



City of Sunset Valley
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Sunset Valley, TX 78745
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08/13/2018

City Council and Citizens,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2018/2019 for the City of Sunset Valley is filed for consideration by the City Council. This Budget is supported by many hours of work, deliberation, and the recommendations from our Budget, Finance and Administration Committee. Thank you to the Citizens who volunteer to do this difficult work. The Budget is not final until Council adopts it on 09/18/2018.

Citizens, please attend these meetings and/or submit your concerns to your elected officials:

08/21/2018 - Budget notebooks will be distributed to the City Council at the 08/21/2018, City Council meeting. Staff will present the proposed budget, inviting questions and direction for what will be covered in greater detail at the 09/04/2018 meeting.

09/04/2018 - This public hearing is the best meeting for residents to present and discuss areas of concern. It is also an opportunity to view more detailed presentations on specific areas triggered at the previous meeting.

09/11/2018 - If requested by Councilmembers, an additional work session is tentatively scheduled for this date.

09/18/2018 - The Budget will be adopted at this Council meeting.

Sections of the Budget that received extensive attention this year-

Police and Public Works Facilities Project:

Construction began in January 2018 and will be completed during the first quarter of 2019. The project is on schedule and under budget. To date \$37,451.66 of the \$380,000 Contingency Fund of this project has been utilized. \$31,166 of this was to reconstruct the City Hall driveway which was not originally scoped. I believe that our City could work to retain a significant portion of this Fund (now \$342,548.34) and put it back to our Reserve Funding.

Reserve Funding:

The planning phase of the above mentioned construction project took several years, and it is the largest construction project Sunset Valley has undertaken. In lieu of any bond, debt or phased construction that would have resulted in a higher bottom-line cost, Council utilized the Reserve Funding as recommended by the Finance Committee.

Approximately \$432,000 is equivalent to one month of Reserve Funding. Before the Facilities Project started, the City had 12 months of Reserve Funding. This was reduced to approximately 4.1 months for the Facilities Project, and if this proposed Budget is approved, the City will be back to 6 months of Reserve Funding. The initial goal was to replenish the

reserves by 1.2 months in FY2018-19. Instead, this Budget exceeds that goal by increasing the Operating Reserve by 1.9 months (\$807,453). This will bring the Operating Reserve back to 6 months (\$2,594,408).

I believe that with: 1) continued restraint on new project spending; 2) swift council actions that are fiscally efficient over the next two Budget Years; 3) conservative administrative expenditures, and 4) refunding a portion of our budgeted Contingency Fund for the Facilities Project—the City can have the Reserve Funding somewhere between 8-9 months by the start of FY2019-20 and completely replenished no later than FY2021-22.

Utility Rates:

The Budget, Finance and Administrative Committee recommended that the \$0.77 monthly increase in residential solid waste and recycling fees be passed on to residents. The city budget will continue to subsidize the difference of \$18.16 per month, per household.

Residential and commercial water and wastewater rates are anticipated to increase in Spring 2019. Once a final rate is established for Wholesale service from the City of Austin, Council will have to deliberate and vote on any possible affect to Sunset Valley rates. The proposed budget assumes a 12.3% increase in Water rates and a 2.3% decrease in wastewater rates, but those are not being implemented with this Budget. In anticipation of the change in wholesale utility rates, \$20,000 was recommended by the Budget and Finance Committee and adopted in my Budget to fund a Cost of Service Study for the Sunset Valley Utility System. The last similar study was performed in 2014.

New Project Funding:

Total funding for new projects in the General Fund is \$14,500, which is a much smaller amount that in recent years due to prioritization of replenishing the Operating Reserve Fund. Capital projects funding is continued for projects that have been included in the city’s Capital Improvements program.

Projects are funded in the Street Fund, Green Tax Fund, Drainage Utility Fund, and Water and Wastewater Replacement Fund. We have not shorted contributions toward normal savings for known-future expenses. The two capital projects included in the General Fund are \$9,500 for the first phase of improvements at 34 Reese and an additional \$5,000 to increase total project funding for the Burger Loop Trail and related improvements (we continue to receive a \$5,000 annual match donation from the Pro Golf Association toward this trail improvement fund).

Sunset Valley Elementary:

In the past, the City has funded miscellaneous requests from the Sunset Valley Elementary School PTA. Rather than fund individual requests that may not have been the highest priority for the school, I asked the Sunset Valley Elementary Principal for the greatest unfunded need and her request was for financial support for the unfunded position of Parent Support Specialist. \$7,000 is included as a city contribution for this new position. If AISD does not fund any remaining balance, these funds will not be released to AISD.

Hotel Occupancy Tax (HOT funds):

This Budget includes funding of for all eligible arts, marketing and promotional activities who applied. No additional funding is being allocated to the Visitor Center reserve this year. Council will discuss this topic in September/October. Staff and the City Attorney have advised that HOT funds could be used for community development that promotes tourism and other defined criteria. Council will improve the process and intent for applying and utilizing these funds. There is a great opportunity for the City to use a portion of this annual \$240,000 (approximate) funding source to create something that benefits the long-term culture of our community.

Other items to note:

1. Subsidies and rebates will be maintained at the same level. A minor change was made to increase the amount for Library Card reimbursements based on actual use in the past year.
2. The Police Department reduced their Operating Budget for this Proposed Budget. The Sales Tax change adopted, which is an allowable portion for the use of Public Safety improvements, brings approximately \$400,000 annually for the Police Department portion of the Facilities Project.
3. At the last council meeting, Council voted to reduce the retirement from 25 to 20 years. As such, I have budgeted for this policy change.
4. I continue to believe that our City needs a dedicated committee, Council member and staff to work on retail advancement. I suggest this not just as Community outreach, but strategic planning to ensure that our retail sector stays vital and relevant to the larger, Austin economy.

Again, I would like to express my sincere appreciation to the members of the Budget, Finance and Administrative Committee for their hard work and assistance in preparing this Proposed Budget.

Respectfully submitted this 13th day of August, 2018,



Rose Cardona
Mayor

City of Sunset Valley Adopted Budget FY 2018/2019

Adopted 9/18/2018

Construction Site –City of Sunset Valley – Photo credit CHASCO



GENERAL FUND

FY 2018/2019

FY 2018/2019: GENERAL FUND - SUMMARY PAGE	ADOPTED FY 18/19 9/18/2018
GENERAL FUND REVENUE	
Court Revenue - Fines	25,000
Court Revenue - Fees	10,000
Court Warrant Fee Collections	2,500
Court Credit Card Convenience Fees	1,000
Credit Card convenience Fees-General	200
Donations	5,000
Event Revenue	6,000
Fire District Collections	33,000
Franchise Fees-Misc.	34,000
Franchise Fees-City of Austin	96,000
Interest	67,500
Miscellaneous	3,500
Mixed Beverage Sales Tax	35,000
Permit Billing	\$0
Permits, Licenses, and Fees	40,000
Property Lease Revenues	6,600
Sales and Use Tax	4,819,200
Sale of Assets	-
Total General Fund Revenue	5,184,500
GENERAL FUND EXPENSES	
Capital Outlay - General Government	2,000
Community Programs - Administrative	6,000
Community Programs - Arts Commission	12,690
Community Programs - CED Committee	11,150
Community Programs - Police Department	7,000
Community Programs - Public Works	37,210
Contingency Fund	25,000
Contractual Services - Administrative	218,700
Contractual Services - General Government	5,450
Contractual Services - Fire and Emergency Services	509,850
Contractual Services - Municipal Court	15,500
Contractual Services - Public Works	163,228
New Equipment - Administrative/Court	0.00
New Equipment - Police Department	7,836
New Equipment - Public Works	0.00
GN FUND Equipment Reserve Addition	163,426
New City Facilities Additional Expenses	40,000

FY 2018/2019: GENERAL FUND - SUMMARY PAGE	ADOPTED FY 18/19 9/18/2018
Operational Expenses - Administrative	184,800
Operational Expenses - General Government	22,000
Operational Expenses - Municipal Court	8,400
Operational Expenses - Police Department	162,437
Operational Expenses - Public Works	94,380
Personnel Services - Administrative	541,193
Personnel Services - Municipal Court	73,311
Personnel Services - Police Department	1,316,978
Personnel Services - salary for new position in PD	-
Personnel Services - Public Works	525,333
Total General Fund Expenses	4,153,872
SUB - TOTAL FUNDS AVAILABLE AFTER OPERATING EXPENSES BEFORE PROJECTS, RESERVE CONTRIBUTION, AND SUBSIDIES	1,030,628
Surplus from FY 16/17	118,350
Transfer in from City Facilities Project Account	400,000
Total additional income	518,350
SUB - TOTAL FUNDS AVAILABLE AFTER TRANSFER IN	1,548,978
Other Expenditures-Projects/Programs	
Parent Support Specialist	7,000
History Book	-
Salary Market Adjustments	12,000
Enhance TMRS Retirement Benefit	18,500
Cost of Service and Rate Study	20,000
34 Reese Improvements-CIP	9,500
Burger Center Loop Trail-CIP	5,000
Sub-Total - General Fund - New Projects for FY 18/19 (all)	72,000
Contribution to repay reserve 18/19	239,863
Additional contribution to repay reserve 18/19	50,740
Surplus from FY 16/17	118,350
Transfer in from City Facilities Project Account	400,000
SUB-TOTAL - CONTRIBUTION TO RESERVE	808,953
TOTAL OTHER EXPENDITURES	880,953

FY 2018/2019: GENERAL FUND - SUMMARY PAGE	ADOPTED FY 18/19 9/18/2018
Funds Available	668,025
TRANSFER TO UTILITY FUND	
Less funds for GN Contribution to UT Infrastructure	208,959
Less Utility Fund Subsidy-Water	192,201
Less Utility Fund Subsidy-Wastewater	135,950
Less Utility Fund Subsidy-Solid Waste	130,915
Sub-Total: Subsidies	459,066
Total Transfers to Utility Fund	668,025
BALANCED BUDGET	\$ -

CITY OF SUNSET VALLEY General Fund Revenue FY 2018/2019		Adopted Budget FY 18/19 9/18/2018
4030	Court Revenue - Fines	\$25,000
4020	Court Revenue - Fees	\$10,000
4230	Court - Warrant Fee Collections	\$2,500
4022	Court - Credit Card Convenience Fees	\$1,000
4022	Credit Card Convenience Fees - General	\$200
4025	Donations	\$5,000
4028	Event Revenue	\$6,000
4040	Fire District Collection Fees	\$33,000
4050	Franchise Tax-Misc.	\$34,000
4228	Franchise Tax - City of Austin	\$96,000
4095	Interest	\$67,500
4110	Miscellaneous	\$3,500
4182	Mixed Beverage Tax	\$35,000
4121	Permit Billing	\$0
4120	Permits, Licenses, and Fees	\$40,000
4009	Property Lease Revenues	\$6,600
4180	Sales and Use Tax	\$4,819,200
4190	Sales of Assets	\$0
	Total Revenue	5,184,500

CITY OF SUNSET VALLEY ADMINISTRATIVE DEPARTMENT FY 2018/2019		ADOPTED BUDGET FY 18/19 9/18/2019
	SALARIES AND BENEFITS	
5000	Accountant/City Secretary (exempt)	78,254
5057	Administrative Assistant/Court Clerk (30%)	0
5027	Assistant City Administrator/IT Manager (exempt)	91,801
5001	Bookkeeper/UT Billing Clerk (80%)	47,403
5025	City Administrator (exempt)	137,622
5065	Development Permit Coordinator	49,179
5070	Receptionist	0
5090	City - Overtime	2,500
	OTHER COMPENSATION	
5084	Cell Phone Allowance	2,960
5046	Longevity Incentive	2,212
5086	Bilingual Incentive	0
5087	Education Incentive	0
	Merit Increases	12,203
	Benefits Increases	3,050
	BENEFITS	
5120	Insurance- Life	300
5121	Insurance- Medical	39,900
5122	Insurance- Dental	3,000
5123	Insurance - Vision	480
5124	Insurance - Long Term Disability	1,768
5126	Insurance - Short Term Disability	1,248
5150	Insurance- Worker's Comp	1,561
5130	Medicare Tax- Employer Match	6,041
5135	Social Security Tax- Employer Match	0
5131	State Unemployment Insurance (SUTA)	900
5140	TMRS (Retirement)	53,539
4300	Transfer In from Municipal Court for Salaries	14,096
4300	Transfer In from Municipal Court for Benefits	2,016
7000	Transfer Out to Utility Fund for Salaries	-9,480
7000	Transfer Out to Utility Fund for Benefits	-1,360
	Sub-Total Salaries and Benefits	541,193
	COMMUNITY PROGRAMS	
5420	City Directory	0
5450	Library Card Reimbursement	3,000
5480	New Resident Information	0
5475	Volunteer Awards Banquet	3,000
	Sub-Total Community Programs	6,000

CITY OF SUNSET VALLEY ADMINISTRATIVE DEPARTMENT FY 2018/2019		ADOPTED BUDGET FY 18/19 9/18/2019
	CONTRACTUAL SERVICES	
5306	Attorney	50,000
5309	Auditing Services	50,000
5312	Building Inspections/Structural Engineer	20,000
5327	Engineer-Design	25,000
5330	Engineer-Review & Inspect	15,000
5345	Landscape Architect	5,000
5381	Water Quality Consultant	500
5343	IT Management	38,500
5362	Ordinance Codification Maintenance	3,500
5366	Records Management	5,700
5200	Temporary Help/Teen Program	300
5367	Payroll Services	5,200
	Sub-Total Contractual Services	218,700
	OTHER OPERATING EXPENSES	
5515	Bank Fees	5,200
5535	Cell Phone (for City use)	0
5545	Coffee / Food Service	10,000
5600	Dues, Fees & Subscriptions	2,000
5601	Organizational Memberships	1,000
5615	Election Expenses	800
5704	Employee Appreciation	1,000
5735	Equipment Leases- Copier	7,500
5655	Insurance: Fire/Theft/Vandalism/Liability/Position Bonds	26,400
5706	Postage and Postage Equipment & Supplies	6,000
5705	Office Supplies: General Supplies - ALL DEPARTMENTS	15,000
5725	Printing and Copying	4,600
5500	Public Notices/Employment Recruitment	4,000
5770	Small Office Equipment Repair & Replacement	1,800
5782	Software Maintenance Fees	18,100
5820	Training & Education - Admin. Staff	1,000
5815	Training & Education: Mileage Reimburse / per diem	250
5835	Utilities: Electric/Water/Gas/Wastewater/Telephone	80,000
5720	Vehicle Expense-Personal Mileage	150
	Sub-Total Other Operating Expenses	184,800
	TOTAL ADMINISRATIVE DEPARTMENT	950,693

