             | 250.00           |
| Health Permit                         |  |          | 35.00            | 0.00             | 0.00             |
| Hotel Rooms                           |  |          | 300.00           | 305.10           | 350.00           |
| Labor                                 |  |          | 4,150.00         |                  |                  |
|                                       | <i>Petty Cash/Misc</i>                 | 719.00   |                  | 900.00           |                  |
|                                       | <i>Police</i>                          | 1,685.00 |                  | 1,535.00         | 2,000.00         |
|                                       | <i>Overnight Security</i>              | 500.00   |                  | 420.00           | 600.00           |
|                                       | <i>Acadian EMT</i>                     | 346.00   |                  | 389.00           | 400.00           |
|                                       | <i>Star TX Labor</i>                   | 900.00   |                  | 692.00           | 800.00           |
|                                       | <i>Petty Cash</i>                      |          |                  |                  | 900.00           |
|                                       | <i>Misc supplies/Truck Rental</i>      |          | 300.00           | 238.40           | 250.00           |
| <b>TOTAL:</b>                         |  |          | <b>31,500.00</b> | <b>30,024.50</b> | <b>34,845.00</b> |

**Budget from Advertising HOT fund-351.101.3**

| Advertising Budget \$38,830         |  |  | 2015 Budget      | 2015 Actual      | Proposed 2016 Budget |
|-------------------------------------|--|--|------------------|------------------|----------------------|
| Itemized                            |  |  |                  |                  |                      |
| Radio Advertising                   |  |  | 7,635.00         | 5,877.00         | 6,000.00             |
| Television Advertising              |  |  | 11,000.00        | 13,065.00        | 10,100.00            |
| Print, Digital, Outdoor Advertising |  |  | 4,000.00         | 4,186.00         | 4,200.00             |
| Advertising Production              |  |  | 2,800.00         | 3,095.34         | 3,600.00             |
| Advertising Management              |  |  | 11,300.00        | 11,300.00        | 11,300.00            |
| Shirts and Bags                     |  |  | 0.00             | 0.00             | 0.00                 |
| Printing                            |  |  | 700.00           | 313.00           | 700.00               |
| Signage and Posters                 |  |  | 1,395.00         | 1,142.00         | 1,755.00             |
| <b>TOTAL:</b>                       |  |  | <b>38,830.00</b> | <b>38,978.34</b> | <b>37,655.00</b>     |

# mindfulmarketing

## MEDIA PLAN

2016 Sunset Valley Artfest

July 27, 2015

Run Dates: April 11 - 23, 2016

Demo: W25-49

Budget: \$23,700

| TELEVISION | 18-Apr | COST            |
|------------|--------|-----------------|
| KVUE-TV    | 5,880  | 5,880           |
| KTBC-TV    | 2,500  | 2,500           |
| KXAN-TV    | 2,760  | 2,760           |
| KEYE-TV    | 1,260  | 1,260           |
| News 8     | 1,300  | 1,300           |
|            |        | subtotal 13,700 |

| RADIO          | 18-Apr | COST           |
|----------------|--------|----------------|
| KGSR-FM        | 1,980  | 1,980          |
| KUT-FM/KUTX-FM | 1,620  | 1,620          |
| Pandora        | 2,400  | 2,400          |
|                |        | subtotal 6,000 |

| DIGITAL                      | 11-Apr | 18-Apr | COST           |
|------------------------------|--------|--------|----------------|
| Austin Chronicle 1/2H, color | 1,561  | 1,561  | 3,122          |
|                              |        |        | subtotal 3,122 |

| DIGITAL                     | COST         |
|-----------------------------|--------------|
| Facebook - Call for Artists | 314          |
|                             | subtotal 314 |

| OUTDOOR               | COST         |
|-----------------------|--------------|
| Street Banner - Space | 564          |
|                       | subtotal 564 |

**Total 23,700**



## **2016 Sunset Valley Artfest**

### **Production Timeline**

**Date of Show: April 23, 2016**

#### **2015**

- June** Get dates confirmed with AISD and City/Arts Commission  
List new dates on website and social media  
Recap
- September** Confirm new budget  
Update Social media and website with new date  
Send new dates to media
- October** Review basic items for 2016 show  
Review music options and talent  
Confirm promo rates with Holiday Inn and block out rooms/link
- November** Confirm Adventure Build with Carolyn  
Update registration forms  
Get postcards made and distribute to area and arts commission  
KT and music reviews/costs  
Deliver postcards for artist call/post on websites/send to media for print  
Add sponsor logos to items as needed
- December** Update FB page with vendor information  
Send email to main vendor database with copy of registration form  
Get with Sara Wilson at City for dates to have for City Council approval on TCA grants  
Get with KT on TCA grants/Sara and music bids  
Send information to bi-monthlies for 2015 dates  
Start calls on food trailers
- 2016**
- January** Call to artists postings - online calendars & art spaces  
Send Media Alert for call for artists to paper  
Send listings to monthlies for event date/time  
Send to monthly publications event listings/dates  
Confirm music acts and fill out grant applications with TCA  
Order tents, potties, police, check on shirts/caps,  
Call Food vendors and get new ones - work w/Farmers Market  
TCA grant information to Sara for City Council meeting by January 13 for Jan 20 meeting
- February** Calendar listings  
Finalize advertising plan & place media  
Finalize acts for street vendors and face painter  
Set up Med Tech EMS
- March** Event programming confirmed (entertainment, layout, activities, food)

