



City of Sunset Valley
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08/12/2019

City Council and Citizens,

The Proposed Budget for Fiscal Year 2019/2020 has been filed as required by §102.005 of the Texas Local Government Code. Your city councilmembers must now consider and adopt a Final Budget. Thank you to the staff, residents and all committee members who assisted in providing advisory recommendations.

BUDGET MEETING DATES:

08/20/2019—Regular Council Meeting—The budget will be presented in a brief form at this meeting. This will not be a deliberation of the budget items, but instead a first step at gathering a list of needs from council and the community to address at the following two meetings.

09/03/2019—Public Hearing—This is the best meeting for residents to present and discuss areas of concern. It is also an opportunity to view more detailed presentations from staff on specific areas triggered at the 08/20/2019 meeting. Some items can hopefully be cleared by council vote or direction, and further direction provided to staff for the items that Council would like to carry into the work session.

09/10/2019—Budget Work Session—This meeting’s agenda is completely devoted to budget discussions. The goal is for Council to finalize any and all changes that they plan to incorporate into the Final Adopted Budget.

09/17/2019--The Budget will be adopted at this Council meeting. Some cleanup may be presented, but it is not the ideal meeting to expect long or new deliberation on specific budget items.

Please attend these four meetings if you have concerns about any aspect of our current budget or future expenditures. You may access the Mayor’s Dashboard to review progress on: (1) Council priorities; (2) Agenda planning and unassigned agenda items in progress; and (3) the “Mayor’s desk”. Please move through the four tabs at the bottom of this public document. You can view and bookmark it using this link:

<https://docs.google.com/spreadsheets/d/1aqcUZoiYvL4VMWzGyFOo4FFM6EQ0XdrWQQfaSgC9xtM/edit?usp=sharing>

STATE OF THE FINANCES:

1. Sunset Valley continues to maintain \$0 in debt.
2. Direct subsidies to residents will not reduce; residents will continue paying no city property tax; rebate programs will not reduce; and there will be no reduction to services or personnel.

3. This Proposed Budget includes an increase to the General Fund reserve contribution to \$342,365, which is \$72,502 more than recommended by the Budget and Finance Committee for a total of \$4,640,910.31.
4. The estimate of funds left from the contingency fund from the City Facilities project is estimated to be \$175,000, which is proposed to be an additional transfer to the reserve.
5. With these two increases to the General Fund Operating Reserve, the city will be at 11.1 months in 2019/2020. This far exceeds all goals and projections. Our city will be back at 12 months or more of reserves with next year's budget adoption.
6. We estimate to receive \$4,844,542.04 in sales tax for FY 18/19. We estimate we will take in \$78,810 less in sales tax this year even though we will exceed our adopted budget projection by \$25,342.04 or .53%.
7. In the next year we will complete the following:
 - a. A salary and benefits survey which will inform personnel cost decisions for next year's budget;
 - b. A city-wide survey to allow residents to revise their position on issues and inform your elected officials about your preferences and priorities; and
 - c. A presentation of possible new subsidy/rebate programs to invite the ability to see whether we can improve our programs and put more money in your pocket.

SUMMARY OF CHANGES FROM LAST BUDGET:

1. This list highlights recommendations from the Budget and Finance Committee that are incorporated into the Proposed Budget. This is not an exhaustive list:
 - a. 2.5% salary increase for employees (PD maintains their step program).
 - b. Reduce the cell phone allowance to \$40/month per qualifying employee. All other compensation and reimbursement categories remain the same.
 - c. Contingency Fund, reduce from \$25,000 to \$10,000.
 - d. Funding a new City website and digital directory for residents, total money budgeted \$30,000. This will improve the functionality of our website for residents and improve technology and tools related to document search, applications, calendar, agenda related posts, and more. The digital directory will provide a more secure way for you to share but control what information you get and who can/should contact you for city business, city events, election information, and how you share your contact information with other residents.
 - e. No increase to water or wastewater rates as we are still waiting for COA to announce changes. We do anticipate an increase when it is announced.
 - f. Pass through of solid waste increase to residents, approximately 3% which is approximately a .05 cent increase to your solid waste charge per month.
2. This left \$175,002 in unallocated funds. For this reason, the next list outlines deviations and additional decisions to ensure all funds were allocated. Please reference the one-page summary included with this letter of all changes to the General Fund from the last fiscal year.
 - a. \$144,935 increase in HOT fund grant to fund the request made by CED. All actual use of these funds must be approved by Council.
 - b. Funded Planning & Environmental Committee's \$30,000 request out of General Fund rather than HOT for reasons explained below.
 - c. \$2,000 increase in library card program to match this fiscal year's demand.
 - d. Increased food and coffee by \$1,500 to allow for a simple sandwich offering to

- staff/council in breakroom during council meetings. I agree with the recommendation to eliminate the council meeting buffet.
- e. Funded the volunteer appreciation dinner at \$4,000.
 - f. Created and funded a planning budget of \$30,000 to create a Master Plan and implementation budget for park and trail beautification and improvements at the Homestead Park. See more on this below.
 - g. \$30,000 hold on funds for possible personnel or other increases recommended by councilmembers. If not utilized through the deliberation process, any unallocated funds can be added to the reserve fund in the Final Budget.
 - h. An additional \$72,502 has been added to the reserve fund on top of the \$239,863 recommended by the Budget and Finance Committee.

AREAS OF SPECIAL ATTENTION:

City Facilities Construction Project:

Construction began in January 2018 and is complete in the sense that staff has occupied and is using all spaces. The city is retaining \$347,748 for the purpose of closing out the contract. You can reference the open items and current schedule for completion on the Mayor's dashboard I linked above, Tab#1. Approximately \$175,000 of the \$380,000 contingency funds for this project will be returned to the General Fund Reserve in 2020.

The Facilities project was the largest construction project Sunset Valley has undertaken. In lieu of any bond, debt or phased construction, Council utilized the Reserve Funding as recommended by the Finance Committee. Approximately \$432,000 is equivalent to one month of Reserve Funding. Before the Facilities Project started, the City had 12 months of Reserve Funding. This was reduced to approximately 4.1 months for the Facilities Project, and if this 2019/2020 Proposed Budget is approved, the City will be at 11.1 months of Reserve Funding.

Community Parks and Greenspace:

In addition to our trails, the city has a handful of green spaces that cannot be developed in a residential/commercial capacity but that are potentially underutilized. They all connect to city trails and/or sit adjacent to existing commercial development: 1) 37 Lone Oak; 2) Children's Nature Preserve, community garden and underutilized area leading away from city hall; 3) Valley Creek Park -- park and playground at the end of Reese; and 4) Homestead Park -- playground and underutilized green space in the Homestead Shopping Center. These already existing public spaces in excess of 8 acres that would better benefit residents and/or our commercial district if we devote additional funding and resources their way.

For these reasons, I have included the following in the Proposed Budget: \$30,000 for a Master Plan to develop the Homestead Park, which includes property between the Homestead Playground and Brodie Event Center as well as property adjacent to La Madeleine. This should be planned and budgeted in a professional manner as we have over \$60,000 in additional committed funds that are to be utilized in this space from Green Tax funds and watershed mitigation fees paid by the developer of the Brodie Event Center.

This could include features such as but not limited to: playground improvements, additional pedestrian areas, water feature, connection trails and nature beautification.

Property known as the “Uplands”:

It is acceptable to save funds for possible expenditures on the Uplands with HOT funds. The City has done this and currently has \$649,405 saved. The City should not, however, spend HOT funds for improvements to the Uplands since until Council votes on a concept/design. Any funds used to maintain, survey, or enhance this property should be used from General Funds until a final decision is made by council as to what will be developed on this property.

The Proposed Budget funds the Planning and Environmental Committee’s request for \$30,000 of funds for the Uplands out of General Funds money for the reasons outlined above. Any actual use of these funds must be presented and approved by Council; which is also noted in how it is categorized. Examples of expenditures of this money could be used for include but are not limited to:

- Beautification and clearing of the space with new plantings or increased visibility to support public safety and consistency with other street-side, undeveloped property owned and managed by the City;
- Continued assessment and community progress in valuation of the property and determination of what type of development the community ultimately wants on this property; or
- Something Council reasonably believes will increase the value, use or enjoyment of this property by.

Hotel Occupancy Tax (HOT funds):

This year we had requests that range from approximately 1) \$80K for a one-day event; 2) \$15K for a one--day event; 3) \$40K for 52 days of events; and 4) over \$200K for marketing and city branding which is hard to measure against a number of days or visitors. Rather than determine how we solve this puzzle, the Proposed Budget funds all of the requests. Council should now:

1. Require that the significant increase requested by the Community and Economic Development Committee be approved contingent on council approval for all expenditures after additional and more detailed presentation; and
2. Determine if, like City of Austin, the city HOT tax should be increased from 7% to 9%; and
3. Review and adopt suggestions proposed in the Budget and Finance Committee’s White Paper (referenced below if you would like to read it as a complete document) including but not limited to:
 - a. Presenting specific goals and milestones that the plan/expenditure of HOT funds achieve that have also been approved by Council;
 - b. Provide measurable goals for the HOT expenditure each year such as “increase sales tax by X%” or “attract X# of new retailers to our shopping centers” or “Increase number of visitors to SV even by X%”;

- c. Create and prove up measurable milestones for the HOT expenditure that can be reviewed by Council and/or the Budget and Finance Committee throughout the year;
- d. Possibly bring in an outside consultant (this might only apply to CED and Arts Commission requests) to help develop both a plan of execution and set intermediate and final measures to determine the success of HOT money spent;
- e. Determine if use of HOT funds should be self-sustaining in some form by each user.

Marketing:

Although this shows up as a Committee expense connected to the Community and Economic Development Committee, it is a necessary City investment similar requests made by the Public Works and Planning and Environmental Committees for City Projects over the years. We do not have a Chamber of Commerce that could adequately serve our commercial district and we rely on our Commercial vitality for more than just economic reasons. It falls on us to do whatever we can to maintain and grow our retail tax base and support the visual and cultural vibrancy that sets Sunset Valley apart from Austin, Rollingwood and Westlake. The appearance and offerings in our commercial area affect our public safety, economic vitality and overall quality of life in Sunset Valley. Please review the economic development strategy presented by staff in 2014 that is attached to this letter.

Money spent properly on marketing and branding of our City is critical. If council does not want to approve the CED request at the amount allocated in the Proposed Budget from HOT funds because they want to leave more unused funds for the future Uplands development, I would then recommend, as an alternative plan, that the Council utilize General Funds to approve this request.

Regardless of the decision to fund or not to fund the CED requests and based on the Fiscal Policy adopted by Council this year, Mindful Marketing and White Hat Agency contracts be up for new scope and bid within the next calendar year. All marketing contracts will be re-bid and reviewed for approval by City Council no later than the end of the 2019/2020 fiscal year.

No matter what we allocate to this expenditure or what we adopt in the budget, the scope and cost of marketing for Sunset Valley will be discussed and approved by council in 2020. There will be a formal RFP process and Council will accept a contract and budget accordingly at that time. I suggest we budget in preparation for what we want in the future and to be able to build a good scope of work and bid honestly for what we want and need.

Sunset Valley Police Department and the Crime Control Prevention Tax:

This year's increases to the police budget will allow for cameras and other public safety improvements recommended by Chief Carter. Some of this is closure to gaps known and highlighted when the "Austin bomber" was tracked utilizing evidence of the bomber sending packages from the Sunset Valley FedEx facility.

Another important change this year is that we will begin paying our reserve officers an hourly rate, which is LONG overdue. We value these officers as part of our community policing program and they have been with us for many years. It is long past time to recognize their value by paying them. This is the right thing for our City to do.