CITY OF SUNSET VALLEY CITY FACILITIES FUND FY 2018-2019		ADOPTED BUDGET FY 18/19 9/18/2018
	Balance as of 10/01/2018	\$3,190,752
G/L Code	REVENUE	
4300	Transfer In from Crime Presentation District Tax	\$400,000
4228	COA Electric Co. Franchise Tax	\$0
4050	Other Utility Franchise Tax	\$0
4095	Interest Earned	\$20,000
	Total Revenue	\$420,000
	Sub-total Funds Available	\$3,610,752
	TRANSFERS IN TO CITY FACILITIES RESERVES	
	Contribution from FY 16/17 general fund revenues	\$0
	Contribution from FY 17/18 general fund revenues	\$0
	Operating Reserve	-\$400,000
	15/16 Sales Tax Revenue Surplus	\$0
	Building Reserve	\$0
	Professional Services spent in FY 15/16	\$0
	14/15 Surplus	\$0
	15/16 Surplus	\$0
	16/17 Surplus	\$0
	sub-total transfers in from GN Fund	-\$400,000
	Transfer from Green Tax	
	Purchase of 37 Lone Oak (2007)	\$0
	Purchase of 34 Reese (2015)	\$0
	Funds for Water Quality Construction	\$0
	sub-total transfers in from Green Tax Fund	\$0
	Transfer from Underground Utilities	
	Balance of funds	\$0
	sub-total transfers in from Underground Utilities	\$0
	TOTAL TRANSFERS IN	-\$400,000
	TOTAL FUNDS AVAILABLE	\$3,210,752
	EXPENDITURES	
7120	Professional Services	\$90,000
7120	Construction Costs	\$2,802,270
7120	Furniture, Fixtures, Equipment, Services, and Other Construction Costs	\$318,482
	TOTAL EXPENDITURES	\$3,210,752
	Balance as of 9/30	\$0

CITY OF SUNSET VALLEY GENERAL GOVERNMENT		ADOPTED BUDGET FY 18/19 9/18/2018
	ARTS COMMISSION - Community Programs	
5551	ArtFest Misc. Expenses	4,000
5552	Community Outreach Programs	8,690
	Sub-Total Arts Commission	12,690
	CED COMMITTEE - Community Programs	
5559	Retired Residents Program	250
5558	Spring Fling	4,000
5561	Business Appreciation	1,200
5555	Holiday Kickoff Event	750
New	Retail Analysis & Demographic Assessment	4,500
New	Contribution to Opportunity Austin	200
New	Committee and Council CED Training	250
	Sub-Total CED Committee	11,150
	GENERAL GOVERNMENT - Contractual Expenses	
5726	Property Lease Expense	5,200
5336	Fire and Emergency Services	509,850
5348	Legal Defense Fund- n/r	250
	Sub-Total Contractual Services	515,300
	GENERAL GOVERNMENT - Other Operating	
5825	City Officials/Committee Expenses	3,500
7127	Wildfire Preparedness Outreach	2,000
7127	Wildfire Preparedness Mitigation	12,000
5089	Tuition Reimbursement	4,500
	Sub-Total Other Operating	22,000
	GENERAL GOVERNMENT - Contingency Fund	
5321	Contingency Fund	25,000
	GENERAL GOVERNMENT - Capital Outlay	
5605	Easement Acquisition	1,000
5660	Land Acquisition	1,000
	Sub-Total Capital Outlay	2,000
	TOTAL GENERAL GOVERNMENT	588,140

General Government

CITY OF SUNSET VALLEY MUNICIPAL COURT		ADOPTED BUDGET FY 18/19 9/18/2018
	SALARY AND BENEFITS	
5005	Associate Judge (Part-time position)	0
5006	Court Administrator	46,987
5357	Municipal Judge	20,000
5090	Overtime	2,349
	OTHER COMPENSATION	
5046	Incentive- Longevity	392
5087	Incentive- Education	600
5091	Incentive-Certification/Licensing	300
	Merit Increase - Salary	1,480
	Merit Increase - Benefits	370
	BENEFITS	
5122	Insurance- Dental	529
5120	Insurance- Life	55
5121	Insurance- Medical	6,540
5123	Insurance-Vision	77
5124	Insurance-Long Term Disability	200
5126	Insurance-Short Term Disability	132
5150	Insurance- Worker's Compensation	186
5130	Medicare Tax- Employer Match	1,033
5135	Social Security - Employer Match	1,250
5131	State Unemployment Insurance (SUTA)	360
5140	TMRS (Retirement)	6,583
7000	Transfer Out to Admin. Dept. for Salaries	-14,096
7000	Transfer Out to Admin for Benefits	-2,016
	Sub-Total Salary and Benefits	73,311
	CONTRACTUAL SERVICES	
5306	Attorney - Prosecutor	15,000
5354	Municipal Court Services	500
	Sub-Total Contractual Services	15,500
	OTHER OPERATING EXPENSES	
5600	Dues, Subscriptions & Fees	50
5516	Credit Card Fees	1,500
5690	Municipal Court Supplies	500
5725	Printing	1,500
5782	Software Maintenance Fees	4,000
5820	Training & Education	450
5815	Training & Education: Travel Expenses	400
	Sub-Total Other Operating Expenses	8,400
	TOTAL MUNICIPAL COURT	97,211

CITY OF SUNSET VALLEY POLICE DEPARTMENT		ADOPTED BUDGET FY 18/19 9/18/2019
	SALARY AND BENEFITS	
5015	Chief of Police	115,000
5045	Detective Sergeant	78,915
5048	Lieutenant	89,569
5050	Patrol Officers (6)	308,733
5050	Patrol Officers (2) Senior Patrol Officers	113,654
5075	Patrol Sergeants (2)	139,582
5055	Records and Evidence Tech	53,817
5090	Overtime - Regular City Overtime	25,000
5092	Overtime - Holiday Traffic	5,000
5093	Overtime - Holiday Pay	25,000
5072	Reserve Officers - non -salary moved down	0
	Merit Increases	7,751
	Step Increases	19,113
	Benefits	6,716
	OTHER COMPENSATION	
5084	Cell Phone Allowance	5,700
5046	Longevity	2,696
5086	Bilingual - Incentive	1,800
5087	Education - Incentive	2,100
5091	Licensing Incentives	7,200
5088	Shift Differential	7,200
	BENEFITS	
5100	Exams/ Testing / Certifications	1,000
5072	Reserve Officers - non -salary moved down	5,000
5122	Insurance - Dental	8,400
5120	Insurance - Life	840
5121	Insurance - Medical	103,560
5123	Insurance - Vision	1,344
5124	Insurance - Long Term Disability	3,351
5126	Insurance - Short Term Disability	2,205
5150	Insurance - Workers Compensation Benefits	32,000
5130	Medicare Tax - Employers Contribution	14,420
5131	TWC - Employers Contribution	2,520
5135	SS - Employers Contribution	0
5140	TMRS City Contribution	127,792
	Sub-Total Salaries and Benefits	1,316,978
	COMMUNITY PROGRAMS	
5439	Community Partnership	2,500
5439	Business Watch - merged	0
5440	Crime Prevention/Child Safety - merged	0
5460	Neighborhood Watch Program - merged	0
5443	D.A.R.E.	0
5455	National Night Out event	4,500
	Sub-Total Community Programs	7,000

CITY OF SUNSET VALLEY POLICE DEPARTMENT		ADOPTED BUDGET FY 18/19 9/18/2019
	OTHER OPERATING EXPENSES	
5613	800 MHz Radio Annual Operations & Maintenance Fees	7,050
5614	911 Call Share	45,253
5505	Ammunition	2,800
5535	Cell Phones	0
5570	Consumables	2,000
5600	Dues, Subscriptions & Fees	3,250
5656	Insurance: Professional Liability	9,950
5720	Personal Mileage Expense-Moving Expenses	0
5725	Printing and Copying	900
5745	Repairs & Maintenance - Equipment	3,000
5775	Small Tools	3,000
5782	Software Maintenance Fees	22,434
5820	Training & Education: Employees	7,000
5815	Training & Education: Travel Expenses	2,500
5830	Uniforms	8,000
5645	Vehicle Expenses: Fuel	25,000
5755	Vehicle Expenses: Repairs and Maintenance	13,200
5860	Vehicle Expenses: Insurance	7,100
	Sub-Total Other Operating Expenses	162,437
	TOTAL POLICE DEPARTMENT	1,486,415

**CITY OF SUNSET VALLEY
PUBLIC WORKS**

**ADOPTED
BUDGET
FY 18/19
9/18/2018**

SALARY AND BENEFITS		
5071	Administrative Assistant	41,163
5010	Operations Manager (exempt)	70,456
5060	Director (exempt)	108,700
5065	Development/Permit Corrdinator	0
5030	Parks & Natural Resources Manager	80,945
5066	Grounds Maintenance Supervisor	62,345
5062	Maintenance Technician (DC)	29,120
5064	Maintenance Technician (QD)	41,350
5063	Maintenance Technician (MJ)	36,871
5061	Maintenance Technician I (GG)	27,040
5068	Maintenance Technician I (CW)	26,208
5080	Water Superintendent	60,020
	Benefits - new positions	0
5090	Overtime	9,724
	Water Sampling	7,220
5077	Youth Program	38,800
5077	Programs - Intern Program (combine into one)	
5078	Programs - Teen Program (combine into one)	0
	Merit Increases (3% of salaries)	19,647
	Merit Increases Benefits	4,774
	Balance from last year	0
OTHER COMPENSATION		
5084	Cell Phone Allowances	11,100
5046	Incentive - Longevity	3,490
5086	Incentive - Bilingual	3,000
5087	Incentive - Education/Certification	2,700
5091	Incentive - Licensing	2,700
BENEFITS		
5100	Exams	1,000
5122	Insurance - Dental	6,600
5120	Insurance - Life	660
5121	Insurance - Medical	79,140
5123	Insurance - Vision	1,056
5124	Insurance - LTD	2,336
5126	Insurance - STD	1,537
5150	Insurance - Workman's Compensation	28,000
5130	Medicare Tax- Employer Match (.0145%)	9,612
5135	Social Security Tax- Employer Match (teens and seasonal)	2,425
5131	State Unemployment Insurance (SUTA)	1,980

Public Works Department

**CITY OF SUNSET VALLEY
PUBLIC WORKS**

**ADOPTED
BUDGET
FY 18/19
9/18/2018**

5140	TMRS (Retirement)	80,203
7000	Transfer Out-Utility Fund for Salaries & Benefits-Water	-186,901
7000	Transfer Out-Utility Fund for Salaries & Benefits-WW	-79,111
7000	Transfer Out-Utility Fund for Salaries & Benefits-SW	-36,462
7000	Transfer Out-Green Tax Salaries & Benefits	-74,113
	Total Salaries and Benefits	525,333
	COMMUNITY PROGRAMS	
5400	Adopt-A-Tree Expenses	7,000
4000	Adopt-A-Tree Revenue	-7,000
5401	Ant Bait Program-Expenses	800
4001	Ant Bait Revenue	-800
5437	Community Garden	1,700
5438	Community Habitat Program - Rebates	60
5565	Conservation Rangers	1,000
5695	Eco Events	1,500
5444-90	Energy Conservation Rebates - EE Appliances	5,000
5444-91	Energy Conservation Rebates - Solar PV	15,000
5444-92	Energy Conservation Rebates - Weatherization	5,000
5446	Environmental Monitoring Program	500
5445	Environmental & Planning Library	200
5447	Pollution Reduction Program	1,500
5472	Spring Cleaning Program	3,750
5476	Teen Program Expenses	2,000
	Sub-Total Community Programs	37,210
	CONTRACTUAL SERVICES	
5523	Building Services: All Buildings	26,936
5325	Contract Manager Services	10,000
5200	Contractual Labor Services	0
5332	Planning Services	7,000
5350	Grounds Maintenance (Name chg. 06-07)	116,792
5379	Traffic Consultant	2,500
	Sub-Total Contractual Services	163,228
	OTHER OPERATING EXPENSES	
5535	Cell Phones for Employees	0
5570	Consumables	900
5600	Dues, Subscriptions & Fees	1,500
5645	Fuel	12,000
5711	Open Space Management Plan	500
5547	Rental - Ice Machine	2,000
5735	Rental Expense - Equipment	750

Public Works Department

**CITY OF SUNSET VALLEY
PUBLIC WORKS**

**ADOPTED
BUDGET
FY 18/19
9/18/2018**

5740	Repair and Maintenance - City Buildings	10,500
5745	Repair and Maintenance - Equipment	6,000
5748	Repair and Maintenance - Fencing	2,500
5743	Repair and Maintenance - Landscaped Areas	4,500
5744	Repair and Maintenance - Parks & Grounds	9,000
5753	Repair and Maintenance - Trails & Footpaths	4,500
5762	Reprographics Services	1,500
5775	Small Tools	5,500
5436	Trails Master Plan	5,000
5820	Training & Education - Employee	5,000
5815	Training & Education: Travel Reimburse	3,500
5830	Uniforms	3,500
5133	Urban Forestry	4,000
5860	Vehicle Expense - Insurance	5,230
5755	Vehicle Expense - Repairs & Maintenance	5,000
5720	Vehicle Personal Mileage Reimbursement	0
5575	Wildlife Management Plan	1,500
	Sub-Total Other Operating Expenses	94,380
	TOTAL PUBLIC WORKS	820,151

CITY OF SUNSET VALLEY
 GENERAL FUND - NEW EQUIPMENT

	ADOPTED BUDGET FY 18/19
	9/18/2018
Administration Department	\$0
Police Department - Hand Held Ticket Writer	\$7,836
Public Works Department	\$0
Total New Equipment	\$7,836