|        |   |
|--------|---|
|        | <ul style="list-style-type: none"> <li>Check decoration inventory</li> <li>Print posters, flyers, shirts</li> <li>Design posters</li> <li>Confirm tents, chairs, toilets, radios</li> <li>Submit for event listings &amp; pr</li> <li>Produce tv &amp; radio commercials, print ads</li> <li>Order addtl. signs needed</li> <li>Reminder for vendor deadline for forms</li> </ul> |
| April  |   |
| 1-Apr  | <ul style="list-style-type: none"> <li>Create site layout</li> <li>Vounteer and staffing plan</li> <li>Separate flyers to SV Elementary</li> <li>Order extra A frames and signs</li> </ul>  |
| 8-Apr  | <ul style="list-style-type: none"> <li>Posters, flyers to retailers, motorblade, etc.</li> <li>Confirm volunteers and staff</li> </ul>  |
| 11-Apr | <ul style="list-style-type: none"> <li>All Registration closes</li> </ul>   |
| 13-Apr | <ul style="list-style-type: none"> <li>Vendor Assignments</li> <li>Get vendor map updated</li> </ul>  |
| 15-Apr | <ul style="list-style-type: none"> <li>Send emails to vendors on space and details/new map</li> <li>Advertising begins</li> </ul>   |
| 20-Apr | <ul style="list-style-type: none"> <li>Mark site and vendor booths</li> </ul>   |
| 22-Apr | <ul style="list-style-type: none"> <li>Set up stages, bathrooms delivered, set up entrance</li> <li>Rooms available for Holiday Inn promo</li> </ul>  |
| 23-Apr | <ul style="list-style-type: none"> <li>Event 9am - 4pm</li> <li>Music stops 3 pm</li> <li>Load out 4 pm</li> <li>Tents/Chairs picked up</li> </ul>  |
| 25-Apr | <ul style="list-style-type: none"> <li>Toilets picked up</li> <li>Finalize outstanding details</li> </ul>   |
| May    | <ul style="list-style-type: none"> <li>Make sure all invoices paid and event summaries completed</li> <li>Send in TCA grant summaries</li> <li>Recap event</li> </ul>   |

## Local Hotel Occupancy Tax (HOT Fund) Grant Follow Up Report

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7/3/2015

### Sunset Valley Arts Commission

3205 Jones Road

Sunset Valley, TX 78745

### Sunset Valley ArtFest

April 25, 2015

Triangle and parking lot of AISD

2015 Request: \$70,330

2015 Received: \$70,330

Funds were used to produce and advertise the 9<sup>th</sup> annual Sunset Valley ArtFest

### Event Funding Information:

1. Actual % of funded event costs covered by HOT funds: 100%
2. Actual % of facility costs covered by HOT funds: n/a
3. Actual percentage of staff costs covered by HOT funds: 100%
4. If staff costs were covered, estimate of actual hours staff spend on funded event: 530 hours
5. Did the event charge admission? NO Was there a net profit from the event? NO

### Event Attendance Information:

1. How many people did we predict would attend? 12,000
2. Estimate of actual attendance? 11,000 – 12,000 Sunset Valley Residents: 200
3. How many room nights were generated by attendees of this event? 2 actual
4. Room block held for event: 10
5. Rooms picked up: 1

### Event Promotion Information:

1. Actual costs used to promote this event:

|  |          |
|--|----------|
| a. Print, Digital, Outdoor Advertising | \$4,186  |
| b. Radio                               | \$5,877  |
| c. TV                                  | \$13,065 |
| d. Printing                            | \$313    |
| e. Signage, Posters, Entrance Arch     | \$1,142  |
| f. Advertising production              | \$3,095  |
2. The Sunset Valley web page is where we link to vendor registrations and for promotion of the festival including information and photos from ArtFests. We also have a Facebook page, used Twitter, posted in online venues and with local media, and distribute posters via Motorblade all over town.
3. We negotiated a special rate 135.00 King and \$145 two queens with sleeper sofa, refrigerator and microwave for a block of 10 rooms total cut-off date April 23, 2015.
4. A new marketing initiative for this event included advertising on Pandora.

## Local Hotel Occupancy Tax (HOT Fund) Grant Follow Up Report

5. Samples of documents showing how Sunset Valley was recognized are attached.

### Additional Event Information:

Home Depot is a Sunset Valley business supporting the ArtFest each year with supplies and materials.

Home Depot is also a big part of our “art maker” part of the event providing work benches, art projects, plants, children work aprons, staffing, and more for a fun interactive experience for all ages. Stouthouse Coffee participated as a vendor and we purchased event materials from Art Seen Alliance.