Both of these changes will be funded from the Crime Control Prevention Tax. It is my opinion, and has been since we first adopted the Crime Control Prevention Tax, that the residents vote to continue this tax when it ends. I have never supported the theory that we generate more shoppers and more tax revenue by having a sales tax nominally lower than City of Austin. The Crime Control Prevention Tax generates approximately \$400,000. This tax makes more sense in our city than most cities, since we rely entirely on the vitality of our shopping district to fund our quality of life in Sunset Valley. If you have a strong opposing opinion or are new to this portion of our sales tax, I strongly encourage you to meet directly with Chief Carter to better understand this tax, its purpose and how it is utilized in other Texas cities before the next time it appears on the ballot.

Reference Documents and Links:

1. [Organizational work chart](#) and departmental labor cost work charts for three departments based on proposed budget.
2. [Salary, benefits and other compensation tally](#) for all employees based on proposed budget.
3. [Summary of General Fund](#) changes made to this budget compared to last year's adopted budget.
4. [Budget and Finance Committee](#) White Paper adopted by committee.
5. [Economic Development Paper](#), drafted in 2014 by Assistant City Administrator, Sara Wilson.
6. Mayor's Dashboard:
https://docs.google.com/spreadsheets/d/1aqcUZoiYvL4VMWzGyFOo4FFM6EQ0XdrWQ_QfaSgC9xtM/edit?usp=sharing

Again, I would like to express my appreciation to the members of the Budget, Finance and Administrative Committee as well as other committees for their hard work and assistance in preparing this proposed Budget. I look forward to having a constructive public hearing and workshop to ensure we incorporate all residents and elected officials in the decisions made in the adoption of our Final Budget for 2019/2020.

Respectfully submitted this 12th day of August, 2019,



Rose Cardona
Mayor

CITY OF SUNSET VALLEY FY 2019/2020 CITY BUDGET



FY 2019/2020 GENERAL FUND - SUMMARY PAGE						Comments for 9/17/2019	
GENERAL FUND REVENUE	MAYOR'S BUDGET FY 2019/2020	Proposed Changes 09/10/2019	Revised Proposed Budget FY 2019/2020	Changes made on 9/17/2019	Adopted Budget FY 2019/2020 9/17/2019		
Court Revenue - Fines	25,000	0	25,000	0	25,000		
Court Revenue - Fees	10,000	0	10,000	0	10,000		
Court Warrant Fee Collections	3,000	0	3,000	0	3,000		
Court Credit Card Convenience Fees	1,000	0	1,000	0	1,000		
Credit Card convenience Fees-General	500	0	500	0	500		
Court - Security Fees (Restricted Income)	1,200	0	1,200	0	1,200		
Court - Technology Fees (Restricted Income)	1,600	0	1,600	0	1,600		
Donations	5,000	0	5,000	0	5,000		
Event Revenue	6,000	0	6,000	0	6,000		
Fire District Collections	34,500	0	34,500	0	34,500		
Franchise Fees-Misc.	34,000	0	34,000	0	34,000		
Franchise Fees-City of Austin	86,000	0	86,000	0	86,000		
Interest	110,000	0	110,000	0	110,000		
Insurance Recovery Costs	0	0	0	0	0		
Miscellaneous	3,500	0	3,500	0	3,500		
Mixed Beverage Sales Tax	35,000	0	35,000	0	35,000		
Permit Billing	0	0	0	0	0		
Permits, Licenses, and Fees	30,000	0	30,000	0	30,000		
Property Lease Revenues	2,600	0	2,600	0	2,600		
Sales and Use Tax	4,819,200	0	4,819,200	0	4,819,200		
Sale of Assets	0	0	0	0	0		
Crime Control District Tax	391,923	0	391,923	0	391,923		
Total General Fund Revenue	5,600,023	0	5,600,023	0	5,600,023		
GENERAL FUND EXPENSES							
Capital Outlay - General Government	2,000	0	2,000	0	2,000		
Community Programs - Administrative	9,000	(4,000)	5,000	3,000	8,000	Funded Volunteer Appreciation and Recruitment Event	
Community Programs - Arts Commission	8,690	0	8,690	0	8,690		
Community Programs - CED Committee	45,200	(35,000)	10,200	0	10,200		
Community Programs - Police Department	7,000	0	7,000	0	7,000		
Community Programs - Public Works	37,210	0	37,210	0	37,210		
Contingency Fund	10,000	0	10,000	0	10,000		

FY 2019/2020 GENERAL FUND - SUMMARY PAGE						MAYOR'S BUDGET FY 2019/2020	Proposed Changes 09/10/2019	Revised Proposed Budget FY 2019/2020	Changes made on 9/17/2019	Adopted Budget FY 2019/2020 9/17/2019	Comments for 9/17/2019
Contractual Services - Administrative						219,320	0	219,320	0	219,320	
Contractual Services - General Government						5,450	0	5,450	0	5,450	
Contractual Services - Fire and Emergency Services						525,000	0	525,000	0	525,000	
Contractual Services - Municipal Court						9,500	0	9,500	0	9,500	
Contractual Services - Public Works						188,170	0	188,170	7,500	195,670	
New Equipment - Administrative/Court						0	0	0	0	0	
New Equipment - Police Department						0	0	0	0	0	
New Equipment - Public Works						0	0	0	0	0	
GN FUND Equipment Reserve Addition						133,057	0	133,057	0	133,057	
New City Facilities Additional Expenses						0	0	0	0	0	
Expenses not yet decided						30,000	-30000	0	0	0	
Minimum Wage increase							20,000	20,000	(19,310)	690	Moved to PW Personnel Costs
Sunset Valley Elementary Support							2,500	2,500	(2,500)	0	Moved to Projects/Programs
Move to Janitorial Services							7,500	7,500	(7,500)	0	Moved to PW Contractual Services
Operational Expenses - Administrative						185,568	0	185,568	0	185,568	
Operational Expenses - General Government						22,000	0	22,000	0	22,000	
Operational Expenses - Municipal Court						10,700	0	10,700	0	10,700	
Operational Expenses - Police Department						183,583	0	183,583	0	183,583	
Operational Expenses - Public Works						95,580	0	95,580	0	95,580	
Salaries and Benefits - Administrative						577,824	0	577,824	0	577,824	
Salaries and Benefits - Municipal Court						66,660	0	66,660	0	66,660	
Salaries and Benefits - Police Department						1,353,454	0	1,353,454	0	1,353,454	
Salaries and Benefits - Public Works						567,726	0	567,726	19,310	587,036	
Total General Fund Expenses						4,292,692	(39,000)	4,253,692	500	4,254,192	
SUB - TOTAL FUNDS AVAILABLE AFTER OPERATING EXPENSES						1,307,331	39,000	1,346,331	(500)	1,345,831	
BEFORE PROJECTS, RESERVE CONTRIBUTION, AND SUBSIDIES											
Encumbered Funds						0	0	0	0	20,000	
Utility Rate Study						0	0	0	0	(20,000)	
Total Encumbered						0	0	0	0	0	
SUB - TOTAL FUNDS AVAILABLE AFTER TRANSFER IN						1,307,331	39,000	1,346,331	(500)	1,345,831	
Other Expenditures-Projects/Programs											

FY 2019/2020 GENERAL FUND - SUMMARY PAGE	MAYOR'S BUDGET FY 2019/2020	Proposed Changes 09/10/2019	Revised Proposed Budget FY 2019/2020	Changes made on 9/17/2019	Adopted Budget FY 2019/2020 9/17/2019	Comments for 9/17/2019
Sunset Valley Support	0	0	0	2,500	2,500	
History Book	0	0	0	0	0	
Salary Market Adjustments	0	0	0	0	0	
Enhance TMRS Retirement Benefit	0	0	0	0	0	
Cost of Service and Rate Study	0	0	0	0	0	
P/T reserve Officer Pay	35,922	0	35,922	0	35,922	
AED Program	16,776	0	16,776	0	16,776	
PD Remote Cameras	30,000	0	30,000	0	30,000	
34 Reese Improvements-CIP	55,000	0	55,000	0	55,000	
Burger Center Loop Trail-CIP	5,000	0	5,000	0	5,000	
Upper Cougar Creek Trail Connection	80,000	0	80,000	0	80,000	
City Website and Digital Directory	30,000	0	30,000	0	30,000	
Council Ring	10,000	(10,000)	0	0	0	
Planning for Uplands (expenditures must be approved by City Council no matter of the amount.	30,000	0	30,000	0	30,000	
Green Program	5,000	0	5,000	0	5,000	
Homestead Park Planning	30,000	0	30,000	0	30,000	
Sub-Total - General Fund - New Projects for FY 18/19 (all)	327,698	(10,000)	317,698	2,500	320,198	
Contribution to repay reserve 19/20	239,863	0	239,863	0	239,863	
Additional contribution for FY 19/20	72,502	49,000	121,502	(3,000)	118,502	
Additional contribution to repay reserve 18/19	0	0	0	0	0	
Surplus from FY 16/17	0	0	0	0	0	
Transfer in from City Facilities Project Account	0	0	0	0	0	
SUB-TOTAL - CONTRIBUTION TO RESERVE	312,365	49,000	361,365	(3,000)	358,365	
TOTAL OTHER EXPENDITURES	640,063	39,000	679,063	(500)	678,563	
Funds Available	667,268	0	667,268	0	667,268	

FY 2019/2020 GENERAL FUND - SUMMARY PAGE	MAYOR'S BUDGET FY 2019/2020	Proposed Changes 09/10/2019	Revised Proposed Budget FY 2019/2020	Changes made on 9/17/2019	Adopted Budget FY 2019/2020 9/17/2019	Comments for 9/17/2019
TRANSFER TO UTILITY FUND						
Less funds for GN Contribution to UT Infrastructure	215,228	0	215,228	0	215,228	
Less Utility Fund Subsidy-Water	181,184	0	181,184	0	181,184	
Less Utility Fund Subsidy-Wastewater	134,145	0	134,145	0	134,145	
Less Utility Fund Subsidy-Solid Waste	136,711	0	136,711	0	136,711	
Sub-Total: Subsidies	452,040	0	452,040	0	452,040	
Total Transfers to Utility Fund	667,268	0	667,268	0	667,268	
BALANCED BUDGET	0	0	0	0	0	
<i>Finance Committee 7/18/2019</i>						
<i>Finance Committee 8/1/2019</i>						
<i>Mayor's Budget 8/12/2019</i>						
<i>Council 9/17/2019</i>						

CITY OF SUNSET VALLEY General Fund Revenue FY 2019/2020		(10)	(11)	(12)
		Adopted Budget 2019/2020	Amount Inc./Dec. from 18/19 Budget	% Inc./Dec. from 18/19 Budget
4030	Court Revenue - Fines	\$25,000	\$0	0.00%
4020	Court Revenue - Fees	\$10,000	\$0	0.00%
4230	Court - Warrant Fee Collections	\$3,000	\$500	20.00%
4022	Court - Credit Card Convenience Fees	\$1,000	\$0	100.00%
4022	Credit Card Convenience Fees - General	\$500	\$300	100.00%
4035	Court - Security Fee	\$1,200	\$1,200	100.00%
4038	Court - Technology Fee	\$1,600	\$1,600	100.00%
4025	Donations	\$5,000	\$0	0.00%
4028	Event Revenue	\$2,000	-\$4,000	-66.67%
4040	Fire District Collection Fees	\$34,500	\$1,500	4.55%
4050	Franchise Tax-Misc.	\$34,000	\$0	100.00%
4228	Franchise Tax - City of Austin	\$86,000	-\$10,000	100.00%
4095	Interest	\$110,000	\$42,500	62.96%
4090	Insurance Recovery Loss	\$0	\$0	0.00%
4110	Miscellaneous	\$3,500	\$0	0.00%
4182	Mixed Beverage Tax	\$35,000	\$0	0.00%
4121	Permit Billing	\$0	\$0	0.00%
4120	Permits, Licenses, and Fees	\$30,000	-\$10,000	-25.00%
4009	Property Lease Revenues	\$6,600	\$0	0.00%
4180	Sales and Use Tax	\$4,819,200	\$0	0.00%
4190	Sales of Assets		\$0	0.00%
	Total Revenue	5,208,100	23,600	0.46%