CITY OF SUNSET VALLEY GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND FY 2018/2019		Average Year Life	Estimate to Replace	Age as of 9/30/2019	Adopted Budget 2017/2018	Expenses 2017/2018	Transfer Funds to Utility 2017/2018	Add Year 2018/2019	Adopted Budget 2018/2019
Administrative									
5560-01	Computer /Software Upgrades/Battery/Servers	varies	75,000		23,000	7,990		5,000	20,010
	<i>Court Clerk/City Sec/Envir Mgr/Presentation Laptop- purchased 13/14</i>								0
	<i>PowerEdge R420 - purchases 2/12/2015</i>								
	<i>Rack-Old Govt Office - purchases 5/1/2015</i>								
	<i>Server installation - 6/5/2015</i>								
	<i>Printer - City Secretary 1/5/2015</i>								
	<i>Printer-Fronts Desk 10-30-2014</i>								
5727-01	Audio System (3205 Jones Rd) (upgraded in 08/09)	5	25,000	6 years	24,705			295	25,000
	City Facilities Infrastructure								
5696-01	AC/HEATING/Water Heaters/Appliances/Parking Lot, Lights, Floors, Painting		110,000		101,827	18,620		8,000	91,207
5764-01	All Facilities - Security System	10	30,000	5 years	12,567			2,433	15,000
7019-01	City Solar Array - City Hall	20	125,000	8 years	43,750			6,250	50,000
7019-01	City Solar Educational Display	20	17,000	8 years	5,950			850	6,800
7166-01	Rainwater Collection System	20	30,000	6 years	7,500			1,500	9,000
5360-01	Homestead Recreational Venue	10	60,000	8 years	40,729			7,271	48,000
Police Department									
5550-02	Communication 800mghz System								
	- 5 Motorola Car Radios (new format)	6	30,000	4 years	15,000			5,000	20,000
	Hand Held radios (16 total) RZ (APX 6000) 2 each	6	9,400	2 years	1,567			1,567	3,134
	Hand Held radios (16 total) RZ (APX 6000) 2 each replace 18/19	6	9,400	5 years	6,268			1,567	7,835
	Hand Held radios (16 total) RZ (APX 6000) 12 each replace 20/21	6	51,700	3 years	17,232			8,617	25,849
5698-02	MDC - 5 each - 1 per vehicle - est. \$5000 w/installation (purchased April 2016)	5	25,000	3 years	10,000			5,000	15,000
5625-02	Bicycles and Equipment	3	8,000	2 years	0			5,334	5,334
5623-02	Evidence Cage	20	8,000	14 years	5,200			400	5,600
5622-02	Police Equipment Reserve	-	-		5,000				5,000
5525-02	Police Bullet Proof Vests - 14 vests total - 8 replaced in 15/16	5	8,000	2 years	1,000				1,000
5525-02	Police Bullet Proof Vests - 14 vests total - 3 replace in 17/18	5	3,000	6 years	3,000	2,800		-200	0
5525-02	Police Bullet Proof Vests - 14 vests total - 3 replace in 22/23	5	3,000	1 years	0			600	600
5525-02	Police Bullet Proof Vests - 14 vests total - 3 replace in 18/19	5	3,000	4 years	2,000				2,000
5730-02	Radar Systems (5 units)- purchases 6/10/16	5	17,500	2 years	3,500			3,500	7,000
5627-02	Speed Trailer (purchased Oct. 2013)	6	7,500	5 years	4,500			1,750	6,250
5799-02	Taser with holster (20 each) purchased 2/1/2016	5	24,000	2 years	4,800			4,800	9,600
5626-02	John Deere - ATV Vehicle PD-treasury 12/6/2011	6	18,000	7 years	18,000	0		1,600	18,000
5870-02	Video Cameras - Body Cam (5 each)	5	8,000	2 years	1,600				3,200
5870-02	Video Cameras - in Car (5 each) -WatchGuard and Software - 12/1/2014	4	35,000	4 years	26,250			8,750	35,000
5870-02	4 Door Crown Victoria - Unit # 0922 (take home vehicle)	n/a	0	- years	0				0
5845-02	Tahoe (purchase 09-2011) Unit # 1124 - (take home vehicle) (purchased unit 1530)	5	0	7 years	0				0
5845-02	Tahoe (purchase 12/2011) Unit # 1125 - (take home vehicle) (purchased unit 1731)	5	0	1 years	0				0
5845-02	Impala (purchase 2/2013) Unit 1327 (take home vehicle)	5	25,000	6 years	25,000	25,000			0
5845-02	Ford Explorer - purchased (8/2014) Unit 1528	5	45,220	5 years	27,132			18,088	45,220

General Fund Reserve/Replacement Fund

**CITY OF SUNSET VALLEY
GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND
FY 2018/2019**

		Average Year Life	Estimate to Replace	Age as of 9/30/2019	Adopted Budget 2017/2018	Expenses 2017/2018	Transfer Funds to Utility 2017/2018	Add Year 2018/2019	Adopted Budget 2018/2019
5845-02	Ford Explorer - purchased 4/10/2015 Unit 1529	5	45,220	4 years	18,088			18,088	36,176
5845-02	Ford Explorer - purchased 12/11/2015 Unit 1530	5	45,220	3 years	18,088			9,044	27,132
5845-02	Ford Explorer Police AWD 4 Dr. purchased 12/30/2016 - Unit # 1731	5	45,220	2 years	9,044			9,044	18,088
5845-02	Ford Explorer Police AWD 4 Dr. purchased 1/16/2017 - Unit # 1732	5	45,220	2 years	9,044			9,044	18,088
	Public Works								
5618-04	ESRI GPS Tablet (No replacement required)	5	6,200	8 years	6,200			-6,200	0
5629-04	Large Scanner and Color Printer - Canon - 1 units	5	14,500	2 years	2,900			2,900	5,800
5685-04	2009 SCAG Pro V walk Behind Mower	5	7,000	9 years	7,000	7,000			0
5685-04	2015 SCAG 61" Tiger Cat Mower - 4-22-2015	4	8,000	4 years	6,000			2,000	8,000
5685-04	2016 52" Scag Cub Mower	5	8,000	1 years	0			3,200	3,200
5621-04	2012 Kubota Utility Tractor Package (purchased 2012)	5	32,500	7 years	32,500			2,500	35,000
5625-04	2017 Bob-cat Skid-steer with Auger Drive/Auger Bits/low prf. Bucketsweeper/track kit	15	70,000					4,667	4,667
5845-04	2009 Ford Super Cab F250 4x4 Environmental (1001)	8	32,000	10 years	32,000	32,000			0
5845-04	2013 Chevy Silverado 1500 4x4 General Svcs (3385)(8/14/2013) Unit #402	8	32,000	7 years	23,000			4,000	27,000
5845-04	2015 Ford Dump Truck F450 4x4 Environmental (1523) 2-15-2015	8	52,000	4 years	19,500			6,500	26,000
5626-04	2011 Kubota RTV 1140 (ATV Vehicle - Kubota (purchased 12-6-11))	5	17,000	7 years	17,000	0		0	17,000
5626-04	2016 Kubota-RTV - Utility Vehicle RTV-X900W (purchased 03/25/2016)	5	15,000	3 years	6,000		6,000	0	0
5808-04	Village Trail Buffer Bridge	30	20,000	19 years	12,000	5,000		667	7,667
7178-04	Lovegrass Lane Split Rail Fence (installed Aug. 2014) (Will not be replaced)	10	35,000	0 years	0			0	0
	Total Equipment Replacement Costs:				655,441	98,410	6,000	163,426	714,457

Scheduled to replace in FY 18/19

PROJECTS

CITY OF SUNSET VALLEY PROJECTS/PROGRAMS	ADOPTED PROJECTS/ PROGRAMS FY 18/19 9/18/2018
GENERAL FUND	
Non-CIP Projects/Programs	
Parent Support Specialist-SSV Elementary position	\$7,000
Salary Market Adjustments	\$12,000
Enhance the TMRS Retirement Benefit to provide retirement at 20 years of service.	\$18,500
Cost of Service and Rate Study	\$20,000
SUB-TOTAL	\$57,500
CIP Projects	
34 Reese Improvements	\$9,500
Burger Center Loop Trail	\$5,000
SUB-TOTAL	\$14,500
TOTAL GENERAL FUND PROJECTS	\$72,000

**5 Year CIP Schedule
FY 18/19-FY 22/23**

Division/Funding Source	CIP Projects - ADOPTED BUDGET						5 Year Total
	1	2	3	4	5		
	18/19	19/20	20/21	21/22	22/23		
Streets							
Street Tax	\$ 332,098						
Street Tax	\$ 53,000	\$ 265,000					
Street Tax		\$ 62,347					
Drainage Utility/Street		\$ 55,000	\$ 250,000				
Street Tax	\$ 45,000	\$ 225,000					
Street Tax	\$ -	\$ -					
Street Tax		\$ 368,318					
Street Tax				\$ 681,842			
Street Tax	\$ 588,877						
Street Tax			\$ 195,343				
Street Tax	\$ 245,572					\$ 172,793	
Street Tax						\$ 232,473	
Street Tax	\$ 82,739	\$ 94,254	\$ 87,888	\$ 121,017	\$ 111,888		
Street Tax	\$1,347,286	\$ 639,254	\$ 963,896	\$ 802,859	\$ 517,154	\$ 4,270,449	
Water							
Reserves					\$ 120,000		
Reserves				\$ 224,972			
Reserves			\$ 20,041	\$ 133,609			
Reserves		\$ 64,500					
Reserves		\$ 25,000					
Reserves			\$ 316,693				
Reserves	\$ 133,690						
Reserves		\$ 245,975					
Reserves	\$ 250,000	\$ 75,000	\$ 75,000	\$ 20,000	\$ 20,000		
Reserves	\$ 383,690	\$ 410,475	\$ 1,007,116	\$ 378,581	\$ 140,000	\$ 2,319,862	
Wastewater							
Green Tax			\$ 170,530				
Reserves		\$ 12,000					
Reserves			\$ 221,685				
Reserves			\$ 156,762				
Reserves			\$ 74,898				
Reserves			\$ 25,000		\$ 317,836		
Total	\$0	\$ 12,000	\$ 648,875	\$ -	\$ 317,836	\$ 978,711	

**5 Year CIP Schedule
FY 18/19-FY 22/23**

Division/Funding Source	CIP Projects - ADOPTED BUDGET	1	2	3	4	5	5 Year Total
Drainage/Environmental							
Drainage Utility Fund	Dam Repairs	\$ 340,000					
Drainage Utility Fund	Sunset Drainage Swale	\$ 70,000					
Drainage Utility Fund	Pillow Phase II		\$ 55,000	TBD			
Green Tax	Brodie Haz Mat Trap Maint	\$ 110,000					
Green Tax	Lovegrass Pond & Drainage	\$ 45,000					
Green Tax	Valley Creek Park Gabion	\$ 25,000					
Green Tax	Homestead Creek Park	\$ 40,000					
General Fund	34 Reese Improvements	\$ 9,500	\$ 28,000				
General Fund	Burger Center Trail Loop	\$ 5,000	\$ 30,000				
	Total	\$ 604,500	\$ 153,000	\$ -	\$ -	\$ -	\$ 757,500
	Total CIP	\$2,335,476	\$1,214,729	\$2,619,887	\$1,181,440	\$974,990	\$8,326,522

HOT FUND
GREEN TAX FUND
STREET FUND

FY 2018/2019

CITY OF SUNSET VALLEY HOTEL OCCUPANCY TAX		ADOPTED BUDGET FY 18/19 9/18/2018	% of Revenue	Revised Revenue Projection	% of Revenue
	Fund Balance as of 10/01	\$621,134		\$621,134	
	REVENUE				
4080	Hotel Occupancy Tax Revenue	\$245,000		\$250,000	
4095	Interest Earned	\$6,000		\$6,000	
	TOTAL REVENUE	\$251,000		\$256,000	
	TOTAL FUNDS AVAILABLE	\$872,134		\$877,134	
	Less Amount for Future Facility	\$621,134		\$621,134	
	Total Amount Available for Expenses	\$251,000		\$256,000	
	Venue Reserve re: 351.101 a(1) & 5 (25% of revenue)	\$0	0%	0.00%	0%
	EXPENDITURES				
	Promotional (minimum 15%)				
5500	Advertising- Marketing Program	\$115,065		\$115,065	
	Total Advertising - Marketing Program	\$115,065		\$115,065	
5551	Advertising - ArtFest	\$41,385		\$41,385	
5556	Advertising - SFC	\$41,900		\$41,900	
5583	Arts Commission-Concert Series	\$0			
5651	American Indian Heritage Pow Wow	\$0			
	American Indian Heritage Pow Wow - 2nd	\$0			
new	JDRF One Walk	\$15,000		\$15,000	
5554	Donkey Dash	\$0			
7176	60th Anniversary Celebration	\$0			
new	Bougie's Fun Run	\$0		\$5,000	
	Total Advertising - Events	\$98,285		\$103,285	
	Sub-total Promotional	\$213,350	85%	\$218,350	85%
	Arts (maximum 15%)				
5551	Sunset Valley Arts Commission-Arts Fest	\$37,650		\$37,650	
5649	Youth Event in conjunction with POWWOW	\$0			
	Sub-total Arts Commission	\$37,650	15%	\$37,650	15%
	TOTAL EXPENSES	\$251,000	100%	\$256,000	
	Balance 09/30	\$621,134		\$621,134	
	Building Reserve addition	\$0		\$0	
	Fund Balance -Reserve for Visitor Center	\$621,134		\$621,134	

CITY OF SUNSET VALLEY		
STREET REPAIR AND REPLACEMENT FUND		
		ADOPTED BUDGET FY 18/19 9/18/2018
	Beginning Yr. Balance 10/1/2017 (Projected)	\$4,941,955
	REVENUE:	
4185	Sales Tax Revenue	\$804,000
4095	Interest Income	\$60,000
	Total Revenue:	\$864,000
	TOTAL FUNDS AVAILABLE	\$5,805,955
5750	OPERATION AND STREET MAINTENANCE	
6	Brodie Lane	\$19,072
6	Curley Mesquite	\$464
6	Ernest Robles Way North	\$5,797
4	Ernest Robles Way South	\$308,877
5	Home Depot Blvd	\$190,572
6	Jones Road	\$13,405
6	Lone Oak Trail	\$7,583
6	Lovegrass Lane	\$7,315
6	Msg. Sgt. Horrigan Trail (formally Pillow Rd. North)	\$6,313
1	Oakdale Drive	\$212,098
6	Pillow Road	\$5,606
6	Reese Road	\$4,692
6	Sunset Trail	\$4,376
6	Yellow Tail Cove	\$3,338
6	Sunflower	\$4,777
	TOTAL OPERATION AND STREET MAINTENANCE PROPOSED	\$794,285
	STREET DRAINAGE, CONSTRUCTION, AND REPAIR PROJECTS	
1	5746 Oakdale Curbside Stabilization Project	\$120,000
5	new Home Depot Concrete Maintenance	\$55,000
4	7202 ERW Bridge Repair	\$250,000
	TOTAL STREET & DRAINAGE PROJECTS	\$425,000
	ENGINEERING FOR STREETS	
2	7183 Lone Oak Trail Design	\$53,000
3	7184 Sunset Trail Design	\$45,000
4	7202 ERW Bridge Repair	\$30,000
	TOTAL ENGINEERING FOR STREETS	\$128,000
	TOTAL PROJECT EXPENSES	\$553,000
	TOTAL EXPENSES	\$1,347,286
	TOTAL SURPLUS/DEFICIT (Fund Balance as of 9/30/2019)	\$4,458,669