**FREE**

# Sunset Valley ArtFest



**SATURDAY  
APRIL 25** 9 AM  
*until*  
**4 PM**  
**TONY BURGER CENTER**  
NEXT TO THE SFC FARMERS MARKET

**AUSTIN SAMBA SCHOOL TWO TONS OF STEEL LOST AND NAMELESS  
BOWIE HS DRUMS BISCUIT BROTHERS AND MORE! PLUS KIDS ACTIVITIES!**



**SUNSETVALLEY.ORG**

# Local Hotel Occupancy Tax (HOT Fund) Grant Follow Up Report

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Map not to scale

Highway 290

ENTRANCE

Dumpster

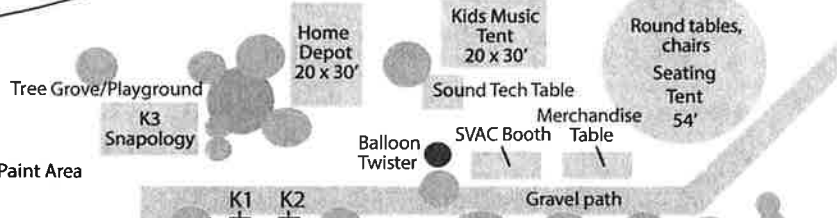
Toilets  
Hand-washing  
Stations  
(HWS)

SFC  
Tents

Farmers Market  
msg. Bob Horrigan Rd.

ENTRANCE

Jones Road



Solar Power

Home Depot  
20 x 30'

Kids Music  
Tent  
20 x 30'

Round tables,  
chairs  
Seating  
Tent  
54'

Sound Tech Table

Merchandise  
Table

Balloon  
Twister

Gravel path

Tree Grove/Playground  
K3  
Snapology

COSV Paint Area

K1 K2

Toilets/HWS/HS

18 17 16

15 14 13 12 11

10 9 8 7 6 5 4 3 2 1

Exit

Load in

77 78 19 20 21 22 23 24 25 26  
75 76 54 53 52 51 50 49 48 47

27 28 29 30 31 32 33 34 35 36  
46 45 44 43 42 41 40 39 38 37

Exit

ART

73 74 55 56 57 58 59 60 61 62

63 64 65 66 67 68 69 70 71 72

Sunset Valley Arts Commission

Load in

Vendor ENTRANCE  
Check-in  
7 a.m.

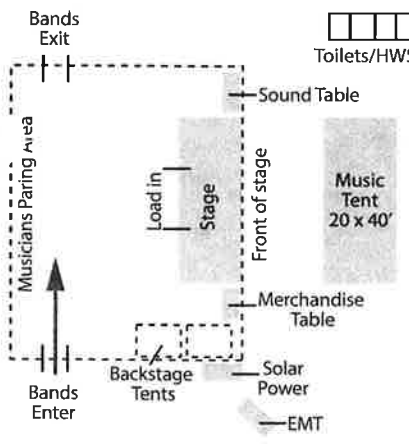
HWS/HS

1A

1B

1C

Vendor and attendee parking



**NOTE: Load In starts 7 a.m.  
All vehicles moved by 9 a.m.**

Sunset Valley Artfest 2015

| Media Outlet   | Date   | Coverage Description                              | Type of Coverage | Photo |
|--|--------|---|------------------|-------|
| Austin 360   | 9-Dec  | 2015 Sunset Valley ArtFest-Call for Artists       | Online           | Yes   |
| Austin 360   | 9-Dec  | 2015 Sunset Valley ArtFest-Call for Artists       | Online           | Yes   |
| Austintexas.org  | 9-Dec  | 2015 Sunset Valley ArtFest-Call for Artists       | Online           | No    |
| Event Setter   | 9-Dec  | 2015 Sunset Valley ArtFest-Call for Artists       | Online           | No    |
| Events.org   | 9-Dec  | 2015 Sunset Valley ArtFest-Call for Artists       | Online           | No    |
| Austin Social Planner                                  | 9-Dec  | 2015 Sunset Valley ArtFest-Call for Artists       | Online           | No    |
| Texas Hill Country Calendar of Events                  | 9-Dec  | 2015 Sunset Valley ArtFest-Call for Artists       | Online           | No    |
| Austin 360   | 23-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Austin Social Planner                                  | 23-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Austin Monthly   | 26-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | No    |
| do512.com  | 26-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| KEYE-TV  | 26-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| AustinTexas.org  | 28-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | No    |
| Kvue-TV  | 28-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| LoneStarCalendar.com                                   | 30-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Now Playing Austin                                     | 30-Jan | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Hollyshohappenings.com                                 | 3-Feb  | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Free Fun in Austin                                     | 3-Feb  | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | No    |
| www.austintexas.org (The Austin Women in Black Meet Up | 3-Feb  | 2015 Sunset Valley ArtFest Meet Up                | Online           | No    |
| Austin Woman   | 3-Feb  | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | No    |
| Austin American Statesman                              | 23-Mar | Community News: Artists Vendors sought for SVAF   | Online           | No    |
| Austin American Statesman                              | 23-Mar | Community News: Artists Vendors sought for SVAF   | Print            | No    |
| Yelp   | 6-Apr  | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Eviewsays.com  | 6-Apr  | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Austin American Statesman                              | 6-Apr  | 2015 Sunset Valley ArtFest-Calendar Listing       | Print            | No    |
| Tribeza  | 14-Apr | 2015 Sunset Valley ArtFest-Newsletter Email Blast | Online           | Yes   |
| Community Impact News                                  | 14-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Print            | No    |
| Austin Monthly   | 14-Apr | 2015 Sunset Valley ArtFest-Event Listing          | Print            | No    |
| Austin American Statesman                              | 19-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Print            | No    |
| 93.3 KGSR  | 21-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | No    |
| Study Breaks   | 21-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |
| Austin Free Events                                     | 22-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Online           | Yes   |