Mayor's Budget 8/12/2019
Council 9/17/2019

CITY OF SUNSET VALLEY ADMINISTRATIVE DEPARTMENT FY 19/20		(10) Adopted Budget 2019/2020	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
SALARIES AND BENEFITS				
5000	Accountant/City Secretary (exempt)	82,617	\$2,015	2.50%
5057	Administrative Assistant/Court Clerk	0	\$0	0.00%
5027	Assistant City Administrator/IT Manager (exempt)	102,564	\$2,502	2.50%
5001	Bookkeeper/UT Billing Clerk	50,774	\$1,238	2.50%
5025	City Administrator (exempt)	160,000	\$28,259	21.45%
5065	Development Permit Coordinator	50,408	\$1,229	2.50%
5090	City - Overtime	3,035	\$535	21.42%
OTHER COMPENSATION				
5084	Cell Phone Allowance	960	-\$2,000	-67.57%
5046	Longevity Incentive	1,888	-\$324	-14.65%
5086	Bilingual Incentive	0	\$0	0.00%
5087	Education Incentive	0	\$0	0.00%
Merit Increases				
Benefits Increases				
BENEFITS				
5120	Insurance- Life	240	-\$60	-20.00%
5121	Insurance- Medical	42,510	\$2,610	6.54%
5122	Insurance- Dental	2,459	-\$542	-18.05%
5123	Insurance - Vision	423	-\$57	-11.78%
5124	Insurance - Long Term Disability	1,598	-\$170	-9.64%
5126	Insurance - Short Term Disability	1,077	-\$171	-13.69%
5150	Insurance- Workman's Comp	1,977	\$416	26.66%
5130	Medicare Tax- Employer Match	6,558	\$272	4.32%
5135	Social Security Tax- Employer Match	0	\$0	0.00%
5131	State Unemployment Insurance (SUTA)	1,200	\$300	33.33%
5140	TMRS (Retirement)	60,692	\$3,490	6.10%
4300	Transfer In from Municipal Court for Salaries	15,605	\$1,509	10.70%
4300	Transfer In from Municipal Court for Benefits	3,121	\$1,105	54.81%
7000	Transfer Out to Utility Fund for Salaries	-10,155	-\$675	7.12%
7000	Transfer Out to Utility Fund for Benefits	-1,726	-\$366	26.94%
Sub-Total Salaries and Benefits		\$577,824	\$41,116	7.66%
		5.1364%		
		Annual rate of growth Budget (10) to Actual (1)		
COMMUNITY PROGRAMS				
5420	City Directory	0	\$0	0.00%
5450	Library Card Reimbursement	5,000	\$2,000	66.67%
5480	New Resident Information		\$0	0.00%
5475	Volunteer Appreciation and Recruitment Even	3,000	\$0	0.00%
Sub-Total Community Programs		8,000	\$2,000	33.33%
		15.4018%		
		Annual rate of growth Budget (10) to Actual (1)		

CITY OF SUNSET VALLEY ADMINISTRATIVE DEPARTMENT FY 19/20		(10) Adopted Budget 2019/2020	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
CONTRACTUAL SERVICES				
5306	Attorney	50,000	\$0	0.00%
5309	Auditing Services	50,000	\$0	0.00%
5312	Building Inspections/Structural Engineer	20,000	\$0	0.00%
5327	Engineer-Design	25,000	\$0	0.00%
5330	Engineer-Review & Inspect	15,000	\$0	0.00%
5345	Landscape Architect	5,000	\$0	0.00%
5381	Water Quality Consultant	500	\$0	0.00%
5343	IT Management	40,000	\$1,500	3.90%
5362	Ordinance Codification Maintenance	3,500	\$0	0.00%
5366	Records Management	5,700	\$0	0.00%
5200	Temporary Help/Teen Program	300	\$0	0.00%
5367	Payroll Services	4,320	-\$880	-16.92%
Sub-Total Contractual Services		219,320	\$620	0.28%
		1.6303%		
		Annual rate of growth Budget (10) to Actual (1)		
OTHER OPERATING EXPENSES				
5515	Bank Fees	5,200	\$0	0.00%
5535	Cell Phone (for City use)	0	\$0	0.00%
5545	Coffee / Food Service	6,500	-\$3,500	-35.00%
5516	Credit Card Fees	1,000	\$0	100.00%
5600	Dues, Fees & Subscriptions	2,000	\$0	0.00%
5601	Organizational Memberships	1,000	\$0	0.00%
5615	Election Expenses	800	\$0	0.00%
5704	Employee Appreciation by Employees	1,000	\$0	0.00%
5735	Equipment Leases- Copier	7,500	\$0	0.00%
5655	Insurance: Fire/Theft/Vandalism/Liability/Position Bonds	29,568	\$3,168	12.00%
5706	Postage and Postage Equipment & Supplies	6,000	\$0	0.00%
5705	Office Supplies: General Supplies - ALL DEPARTMENTS	15,000	\$0	0.00%
5725	Printing and Copying	4,500	-\$100	-2.17%
5500	Public Notices/Employment Recruitment	4,000	\$0	0.00%
5770	Small Office Equipment Repair & Replacement	1,800	\$0	0.00%
5782	Software Maintenance Fees (Admin and PW)	18,300	\$200	1.10%
5820	Training & Education - Admin. Staff	1,000	\$0	0.00%
5815	Training & Education: Mileage Reimburse / per diem	250	\$0	0.00%
5835	Utilities: Electric/Water/Gas/Wastewater/Telephone	80,000	\$0	0.00%
5720	Vehicle Expense-Personal Mileage	150	\$0	0.00%
Sub-Total Other Operating Expenses		185,568	-\$232	-0.12%
		1.9512%		
		Annual rate of growth Budget (10) to Actual (1)		
TOTAL ADMINISRATIVE DEPARTMENT		990,712	\$43,504	4.59%
		3.7249%		
		Annual rate of growth Budget (10) to Actual (1)		
Mayor's Budget 8/12/2019				
Adopted Budget 9/17/2019				

CITY OF SUNSET VALLEY GENERAL GOVERNMENT FY 2019/2020		(10) Adopted Budget 2019/2020	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
ARTS COMMISSION - Community Programs				
5551	ArtFest Misc. Revenue	4,000	0	0.00%
5551	ArtFest Misc. Expenses	-4,000	0	0.00%
5552	Community Outreach Programs	8,690	0	0.00%
Sub-Total Arts Commission		8,690	0	0.00%
GED COMMITTEE - Community Programs				
5559	Retired Residents Program	1,200	950	380.00%
5558	Spring Fling—Social Event for Residents	4,000	0	0.00%
5561	Business Appreciation	5,000	3,800	316.67%
5555	Holiday Kickoff Event	0	-750	100.00%
New	Retail Analysis & Demographic Assessment	0	-4,500	100.00%
New	Contribution to Opportunity Austin	0	-200	100.00%
New	Committee and Council CED Training	0	-250	100.00%
Sub-Total CED Committee		10,200	-950	-8.52%
GENERAL GOVERNMENT - Contractual Expenses				
5726	Property Lease Expense	5,200	0	0.00%
5336	Fire and Emergency Services	525,000	15,150	2.97%
5348	Legal Defense Fund- n/r	250	0	0.00%
Sub-Total Contractual Services		530,450	15,150	2.94%
GENERAL GOVERNMENT - Other Operating				
5825	City Officials/Committee Expenses	3,500	0	0.00%
7127	Wildfire Preparedness Outreach	2,000	0	0.00%
7127	Wildfire Preparedness Mitigation	12,000	0	0.00%
5089	Tuition Reimbursement	4,500	0	0.00%
Sub-Total Other Operating		22,000	0	0.00%
GENERAL GOVERNMENT - Contingency Fund				
5321	Contingency Fund	10,000	-15,000	-60.00%
5605	Easement Acquisition	1,000	0	0.00%
5660	Land Acquisition	1,000	0	0.00%
Sub-Total Capital Outlay		2,000	0	0.00%
TOTAL GENERAL GOVERNMENT		583,340	-800	-0.14%
Percentage from Year to Year		-0.14%		

Finance Committee 7/11/2019

Finance Committee 8/1/2019

Mayor's Budget 8/12/2019

Council 9/17/2019

CITY OF SUNSET VALLEY MUNICIPAL COURT FY 2019/2020		(10) Adopted Budget 2019/2020	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
SALARY AND BENEFITS				
5005	Associate Judge (Part-time position)	\$0	\$0	0.00%
5006	Court Administrator	\$52,015	\$1,263	2.49%
5357	Municipal Judge	\$13,000	-\$7,000	-35.00%
5090	Overtime	\$1,560	-\$789	-33.57%
OTHER COMPENSATION				
5046	Incentive- Longevity	\$440	\$48	12.24%
5087	Incentive- Education	\$600	\$0	0.00%
5091	Incentive-Certification/Licensing	\$300	\$0	0.00%
	Merit Increase - Salary	\$0	\$0	n/a
	Merit Increase - Benefits	\$0	\$0	n/a
BENEFITS				
5122	Insurance- Dental	\$492	-\$37	-7.05%
5120	Insurance- Life	\$48	-\$7	-12.73%
5121	Insurance- Medical	\$6,582	\$42	0.64%
5123	Insurance-Vision	\$85	\$8	10.26%
5124	Insurance-Long Term Disability	\$203	\$3	1.52%
5126	Insurance-Short Term Disability	\$134	\$2	1.18%
5150	Insurance- Worker's Compensation	\$287	\$101	54.23%
5130	Medicare Tax- Employer Match	\$985	-\$103	-9.49%
5135	Social Security - Employer Match	\$806	-\$444	-35.52%
5131	State Unemployment Insurance (SUTA)	\$480	\$120	33.33%
5140	TMRS (Retirement)	\$7,370	\$472	6.84%
7000	Transfer Out to Admin. Dept for Salaries	(\$15,605)	\$1,509	10.70%
7000	Transfer Out to Admin for Benefits	(\$3,121)	\$1,105	54.81%
Sub-Total Salary and Benefits		\$66,660	\$ (8,936)	-11.82%
		6.65%		
Annual rate of growth Budget (10) to Actual (1)				
PROFESSIONAL/CONTRACTUAL SERVICES				
5306	Attorney - Prosecutor	9,000	-\$6,000	-40.00%
5354	Municipal Court Services	500	\$0	0.00%
Sub-Total Contractual Services		\$9,500	-\$6,000	-38.71%
		0.030%		
Annual rate of growth Budget (10) to Actual (1)				
OTHER OPERATING EXPENSES				
5600	Dues, Subscriptions & Fees	50	\$0	0.00%
5516	Credit Card Fees	1,500	\$0	0.00%
5690	Municipal Court Supplies	1,000	\$500	100.00%
5725	Printing	500	-\$1,000	-66.67%
New	Court Security Fees Expenses	1,200	\$1,200	#DIV/0!
New	Court Technology Fees Expenses	1,600	\$1,600	#DIV/0!
5782	Software Maintenance Fees	4,000	\$0	0.00%
5820	Training & Education	450	\$0	0.00%
5815	Training & Education: Travel Expenses	400	\$0	0.00%
Sub-Total Other Operating Expenses		10,700	\$2,300	27.38%
		10.95%		
Annual rate of growth Budget (10) to Actual (1)				
TOTAL MUNICIPAL COURT		86,860	-\$12,636	-12.70%
		6.2060%		
Annual rate of growth Budget (10) to Actual (1)				