CITY OF SUNSET VALLEY GREEN TAX FUND		ADOPTED BUDGET FY 18/19 9/18/2018
GL CODE	BUDGET ITEM	
	Balance as of 10/01	1,034,902
	REVENUE	
18-18-4095	Interest Earned	16,000
18-18-4184	Sales and Use Tax - Green Tax	401,620
18-18-4190	Sales of Assets - Property	0
18-18-4300	Transfer in from Other Funds	0
	Sub-Total Revenue	417,620
18-18-7000	Transfers Out to Other Funds	0
TOTAL AVAILABLE FUNDS		1,452,522
	WATER QUALITY RESERVE FUNDS	
18-18-5662	Non-committed Watershed venue	0
18-18-5660	Land Acquisition - Reserve	500,000
18-18-5332	Water Quality Planning - Reserve	100,000
No GL Code	Infrastructure - Reserve	375,000
No GL Code	Equipment Replacement - Reserve	10,000
	Water Quality Program & Project Reserves	35,000
TOTAL WATER QUALITY RESERVE FUNDS		1,020,000
FUNDS AVAILABLE FOR EXPENSES		432,522

GREEN TAX FUND

CITY OF SUNSET VALLEY GREEN TAX FUND		ADOPTED BUDGET FY 18/19 9/18/2018
GL CODE	BUDGET ITEM	
	OPERATION AND MAINTENANCE EXPENSES	
18-18-7000	Personnel	74,113
18-18-5745	Equipment Repair and Maintenance	3,000
18-18-5381	Contractural Water Quality Consultant	15,000
18-18-5711	Open Space Management	40,000
18-18-5749	Waterway Maintenance	12,000
18-18-5880	Water Quality Pond Maintenance	10,000
18-18-5133	Urban Forestry Maintenance	8,000
18-18-5446	Environmental Monitoring	2,500
18-18-5823	Educational Programs	4,000
	Sub-Total Operations and Maintenance	168,613
	PROJECTS	
18-18-7208	Valley Creek Park Gabions	25,000
New GL Code	Brodie Hazmat Traps	110,000
New GL Code	Lovegrass Pond	45,000
	Sub-Total Projects	180,000
	TOTAL EXPENSES	348,613
	Sub-Total : Funds available after expenses	83,909
	Plus Reserve Funds	1,020,000
	TOTAL FUNDS AS OF 9/30	1,103,909

UTILITY FUND

DRAINAGE FUND

FY 2018/2019

CITY OF SUNSET VALLEY UTILITY FUND BUDGET FY 2018/2019		Adopted Water Budget 2018/2019	Adopted Wastewater Budget 2018/2019	Adopted Solid Waste Budget 2018/2019	Adopted Utility Budget 2018/2019
REVENUE					
4060	General Fees and Inspections	2,500	2,000	0	4,500
4095	Interest	20,000	20,000	0	40,000
4100	Late Fees for Utility Billing	0	0	0	0
4115	Penalties/Fine/Surcharges	1,000	0	0	1,000
4210	Tap Fees/Reconnection Fees	1,500	1,200	0	2,700
4170	Recycle/Reclamation of Disposed Materials	0	0	200	200
4220	Utility Sales	650,000	474,795	4,200	1,128,995
	TOTAL REVENUE:	675,000	497,995	4,400	1,177,395
Trans In	Contribution from the GN Fund for Utility Infrastructure	119,405	89,554	0	208,959
	Subsidy from General Fund	192,201	135,950	130,915	459,066
	TOTAL CONTRIBUTION FROM THE GN FUND	311,606	225,504	130,915	668,025
	TOTAL REVENUE AFTER TRANSFERS	986,606	723,499	135,315	1,845,420
EXPENDITURES					
Trans Out	Contribution for Utility Infrastructure	\$119,405	\$89,554	\$0	208,959
	New Equipment	\$0	\$0	\$0	0
5057	Administrative Assistant	\$0	\$0	\$0	0
5065	Code Compliance Officer	\$0	\$0	\$0	0
5060	Director	\$0	\$0	\$0	0
5030	Environmental Manager	\$0	\$0	\$0	0
5066	Land Management Supervisor	\$0	\$0	\$0	0
5068	Maintenance Technician (Vacant)	\$0	\$0	\$0	0
5064	Maintenance Technician (QD)	\$0	\$0	\$0	0
5063	Maintenance Technician (MJ)	\$0	\$0	\$0	0
5062	Maintenance Technical 1	\$0	\$0	\$0	0
	Benefits	\$0	\$0	\$0	0
5010	Operations Manager	\$0	\$0	\$0	0
5080	Utilities Supervisor-Superintendent	\$0	\$0	\$0	0
5001	Utility Billing Clerk	\$0	\$0	\$0	0
5094	Water Sampling Hourly	\$0	\$0	\$0	0
5090	Overtime	\$0	\$0	\$0	0
n/a	Merit Increases (3% Salary)	\$0	\$0	\$0	0
n/a	Benefit Increases	\$0	\$0	\$0	0
5084	Cell Phone Allowance	\$0	\$0	\$0	0
5046	Incentive - Longevity	\$0	\$0	\$0	0
5086	Incentive - Bilingual	\$0	\$0	\$0	0
5087	Incentive - Education	\$0	\$0	\$0	0
5091	Incentive-Licensing/Certification	\$0	\$0	\$0	0
5122	Dental Insurance	\$0	\$0	\$0	0
5120	Life Insurance	\$0	\$0	\$0	0
5121	Medical Insurance	\$0	\$0	\$0	0
5123	Vision Insurance	\$0	\$0	\$0	0
5124	LTD Insurance	\$0	\$0	\$0	0
5126	STD Insurance	\$0	\$0	\$0	0
5150	Workers Comp Insurance	\$0	\$0	\$0	0
5130	Medicare Employer Match	\$0	\$0	\$0	0
5135	Social Security Employer Match (6.2%)	\$0	\$0	\$0	0
5140	TMRS Match	\$0	\$0	\$0	0
5131	Unemployment Insurance	\$0	\$0	\$0	0
4300	Transfer in from PW-Salaries & Benefits	\$186,901	\$79,111	\$36,462	302,474
4300	Transfer in from Admin-Salaries & Benefits	\$10,840	\$0	\$0	10,840
	Total Personnel Services	197,741	79,111	36,462	313,814
		297,34			FUND TOTALS

CITY OF SUNSET VALLEY UTILITY FUND BUDGET FY 2018/2019		Adopted Water Budget 2018/2019	Adopted Wastewater Budget 2018/2019	Adopted Solid Waste Budget 2018/2019	Adopted Utility Budget 2018/2019
	Community Programs				
5877	Water Conservation Program	26,000	0	0	26,000
	Total Community Programs	26,000	0	0	26,000
	Contractual Services				
5303	Aquifer District Fee	3,500	0	0	3,500
5798	Annual Wastewater Line Inspections	0	15,000	0	15,000
5410	Brush Chipping	0	0	16,000	16,000
5324	Emergency Repair Services	1,500	0	0	1,500
5327	Engineer Services	7,000	7,000	0	14,000
5375	Inspections	500	1,000	0	1,500
5371	Industrial Waste Services	0	2,500	0	2,500
5374	Dumpster Rental	0	0	7,000	7,000
5373	Utility Wholesale Purchases	575,260	509,084	70,603	1,154,947
	Total Contractual Services	587,760	534,584	93,603	1,215,947
	Operational Expenses				
5510	Animal Control	0	0	3,500	3,500
5515	Bank Fees	2,500	0	0	2,500
5516	Credit Cards Fees	1,500	0	0	1,500
5600	Dues, Fees & Subscriptions	1,000	750	0	1,750
5645	Fuel	500	500	0	1,000
5650	Haz-Mat Material Disposal	0	0	350	350
5665	Landfill Use	0	0	0	0
5705	Office Supplies, Postage, Printing	1,000	800	0	1,800
5710	Oil Disposal/Disposal Program	0	0	0	0
5735	Rental Expense - Equipment	1,000	750	750	2,500
5745	Repair & Maintenance - Equipment	1,500	4,700	0	6,200
5758	Repair & Maintenance: System	22,000	6,000	0	28,000
5775	Small Tools & Supplies	3,000	2,000	0	5,000
5782	Software Maintenance	11,000	0	0	11,000
5795	Tire Recycling	0	0	650	650
5820	Training and Education: Employees	4,350	1,500	0	5,850
5815	Training and Education: Travel Expenses	1,900	1,000	0	2,900
5830	Uniforms	700	500	0	1,200
5835	Utilities: Electric/Gas/Telephone	3,000	1,000	0	4,000
5755	Vehicle Expense: Repair and Maintenance	750	750	0	1,500
	Total Operational Expenses	55,700	20,250	5,250	81,200
	TOTAL EXPENDITURES	986,606	723,499	135,315	1,845,420
	EXCESS/DEFICIENCY	0	(0)	0	(0)

UTILITY FUND - EQUIPMENT REPAIR/REPLACEMENT

EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT									
WATER									
Purchase Date FY	Replace Date FY	Average Year Life	Estimate to Replace	Age as of 9/30/2018	Adopted 2017/2018	Expenses 2017/2018	Add Year 2018/2019	Adopted 2018/2019	
	FY 04/05	11	\$125,000	13 years	\$120,000		\$5,000	\$125,000	
	FY 03/04	8	\$60,000	14 years	\$60,000	\$60,000	\$0	\$0	\$0
	FY 14/15	8	\$32,000	4 years	\$12,000		\$4,000	\$16,000	
					\$192,000	\$60,000	\$9,000	\$141,000	
WASTEWATER									
	FY 11/12	10	\$60,000	7 years	\$36,000		\$6,000	\$42,000	
	FY 13/14	5	\$8,200	5 years	\$6,560		\$1,640	\$8,200	
	FY 13/14	5	\$8,200	5 years	\$6,560		\$1,640	\$8,200	
					\$49,120	\$0	\$9,280	\$58,400	
SOLID WASTE									
	FY 13/14	4	\$32,000	5 years	\$32,000	\$0	\$0	\$32,000	
					\$32,000	\$0	\$0	\$32,000	
					\$273,120		\$18,280	\$231,400	
TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT									
									\$0
TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT									
					273,120	0	18,280	231,400	

CITY OF SUNSET VALLEY DRAINAGE UTILITY FUND		ADOPTED BUDGET FY 18/19 9/18/2018
	Balance as of 10/01	389,606
	Less Repair and Replacement Funds	(33,000)
	Funds Available before Revenue	356,606
G/L Code	REVENUE	
4220	Drainage Utility Fees	101,460
4095	Interest	5,000
4300	Transfer in - from the Gnu Fund	0
	TOTAL REVENUE	106,460
	TOTAL FUNDS AVAILABLE	463,066
	Contribution to Repair and Replacement Reserve	5,000
7140	Jones Road Southside Pedestrian trail	0
7186	Pillow Road Phase 2-Drainage/Low Water Crossing Improvements	0
7199	Sunset Trail Subdivision Drainage Swale Construction	70,000
7209	Sunset Valley Tributary Pond Dam Improvements	340,000
7208	Valley Creek Park Gabion Improvements. Moved to Green Tax.	0
	SUB-TOTAL NEW PROJECTS	410,000
5823	Drainage Utility - Education Programs	1,750
5327	Engineering Design Fees	10,000
5660	Land Acquisition	0
	SUB-TOTAL MISC. OPERATING COSTS	11,750
7187	West Gate Bridge Feasibility	0
5746	Repair and Maintenance Drainage-Streets and Right of Ways-General	0
5746	Sunset Trail Drainage Improvements	0
5746	Meadows Subdivision Roadside Drainage Improvements	15,000

CITY OF SUNSET VALLEY DRAINAGE UTILITY FUND		ADOPTED BUDGET FY 18/19 9/18/2018
	SUB-TOTAL DRAINAGE-STREETS AND RIGHT OF WAYS	15,000
5761	Repair and Maintenance-Water Quality Ponds and Storm Water Controls	5,000
5761	Brodie Haz Mat Maintenance Moved expense to Green Tax.	0
5761	Lovegrass Lane Water Quality Pond Rehabilitation Moved expense to Green Tax.	0
5749	Repair & Maintenance-Natural Waterways Moved expense to Green Tax.	0
5749	Berm Emergency Repair	0
5699	Storm Water Program (Lot to Lot)	0
	SUB-TOTAL WQP AND STORM WATER CONTROLS	5,000
	TOTAL EXPENDITURES	446,750
	Total Balance Available	16,316
	Reserve Funds for Equipment	38,000
	Total Balance	54,316

**CITY OF SUNSET VALLEY
DRAINAGE UTILITY FUND**

EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT FY 2018/2019	Average Year Life	Estimate to Replace	2017/2018	Expenses 2017/2018	Add Year 2018/2019	Adopted Budget FY 18/19 9/18/2018
DRAINAGE						
Water Quality and Storm Water Pumps	Varies	100,000	33,000	0	5,000	38,000
(ERW Storm Station & Re-irrigation Pond, Meadows Ponds)						

FY 2018/2019: GENERAL FUND - SUMMARY PAGE	ADOPTED FY 18/19 9/18/2018	Amendment # 1 11/5/2018	Amended Budget FY18/19
GENERAL FUND REVENUE			
Court Revenue - Fines	25,000		25,000
Court Revenue - Fees	10,000		10,000
Court Warrant Fee Collections	2,500		2,500
Court Credit Card Convenience Fees	1,000		1,000
Credit Card convenience Fees-General	200		200
Donations	5,000		5,000
Event Revenue	6,000		6,000
Fire District Collections	33,000		33,000
Franchise Fees-Misc.	34,000		34,000
Franchise Fees-City of Austin	96,000		96,000
Interest	67,500		67,500
Miscellaneous	3,500		3,500
Mixed Beverage Sales Tax	35,000		35,000
Permit Billing	\$0		0
Permits, Licenses, and Fees	40,000		40,000
Property Lease Revenues	6,600		6,600
Sales and Use Tax	4,819,200		4,819,200
Sale of Assets	-		0
Total General Fund Revenue	5,184,500	-	5,184,500
GENERAL FUND EXPENSES			
Capital Outlay - General Government	2,000		2,000
Community Programs - Administrative	6,000		6,000
Community Programs - Arts Commission	12,690		12,690
Community Programs - CED Committee	11,150		11,150
Community Programs - Police Department	7,000		7,000
Community Programs - Public Works	37,210		37,210
Contingency Fund	25,000		25,000
Contractual Services - Administrative	218,700		218,700
Contractual Services - General Government	5,450		5,450
Contractual Services - Fire and Emergency Services	509,850		509,850
Contractual Services - Municipal Court	15,500		15,500
Contractual Services - Public Works	163,228		163,228
New Equipment - Administrative/Court	0.00		0
New Equipment - Police Department	7,836		7,836
New Equipment - Public Works	0.00		0
GN FUND Equipment Reserve Addition	163,426		163,426
New City Facilities Additional Expenses	40,000		40,000