7/5/2015



Sunset Valley Artfest 2015

|                           |        |   |        |     |
|---------------------------|--------|---|--------|-----|
| Austin American Statesman | 22-Apr | Metro Section: 2015 Sunset Valley ArtFest Listing | Online | No  |
| Austin Man Magazine       | 22-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Online | Yes |
| Austin Family             | 22-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Online | No  |
| Austin American Statesman | 23-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Print  | No  |
| HAR.com                   | 24-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Online | No  |
| Austin American Statesman | 24-Apr | 2015 Sunset Valley ArtFest-Metro-State Section    | Print  | No  |
| Austin 360                | 24-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Print  | No  |
| Austin Kids Directory     | 25-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Online | No  |
| Austin360                 | 25-Apr | 2015 Sunset Valley ArtFest-Calendar Listing       | Print  | No  |
| Austin American Statesman | 25-Apr | 2015 Sunset Valley ArtFest-Metro-State Section    | Print  | No  |
| Culture Map               | 29-Apr | Top 15 things to do in Austin this weekend        | Online | No  |
| Austin Monthly            | Apr    | 2015 Sunset Valley ArtFest-Event Listing          | Print  | No  |
| Community Impact News     | Feb    | 2015 Sunset Valley ArtFest-Calendar Listing       | Online | No  |
| Community Impact News     | Mar    | 2015 Sunset Valley ArtFest-Event Listing          | Print  | No  |

|  |  |
|--|--|
|  | Print coverage for articles and listings |
|  | Calendar listings; Online                |

7/5/2015



**City of Sunset Valley**  
**3205 Jones Road**  
**Sunset Valley, TX 78745**  
**P: 512-892-1383**  
**F: 512-892-6108**  
**[www.sunsetvalley.org](http://www.sunsetvalley.org)**

Attached is the application for Hotel Occupancy Tax Reimbursement Grant funding for your special project or event.

We would like to fund all applications; however funding is selective and is based on the application you submit. It is critical that you complete the application in its entirety. Please contact me if you have questions. Thank you for your application and we wish you much success with your event/project.

Sincerely,

Rae Gene Greenough  
City Secretary/Accountant

## Local Hotel Occupancy Tax (HOT Fund) Use Guidelines & Reimbursement Grant Application

This packet was designed to establish guidelines to apply universally to all events and activities requesting support from The City of Sunset Valley's Local Hotel Occupancy Tax (HOT Fund).

The use of HOT Fund revenue is limited to expenditures that meet the following two-part test:

First, every expenditure must *directly* enhance and promote tourism and the convention and hotel industry. In other words, the expenditure must be likely to attract visitors from outside Sunset Valley into the city or its vicinity. If the expenditure is not reasonably likely to accomplish this result, it will not be funded by HOT Fund revenues.

Second, expenditures must fit into one of six statutory categories shown below.

### Expenditure Categories.

1. Funding the establishment, improvement or maintenance of a convention center or visitor information center.
2. Paying the administrative costs for facilitating convention registration.
3. Paying for tourism-related advertising and promotion of the city or its vicinity.
4. Funding programs that enhance the arts.
5. Funding historical restoration or preservation programs.
6. Sporting events which majority of participants are tourists in cities located in a county with a population of a million or less.

### Rules Governing your Application:

1. The applicant must present reasonable evidence that the expenditure or event will increase overnight stays in Sunset Valley that are consistent with the level of HOT revenues requested.
2. *Example: the event is multi-day, 400 of the participants will travel more than 100 miles and 125 participants will stay in Sunset Valley lodging.*
3. For any applicant applying for HOT funds to advertise an event, these funds focus on targeting visitors outside of Sunset Valley.
4. The applicant must ensure that Sunset Valley hotels, motels and B&BS and their current contact phone number, email and/or website are listed on any information you provide to registrants, vendors/event attendees, including event websites.
5. Also all Sunset Valley hoteliers must be made aware of the event, have access to mailing lists, and have sufficient time to participate in the bidding process for both primary bookings and overflow. The Sunset Valley encourages all grant recipients to patronize Sunset Valley businesses for *food*, supplies, materials, printing, etc.
6. If the request is for cooperative advertising support, the City Administrator must approve the final advertising copy for appropriate representation of the City of Sunset Valley one (1) week before the ad or publication's print deadline.

### Post-Event Report:

After the funded event/project is complete, the contact name on the application or a designated representative will be expected to present a follow-up report. It is the responsibility of the event organization/representative to monitor the number of out-of-town guests who stay in Sunset Valley's lodging properties. An event survey is recommended.