Finance Committee 5/30/2019

Mayor's Budget 8/12/2019

Adopted Budget 9/17/2019

CITY OF SUNSET VALLEY POLICE DEPARTMENT FY 19/20		(10) MAYOR'S BUDGET 2019/2020	Crime Control and Prevention District Tax	Total Police Department 2019/2020	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
SALARY AND BENEFITS						
5015	Chief of Police	122,590	0	122,590	\$2,990	2.50%
5045	Detective Sergeant	0	80,888	80,888	\$1,973	2.50%
5048	Lieutenant	94,562	0	94,562	\$2,305	2.50%
5050	Patrol Officers (6)	333,016	0	333,016	\$24,283	7.87%
5050	Patrol Officers (2) Senior Patrol Officers	0	122,159	122,159	\$8,505	7.48%
5075	Patrol Sergeants (2)	141,159	0	141,159	\$1,577	1.13%
5055	Records and Evidence Tech	56,809	0	56,809	\$1,378	2.49%
5090	Overtime - Regular City Overtime	25,691	0	25,691	\$691	2.76%
5092	Overtime - Holiday Traffic	0	5,000	5,000	\$0	0.00%
5093	Overtime - Holiday Pay	25,000	0	25,000	\$0	0.00%
5072	Reserve Officers - non -salary moved down	0	0	0	\$0	0.00%
	Merit Increases	0	0	0	\$0	0.00%
	Step Increases	0	0	0	-\$19,113	-100.00%
	Benefits	0	0	0	-\$4,299	-100.00%
OTHER COMPENSATION				0		
5084	Cell Phone Allowance	1,920	0	1,920	-\$3,780	-66.32%
5046	Longevity	3,224	0	3,224	\$528	19.58%
5086	Bilingual - Incentive	600	0	600	-\$1,200	-66.67%
5087	Education - Incentive	1,500	0	1,500	-\$600	-28.57%
5091	Licensing Incentives	8,150	0	8,150	\$950	13.19%
5088	Shift Differential	4,800	0	4,800	-\$2,400	-33.33%
BENEFITS				0	\$0	0.00%
5100	Exams/ Testing / Certifications	1,000	0	1,000	\$0	0.00%
5072	Reserve Officers - non -salary moved down	5,000	0	5,000	\$0	0.00%
5122	Insurance - Dental	6,884	0	6,884	-\$1,516	-18.05%
5120	Insurance - Life	672	0	672	-\$168	-20.00%
5121	Insurance - Medical	108,948	0	108,948	\$5,388	5.20%
5123	Insurance - Vision	1,186	0	1,186	-\$158	-11.78%
5124	Insurance - Long Term Disability	3,617	0	3,617	\$266	7.93%
5126	Insurance - Short Term Disability	2,380	0	2,380	\$175	7.92%
5150	Insurance - Workers Compensation Benefits	41,358	0	41,358	\$9,358	29.24%
5130	Medicare Tax - Employers Contribution	14,820	0	14,820	\$270	1.86%
5131	TWC - Employers Contribution	3,360	0	3,360	\$840	33.33%
5135	SS - Employers Contribution	0	0	0	\$0	0.00%
5140	TMRS City Contribution	137,162	0	137,162	\$8,234	6.39%
Sub-Total Salaries and Benefits		1,145,407	208,047	1,353,454	\$36,476	2.77%
		2.7621%				
COMMUNITY PROGRAMS						
5439	Community Partnership	0	4,500	4,500	\$2,000	80.00%
5439	Business Watch - merged	0	0	0	\$0	0.00%
5440	Crime Prevention/Child Safety - merged	0	0	0	\$0	0.00%
5460	Neighborhood Watch Program - merged	0	0	0	\$0	0.00%
5443	D.A.R.E.	0	0	0	\$0	0.00%
5455	National Night Out event	0	2,500	2,500	-\$2,000	-44.44%
Sub-Total Community Programs		0	7,000	7,000	\$0	0.00%
		-100.00%				
		Annual rate of growth Budget (10) to Actual (1)				
OTHER OPERATING EXPENSES						
5613	800 MHz Radio Annual Op. & Maintenance Fees	0	8,256	8,256	\$1,206	17.11%
5614	911 Call Share	0	52,041	52,041	\$6,788	15.00%
5505	Ammunition	2,800	0	2,800	\$0	0.00%
5535	Cell Phones	0	0	0	\$0	0.00%
5570	Consumables	2,000	0	2,000	\$0	0.00%
5600	Dues, Subscriptions & Fees	3,250	0	3,250	\$0	0.00%
5656	Insurance: Professional Liability	10,945	0	10,945	\$1,235	12.72%
5720	Personal Mileage Expense-Moving Expenses	0	0	0	\$0	0.00%
5725	Printing and Copying	900	0	900	\$0	0.00%

CITY OF SUNSET VALLEY POLICE DEPARTMENT FY 19/20		(10) MAYOR'S BUDGET 2019/2020	Crime Control and Prevention District Tax	Total Police Department 2019/2020	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
5745	Repairs & Maintenance - Equipment	3,000	0	3,000	\$0	0.00%
5775	Small Tools	3,000	0	3,000	\$0	0.00%
5782	Software Maintenance Fees	0	33,881	33,881	\$11,447	51.03%
5820	Training & Education: Employees	7,000	0	7,000	\$0	0.00%
5815	Training & Education: Travel Expenses	2,500	0	2,500	\$0	0.00%
5830	Uniforms	8,000	0	8,000	\$0	0.00%
5645	Vehicle Expenses: Fuel	25,000	0	25,000	\$0	0.00%
5755	Vehicle Expenses: Repairs and Maintenance	13,200	0	13,200	\$0	0.00%
5860	Vehicle Expenses: Insurance	7,810	0	7,810	\$470	6.40%
Sub-Total Other Operating Expenses		89,405	94,178	183,583	\$21,146	13.02%
		-5.8771%				
		Annual rate of growth Budget (10) to Actual (1)				
NEW PROGRAMS						
new	P/T reserve Officer Pay	0	35,922	35,922	\$35,922	100
new	AED Program	0	16,776	16,776	\$16,776	100
new	PD Remote Cameras	0	30,000	30,000	\$30,000	100
Sub-Total Community Programs		0	82,698	82,698	\$82,698	100.00%
TOTAL POLICE DEPARTMENT		1,234,812	391,923	1,626,735	140,320	9.44%

CITY OF SUNSET VALLEY PUBLIC WORKS		(10) Adopted Budget 2019/2020	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
	SALARY AND BENEFITS			
5071	Administrative Assistant	43,669	1,065	2.50%
5010	Operations Manager (exempt)	75,828	1,849	2.50%
5060	Director (exempt)	114,760	2,799	2.50%
5065	Development/Permit Corrdinator	0	0	0.00%
5030	Parks & Natural Resources Manager	85,458	2,084	2.50%
566	Grounds Maintenance Supervisor	66,140	1,613	2.50%
5062	Maintenance Technician (DC) Promotion to Tech 2	34,320	4,035	13.32%
5064	Maintenance Technician (QD)	43,656	1,065	2.50%
5063	Maintenance Technician (Vacant)	37,794	923	2.50%
5061	Maintenance Technician I (GG)	37,346	9,495	34.09%
5068	Maintenance Technician I (DV)	31,200	4,160	15.38%
5080	Water Superintendent	66,135	1,613	2.50%
5090	Overtime	10,808	514	4.99%
	Water Sampling	7,893	453	6.08%
5077	Youth Program	38,800	0	0.00%
	Programs - Intern Program (combine into one)		0	0.00%
	Programs - Teen Program (combine into one)	0	0	0.00%
	Balance from last year	0	-6,074	-100.00%
	Market Increase	0	0	0.00%
	OTHER COMPENSATION		0	
5084	Cell Phone Allowances	5,280	-5,820	-52.43%
5046	Incentive - Longevity	4,006	516	14.79%
5086	Incentive - Bilingual	2,400	-600	-20.00%
5087	Incentive - Education/Certification	2,100	-600	-22.22%
5091	Incentive - Licensing	3,300	600	22.22%
	BENEFITS		0	
5100	Exams	1,000	0	0.00%
5122	Insurance - Dental	5,409	-1,191	-18.05%
5120	Insurance - Life	528	-132	-20.00%
5121	Insurance - Medical	79,602	462	0.58%
5123	Insurance - Vision	932	-124	-11.78%
5124	Insurance - LTD	2,425	89	3.79%
5126	Insurance - STD	1,595	58	3.75%
5150	Insurance - Workman's Compensation	33,583	5,583	19.94%
5130	Medicare Tax- Employer Match (.0145%)	10,308	405	4.09%
5135	Social Security Tax- Employer Match (teens and seasonal)	2,406	-19	-0.80%
5131	State Unemployment Insurance (SUTA)	2,880	900	45.45%
5140	TMRS (Retirement)	90,195	7,437	8.99%
7000	Transfer Out-Utility Fund for Salaries & Benefits-Water	(179,905)	6,996	-3.74%
7000	Transfer Out-Utility Fund for Salaries & Benefits-WW	(84,287)	-5,176	6.54%
7000	Transfer Out-Utility Fund for Salaries & Benefits-SW	(38,590)	-2,128	5.84%
7000	Transfer Out-Green Tax Salaries & Benefits	(51,935)	22,178	-29.92%
	Total Salaries and Benefits	587,036	55,028	10.34%

CITY OF SUNSET VALLEY		(10)	(11)	(12)
PUBLIC WORKS		Adopted	Amount	%
		Budget	Inc./Dec. from	Inc./Dec. from
		2019/2020	18/19 Budget	18/19 Budget
COMMUNITY PROGRAMS				
5400	Adopt-A-Tree Expenses	7,000	0	0.00%
4000	Adopt-A-Tree Revenue	-7,000	0	0.00%
5401	Ant Bait Program-Expenses	800	0	0.00%
4001	Ant Bait Revenue	-800	0	0.00%
5437	Community Garden	1,700	0	0.00%
5438	Community Habitat Program - Rebates	60	0	0.00%
5565	Conservation Rangers	1,000	0	0.00%
5695	Eco Events	1,500	0	0.00%
5444-90	Energy Conservation Rebates - EE Appliances	5,000	0	0.00%
5444.91	Energy Conservation Rebates - Solar PV	15,000	0	0.00%
5444-92	Energy Conservation Rebates - Weatherization	5,000	0	0.00%
5446	Environmental Monitoring Program	500	0	0.00%
5445	Environmental & Planning Library	200	0	0.00%
5447	Pollution Reduction Program	1,500	0	0.00%
5472	Spring Cleaning Program	3,750	0	0.00%
5476	Teen Program Expenses	2,000	0	0.00%
Sub-Total Community Programs		37,210	0	0.00%
CONTRACTUAL SERVICES				
5523	Building Services: All Buildings	33,670	6,734	25.00%
5325	Contract Manager Services	17,500	7,500	75.00%
5200	Contractual Labor Services	0	0	0.00%
5332	Planning Services	7,000	0	0.00%
5350	Grounds Maintenance (Name chg. 06-07)	135,000	18,208	15.59%
5379	Traffic Consultant	2,500	0	0.00%
Sub-Total Contractual Services		195,670	32,442	19.88%
OTHER OPERATING EXPENSES				
5535	Cell Phones for Employees	0	0	0.00%
5570	Consumables	900	0	0.00%
5600	Dues, Subscriptions & Fees	1,500	0	0.00%
5645	Fuel	12,000	0	0.00%
5711	Open Space Management Plan	500	0	0.00%
5547	Rental - Ice Machine	2,200	200	10.00%
5735	Rental Expense - Equipment	750	0	0.00%
5740	Repair and Maintenance - City Buildings	10,500	0	0.00%
5745	Repair and Maintenance - Equipment	6,000	0	0.00%
5748	Repair and Maintenance - Fencing	2,500	0	0.00%
5743	Repair and Maintenance - Landscaped Areas	4,500	0	0.00%
5744	Repair and Maintenance - Parks & Grounds	9,000	0	0.00%
5753	Repair and Maintenance - Trails & Footpaths	4,500	0	0.00%
5762	Reprographics Services	1,500	0	0.00%
5775	Small Tools	5,500	0	0.00%
5436	Trails Master Plan	5,000	0	0.00%
5820	Training & Education - Employee	5,000	0	0.00%
5815	Training & Education: Travel Reimburse	3,500	0	0.00%