FY 2018/2019: GENERAL FUND - SUMMARY PAGE	ADOPTED FY 18/19 9/18/2018	Amendment # 1 11/5/2018	Amended Budget FY18/19
Operational Expenses - Administrative	184,800		184,800
Operational Expenses - General Government	22,000		22,000
Operational Expenses - Municipal Court	8,400		8,400
Operational Expenses - Police Department	162,437		162,437
Operational Expenses - Public Works	94,380		94,380
Personnel Services - Administrative	541,193	5522	546,715
Market Adjustment	4,590	-4590	0
Personnel Services - Municipal Court	73,311	2285	75,596
Personnel Services - Police Department	1,316,978	0	1,316,978
Personnel Services - salary for new position in PD	-		0
Personnel Services - Public Works	525,333		525,333
Total General Fund Expenses	4,158,462	3,217	4,161,679
SUB - TOTAL FUNDS AVAILABLE AFTER OPERATING EXPENSES BEFORE PROJECTS, RESERVE CONTRIBUTION, AND SUBSIDIES	1,026,038	(3,217)	1,022,821
Surplus from FY 16/17	118,350		118,350
Transfer in from City Facilities Project Account	400,000		400,000
Total additional income	518,350	-	518,350
			0
SUB - TOTAL FUNDS AVAILABLE AFTER TRANSFER IN	1,544,388	(3,217)	1,541,171
Other Expenditures-Projects/Programs			0
Parent Support Specialist	7,000		7,000
History Book	-		0
Salary Market Adjustments	7,410	-3217	4,193
Enhance TMRS Retirement Benefit	18,500		18,500
Cost of Service and Rate Study	20,000		20,000
34 Reese Improvements-CIP	9,500		9,500
Burger Center Loop Trail-CIP	5,000		5,000
Sub-Total - General Fund - New Projects for FY 18/19 (all)	67,410	(3,217)	64,193
			0
Contribution to repay reserve 18/19	239,863		239,863
Additional contribution to repay reserve 18/19	50,740		50,740
Surplus from FY 16/17	118,350		118,350
Transfer in from City Facilities Project Account	400,000		400,000
SUB-TOTAL - CONTRIBUTION TO RESERVE	808,953	-	808,953
TOTAL OTHER EXPENDITURES	876,363	(3,217)	873,146
Funds Available	668,025	-	668,025

FY 2018/2019: GENERAL FUND - SUMMARY PAGE	ADOPTED FY 18/19 9/18/2018	Amendment # 1 11/5/2018	Amended Budget FY18/19
TRANSFER TO UTILITY FUND			
Less funds for GN Contribution to UT Infrastructure	208,959		208,959
			0
Less Utility Fund Subsidy-Water	192,201		192,201
Less Utility Fund Subsidy-Wastewater	135,950		135,950
Less Utility Fund Subsidy-Solid Waste	130,915		130,915
Sub-Total: Subsidies	459,066	-	459,066
			0
Total Transfers to Utility Fund	668,025	-	668,025
			0
BALANCED BUDGET			0

CITY OF SUNSET VALLEY General Fund Revenue FY 2018/2019		Adopted Budget FY 18/19 9/18/2018
4030	Court Revenue - Fines	\$25,000
4020	Court Revenue - Fees	\$10,000
4230	Court - Warrant Fee Collections	\$2,500
4022	Court - Credit Card Convenience Fees	\$1,000
4022	Credit Card Convenience Fees - General	\$200
4025	Donations	\$5,000
4028	Event Revenue	\$6,000
4040	Fire District Collection Fees	\$33,000
4050	Franchise Tax-Misc.	\$34,000
4228	Franchise Tax - City of Austin	\$96,000
4095	Interest	\$67,500
4110	Miscellaneous	\$3,500
4182	Mixed Beverage Tax	\$35,000
4121	Permit Billing	\$0
4120	Permits, Licenses, and Fees	\$40,000
4009	Property Lease Revenues	\$6,600
4180	Sales and Use Tax	\$4,819,200
4190	Sales of Assets	\$0
	Total Revenue	5,184,500

CITY OF SUNSET VALLEY ADMINISTRATIVE DEPARTMENT FY 2018/2019		ADOPTED BUDGET FY 18/19 9/18/2019	Salary Amendment # 1 11/05/2018	AMENDED BUDGET FY 18/19
SALARIES AND BENEFITS				
5000	Accountant/City Secretary (exempt)	78,254	2,347	80,601
5057	Administrative Assistant/Court Clerk (30%)	0	0	0
5027	Assistant City Administrator/IT Manager (exempt)	91,801	8,262	100,063
5001	Bookkeeper/UT Billing Clerk (80%)	47,403	2,133	49,536
5025	City Administrator (exempt)	137,622	4,125	141,747
5065	Development Permit Coordinator	49,179	0	49,179
5070	Receptionist	0	0	0
5090	City - Overtime	2,500		2,500
OTHER COMPENSATION				
5084	Cell Phone Allowance	2,960		2,960
5046	Longevity Incentive	2,212		2,212
5086	Bilingual Incentive	0		0
5087	Education Incentive	0		0
	Merit Increases	12,203	-12,203	0
	Benefits Increases	3,050	-3,050	0
	Market Increase	4,590	-4,590	0
BENEFITS				
5120	Insurance- Life	300		300
5121	Insurance- Medical	39,900		39,900
5122	Insurance- Dental	3,000		3,000
5123	Insurance - Vision	480		480
5124	Insurance - Long Term Disability	1,768		1,768
5126	Insurance - Short Term Disability	1,248		1,248
5150	Insurance- Worker's Comp	1,561		1,561
5130	Medicare Tax- Employer Match	6,041	245	6,286
5135	Social Security Tax- Employer Match	0		0
5131	State Unemployment Insurance (SUTA)	900		900
5140	TMRS (Retirement)	53,539	3,663	57,202
4300	Transfer In from Municipal Court for Salaries	14,096		14,096
4300	Transfer In from Municipal Court for Benefits	2,016		2,016
7000	Transfer Out to Utility Fund for Salaries	-9,480		-9,480
7000	Transfer Out to Utility Fund for Benefits	-1,360		-1,360
Sub-Total Salaries and Benefits		545,783	932	546,715
COMMUNITY PROGRAMS				
5420	City Directory	0		0
5450	Library Card Reimbursement	3,000		3,000
5480	New Resident Information	0		0
5475	Volunteer Awards Banquet	3,000		3,000
Sub-Total Community Programs		6,000	0	6,000

CITY OF SUNSET VALLEY		ADOPTED BUDGET FY 18/19 9/18/2019	Salary Amendment # 1 11/05/2018	AMENDED BUDGET FY 18/19
ADMINISTRATIVE DEPARTMENT FY 2018/2019				
	CONTRACTUAL SERVICES			
5306	Attorney	50,000		50,000
5309	Auditing Services	50,000		50,000
5312	Building Inspections/Structural Engineer	20,000		20,000
5327	Engineer-Design	25,000		25,000
5330	Engineer-Review & Inspect	15,000		15,000
5345	Landscape Architect	5,000		5,000
5381	Water Quality Consultant	500		500
5343	IT Management	38,500		38,500
5362	Ordinance Codification Maintenance	3,500		3,500
5366	Records Management	5,700		5,700
5200	Temporary Help/Teen Program	300		300
5367	Payroll Services	5,200		5,200
	Sub-Total Contractual Services	218,700	0	218,700
	OTHER OPERATING EXPENSES			
5515	Bank Fees	5,200		5,200
5535	Cell Phone (for City use)	0		0
5545	Coffee / Food Service	10,000		10,000
5600	Dues, Fees & Subscriptions	2,000		2,000
5601	Organizational Memberships	1,000		1,000
5615	Election Expenses	800		800
5704	Employee Appreciation	1,000		1,000
5735	Equipment Leases- Copier	7,500		7,500
5655	Insurance: Fire/Theft/Vandalism/Liability/Position Bonds	26,400		26,400
5706	Postage and Postage Equipment & Supplies	6,000		6,000
5705	Office Supplies: General Supplies - ALL DEPARTMENTS	15,000		15,000
5725	Printing and Copying	4,600		4,600
5500	Public Notices/Employment Recruitment	4,000		4,000
5770	Small Office Equipment Repair & Replacement	1,800		1,800
5782	Software Maintenance Fees	18,100		18,100
5820	Training & Education - Admin. Staff	1,000		1,000
5815	Training & Education: Mileage Reimburse / per diem	250		250
5835	Utilities: Electric/Water/Gas/Wastewater/Telephone	80,000		80,000
5720	Vehicle Expense-Personal Mileage	150		150
	Sub-Total Other Operating Expenses	184,800	0	184,800
	TOTAL ADMINISTRATIVE DEPARTMENT	955,283	932	956,215

CITY OF SUNSET VALLEY CITY FACILITIES FUND FY 2018-2019		Total Amended Budget FY 2017/2018	Projection FY 2017/2018	Actual FY 2017/2018	ADOPTED BUDGET FY 18/19 9/18/2018	AMENDMENT #1 FY 2018/2019	AMENDMENT BUDGET FY 2018/2019
	Balance as of 10/01/2018	\$5,415,223	\$5,461,480	\$5,461,480	\$3,190,752	-\$568,182	\$2,622,570
	REVENUE						
G/L Code							
4300	Transfer in from Crime Presentation District Tax	\$400,000	\$400,000	\$403,044	\$400,000	\$0	\$400,000
4228	COA Electric Co. Franchise Tax	\$96,000	\$85,000	\$87,158	\$0	\$0	\$0
4050	Other Utility Franchise Tax	\$34,000	\$33,800	\$36,932	\$0	\$0	\$0
4095	Interest Earned	\$31,575	\$70,000	\$85,251	\$20,000	\$0	\$20,000
	Total Revenue	\$561,575	\$588,800	\$612,385	\$420,000	\$0	\$420,000
	Sub-total Funds Available	\$5,976,798	\$6,050,280	\$6,073,865	\$3,610,752	-\$568,182	\$3,042,570
	TRANSFERS IN TO CITY FACILITIES RESERVES						
	Contribution from FY 16/17 general fund revenues	\$0	\$0	\$0	\$0	\$0	\$0
	Contribution from FY 17/18 general fund revenues	\$256,434	\$256,434	\$256,434	\$0	\$0	\$0
	Operating Reserve	\$805,971	\$805,971	\$805,971	-\$400,000	\$0	-\$400,000
	15/16 Sales Tax Revenue Surplus	\$0	\$0	\$0	\$0	\$0	\$0
	Building Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	Professional Services spent in FY 15/16	\$0	\$0	\$0	\$0	\$0	\$0
	14/15 Surplus	\$0	\$0	\$0	\$0	\$0	\$0
	15/16 Surplus	\$178,000	\$178,000	\$178,000	\$0	\$0	\$0
	16/17 Surplus	\$0	\$0	\$0	\$0	\$0	\$0
	sub-total transfers in from GN Fund	\$1,240,405	\$1,240,405	\$1,240,405	-\$400,000	\$0	-\$400,000
	Transfer from Green Tax	\$0	\$0	\$0	\$0	\$0	\$0
	Purchase of 37 Lone Oak (2007)	\$0	\$0	\$0	\$0	\$0	\$0
	Purchase of 34 Reese (2015)	\$0	\$0	\$0	\$0	\$0	\$0
	Funds for Water Quality Construction	\$850,067	\$850,067	\$850,067	\$0	\$0	\$0
	sub-total transfers in from Green Tax Fund	\$850,067	\$850,067	\$850,067	\$0	\$0	\$0
	Transfer from Underground Utilities	\$0	\$0	\$0	\$0	\$0	\$0
	Balance of funds	\$0	\$0	\$0	\$0	\$0	\$0
	sub-total transfers in from Underground Utilities	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL TRANSFERS IN	\$2,090,472	\$2,090,472	\$2,090,472	-\$400,000	\$0	-\$400,000
	TOTAL FUNDS AVAILABLE	\$8,067,270	\$8,140,752	\$8,164,337	\$3,210,752	-\$568,182	\$2,642,570
	EXPENDITURES						
7120	Professional Services	\$315,000	\$250,000	\$241,029	\$90,000	\$8,971	\$98,971
7120	Construction Costs	\$7,402,270	\$4,600,000	\$5,244,525	\$2,802,270	-\$644,525	\$2,157,745
7120	Furniture, Fixtures, Equipment, Services, and Other Construction Costs	\$350,000	\$100,000	\$56,213	\$318,482	\$43,787	\$362,269
	TOTAL EXPENDITURES	\$8,067,270	\$4,950,000	\$5,541,767	\$3,210,752	-\$591,767	\$2,618,985
	Balance excess of 9/30	\$0	\$3,190,752	\$2,622,570	\$0	\$23,585	\$23,585

CITY OF SUNSET VALLEY GENERAL GOVERNMENT		ADOPTED BUDGET FY 18/19 9/18/2018	AMENDMENT #1 FY 2018/2019	AMENDMENT BUDGET FY 2018/2019
	ARTS COMMISSION - Community Programs			
5551	ArtFest Misc. Expenses	4,000		\$4,000
5552	Community Outreach Programs	8,690		\$8,690
	Sub-Total Arts Commission	12,690	0	12,690
	CED COMMITTEE - Community Programs			
5559	Retired Residents Program	250	\$0	\$250
5558	Spring Fling	4,000	\$0	\$4,000
5561	Business Appreciation	1,200	\$0	\$1,200
5555	Holiday Kickoff Event	750	\$0	\$750
New	Retail Analysis & Demographic Assessment	4,500	\$0	\$4,500
New	Contribution to Opportunity Austin	200	0	\$200
New	Committee and Council CED Training	250	0	\$250
	Sub-Total CED Committee	11,150	0	11,150
	GENERAL GOVERNMENT - Contractual Expenses			
5726	Property Lease Expense	5,200	\$0	\$5,200
5336	Fire and Emergency Services	509,850	\$0	\$509,850
5348	Legal Defense Fund- n/r	250	\$0	\$250
	Sub-Total Contractual Services	515,300	0	515,300
	GENERAL GOVERNMENT - Other Operating			
5825	City Officials/Committee Expenses	3,500	\$0	\$3,500
7127	Wildfire Preparedness Outreach	2,000	\$0	\$2,000
7127	Wildfire Preparedness Mitigation	12,000	\$0	\$12,000
5089	Tuition Reimbursement	4,500	0	\$4,500
	Sub-Total Other Operating	22,000	0	22,000
	GENERAL GOVERNMENT - Contingency Fund			\$0
5321	Contingency Fund	25,000	0	25,000
	GENERAL GOVERNMENT - Capital Outlay			
5605	Easement Acquisition	1,000	0	\$1,000
5660	Land Acquisition	1,000	\$0	\$1,000
	Sub-Total Capital Outlay	2,000	0	2,000
	TOTAL GENERAL GOVERNMENT	588,140	0	588,140