### The Reimbursement Process:

After the application has been approved by the Sunset Valley City Council, the application expenditure items that were approved to be used for HOT revenues need to be paid for in full. Proof of payment of each item should then be submitted to the City Administrator before a single reimbursement check will be issued.

# HOT Fund Grant Application

7/5/2015

**Event Date:** April 23, 2016

**Request From:** Sunset Valley Arts Commission, 3205 Jones Road, Sunset Valley, 78745

**Contacts:**

*John Frick, Chair, [johnfrick@austin.rr.com](mailto:johnfrick@austin.rr.com)*

cell: 512 560 8233 home: 512 382 6353

*Karen Medicus, Secretary, [kmedicus@austin.rr.com](mailto:kmedicus@austin.rr.com), [Karen.medicus@aspca.org](mailto:Karen.medicus@aspca.org)*

cell: 512 970 1791 home: 512 382 6353

**Organaton and Purpose:** We are not an organization but a commission appointed by the City Council of Sunset Valley. Our purpose is to serve in an advisory capacity to assist and make recommendations to Council and department heads, to research, develop, implement, and evaluate policies, programs, and projects related to the Arts, and in particular encourage and promote tourism in the City of Sunset Valley.

**Event and Expenditure Description:** Sunset Valley ArtFest, [www.sunsetvalley.org](http://www.sunsetvalley.org)

**Expenditure dates:** December 2015 – May 2016

**Which expenditure category from page 2 is most relevant to your project/event?** 3 & 4

**How will funds be used to promote hotels and overnight stays:** We negotiate a discounted room rate with the Holiday Inn Express for the event. Artists participating in the event come from various locations. The hotel logo is on all our promotional materials and we advertise the special room rate.

**Location:** The event is held on the triangle land and the AISD parking lot portion rented by the City of Sunset Valley

**Event History:** We have held this event for 9 years and have added additional activities over time including grant funding from the state of Texas to support our music lineup. Each year the festival grows. It is now the largest event produced by the city drawing over 11,000 people to Sunset Valley. The Sunset Valley Arts Commission coordinates with several city departments and local businesses on the event. This family oriented fun day for all ages has become an established event drawing people to our city year after year.

**Attendance and Hotel Use:**

We expect approximately 12,000 people to attend the 2016 ArtFest including approximately 200 Sunset Valley residents participating as attendees and/or vendors.

We block 10 rooms at the Holiday Inn Express and include their logo on our promotional materials.

**Funding Request:**

\$34,845 from Arts portion of the HOT Fund (351.101.4)

\$37,655 from the Advertising portion of the HOT Fund (351.101.3)

\$72,500 Total HOT Fund Request

**Past Funding for same event 2015:** \$70,330 Total

**Future Request for 2017 estimated at:** \$72,500



**SFC Farmers' Market at Sunset Valley  
Advertising and Marketing, HOT Funds Proposal**

**Proposed Budget**

| <b>Item Description</b>  | <b>Cost</b>   |
|--|---------------|
| Print ads in Edible Austin or other local magazines                                      | 2,500         |
| Radio advertising, production and placement of ads                                       | 26,000        |
| Geo-Marketing to reach new customers   | 8,000         |
| Printing of color market brochures and handouts for use in community outreach activities | 4,500         |
| Producing way-finding signs and banners  | 900           |
|  |               |
| <b>TOTAL</b>   | <b>41,900</b> |

If we can provide any additional information, please contact Andrew, [andrew@sustainablefoodcenter.org](mailto:andrew@sustainablefoodcenter.org) or 512-220-1080. We look forward to another successful year in partnership with the City of Sunset Valley.



## **SFC Farmers' Market at Sunset Valley Advertising and Marketing, HOT Funds Proposal**

### **Case Statement**

The SFC Farmers' Market at Sunset Valley continues to be a vibrant community gathering space that supports sustainable small business development and healthy lifestyle.

- Considering the changing local landscape, that includes more farmers' markets competing for customers' attention and competing for vendor participation, SFC is committed to maximizing the impact of HOT Funds provided by the City of Sunset Valley. We will continue with strategies that are proven effective, and will utilize new approaches to expand our reach.
- SFC will continue to schedule paid advertising clustered during peak harvest times – spring and early summer and again in fall and early winter – when the market will be most attractive to new customers. Our media consultant will provide guidance to ensure we're reaching our target audience most effectively.
- Through the grassroots efforts of SFC's new Community Outreach and Engagement program, SFC staff will work with schools, churches, apartment buildings, and other places where people gather to attract additional customers and to grow participation in our Double Dollar Incentive Program (DDIP).
- With music, children's activities, a sampling table, appropriate signage, educational programming, and special events, SFC will build on the atmosphere of the market as a place where people gather and build community, which will encourage regular attendance among our customers.
- SFC has leveraged additional funding to promote the market at Sunset Valley and other SFC markets through a grant from the USDA Farmers' Market Promotion Program. This funding will establish a Buy Fresh Buy Local marketing campaign utilizing "geo-marketing" on mobile devices to bring even more people in the area to the market.
- It's obvious that farmers, and other vendors, are a key part of the Farmers' Market. SFC has established a work-plan and is committing resources to recruit additional farmers and vendors and to provide necessary support for navigating permitting processes, setting up good displays, and other approaches to ensure our vendors stay with us.
- The blend of grassroots outreach, paid advertising, and new technology will grow the customer base of the market, and providing a positive and meaningful experience at the market through intentional "place-making" efforts will ensure that customers return.
- Upon SFC Farmers' Market Director Suzanne Santos' retirement, SFC Deputy Director Andrew W. Smiley, who has over 20 years of experience with farmers' markets, has stepped in to guide the market and support the highly functioning staff of Managers and Coordinators in our Farm Direct Program

If we can provide any additional information, please contact Andrew, [andrew@sustainablefoodcenter.org](mailto:andrew@sustainablefoodcenter.org) or 512-220-1080. We look forward to another successful year in partnership with the City of Sunset Valley.