CITY OF SUNSET VALLEY		(10)	(11)	(12)
PUBLIC WORKS		Adopted	Amount	%
		Budget	Inc./Dec. from	Inc./Dec. from
		2019/2020	18/19 Budget	18/19 Budget
5830	Uniforms	3,500	0	0.00%
5133	Urban Forestry	4,000	0	0.00%
5860	Vehicle Expense - Insurance	5,230	0	0.00%
5755	Vehicle Expense - Repairs & Maintenance	5,000	0	0.00%
5720	Vehicle Personal Mileage Reimbursement	0	0	0.00%
5575	Wildlife Management Plan	2,500	1,000	66.67%
	Sub-Total Other Operating Expenses	95,580	1,200	1.27%
	TOTAL PUBLIC WORKS	915,496	88,670	10.72%
	Mayor's Budget 8/12/2019			
	Council 9/17/2019			

**General Fund Projects
FY 19/20 - FY23/24**

GENERAL FUND PROJECTS		
FY 2019/2020		
GENERAL FUND	PROJECT	ADOPTED BUDGET
General Fund	Sunset Valley Elementary Support	\$2,500
General Fund	34 Reese Improvements-CIP	\$55,000
General Fund	Burger Center Loop Trail-CIP	\$5,000
General Fund	Upper Cougar Creek Trail Connection	\$80,000
General Fund	City Website and Digital Directory	\$30,000
General Fund	Council Ring	\$0
General Fund	Planning for Uplands (expenditures must be approved by City Council no matter of the amount.	\$30,000
General Fund	Green Program	\$5,000
General Fund	Homestead Park Planning	\$30,000
	TOTAL GENERAL FUND PROJECTS	\$237,500

**CITY OF SUNSET VALLEY
GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND**

FY 2019/2020

Administrative

	Date of Purchase	Amount to replace	Life Expentency of Item	Age as of 9/30/19	Balance of Reserve as of 9/30/2019	Deduct Expenses for FY 2018/2019	Add or Deduct amount for FY 2019/2020	Balance of Reserve as of 9/30/2020
5560-01	various	\$75,000	varies		\$20,010	\$10,000	5,000	25,010
5727-01	2005	\$25,000	5 years	6	\$25,000	\$665	665	25,000
5696-01	2005	\$110,000	n/a		\$91,207	\$18,000	5,000	78,207
5764-01	2005	\$30,000	10 years	5	\$15,000		2,433	17,433
7019-01	2011	\$125,000	20 years	8	\$50,000		6,250	56,250
7019-01	2011	\$17,000	20 years	8	\$6,800		850	7,650
7166-01	2014	\$30,000	20 years	6	\$9,000		1,500	10,500
5360-01	2011	\$60,000	10 years	8	\$48,000		6,000	54,000
5550-02								
5698-02	2015	\$30,000	6 years	4	\$20,000		5,000	25,000
	2016	\$9,400	6 years	2	\$3,134		1,567	4,701
5625-02	2013	\$9,400	5 years	1	\$7,835		1,565	9,400
	2015	\$51,700	3 years	3	\$25,849		8,617	34,466
	2016	\$25,000	3 years	3	\$15,000		5,000	20,000
	10/14/2016	\$8,000	3 years	2	\$5,334		2,666	8,000
	2005	\$8,000	14 years	14	\$5,600		-5,600	0
	n/a	\$5,000	n/a	0	\$5,000		0	5,000
5525-02	2016	\$8,000	5 years	2	\$1,000		1,750	2,750
5525-02	2013	\$3,000	5 years	6	\$2,800		200	3,000
	04/01/2018	\$3,000		1	\$600			600
		\$3,000		1	\$2,000			2,000
5730-02	6/10/2016	\$17,500	5 years	2	\$7,000		3,500	10,500
5627-02	10/1/2013	\$7,500	6 years	5	\$6,250		1,250	7,500
5799-02	2/1/2016	\$24,000	5 years	2	\$9,600		4,800	14,400
5626-02	12/6/2011	\$18,000	6 years	7	\$18,000		0	18,000
5870-02	1/20/2016	\$8,000	5 years	2	\$3,200		1,600	4,800
5870-02	2015	\$35,000	4 years	4	\$35,000		0	35,000
5870-02	2010			19	\$0		0	0
5845-02	9/1/2011			7	\$0		0	0

**CITY OF SUNSET VALLEY
GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND**

FY 2019/2020

	Date of Purchase	Amount to replace	Life Exptency of Item	Age as of 9/30/19	Balance of Reserve as of 9/30/2019	Deduct Expenses for FY 2018/2019	Add or Deduct amount for FY 2019/2020	Balance of Reserve as of 9/30/2020
5845-02	Tahoe (purchase 12/2011) Unit # 1125 - (take home vehicle) (purchased unit 1731)			1	\$0		0	0
5845-02	Impala (purchase 2/2013) Unit 1327 needs to be auctioned				\$0	\$38,755	0	0
5845-02	Ford Explorer - purchased (8/2014) Unit 1528	\$45,220	5 years	5	\$45,220		0	45,220
5845-02	Ford Explorer - purchased 4/10/2015 Unit 1529	\$45,220	5 years	4	\$36,176		9,044	45,220
5845-02	Ford Explorer - purchased 12/11/2015 Unit 1530	\$45,220	5 years	3	\$27,132		9,044	36,176
5845-02	Ford Explorer Police AWD 4 Dr. purchased 12/30/2016 - Unit # 1731	\$45,220	5 years	2	\$18,088		9,044	27,132
5845-02	Ford Explorer Police AWD 4 Dr. purchased 1/16/2017 - Unit # 1732	\$45,220	5 years	2	\$18,088		9,044	27,132
5845-02	Ford Explorer Police AWD 4 Dr. purchased 5/19/2019 - Unit # 1933 (replaced Impala)	\$38,755	5 years	4 months	\$0	\$0	7,751	7,751
Public Works								
5618-04	ESRI GPS Tablet (No replacement required)	\$6,200	5 years	8	\$0		0	0
5629-04	Large Scanner and Color Printer - Canon - 1 units	\$14,500	5 years	2	\$5,800		2,900	8,700
5685-04	2015 SCAG 61" Tiger Cat Mower - 4-22-2015	\$8,000	5 years	4	\$8,000		0	8,000
5685-04	2016 52" Scag Cub Mower	\$8,000	5 years	4	\$3,200		3,200	6,400
5621-04	2012 Kubota Utility Tractor Package (purchased 2012)	\$36,000	5 years	7	\$35,000		1,000	36,000
5625-04	2017 Bob-cat Skid-steer with Auger Drive/Auger Bits/low prf. Bucketsweeper/track kit	\$70,000	15 years	1	\$4,667		4,667	9,334
5845-04	2013 Chevy Silverado 1500 4x4 General Svcs (3385)(8/14/2013) Unit #402	\$52,000	8 years	7	\$27,000		5,000	32,000
5845-04	2015 Ford Dump Truck F450 4x4 Environmental (1523) 2-15-2015	\$37,038	8 years	4	\$26,000		6,500	32,500
5845-04	2018 Chevrolet Crew Cab			1	\$0		5,250	5,250
5626-04	2011 Kubota RTV 1140 (ATV Vehicle - Kubota (purchased 12-6-11))	\$17,000	5 years	7	\$17,000		0	17,000
5626-04	2016 Kubota-RTV - Utility Vehicle RTV-X900W (purchased 03/25/2016)	\$15,000	5 years	3	\$0		0	0
5808-04	Village Trail Buffer Bridge	\$20,000	30 years	19	\$7,667	\$3,400	1,000	5,267
7178-04	Lovegrass Lane Split Rail Fence (installed Aug. 2014) (Will not be replaced)	\$35,000	10 years	0	\$0		0	0
Total Equipment Replacement Costs:								
					\$717,257	\$70,820	133,057	828,249

Finance Committee 7/25/2019

Mayor's Budget 8/12/2019

Adopted Budget 9/17/2019

**GENERAL FUND NEW
EQUIPMENT
FY 2019/2020**

**THERE IS NO
NEW EQUIPMENT
REQUEST
IN THE GENERAL FUND
FY 2019/2020**

CITY OF SUNSET VALLEY GREEN TAX FUND FY 2019/2020			ADOPTED BUDGET FY 19/20	Amount Inc./Dec. from 2018/2019	% over/under Projection 2018/2019
GL CODE	BUDGET ITEM				
	Balance as of 10/01		1,196,275	161,373	15.59%
18-18-4095	Interest Earned	Interest earned from funds in Tex-Pool.	28,000	12,000	75.00%
18-18-4184	Sales and Use Tax - Green Tax	Revenue earned from sales tax. - .0125 %	401,620	0	0.00%
18-18-4190	Sales of Assets - Property	Revenue from sales of property purchased with Green Tax.	0	0	0.00%
18-18-4300	Transfer in from Other Funds	Funds transferred from a different if applicable.	0	0	0.00%
	Sub-Total Revenue		429,620	12,000	2.87%
18-18-7000	Transfers Out to Other Funds	Funds transferred to other funds if applicable.	0	0	0.00%
	TOTAL AVAILABLE FUNDS		1,625,895	173,373	11.94%
	WATER QUALITY RESERVE FUNDS				
18-18-5662	Non-committed Watershed venue	Contributions made each year Funds that were uncommitted and kept in reserve for expenses including land purchase, projects, and other expenses. Fund in 18/19 are now designated to a specific line item.	0	0	0.00%
18-18-5660	Land Acquisition - Reserve	Provides funds for land acquisition/easements related to water quality protection. This fund will grow by \$75,000 annually.	575,000	75,000	100.00%
18-18-5332	Water Quality Planning - Reserve	Provides funds for water quality planning projects including plans for WQ improvements along Brodie Lane. This fund will grow by \$25,000 annually (capped at \$200,000.00).	125,000	25,000	100.00%
No GL Code	Infrastructure - Reserve	Provides funds for future infrastructure projects. This fund will be increased by a minimum \$100,000 each year.	475,000	100,000	100.00%
No GL Code	Equipment Replacement - Reserve	Provides funds for replacing and repairing equipment directly involved with water quality protection	20,000	10,000	100.00%
	Water Quality Program & Project Reserves	Provide reserve funds for smaller programs and projects outside of large infrastructure projects (i.e. existing ponds and traps)	40,000	5,000	100.00%
	TOTAL WATER QUALITY RESERVE FUNDS		1,235,000	215,000	21.08%
	FUNDS AVAILABLE FOR EXPENSES		390,895	-41,627	100.00%