CITY OF SUNSET VALLEY MUNICIPAL COURT		ADOPTED BUDGET FY 18/19 9/18/2018	Salary Amendment #1 11/05/2018	AMENDED BUDGET FY 18/19
	SALARY AND BENEFITS			
5005	Associate Judge (Part-time position)	0		0
5006	Court Administrator	46,987	3,765	50,752
5357	Municipal Judge	20,000		20,000
5090	Overtime	2,349		2,349
	OTHER COMPENSATION			0
5046	Incentive- Longevity	392		392
5087	Incentive- Education	600		600
5091	Incentive-Certification/Licensing	300		300
	Merit Increase - Salary	1,480	-1,480	0
	Merit Increase - Benefits	370	-370	0
	BENEFITS			0
5122	Insurance- Dental	529		529
5120	Insurance- Life	55		55
5121	Insurance- Medical	6,540		6,540
5123	Insurance-Vision	77		77
5124	Insurance-Long Term Disability	200		200
5126	Insurance-Short Term Disability	132		132
5150	Insurance- Worker's Compensation	186		186
5130	Medicare Tax- Employer Match	1,033	55	1,088
5135	Social Security - Employer Match	1,250		1,250
5131	State Unemployment Insurance (SUTA)	360		360
5140	TMRS (Retirement)	6,583	315	6,898
7000	Transfer Out to Admin. Dept. for Salaries	-14,096		-14,096
7000	Transfer Out to Admin for Benefits	-2,016		-2,016
	Sub-Total Salary and Benefits	73,311	\$2,285	75,596
	CONTRACTUAL SERVICES			
5306	Attorney - Prosecutor	15,000		15,000
5354	Municipal Court Services	500		500
	Sub-Total Contractual Services	15,500	0	15,500
	OTHER OPERATING EXPENSES			
5600	Dues, Subscriptions & Fees	50		50
5516	Credit Card Fees	1,500		1,500
5690	Municipal Court Supplies	500		500
5725	Printing	1,500		1,500
5782	Software Maintenance Fees	4,000		4,000
5820	Training & Education	450		450
5815	Training & Education: Travel Expenses	400		400
	Sub-Total Other Operating Expenses	8,400	0	8,400
	TOTAL MUNICIPAL COURT	97,211	2,285	99,496

CITY OF SUNSET VALLEY POLICE DEPARTMENT		ADOPTED BUDGET FY 18/19 9/18/2019	Salary Amendment FY 18/19 11/5/2018	AMENDED BUDGET FY 18/19
	SALARY AND BENEFITS			
5015	Chief of Police	115,000	4,600	119,600
5045	Detective Sergeant	78,915		78,915
5048	Lieutenant	89,569	2,688	92,257
5050	Patrol Officers (6)	308,733		308,733
5050	Patrol Officers (2) Senior Patrol Officers	113,654		113,654
5075	Patrol Sergeants (2)	139,582		139,582
5055	Records and Evidence Tech	53,817	1,614	55,431
5090	Overtime - Regular City Overtime	25,000		25,000
5092	Overtime - Holiday Traffic	5,000		5,000
5093	Overtime - Holiday Pay	25,000		25,000
5072	Reserve Officers - non -salary moved down	0		0
	Merit Increases	7,751	-7,751	0
	Step Increases	19,113		19,113
	Benefits	6,716	-2,417	4,299
	OTHER COMPENSATION			0
5084	Cell Phone Allowance	5,700		5,700
5046	Longevity	2,696		2,696
5086	Bilingual - Incentive	1,800		1,800
5087	Education - Incentive	2,100		2,100
5091	Licensing Incentives	7,200		7,200
5088	Shift Differential	7,200		7,200
	BENEFITS			0
5100	Exams/ Testing / Certifications	1,000		1,000
5072	Reserve Officers - non -salary moved down	5,000		5,000
5122	Insurance - Dental	8,400		8,400
5120	Insurance - Life	840		840
5121	Insurance - Medical	103,560		103,560
5123	Insurance - Vision	1,344		1,344
5124	Insurance - Long Term Disability	3,351		3,351
5126	Insurance - Short Term Disability	2,205		2,205
5150	Insurance - Workers Compensation Benefits	32,000		32,000
5130	Medicare Tax - Employers Contribution	14,420	130	14,550
5131	TWC - Employers Contribution	2,520		2,520
5135	SS - Employers Contribution	0		0
5140	TMRS City Contribution	127,792	1,136	128,928
	Sub-Total Salaries and Benefits	1,316,978	0	1,316,978
	COMMUNITY PROGRAMS			
5439	Community Partnership	2,500		2,500
5439	Business Watch - merged	0		0
5440	Crime Prevention/Child Safety - merged	0		0
5460	Neighborhood Watch Program - merged	0		0
5443	D.A.R.E.	0		0
5455	National Night Out event	4,500		4,500
	Sub-Total Community Programs	7,000	0	7,000

CITY OF SUNSET VALLEY POLICE DEPARTMENT		ADOPTED BUDGET FY 18/19 9/18/2019	Salary Amendment FY 18/19 11/5/2018	AMENDED BUDGET FY 18/19
	<i>OTHER OPERATING EXPENSES</i>			
5613	800 MHz Radio Annual Operations & Maintenance Fees	7,050		7,050
5614	911 Call Share	45,253		45,253
5505	Ammunition	2,800		2,800
5535	Cell Phones	0		0
5570	Consumables	2,000		2,000
5600	Dues, Subscriptions & Fees	3,250		3,250
5656	Insurance: Professional Liability	9,950	-240	9,710
5720	Personal Mileage Expense-Moving Expenses	0		0
5725	Printing and Copying	900		900
5745	Repairs & Maintenance - Equipment	3,000		3,000
5775	Small Tools	3,000		3,000
5782	Software Maintenance Fees	22,434		22,434
5820	Training & Education: Employees	7,000		7,000
5815	Training & Education: Travel Expenses	2,500		2,500
5830	Uniforms	8,000		8,000
5645	Vehicle Expenses: Fuel	25,000		25,000
5755	Vehicle Expenses: Repairs and Maintenance	13,200		13,200
5860	Vehicle Expenses: Insurance	7,100	240	7,340
	Sub-Total Other Operating Expenses	162,437	0	162,437
	TOTAL POLICE DEPARTMENT	1,486,415	0	1,486,415

CITY OF SUNSET VALLEY
PUBLIC WORKS
FY 2018/2019

		Adopted Budget 2019/2020	Salary Amendment # 1 11/05/2018	AMENDED BUDGET FY 18/19
	SALARY AND BENEFITS			
5052	Administrative Assistant	41,163	1,441	42,604
5010	Operations Manager (exempt)	70,456	1,409	71,865
5060	Director (exempt)	108,700	3,261	111,961
5065	Development/Permit Corrdinator	0	0	0
5030	Parks & Natural Resources Manager	80,945	2,429	83,374
5066	Grounds Maintenance Supervisor	62,345	2,182	64,527
5062	Maintenance Technician (DC)	29,120	1,165	30,285
5064	Maintenance Technician (QD)	41,350	1,241	42,591
5063	Maintenance Technician (EO)	36,871	0	36,871
5061	Maintenance Technician I (GG)	27,040	811	27,851
5068	Maintenance Technician I (CW)	26,208	786	26,994
5080	Water Superintendent	60,020	4,502	64,522
	Benefits - new positions	0	0	0
5090	Overtime	9,724	570	10,294
	Water Sampling	7,220	220	7,440
5077	Youth Program	38,800	0	38,800
5077	Programs - Intern Program (combine into one)			
5078	Programs - Teen Program (combine into one)	0	0	0
	Merit Increases (3% of salaries)	19,647	-18,056	1,591
	Merit Increases Benefits	4,774	-291	4,483
	Balance from last year	0	0	0
	Market Increase	4,515	-4,515	0
	OTHER COMPENSATION			
5084	Cell Phone Allowances	11,100		11,100
5046	Incentive - Longevity	3,490		3,490
5086	Incentive - Bilingual	3,000		3,000
5087	Incentive - Education/Certification	2,700		2,700
5091	Incentive - Licensing	2,700		2,700
	BENEFITS			
5100	Exams	1,000		1,000
5122	Insurance - Dental	6,600		6,600
5120	Insurance - Life	660		660
5121	Insurance - Medical	79,140		79,140
5123	Insurance - Vision	1,056		1,056
5124	Insurance - LTD	2,336		2,336
5126	Insurance - STD	1,537		1,537
5150	Insurance - Workman's Compensation	28,000		28,000
5130	Medicare Tax- Employer Match (.0145%)	9,612	291	9,903
5135	Social Security Tax- Employer Match (teens and seasonal)	2,425		2,425
5131	State Unemployment Insurance (SUTA)	1,980		1,980
5140	TMRS (Retirement)	80,203	2,555	82,758
7000	Transfer Out-Utility Fund for Salaries & Benefits-Water	-186,901		-186,901
7000	Transfer Out-Utility Fund for Salaries & Benefits-WW	-79,111		-79,111
7000	Transfer Out-Utility Fund for Salaries & Benefits-SW	-36,462		-36,462
7000	Transfer Out-Green Tax Salaries & Benefits	-74,113		-74,113
	Total Salaries and Benefits	529,848	0	529,849

CITY OF SUNSET VALLEY
PUBLIC WORKS
FY 2018/2019

		Adopted Budget 2019/2020	Salary Amendment # 1 11/05/2018	AMENDED BUDGET FY 18/19
	COMMUNITY PROGRAMS			
5400	Adopt-A-Tree Expenses	7,000		7,000
4000	Adopt-A-Tree Revenue	-7,000		-7,000
5401	Ant Bait Program-Expenses	800		800
4001	Ant Bait Revenue	-800		-800
5437	Community Garden	1,700		1,700
5438	Community Habitat Program - Rebates	60		60
5565	Conservation Rangers	1,000		1,000
5695	Eco Events	1,500		1,500
5444-90	Energy Conservation Rebates - EE Appliances	5,000		5,000
5444-91	Energy Conservation Rebates - Solar PV	15,000		15,000
5444-92	Energy Conservation Rebates - Weatherization	5,000		5,000
5446	Environmental Monitoring Program	500		500
5445	Environmental & Planning Library	200		200
5447	Pollution Reduction Program	1,500		1,500
5472	Spring Cleaning Program	3,750		3,750
5476	Teen Program Expenses	2,000		2,000
	Sub-Total Community Programs	37,210	0	37,210
	CONTRACTUAL SERVICES			0
5523	Building Services: All Buildings	26,936		26,936
5325	Contract Manager Services	10,000		10,000
5200	Contractual Labor Services	0		0
5332	Planning Services	7,000		7,000
5350	Grounds Maintenance (Name chg. 06-07)	116,792		116,792
5379	Traffic Consultant	2,500		2,500
	Sub-Total Contractual Services	163,228	0	163,228
	OTHER OPERATING EXPENSES			
5535	Cell Phones for Employees	0		0
5570	Consumables	900		900
5600	Dues, Subscriptions & Fees	1,500		1,500
5645	Fuel	12,000		12,000
5711	Open Space Management Plan	500		500
5547	Rental - Ice Machine	2,000		2,000
5735	Rental Expense - Equipment	750		750
5740	Repair and Maintenance - City Buildings	10,500		10,500
5745	Repair and Maintenance - Equipment	6,000		6,000
5748	Repair and Maintenance - Fencing	2,500		2,500
5743	Repair and Maintenance - Landscaped Areas	4,500		4,500
5744	Repair and Maintenance - Parks & Grounds	9,000		9,000
5753	Repair and Maintenance - Trails & Footpaths	4,500		4,500
5762	Reprographics Services	1,500		1,500
5775	Small Tools	5,500		5,500
5436	Trails Master Plan	5,000		5,000
5820	Training & Education - Employee	5,000		5,000
5815	Training & Education: Travel Reimburse	3,500		3,500
5830	Uniforms	3,500		3,500
5133	Urban Forestry	4,000		4,000

CITY OF SUNSET VALLEY
 PUBLIC WORKS
 FY 2018/2019

		Adopted Budget 2019/2020	Salary Amendment # 1 11/05/2018	AMENDED BUDGET FY 18/19
5860	Vehicle Expense - Insurance	5,230		5,230
5755	Vehicle Expense - Repairs & Maintenance	5,000		5,000
5720	Vehicle Personal Mileage Reimbursement	0		0
5575	Wildlife Management Plan	1,500		1,500
	Sub-Total Other Operating Expenses	94,380	-	94,380
				0
	TOTAL PUBLIC WORKS	824,666	-	824,667

CITY OF SUNSET VALLEY
GENERAL FUND - NEW EQUIPMENT

	ADOPTED BUDGET FY 18/19 9/18/2018	Amendment #1 11/5/2018	Amended Budget FY 18/19
Administration Department	\$0	\$0	\$0
Police Department - Hand Held Ticket Writer	\$7,836	\$0	\$7,836
Public Works Department	\$0	0	\$0
Total New Equipment	\$7,836	\$0	\$7,836