SFC Farmers' Market  
at Sunset Valley  
www.sfcfarmersmarket.org  
Progress Update 2014-15



In our fifth year of operations, the SFC Farmers' Market at Sunset Valley continues to be a vibrant community gathering space that supports sustainable small business development and healthy lifestyle.

- ✦ Gross sales for farmers and vendors during this fiscal year (July 2014 - June 2015) were \$741,000
- ✦ Saturday Sunset Valley: Estimated total weekly attendance is 1,200

✦ **Bringing people to Sunset Valley**

Approximately sixty-five percent of the customers who responded to a survey reported that they came to Sunset Valley because of the farmers' market, and over half said they plan to visit other locations in Sunset Valley.

✦ **Hosting farmers, food producers and artisans**

An average of 34 vendors participated in the SFC Farmers Market at Sunset Valley each week, building their businesses and providing **access to healthy food** for our residents.

✦ **Speaking of healthy food access...**

650 families used SNAP and WIC benefits along with Double Dollar Incentive Program benefits, yielding over \$90,000 in sales.

✦ **Creating a community gathering place**

- ✦ Weekly music performances from favorites like Sara Sharp
- ✦ Booths for nonprofit and community organizations, like Composting Classes
- ✦ Children's activities, such as Imagination Playground
- ✦ Volunteer and partnership opportunities with groups like Junior League

✦ **One important note**

We have documented a slight drop in customer and vendor participation and in overall sales, due in part to more consumer choices for local foods and production challenges brought on by the weather. SFC is dedicated to ensuring that the market at Sunset Valley thrives and continues to serve the community by focusing efforts on factors we can change.

SFC has enlisted support of a **media consultant to assist with our marketing and advertising**, we're utilizing **new community outreach strategies**, and we're recommitting to **farmer advocacy and training** to help them participate more fully in the market.

**We look forward to sharing the successes resulting from these efforts with the City of Sunset Valley and other partners in the year to come.**

For additional information, please contact Andrew W. Smiley, SFC Deputy Director, [andrew@sustianablefoodcenter.org](mailto:andrew@sustianablefoodcenter.org) or 512-220-1080.



**Local Hotel Occupancy Tax (HOT Fund) Reimbursement Grant  
Follow-up Report**

Date: 2/28/2015

***Organization Information***

Name of Organization: Great Promise for American Indians

Address: 3710 Cedar #10

City, State, Zip: Austin, TX 78705

Contact Name: Lois Duncan

***Event Information***

Name of Event: Austin Powwow and American Indian Heritage Festival

Date of Event: 11/07 – 11/08/2014

Primary Location of Event or Project: Toney Burger Center & Sunset Valley Elem. Schl.

Amount Requested \$ 30,000.00

Amount Received \$ 30,000.00

How were the funds used? The funds were used to promote the event and the city of Sunset Valley as the host city, and to present a school program for Sunset Valley Elem.

---

How many years have you held this event? 23 years



**Event Funding Information**

- Actual percentage of funded event costs covered by hotel occupancy tax. 17%
2. Actual percentage of facility costs covered by hotel occupancy tax (if applicable). 0
  3. Actual percentage of staff costs covered by hotel occupancy tax (if applicable). 0
  4. If staff costs were covered, estimate of actual hours staff spent on funded event: n/a
  5. Did the event charge admission? Was there a net profit from the event? If there was a net profit, what was the amount and how is it being used? A charge of \$3.00 was charged for adults. No net profit was realized.

**Event Attendance Information**

1. How many people did you predict would attend this event? (Number submitted in application for hotel occupancy tax funds). 40,000
2. What would you estimate as the actual attendance at the event? 42,300  
  
#Sunset Valley Residents 175      #Outside Sunset Valley Area 42,125
3. How many room nights were generated at Sunset Valley hotels by attendees of this event or project?  
Stayed for one night; 89  
Stayed for two night: 57  
Stayed for three or more nights: 10
4. What method did you use to determine the number of people who booked rooms at Sunset Valley hotels (e.g.; room block usage information, survey of hoteliers, etc.)? both
5. Was a room block established for this event at Sunset Valley hotels? yes  
  
# of hotel rooms blocked: 90  
  
#of hotel rooms picked up 89

**Event Promotion Information**

- 1. Please check all efforts your organization actually used to promote this Event and how much was actually spent in each category:  
Newspaper \$ 2923 Radio \$ 5835 TV free spots & features  
Other Paid Advertising: \$ 14405  
Number of Press Releases to Media 10

Other Promotions: Articles in neighborhood newspapers and circulars, Free listings in newspapers of special interest and foreign language groups publication, and other publications placed in businesses around the cities of Austin, Sunset Valley and Williamson & Hays counties.