CITY OF SUNSET VALLEY GREEN TAX FUND FY 2019/2020			ADOPTED BUDGET FY 19/20	Amount Inc./Dec. from 2018/2019	% over/under Projection 2018/2019
GL CODE	BUDGET ITEM				
	OPERATION AND MAINTENANCE EXPENSES				
18-18-7000	Personnel	Transfer in from Public Works Department: Provides funds for salary and personnel costs of staff directly involved in water quality protection	51,935	-22,178	100.00%
18-18-5745	Equipment Repair and Maintenance	Provides funds for repair and maintenance of equipment involved in water quality protection	3,000	0	100.00%
18-18-5381	Contractual Water Quality Consultant	Provides funds for professional assistance in water quality program management	15,000	0	100.00%
18-18-5711	Open Space Management	Provides funds for tasks related to open space management as outlined in the water quality protection program	40,000	0	100.00%
18-18-5749	Waterway Maintenance	Provides funds for maintaining creeks and waterways.	12,000	0	100.00%
18-18-5880	Water Quality Pond Maintenance	Provides funds for the maintenance and repair of City owned water quality facilities	10,000	0	100.00%
18-18-5133	Urban Forestry Maintenance	Provides funds for planting, care, and maintenance of City-Owned trees.	8,000	0	100.00%
18-18-5446	Environmental Monitoring	Provides Funds for Water Quality Monitoring programs	2,500	0	100.00%
18-18-5823	Educational Programs	Provides funds for educational activities related to Water Quality Protection.	4,000	0	100.00%
	Sub-Total Operations and Maintenance		146,435	-22,178	100.00%
	PROJECTS				
18-18-7208	Valley Creek Park Gabions	Project Sheet	25,000	0	100.00%
New GL Code	Brodie Hazmat Traps	Project Sheet	0	-110,000	100.00%
New GL Code	Ernest Robles Way Water Quality Pond Rehabilitation	Project Sheet	30,000		
New GL Code	Cougar Creek Water Quality Improvements	Project Sheet	30,000		
	Lovegrass Pond	Project Sheet	60,000	15,000	100.00%
	Sub-Total Projects		145,000	-95,000	100.00%
	TOTAL EXPENSES		291,435	-117,178	100.00%
	Sub-Total : Funds available after expenses		99,460	15,551	100.00%
	Plus Reserve Funds		1,235,000	215,000	21.08%
	TOTAL FUNDS AS OF 9/30		1,334,460	230,551	20.88%
	Mayor's Budget 8/12/2019				
	Adopted Budget 9/17/2019				

CITY OF SUNSET VALLEY STREET REPAIR AND REPLACEMENT FUND FY 2019/2018		ADOPTED BUDGET FY 19/20
	Beginning Yr. Balance 10/1/2019 (Projected)	\$4,952,210
	REVENUE:	
4185	Sales Tax Revenue	\$803,180
4095	Interest Income	\$75,000
	Total Revenue:	\$878,180
	TOTAL FUNDS AVAILABLE	\$5,830,390
5750	OPERATION AND STREET MAINTENANCE	
	Brodie Lane	\$19,644
	Curley Mesquite	\$478
	Ernest Robles Way North	\$5,971
	Ernest Robles Way South	\$13,521
	Home Depot Blvd	\$8,342
	Jones Road	\$13,807
	Lone Oak Trail	\$7,811
	Lovegrass Lane	\$7,535
	Msg. Sgt. Horrigan Trail (formally Pillow Rd. North)	\$6,502
	Oakdale Drive	\$6,877
	Pillow Road	\$5,775
	Reese Road	\$4,833
	Sunset Trail/Claramac	\$4,507
	Yellow Tail Cove	\$3,438
	Sunflower	\$4,920
	TOTAL OPERATION AND STREET MAINTENANCE PROPOSED	\$113,962
	STREET DRAINAGE, CONSTRUCTION, AND REPAIR PROJECTS	
7183	Lone Oak Trail Improvements (Overlay and Drainage)	\$265,000
7184	Sunset Trail Improvements (Overlay and Drainage)	\$225,000
7206	Pillow Road	\$0
5746	Oakdale Curbside Stabilization Project	\$0
7185	Home Depot Concrete Maintenance	\$0
7202	ERW Bridge Repair	\$0
	TOTAL STREET & DRAINAGE PROJECTS	\$490,000
	ENGINEERING FOR STREETS	
7183	Lone Oak Trail Design	\$53,000
7184	Sunset Trail Design	\$45,000
7202	ERW Bridge Repair	\$0
	TOTAL ENGINEERING FOR STREETS	\$98,000
	TOTAL PROJECT EXPENSES	\$588,000
	TOTAL EXPENSES	\$701,962
	TOTAL SURPLUS/DEFICIT (Fund Balance as of 9/30/2020)	\$5,128,428
	Finance Committee 7/11/2019	
	Mayor's Budget 8/12/2019	
	Adopted Budget 9/17/2019	

ESTIMATED STREET REPAIR & MAINTENANCE COSTS WITH ANNUAL ROAD FUND INCOME AT 0.25% TAX RATE

STREET/COST CATEGORY	Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
TOTAL ANNUAL COST																							
TOTAL ACTUAL/PROJECTED COSTS																							
CUMULATIVE ANNUAL COSTS																							
ANNUAL ROAD FUND INCOME AT 0.25% TAX RATE																							
Interest Income																							
Beginning Fund Balance																							
ANNUAL FUND SURPLUS (DEFICIT)																							
Ending Fund Balance																							

Estimated Street Repair & Maintenance Costs with

FY 2019-2043
CITY OF SUNSET VALLEY

Table with columns: STREET/COST CATEGORY, Amount cost include main (actual percentage), Amount cost include over 10 years, Paving cost every 2.0 years unit cost, Street Filling, curbs, signs, utility cost, 22, 23, 24, 25, 26, 27, 28. Rows include various street categories like Barmac, Concrete, and Asphalt with corresponding cost values.

CITY OF SUNSET VALLEY HOTEL OCCUPANCY TAX FY 2019/2020		Adopted Budget 2019/2020	% of Revenue
	Fund Balance as of 10/01	\$649,405	
	REVENUE		
4080	Hotel Occupancy Tax Revenue	\$250,000	
4095	Interest Earned	\$10,000	
	TOTAL REVENUE	\$260,000	
	TOTAL FUNDS AVAILABLE	\$909,405	
	Less Amount for Future Facility	\$649,405	
	Total Amount Available for Expenses	\$260,000	
	Venue Reserve re: 351.101 a(1) & 5 (25% of revenue)	\$0	0.0%
	EXPENDITURES		
	Venue Planning		
New	Facility planning for the Uplands	\$0	
	Sub-total Venue Planning	\$0	0.00%
	Promotional (minimum 15%)		
5500	Advertising- Marketing Program	\$260,000	
	Sub- Total Advertising - Marketing Program	\$260,000	
5551	Advertising - ArtFest	\$41,435	
5556	Advertising - SFC	\$41,900	
5651	American Indian Heritage Pow Wow	\$0	
	American Indian Heritage Pow Wow - 2nd	\$0	
new	JDRF One Walk	\$15,000	
5554	Donkey Dash	\$0	
7176	60th Anniversary Celebration	\$0	
new	Bougie's Fun Run	\$0	
	Sub Total Advertising - Events	\$98,335	
	Sub-total Promotional	\$358,335	138%
	Arts (maximum 15%)		
5551	Sunset Valley Arts Commission-Arts Fest	\$39,915	
5649	Youth Event in conjunction with POWWOW	\$0	
	Sub-total Arts Commission	\$39,915	15%
	TOTAL EXPENSES	\$398,250	153%
	Balance 09/30	\$649,405	
	Building Reserve addition	-\$138,250	
	Fund Balance -Reserve for Visitor Center	\$511,155	
<i>Finance Committee 7/18/2019</i>			
<i>Finance Committee 7/25/2019 - revised</i>			
<i>Mayor's Budget 8/12/2019</i>			
<i>Adopted Budget 9/17/2019</i>			

CITY OF SUNSET VALLEY UTILITY FUND BUDGET		Adopted Water Budget 2019/2020	Adopted Wastewater Budget 2019/2020	Adopted Solid Waste Budget 2019/2020	Adopted Utility Budget 2019/2020
REVENUE					
4060	General Fees and Inspections	2,500	2,000	0	4,500
4095	Interest	20,000	20,000	0	40,000
4100	Late Fees for Utility Billing	0	0	0	0
4115	Penalties/Fine/Surcharges	1,000	0	0	1,000
4210	Tap Fees/Reconnection Fees	1,500	1,200	0	2,700
4170	Recycle/Reclamation of Disposed Materials	0	0	200	200
4220	Utility Sales	650,000	474,795	4,200	1,128,995
	TOTAL REVENUE:	675,000	497,995	4,400	1,177,395
Trans In	Contribution from the GN Fund for Utility Infrastructure	122,987	92,241	0	215,228
	Subsidy from General Fund	181,184	134,145	136,711	452,040
	TOTAL CONTRIBUTION FROM THE GN FUND	304,171	226,386	136,711	667,268
	TOTAL REVENUE AFTER TRANSFERS	979,171	724,381	141,111	1,844,663
EXPENDITURES					
Trans Out	Contribution for Utility Infrastructure	\$122,987	\$92,241	\$0	215,228
	New Equipment	\$0	\$0	\$0	0
5057	Administrative Assistant	\$0	\$0	\$0	0
5065	Code Compliance Officer	\$0	\$0	\$0	0
5060	Director	\$0	\$0	\$0	0
5030	Environmental Manager	\$0	\$0	\$0	0
5066	Land Management Supervisor	\$0	\$0	\$0	0
5068	Maintenance Technician (Vacant)	\$0	\$0	\$0	0
5064	Maintenance Technician (QD)	\$0	\$0	\$0	0
5063	Maintenance Technician (MJ)	\$0	\$0	\$0	0
5062	Maintenance Technical 1	\$0	\$0	\$0	0
	Benefits	\$0	\$0	\$0	0
5010	Operations Manager	\$0	\$0	\$0	0
5080	Utilities Supervisor-Superintendent	\$0	\$0	\$0	0
5001	Utility Billing Clerk	\$0	\$0	\$0	0
5094	Water Sampling Hourly	\$0	\$0	\$0	0
5090	Overtime	\$0	\$0	\$0	0
n/a	Merit Increases (3% Salary)	\$0	\$0	\$0	0
n/a	Benefit Increases	\$0	\$0	\$0	0
5084	Cell Phone Allowance	\$0	\$0	\$0	0
5046	Incentive - Longevity	\$0	\$0	\$0	0
5086	Incentive - Bilingual	\$0	\$0	\$0	0
5087	Incentive - Education	\$0	\$0	\$0	0
5091	Incentive-Licensing/Certification	\$0	\$0	\$0	0
5122	Dental Insurance	\$0	\$0	\$0	0
5120	Life Insurance	\$0	\$0	\$0	0
5121	Medical Insurance	\$0	\$0	\$0	0
5123	Vision Insurance	\$0	\$0	\$0	0
5124	LTD Insurance	\$0	\$0	\$0	0
5126	STD Insurance	\$0	\$0	\$0	0
5150	Workers Comp Insurance	\$0	\$0	\$0	0
5130	Medicare Employer Match	\$0	\$0	\$0	0
5135	Social Security Employer Match (6.2%)	\$0	\$0	\$0	0
5140	TMRS Match	\$0	\$0	\$0	0
5131	Unemployment Insurance	\$0	\$0	\$0	0
4300	Transfer in from PW-Salaries & Benefits	\$179,905	\$84,287	\$38,590	302,782
4300	Transfer in from Admin-Salaries & Benefits	\$5,789	\$3,046	\$3,046	11,881
	Total Personnel Services	185,694	87,333	41,636	314,663