**CITY OF SUNSET VALLEY
GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND**

FY 2018/2019

Administrative

	Average Year Life	Estimate to Replace	Age as of 9/30/2019	Adopted Budget 2017/2018	Expenses 2017/2018	Transfer Funds to Utility 2017/2018	Add Year 2018/2019	Adopted Budget 2018/2019
5560-01	varies	75,000		23,000	7,990		5,000	20,010
Computer /Software Upgrades/Battery/Servers								
Court Clerk/City Sec/Envir Mgr/Presentation Laptop- purchased 13/14								
PowerEdge R420 - purchases 2/12/2015								
Rack-Old Govt Office - purchases 5/1/2015								
Server installation - 6/5/2015								
Printer - City Secretary 1/5/2015								
Printer-Fronts Desk 10-30-2014								
5727-01	5	25,000	6 years	24,705			295	25,000
Audio System (3205 Jones Rd) (upgraded in 08/09)								
City Facilities Infrastructure								
5696-01		110,000		101,827	18,620		8,000	91,207
AC/HEATING/Water Heaters/Appliances/Parking Lot, Lights, Floors, Painting								
5764-01	10	30,000	5 years	12,567			2,433	15,000
All Facilities - Security System								
7019-01	20	125,000	8 years	43,750			6,250	50,000
City Solar Array - City Hall								
7019-01	20	17,000	8 years	5,950			850	6,800
City Solar Educational Display								
7166-01	20	30,000	6 years	7,500			1,500	9,000
Rainwater Collection System								
5360-01	10	60,000	8 years	40,729			7,271	48,000
Homestead Recreational Venue								
Police Department								
5550-02	6	30,000	4 years	15,000			5,000	20,000
Communication 800mghz System								
- 5 Motorola Car Radios (new format)								
	6	9,400	2 years	1,567			1,567	3,134
Hand Held radios (16 total) RZ (APX 6000) 2 each								
	6	9,400	5 years	6,268			1,567	7,835
Hand Held radios (16 total) RZ (APX 6000) 2 each replace 18/19								
	6	51,700	3 years	17,232			8,617	25,849
Hand Held radios (16 total) RZ (APX 6000) 12 each replace 20/21								
5698-02	5	25,000	3 years	10,000			5,000	15,000
MDC - 5 each - 1 per vehicle - est. \$5000 w/installation (purchased April 2016)								
5625-02	3	8,000	2 years	0			5,334	5,334
Bicycles and Equipment								
5623-02	20	8,000	14 years	5,200			400	5,600
Evidence Cage								
5622-02	-	-		5,000				5,000
Police Equipment Reserve								
5525-02	5	8,000	2 years	1,000				1,000
Police Bullet Proof Vests - 14 vests total - 8 replaced in 15/16								
5525-02	5	3,000	6 years	3,000	2,800		-200	0
Police Bullet Proof Vests - 14 vests total - 3 replace in 17/18								
5525-02	5	3,000	1 years	0			600	600
Police Bullet Proof Vests - 14 vests total - 3 replace in 22/23								
5525-02	5	3,000	4 years	2,000				2,000
Police Bullet Proof Vests - 14 vests total - 3 replace in 18/19								
5730-02	5	17,500	2 years	3,500			3,500	7,000
Radar Systems (5 units) - purchases 6/10/16								
5627-02	6	7,500	5 years	4,500			1,750	6,250
Speed Trailer (purchased Oct. 2013)								
5799-02	5	24,000	2 years	4,800			4,800	9,600
Taser with holster (20 each) purchased 2/1/2016								
5626-02	6	18,000	7 years	18,000	0		1,600	18,000
John Deere - ATV Vehicle PD-treasury 12/6/2011								
5870-02	5	8,000	2 years	1,600			1,600	3,200
Video Cameras - Body Cam (5 each)								
5870-02	4	35,000	4 years	26,250			8,750	35,000
Video Cameras - in Car (5 each) - WatchGuard and Software - 12/1/2014								
5870-02	n/a	0	- years	0				0
4 Door Crown Victoria - Unit # 0922 (take home vehicle)								
5845-02	5	0	7 years	0				0
Tahoe (purchase 09-2011) Unit # 1124 - (take home vehicle) (purchased unit 1530)								
5845-02	5	0	1 years	0				0
Tahoe (purchase 12/2011) Unit # 1125 - (take home vehicle) (purchased unit 1731)								
5845-02	5	25,000	6 years	25,000	25,000			0
Impala (purchase 2/2013) Unit 1327 (take home vehicle)								
5845-02	5	45,220	5 years	27,132			18,088	45,220
Ford Explorer - purchased (8/2014) Unit 1528								

CITY OF SUNSET VALLEY GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND FY 2018/2019									
		Average Year Life	Estimate to Replace	Age as of 9/30/2019	Adopted Budget 2017/2018	Expenses 2017/2018	Transfer Funds to Utility	Add Year 2018/2019	Adopted Budget 2018/2019
5845-02	Ford Explorer - purchased 4/10/2015 Unit 1529	5	45,220	4 years	18,088			18,088	36,176
5845-02	Ford Explorer - purchased 12/11/2015 Unit 1530	5	45,220	3 years	18,088			9,044	27,132
5845-02	Ford Explorer Police AWD 4 Dr. purchased 12/30/2016 - Unit # 1731	5	45,220	2 years	9,044			9,044	18,088
5845-02	Ford Explorer Police AWD 4 Dr. purchased 1/16/2017 - Unit # 1732	5	45,220	2 years	9,044			9,044	18,088
Public Works									
5618-04	ESRI GPS Tablet (No replacement required)	5	6,200	8 years	6,200			-6,200	0
5629-04	Large Scanner and Color Printer - Canon - 1 units	5	14,500	2 years	2,900			2,900	5,800
5685-04	2009 SCAG Pro V walk Behind Mower	5	7,000	9 years	7,000	7,000			0
5685-04	2015 SCAG 61" Tiger Cat Mower - 4-22-2015	4	8,000	4 years	6,000			2,000	8,000
5685-04	2016 52" Scag Cub Mower	5	8,000	1 years	0			3,200	3,200
5621-04	2012 Kubota Utility Tractor Package (purchased 2012)	5	32,500	7 years	32,500			2,500	35,000
5625-04	2017 Bob-cat Skid-steer with Auger Drive/Auger Bits/low prf. Bucketsweeper/track kit	15	70,000					4,667	4,667
5845-04	2009 Ford Super Cab F250 4x4 Environmental (1001)	8	32,000	10 years	32,000	32,000			0
5845-04	2013 Chevy Silverado 1500 4x4 General Svcs (3385)(8/14/2013) Unit #402	8	32,000	7 years	23,000			4,000	27,000
5845-04	2015 Ford Dump Truck F450 4x4 Environmental (1523) 2-15-2015	8	52,000	4 years	19,500			6,500	26,000
5626-04	2011 Kubota RTV 1140 (ATV Vehicle - Kubota (purchased 12-6-11))	5	17,000	7 years	17,000	0		0	17,000
5626-04	2016 Kubota-RTV - Utility Vehicle RTV-X900W (purchased 03/25/2016)	5	15,000	3 years	6,000		6,000	0	0
5808-04	Village Trail Buffer Bridge	30	20,000	19 years	12,000	5,000		667	7,667
7178-04	Lovegrass Lane Split Rail Fence (installed Aug. 2014) (Will not be replaced)	10	35,000	0 years	0			0	0
Total Equipment Replacement Costs:					655,441	98,410	6,000	163,426	714,457

Scheduled to replace in FY 18/19

CITY OF SUNSET VALLEY PROJECTS/PROGRAMS	ADOPTED PROJECTS/ PROGRAMS FY 18/19 9/18/2018	Salary Amendment #1 11/5/2018	Amended Budget FY 2018-2019
GENERAL FUND			
Non-CIP Projects/Programs			
Parent Support Specialist-SSV Elementary position	\$7,000	0	\$7,000
Salary Market Adjustments	\$12,000	-2850	\$9,150
Enhance the TMRS Retirement Benefit to provide retirement at 20 years of service.	\$18,500		\$18,500
Cost of Service and Rate Study	\$20,000	0	\$20,000
SUB-TOTAL	\$57,500	-\$2,850	\$54,650
CIP Projects			
34 Reese Improvements	\$9,500	0	\$9,500
Burger Center Loop Trail	\$5,000	0	\$5,000
SUB-TOTAL	\$14,500	\$0	\$14,500
TOTAL GENERAL FUND PROJECTS	\$72,000	-\$2,850	\$69,150

**5 Year CIP Schedule
FY 18/19-FY 22/23**

Division/Funding Source	CIP Projects - ADOPTED BUDGET					
	1	2	3	4	5	5 Year Total
	18/19	19/20	20/21	21/22	22/23	
Streets						
Street Tax	\$ 332,098					
Street Tax	\$ 53,000	\$ 265,000				
Street Tax		\$ 62,347				
Drainage Utility/Street		\$ 55,000	\$ 250,000			
Street Tax	\$ 45,000	\$ 225,000				
Street Tax	\$ -	\$ -				
Street Tax		\$ 368,318		\$ 681,842		
Street Tax	\$ 588,877					
Street Tax	\$ 245,572	\$ 195,343				
Street Tax					\$ 172,793	
Street Tax					\$ 232,473	
Street Tax	\$ 82,739	\$ 94,254	\$ 87,888	\$ 121,017	\$ 111,888	
Street Tax	\$1,347,286	\$ 639,254	\$ 963,896	\$ 802,859	\$ 517,154	\$ 4,270,449
Total						
Water						
Reserves					\$ 120,000	
Reserves				\$ 224,972		
Reserves			\$ 20,041	\$ 133,609		
Reserves		\$ 64,500				
Reserves		\$ 25,000				
Reserves			\$ 316,693			
Reserves	\$ 133,690					
Reserves		\$ 245,975				
Reserves	\$ 250,000	\$ 75,000	\$ 595,382			
Reserves	\$ 383,690	\$ 410,475	\$ 1,007,116	\$ 378,581	\$ 20,000	\$ 2,319,862
Total						
Wastewater						
Green Tax		\$ 12,000	\$ 170,530			
Reserves			\$ 221,685			
Reserves			\$ 156,762			
Reserves			\$ 74,898			
Reserves			\$ 25,000		\$ 317,836	
Total	\$0	\$ 12,000	\$ 648,875	\$ -	\$ 317,836	\$ 978,711

5 Year CIP Schedule

FY 18/19-FY 22/23

Division/ Funding Source	CIP Projects - ADOPTED BUDGET					5 Year Total
	1	2	3	4	5	
Drainage/Environmental						
Drainage Utility Fund	\$ 340,000					
Drainage Utility Fund	\$ 70,000					
Drainage Utility Fund		\$ 55,000	TBD			
Green Tax	\$ 110,000					
Green Tax	\$ 45,000					
Green Tax	\$ 25,000					
Green Tax		\$ 40,000				
General Fund	\$ 9,500	\$ 28,000				
General Fund	\$ 5,000	\$ 30,000				
Total	\$ 604,500	\$ 153,000	\$ -	\$ -	\$ -	\$ 757,500
Total CIP	\$2,335,476	\$1,214,729	\$2,619,887	\$1,181,440	\$974,990	\$8,326,522

CITY OF SUNSET VALLEY HOTEL OCCUPANCY TAX FY 2018/2019		ADOPTED BUDGET FY 18/19 9/18/2018	% of Revenue	Revised Revenue Projection	% of Revenue
	Fund Balance as of 10/01	\$621,134		\$621,134	
	REVENUE				
4080	Hotel Occupancy Tax Revenue	\$245,000		\$250,000	
4095	Interest Earned	\$6,000		\$6,000	
	TOTAL REVENUE	\$251,000		\$256,000	
	TOTAL FUNDS AVAILABLE	\$872,134		\$877,134	
	Less Amount for Future Facility	\$621,134		\$621,134	
	Total Amount Available for Expenses	\$251,000		\$256,000	
	Venue Reserve re: 351.101 a(1) & 5 (25% of revenue)	\$0	0%	0.00%	0%
	EXPENDITURES				
	Promotional (minimum 15%)				
5500	Advertising- Marketing Program	\$115,065		\$115,065	
	Total Advertising - Marketing Program	\$115,065		\$115,065	
5551	Advertising - ArtFest	\$41,385		\$41,385	
5556	Advertising - SFC	\$41,900		\$41,900	
5583	Arts Commission-Concert Series	\$0			
5651	American Indian Heritage Pow Wow	\$0			
	American Indian Heritage Pow Wow - 2nd	\$0			
new	JDRF One Walk	\$15,000		\$15,000	
5554	Donkey Dash	\$0			
7176	60th Anniversary Celebration	\$0			
new	Bougie's Fun Run	\$0		\$5,000	
	Total Advertising - Events	\$98,285		\$103,285	
	Sub-total Promotional	\$213,350	85%	\$218,350	85%
	Arts (maximum 15%)				
5551	Sunset Valley Arts Commission-Arts Fest	\$37,650		\$37,650	
5649	Youth Event in conjunction with POWWOW	\$0			
	Sub-total Arts Commission	\$37,650	15%	\$37,650	15%
	TOTAL EXPENSES	\$251,000	100%	\$256,000	
	Balance 09/30	\$621,134		\$621,134	
	Building Reserve addition	\$0		\$0	
	Fund Balance -Reserve for Visitor Center	\$621,134		\$621,134	

CITY OF SUNSET VALLEY				
STREET REPAIR AND REPLACEMENT FUND				
FY 2018/2019				
		ADOPTED BUDGET FY 18/19 9/18/2018	Encumbered FY 18/19	ADOPTED BUDGET FY 18/19
	Beginning Yr. Balance 10/1/2017 (Projected)	\$4,941,955	\$67,546	\$5,009,501
	REVENUE:			
4185	Sales Tax Revenue	\$804,000		\$804,000
4095	Interest Income	\$60,000		\$60,000
	Total Revenue:	\$864,000	\$0	\$864,000
	TOTAL FUNDS AVAILABLE	\$5,805,955	\$67,546	\$5,873,501
5750	OPERATION AND STREET MAINTENANCE			
6	Brodie Lane	\$19,072		\$19,072
6	Curley Mesquite	\$464		\$464
6	Ernest Robles Way North	\$5,797		\$5,797
4	Ernest Robles Way South	\$308,877		\$308,877
5	Home Depot Blvd	\$190,572		\$190,572
6	Jones Road	\$13,405		\$13,405
6	Lone Oak Trail	\$7,583		\$7,583
6	Lovegrass Lane	\$7,315		\$7,315
6	Msg. Sgt. Horrigan Trail (formally Pillow Rd. North)	\$6,313		\$6,313
1	Oakdale Drive	\$212,098		\$212,098
6	Pillow Road	\$5,606		\$5,606
6	Reese Road	\$4,692		\$4,692
6	Sunset Trail	\$4,376		\$4,376
6	Yellow Tail Cove	\$3,338		\$3,338
6	Sunflower	\$4,777		\$4,777
	TOTAL OPERATION AND STREET MAINTENANCE PROPOSED	\$794,285	\$0	\$794,285
	STREET DRAINAGE, CONSTRUCTION, AND REPAIR PROJECTS			
7206	Pillow Road	\$0	\$67,546	\$67,546
1 5746	Oakdale Curbside Stabilization Project	\$120,000		\$120,000
5 new	Home Depot Concrete Maintenance	\$55,000		\$55,000
4 7202	ERW Bridge Repair	\$250,000		\$250,000
	TOTAL STREET & DRAINAGE PROJECTS	\$425,000	\$67,546	\$492,546
	ENGINEERING FOR STREETS			
2 7183	Lone Oak Trail Design	\$53,000		\$53,000
3 7184	Sunset Trail Design	\$45,000		\$45,000
4 7202	ERW Bridge Repair	\$30,000		\$30,000
	TOTAL ENGINEERING FOR STREETS	\$128,000	\$0	\$128,000
	TOTAL PROJECT EXPENSES	\$553,000	\$67,546	\$620,546
	TOTAL EXPENSES	\$1,347,286	\$0	\$1,414,832
	TOTAL SURPLUS/DEFICIT (Fund Balance as of 9/30/2019)	\$4,458,669	\$67,546	\$4,458,669