- 2. Did you include a link to the Sunset Valley web-page? Sunset Valley hotels web-page, or other source on your promotional handouts and in your website for booking hotel nights during this event? yes  
List the Websites: sunsetvalley.org, \*  
<http://www.ihg.com/holidayinnexpress/hotels/us/en/sunset-valley/aussv/hoteldetail>  
\*although this event was not listed on the official sunset valley website until just before the event.
- 3. Did you negotiate a special rate or hotel/event package to attract overnight stays?  
Yes, for half of the room, others paid full price
- 4. What new marketing initiatives did you utilize to promote hotel activity for this Event?  
Use of Shopping bags with SSV logo
- 5. Please attach samples of documents showing how Sunset Valley was recognized in your advertising/promotional campaign.

**Additional Event Information**

What Sunset Valley businesses did you utilize for food, supplies, materials, printing, etc.?

Longhorn Steak House, Academy, Home Depot and Michaels

Plus many guests ate in local restaurants

**This form must be submitted no later than 60 days after the funded event to:**

**Rae Gene Greenough  
City of Sunset Valley  
3205 Jones Road  
Sunset Valley, TX 78745  
raegene@sunsetvalley.org**



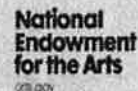
**23rd Annual Austin Powwow  
& American Indian Heritage Festival**  
**Toney Burger Center 3200 Jones Road  
in Sunset Valley**

**Saturday November 8<sup>th</sup> 2014**  
**9 am to 10 pm --- Grand Entry at 10am/ 1 pm/ 6pm**  
**Come enjoy traditional dancers, singers, arts and crafts, storytelling and foods.**  
**The largest Native American gathering in Texas!**

**Adm. Adults \$3\***

**Kids under 10 FREE**

American Indian artists and families – no cost with registration



This project is funded and supported in part by the City of Austin through the Economic Development Department/Cultural Arts Division believing an investment in the Arts is an investment in Austin's future;  
 And also in part by grants from the City of Sunset Valley, TX  
 Texas Commission on the Arts, National Endowment for the Arts,  
 Mid-American Arts Alliance, and  
 Humanities Texas, a state partner of the National Endowment for the Humanities

# 23rd Annual Austin Powwow & American Indian Heritage Festival

Sunset Valley, November 8, 2014




PASSING DOWN THE LEGACY

© Blackbear BoStin


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## COVER ARTWORK BY BLACKBEAR BOSIN




Native American Parent Committee




CITY OF SUNSET VALLEY, TEXAS  
INCORPORATED 1954




CITY OF AUSTIN  
FOUNDED 1839




Great Promise  
For American Indians




MID-AMERICA ARTS ALLIANCE




Cultural Arts Division  
CITY OF AUSTIN



NATIONAL ENDOWMENT FOR THE ARTS



Texas Commission on the Arts



HumanitiesTexas

This program is made possible in part by grants from City of Sunset Valley, This project is funded and supported in part by the City of Austin through the Economic Growth Dept./Cultural Arts Division believing an investment in the Arts is an investment in Austin's future. Visit Austin at [NowPlayingAustin.com](http://NowPlayingAustin.com), Texas Commission On the Arts, National Endowment for the Arts, Humanities Texas, a state partner of the National Endowment for the Humanities and Mid-America Arts Alliance.

**The Austin Powwow Committee wishes to thank all the major underwriters for their support of the 23rd Annual Powwow and American Indian Heritage Festival.**

Please note our many faithful local sponsors and visit their businesses.





## Welcome to Sunset Valley

It is my pleasure to welcome you to the City of Sunset Valley, Texas! We are excited to host the 23rd Annual Powwow and American Indian Heritage Festival.

The citizens of Sunset Valley have a great deal of pride in this city. We just celebrated our 60th year as an incorporated city. Through careful planning and commitment to quality development, the City has maintained its independence, built a thriving business community and preserved over 200 acres of beautiful open space.

While in Sunset Valley, take advantage of the premier shopping and delicious dining opportunities. With over 100 merchants, our wonderful city offers everything under the sun. If your visit involves an overnight stay, please spend your night in our local hotel, the Holiday Inn Express at 4892 Highway 290 West.

We applaud this fabulous cultural event. Each year they grace our city with the marvelous arts of American Indian dance and music. We look forward to the festivities and are indeed proud to be a sponsor of this great celebration.

Again welcome to our City and enjoy the festivities!

Rose Cardona, Mayor  
City of Sunset Valley, Texas

**Welcome to the  
Powwow and  
Native American  
Heritage Festival!**

*The Woelk Family*

Great Promise wishes to thank  
Holiday Inn Express in  
Sunset Valley





# GREAT PROMISE FOR AMERICAN INDIANS

## WHO WE ARE...

Great Promise for American Indians is a 501(c)(3) nonprofit organization whose mission is to preserve the traditions, heritage and culture of American Indians in Texas and to support the health and educational needs of their youth and families.