CITY OF SUNSET VALLEY UTILITY FUND BUDGET		Adopted Water Budget 2019/2020	Adopted Wastewater Budget 2019/2020	Adopted Solid Waste Budget 2019/2020	Adopted Utility Budget 2019/2020
	Community Programs				
5877	Water Conservation Program	26,000	0	0	26,000
	Total Community Programs	26,000	0	0	26,000
	Contractual Services				
5303	Aquifer District Fee	3,500	0	0	3,500
5798	Annual Wastewater Line Inspections	0	15,000	0	15,000
5410	Brush Chipping	0	0	14,000	14,000
5324	Emergency Repair Services	0	0	0	0
5327	Engineer Services	7,000	4,000	0	11,000
5375	Inspections	250	500	0	750
5371	Industrial Waste Services	0	1,000	0	1,000
5374	Dumpster Rental	0	0	7,000	7,000
5373	Utility Wholesale Purchases	575,160	508,982	73,225	1,157,367
	Total Contractual Services	585,910	529,482	94,225	1,209,617
	Operational Expenses				
5510	Animal Control	0	0	3,500	3,500
5515	Bank Fees	2,000	0	0	2,000
5516	Credit Cards Fees	1,000	0	0	1,000
5600	Dues, Fees & Subscriptions	880	575	0	1,455
5645	Fuel	500	500	0	1,000
5650	Haz-Mat Material Disposal	0	0	350	350
5665	Landfill Use	0	0	0	0
5705	Office Supplies, Postage, Printing	1,000	800	0	1,800
5710	Oil Disposal/Disposal Program	0	0	0	0
5735	Rental Expense - Equipment	250	250	750	1,250
5745	Repair & Maintenance - Equipment	1,200	1,200	0	2,400
5758	Repair & Maintenance: System	25,000	5,000	0	30,000
5775	Small Tools & Supplies	3,500	2,000	0	5,500
5782	Software Maintenance	11,000	0	0	11,000
5795	Tire Recycling	0	0	650	650
5820	Training and Education: Employees	4,350	1,500	0	5,850
5815	Training and Education: Travel Expenses	3,200	1,000	0	4,200
5830	Uniforms	700	500	0	1,200
5835	Utilities: Electric/Gas/Telephone	3,000	1,000	0	4,000
5755	Vehicle Expense: Repair and Maintenance	1,000	1,000	0	2,000
	Total Operational Expenses	58,580	15,325	5,250	79,155
	TOTAL EXPENDITURES	979,171	724,381	141,111	1,844,663
	EXCESS/DEFICIENCY	0	(0)	0	(0)
Mayor's Budget 8/12/2019					

FY 2019/2020
UTILITY FUND - EQUIPMENT REPAIR/REPLACEMENT

EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT											
	Purchase Date FY	Replace Date FY	Average Year Life	Estimate to Replace	Age as of 9/30/2019	Adopted 2018/2019	Expenses 2018/2019	Add Year 2019/2020	Proposed 2019/2020		
WATER											
Backhoe 02-12-5624	FY 04/05	FY 14/15	11	\$125,000	14 years	\$125,000	\$700	\$5,000	\$129,300		
2018 Chevy Silverado 3500 UT w/Crane (6915) (Purch. 18) 02-12-5845	FY 17/18	FY 22/23	8	\$73,000	1 years	\$0	\$0	\$9,125	\$9,125		
2015 Chevy Silverado 1500 Utility 6-5-2015 (4832) 02-12-5845	FY 14/15	FY 22/23	8	\$32,000	6 years	\$16,000		\$4,000	\$20,000		
TOTAL						\$141,000	\$700	\$18,125	\$158,425		
WASTEWATER											
Sewer Jet Trailer 02-12-5628	FY 11/12	FY 22/23	10	\$60,000	8 years	\$42,000		-\$42,000	\$0		
Lift Station Pump 1 (2014) 02-12-5616	FY 13/14	FY 18/19	5	\$8,200	6 years	\$8,200		\$0	\$8,200		
Lift Station Pump 2 (2013) 02-12-5616	FY 13/14	FY 18/19	5	\$8,200	6 years	\$8,200		\$0	\$8,200		
TOTAL						\$58,400	\$0	-\$42,000	\$16,400		
SOLID WASTE											
2014 Vermeer Brush Chipper 12" (purchased Jan 2014) 02-12-5625	FY 13/14	FY 17/18	4	\$32,000	6 years	\$32,000	\$0	\$0	\$32,000		
TOTAL						\$32,000	\$0	\$0	\$32,000		
TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT						\$231,400		-\$23,875	\$206,825		
Operating Transfers In - From General Fund 02-12-4300											
TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT						231,400	0	-23,875	207,525		

Finance Committee 7/11/2019

WATER REPAIR/REPLACEMENT

LOCATION/COST CATEGORY	Length (feet)	Width (in)	Pipe Type	17 2029	18 2030	19 2031	20 2032	21 2033	22 2034	23 2035	24 2036	25 2037	26 2038	27 2039	28 2040	29 2041	30 2042
Water Facilities																	
FY19-20 Mayors Budget																	
Water Plant								1,423,125									
Sunset Trail Section I	944	4	PVC														
Market Fair 12"	837	12	PVC	284,987													
Interconnection Lone Oak to Pillow	501	6	PVC	82,808													
Interconnection Pillow to Reese	523	6	PVC	86,444													
James Road 8"	1693	8	PVC		305,775												
Ernest Robles Way at 4715 Lamar 6"	586	6	DI							231,304							
Home Depot Blvd to Market Fair	557	12	DI								283,067						
Ernest Robles South 6"	2650	6	PVC										571,497				
Sunset Trail Section II	986	6	PVC														
Lone Oak	2973	6	PVC														
Sunset Valley Village 8"	585	8	DI										189,241				
Sunset Valley Village 16"	557	16	DI										300,305				
Sunset Valley Meadows 12"	1750	12	DI										943,509				
Oakdale Warken Line	848	8	PVC											188,365			
Sunset Valley Meadows 8"	3338	8	PVC												763,710		
Home Depot	1052	12	PVC														383,022
Meadowview 8"	437	8	PVC														106,071
Ernest Robles North 12"	665	12	PVC														242,119
Highway 290 West Section I	1085	8	PVC														
Highway 290 West Section II	650	8	PVC														
Sunset Valley Villas	3317	8	DI														
James Road 16"	1460	16	DI														
Ernest Robles South 12" La Madeline	437	12	DI														
Ernest Robles South 12" Homestead	835	12	DI														
Emergency Bypass 8"	700	8	PVC														
Oakdale	3288	8	PVC														
Reese	2526	8	PVC														
Interconnection Lone Oak to Pillow	677	8	PVC														
Pillow	3123	8	PVC														
Ernest Robles Midsection 12" Creek crossing	1000	12	DI														
Future Country White	1250	8															
Future MSG Harrison Master Meter	1000	8															
Future Brodie Lane Extension	1500	8															
Future Stearns Lane Extension	850	8															
Future Stearns Lane E17 Extension																	
Other meter/valve/backflow replacements							\$50,000			60000			\$90,000				
Equipment RR Reserve-Expenses										231,304			2,094,552	188,965	799,710	0	791,213
TOTAL COST				454,239	0	0	355,775	1,423,125	0	231,304	313,067	0	2,094,552	188,965	799,710	0	791,213
BEGINNING BALANCE AS OF 10/1				401,014	112,080	282,323	457,674	282,510	594,566	762,975	856,921	966,708	757,300	2,636,223	2,602,459	3,167,377	2,931,720
add one time contribution																	
LESS COSTS PAID IN FY				454,239	0	0	355,775	1,423,125	0	231,304	313,067	0	2,094,552	188,965	799,710	0	731,213
ANNUAL GENERAL FUND CONTRIBUTION TO INFRASTRUCTURE				165,285	170,243	176,351	180,611	186,029	191,610	197,359	203,279	209,378	215,659	222,129	228,793	235,657	242,725
add one time GF contribution in 16-17 for #11																	
ENDING BALANCE AS OF 9/30				\$112,080	\$282,323	\$457,674	\$282,510	\$594,566	\$762,975	\$856,921	\$966,708	\$757,300	\$2,636,223	\$2,602,459	\$3,167,377	\$2,931,720	\$3,460,207
Committed to Equipment R/R Account																	
TOTAL FUNDS AVAILABLE OF 9/30																	

WATER REPAIR/REPLACEMENT

WASTEWATER REPAIR/REPLACEMENT

LOCATION/COST CATEGORY	Length (feet)	Width (dia)	Pipe Type	Installation Year	2013 Cost	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	2032
						2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024	2025	2026	2027	2028	2029	2030	2031		
Wastewater Facility																					
FT19-20 Mayor's Budget																					
LJR Station (Stearns/230)				1991	175,000		34,000	221,685													576,664
Lone Oak Trail	2631	8	50R 35	1991	328,875		20,000				455,240										62,149
Sunset Trill	1676	8	50R 35	1991	209,500						281,835										103,876
Clamac	331	8	50R 35	1991	41,375						37,272										588,248
Reese Drive line O	284	8	50R 35	1991	35,500																120,115
Stearns line connection lift station to COA	473	8	50R 36	1991	59,125																
Stearns line connection lift station to COA	2676	8	50R 35	1991	334,500																
Oakdale Drive line A	548	8	50R 35	1991	68,500																
Oakdale Drive line B	5164	8	50R 35	1998	645,500																
Sunset Valley Meadows	420	8	50R 35	1998	51,500																
Sunset Valley Village	568	8	50R 33	1998	71,000																
Oakdale Drive line B	210	8	50R 33	2001	29,250																
Norm Depot Blvd	1101	8	50R 33	2002	137,625																
Stearns Loop	390	8	50R 35	2002	229,250																
Highway 230 East	7786	8	50R 26	2003	245,750																
Highway 230 West	2058	8	50R 35	2005	257,250																
Sunset Valley Villas (all streets)	325	8	50R 35	2005	40,675																
Homestead	658	8	50R 35	2009	79,750																
Reese Drive main line	1804	8	50R 35	2011	225,500																
Pillow Road	2176	8	50R 35	2012	272,000																
Carare Country White <i>(to be funded out of Green Tax)</i>	1900	8	50R		252,500																
Carare Stearns Lane ETJ	825	8	50R		125,750																
TOTAL COST PAID IN FY						0	54,000	378,448	0	0	794,063	0	0	0	0	0	0	0	0	1,459,273	0
BEGINNING BALANCE						1,527,227	1,616,781	1,655,021	1,371,581	1,469,439	1,570,238	879,088	986,920	1,097,060	1,210,504	1,327,551	1,447,704	1,571,668	1,699,350	1,881,391	
<i>and one time contribution</i>						0	54,000	378,448	0	0	794,063	0	0	0	0	0	0	0	0	1,459,273	0
LESS COSTS PAID IN FY						89,554	92,241	95,000	97,850	100,794	103,818	106,932	110,140	113,444	116,648	120,353	123,914	127,482	131,513	135,658	
ANNUAL GENERAL FUND CONTRIBUTION TO INFRASTRUCTURE																					
<i>and one time contribution in 26-27 for RR</i>																					
ENDING BALANCE AS OF 9/30						\$1,616,781	\$1,655,021	\$1,371,581	\$1,469,439	\$1,570,238	\$879,088	\$986,920	\$1,097,060	\$1,210,504	\$1,327,551	\$1,447,704	\$1,571,668	\$1,699,350	\$1,881,391	\$517,048	
Committed to Equipment R/R Account-WW						\$56,400															
Committed to Equipment R/R Account-SW						\$32,000															
TOTAL FUNDS AVAILABLE OF 9/30						\$1,527,227	\$1,616,781	\$1,655,021	\$1,371,581	\$1,469,439	\$1,570,238	\$879,088	\$986,920	\$1,097,060	\$1,210,504	\$1,327,551	\$1,447,704	\$1,571,668	\$1,699,350	\$1,881,391	\$517,048