CITY OF SUNSET VALLEY GREEN TAX FUND		ADOPTED BUDGET FY 18/19 9/18/2018
GL CODE	BUDGET ITEM	
	Balance as of 10/01	1,034,902
	REVENUE	
18-18-4095	Interest Earned	16,000
18-18-4184	Sales and Use Tax - Green Tax	401,620
18-18-4190	Sales of Assets - Property	0
18-18-4300	Transfer in from Other Funds	0
	Sub-Total Revenue	417,620
18-18-7000	Transfers Out to Other Funds	0
	TOTAL AVAILABLE FUNDS	1,452,522
	WATER QUALITY RESERVE FUNDS	
18-18-5662	Non-committed Watershed venue	0
18-18-5660	Land Acquisition - Reserve	500,000
18-18-5332	Water Quality Planning - Reserve	100,000
No GL Code	Infrastructure - Reserve	375,000
No GL Code	Equipment Replacement - Reserve	10,000
	Water Quality Program & Project Reserves	35,000
	TOTAL WATER QUALITY RESERVE FUNDS	1,020,000
	FUNDS AVAILABLE FOR EXPENSES	432,522

CITY OF SUNSET VALLEY GREEN TAX FUND		ADOPTED BUDGET FY 18/19 9/18/2018
GL CODE	BUDGET ITEM	
	OPERATION AND MAINTENANCE EXPENSES	
18-18-7000	Personnel	74,113
18-18-5745	Equipment Repair and Maintenance	3,000
18-18-5381	Contractural Water Quality Consultant	15,000
18-18-5711	Open Space Management	40,000
18-18-5749	Waterway Maintenance	12,000
18-18-5880	Water Quality Pond Maintenance	10,000
18-18-5133	Urban Forestry Maintenance	8,000
18-18-5446	Environmental Monitoring	2,500
18-18-5823	Educational Programs	4,000
	Sub-Total Operations and Maintenance	168,613
	PROJECTS	
18-18-7208	Valley Creek Park Gabions	25,000
New GL Code	Brodie Hazmat Traps	110,000
New GL Code	Lovegrass Pond	45,000
	Sub-Total Projects	180,000
	TOTAL EXPENSES	348,613
	Sub-Total : Funds available after expenses	83,909
	Plus Reserve Funds	1,020,000
	TOTAL FUNDS AS OF 9/30	1,103,909

FY 2018/2019
UTILITY FUND - EQUIPMENT REPAIR/REPLACEMENT

EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT		Purchase Date FY	Replace Date FY	Average Year Life	Estimate to Replace	Age as of 9/30/2018	Adopted 2017/2018	Expenses 2017/2018	Add Year 2018/2019	Adopted 2018/2019
WATER										
	Backhoe 02-12-5624	FY 04/05	FY 14/15	11	\$125,000	13 years	\$120,000		\$5,000	\$125,000
	2004 Chevy Silverado 2500 UT w/Crane (6915) (Purch. 04) 02-12-5845	FY 03/04	FY 11/12	8	\$60,000	14 years	\$60,000	\$60,000	\$0	\$0
	2015 Chevy Silverado 1500 Utility 6-5-2015 (4832) 02-12-5845	FY 14/15	FY 19/20	8	\$32,000	4 years	\$12,000	\$4,000	\$4,000	\$16,000
	TOTAL						\$192,000	\$60,000	\$9,000	\$141,000
WASTEWATER										
	Sewer Jet Trailer 02-12-5628	FY 11/12	FY 22/23	10	\$60,000	7 years	\$36,000		\$6,000	\$42,000
	Lift Station Pump 1 (2014) 02-12-5616	FY 13/14	FY 18/19	5	\$8,200	5 years	\$6,560		\$1,640	\$8,200
	Lift Station Pump 2 (2013) 02-12-5616	FY 13/14	FY 18/19	5	\$8,200	5 years	\$6,560		\$1,640	\$8,200
	TOTAL						\$49,120	\$0	\$9,280	\$58,400
SOLID WASTE										
	2014 Vermeer Brush Chipper 12" (purchased Jan 2014) 02-12-5625	FY 13/14	FY 18/19	4	\$32,000	5 years	\$32,000	\$0	\$0	\$32,000
	TOTAL						\$32,000	\$0	\$0	\$32,000
TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT										
	Operating Transfers In - From General Fund 02-12-4300						\$273,120		\$18,280	\$231,400
	TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT						273,120	0	18,280	231,400

CITY OF SUNSET VALLEY UTILITY FUND BUDGET		Adopted Water Budget 2018/2019	Adopted Wastewater Budget 2018/2019	Adopted Solid Waste Budget 2018/2019	Adopted Utility Budget 2018/2019
REVENUE					
4060	General Fees and Inspections	2,500	2,000	0	4,500
4095	Interest	20,000	20,000	0	40,000
4100	Late Fees for Utility Billing	0	0	0	0
4115	Penalties/Fine/Surcharges	1,000	0	0	1,000
4210	Tap Fees/Reconnection Fees	1,500	1,200	0	2,700
4170	Recycle/Reclamation of Disposed Materials	0	0	200	200
4220	Utility Sales	650,000	474,795	4,200	1,128,995
	TOTAL REVENUE:	675,000	497,995	4,400	1,177,395
Trans In	Contribution from the GN Fund for Utility Infrastructure	119,405	89,554	0	208,959
	Subsidy from General Fund	192,201	135,950	130,915	459,066
	TOTAL CONTRIBUTION FROM THE GN FUND	311,606	225,504	130,915	668,025
	TOTAL REVENUE AFTER TRANSFERS	986,606	723,499	135,315	1,845,420
EXPENDITURES					
Trans Out	Contribution for Utility Infrastructure	\$119,405	\$89,554	\$0	208,959
	New Equipment	\$0	\$0	\$0	0
5057	Administrative Assistant	\$0	\$0	\$0	0
5065	Code Compliance Officer	\$0	\$0	\$0	0
5060	Director	\$0	\$0	\$0	0
5030	Environmental Manager	\$0	\$0	\$0	0
5066	Land Management Supervisor	\$0	\$0	\$0	0
5068	Maintenance Technician (Vacant)	\$0	\$0	\$0	0
5064	Maintenance Technician (QD)	\$0	\$0	\$0	0
5063	Maintenance Technician (MJ)	\$0	\$0	\$0	0
5062	Maintenance Technical 1	\$0	\$0	\$0	0
	Benefits	\$0	\$0	\$0	0
5010	Operations Manager	\$0	\$0	\$0	0
5080	Utilities Supervisor-Superintendent	\$0	\$0	\$0	0
5001	Utility Billing Clerk	\$0	\$0	\$0	0
5094	Water Sampling Hourly	\$0	\$0	\$0	0
5090	Overtime	\$0	\$0	\$0	0
n/a	Merit Increases (3% Salary)	\$0	\$0	\$0	0
n/a	Benefit Increases	\$0	\$0	\$0	0
5084	Cell Phone Allowance	\$0	\$0	\$0	0
5046	Incentive - Longevity	\$0	\$0	\$0	0
5086	Incentive - Bilingual	\$0	\$0	\$0	0
5087	Incentive - Education	\$0	\$0	\$0	0
5091	Incentive-Licensing/Certification	\$0	\$0	\$0	0
5122	Dental Insurance	\$0	\$0	\$0	0
5120	Life Insurance	\$0	\$0	\$0	0
5121	Medical Insurance	\$0	\$0	\$0	0
5123	Vision Insurance	\$0	\$0	\$0	0
5124	LTD Insurance	\$0	\$0	\$0	0
5126	STD Insurance	\$0	\$0	\$0	0
5150	Workers Comp Insurance	\$0	\$0	\$0	0
5130	Medicare Employer Match	\$0	\$0	\$0	0
5135	Social Security Employer Match (6.2%)	\$0	\$0	\$0	0
5140	TMRS Match	\$0	\$0	\$0	0
5131	Unemployment Insurance	\$0	\$0	\$0	0
4300	Transfer in from PW-Salaries & Benefits	\$186,901	\$79,111	\$36,462	302,474
4300	Transfer in from Admin-Salaries & Benefits	\$10,840	\$0	\$0	10,840
	Total Personnel Services	197,741	79,111	36,462	314,054
					314,054

FUND TOTALS

CITY OF SUNSET VALLEY UTILITY FUND BUDGET		Adopted Water Budget 2018/2019	Adopted Wastewater Budget 2018/2019	Adopted Solid Waste Budget 2018/2019	Adopted Utility Budget 2018/2019
	Community Programs				
5877	Water Conservation Program	26,000	0	0	26,000
	Total Community Programs	26,000	0	0	26,000
	Contractual Services				
5303	Aquifer District Fee	3,500	0	0	3,500
5798	Annual Wastewater Line Inspections	0	15,000	0	15,000
5410	Brush Chipping	0	0	16,000	16,000
5324	Emergency Repair Services	1,500	0	0	1,500
5327	Engineer Services	7,000	7,000	0	14,000
5375	Inspections	500	1,000	0	1,500
5371	Industrial Waste Services	0	2,500	0	2,500
5374	Dumpster Rental	0	0	7,000	7,000
5373	Utility Wholesale Purchases	575,260	509,084	70,603	1,154,947
	Total Contractual Services	587,760	534,584	93,603	1,215,947
	Operational Expenses				
5510	Animal Control	0	0	3,500	3,500
5515	Bank Fees	2,500	0	0	2,500
5516	Credit Cards Fees	1,500	0	0	1,500
5600	Dues, Fees & Subscriptions	1,000	750	0	1,750
5645	Fuel	500	500	0	1,000
5650	Haz-Mat Material Disposal	0	0	350	350
5665	Landfill Use	0	0	0	0
5705	Office Supplies, Postage, Printing	1,000	800	0	1,800
5710	Oil Disposal/Disposal Program	0	0	0	0
5735	Rental Expense - Equipment	1,000	750	750	2,500
5745	Repair & Maintenance - Equipment	1,500	4,700	0	6,200
5758	Repair & Maintenance: System	22,000	6,000	0	28,000
5775	Small Tools & Supplies	3,000	2,000	0	5,000
5782	Software Maintenance	11,000	0	0	11,000
5795	Tire Recycling	0	0	650	650
5820	Training and Education: Employees	4,350	1,500	0	5,850
5815	Training and Education: Travel Expenses	1,900	1,000	0	2,900
5830	Uniforms	700	500	0	1,200
5835	Utilities: Electric/Gas/Telephone	3,000	1,000	0	4,000
5755	Vehicle Expense: Repair and Maintenance	750	750	0	1,500
	Total Operational Expenses	55,700	20,250	5,250	81,200
	TOTAL EXPENDITURES	986,606	723,499	135,315	1,845,420
	EXCESS/DEFICIENCY	0	(0)	0	(0)

**CITY OF SUNSET VALLEY
DRAINAGE UTILITY FUND**

EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT FY 2018/2019	Average Year Life	Estimate to Replace	2017/2018	Expenses 2017/2018	Add Year 2018/2019	Adopted Budget FY 18/19 9/18/2018
DRAINAGE						
Water Quality and Storm Water Pumps	Varies	100,000	33,000	0	5,000	38,000
(ERW Storm Station & Re-irrigation Pond, Meadows Ponds)						

CITY OF SUNSET VALLEY DRAINAGE UTILITY FUND		ADOPTED BUDGET FY 18/19 9/18/2018
	Balance as of 10/01	389,606
	Less Repair and Replacement Funds	(33,000)
	Funds Available before Revenue	356,606
G/L Code	REVENUE	
4220	Drainage Utility Fees	101,460
4095	Interest	5,000
4300	Transfer in - from the Gnu Fund	0
	TOTAL REVENUE	106,460
	TOTAL FUNDS AVAILABLE	463,066
	Contribution to Repair and Replacement Reserve	5,000
7140	Jones Road Southside Pedestrian trail	0
7186	Pillow Road Phase 2-Drainage/Low Water Crossing Improvements	0
7199	Sunset Trail Subdivision Drainage Swale Construction	70,000
7209	Sunset Valley Tributary Pond Dam Improvements	340,000
7208	Valley Creek Park Gabion Improvements. Moved to Green Tax.	0
	SUB-TOTAL NEW PROJECTS	410,000
5823	Drainage Utility - Education Programs	1,750
5327	Engineering Design Fees	10,000
5660	Land Acquisition	0
	SUB-TOTAL MISC. OPERATING COSTS	11,750
7187	West Gate Bridge Feasibility	0
5746	Repair and Maintenance Drainage-Streets and Right of Ways-General	0
5746	Sunset Trail Drainage Improvements	0
5746	Meadows Subdivision Roadside Drainage Improvements	15,000

CITY OF SUNSET VALLEY DRAINAGE UTILITY FUND		ADOPTED BUDGET FY 18/19 9/18/2018
	SUB-TOTAL DRAINAGE-STREETS AND RIGHT OF WAYS	15,000
5761	Repair and Maintenance-Water Quality Ponds and Storm Water Controls	5,000
5761	Brodie Haz Mat Maintenance Moved expense to Green Tax.	0
5761	Lovegrass Lane Water Quality Pond Rehabilitation Moved expense to Green Tax.	0
5749	Repair & Maintenance-Natural Waterways Moved expense to Green Tax.	0
5749	Berm Emergency Repair	0
5699	Storm Water Program (Lot to Lot)	0
	SUB-TOTAL WQP AND STORM WATER CONTROLS	5,000
	TOTAL EXPENDITURES	446,750
	Total Balance Available	16,316
	Reserve Funds for Equipment	38,000
	Total Balance	54,316