To achieve these goals we have aligned strategic partnerships with local, statewide and federal art and education programs, other nonprofits, and businesses that support our mission.

Our leadership includes tribal elders, parents, business owners and educators who are passionate about Great Promise and its programs.



## WHAT WE DO...

### CULTURE NIGHT:

Monthly potluck dinner with various activities and programs celebrating our Native cultures.

### RED VOICES IN THE SCHOOLS:

Partners with local schools and community groups to provide cultural and historical programming.

Includes a drum performance group with dancers in traditional regalia.

Lesson planning and curriculum support for classroom teachers.

Focuses on both traditional values and American Indian culture in modern times.

### NATIVE AMERICAN PARENTS COMMITTEE (NAPC)

Group of Native parents that seeks to support native programs for schools.

Works closely with area school districts to educate and include all family members.

### AMERICAN INDIAN EDUCATION PROGRAM (AIEP)

Federal program created to assist all American Indian and Alaska Native students succeed in school and provide a pathway to college.

## HOW YOU CAN HELP...

If you are a parent, please consider joining the Native American Parents Committee (NAPC). Email [powwow@grandecom.net](mailto:powwow@grandecom.net) or call 512-371-0628 for more information.

Help children enroll in the American Indian Education Program, please visit the AIEP website at <http://www.austinsid.org/aiep> for more information. Or contact Diane Tigges, AIEP Coordinator, at 512-414-2626 or [diane.tigges@austinsid.org](mailto:diane.tigges@austinsid.org)

Inquire at your local school to learn more about their American Indian programs and activities. If your school has limited programming, contact Great Promise; we can help!

For more information about the programs connected to Great Promise for American Indians and how to get involved, please visit our website at [www.austinpowwow.net](http://www.austinpowwow.net).

You may also contact our office at 512-371-0628 or email us at [powwow@grandecom.net](mailto:powwow@grandecom.net).



This project is funded and supported in part by the City of Austin through the Economic Growth & Redevelopment Services Office/Cultural Arts Division believing an investment in the Arts is an investment in Austin's future. Visit [AustinArtsNow/austinpowwow.com](http://AustinArtsNow/austinpowwow.com).



CITY OF SUNSET VALLEY  
 UNDERGROUND UTILITIES  
 FY 2015-2016

|                |   | Actual        | Actual         | Actual         | Actual         | Projected to   | % of Budget    | Adopted/       | Proposed       | % over/under  | % over/under  |
|----------------|---|---------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|
|                |   | 2010/2011     | 2011/2012      | 2012/2013      | 2013/2014      | receive/spend  | projected to   | Amended        | Budget         | Adopted       | Projected     |
| no prior years |   |               |                |                |                | 2014/2015      | 2013/2014      | Budget         | 2015-2016      | Budget        | Year End      |
|                |   |               |                |                |                |                |                | 2014/2015      |                | 2014/2015     | 2014/2015     |
|                | <b>Balance as of 10/01</b>  | -             | 28,751         | 121,019        | 191,494        | 281,799        |                | 243,649        | 420,099        |               |               |
| G/L Code       | <b>REVENUE</b>  |               |                |                |                |                |                |                |                |               |               |
| 4228           | COA Electric Franchise Fee  | 28,751        | 92,188         | 92,139         | 95,555         | 98,000         | 106.52%        | 92,000         | 92,000         | 0.00%         | 0.00%         |
|                | Utility Company Franchise Fees (prior to FY14/15 in General Fund Revenue) |               |                |                |                | 40,000         |                | 40,000         | 40,000         | 100.00%       | 100.00%       |
| 4095           | Interest Earned   | -             | 79             | 176            | 147            | 300            | 300.00%        | 100            | 100            | 0.00%         | 0.00%         |
|                | <b>Total Revenue</b>  | <b>28,751</b> | <b>92,268</b>  | <b>92,315</b>  | <b>95,702</b>  | <b>138,300</b> | <b>104.69%</b> | <b>132,100</b> | <b>132,100</b> | <b>0.00%</b>  | <b>0.00%</b>  |
|                | <b>TOTAL FUNDS AVAILABLE</b>  | <b>28,751</b> | <b>121,019</b> | <b>213,334</b> | <b>287,196</b> | <b>420,099</b> | <b>111.80%</b> | <b>375,749</b> | <b>552,199</b> | <b>46.96%</b> | <b>46.96%</b> |
|                | <b>EXPENDITURES</b>   |               |                |                |                |                |                |                |                |               |               |
| 5596           | Underground Utility Projects-Planning                                     | -             | -              | 21,840         | 5,398          | -              | -              | -              | -              | -             | -             |
|                | <b>TOTAL EXPENDITURES</b>   | <b>-</b>      | <b>-</b>       | <b>21,840</b>  | <b>5,398</b>   | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>      | <b>-</b>      |
|                | <b>Balance as of 9/30</b>   | <b>28,751</b> | <b>121,019</b> | <b>191,494</b> | <b>281,799</b> | <b>420,099</b> | <b>111.80%</b> | <b>375,749</b> | <b>552,199</b> | <b>46.96%</b> | <b>46.96%</b> |