Combined Water and Wastewater Balance
Annual Increase factor 1.03

WASTEWATER REPAIR/REPLACEMENT

WASTEWATER REPAIR/REPLACEMENT

LOCATION/COST CATEGORY	Length (feet)	Width (dia)	Pipe Type	21 2013	22 2014	23 2015	24 2016	25 2017	26 2018	27 2019	28 2020	29 2021	30 2022
Wastewater Facility													
FY13-20 Mayor's Budget													
Lift Station (Stations 7/30)													
Lone Oak Trail	2611	8	SDR 35										
Sunset Trail	1676	8	SDR 35										
Clatsac	331	8	SDR 35										
Reese Drive line O	264	8	SDR 35										
Stearns Lane connection lift station to COA	473	8	SDR 26										
Darbydale Drive line A	2676	8	SDR 35										
Darbydale Drive line C	548	8	SDR 15										
Stearns Valley Meadows	5164	8	SDR 35	1,200,820									
Stearns Valley Village	430	8	SDR 35	97,665									
Darbydale Drive line B	568	8	SDR 35	182,081									
North Depot Blvd	210	8	SDR 35		53,361								
Stearns Lane	1101	8	SDR 35			318,156							
Highway 180 East	1786	8	SDR 35			467,438						574,413	624,413
Highway 230 West	1950	8	SDR 26										
Stearns Valley Villas (all streets)	2058	8	SDR 35										
Lawrence	325	8	SDR 35										
Homestead	639	8	SDR 35										
Reese Drive main line	1804	8	SDR 35										
Pullow Road	2176	8	SDR 35										
Polare County White <i>(City of Astoria out of Green Tax)</i>	1950	8	SDR										
Polare Stearns Lane ETJ	825	8	SDR										
TOTAL COST PAID IN FY				1,430,567	0	0	53,361	755,592	-981,729	-819,984	-465,388	-481,793	-879,464
BEGINNING BALANCE				517,049	-775,995	-150,281	-482,209	-383,170	-981,729	-819,984	-465,388	-481,793	-879,464
<i>add one time contribution</i>													
LESS COSTS PAID IN FY				1,430,567	0	0	53,361	755,592	-981,729	-819,984	-465,388	-481,793	-879,464
ANNUAL CAPITAL FUNDS CONTRIBUTION TO INFRASTRUCTURE				138,522	143,708	148,019	157,800	157,018	161,744	166,597	171,595	176,742	182,045
<i>add one time contribution in 16-17 for RR</i>													
ENDING BALANCE AS OF 9/30				\$775,995	\$650,288	\$482,269	\$388,170	\$581,729	\$819,984	\$653,388	\$481,793	\$879,464	\$1,321,832
Committed to Equipment R/R Account-WW													
Committed to Equipment R/R Account-SW													
TOTAL FUNDS AVAILABLE OF 9/30													

Combined Water and Wastewater Balance (\$1,728,583) (\$1,893,263) (\$1,339,190) (\$1,349,878) (\$1,739,059) (\$3,456,207) (\$3,255,847) (\$3,649,170) (\$3,811,184) (\$4,742,039)
 Annual Increase factor

WASTEWATER REPAIR/REPLACEMENT

WATER REPAIR/REPLACEMENT

LOCATION/COST CATEGORY	Length [feet]	Width [inches]	Pipe Type	Installation Year	2013 Cost	YEAR															
						2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
Water Facilities FY19-20 Mayors Budget						2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	
Water Plant																					
Sunset Trail Section I	944	4	PVC	1889	\$ 765,000																
Market Fair 12"	837	12	PVC	1991	\$ 122,720																
Interconnection Lone Oak to Pillow	501	6	PVC	1994	\$ 167,400																
Interconnection Pillow to Reese	523	6	PVC	1994	\$ 52,300																
Jones Road 8"	1693	8	PVC	1994	\$ 169,300																
Ernest Robles Way at 4715 Amar 6"	586	6	DI	1995	\$ 117,200																
Home Depot Blvd to Market Fair	557	12	DI	1996	\$ 139,250																
Ernest Robles South 6"	2650	6	PVC	1998	\$ 265,000																
Sunset Trail Section II	986	6	PVC	1998	\$ 128,186																
Lone Oak	2573	6	PVC	1998	\$ 283,030																
Sunset Valley Village 8"	585	8	DI	1998	\$ 87,750																
Sunset Valley Village 16"	1750	12	DI	1998	\$ 139,250																
Sunset Valley Meadows 12"	848	8	PVC	1999	\$ 84,800																
Oakdale Warken Line	3338	8	PVC	2000	\$ 333,800		12,000														
Sunset Valley Meadows 8"	1052	12	PVC	2002	\$ 157,800																
Home Depot	437	8	PVC	2002	\$ 43,700																
Meadowview 8"	665	12	PVC	2002	\$ 99,750																
Ernest Robles North 12 "	1085	8	PVC	2004	\$ 108,500																
Highway 250 West Section I	650	8	PVC	2005	\$ 65,000																
Highway 250 West Section II	9317	8	DI	2005	\$ 463,600																
Sunset Valley Villas	1460	16	DI	2005	\$ 865,000																
Jones Road 16"	437	12	DI	2006	\$ 87,400																
Ernest Robles South 12 " La Madeline	835	12	DI	2006	\$ 167,000																
Ernest Robles South 12 "Homestead	700	8	PVC	2007	\$ 146,000																
Emergency Bypass 8"	3288	8	PVC	2010	\$ 328,800																
Oakdale	2526	8	PVC	2011	\$ 252,600																
Reese	677	8	PVC	2012	\$ 67,700																
Interconnection Lone Oak to Pillow	3123	8	PVC	2012	\$ 312,300																
Pillow	1000	12	DI	2013	\$ 200,000																
Ernest Robles Midsection 12" Creek crossing	1250	8			\$ 95,000																
Future Country White					\$ 200,000																
Future MSS Harrigan Master Meter					\$ 95,000																
Future Brodie Lane Extension					\$ 200,000																
Future Stearns Lane Extension					\$ 300,000																
Future Stearns Lane E7 Extension					\$ 270,000																
Other meter/valve/backflow replacements					\$ 325,000																
Equipment RR Reserve-Expenses																					
TOTAL COST																					
						0	17,000	15,000	115,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
								15,000	115,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
								1,480,220	1,448,771	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698
BEGINNING BALANCE AS OF 10/1						1,281,857	1,387,947	1,480,220	1,448,771	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698	1,444,698
and one time contribution																					
LESS COSTS PAID IN FY						0	17,000	15,000	115,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
ANNUAL GENERAL FUND CONTRIBUTION TO INFRASTRUCTURE						106,090	109,278	112,551	115,927	119,405	122,987	126,677	130,477	134,392	138,423	142,576	146,853	151,258	155,797	160,471	165,284
and one time GF contribution in 16-17 for RR								44,250													
								178,250													
ENDING BALANCE AS OF 9/30						\$1,387,947	\$1,480,220	\$1,448,771	\$1,444,698	\$1,514,103	\$996,926	\$161,528	\$272,006	\$280,289	\$236,468	(\$107,922)	\$18,931	\$150,190	\$285,987	\$401,094	\$526,378
Committed to Equipment R/R Account																					
TOTAL FUNDS AVAILABLE OF 9/30																					

WATER REPAIR/REPLACEMENT

CITY OF SUNSET VALLEY DRAINAGE UTILITY FUND		(10) ADOPTED BUDGET FY 19/20	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
	Balance as of 10/01	393,743	4,137	1.06%
	Less Repair and Replacement Funds	(38,000)	(5,000)	15.15%
	Funds Available before Revenue	355,743	(863)	-0.24%
	REVENUE			
G/L Code	Drainage Utility Fees	101,460	0.00	0.00%
4095	Interest	8,800	3,800	76.00%
4300	Transfer in - from the GNU Fund	0	-	0.00%
	TOTAL REVENUE	110,260	3,800	3.57%
	TOTAL FUNDS AVAILABLE	466,003	2,937	0.63%
	Contribution to Repair and Replacement Reserve	5,000	0.00	0.00%
7140	Jones Road Southside Pedestrian trail	0	-	0.00%
7186	Pillow Road Phase 2-Drainage/Low Water Crossing Improvements	0	-	0.00%
7199	Sunset Trail Subdivision Drainage Swale Construction	0	(70,000)	-100.00%
7209	Sunset Valley Tributary Pond Dam Improvements	95,000	(245,000)	-72.06%
7208	Valley Creek Park Gabion Improvements. Moved to Green Tax.	0	-	0.00%
	SUB-TOTAL NEW PROJECTS	95,000	-315,000.00	-76.83%
5823	Drainage Utility - Education Programs	1,750	0.00	0.00%
5327	Engineering Design Fees	10,000	0.00	0.00%
New	Flood Control Planning	245,000	245,000.00	100.00%
5660	Land Acquisition	50,000	50,000	0.00%
	SUB-TOTAL MISC. OPERATING COSTS	306,750	295,000	2510.64%

CITY OF SUNSET VALLEY DRAINAGE UTILITY FUND		(10) ADOPTED BUDGET FY 19/20	(11) Amount Inc./Dec. from 18/19 Budget	(12) % Inc./Dec. from 18/19 Budget
7187	West Gate Bridge Feasibility	0	-	0.00%
5746	Repair and Maintenance Drainage-Streets and Right of Ways-General	15,000	15,000	15000%
5746	Sunset Trail Drainage Improvements (Street Fund)	0	-	0.00%
5746	Meadows Subdivision Roadside Drainage Improvements	0	(15,000)	-100.00%
	SUB-TOTAL DRAINAGE-STREETS AND RIGHT OF WAYS	15,000	-	0.00%
5761	Repair and Maintenance-Water Quality Ponds and Storm Water Controls	5,000	-	0.00%
5761	Brodie Haz Mat Maintenance	0	-	0.00%
5761	Lovegrass Lane Water Quality Pond Rehab	0	-	0.00%
5749	Repair & Maintenance-Natural Waterways	0	-	0.00%
5749	Berm Emergency Repair	0	-	0.00%
5699	Storm Water Program (Lot to Lot)	0	-	0.00%
	SUB-TOTAL WQP AND STORM WATER CONTROLS	5,000	-	0.00%
	TOTAL EXPENDITURES	426,750	(20,000)	-4.48%
	Total Balance Available	39,253	22,937	140.58%
	Reserve Funds for Equipment	(38,000)	-	0.00%
	Total Balance	1,253	22,937	-105.78%

Finance Committee 6/27/2019

Finance Committee 7/25/2019

Mayor's Budget 8/12/2019

Adopted Budget 9/17/2019

**CITY OF SUNSET VALLEY
DRAINAGE UTILITY FUND**

**EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT
FY 2019/2020**

	Date FY	Date FY	Average Year Life	Estimate to Replace	Balance 2018/2019	Expenses 2018/2019	Add Year 2019/2020	Adopted Budget FY 19/20
DRAINAGE								
Water Quality and Storm Water Pumps (ERW Storm Station & Re-irrigation Pond, Meadows Ponds)			Varies	100,000	33,000	0	5,000	38,000

*Finance Committee 6/27/2019
Mayor's Budget 8/12/2019
Adopted 9/17/2019*